

**Town of North Yarmouth
Select Board Meeting Agenda
Tuesday, March 17, 2020 - 7:00 PM
Town Office Conference Room**

I. Call to Order

- Pledge of Allegiance

II. Minutes of Previous Meeting(s)

- None.

III. Public Comment - Non-Agenda Items

Comments regarding issues, concerns, commendations, or matters of general public information are welcome. Individuals shall have three (3) minutes to speak and be asked to state their name & legal residence. The public is encouraged when commenting or expressing points of view about an individual(s) that they do so in a respectful and constructive manner. Topics relating to personnel or personnel matters cannot be acknowledged.

IV. Management Reports & Communications

- Select Board Communications
 - School Building Update - Selectman Morrison
- Town Manager's Report
- Department Head Reports
- Financial Report - FY20 February

V. Old Business

- None.

VI. New Business

- Annual Appointment of Election Workers
- Upcoming Select Board Meeting Schedule

VII. Accounts Payable

- Review & Approval

VIII. Any Other Business

IX. Executive Session - Pursuant to Title 1 MRSA § 405 6 (A) to discuss a personnel matter.

X. Adjournment

REMINDERS TO THE ATTENDING PUBLIC: Please mute all digital devices; Select Board meetings are open to the public, but the public may not speak unless recognized by the Chairperson first. **Workshops:** The public is welcome to attend workshops and listen to the discussion that takes place. The purpose of holding a workshop is to provide the Select Board with the opportunity to focus on specific town matters to later present at a regular business meeting. Therefore, public participation is limited to only regular business meetings of the Select Board.

March 17, 2020

Agenda - Section V. Management Reports & Communications

- Select Board Communications
 - School Building Update – Selectman Morrison (no meeting held)
 - Other
- Town Manager’s Report*
- Department Head Reports*
- February Financial Report*

*Report(s) herein.

The information contained in this report is intended to inform the Select Board, staff, and residents, some of the current activities taking place within the manager's office or the Town in general. All topics are open for discussion.

New Staff - I am delighted to announce the newest member of the North Yarmouth team, a NY resident, Cliff Young. Cliff will hold the position of custodial care and facility maintenance.

COVID19 - Preparation and planning. Employee meeting held on the March 16th, programs canceled, this will be ongoing until such time that there is some clearance.

Budget Meetings - Budget preparation and meetings.

Town Forest - Additional verification was needed on the status of the property at the time the Town received it. Further information will be provided at this meeting.

Other - Several other duties and matters were addressed during this time.

Respectfully submitted,

Rosemary

Rosemary E. Roy, Town Manager





Town of North Yarmouth

Bi-monthly Report – Municipal Administration Department

Reporting Period: January and February FY20

Collections

	FY19	FY20
• Excise Collection (boat & auto):	\$128,234.18	\$145,103.37
• Inland Fisheries & Wildlife Collections:	\$4,477.93	\$4,901.73
• PAYT Collections:	\$24,415.00	\$17,511.50*
• Tax Collections:	\$122,313.44	\$469,594.95**

*PAYT Bag orders reduced deposit amount from Waste Zero.

**Increase in tax collections is due to new due dates.

Voters

FY	Democrat	Green	Libertarian	Republican	Un-Enrolled	Total Voters
2019	1205	142	n/a	978	1093	3418
2020	1269	135	n/a	963	1056	3423

Communications

(number of subscribers)

	FY19	FY20
• Reminders From Town Hall	767	792
• Facebook	1097	1368
• Instagram	253	382
• Twitter	237	272
• Town Hall Streams – Live Views	xxx total views	32
• Town Hall Streams – On Demand Views	139	311

Changes/Updates

- Quarterly reports to Federal and State agencies completed (Federal 941, State 941, Unemployment, and MSHA).
- Annual reports to the Federal and State agencies completed (W-2s, W-3, ME W3, 1099MISC, OSHA, MSHA).
- Election processes are full steam ahead for the 3/3/2020 Presidential Preference Primary, State Referendum, and the Municipal Special Town Meeting for the open Select Board position.
- I met with the Communications Advisory Committee members on 1/13/2020 to see if there was any interest in hosting a Candidates Night for the Select Board seat; all were in favor of hosting this event on 2/25/2020. Due to conflicting schedules with candidates, the date was moved to 2/26/2020.
- Website cleanup and updates continue. A user meeting is scheduled for 2/24/2020.
- Early election processes have begun for the 6/9/2020 state, school, and local elections.
- The Community Center Director and I will be conducting interviews for the custodian/maintenance position on 2/27/2020.

