

**Town of North Yarmouth
Select Board Meeting Agenda
Tuesday, February 16, 2021
<https://us02web.zoom.us/j/85013650429>
7:00 PM**

I. Call to Order

- Pledge of Allegiance

The format and structure for Select Board meetings are authorized and governed by our Town Charter and the Select Board Bylaws with overarching guidance from Maine Statues. Select Board members are not collectively or individually allowed to speak about personnel matters and may only address personnel matters in an executive session per State Statute Title 1 § 401-410.

II. Minutes of Previous Meeting(s)

- February 3, 2021

III. Public Comment - Non-Agenda Items

Comments regarding issues, concerns, commendations, or matters of general public information are welcome. The public is encouraged when commenting or expressing points of view about an individual(s) that they do so in a respectful and constructive manner. Topics relating to personnel matters cannot be acknowledged.

COVID-19 Procedures - Public Communications:

- 1) ZOOM - Virtual Attendance
- 2) EMAIL: Individuals may email questions or comments to dwalker@northyarmouth.org or manager@northyarmouth.org.

Comments and or questions will be addressed by a Select Board or the Town Manager at the meeting if feasible at that time. Communications must include the individual's name and legal residence.

IV. Management Reports & Communications

- Town Manager's Report
- Financial Report - January

V. Old Business

- Recycling Reform Resolution
- Economic Development Update
 - ➔ Strategic Plan
 - ➔ Village Center Master Plan
 - ➔ Village Center Tax Increment Financing District (TIF)
 - ➔ Senior Housing Strategies - Objective: Type of Housing

VI. New Business

- Recycling Committee Request
- Special Town Meeting (election) - Signing of Warrant

VII. Accounts Payable - Review & Approval

VIII. Any Other Business

Select Board Members: A reminder, the "any other business" section on the agenda is not to include previously discussed items, any formerly "settled items," personal matters, or Town personnel matters. Please submit your other business item(s) to the Town Manager, Chairman, or Vice Chairman prior to the meeting by email or written letter dropped off at the Town Office. Thank you.

IX. Adjournment

REMINDERS TO THE ATTENDING PUBLIC: Please mute all digital devices; Select Board meetings are open to the public, but the public may not speak unless recognized by the Chairperson first. **Workshops:** The public is welcome to attend workshops and listen to the discussion that takes place. The purpose of holding a workshop is to provide the Select Board with the opportunity to focus on specific town matters to later present at a regular business meeting. Therefore, public participation is limited to only regular business meetings of the Select Board.

February 16, 2021

Agenda - Section IV. Meeting Minutes

- *Move to approve the minutes for February 3, 2021 as presented. Second, discussion and vote follow.*

**Town of North Yarmouth
Select Board**
Meeting Minutes of Wednesday, February 3, 2021
REMOTE BUSINESS MEETING

Call to Order – Steve Berry, James Moulton, Brian Sites, and Austin Harrell was present. The Town Manager, Rosemary Roy, was also present. Chairperson Berry called the meeting to order.

Public Hearing(s) –

Proposed Animal Control Ordinance – Chairperson Berry moved to open the Public Hearing on the proposed Animal Control Ordinance. Selectperson Harrell seconded the motion. Discussion: Selectperson Moulton asked for clarification on the motion. The Town Manager restated the motion. **Vote: 4 Yes – 0 No.**

The Town Manager provided a brief presentation on the proposed Animal Control Ordinance. Audrey Lones, 107 Baston Road, commented that dog owners who use Chandler Brook and Old Town House Park would be disadvantaged by the proposed ordinance. The Town Manager replied that there had been issues in the past with owners not controlling their dogs through voice control. David Reed, Country Creek Rd., stated that dog owners should not be penalized for actions of the few. The Town Manager replied that there have been instances where dogs were not being controlled through voice control and that the town was trying to make the parks more enjoyable for everyone with the proposed ordinance. Mr. Reed asked if a leash-free zone could be applied to the Animal Control Ordinance. The Town Manager stated that she could follow up with the Parks and Recreation Committee to explore Mr. Reed's request. Selectperson Sites noted that the decision to enforce stricter rules on the parks is based on other towns also applying stricter rules and abuse to parks over the past seven (7) years. Andrea Berry, Memorial Highway, stated that she has trained her dog at Old Town House Park and said that she favored keeping space available for dogs to use the park without a leash. Mrs. Berry also asked if a compromise could be found to allow parts of the park to be allowed to have dogs off-leash. Selectperson Moulton asked if commercial businesses used the parks and how many dogs they have. The Town Manager replied. Selectperson Moulton stated that the commercial businesses should be more regulated, not the individual dog owner.

Chairperson Berry moved to close the Public Hearing on the proposed Animal Control Ordinance. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Chairperson Berry moved to put the adoption of the proposed Animal Control Ordinance before the voters for ratification at the April 2021 annual town meeting. Selectperson Sites seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Proposed Changes to the Use of Parks and Recreation Areas Ordinance – Chairperson Berry moved to open the Public Hearing on the proposed changes to the Use of Parks and Recreation Areas Ordinance. Selectperson Harrell seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.** The Town Manager gave a brief presentation on the changes to the Use of Parks and Recreation Areas Ordinance.

There was no comment from the public.

Chairperson Berry moved to close the Public Hearing on the proposed changes to the Use of Parks and Recreation Areas Ordinance. Selectperson Harrell seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Chairperson moved to put the adoption of the proposed changes to the Use of Parks and Recreation Areas Ordinance before the voters for ratification at the April 2021 annual town meeting. Selectperson Harrell seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Minutes for January 19, 2021

Chairperson Berry moved to approve the minutes for January 19, 2021, as presented. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Public Comment - Non-Agenda Items - Kate Perrin, New Gloucester Rd., addressed the Board thanking them for speaking about Race and Equity in North Yarmouth. Ms. Perrin shared her support with the action item. Mr. Hodgetts, Sligo Rd., provided a letter to the Board that was read at the meeting. The letter was about the executive session at the January 19, 2021 business meeting. Mr. Hodgetts expressed concern about the topic discussed in the executive session and that it was not addressed in an open meeting. Mr. Hodgetts also expressed concern with the Economic Development & Sustainability Committee meetings not being video archived for future on-demand viewing. Selectperson Moulton stated that the executive session was unnecessary and that the discussion on development in the community should have been addressed in an open meeting. Selectperson Sites asked if the topic would be discussed in "New Business." The Town Manager stated no subject regarding the executive session on January 19, 2021, was on the agenda. The Town Manager responded to Mr. Hodgetts that the meeting was secure and procedurally correct. The Town Manager stated that she would expand on public information discussion during her Town Manager's report. Selectperson Sites asked what the protocol was for security around executive sessions and how long videos of meetings were kept. The Town Manager responded that the meetings were kept for a long time and are available to the public, located on Town Hall Streams; however, workshops are not recorded per a decision from a previous Select Board. Mr. Reed stated that sharing more information should be done to help inform residents. Mr. Reed also asked about the purposes of going into executive sessions. Chairperson Berry responded that propriety interests were the reason to hold the executive session. The Town Manager also responded that executive sessions are allowed for the purposes defined under Maine State Statue 401 – Freedom of Access.

Ms. Potter asked the Select Board if Sharp's Field could be decided on as a non-develop area. Ms. Potter also was concerned that she was not receiving the requested information. Ms. Potter shared her concerns with the town's development and asked the Board to keep open space. Chairperson Berry explained that the decision to keep Sharp's Field undevelopable would eventually be brought to the townspeople at the annual town meeting in April. Selectperson Sites made a statement on how the Select Board takes the growth of the town seriously.

Alicia Dostilio, Parsonage Rd., stated that the Village Green is not utilized due to the high speeds on route 115. Ms. Dostilio said that Sharp's Field is an alternative option for safe recreation compared to the Village Green.

Ms. Potter asked why the Village Master Plan showed Sharp's Field being developed and expressed that the Village Center's development could be done in a way that would be more tasteful.

Selectperson Moulton asked if Sharp's Field would be designated as a non-development area at the annual town meeting. The Town Manager answered in the affirmative.

Management Reports & Communications:

Town Manager's Report: The Town Manager provided her full report to the Board. The Town Manager's report can be found on the town's website, www.northyarmouth.org, or at the Town Office.

Old Business – None.

New Business:

Appointment(s)

Chairperson Berry moved to appoint Ann Dillon for a term to expire on June 30, 2021, to the Living Well in North Yarmouth Committee. Selectperson Harrell seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Chairperson Berry moved to appoint Paul Dexter for a term to expire on June 30, 2021, to the Prince Memorial Library Advisory Committee. Selectperson Sites seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Recycling Reform Resolution – The Town Manager presented the Board with a resolution on Recycling Reform. Chairperson Berry moved to adopt the resolution as written. Selectperson Moulton seconded the motion. Discussion: Selectperson Moulton asked if the reform would save the town money. Selectperson Sites asked how the reform could save the town money. Selectperson Sites asked the Town Manager when the item needed to be signed. The Town Manager responded that the option of the Board. Selectperson Moulton stated that he

did not want to vote because he did not understand it. Selectperson Sites concurred. Chairperson Berry withdrew his motion.

Proposed Changes to the Fee Schedule – The Town Manager explained the changes in reviewing the fee schedule. The changes can be found in the meeting materials for February 3, 2021. Selectperson Sites asked if the town charged for an occupancy certification and other administrative procedures done in the Code Office. The Town Manager responded that there is no fee for occupancy certification currently and that there were established fees for other processes. By consensus, the board agreed to make the changes to a March meeting to discuss and review the full fee schedule.

Developing Racial Equity & Inclusion – Discussion item: Chairperson Berry shared remarks on opportunities in surrounding communities to address racial equity. Chairperson Berry explained that the town's Comprehensive Plan, which he states he was a part of, does not address the topic demographics. Selectperson Moulton shared some personal experiences around racial topics in Maine. Selectperson Moulton noted that he is concerned with a committee being created to address the issue. Selectperson Moulton stated that he would like to see who would be apart of a committee on racial equity & inclusion and expressed that he would prefer to see a diverse group of individuals as a part of a committee. The Town Manager stated that there are many resources for towns to address these issues as well. David Reed, Country Creek, provided comment regarding Maine's historical demographics and the purpose(s) of forming a racial equity & inclusion committee. Andrea Berry, Memorial Highway, shared her support with forming a racial equity & inclusion committee. Mrs. Berry shared her experiences in attending events to understand how governmental actions can affect the community. Selectperson Moulton responded that he felt that the town does a great job working with the community and making the community attractive and inclusive. Selectperson Moulton added that he was not against exploring the possibility of a committee but would like to know more. Shawn McBearity, Cumberland, ME, provided comment on teachings on racial equity & inclusion at Greely High School and his findings on the lack of racially provoked instances. Mr. McBearity asked questions regarding the Chairperson's candidacy for the Select Board. Mr. McBearity asked if Chairperson Berry was apart from the group "Black Lives Matter." Selectperson Sites stated that the discussion should not occur at a Select Board meeting and that the concerns Mr. McBearity had with the Chairperson were personal. Selectperson Moulton noted that this was the wrong place to address Mr. McBearity's concerns with the Chairperson. Mr. Reed shared his concerns with name-calling and handling discussions on racial issues.

Accounts Payable – Chairperson Berry moved to approve accounts payable warrants 32 and 33 in the amount of \$147,493.96, as presented for FY21. Selectperson Harrell seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Any Other Business – none.

Adjournment - Chairperson Berry moved to adjourn.

Prepared By: Draven Walker
Executive Assistant/Recording Secretary

Select Board

Steve Berry, Chair

James Moulton, Vice Chair

Brian Sites

Austin Harrell

February 16, 2021

Section V. Management Reports & Communications

- Town Manager's Report
- Financial Report - January

Report(s) herein.

The information contained in this report is intended to inform the Select Board, staff, and residents, of some of the current activities taking place in the manager's office or the town in general. All topics are open for discussion.

