

**Town of North Yarmouth
Select Board Meeting Agenda
Tuesday, May 7, 2019
6:30 - 7:00 PM Workshop - Public Works Dept. - Wash Bay
7:00PM - Business Meeting
Town Office Conference Room**

I. Call to Order

- Pledge of Allegiance

II. Minutes of Previous Meeting(s)

- April 16, 2019

III. Special Presentation - FY2018 Audit

- Marc Roy, CPA - Berry • Talbot • Royer

IV. Public Comment - Non-Agenda Items

Comments regarding issues, concerns, commendations or matters of general public information are welcome. Individuals shall have three (3) minutes to speak and be asked to state their name & legal residence. The public is encouraged when commenting or expressing points of view about an individual(s) that they do so in a respectful and constructive manner. Topics relating to personnel or personnel matters cannot be acknowledged.

V. Management Reports & Communications

- Town Manager's Report
- Rob Wood - Town Representative to ecomaine

VI. Old Business

- Wescustogo Hall & Community Center Project
 - Change Order #20
 - Matrix Update
 - Opening Celebration - Overseer/Director
- Workshops

VII. New Business

- Appointments - GPCOG/PACTS Representative
- MSAD51 Referendum Budget Warrant - Acknowledgment and Countersignature

VIII. Accounts Payable

- Review & Approval

IX. Any Other Business

(Board communications of written, electronic, or verbal information to include but not limited to pending or future agenda meeting topics.)

X. Adjournment

REMINDERS TO THE ATTENDING PUBLIC: Please mute all digital devices; Select Board meetings are open to the public, but the public may not speak unless recognized by the Chairperson first.

Workshops: The public is welcome to attend workshops and listen to the discussion that takes place. The purpose of holding a workshop is to provide the Select Board with the opportunity to focus on specific town matters to later present at a regular business meeting. Therefore public participation is limited to only regular business meetings of the Select Board.

**Town of North Yarmouth
Select Board
Meeting Minutes of April 16, 2019**

Call to Order

Members Present: Stephen Morrison, William Whitten, Anne Graham, and James Moulton. Jennifer Speirs was absent with notification. Town Manager Rosemary Roy was also present. Vice Chairperson Morrison called the meeting to order.

Minutes of Previous Meeting(s)

Selectperson Whitten moved to approve the minutes of March 19, 2019. Selectperson Graham seconded the motion. Discussion: None. **Vote: 4 Yes - 0 No**

Selectperson Whitten moved to approve the minutes of April 6, 2019. Selectperson Graham seconded the motion. Discussion: None. **Vote: 3 Yes 0 No 1 Abstained - Selectperson Moulton**

Public Comment - Non-Agenda Items

None.

Management Reports & Communications:

Town Manager's Report consisted of updates on the following matters; the report in its entirety is available online and at the Town Office.

- Annual Town Meeting
- Community Development Block Grant (CDBG)
- School Bus Department Update
- Assessing Request for Proposals (RFP)
- Performance Evaluation Package

3rd Quarter Financial Reports - The Town Manager reported that at the end of the 3rd quarter for the FY19 budget 83.20% of revenues have been collected. Significant revenue impacts: Reimbursement from FEMA/MEMA fall 2018 storm and motor vehicle excise trending towards \$954K. Expenditures reported at 74.79%.

Old Business

Wescustogo Hall & Community Center Project

Financial Report - The Town Manager provided a financial report to include construction, town contingency, and project allowances.

Matrix Update - No reported changes to the matrix.

Poverty Abatement - Selectperson Moulton moved to grant an abatement of the amount of \$8,683.19 as it relates to case #358245-19 pursuant to Title 36 M.R.S.A. § 841(2) and to authorize the Town Manager to provide the applicant with other related tax assistant programs. Selectperson Graham seconded the motion. Discussion: Selectperson Whitten noted that this was an item previously review in an executive session. **Vote: 4-Yes 0-No**

New Business

Set Workshop Dates - The following workshops were scheduled and or confirmed:

- Wednesday, April 24th, 8:30-10:30am - Assessing Services
- Tuesday, May 7th, 6:30-7:00pm - PWD Wash Bay
- Thursday, May 16th, 8:30-10:30am - Bus Department Relocation
- Wednesday, June 12, 8:30-10:30am - WH&CC Policies & Use Fees; and other use fees

Accounts Payable – Review & Approval

Selectperson Whitten moved to approve accounts payable warrant 41 in the amount of \$695,875.40. Selectperson Moulton seconded the motion. Discussion: None. **Vote: 4 Yes 0 No.**

Any Other Business

None.