Project(s) Update

- 1/30/2020 attended an ecomaine workshop on lowering recycling contamination rates in Scarborough.
- FY 20 annual training for all staff is scheduled for 3/23/2020, starting from 8 am to 1 pm.
- FY 20/21 Budget process continues.
- The February 2020 issue of Community Connections newsletter has been printed and mailed.
- 2020 Annual Clean Up Day is scheduled for Saturday, 5/30/2020, from 8 am to 1 pm. Unfortunately, Goodwill Industries is not able to attend this year due to a lack of staff.
- Working to determine who the next recipient of the Boston Post Cane will be.

Coming Up

- Quarterly Reporting: Fed 941, State SIT, Unemployment & MSHA.
- Candidates Night
- Democratic and Republican Caucuses
- March 3, 2020, Election Day
- April Newsletter

Submitted by Debbie Grover, Assistant Town Manager



Town of North Yarmouth, Maine

Special Town Meeting Minutes

March 3, 2020

Meeting called to order at 7am, Tuesday, March 3, 2020 at the Wescustogo Hall & Community Center located at 120 Memorial Highway, North Yarmouth, Maine.

Election Clerks: Jeanne Chadbourne, Lois Knight, Stacey Holden, Steven Smith, Nancy Lowell, Richard Lowell, Elizabeth Chandler, Emma Call, Gail Turner, Rebecca Tiedemann, Debra Burnell, Sheryl Jameson, Kristin Lindstrom, Paul Hodgetts, Robert Wood and Dixie Hayes.

Deputy Voter Registrar/Deputy Clerk: Stacey Ruby

Deputy Warden: James Knight

Clerk/Warden: Deborah Grover

ARTICLE 1. To choose a Moderator to preside at said Special Town Meeting and Election. Stacey Holden (10 New Gloucester Road) nominated from the floor James Knight (331 Gray Road) as Moderator. Nomination was seconded by Elizabeth Chandler (388 Royal Road). No other nominations were made. All in favor, none opposed, James Knight was elected Moderator.

ARTICLE 2. To elect by secret ballot:

- a) One (1) Selectman/Overseer of the Poor for a term ending June 30, 2022;
Election Results
718 Votes Cast for Austin R. Harrell
765 Votes Cast for Paul R. Napolitano
243 Blank Votes Cast

Paul Napolitano elected to Select Board to a term ending June 30, 2022.

Meeting was adjourned by the Moderator, James Knight at 8:00pm

Respectfully submitted.

_____, March 4, 2020
Deborah Allen Grover, Town Clerk

Town of North Yarmouth
 March 3, 2020 Elections
Return of Votes Cast

Presidential Primary, State Referendum & Town Municipal Officer

DEMOCRATIC PRIMARY

Biden, Joseph	356
Bloomberg, Michael	92
Booker, Corey	1
Buttigieg, Peter	19
Deval Patrick	0
Gabbard, Tulsi	3
Klobuchar, Amy	9
Sanders, Bernard	280
Steyer, Thomas	0
Warren, Elizabeth	182
Williamson, Marian	0
Yang, Andrew	0
BLANKS	9

TOTAL VOTES CAST	951
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REPUBLICAN PRIMARY

Trump, Donald	347
BLANKS	117

TOTAL VOTES CAST	464
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STATE REFERENDUM

Question 1 People's Veto	
YES	306
NO	1420
BLANK	3

TOTAL VOTES CAST	1729
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TOWN OF NORTH YARMOUTH