COVID-19 Updates - COVID-19 cases are slowing down. Effective March 1st, town services will return to open morning operations and by appointments in the afternoon. Boards and committees will return to in-person meetings at their discretion. I will address this with the Select Board as to their preference at the meeting. The COVID situation will continue to be monitored.

US Cellular - Included herein is a proposal from US Cellular to purchase the current lease in exchange for a perpetual easement with the town for a price of \$615,750.00. The tower is located on the Public Works property. The lease was renewed in 5-year increments and is up again in 2024. The lease was closely reviewed in 2019 to assure compliance. Using a number of \$40,000 a year of current revenue stream, the proposal covers a little over 15 years. Input from the Board is required.

Public Comment at Board Meetings - The question came up at the last Board meeting regarding the time allowed for each member of the public to speak. It is not uncommon to set a limit of 2-3 minutes. It was the practice of previous sitting Boards in North Yarmouth. Although discussion in public comment is allowed, it is not a requirement for Board members or the Town manager to engage. A formal procedure allows for the meeting to run smoothly. A suggestion - perhaps the meeting agenda is amended that Public Comment is taken after the payables. It will ensure that the business before the Board is addressed in a well-ordered and efficient manner, allowing business item guests to be addressed timely. It is not an unusual procedure as other municipalities apply this procedure.

Recording of Workshops and Other Meetings - Another inquiry regarding the recording of workshops and other committee meetings occurs. Currently, the decision of a previously sitting Board (2018-last to address the matter) was not to record the workshops of the Select Board or any other workshops. In my tenure (2014), no workshops of any kind were recorded before this decision was made. The town only budgets for the two leading town Boards, the Select Board, and the Planning Board. This is normal for municipalities. However, it does not mean that the Select Board couldn't change the process. If the process were amended, workshops for the leading Boards would have a small impact on budgeting regarding the town's broadcast technician. But if the Board were to require that all other boards and committee meetings were to be recorded and or broadcast, there would need to be a significant change in operational budgeting needs. A rough estimate of doubling the current budget or an additional \$4K. It would more than likely cause more staffing, which could increase the budget line further.

Central Maine Power - An annual notice is included as notification that CMP will be trimming trees. This has gone out on the website and other resources.

Maine DOT - Included herein is a notice from MDOT of upcoming work conducted on Rt.115 and Rt. 231. This also will be posted on the website and other resources.

Candidates Night - A Candidates Night has been tentatively scheduled for Thursday, March 18th via Zoom at 7:00 pm.

Meetings/consulting/other: GPCOG/Cumberland County Manager's meeting, Planning Board, Budget Committee, Parks & Recreation, and economic development meetings. Budget work has consumed a large portion of time during these two weeks, along with other project work and regular duties.

Respectfully submitted,

Rosemary

Rosemary E. Roy, Town Manager





2/16 SB

received
2-1-21

1/27/21

TOWN OF NORTH YARMOUTH
10 VILLAGE SQUARE RD
NORTH YARMOUTH, ME 04097

RE: Ground Lease for UScellular site 853346

TOWN OF NORTH YARMOUTH,

UScellular is pleased to offer to purchase your current lease for the price of \$615750. In exchange for a perpetual easement, UScellular will pay you \$615750 for continued use of our current lease space and any access or utility easements in order to continue providing the highest quality service in your area.

As a next step, please give me a call or send me an email to let me know if you are interested. I am always available to discuss this site and answer your questions. I look forward to working with you to further our relationship on this site.

Sincerely,

Mark O'Brien
Real Estate Program Manager
Mark.o'brien@uscellular.com
312.550.5695



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
REGION 1
P.O. BOX 358
SCARBOROUGH, MAINE 04070-0358

Janet T. Mills
GOVERNOR

Bruce A. Van Note
COMMISSIONER

December 21, 2020

Rosemary E. Roy, Town Manager
Town of North Yarmouth
10 Village Square Road
North Yarmouth, Maine 04097

Subject: Highway Preservation Paving
Project: 24877.00
Gray - North Yarmouth, Route 115

Dear Ms. Roy:

The Maine Department of Transportation is currently working on estimating a Highway Preservation Paving Project on Route 115 in the Towns of Gray and North Yarmouth for advertisement of the subject project for competitive bids in March of **2021**. Construction will occur during the summer months; exact start and completion dates will be forwarded once a schedule from the Contractor has been reviewed and approved.

The project is further described as follows:

Beginning 0.12 miles east of Hillcrest Drive in Gray, and extending southeasterly 4.90 miles to Walnut Hill Road (Route 231) in North Yarmouth.

After the new pavement is placed, no permit to open this segment of highway will be granted for a period of 3 years except as provided in Title 23, M.R.S.A. §3352. The purpose of this letter is to make the necessary notifications of the project to abutters, municipal officials and occupants of the highway under the provisions of 23 M.R.S.A. § 3351.

If the municipality has existing loop detection at signalized intersection(s) impacted by the project and wishes to upgrade to video detection, there may be opportunities for the Department to assist with a portion of those costs.

We hereby request that you provide a copy of this notice to all municipal officials, employees and boards with responsibilities for utility and/or land-use planning/permitting, and that you post this letter on any municipal public bulletin boards, media outlets and/or municipal websites as a public meeting will not be held regarding this project unless specifically requested by the municipality.

Should you have any questions, concerns or other areas of interest, we would appreciate your comments and input. LaRay Hamilton is the Project Manager for this project, and can be reached at 885-7029.

Sincerely,

LaRay L. Hamilton
Senior Project Manager, Region 1
Highway Program, MaineDOT

ev. 10/15/15



**CENTRAL MAINE
POWER**

An AVANGRID Company

received

JANUARY 20, 2021

TOWN MANAGER
TOWN OF NORTH YARMOUTH
10 VILLAGE SQUARE RD
NORTH YARMOUTH, ME 04097

Reliable electricity service for your community

DEAR TOWN OF NORTH YARMOUTH,

We live in the most heavily-forested state in the nation. Having beautiful trees too close to our electrical wires can be a public safety problem or cause power outages when the wind blows or ice coats the branches. That's why we work year-round to maintain safe clearances around our lines. It's the most effective way we can reduce tree-related outages and deliver the reliable electricity service you depend on. We know trees are an important part of any community, and our local arborist is ready to work with you.

Our Tree Care crews may be conducting tree work in your community in 2021. They will prune and remove trees, brush, and other vegetation within public rights of way to ensure safe and reliable electricity service to your community. To protect the health of the trees, we hire only qualified contractors who are trained to use techniques sanctioned by the Tree Care Industry Association.

We'll keep you informed

We have a licensed arborist on staff dedicated to your community. In addition, people who live adjacent to public roads have the right to consult with us before routine work takes place. If you are interested in consulting with us about any of this tree work, please contact your local CMP Arborist, Mei-Ling Cheung at 242-5391. As always, if trees cause outages or pose an immediate hazard to safety or service reliability, we will perform emergency tree work and may not be able to consult with you beforehand.

In an effort to keep our customers informed about the Tree Care plans in your community, on the back of this letter is a poster that you can display on a community bulletin board in your municipal office. Customers can also visit cmpco.com for additional information about our Tree Care program.

We are proud to deliver safe, reliable electricity service to the communities of Maine. I look forward to working with you on Tree Care in your community in 2021. Thank you!

Sincerely,

Thomas R. Irwin

Thomas R. Irwin
Manager, Vegetation Management

Central Maine Power's Tree Care program helps keep the lights on in your community

Tree Care is an important part of our efforts to deliver the reliable electricity delivery service your community depends on. In 2021, our qualified contractors **may be** conducting tree work in your community.

We know trees are an important part of any community and we have a licensed full-time arborist on staff dedicated to your community. To protect the health of the trees, our qualified contractors use techniques sanctioned by the Tree Care Industry Association.



Mei-Ling C., CMP Arborist, works with our qualified Tree Care specialists to provide reliable service to you.

We are proud to deliver safe, reliable electricity service to your community.
Visit **cmpco.com** for more information about our Tree Care Program.

EXPENSE HISTORY

January FY21

DEPARTMENTS	FY 20 Budget	Debits	Credits	Unexpended Balance	%	Current Budget	Debits	Credits	Unexpended Balance	%
110 - MUN ADMINISTRATION										
01 - OPERATIONS	392,333.00	232,716.03	580.00	160,196.97		352,767.00	214,823.79	9,901.02	147,844.23	
02 - CONTR/PROF	78,716.00	72,579.64	275.00	6,411.36		119,958.00	53,018.14	0.00	66,939.86	
03 - BLDG/GRNDS	-	-	-	-		-	-	-	-	
04 - COMMCOMM	8,500.00	5,656.27	0.00	2,843.73		-	-	-	-	
Totals	479,549.00	310,951.94	855.00	169,452.06	64.66%	472,725.00	267,841.93	9,901.02	214,784.09	54.56%
120 - COMMUNITY SERVICES										
01 - CEO/PLAN	103,698.00	54,376.36	0.00	49,321.64		115,375.00	64,740.65	35.00	50,669.35	
02 - ECONOM DEV	58,400.00	33,556.82	0.00	24,843.18		90,000.00	2,040.13	0.00	87,959.87	
03 - PKS/REC	11,350.00	4,647.36	0.00	6,702.64		7,850.00	1,597.30	79.50	6,332.20	
04 - GENL ASST	7,688.00	1,069.57	0.00	6,618.43		8,288.00	632.38	0.00	7,655.62	
05 - SOC SERVC	3,440.00	3,106.92	0.00	333.08		3,871.00	3,090.13	0.00	780.87	
06 - CEMETERIES	5,765.00	2,960.70	0.00	2,804.30		1,815.00	2,171.47	0.00	-356.47	
07 - LIVING WELL	750.00	969.73	0.00	-219.73		1,450.00	657.23	0.00	792.77	
08 - HIST SOCIE	1,750.00	1,448.45	0.00	301.55		-	-	-	-	
Totals	192,841.00	102,135.91	0.00	90,705.09	52.96%	228,649.00	74,929.29	114.50	153,834.21	32.72%
125 - COMMUNITY CENTER										
01 - OPERATIONS	-	-	-	-	-	60,561.00	32,798.88	0.00	27,762.12	
Totals	-	-	-	-	-	60,561.00	32,798.88	0.00	27,762.12	54.16%
130 - PUBLIC SAFETY										
01 - FIRE RESCUE	322,308.00	188,194.62	1,294.99	135,408.37		332,820.00	167,821.49	151.00	165,149.51	
02 - CONTR/PROF	109,902.00	47,171.23	0.00	62,730.77		115,719.00	53,374.11	0.00	62,344.89	
Totals	432,210.00	235,365.85	1,294.99	198,139.14	54.76%	448,539.00	221,195.60	151.00	227,494.40	49.28%
140 - PUBLIC WORKS										
01 - OPERATIONS	429,518.00	231,750.58	1,784.61	199,552.03		464,058.00	250,669.10	701.91	214,090.81	
Totals	429,518.00	231,750.58	1,784.61	199,552.03	53.54%	464,058.00	250,669.10	701.91	214,090.81	53.87%
145 - BUILDINGS & GROUNDS										
01 - OPERATIONS	4,600.00	4,901.40	0.00	- 301.40		43,639.00	21,388.91	0.00	22,250.09	
02 - UTILITIES	33,978.00	25,126.99	0.00	8,851.01		51,130.00	23,319.52	0.00	27,810.48	
03 - FACILITY MAINT	22,999.00	20,889.11	3.59	2,113.48		33,091.00	19,189.41	0.00	13,901.59	
Totals	61,577.00	50,917.50	3.59	10,663.09	82.68%	127,860.00	63,897.84	0.00	63,962.16	49.97%
150 - SW/RECYCLING										
01 - SOLID WASTE	228,188.00	99,511.95	0.00	128,676.05		230,733.00	116,211.08	0.00	114,521.92	
Totals	228,188.00	99,511.95	0.00	128,676.05	43.61%	230,733.00	116,211.08	0.00	114,521.92	50.37%
160 - FIXED EXPENSES										
01 - DEBT SERVICE	285,900.00	463,525.00	231,762.50	54,137.50		280,650.00	229,137.50	0.00	51,512.50	
02 - EE BENEFITS	323,435.00	132,001.01	0.00	191,433.99		444,881.00	209,754.37	0.00	235,126.63	
03 - INSURANCE	41,457.00	46,039.00	0.00	-4,582.00		46,906.00	23,056.50	0.00	23,849.50	
04 - EDUCATION	7,368,665.00	4,298,387.82	0.00	3,070,277.18		7,898,211.00	4,607,289.68	0.00	3,290,921.32	
05 - SHARED SVCS	165,876.00	82,937.92	0.00	82,938.08		201,577.00	50,394.25	0.00	151,182.75	
06 - COUNTY TAX	362,248.00	362,248.00	0.00	0.00		416,874.00	380,619.00	0.00	36,255.00	
Totals	8,547,581.00	5,385,138.75	231,762.50	3,394,204.75	60.29%	9,289,099.00	5,500,251.30	0.00	3,788,847.70	59.21%
Final Totals	10,371,464.00	6,415,772.48	235,700.69	4,191,392.21	59.59%	11,322,224.00	6,527,795.02	10,868.43	4,805,297.41	57.56%