Adjournment

Selectperson Moulton moved to adjourn.

Rosemary E. Roy
Town Manager/Recording Secretary

Select Board

Jennifer Speirs, Chair

Stephen Morrison, Vice Chair

Anne Graham

William Whitten

James Moulton

The information contained in this report is intended to inform the Select Board, staff, and residents, some of the current activities taking place within the manager's office or the Town in general. All topics are open for discussion.

Clean Up Day - Saturday, June 8th 8am - 1pm - Not in attendance this year: Good Will

Tax Billing Update - It has been confirmed that both the town's software program (TRIO) and the mailing process (Hygrade) are capable for handling the move from two (2) tax payments to four (4). There are no extra costs involved.

US Cellular Tower - I have reviewed the contract for the tower with a US Cellular representative and confirmed that the 5-year increment 3% lease increase had been implemented. Also confirmed were AT&T (4%) and T-Mobile (3%) percentage increases implemented on an annual basis. This meets the FY20 budget projection of \$39,000 or \$39,784.

Assessing Workshop - Several items were addressed at the workshop to include updating the RFP request to July with a start date of September 1, 2019, to include a three (3) year contract and an annual report to the Select Board. Selectpersons Whitten and Morrison will meet with the Town Manager to review the process and strategies upon the collection of some additional information on the assessing practices. This is contingent on the interim assessor accepting an extension to the current contract and to commit the FY20 taxes. It was noted the personal property would be processed as under the objective of the interim assessor.

Historical Society - I have been working with Selectperson Whitten on the town property received in conjunction with the Wescustogo Hall property (Village Green) from the 1997 Wescustogo Hall agreement. The telephone utility easement for this lot expires in December 2019, and we are attempting to make contact to see if they will continue to need the use of the property. Currently, Northern New England Telephone or Consolidated Communications (formerly Fairpoint) pays property taxes on both the land and building (\$521.77).

Property, Casualty, and Cyber Insurances - I have processed the annual Town insurances during this period. As we get closer to the completion of the WH&CC project building plans will be submitted to Maine Municipal, and the insurance on the building will change over from construction to active. Also provided for during this period were the engineering and architectural costs on the project; the Town is entitled to a seven percent (7%) reimbursement on these costs related directly to Wescustogo Hall.

Personnel - Department Heads will be reviewing and updating their respective areas of the Fee Schedule. This is also the time of year that we are administering performance evaluations and preparing for mandatory employee training. I continue to work on filling the position of Animal Control Officer, and the part-time Administrative Assistant for my office. I have received several resumes for the Administrative Assistant position and will begin interviewing next week. Following this hire, I will start the search for the Code Office assistant.

Committee Meetings - I attend this month's meeting with the Parks & Recreation Committee to follow up on some of the projects we are working on jointly and to listen to plans of a potential bridge on a stream on the newly acquired Smith property. Also attended was the Economic Development & Sustainability Committee (EDSC) in which the date for the next Summit has been set for Thursday, May 30th at 5:30 pm. Also discussed was the committee's position on the proposed bus department relocation and current MSAD 51 discussions on the expansion needs of the elementary school facility. I have enclosed with this report correspondence from EDSC members expressing their concerns.

Respectfully submitted,

Rosemary

Rosemary E. Roy, Town Manager

To: Select Board (5-7-2019)

From: Economic Development and Sustainability Committee

RE: Bus Garage

EDSC is very concerned about the proposal for a bus garage to be situated at the existing North Yarmouth Public Works facility. We understand that MSAD51's discussions are in their early stages and for that very reason we want to voice our concerns now.

The proposed Master Plan for the Town Center will include homes, businesses, the new community center and historical building, restaurants with outdoor areas, sidewalks, traffic calming, and sidewalks. The noise and emissions of 26 buses (undoubtedly, more added over time) moving through the Center will create traffic congestion similar to what we see in Cumberland and is in conflict with the Town Center vision.

The appeal of bringing additional revenue to the town by locating the fueling depot at the public works facility must be carefully weighed when we consider how we are trying to create a town center that appeals to potential businesses and new residents in the Town Center.

Bringing increased traffic of this sort along with resulting emissions, noise, and safety issues is in conflict with our committee's long standing task of balancing development with creating a village center that invites use and enjoyment. North Yarmouth must be a place to stop and stay rather than pass through and forget—and increased traffic of this sort does not contribute to this vision. We are not convinced locating MSAD51's bus depot right in the center of our town is the District's only option.