Select Board

Harrell, Austin	718
Napolitano, Paul	765
BLANK	243

TOTAL VOTES CAST	1726
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Number of Registered Voters	3427
Total Ballots Cast	1729
Percentage of Total Voters	50%

State Ballots

Attest, a True Copy:

 Debbie Allen Grover, Town Clerk



Town of North Yarmouth
Code Enforcement Department
Bi-monthly Report
January & February 2020

Permit Comparison

<u>Permit Type</u>	<u>January 2019</u>	<u>January 2020</u>	<u>February 2019</u>	<u>February 2020</u>
Occupancy Certificates	1	4	2	4
Building Permits	0	5	5	1
New Homes	1	3	2	1
Plumbing Permits	1	19	4	1
Septic Permits	0	3	2	1
Electric Permits	0	11	11	3
Subdivisions	0	0	0	0
Contract Zoning	0	0	0	0

CEO Overview

- The Code office continues to trudge along working diligently to get our assessing records up to speed. There is a lot of work to still be done but we are making great progress. The mapping works hand and hand with the tax records and a lot of people use our maps in everyday life making them very important. Over the years without a full time assessing and administration help the records have fallen way behind and the amount of correction we will send with the next mapping update will bring us more accurate than we have ever been.
- On the planning side of things, we are working hard to get the new ordinance changes before the Select Board. There is again a good number of additions and modifications for this year's town meeting. The major change occurs in the addition of section 10-4 "New Building Design Standards" this is directed at any new construction located in Village Center excluding single family housing. This new section in the ordinance gives developers a lot of new building design options, hopefully making the process easier and more attractive to developers in an attempt to follow the Comprehensive Plan and create a walkable Village Center with necessary or desired amenities for the people of North Yarmouth.
- The Code Office received 2 new preliminary major development plans that will be presented to the Planning Board in early March with plans to develop 2 Village Center Parcels into 60-70 new single family residence some rentals included.
- Construction and building continue to be steady as the ongoing developments get built out. I do see fewer permits in the farm and forest zone than in previous years as the available "in town" or Village Center Lots get snatched up.

Thanks for your time,

Ryan

Submitted by: Ryan Keith, Code Enforcement Officer/Planner
Date: 3/10/20



Bi-monthly Report - Public Works Department

January/February 2020

General Maintenance of Parks & Grounds:

- Dump trash cans and restock dog waste at parks
- Plow and sand parking lot at Old Town House Park and Chandler Brook Preserve

PW Building Maintenance:

- Engineering for salt shed repairs. PSE engineers' ongoing, report and design should be ready in April.
- Help Fire Chief with Generator pad at WH&CC

Heavy Equipment:

- Maintenance of town fleet. Fire dept and Public works
- Continuing electrical issues with truck 7-19 Freightliner. A new dashboard installed. Solved most of the in-cab issues.
- Issues with Trackless sidewalk snowblower, Borrowed Cumberland's spare blower during repairs.

Road Maintenance:

- Drainage issues at Walnut hill road/Stones café area, Intersection of Walnut hill road and Memorial Highway
- Repair and installed street signs at various locations
- Pick up of roadkill
- Treat salt with Magic minus zero as Needed
- Brush and tree work
- Seasonal road posting for weight
- Spring bump signs

Other:

- Work on Peat moss problem with Maine DEP-Mark King, Collected compost for mixing from the town of Gray and Justin Deri, skyline farm. Looking for more.
- Helped WH & CC as needed.
- Waste oil pick up for winters heat.
- MSHA annual training, Thanks to AH Grover
- Speed signs stored for winter
- Change 4 public information signs for the Town Clerk. Corner of 231/ North, Walnut Hill/Cumberland Rds., North/ RTE 9, RTE 115, and RTE 231.
- Work on Wood waste facility permit by rule project. Dig holes for a soil test.
- Kody Copp public works employee received his class b CDL