REVENUE DETAIL REPORT

JANUARY FY21

100 - REVENUES	FY20					FY21					Uncollected		
	Budget	Debits	Credits	Balance	%	Budget	Debits	Credits	Balance	%			
4010 - AGENT FEES	12,100.00	0.00	8,775.75	3,324.25	72.53	12,100.00	0.00	9,941.25	2,158.75	82.16			
4020 - RESCUE FEES	60,000.00	0.00	59,925.26	74.74	99.88	60,000.00	0.00	36,272.91	23,727.09	60.45			
4030 - APPEALS	50.00	0.00	0.00	50.00	0.00	50.00	0.00	0.00	50.00	0.00			
4035 - BAD CHECK FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80.00	-80.00	-			
4040 - BETE REIMBURSEMENT	1,200.00	0.00	42,712.00	-41,512.00	3559.33	42,712.00	0.00	52,052.00	-9,340.00	121.87			
4050 - BOAT EXCISE	8,500.00	316.60	2,127.20	6,689.40	21.30	5,950.00	3.00	2,426.20	3,526.80	40.73			
4060 - BUILDING PERMITS	60,000.00	2,525.50	62,566.23	-40.73	100.07	75,000.00	0.00	66,526.86	8,473.14	88.70			
4067 - BURN PERMITS - ONLINE	240.00	0.00	168.00	72.00	70.00	240.00	0.00	0.00	240.00	0.00			
4080 - CATV FRANCHISE FEES	30,800.00	0.00	14,558.55	16,241.45	47.27	30,000.00	500.00	18,635.10	11,864.90	60.45			
4090 - CELL TOWER RENTAL	39,000.00	0.00	23,615.06	15,384.94	60.55	40,000.00	0.00	21,401.29	18,598.71	53.50			
4110 - CEO MISC. PERMITS	300.00	0.00	0.00	300.00	0.00	250.00	0.00	0.00	250.00	0.00			
4120 - CEO POWNAL SERVICES	17,500.00	4,818.66	12,425.33	9,893.33	43.47	-	-	-	-	-			
4130 - CLERK FEES	755.00	0.00	763.00	-8.00	101.06	800.00	0.00	300.00	500.00	37.50			
4135 - COVID-19 DONATION	0.00	0.00	0.00	-0.00	0.00	0.00	0.00	0.00	0.00	0.00			
4140 - CUSTOMER SERVICES FEES	700.00	0.00	184.20	515.80	26.31	650.00	0.00	461.67	188.33	71.03			
4150 - DOG LICENSE FEES / ACO SERVICE	1,650.00	0.00	1,200.00	450.00	72.73	1,650.00	0.00	1,444.00	206.00	87.52			
4155 - DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	-75.00	-			
4157 - PARK USE PERMIT DOGS	1,200.00	0.00	500.00	700.00	41.67	1,200.00	0.00	50.00	1,150.00	4.17			
4160 - ELECTRICAL PERMITS	10,500.00	40.00	13,129.18	-2,589.18	124.66	15,500.00	0.00	10,828.58	4,671.42	69.86			
4200 - GENEOLOGY SEARCH	150.00	0.00	0.00	150.00	0.00	150.00	0.00	15.00	135.00	10.00			
4210 - GENERAL ASSISTANCE	2,500.00	0.00	276.50	2,223.50	11.06	2,500.00	0.00	0.00	2,500.00	0.00			
4220 - HOMESTEAD EXEMPTION	200,527.00	0.00	208,503.00	-7,976.00	103.98	333,594.00	0.00	293,265.00	40,329.00	87.91			
4257 - CARES ACT - COVID19	0.00	0.00	0.00	-0.00	0.00	0.00	0.00	0.00	0.00	0.00			
4260 - LOCAL ROAD ASSISTANCE PROGRAM	27,000.00	0.00	27,952.00	-952.00	103.53	27,400.00	0.00	26,048.00	1,352.00	95.07			
4265 - PROPERTY & CASUALTY POOL	2,500.00	0.00	5,505.00	-3,005.00	220.20	5,500.00	0.00	5,025.00	475.00	91.36			
4270 - MSAD ELECTIONS	1,600.00	0.00	0.00	1,600.00	0.00	1,600.00	2,520.90	2,520.90	1,600.00	0.00			
4280 - MISC REVENUES	1,200.00	5,955.00	6,077.57	1,077.43	10.21	1,200.00	7,471.15	7,797.75	873.40	27.22			
4290 - BMV EXCISE	965,000.00	19,239.40	596,572.03	387,667.37	59.83	828,750.00	668.70	647,410.29	182,008.41	78.04			
4310 - PEER REVIEW	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00			
4320 - PLANNING BOARD	1,200.00	0.00	350.00	850.00	29.17	1,200.00	25.00	3,950.00	-2,725.00	327.08			
4330 - PLUMBING PERMITS	8,500.00	805.00	11,940.00	-2,635.00	131.00	18,000.00	0.00	8,017.50	9,982.50	44.54			
4335 - PRIVATE ROAD SIGNS	300.00	0.00	155.06	144.94	51.69	300.00	0.00	88.94	211.06	29.65			
4340 - RENTAL FEES	25,500.00	0.00	6,475.00	19,025.00	25.39	10,200.00	0.00	6,375.00	3,825.00	62.50			
4345 - WH&CC FEES	0.00	0.00	5,976.00	-5,976.00	-	51,970.00	600.00	1,295.00	51,275.00	1.34			
4350 - REVENUE SHARING	387,000.00	0.00	163,030.71	223,969.29	42.13	271,799.00	0.00	227,440.67	44,358.33	83.68			
4360 - SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	-25.00	-			
4370 - SITE PLAN REVIEW	1,200.00	0.00	275.00	925.00	22.92	1,200.00	0.00	1,000.00	200.00	83.33			
4380 - SNOWMOBILE CLUBS STATE REIMBUR	1,250.00	0.00	1,151.88	98.12	92.15	1,250.00	0.00	0.00	1,250.00	0.00			
4390 - SOLID WASTE/RECYCLING	186,300.00	0.00	102,339.00	83,961.00	54.93	148,000.00	38,845.65	159,374.52	27,471.13	81.44			
4400 - SW HAULER PERMIT	75.00	0.00	0.00	75.00	0.00	75.00	0.00	100.00	-25.00	133.33			
4420 - TAX INTEREST	15,000.00	7.73	7,762.98	7,244.75	51.70	15,000.00	57.40	11,244.19	3,813.21	74.58			
4430 - TAX PENALTY	3,000.00	0.00	1,460.59	1,539.41	48.69	3,000.00	0.00	1,103.77	1,896.23	36.79			
4450 - TIMBER HARVEST	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00			
4480 - TREE GROWTH EXEMPTION	4,000.00	0.00	2,641.04	1,358.96	66.03	4,000.00	0.00	2,330.52	1,669.48	58.26			
4485 - CONSOLIDATED COMM. LEASE	0.00	0.00	0.00	0.00	0.00	6,000.00	0.00	3,500.00	2,500.00	58.33			
4500 - VETERAN'S EXEMPTION	2,950.00	0.00	1,598.00	1,352.00	54.17	2,950.00	0.00	2,153.00	797.00	72.98			
4510 - VITAL RECORDS	3,100.00	0.00	1,261.40	1,838.60	40.69	3,100.00	0.00	1,694.00	1,406.00	54.65			
Final Totals	2,085,347.00	33,707.89	1,393,952.52	725,102.37	65.23	2,030,840.00	50,691.80	1,632,268.91	449,262.89	77.88			

February 16, 2016

Section VI. Old Business

- Recycling Reform Resolution - This matter comes back to the Board with the following explanation that the Natural Resources Council of Maine, ecomaine, and others continue to support waste and recycling management and ask for municipalities to add their support. The state committee on Environment and Natural Resources review these matters for legislation. There are decreased as opposed to increased impacts for the town for any reductions to waste materials. On December 3, 2019, the sitting Select Board endorsed the same resolution. Rob Woods, the town's voting representative to ecomaine, will be in attendance to speak to the matter if the Board so wishes.

Move to endorse the Recycling Reform for Maine resolution. Second, discussion and vote follow.

- Economic Development Update - Materials are included herein addressing these subjects. This agenda item aims to clarify the economic development plans of the town and discuss specific elements described below.

1. Strategic Plan
2. Village Center Master Plan
3. Village Center Tax Increment Financing District (TIF)
4. Senior Housing Strategies – Objective: Type of Housing



RECYCLING REFORM FOR MAINE

More Effective • More Sustainable • More Equitable

Whereas, Maine's communities are struggling to maintain, expand, and in some cases are eliminating, recycling programs due to rising costs and difficult-to-manage materials; and

Whereas, product packaging, which includes plastic, metal, glass, and cardboard, constitutes approximately 30-40% of the materials managed by weight in Maine's municipal waste management programs; and

Whereas, Maine taxpayers currently unfairly bear 100% of the cost and pay an estimated \$16 million to \$17 million each year to finance the management of this material through fragmented and increasingly expensive disposal or recycling options; and

Whereas, producers of product packaging have little incentive to minimize wasteful packaging or increase access to recycling; and there is no organized coordination between the producers of packaging and municipalities that are responsible for disposing of or recycling the packaging materials; and

Whereas, producers of product packaging have taken some or all responsibility for the management of post-consumer packaging in other parts of the world, including all European Union member states and five provinces in Canada, and, as a result, have greatly increased recycling rates, expanded infrastructure investment, created jobs, and reduced taxpayer costs;

Now, Therefore Be It Resolved,

We, Maine's municipalities, support an Extended Producer Responsibility (EPR) for Packaging law as endorsed by the Legislature in 2019 through the passage of the Resolve, To Support Municipal Recycling Programs (LD 1431). We believe that this policy will work to make recycling in Maine:

More effective: Producers of packaging materials would have a direct economic incentive to produce less-wasteful packaging that can easily and profitably be managed by municipal recycling programs. Having shared responsibility between those who create the waste and those who manage the waste would foster recycling system improvements and enable greater participation in recycling across Maine;

More sustainable: An EPR law for packaging is an insurance policy for Maine municipalities when global recycling markets are unfavorable. The current approach to recycling is not resilient to fluctuations in the global recycling market. When commodity prices fall unexpectedly, towns and cities may be forced stop or restrict their programs; and

More equitable: Maine's cities, towns, and taxpayers are currently footing the bill for a problem they didn't create. With recycling reform, taxpayers will no longer pay for the cost of recycling since the net costs of recycling would be reimbursed—and the packaging manufacturers that produce less-wasteful, more recyclable packaging would pay less than those who do not. This is a much more equitable way to distribute costs.