It is our mission to develop a village center for North Yarmouth. The first leg is now in place with the approval of our TIF District. Work continues on design and critical steps toward the creation of a vibrant Village Center that can support sufficient density and allow new businesses.

We need and welcome facilities and destinations that bring people into our center. These include businesses as well as public spaces such as the new Wescustogo Community Center, the North Yarmouth Historical Society's relocated Old Town House, schools, play and recreation areas, etc.

An industrial facility would not contribute to a town center vision that is welcoming and invites appropriate development.

Respectfully,

Diane Morrison, Chair
Katie Murphy
Amy Horstman
Greg Schueman

To: Select Board (5-7-2019)

From: Economic Development and Sustainability Committee

RE: Bringing a School Back to NY

Schools are public spaces uniquely situated to bring people into an area on a routine basis. Schools have spaces that support congregating, events, and encourage the healthy use of a village center by young families.

For this reason, our committee views incorporation of a school in the village center plan to be an important element of Economic Development. It can be part of the “mix,” an essential focal point for a vibrant village center. Proximity of a school to developing residential neighborhoods within the Village Center district makes good sense. Property values improve in the presence of an excellent elementary school. If a goal is to draw more people into living in the target TIF area, the possibility of a school within North Yarmouth’s center is intriguing and exciting.

The MSAD51 Facilities Committee, tasked with examining facility issues, is now reviewing overcrowding in all school buildings. Diane Morrison, Chair of EDSC, attended a recent meeting of the Facilities Committee. Jen Spear was also in attendance.

The Facilities Committee is faced with the District’s growing enrollments and is looking at options such as adding on, moving different grades to different schools, and new construction. At the Facilities Committee meeting, the possibility of new construction was discussed. We want to emphasize the word *possibility* since the Committee is just beginning to look at their options. However, EDSC is very interested in this early review of challenging issues for the district, since it could be impactful for our developing Village Center.

North Yarmouth residents remember that it was devastating when North Yarmouth Memorial School closed. We continue to regret the loss of the school, which has always contributed to the integral identity of our town. If there is an opportunity for a school to return to North Yarmouth, we respectfully request that the Board be a strong participant in these MSAD 51 discussions. We recommend that North Yarmouth position itself as a strong option for the committee to consider if a new school is the decision of the Facilities Committee.

Respectfully,

Diane Morrison, Chair
Katie Murphy
Amy Horstmann
Greg Schueman

January 13, 2015

To: North Yarmouth Board of Selectmen

Re: Recommendation of New Appointments to the Economic Development and Sustainability Committee (EDSC)

As interim chair of the EDSC, I have reviewed the 6 applications to fill the 3 positions remaining on the EDSC with both Paul Napolitano, BOS Liaison, Katie Murphy EDSC member and Rosemary Roy. In selecting the additional members, I tried to add a variety of backgrounds to the committee and new voices. It was very encouraging to see the enthusiasm of relatively new residents to the community. All applicants have much to offer to the committee and the town. So in order to capture the energy of all of them I am proposing that we appoint 3 regular members, 2 alternates and a Planning Board Liaison.

My recommendation is as follows:

Regular Committee Members

Matthew Ahlberg
Patrick Gilligan
Amy Horstmann

Alternates

Carol Ellison
Anne Graham

Planning Board Liaison (pending approval by Planning Board Chair)

Steve Morrison

I look forward to working with all of them.

Thank you for your consideration,
Audrey Lones

Interim Chair, North Yarmouth Economic Development and Sustainability Committee

MEMORANDUM

Date: May 7, 2019

To: Select Board

Fr: Rosemary E. Roy, Town Manager ^{RR}

RE: ROB WOOD, ECOMAINE REPRESENTATIVE

Mr. Wood has asked for time at this meeting to discuss current solid waste and recycling issues. Included with this memo is information he has provided for the Select Board's review.

May 7, 2019

Discussion North Yarmouth's ecomaine's representative

1. Ecomaine structure
 - Community owned non-profit
 - No longer member assessments
 - Different rates for 22 member communities

2. Rates for Community Members
January 1, 2019 – June 30, 2019:
 - Processing Fee = \$0.00 per ton
 - Contamination fee for loads with 26% or higher contamination = \$70.50 per ton for entire load
July 1, 2019 onward:
 - Processing Fee = \$35.00 per ton
 - Contamination fee for loads with 26% or higher contamination = \$73.00 per ton for entire load

3. Re-cycling rates

4. Contamination Rates: Ecomaine accepts plastics that must fit into the following three categories:
 - A) A container
 - B) Rigid
 - C) Has a number between 1-7 on the bottom.