Changes/Updates/Projects

- Working on Mailbox policy
- Working on "Town Road ordinance."
- Working on private driveway culvert policy.
- Working on MDEP Cassidy pit reclamation plan
- Working on MDEP wood waste processing plan and permit by rule application
- Working on MDEP Municipal Disaster Debris Management plan
- Working with Town Planner on Village center
- Working on Waste oil Storage
- 20/21 budget preparation
- Traffic calming for summer of 2020

Storms:

- Handled 12 for Jan/Feb



Town of North Yarmouth

Bi-monthly Report – Community Center

Reporting Period: January- February 2020

<u>Usage</u>	Jan. 2020	Feb. 2020
Open Gym participants (Drop -in)	180	176
Senior walking participants	93	86
Meetings	7	3
Programs	14	15
Rentals	3	10
Other:		
Total program hours <i>per week</i> (does not include meetings & rentals)	45.5	50
Operating hours per Month	236	197
Average operating hours per week	54	49.25

Changes/Updates

Custodian hired and will begin March 16, 2020. Youth Basketball season ended on Feb. 2, which allows for more programming in the evenings. Adult Gym to start March 11, 2020. The new crafters' group started Feb. 26 with an overwhelming response of over 20 crafters. They will continue to meet bi-monthly and pay a drop-in fee for participation.

Coming Up- Events/ meetings

March 20 North Yarmouth Business Assoc Trade Show
March 28 Kids' Yard Sale 10 am-1 pm
April 10- Ice Cream Social sponsored by Living Well NY
April 11- Town Meeting 9 am
April 11- Mud Ball 6-9pm
April 30: Girls Night Out 6-8 pm
May 7- Mother- Daughter Tea Party 6-7:30 pm

Submitted by Lisa Thompson, Director
Date: 03/12/2020



Town of North Yarmouth

Bi-monthly Report - Fire Rescue Department

Reporting Period: January 2020 & February 2020 for FY19

Activity

	FY19	FY20
Medical Calls	26	29
Fire Calls	20	32
Patient Evaluations	26	26
Transports	18	18
Public Assistance	4	2
Vehicle Accidents	3	8
Mutual Aid	3	6
Unauthorized Burning	0	1
Total Member Hours on Calls	154.11	379.21
Total Member Hours Training	480.25	645.00
Total Incidents	46	53

Changes/Updates

There has been an increase in member's participation over the past year. This shows up in both call hours and training hours. He has also had 3 members taking a Basic EMT class, one member taking an advanced EMT class, and 3 members have started a basic fire school. He has had some fairly significant calls over the past two months with extended scene times. We have provided mutual aid with our UTV numerous times over the past two months for Wilderness Rescue Calls. One of these incidents included an extended scene time being used as the primary patient transport on Bradbury Mountain. Collectively 3 members spent 15 hours providing care and extrication of the injured with the UTV.

Project(s) Update

We have installed the department's new turn out gear washer that was in this year's CIP. The old washer could only wash a partial set of turnout gear at one time. Due to this, it would take about 90 minutes to wash one complete set. The new gear washer can handle three sets of turnout gear at a time and completes its cycle in 37 minutes. This will speed up the amount of time a firefighter is out of service due to the cleaning of his/her PPE. We did re-purpose the old washing machine. Lisa was looking for something to wash her mop heads and other items at WH&CC. Our old washing machine was perfect for her needs and was installed on 03/05/2020. We have completed phase 2 of the generator grant at WH&CC. This portion of the grant paid for the concrete slab for the generator and the wiring from the slab to the Genset switch.

Coming Up

I am working with Gray Fire, New Gloucester Fire, and Raymond Fire on writing a FEMA Firefighters assistance grant for Portable and Mobile Radios. Cumberland County Regional Communication Center is moving forward with updates to its radio system. Due to their upgrades, we will be required to have certain upgrades within our system. The grant is a 5% match from the community in which I do have built into the upcoming budget. I am also working on a DHS Homeland Security Grant to provide an access control system for the Fire Rescue Station, the Cumberland County Sheriff's Offices within the Fire Rescue Station, and Town Hall. This grant is at 100% cost paid from the grant with zero matching funds.