Town of North Yarmouth
Select Board

Steve Berry, Chairman

James Moulton, Vice Chairman

Austin Harrell, Member

Brian Sites, Member

Date: February 2, 2021



Winter 2021

To Maine's Municipal Officials,

Thank you for operating a recycling program in your town. Maine people overwhelmingly want access to recycling. We recognize the cost burden of managing municipal solid waste through your annual budget, and we know that market changes for recycled commodities are currently upending many of Maine's recycling programs. That is why we are asking you to join a new statewide effort to reform recycling in Maine by shifting the cost burden away from taxpayers.

Recycling Reform is a campaign to implement an Extended-Producer Responsibility for Packaging law here in Maine. These laws are used all around the world and are proven to save taxpayers millions, while greatly improving recycling. This type of law has the power to:

- **Save Maine municipalities between \$16 and \$17.5 million each year.** Cities and towns would be reimbursed for any recycling costs by the corporations and brand owners that produce packaging into our state, like is done all over the world. Towns would still have control over their recycling programs; and could keep any revenues generated.
- **Protect our recycling programs and make them more resilient to market changes.** Right now, many municipalities are being forced to stop, cut back, or pay more for their recycling programs because of the expense. The key to making our recycling programs more sustainable is to change who pays for them.

How you can help: One simple way that your municipality can show support for Recycling Reform for Maine is by adopting the attached resolution language. Please send to sarah@nrcm.org. We will compile the documents and present them to the Legislature's Joint Standing Committee on Environment and Natural Resources, at the next opportunity to pass Extended-Producer Responsibility for Packaging legislation.

You can visit www.recyclingreform.org to find more information on this very important policy initiative. Please feel free to contact me with any questions.

Sincerely,

Sarah K. Nichols, NRCM Sustainable Maine Director
(207) 430-0170 or sarah@nrcm.org



Testimony of Kevin Roche, CEO of **ecomaine**

Before the
Joint Standing Committee on Environment and Natural Resources

In Support Of

LD 2104, An Act To Support and Increase the Recycling of Packaging
February 26, 2020

Senator Carson, Representative Tucker, and distinguished members of the Joint Standing Committee on Environment and Natural Resources, my name is Kevin Roche and I serve as the CEO of **ecomaine**.

Thank you for the opportunity to address you with regard to LD 2104, *An Act To Support and Increase the Recycling of Packaging*. I am testifying in support of LD 2104 because **ecomaine** supports efforts to ensure that certain manufacturers make packaging both from easily recyclable material and from post-consumer recycled materials. This is of significant interest to us, as **ecomaine** operates one of the largest recycling programs in the state; we feel that LD 2104 helps to address the increasing issue of non-recyclable materials in Maine's waste stream.

ecomaine is a municipally owned organization that provides solid waste and recycling services to 70 member communities in Maine. The organization is run by a 28-member Board of Directors that are appointed by each of our 20 owner communities. Our mission statement describes us best:

ecomaine provides comprehensive long-term solid waste solutions in a safe, environmentally responsible, economically sound manner and is a leader in raising public awareness of sustainable waste management strategies.

We operate five important facilities and programs that focus on the industry's best practices:

- Maine's largest Recycling Facility
- A food waste recovery program
- A Waste-to-Energy (WTE) facility generating nearly 100,000 megawatt hours of electricity each year and reducing the volume of trash by 90%
- A Landfill/Ashfill site, and
- An Outreach and Education Program that is second to none, reaching more than 40,000 people in the last year.

At **ecomaine**, we see first-hand, every day, the impact of non-recyclable packaging, no matter whether it ends up in the trash, where it belongs, or in the recycling stream, where it creates inefficiencies and increased costs.

The truth is that some material simply cannot be recycled. Flexible plastics, though recyclable through Maine's stewardship program, are only recovered at around a 4% rate. Styrofoam. Plastic blister packaging. Lids and straws. And we are seeing more and more of these materials over the last 10, 15, 20 years. LD 2104 will create an environment in which manufacturers must consider the end-of-life of their packaging, and this will help Maine stick to its stated goals of moving solid waste up the waste hierarchy.

It will help Maine's consumers. We provide robust education to confused consumers, who want to know which bin to put their waste in – they want to do the right thing, but packaging often makes it less clear.

It will help Maine's recyclers, like **ecomaine**. When packaging is made of easily recyclable material, contamination rates will lower, our bales will be of a higher quality, and prices for Maine's recyclables will increase.

It will help Maine's municipalities. By investing revenue from the fees back into Maine's communities, LD 2104 will help buoy recycling programs, leading to increased participation while driving down contamination rates, as I've said above.

And I believe this bill will help Maine's businesses. By creating an incentive to provide packaging that is more ecologically friendly, Maine can capitalize on corporate goals set out by many large corporations already, and our business community can play a leadership role in bringing sustainability to the foreground when designing packaging.

ecomaine is supportive of LD 2104, as it builds on existing infrastructure, and aims to strengthen our systems that already work well to recover our paper, plastic, cardboard, metal, and glass, and put it to work in our economy again.

I would be happy to discuss this in further detail if you have additional questions.

Thank you again for the opportunity to provide information on these important recycling policy issues.

North Yarmouth's Economic Development Planning

Preface: The purpose of this report is to provide a summary of the actions taken by the town directly relating to the support of economic development and the creating of a "Vibrant Village Center." I have elected to begin this summary with the update to the Town Comprehensive Plan in 2004.

Town Comprehensive Plans: Towns and cities in Maine began writing comprehensive plans during the first half of the Twentieth Century. The City of Auburn was the first, in 1918. Municipalities did so because they wanted to adopt zoning ordinances to help direct growth and protect neighborhoods. Comprehensive plans are the legal underpinning of zoning ordinances—intended to assure that the power of zoning is not used arbitrarily, unfairly, or without attention to documented needs. (Maine Department of Agriculture, Conservation, and Forestry)

Town Comprehensive Plan - Approved - March 13, 2004 - Annual Town Meeting

VISION STATEMENT - There should be a thriving Village Center, with community facilities, such as Wescustogo Grange Hall, the Village Green, the Town Office, and Memorial School, all interconnected to adjacent village neighborhoods by sidewalks. Small village businesses should provide shopping convenience for residents, maybe a pharmacy, service station, small grocery store, hardware store, doctors, and other professional offices. Some older homes will likely be converted to office space, while others will remain as residences. New houses and businesses should be incorporated into the Village in a harmonious manner that preserves the historic integrity of the Village. Residential neighborhoods should be located nearby on quiet residential streets with sidewalks to encourage healthy, active lifestyles. Routes 115 and 9 will still be major thoroughfares, but traffic will travel slowly through these areas, and there will be safe provision for pedestrians and bicyclists. Perhaps local transit associated with the more urban areas to the south will be available.

Current Town Comprehensive Plan - In 2016, a committee is formed to update the 2004 comprehensive plan, and on October 30, 2018, the plan was approved by the voters at a Special Town Meeting.

VISION STATEMENT - The Town of North Yarmouth recognizes and seeks to maintain its unique character as a largely rural town that is in close proximity to urban centers and related services. The town seeks to guide residential growth while attracting appropriate commercial growth and maintaining the appeal of its country character by preserving natural, historical, agricultural, and cultural resources. The town desires to encourage the development of a Village Center, to protect natural resources, to preserve the quality of the town's public water supply, and to encourage recreational use of the town's extraordinary network of public parks, forests, and trails.

Economic Development Actions/Planning

1) Economic Development & Sustainability Committee - 2011-2013

2012 - EDSC submitted a plan with multiple phases for developing a more inviting center that would support more of a commercial tax base and enhanced community uses and recommends "Creating a Vibrant Village Center." The presentation focused on how the town could make the best use of the Village Center to include:

- A Village Center Vision
- Uses for the Memorial School
- Options for improving uses of Town Properties
- Improvements to the Village Center for a more dynamic, livable town
- Actions to support local businesses and to improve the commercial tax base

2013 - Town Meeting residents support an initial phase that involved extending the sidewalk to the front of

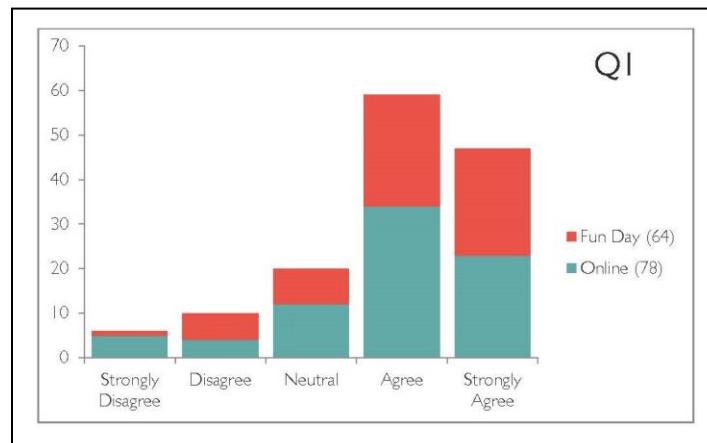
Wescustogo Hall, thinning the woods along both Route 9 and 115 to open up visibility of the Town Center, and installing a footpath and pedestrian bridge over Toddy Brook in order to make the Town Office property more accessible.

Wescustogo Hall fire (August 2013), the committee was asked to put their work on hold. A meeting attended by more than 80 residents provided the Select Board with six recommendations supporting continuing the development of the Village Center with improved community amenities to include a new community facility and senior housing.

- 2) 2014 - Planning Decisions, Inc. (PDI) was contracted to assist the town in its efforts. The EDSC is reinstated and funds appropriated at the April town meeting for purposes of continuing economic development.

Planning Decisions, Inc. is contracted from 2014-2015 - "Planning Decisions was tasked with helping the Town of North Yarmouth and its residents understand the feasibility and implications of development ideas for the village area. This includes articulating the available options, placing those options in the context of market forces, narrowing the options into viable development scenarios, and evaluating the financial implications of those scenarios. Their efforts began with surveying the residents."

Survey - Question 1: The North Yarmouth Comprehensive Plan, adopted in 2004 by the residents of North Yarmouth, lays out a broad vision for the town in the future, guides policy and planning decisions, and provides the basis for the village redevelopment effort. How well does the following GOAL in the Comprehensive Plan represent your vision of North Yarmouth in the future: "There should be a thriving Village Center, with community facilities... all interconnected to adjacent village neighborhoods by sidewalks. Small village businesses should provide shopping convenience for residents..."



PDI's final report November 2014: "A variety of citizen-led proposals have been presented to stimulate development in the Village and shape it in ways more consistent with the Comprehensive Plan. These proposals include plans to rebuild Wescustogo Hall, bring more businesses into the Village and diversify the tax base, improve the image and appeal of the Village, turn Memorial School into (one of) senior housing, a mixed-use building, a new civic and municipal campus; build on the septic capacity at the Memorial School site to provide a sewer system in the Village, and expand the town's trail and cycling networks while marketing the town's unique story."

- 2) 2016 - Camoin Associates was contracted to develop the economic goals for the town further.

"The Town of North Yarmouth ("Town") is undertaking the creation of an economic development strategic plan to evaluate the town's potential for community and business development and the establishment of a Tax Increment Financing ("TIF") District. The goal of the economic development plan is to identify strategies for development that further the town's vision for the future while at the same time making fiscal and financial sense for all stakeholders. Through the planning process and implementation, North Yarmouth hopes to ensure that the town is prepared to capitalize on regional growth through attraction and

retention of existing companies, diversification of the economy, and improved quality of life for residents. The following is a summary of the work completed as well as the final economic development plan and guidance for implementation.”

