

The information contained in this report is intended to inform the Board of Selectpersons, staff, and residents some of the current activities taking place within the manager's office or the Town in general. All topics are open for discussion.

Warrant for Special Town Meeting of August 4th - The warrant for this meeting will be presented to the Select Board at the meeting of July 19th. Given the nature of the warrant article, I want to confirm the language with legal resources before Board approval. The 19th still provides for the allowable time needed to post said warrant.

Comprehensive Plan Committee - At the committee's meeting last month, special guest, resident and professional planner Ben Smith attended the meeting providing the committee with some basic ideas on how and what to do to launch the project, and answered many questions for the committee regarding the entire process and what he has experienced. In the upcoming months, the committee will be working reaching out to the community through focus groups, listen sessions, and conduct a town-wide survey through several means. In addition to community outreach, the committee will be working on a mission statement and project timeline. Lastly, the committee also made the decision to produce a simple, easy to understand, comprehensive plan that will be limited to one document.

Broadband - Department Heads, Debbie Grover, and Ryan Keith joined me for a meeting with Sue Inches a representative of Tilson, Inc. to begin the discussion of possible broadband services in North Yarmouth. The Tilson company is a consulting firm assisting municipalities with feasibility, cost effectiveness, and selecting/ a provider of making broadband available to a community. I was very impressed with the services the company provides. As we continue to explore our options working with a consulting firm, I believe would be the best approach. Determining if this type of technology is something the community would like to have is a task a firm like Tilson can certainly provide. We will want to define the product clearly and educate the public so informed decisions can be made.

Public Works Department Purchase - Over the last two weeks the decision was made to replace the 2004 Gravely mower. The engine had logged far more than 1500 miles and recently began to go through $\frac{3}{4}$ quarts of motor oil a day. The cost to replace the engine would be \$3,300, however, due to its age and hours we were sure to experience other problems especially with the hydraulic steering, which could have a price tag of \$5,000. The Public Works Director provided me with six different price quotes from local dealers, and we agreed that the best purchase was through Dave's Small Engine Repair for a 2016 Ferris Mower, 37HP, mulch kit included \$1,880 trade-in for the Gravely for a total price of \$9,699. The capital improvement schedule has provided for the replacement of this equipment and has been on the CIP schedule since 2009; detailed review reflects \$8,077 last earmarked for this purchase.

Fiscal End of Year - The close of year-end went very smoothly. During this time auditor, Marc Roy and I met to make final conclusions and decisions on several accounts that had been lagging bookkeeping attention for several years. There are still tasks remaining, but the bulk of the work has been completed. My compliments go out to the front office staff for their dedication to getting the necessary tasks completed on time.

Appreciation BBQ - The BBQ was well attended, and I believe a good time had by all. An event we shall certainly consider annual for many years to come. Many thanks to all those who attended.

Respectfully,

Rosemary

Rosemary E. Roy, Town Manager