Submitted by: Gregory Payson, Fire Rescue Chief

Date: 03/06/2020

**Expense Detail Report
February FY20**

	FY19				Unexpended				Current				Unexpended		
	Budget	Debits	Credits	Balance	%	Budget	Debits	Credits	Balance	%	Budget	Debits	Credits	Balance	%
110 - MUN ADMIN															
01 - OPERATIONS	335,123.00	220,994.96	10,708.70	124,836.74		392,333.00	265,725.68	580.00	127,187.32		392,333.00	265,725.68	580.00	127,187.32	
02 - CONTR/PROF	67,660.00	38,624.95	0.00	29,035.05		78,716.00	79,986.30	275.00	-995.30		78,716.00	79,986.30	275.00	-995.30	
03 - BLDG/GRNDS	63,045.00	36,757.15	0.00	26,287.85		61,577.00	59,212.57	10.58	2,375.01		61,577.00	59,212.57	10.58	2,375.01	
04 - COMMCOMM	9,950.00	4,654.91	0.00	5,295.09		8,500.00	4,590.64	0.00	3,909.36		8,500.00	4,590.64	0.00	3,909.36	
05 - NYMS	21,438.00	20,080.45	0.00	1,357.55		0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	
	497,216.00	321,112.42	10,708.70	186,812.28	62.43	541,126.00	409,515.19	865.58	132,476.39	75.52	541,126.00	409,515.19	865.58	132,476.39	75.52
120 - COMM SVCS															
01 - CEO/PLAN	69,219.00	43,637.57	2,319.20	27,900.63		103,698.00	64,750.20	0.00	38,947.80		103,698.00	64,750.20	0.00	38,947.80	
02 - ECONOM DEV	69,400.00	24,386.67	0.00	45,013.33		58,400.00	32,916.82	0.00	25,483.18		58,400.00	32,916.82	0.00	25,483.18	
03 - PKS/REC	8,850.00	3,815.50	0.00	5,034.50		11,350.00	1,647.36	0.00	9,702.64		11,350.00	1,647.36	0.00	9,702.64	
04 - GENL ASST	7,688.00	728.00	0.00	6,960.00		7,688.00	1,033.57	0.00	6,654.43		7,688.00	1,033.57	0.00	6,654.43	
05 - SOC SERV	3,440.00	3,123.58	0.00	316.42		3,440.00	3,125.31	0.00	314.69		3,440.00	3,125.31	0.00	314.69	
06 - CEMETERIES	5,215.00	5,120.61	0.00	94.39		5,765.00	2,960.70	0.00	2,804.30		5,765.00	2,960.70	0.00	2,804.30	
07 - LIVING WELL	750.00	396.89	0.00	353.11		750.00	969.73	0.00	-219.73		750.00	969.73	0.00	-219.73	
08 - HIST SOCIE	5,000.00	375.00	0.00	4,625.00		1,750.00	0.00	0.00	1,750.00		1,750.00	0.00	0.00	1,750.00	
	169,562.00	81,583.82	2,319.20	90,297.38	46.75	192,841.00	107,403.69	0.00	85,437.31	55.70	192,841.00	107,403.69	0.00	85,437.31	55.70