“Village Center: The Village Center district has been identified as where the town would like development to occur, with denser development, smaller lot sizes, commercial land uses, and community activities. With the old North Yarmouth Memorial School, the Town Hall, fire and rescue, local restaurants, hardware store, and other locally owned establishments, the Village Center district is the best location for future development. Likely focus of any new development would be the “triangle” made up of Memorial Highway, Parsonage Road, and Route 115. This area is often talked about as the “center” or “heart” of town and with easy transportation access, proximity to town features, available land, and zoning this should be considered for further development to accommodate diversity of housing options, small retail establishments to serve local and regional customers, and mixed-use development.”

The Strategic Plan: Camoin Associates provides the town with a strategic planning tool that has been utilized continually as the town works on accomplishing its vision. An update is included for review.

3) The EDSC becomes a standing town committee in support of ongoing work - April 28, 2018

Town Charter: “The Economic Development & Sustainability Committee shall execute such duties as prescribed in the town comprehensive plan, strategic development plan, and charge of responsibilities established by the Select Board.”

Select Board Charge: The committee will, in conjunction with the Select Board, develop and promote a sustainable and ongoing process supported by the community that will strengthen the local economy, utilizing resources and strategies that will meet the current and future needs of North Yarmouth.

- 4) 2018 Consultant - The town contracts with an economic development consultant to further the town’s vision and planning efforts.
- 5) Village Center Tax Increment Financing District (TIF) - Adopted at the April 2019 Town Meeting.
- 6) Village Center Master Plan - September 2019, the town’s economic development consultant presents EDSC’s plan to the Select Board.

VISION STATEMENT - The Economic Development and Sustainability Committee (EDSC) has prepared a Village Master Plan to direct new investment to the Village Center, fulfilling a significant goal of our Strategic Economic Development Plan. Illustrative drawings found within this plan visually communicate our goals and aspirations for creating a vibrant Village Center.

The vision for North Yarmouth may change over time, responding to market conditions, business opportunities, grants and special programs, community values and local needs. The work of EDSC shall be to continue implementing the goals of our Strategic Economic Development Plan and work collaboratively with other boards and committees to implement this plan, measure and celebrate progress, and make any necessary adjustments over time. Plans are realized only at the pace set by the community, private landowners and local leadership. You set the pace. Your participation in the implementation of this plan is humbly requested and encouraged!

Village Center Tax Increment Financing District (TIF) - The Village Center TIF district will be reviewed for proposed project planning.

Senior Housing Strategies - Objective: Type of Housing - to move forward with potential senior housing, discussions on housing type are needed. Examples will be provided for the discussion.

Town of North Yarmouth Action Plan Matrix

GOAL 1: Establish and pursue a vision for the future of the town's economic development policy.

Rationale: In order to move forward, a direction must be chosen that incorporates the desires of community residents and businesses.

	Objective	Actions	Lead and Partners	Priority Level	Timeframe	Measures for Progress and Success
1.A.	Bring the community together to discuss and advance the vision for the future developed by the Comprehensive Plan Committee and supported by the Economic Development Committee.	1) Host a community summit to present the Economic Development Plan. Have a facilitated discussion around implementation, goals, priorities, and responsibilities as well as how to integrate with the Town's Comprehensive Plan, departments, programs, and initiatives. 2) Communicate outcomes of the summit to the larger community for those that could not attend. 3) Continue to hold community engagement sessions on a regular basis (several times per year) with creative sharing, community building, and consensus building activities to further implement the vision, goals, and objectives of this plan.	EDSC, Comprehensive Planning Committee, Select Board	High	First three months and ongoing	i. Citizen and public official participation in meetings ii. Satisfaction of process among participants
	STATUS	1) Six Summits have been held since the adoption of the strategic plan. Involving all town Board & Committees Members and town staff. 2) Communications were provided to those not in attendance and to the community through town resources. Forums have been held. 3) COVID-19 has put a halt to the Summits but once contained these meetings will resume and expand. 4) EDSC plans to hold a Zoom Q&A with the public in March to address questions and or comments on economic development.				
1.B	Build knowledge base of town select board, departments, committee volunteers on economic and community development topics and practices.	1) Provide training to public officials, departments, committee volunteers, and residents to empower them to make sound policy and practices. 2) Develop a list of priority topics. For example: zoning and land-use, regional economic development, economic development financing including TIF, and consensus building. 3) Establish an "on-boarding" procedure for all new board and committee members with key readings, training, and resources. Speak with recent board members to ask about whether there was certain training that they believe would have been useful. 4) Prepare an annual training schedule. 5) Look to partners for training including GPCOG, Maine Municipal Association, Cumberland County, nearby communities, and USM.	EDSC, Planning Board, Town Manager	High	First year and ongoing	i. Number of meetings/trainings held ii. Number of people participating in meetings iii. Feedback from board members on on-boarding process and length of stay on the board
	STATUS	1) "Training" has taken place but in small pieces; more is needed. "Training" of residents needs improvement. 2) Priority topics are moving well with actions. 3) On-board "training" happens but needs improvement. 4) Schedule needs to be adopted. 5) Resources are established.				
1.C.	Utilize Tax Increment Financing (TIF) to support business and community development and investment within targeted commercial areas.	1) Develop TIF guidelines on what the town wants to achieve through TIF use and how it will implement. These guidelines will fit into the final vision, Strategic Plan, and Comprehensive Plan. 2) Inform public on use of TIF and best practices, as well as informing them why and when TIF makes sense. This could be done by bringing in speakers and presentations as necessary. 3) Create TIF district(s) for targeted commercial development and related public infrastructure needs. Begin with a TIF district to support development in the Village Center. 4) Consider additional TIF districts as opportunities arise. 5) Integrate/supplement TIF with grants and other financing programs as available such as USDA Rural Development, CDBG, and others.	Select Board, EDSC, Town Manager	High	First six months and ongoing for monitoring	i. Development of TIF guidelines ii. Revenue from TIF districts and use
	STATUS	A TIF district has been established covering and implementing 1), 3) & 5). 2) Communications have taken place through several public meeting, intial hearing, summits, publications, and alike. 4) There have been no discussion for the consideration of an additional TIF district.				
1.D	Continue to participate in regional economic development efforts.	1) Maintain good working relationship with Greater Portland Council of Governments and Cumberland County to explore shared services opportunities, utilize GIS capabilities, and transportation connectivity planning. 2) Participate in training programs and conferences that are hosted in the region. Use the opportunity to learn and make connections with peers in other regional organizations. 3) Participate in efforts of the Greater Portland Economic Development Corporation.	Select Board, EDSC, Town Manager	Medium	Ongoing	i. Number of events, partnerships and meetings held regionally
	STATUS	1) Relationships with GPCOG and the County continued to be good and the town has improved its use of the agencies. The town has become vigilant in efforts to gain support in economic development. 2) Management, Staff and Select Board members are participants in programs and conferences. 3) No action taken.				

Town of North Yarmouth Action Plan Matrix

GOAL 2: Continuously improve quality of life to remain an attractive place to live.

Rationale: The town's location, assets, amenities, and lifestyle make it a great place to live and this quality should be preserved and enhanced.

	Objective	Actions	Lead and Partners	Priority Level	Timeframe	Measures for Progress and Success
1.E	Complete and implement the Comprehensive Plan.	<ul style="list-style-type: none"> 1) Integrate the findings, analysis, and recommendations from this Economic Development Plan into the Comprehensive Plan. 2) Consider how zoning changes will impact economic development including home-based and small businesses, as well as co-working opportunities. 3) Work through the findings of the Comprehensive Plan and fund/implement those actions that will have the greatest impact. 4) Provide for regulations in the appearance of new and old structures and landscaping in specific areas like the Village Center. 5) Any new structures in the Village Center should have a safe way to get to them such as sidewalks, bike paths, and other networks. 	EDSC, ED Consultant, Select Board, Planning Board,	High	First year and ongoing	<ul style="list-style-type: none"> i. Completion of Comprehensive Plan ii. Changes to zoning regulations
	STATUS	1) During the update of the Comp plan these narratives were review and incorporated. 2) Zoning has received considerable review, amendments to the LUO were made in 2018. Additional amendments are forthcoming in 2021. 3) Comp plan narratives are incorporated as an on-going process. 4) Provided within LUO on-going updates. 5) Traffic Calming program represents the beginning of these changes/efforts.				
2.A.	Implement programs to support all residents from young families to senior citizens.	<ul style="list-style-type: none"> 1) Establish a lending library for residents including books, music, videos, toys, tools, equipment, and other goods. Create a place for people to gather during the day with couches, refreshments, magazines and play spaces. 2) Add more active recreation options in the town parks such as playground, grills, and picnic areas. 3) Ensure that there is a community gathering place that offers programming for youth and adults including teen and senior centers. 4) Use the findings of the Living Well survey to identify needs, opportunities and projects that can be implemented to support aging-in-place. 5) Work regionally to consider transportation options for youth, seniors, and all residents. 6) Identify the major health care services that are not being met in North Yarmouth and consider creative solutions such as health office share, mobile office, group transportation, and others. 7) Ensure the community center space is accessible and accommodating to the elderly with programming (continuing education, technology training, fitness classes, cooking classes), services, space, and resources available. Ensure space and programming is available for teen center. 8) Continue to increase available sidewalks, pedestrian walkways and trail connections throughout Town. 9) Strengthen partnerships with school district, YMCA's, Pineland and similar entities to increase access and availability of programming and facility use for all residents. 10) Create a Task Force to look at ways to accommodate the needs of young families to allow for children to stay in North Yarmouth. 	Living Well Committee, Parks & Recreation, Select Board, Town Manager	Medium	Three to five years	<ul style="list-style-type: none"> i. Progress on metrics measured in Living Well survey ii. Citizen satisfaction survey from across the age spectrum
	STATUS	1) Lending library within CC; 2) Parks have had some work done i.e. picnic tables, trees, trail making and many plans are in the works for additional improvements. Completion of Parks & Recreation Survey is soon to be reported. 3) Community Center 4) LWNY has done substantial work with this survey - it should be reviewed as senior housing planning goes forward. 5) Transportation is under review. 6) A regional service was explored by the NYFRD but the program did not get finalized. 7) the CC provides for this 8) Active and on-going 9) Partnerships strong. 10) Needs attention.				
2.B.	Enhance and market the high-quality recreation and historic assets of the community.	<ul style="list-style-type: none"> 1) Support the parks and recreation committee in their efforts to implement the 100-year plan, including new opportunities for a designated bike route, regional historic tour map, and supporting retail establishments. 2) Encourage the development of establishments and services to serve the residents and visitors using the town recreational assets such as a bike shop, coffee shop, brew pub, or combination. 3) Establish an inventory of tourism assets within the community and promote these assets regionally. 4) Include information in the existing quarterly and bi-weekly town communications about the various historic, recreation, open space and cultural resources and upcoming events. Market the assets regionally and ensure that the resources are easy to access through signage and other interpretive tools. 5) Continue to place a priority on protecting the natural resources that make North Yarmouth unique including the aquifer, farmland, waterways, and forest land. 	Communication Advisory Committee, Parks and Recreation Committee, Select Board, EDSC, Bicycle Coalition	Medium	Three to five years	<ul style="list-style-type: none"> i. Miles of bike route ii. Number of visits to tourist destinations iii. Number of people on the town communication distribution list iv. Acres of land protected
	STATUS	1) Active & on-going. 2) On-going economic development consulting. 3) Future work to be acted on. 4) Future work to be acted on. 5) On-going.				
2.C.	Create opportunities for more home-based and work-in-place businesses.	<ul style="list-style-type: none"> 1) Review zoning and other regulations regarding working from home and ensure that they are supportive. 2) Look regionally towards co-working space and business support services. Convene residents potentially interested in pursuing a small co-working space and/or having access to services to support existing home-based businesses. 3) Encourage the North Yarmouth Business Association to research number, industry, and other details of those working in North Yarmouth and help with networking efforts among businesses. Expand networking to include workers that work in North Yarmouth. 	North Yarmouth Business Association, EDSC, ED Consultant, Planning Board	Medium	First year and ongoing	<ul style="list-style-type: none"> i. Completion of feasibility study ii. Number of networking events held regionally iii. Number of participants at networking and training events iv. Number of home-based businesses
	STATUS	This area is work to be accomplished.				

Town of North Yarmouth Action Plan Matrix

GOAL 3: Encourage appropriate economic development in targeted opportunities and geographies.

Rationale: Space and market exists for development that will fit the goals and guidelines for the town which will help diversify the tax base and create economic opportunities within the town.

	Objective	Actions	Lead and Partners	Priority Level	Timeframe	Measures for Progress and Success
3.A.	Direct growth towards Village Center.	1) Pursue initiatives to increase connectivity throughout the town with a focus on the Village Center including bike lanes, sidewalks, and traffic calming. 2) Continue to encourage mixed development in the Village Center through zoning regulations, incentives, and town policy. Make sure zoning is consistent with development goals for the village district including minimum lot sizes, frontage and parking requirements. Clarify boundaries for village district 3) Develop design standards and appropriate signage leading to and within Village Center. 4) Identify desired establishments that meet the needs of the residents such as small businesses and small retail that serve the local market. 5) Conduct feasibility and financial analysis studies for appropriate development and establishment types and market financially feasible projects to developers. 6) Continued conversation with the Yarmouth Water District to best meet the needs for a new village district as necessary. 7) Begin conversation with land and building owners on purchasing property along the fronts of Route 115 or Route 9 for business purposes.	Planning Board, ED Consultant, Select Board, EDSC, Parks & Recreation	High	One to two years	i. Passage of revised ordinances and policies related to the Village Center district ii. Coordination with Comprehensive Plan iii. New property value added within district iv. New businesses and jobs within district
STATUS		Items 1 - 6 are all a work in progress; 7 - No action at this time has been taken.				
3.B.	Support and enhance agriculture industry and history in North Yarmouth.	1) Support the Skyline Farm and other farmers throughout the town with their initiatives and investment needs. 2) Work with local farmers and regional and state agriculture partners to identify what types of programs would help them be successful. This may include community supported agriculture, farmers market, connections with local and regional restaurants, cooperative equipment purchasing, produce purchasing for community and school events, and other opportunities to enhance their market. 3) Research feasibility of transfer and purchase of development rights to protect agricultural land from development. 4) Market for small business start-up and growth.	Select Board, Planning Board, EDSC	High	Three to five years	i. Acres of land in active farming ii. Acres of land protected iii. Number of farm related establishments and employees
STATUS		The area of agriculture has not yet been addressed.				
3.C.	Encourage growth of the construction industry.	1) Create a "how to expand" guide targeted towards the construction industry with information related to financing/accounting, expanding a home-based business, how to hire, opportunities for equipment storage, rental space, and other topics identified as helpful. 2) Create training and apprentice programs connected with the regional high school. 3) Increase awareness of the business park and available space opportunities. Highlight the use of the available space for equipment storage and business expansion. 4) Work with other nearby communities with an interest in the construction industry. Partner with Small Business Development Center and Southern Maine Community College to pull in other resources for training and education to serve the industry.	EDSC, School District, Small Business Development Centers, Southern Maine Community College	Medium	Three to five years	i. Number of new employees in construction industry ii. Number of new construction establishments
STATUS		With the exception of the business park no further work has been done on the construction industry.				
3.D.	Pursue special projects that will support community and economic development.	1) Implement the Wescustogo Hall Committee plans to rebuild Wescustogo Hall in a way that allows for gatherings, civic events, rentals, and other uses throughout the year as well as a community/teen/ senior center. 2) Research feasibility of selling the town office property for development. 3) Research and educate the public on options for small-scale sewage systems that will support appropriately scaled development and protect the aquifer.	Select Board, ED Consultant, EDSC, Town Manager	Medium	One to two years	i. Consensus on the core projects (i.e. has the process work been done and decision made) ii. Number of events held at Wescustogo Hall annually
STATUS		1) The center is built and operational. 2) Some work has been completed on this. Renovation Committee in 2019 recommended to the Select Board after researching the matter, to sell the facility. 3) This has been completed and implemented through the CEO and Planning Board.				
3.E.	Brand and market the high quality-of-life aspects of the town.	1) Focus on the open space, recreation, small village, and agriculture assets as the town's core values and character. 2) Continue to pursue projects that fit within the character of the community. 3) Continue to utilize social media to build the town's name recognition and create a sense for the community. 4) Communicate throughout the Town on activities and efforts related to community and economic development.	EDSC, ED Consultant, Select Board, Town Manager	Medium	Ongoing	i. Social media followers and communication ii. Number of subscribers
STATUS		These areas have been addressed but in small amounts. EDSC is currently working on promotions packages for FY21 & FY22.				

**Village Center Tax Increment Financing District (TIF)
Summary of Calculation Control**

Commencement Year - 4/1/18 (FY19)

- The TIF was implemented in 2018.
- It is a 30-year TIF.
- The TIF district consisted of 70 properties for 4/0/18.
- TIF Values are determined according to each April 1st property tax assessment.
- The Original Assessed Value (OAV) or starting value began with the 4/1/18 assessment.
- The total net (after exemptions) OAV of these properties was \$16,651,400.

TIF Year One - 4/1/19 (FY20)

- There are now 86 properties in the TIF district due to subdividing.
- The net (after exemptions) TIF assessed value is \$19,079,900.
- The Captured Assessed Value (CAV) is the net from the OAV (start year) and 4/1/19 assessed value or $\$19,079,900 - \$16,651,400 = \$2,428,500$, this is the CAV.
- The CAV multiplied by the tax rate 0.016662 = \$40,362 goes into the TIF project fund account.

TIF Year Two - 4/1/20 (FY21)

- 108 properties in the TIF district (subdividing)
- Net TIF assessed value is \$30,576,100
- Calculation:
$$\begin{array}{r} \$30,576,100 \text{ Assessment 4/1/20} \\ (\$16,651,400) \text{ OAV} \\ \hline \$13,924,700 \text{ CAV} \end{array}$$
- The CAV multiplied by the tax rate 0.01655 = \$230,454 goes into the TIF project fund account.

Year One	\$ 40,362
Year Two	\$230,454
TIF Balance \$270,816 Project Funds	

Town of North Yarmouth
Village Center Tax Increment Financing District
April 1, 2019 - Year Two