130 - PUBL SAFETY															
01 - FIRE RESCUE	281,827.00	201,641.93	18,061.54	98,246.61		322,308.00	213,521.70	1,421.99	110,208.29		322,308.00	213,521.70	1,421.99	110,208.29	
02 - CONTR/PROF	99,967.00	40,522.57	0.00	59,444.43		109,902.00	51,883.73	0.00	58,018.27		109,902.00	51,883.73	0.00	58,018.27	
	381,794.00	242,164.50	18,061.54	157,691.04	58.70	432,210.00	265,405.43	1,421.99	168,226.56	61.08	432,210.00	265,405.43	1,421.99	168,226.56	61.08
140 - PUBLIC WORKS															
01 - OPERATIONS	447,813.00	313,509.42	9,250.14	143,553.72		429,518.00	292,969.83	1,784.61	138,332.78		429,518.00	292,969.83	1,784.61	138,332.78	
	447,813.00	313,509.42	9,250.14	143,553.72	67.94	429,518.00	292,969.83	1,784.61	138,332.78	67.79	429,518.00	292,969.83	1,784.61	138,332.78	67.79
150 - SW/RECYCLING															
01 - SOLID WASTE	202,905.00	133,396.05	0.00	69,508.95		228,188.00	132,313.41	0.00	95,874.59		228,188.00	132,313.41	0.00	95,874.59	
	202,905.00	133,396.05	0.00	69,508.95	65.74	228,188.00	132,313.41	0.00	95,874.59	57.98	228,188.00	132,313.41	0.00	95,874.59	57.98
160 - FIXED EXPENS															
02 - EE BENEFITS	265,654.00	158,178.56	2,793.00	110,268.44		285,900.00	463,525.00	231,762.50	54,137.50		285,900.00	463,525.00	231,762.50	54,137.50	
03 - INSURANCE	39,767.00	40,509.00	0.00	-742.00		323,435.00	162,916.33	0.00	160,518.67		323,435.00	162,916.33	0.00	160,518.67	
04 - EDUCATION	7,333,711.00	4,889,140.53	0.00	2,444,570.47		41,457.00	46,039.00	0.00	-4,582.00		41,457.00	46,039.00	0.00	-4,582.00	
05 - SHARED SVCS	178,994.00	89,496.00	0.00	89,498.00		7,368,665.00	4,912,443.22	0.00	2,456,221.78		7,368,665.00	4,912,443.22	0.00	2,456,221.78	
06 - COUNTY TAX	336,663.00	336,663.00	0.00	0.00		165,876.00	82,937.92	0.00	82,938.08		165,876.00	82,937.92	0.00	82,938.08	
	8,154,789.00	5,513,987.09	2,793.00	2,643,594.91	67.58	9,131,681.00	6,112,868.00	231,762.50	3,250,575.50	64.40	9,131,681.00	6,112,868.00	231,762.50	3,250,575.50	64.40
Final Totals	9,854,079.00	6,649,549.62	55,991.82	3,835,121.20	66.91	10,955,564.00	7,320,475.55	235,834.68	3,870,923.13	64.67	10,955,564.00	7,320,475.55	235,834.68	3,870,923.13	64.67