TAX ACCOUNT	Owner Name	Map/Lot	Total Acreage	District Acres	Land in district	Bldg	Gross OAV 4/1/18	Exemptions	Net OAV 4/1/18	Exemptions	NET VALUE 4/1/19	ASSESSED VALUE 4/1/20	Exemptions	NET VALUE 4/1/20	
*894	SMITH, NORMAN L. 1/2 INT. & BRUNS, GS, CHERNER	007-034	109.80	28.73	\$ 128,000	\$ -	\$ 128,000	\$ -	\$ 128,000	\$ -	\$ 113,600	\$105,300	\$0	\$105,300	
*591	GROVER, BENJAMIN C. & DEBORAH A.	007-048	34.00	3.80	\$ 104,200	\$ 378,900	\$ 8,100	\$ -	\$ 8,100	\$ -	\$ 8,100	\$8,100	\$0	\$8,100	
*643	MALONEY, KATHERINE & NATARO, RENAUD	007-050	28.00	1.04	\$ 78,700	\$ 255,100	\$ 343,100	\$ 26,000	\$ 317,100	\$ -	\$ 326,100	\$326,100	\$0	\$326,100	
*1502	NORTH YARMOUTH, TOWN OF / PWD	007-093	31.31	10.48	\$ 115,500	\$ -	\$ 144,700	\$ 144,700	\$ -	\$ 144,700	\$ -	\$144,700	\$144,700	\$0	\$0
*626	YORK, RUTH E.	010-071	88.20	11.10	\$ 99,800	\$ 113,500	\$ 204,500	\$ -	\$ 204,500	\$ -	\$ 204,500	\$204,500	\$0	\$204,500	
*1704	BLASZYK, HAGEN	010-152	3.31	1.05			\$ 76,100	\$ -	\$ 76,100	\$ -	\$ 76,100	\$76,100	\$0	\$76,100	
152	TRAINOR, JOHN W.	004-017	2.60	2.60	\$ 83,800	\$ -	\$ 83,800	\$ -	\$ 83,800	\$ -	\$ 83,800	\$83,800	\$0	\$83,800	
371	CONSTRUCTION AGGREGATE, INC.		3.40	3.40	\$ 87,800	\$ 178,800	\$ 266,600	\$ -	\$ 266,600	\$ -	\$ 266,600	\$87,800	\$0	\$87,800	
1368	HAZELTON, ROBERT C.	004-024	1.50	1.50	\$ 78,300	\$ -	\$ 78,300	\$ -	\$ 78,300	\$ -	\$ 78,300	\$78,300	\$0	\$78,300	
154	CORBETT, GORDON	004-114	0.50	0.50	\$ 69,200	\$ 203,800	\$ 273,000	\$ 20,000	\$ 253,000	\$ 20,000	\$ 253,000	\$273,000	\$25,000	\$248,000	
155	CORNELL, JOHN & MARGARET	004-115	2.00	2.00	\$ 80,800	\$ 238,900	\$ 319,700	\$ -	\$ 319,700	\$ -	\$ 319,700	\$319,700	\$25,000	\$294,700	
646	BACALL, CHARLES P	004-116	1.54	1.54	\$ 78,500	\$ 576,100	\$ 654,600	\$ 20,000	\$ 634,600	\$ 20,000	\$ 634,600	\$654,600	\$25,000	\$629,600	
1394	VERRILL, MARK WILLIAM	004-120	1.00	1.00	\$ 75,800	\$ 142,400	\$ 218,200	\$ -	\$ 218,200	\$ -	\$ 218,200	\$218,200	\$0	\$218,200	
388	ICE FUTURES, LLC	004-121	2.30	2.30	\$ 105,000	\$ 648,900	\$ 753,900	\$ -	\$ 753,900	\$ -	\$ 753,900	\$753,900	\$0	\$753,900	
375	JRV HOLDINGS	004-125	1.20	1.20	\$ 76,800	\$ -	\$ 76,800	\$ -	\$ 76,800	\$ -	\$ 76,800	\$76,800	\$0	\$76,800	
374	JRV HOLDINGS LLC	004-126	3.44	3.44	\$ 90,800	\$ 165,900	\$ 256,700	\$ -	\$ 256,700	\$ -	\$ 256,700	\$253,900	\$0	\$253,900	
376	GOULETTE, ELIZABETH E.	004-127	0.48	0.48	\$ 69,200	\$ 126,400	\$ 195,600	\$ 20,000	\$ 175,600	\$ 20,000	\$ 175,600	\$195,500	\$25,000	\$170,500	
212	FOGG'S BOATWORKS, LLC	007-022	1.06	1.06	\$ 76,100	\$ -	\$ 76,100	\$ -	\$ 76,100	\$ -	\$ 76,100	\$76,100	\$0	\$76,100	
1876	LAGASSE, JUSTIN & NATHAN	007-022-001	0.75	0.75	\$ 71,200	\$ 322,900	\$ 394,100	\$ -	\$ 394,100	\$ -	\$ 394,100	\$430,300	\$0	\$430,300	
881	BAILEY, ROBERT H.	007-024	1.00	1.00	\$ 75,800	\$ 133,300	\$ 209,100	\$ 26,000	\$ 183,100	\$ 26,000	\$ 183,100	\$209,100	\$31,000	\$178,100	
882	DECKER, CYNTHIA A.	007-025	1.40	1.40	\$ 100,500	\$ 180,200	\$ 280,700	\$ -	\$ 280,700	\$ -	\$ 280,700	\$280,700	\$0	\$280,700	
883	SMITH, DANIEL E. & ROOS KRISTEN A.	007-026	1.00	1.00	\$ 75,800	\$ 163,800	\$ 239,600	\$ 20,000	\$ 219,600	\$ 20,000	\$ 219,600	\$239,600	\$25,000	\$214,600	
884	THOMAS, ELIZABETH B. & NUTTER, ANDREW	007-027	1.90	1.90	\$ 80,300	\$ 301,300	\$ 381,600	\$ -	\$ 381,600	\$ -	\$ 381,600	\$381,600	\$25,000	\$356,600	
886	SALT & ZEST LLC	007-029	0.52	0.52	\$ 98,500	\$ 288,200	\$ 386,700	\$ -	\$ 386,700	\$ -	\$ 386,700	\$378,200	\$0	\$378,200	
888	MESSINGER, DAVID J. & ELIZABETH BACHELDER	007-030	1.60	1.60	\$ 78,800	\$ 262,100	\$ 340,900	\$ 20,000	\$ 320,900	\$ -	\$ 340,900	\$340,900	\$0	\$340,900	
639	WASIELEWSKI, MATTHEW J.	007-031	1.00	1.00	\$ 100,600	\$ 402,400	\$ 503,000	\$ -	\$ 503,000	\$ -	\$ 503,000	\$503,000	\$0	\$503,000	
889	DAY, HOLLY J.	007-032	0.50	0.50	\$ 89,900	\$ 279,900	\$ 369,800	\$ -	\$ 369,800	\$ -	\$ 369,800	\$380,300	\$0	\$380,300	
890	N L SMITH, LLC	007-033	1.00	1.00	\$ 75,800	\$ 128,000	\$ 203,800	\$ -	\$ 203,800	\$ -	\$ 203,800	\$203,800	\$0	\$203,800	
1963	GERVAIS, EDWARD & JOYCE	007-034-001	-	6.50			\$ -	\$ -	\$ -	\$ -	\$ 112,800	\$180,700	\$0	\$180,700	
1964	CONSTRUCTION AGGREGATE, INC	007-034-002	-	2.40			\$ -	\$ -	\$ -	\$ -	\$ 92,300	\$144,900	\$0	\$144,900	
1965	CONSTRUCTION AGGREGATE, INC	007-034-003	-	3.40			\$ -	\$ -	\$ -	\$ -	\$ 97,300	\$153,600	\$0	\$153,600	
1966	WERRELL, MICHAEL JOSEPH & LEDA	007-034-004	-	3.60			\$ -	\$ -	\$ -	\$ -	\$ 98,300	\$379,500	\$0	\$379,500	
1967	CONSTRUCTION AGGREGATE, INC	007-034-005	-	2.90			\$ -	\$ -	\$ -	\$ -	\$ 94,800	\$149,200	\$0	\$149,200	
1968	CONSTRUCTION AGGREGATE, INC	007-034-006	-	6.10			\$ -	\$ -	\$ -	\$ -	\$ 110,800	\$177,200	\$0	\$177,200	
1969	MAINE PAL LLC	007-034-007	-	3.30			\$ -	\$ -	\$ -	\$ -	\$ 96,800	\$302,100	\$0	\$302,100	
1970	BARIL ROBERT T. & KRISTA G.	007-034-008	-	4.30			\$ -	\$ -	\$ -	\$ -	\$ 101,800	\$1,026,600	\$6,000	\$1,026,600	
1971	BOYNTON, BRIAN D. & MARCY B.	007-034-009	-	4.30			\$ -	\$ -	\$ -	\$ -	\$ 101,800	\$611,200	\$0	\$611,200	
1972	GERVAIS, GLENN	007-034-010	-	3.80			\$ -	\$ -	\$ -	\$ -	\$ 99,300	\$157,100	\$0	\$157,100	
1973	ROGERS, TIMOTHY F. & VIRGINIA A.	007-034-011	-	3.60			\$ -	\$ -	\$ -	\$ -	\$ 98,300	\$470,300	\$0	\$470,300	
1974	CLANEHETTE, TUCKER	007-034-012	-	4.80			\$ -	\$ -	\$ -	\$ -	\$ 104,300	\$165,900	\$0	\$165,900	
1975	DESIGN BUILD ASSOCIATES OF MAI	007-034-013	-	2.90			\$ -	\$ -	\$ -	\$ -	\$ 94,800	\$366,800	\$0	\$366,800	
1976	CONSTRUCTION AGGREGATE, INC	007-034-014	-	3.30			\$ -	\$ -	\$ -	\$ -	\$ 96,800	\$152,700	\$0	\$152,700	
1977	SMITH, NORMAN L. 1/2 INT. & BRUNS, GS, CHERNER	007-034-015	-	2.30			\$ -	\$ -	\$ -	\$ -	\$ 11,500	\$11,500	\$0	\$11,500	
727	HORN, ADRIAN BOJORQUEZ	007-035	1.04	1.04	\$ 76,000	\$ 110,500	\$ 186,500	\$ -	\$ 186,500	\$ -	\$ 186,500	\$208,200	\$0	\$208,200	
898	LUCEY, JOSEPH A. & LUCEY MAUREEN P.	007-036	1.01	1.01	\$ 75,900	\$ 244,700	\$ 320,600	\$ 20,000	\$ 300,600	\$ 20,000	\$ 300,600	\$320,600	\$25,000	\$295,600	
892	SULLIVAN, BRUCE	007-037	1.04	1.04	\$ 77,800	\$ 346,300	\$ 424,100	\$ 20,000	\$ 404,100	\$ 20,000	\$ 404,100	\$422,300	\$25,000	\$397,300	
899	BOYNTON, SANDRA J.	007-038	1.40	1.40	\$ 77,800	\$ 234,300	\$ 312,100	\$ 20,000	\$ 292,100	\$ 20,000	\$ 292,100	\$312,100	\$25,000	\$287,100	
900	KILGORE, GORDON	007-039	1.30	1.30	\$ 77,300	\$ 27,500	\$ 104,800	\$ 26,000	\$ 78,800	\$ 26,000	\$ 78,800	\$104,800	\$31,000	\$73,800	
897	NOONAN, JAMES P.	007-040	1.61	1.61	\$ 80,000	\$ 176,800	\$ 256,800	\$ -	\$ 256,800	\$ -	\$ 256,800	\$255,700	\$0	\$255,700	
830	U.S. BANK TRUST, N.A.	007-041	2.37	2.37	\$ 82,700	\$ 251,400	\$ 334,100	\$ -	\$ 334,100	\$ -	\$ 334,100	\$290,500	\$0	\$290,500	
893	STACKPOLE, KEITH	007-042	1.10	1.10	\$ 76,300	\$ 242,600	\$ 318,900	\$ 26,000	\$ 292,900	\$ 26,000	\$ 292,900	\$318,900	\$31,000	\$287,900	
905	ISRAEL, HENRY	007-049	0.50	0.50	\$ 69,200	\$ 161,000	\$ 230,200	\$ 20,000	\$ 210,200	\$ 20,000	\$ 210,200	\$230,200	\$25,000	\$205,200	
1958	BASTON, RICHARD M.	007-050-001	-	4.76			\$ -	\$ -	\$ -	\$ -	\$ 86,700	\$94,600	\$0	\$94,600	
1075	HASCALL, MARK D.	007-056	1.00	1.00	\$ 75,800	\$ 105,800	\$ 181,600	\$ 20,000	\$ 161,600	\$ 20,000	\$ 161,600	\$181,600	\$25,000	\$156,600	
1080	BURGESS, RONALD	007-061	0.75	0.75	\$ 71,200	\$ 215,500	\$ 286,700	\$ -	\$ 286,700	\$ -	\$ 286,700	\$286,700	\$0	\$286,700	
1045	FEDERAL NATIONAL MORTGAGE ASSN.	007-062	2.20	2.20	\$ 81,800	\$ 172,500	\$ 254,300	\$ -	\$ 254,300	\$ -	\$ 254,300	\$254,300	\$0	\$254,300	

Town of North Yarmouth
Village Center Tax Increment Financing District
April 1, 2019 - Year Two