**Revenue Detail Report
FEBRUARY FY20**

	FY19		Current		Uncollected			
	Budget	Debits/Credits	%	Budget	Debits	Credits	Balance	%
100 - REVENUES								
4010 - AGENT FEES	12,300.00	7378.00	59.98	12,100.00	0.00	9,834.75	2,265.25	81.28
4020 - RESCUE FEES	65,000.00	30114.68	46.33	60,000.00	0.00	62,808.38	-2,808.38	104.68
4030 - APPEALS	50.00	0.00	-	50.00	0.00	112.50	-62.50	101.25
4035 - BAD CHECK FEES	0.00	40.00	100.00	1,200.00	0.00	42,712.00	-41,512.00	360.00
4050 - BOAT EXCISE	8,500.00	2161.50	25.43	8,500.00	320.60	2,479.10	6,341.50	25.39
4060 - BUILDING PERMITS	41,000.00	25083.80	61.18	60,000.00	0.00	67,031.67	-7,031.67	111.80
4067 - BURN PERMITS - ONLINE	240.00	156.00	65.00	240.00	0.00	168.00	72.00	70.00
4070 - CASH SHORT/OVER	0.00	101.58	100.00	0.00	0.00	29.80	-29.80	-
4080 - CATV FRANCHISE FEES	29,000.00	33,413.69	115.22	30,800.00	0.00	29,012.01	1,787.99	94.19
4090 - CELL TOWER RENTAL	37,200.00	22,770.76	61.21	39,000.00	0.00	27,142.01	11,857.99	69.59
4110 - CEO MISC. PERMITS	300.00	0.00	-	300.00	0.00	0.00	300.00	-
4120 - CEO POWNAL SERVICES	15,000.00	10,079.90	67.20	17,500.00	4,818.66	12,425.33	9,893.33	43.47
4130 - CLERK FEES	755.00	456.00	60.40	755.00	0.00	774.00	-19.00	102.52
4140 - CUSTOMER SERVICES FEES	700.00	286.17	40.88	700.00	0.00	323.70	376.30	46.24
4150 - DOG LICENSE FEES / ACO SERVICE	1,650.00	1263.00	76.55	1,650.00	0.00	1,443.00	207.00	87.45
4157 - PARK USE PERMIT DOGS	0.00	650.00	100.00	1,200.00	0.00	550.00	650.00	45.83
4160 - ELECTRICAL PERMITS	7,500.00	5,269.27	70.26	10,500.00	40.00	13,571.18	-3,031.18	129.25
4200 - GENEALOGY SEARCH	250.00	65.00	26.00	150.00	0.00	0.00	150.00	-
4210 - GENERAL ASSISTANCE	2,500.00	0.00	-	2,500.00	0.00	276.50	2,223.50	11.06
4220 - HOMESTEAD EXEMPTION	200,527.00	182,780.00	91.15	200,527.00	0.00	208,503.00	-7,976.00	103.98
4255 - EMA REIMBURSEMENTS	0.00	26,091.79	100.00	0.00	0.00	0.00	0.00	-
4260 - LOCAL ROAD ASSISTANCE PROGRAM	27,000.00	27,232.00	100.86	27,000.00	0.00	27,952.00	-952.00	103.53
4265 - PROPERTY & CASUALTY POOL	2,000.00	2,683.00	134.15	2,500.00	0.00	5,505.00	-3,005.00	220.20
4270 - MSAD ELECTIONS	2,200.00	1,503.38	68.34	1,600.00	0.00	0.00	1,600.00	-
4280 - MISC REVENUES	1,200.00	2,248.02	187.34	1,200.00	5,955.00	6,077.57	1,077.43	89.79
4290 - BMV EXCISE	867,000.00	618,339.15	71.32	965,000.00	19,239.40	657,162.02	327,077.38	66.11
4310 - PEER REVIEW	1,000.00	0.00	-	1,000.00	0.00	0.00	1,000.00	-
4320 - PLANNING BOARD	1,200.00	2,300.00	191.67	1,200.00	0.00	700.00	500.00	58.33
4330 - PLUMBING PERMITS	8,000.00	5,332.50	66.66	8,500.00	327.50	11,985.00	-3,157.50	141.00
4335 - PRIVATE ROAD SIGNS	300.00	180.44	60.15	300.00	0.00	155.06	144.94	51.69
4340 - RENTAL FEES	13,000.00	7305.00	56.19	25,500.00	0.00	7,750.00	17,750.00	30.39
4345 - WH&CC FEES	0.00	0.00	-	0.00	0.00	7,374.75	-7,374.75	-
4350 - REVENUE SHARING	191,575.00	128,923.94	67.30	387,000.00	0.00	191,990.21	195,009.79	49.61
4370 - SITE PLAN REVIEW	1,200.00	725.00	60.42	1,200.00	0.00	350.00	850.00	29.17
4380 - SNOWMOBILE CLUBS STATE REIMBUR	1,200.00	1,271.04	105.92	1,250.00	0.00	1,151.88	98.12	92.15
4390 - SOLID WASTE/RECYCLING	140,000.00	84,860.00	60.61	186,300.00	0.00	105,037.50	81,262.50	56.38
4400 - SW HAULER PERMIT	75.00	0.00	-	75.00	0.00	0.00	75.00	-
4420 - TAX INTEREST	12,500.00	7595.41	60.76	15,000.00	7.73	11,084.66	3,923.07	73.90
4430 - TAX PENALTY	3,500.00	825.11	23.57	3,000.00	0.00	1,864.72	1,135.28	62.16
4450 - TIMBER HARVEST	0.00	9,582.40	100.00	0.00	0.00	0.00	0.00	-
4480 - TREE GROWTH EXEMPTION	3,700.00	2,417.84	65.35	4,000.00	0.00	2,641.04	1,358.96	66.03
4500 - VETERAN'S EXEMPTION	2,950.00	1,340.00	45.42	2,950.00	0.00	1,598.00	1,352.00	54.17
4510 - VITAL RECORDS	3,100.00	1,707.60	55.08	3,100.00	0.00	1,368.00	1,732.00	44.13
Final Totals	1,705,172.00	1,254,532.97	73.57	2,085,347.00	32,577.81	1,520,944.34	595,111.55	71.37