1046	BRUDER, ROBERT C. & BRUDER, KAREN L.	007-063	1.00	1.00	\$ 98,500	\$ 182,400	\$ 280,900	\$ -	\$ 280,900	\$ -	\$ 280,900	\$ 280,900	\$ 0	\$ 280,900
1049	NORTH YARMOUTH, TOWN OF OFFICE/HOUSE	007-064	14.65	12.80	\$ 151,700	\$ 558,200	\$ 709,900	\$ 709,900	\$ -	\$ 709,900	\$ -	\$ 700,600	\$ 700,600	\$ 0
1662	NORTH YARMOUTH, TOWN OF/TO FIELD	007-065	2.00	2.15	\$ 103,500	\$ 17,800	\$ 121,300	\$ 121,300	\$ -	\$ 121,300	\$ -	\$ 122,100	\$ 122,100	\$ 0
1663	NORTH YARMOUTH, TOWN OF/FRD	007-066	1.00	0.92	\$ 98,500	\$ 558,200	\$ 650,300	\$ 650,300	\$ -	\$ 650,300	\$ -	\$ 647,400	\$ 647,400	\$ 0
1052	NEW ERA 2014, LLC	007-067	2.00	2.00	\$ 137,600	\$ 314,200	\$ 451,800	\$ -	\$ 451,800	\$ -	\$ 451,800	\$ 455,600	\$ 0	\$ 455,600
1870	MECAP, LLC	007-067-001	0.94	0.94	\$ 74,200	\$ 153,000	\$ 227,200	\$ -	\$ 227,200	\$ -	\$ 227,200	\$ 282,800	\$ 0	\$ 282,800
1044	AMES FAMILY LLC	007-068	6.14	6.14	\$ 109,100	\$ 364,900	\$ 474,000	\$ -	\$ 474,000	\$ -	\$ 474,000	\$ 474,000	\$ 0	\$ 474,000
1881	GUIDI, JAMES & AYOOB, ALICE	007-069-001	0.73	0.73	\$ 85,800	\$ 317,500	\$ 403,300	\$ -	\$ 403,300	\$ -	\$ 403,300	\$ 403,300	\$ 0	\$ 403,300
1882	GORDON, MELANIE J. & CHRISTOPHER	007-069-002	0.44	0.44	\$ 83,400	\$ -	\$ 83,400	\$ -	\$ 83,400	\$ -	\$ 83,400	\$ 479,200	\$ 0	\$ 479,200
1883	COOK, JENNIFER L.	007-069-003	0.45	0.45	\$ 83,400	\$ -	\$ 83,400	\$ -	\$ 83,400	\$ -	\$ 83,400	\$ 429,700	\$ 25,000	\$ 404,700
1884	MACLEARNS, JOSHUA & ASHLEY	007-069-004	0.36	0.36	\$ 83,000	\$ 241,700	\$ 324,700	\$ -	\$ 324,700	\$ -	\$ 414,300	\$ 414,300	\$ 0	\$ 414,300
1885	PERAZONE, BRIAN & JENNIFER	007-069-005	0.35	0.35	\$ 83,000	\$ -	\$ 83,000	\$ -	\$ 83,000	\$ -	\$ 387,100	\$ 407,100	\$ 25,000	\$ 382,100
1886	TALARICO, DONNA L. LIVING TRUST	007-069-006	0.35	0.35	\$ 83,000	\$ 290,100	\$ 396,100	\$ -	\$ 396,100	\$ -	\$ 373,100	\$ 373,100	\$ 25,000	\$ 348,100
1887	KIEFFER, JACOB F.	007-069-007	0.37	0.37	\$ 83,100	\$ 154,300	\$ 237,400	\$ -	\$ 237,400	\$ -	\$ 425,400	\$ 479,400	\$ 25,000	\$ 454,400
1037	MEADOWBROOK COMMON AREA	007-070	2.40	2.40	\$ 129,700	\$ -	\$ 129,700	\$ -	\$ 129,700	\$ -	\$ 129,700	\$ 0	\$ 0	\$ 0
1987	CONSTRUCTION AGGREGATE INC	007-070-001	0.61	0.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122,100	\$ 0	\$ 122,100
1988	GRAIVER HOMES INC	007-070-002	0.51	0.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 231,800	\$ 0	\$ 231,800
1989	GRAIVER HOMES INC	007-070-003	0.53	0.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 207,000	\$ 0	\$ 207,000
1990	GRAIVER HOMES INC	007-070-004	0.46	0.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 207,900	\$ 0	\$ 207,900
1991	GRAIVER HOMES INC	007-070-005	0.48	0.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375,200	\$ 0	\$ 375,200
1993	GRAIVER HOMES INC	007-070-006	0.46	0.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 309,600	\$ 0	\$ 309,600
1994	DESIMONE, JR., CHRISTOPHER A.	007-070-007	0.49	0.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 348,000	\$ 0	\$ 348,000
1995	SHAWVER, WILLIS M & KRISTIN E	007-070-008	0.49	0.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375,200	\$ 0	\$ 375,200
1996	BURGOYNE, KEVIN & STACEY	007-070-009	0.51	0.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 380,900	\$ 0	\$ 380,900
1997	FERGUSON, SCOTT JAME & TONI LE	007-070-010	0.48	0.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 414,000	\$ 0	\$ 414,000
1998	CONSTRUCTION AGGREGATE INC	070-070-011	1.10	1.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 411,600	\$ 0	\$ 411,600
1999	SHERVANICK II, GEORGE J	007-070-012	1.00	1.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 470,200	\$ 0	\$ 470,200
2000	CURRAN, MICHAEL J	007-070-013	0.88	0.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 459,000	\$ 25,000	\$ 434,000
2001	LAMBERT, ERIN & JEFFREY	007-070-014	0.47	0.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 406,200	\$ 0	\$ 406,200
2002	GRAIVER HOMES INC	007-070-015	0.46	0.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 374,100	\$ 0	\$ 374,100
2003	GRAIVER HOMES INC	007-070-016	0.46	0.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280,200	\$ 0	\$ 280,200
2004	LEMASTERS, MELISSA P & TRAVIS	007-070-017	0.46	0.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 426,200	\$ 0	\$ 426,200
2005	GRAIVER HOMES INC	007-070-018	0.46	0.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 349,800	\$ 0	\$ 349,800
2006	GRAIVER HOMES INC	007-070-019	0.48	0.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 381,600	\$ 0	\$ 381,600
2008	GRAIVER HOMES INC	007-070-021	0.46	0.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 257,700	\$ 0	\$ 257,700
2009	CONSTRUCTION AGGREGATE INC	007-070-022	0.46	0.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 519,000	\$ 0	\$ 519,000
2010	WALNUT HILL INVESTMENTS LLC	007-070-023	0.57	0.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,119,300	\$ 0	\$ 1,119,300
1050	NORTH YARMOUTH, TOWN OF	007-071	0.05	0.05	\$ 28,700	\$ 2,600	\$ 31,300	\$ 31,300	\$ -	\$ 31,300	\$ -	\$ 28,700	\$ 28,700	\$ 0
1036	HOWE, JAMES G.	007-072	2.33	2.33	\$ 82,500	\$ 202,800	\$ 285,300	\$ 20,000	\$ 265,300	\$ 20,000	\$ 265,300	\$ 285,300	\$ 25,000	\$ 260,300
1035	CURTIS, DENNIS F.	007-073	2.66	2.66	\$ 84,100	\$ 190,100	\$ 274,200	\$ -	\$ 274,200	\$ -	\$ 274,200	\$ 274,200	\$ 0	\$ 274,200
1867	HOWE, JAMES G. & LAURA J.	007-073-001	4.30	4.30	\$ 61,400	\$ -	\$ 61,400	\$ -	\$ 61,400	\$ -	\$ 61,400	\$ 61,400	\$ 0	\$ 61,400
628	HILTY, ANDREW & KASS, JOANNA A.	010-076	1.22	1.22	\$ 76,900	\$ 266,700	\$ 343,600	\$ 20,000	\$ 323,600	\$ 20,000	\$ 323,600	\$ 376,300	\$ 0	\$ 376,300
1653	CONGREGATIONAL CHURCH	010-077	1.10	1.10	\$ -	\$ 76,300	\$ 76,300	\$ -	\$ 76,300	\$ -	\$ -	\$ 76,300	\$ 0	\$ 76,300
845	GRINDLE, POLLY A./PER REP FOR H. CLAYTON	010-078	9.20	9.20	\$ 116,800	\$ -	\$ 116,800	\$ -	\$ 116,800	\$ -	\$ 116,800	\$ 116,800	\$ 0	\$ 116,800
131	TRI ENTERPRISES INC	010-140	1.07	1.07	\$ 76,200	\$ 283,100	\$ 359,300	\$ -	\$ 359,300	\$ -	\$ 359,300	\$ 359,300	\$ 0	\$ 359,300
1501	PIERCE, ROBERT A	010-160	7.64	7.64	\$ 131,700	\$ 174,700	\$ 306,400	\$ -	\$ 306,400	\$ -	\$ 306,400	\$ 306,400	\$ 0	\$ 306,400
1500	SHEEHAN, DANIEL	010-161	3.07	3.07	\$ 108,900	\$ 157,700	\$ 266,600	\$ -	\$ 266,600	\$ -	\$ 266,600	\$ 266,600	\$ 0	\$ 266,600
1499	36 WALNUT HILL, LLC	010-162	3.14	3.14	\$ -	\$ 409,700	\$ -	\$ 409,700	\$ -	\$ 409,700	\$ -	\$ 409,700	\$ 0	\$ 409,700
1498	KRC PROPERTIES, INC	010-163	4.10	4.10	\$ 114,000	\$ 143,000	\$ 257,000	\$ -	\$ 257,000	\$ -	\$ 257,000	\$ 257,000	\$ 0	\$ 257,000
1074	KRC PROPERTIES, INC,	010-164	7.84	7.84	\$ 132,700	\$ -	\$ 132,700	\$ -	\$ 132,700	\$ -	\$ 132,700	\$ 132,700	\$ 0	\$ 132,700
545	CASCO BAY CONSTRUCTION	010-164-ON	-	-	\$ -	\$ 97,500	\$ -	\$ 97,500	\$ -	\$ 97,500	\$ -	\$ 97,500	\$ 97,500	\$ 0
1073	BAILKENZIE PROPERTIES LLC	010-165	5.27	5.27	\$ 114,900	\$ 262,000	\$ 376,900	\$ -	\$ 376,900	\$ -	\$ 376,900	\$ 381,900	\$ 0	\$ 381,900
* Partials			440.08	262.14	5,357,400.00	11,867,200.00	17,824,700	1,907,100	16,651,400	\$ 1,887,100	\$ 19,079,900	\$ 32,819,900	\$ 2,243,800	\$ 30,576,100
\$ 19,079,900														

North Yarmouth Total Town Acreage	13,702.40	Captured Value - Year 1	\$ 2,428,500	Captured Value - Year 2	\$ 13,924,700
Village Center TIF District Percentage	1.91 %	Tax Rate	0.01662	Est. Tax Rate	0.01655
		Captured TIF Funds - Year 1	\$ 40,362	Captured TIF Funds - Year 2	\$ 230,454

Account Total - End of 2nd Year: \$ 270,815

February 16, 2021

Section VIII. New Business

- Recycling Committee Request - Enclosed herein, please find a request from the Assistant Town Manager for the Select Board to form an Adhoc committee to address Solid Waste & Recycling programs and education.

Move to request that the Town Manager bring forth a committee charge, member specifications, and term for review and solidification to a Select Board in March. Second, discussion and vote follow.

- Special Town Meeting (election) - Signing of Warrant

Move to endorse the Special Town Meeting Warrant for March 23, 2021, as presented. Second, discussion and vote to follow.

NOTE: Draven will schedule the Board members to come in and sign the warrant. At least three (3) signatures are needed.

2/16 SB

Rosemary Roy

From: Debbie Allen Grover
Sent: Thursday, January 28, 2021 4:52 PM
To: Rosemary Roy
Cc: Robert Wood <robwood717@gmail.com> (robwood717@gmail.com); plainviewfarm1@gmail.com; Steven Palmer; Lisa Thompson
Subject: Recycling Committee

Hi Rosemary,

During our discussions today regarding a newsletter dedicated to Curbside Pickup & Recycling, the group (Rob Wood, Donna Palmer, Steve Palmer, Lisa Thompson and myself) felt the “Recycling Committee” should be resurrected.

We have realized that recycling and house hold waste collections is an ongoing educational subject for our residents.

The processes for curbside collections today compared to 10 or even 5 years ago have changed significantly over the years.

The committee would be charged with educating and communicating to our residents the following;

- Recycling does and don'ts
- Proper house hold waste disposal (PAYT bags, have it out by 7a, etc.)
- Electronic waste & recycling
- Composting (Garbage to Garden)
- Hazardous waste disposal
- Annual Cleanup Day
- Events

We hope that the Select Board will agree.

Debbie



Debbie Allen Grover

Assistant Town Manager

Town of North Yarmouth
10 Village Square Road
North Yarmouth, ME 04097
Telephone 207-829-3705
www.northyarmouth.org

Notice: Under Maine's Freedom of Access ("Right to Know") law Title 1 M.R.S. Section 402 (3), all email and email attachments received or prepared for matters concerning Town business are likely to be regarded as public records. These records are open to inspection, including members of the media, there should be no expectation of privacy unless otherwise made confidential by law. If you have received this message in error, please notify this office immediately by return email. Thank you.



Town of North Yarmouth, Maine Special Town Meeting Warrant

To: Clark Baston, a resident in the Town of North Yarmouth, County of Cumberland, and State of Maine.
MUNICIPAL ELECTION NOTICE

GREETINGS: You are hereby notified that the Municipal Election, set forth in Articles 2 - 4 of this Warrant, will be determined by secret ballot by a vote in conformity with sections 2528 to 2532 of Title 30-A of the Maine Revised Statutes, as amended, at the Wescustogo Hall & Community Center, 120 Memorial Highway, North Yarmouth, Maine on Tuesday the 23rd day of March 2021. The polls will be open between the hours of 7:00 AM and 8:00 PM.

The Registrar of Voters, Debbie Allen Grover, gives notice that the registrar's office will be in session from 7:00 AM to 8:00 PM at the Wescustogo Hall & Community Center on Tuesday, March 23, 2021 for the purpose of registering new voters and correcting the current list of voters.

ARTICLE 1. To choose a Moderator to preside at said Special Town Meeting and Election.

ARTICLE 2. To elect by secret ballot:

- One (1) Selectman/Overseer of the Poor for term ending June 30, 2022.

Given under our hands this 16th day of February 2021 at North Yarmouth, Maine.

Select Board

Steven B. Berry, Chairperson

James B. Moulton, Vice Chair

Austin R. Harrell

Brian C. Sites

A true copy of the warrant,

Attest: _____, Debbie Allen Grover, Town Clerk

RETURN OF THE WARRANT

North Yarmouth, Maine

_____, 2021

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said Town qualified as herein expressed, to meet at said time and place, and for purposes therein named, by posting an attested copy of said warrant at the Town Office, North Yarmouth Variety, North Yarmouth Blue Seal, Fire Rescue Station, and Wescustogo Hall & Community Center in said town, being public and conspicuous places in said town, on the _____ day of _____, 2021, being at least seven (7) days before the meeting.

Clark Baston, Resident

February 16, 2021

Agenda - Section IX. Accounts Payable

Item(s):

- *Move to approve accounts payable warrants 34 and 35 in the amount of \$785,586.90, as presented for FY21. Second, discussion and vote follow.*