March 17, 2020

Agenda - Section VI. Old Business

- None.

March 3, 2020

Section VII. New Business

▪ **Annual Appointment of Election Workers**

Move pursuant to Title 21-A, § 503 of the M.R.S.A., to appoint and confirm the North Yarmouth Election Clerks for a term to expire on April 30, 2022, as presented by the Town Clerk. Second, discussion and vote follow.

Note: Appointment document enclosed herein.

▪ **Upcoming Select Board Meeting Schedule** - Discussion on the following dates:

1. March 31, 2020 (Tuesday) - Additional monthly meeting initially planned for the signing of the town meeting warrant. This meeting date is now needed for the determination of a referendum vote in June regarding the new school proposal.
2. April 11, 2020 - Scheduled Annual Town Meeting Date - Needs rescheduling.
3. Date with Budget Committee to validate warrant articles.

Notes: Maine Municipal Association Manual on Town Meetings - CHAPTER 3: In summary states that there is no existing statutory process or objection to canceling or postponing a town meeting. As long as it does not take place during the last seven days before the scheduled meeting, rescheduling can take place. The Town Charter does state that the meeting shall be in April; however, given the current state of affairs with COVID19, this is waived.



Town of North Yarmouth

10 Village Square Road
North Yarmouth, Maine 04097

207-829-3705 telephone
207-829-3743 fax
www.northyarmouth.org

To:	Democratic	Republican	Unenrolled
	Debra Burnell	Emma Call	Jeanne Chadbourne
	Elizabeth Chandler	Mark Guager	Sheryl Jameson
	Dixie Hayes	Charles T. Hansel	Jonathan Shute
	Audrey Lones	Paul Hodgetts	Christine Toirello
	Nancy Lowell	Stacey Holden	
	Richard Lowell	James Knight	
	Steven Smith	Lois Knight	
	Robert Wood	Rebecca Tiedemann	

Pursuant to: Title 21-A, sub section 503 of the M.R.S.A., The undersigned municipal officers of the Town of North Yarmouth do hereby vote to appoint and confirm you as Town of North Yarmouth Election Clerks. Your term of office is to expire on April 30, 2022.

Given under our hands on this the _____ day of _____, 2020.

Stephen Morrison

James Moulton

Paul Napolitano

Jennifer Speirs

William Whitten

COUNTY OF CUMBERLAND, ss

_____ **2020**

Personally appeared the above named

Democratic	Republican	Unenrolled
Debra Burnell	Emma Call	Jeanne Chadbourne
Elizabeth Chandler	Mark Guager	Sheryl Jameson
Dixie Hayes	Charles T. Hansel	Jonathan Shute
Audrey Lones	Paul Hodgetts	Christine Toirello
Nancy Lowell	Stacey Holden	
Richard Lowell	James Knight	
Steven Smith	Lois Knight	
Robert Wood	Rebecca Tiedemann	

who has been duly appointed by the Selectmen as an **Election Clerk** in said Municipality, and took the oath necessary to qualify him/her to discharge said duties for the ensuing year according to law. Before me,

_____Municipal Clerk.

March 17, 2020

Agenda - Section VIII. Accounts Payable

Item(s):

- *Move to approve accounts payable warrants 38 and 39 in the amount of \$763,260.69, as presented. Second, discussion and vote follow.*