5. Actions to improve re-cycling and reduce contamination
 - Education – newsletters, road signs
 - Enforcement – warnings and then refusal to accept (Scarboro and South Portland examples)

Att: Recycling Rate Chart

Contamination AKA Recycling Load Update report

DATE	% CONTAMINATION	Tons	NOTED CONTAMINANTS
5/14/2018	9%	2.50	minimal bags, debris
5/15/2018	20%	2.52	trash bags
5/17/2018	10%	1.40	
5/17/2018	15%	2.69	
5/22/2018	10%	1.08	
5/22/2018	15%	2.50	Just too many plastic bags
5/24/2018	10%	2.65	
5/29/2018	10%	1.07	4 empty mulch bags, Wood chips, boots, sneakers,
5/31/2018	10%	2.80	very few bags, pvc, rope, foam, clothes
5/31/2018	10%	1.47	Back 1/2 not so good- bags, yard waste, fabric
5/31/2018	5%	2.38	Great job pulling out bags
6/5/2018	15%	1.61	trash bags, plastic bags, clothes, hoses
6/5/2018	15%	2.19	Not too many bags, other debris, food waste
6/7/2018	2%	1.53	
6/7/2018	10%	2.41	some bags but more debris, tarp, extension cord, coat hangers
6/12/2018	5%	3.39	less than 20 bags
6/14/2018	10%	1.54	less than 20 bags, coat hangers, plumbing clothes
6/14/2018	10%	3.25	few bags- less than 10, clothes, wood box, trash
6/19/2018	10%	1.18	less than 10 bags, but other debris- loon pool hose, bent metal, toilet plunger
6/19/2018	10%	2.42	less than 10 bags, foam, spring, doll clothing
6/21/2018	5%	1.25	Very small load, no full bag, all empty, bit of food waste
6/21/2018	5%	2.41	lots of bags, none full though, others visible
6/26/2018	10%		Trash bags
6/26/2018	5%	1.19	All bags emptied, some still in load
6/28/2018	25%	1.95	empty bags, sneakers, styrofoam, tractor muffler, 5 metal yard stakes
6/28/2018	15%	2.86	10+ full bags, many empty plastic bags, outdoor light fixture, 2 x tarps, yard waste, twine
7/3/2018	5%	1.39	All empty plastic bags, shoes, metal scrap
7/3/2018	5%	2.46	Great job with the bags! 2 full and the rest empty
7/5/2018	5%	1.2	Empty bags, wash cloth
7/5/2018	10%	2.43	Empty bags, comforter, clothes, styrofoam, plastic tarp
7/10/2018	5%	0.91	Couple of full bags, belt, basket, other empty bags
7/10/2018	10%	2.68	lots of empty bags, basket, metal poles, styrofoam, plastic straps
7/12/2018	15%	2.41	less than 20 bgs, garden hose, carpet piece, canvas bag, styrofoam

7/17/2018	5%	0.9	1 full bag, other empty ones, no other debris
7/17/2018	15%	2.44	10+ full bags, many more empty, sweater, coffee maker, styrofoam
7/19/2018	15%	1.8	10+ full bags, lot more empty, mulch bags, electrical wire, cord, ruck sack
7/19/2018	15%	1.27	30+ empty bags, no full, rope, weed wacker line, air filter, door mat, corner fan, tubing, foam
7/19/2018	10%	2.33	1 full bag, 60+ empty bags, pet food bags, blanket, piece of tarp
7/24/2018	10%	0.83	50+ empty bags, styrofoam, blinds, plastic wrap, no full bags
7/24/2018	10%	3.01	2 x full bags visible, 40+ empty, coat hangers, pool toy
7/27/2018	10%	0.76	2 x full bags, 20+ empty bags, wood box, plastic tarp
7/31/2018	10%	0.99	No full bags, 40+ empty plastic bags throughout load, plastic wrap, box full of styrofoam, clothes
7/31/2018	15%	2.73	60+ all empty bags throughout load, plastic wrap, styrofoam, metal debris
8/2/2018	15%	1.28	No full bags visible, 50 loose empty bags, toilet seat, rubber float, extension cord, basket
8/2/2018	15%	2.74	2 x full bags, 40+ empty bags, metal coat hangers, styrofoam, grill grate, cleaning brush
8/7/2018	15%	1.47	4 x full bags, 50+ empty bags, plastic wrap, styrofoam, wood, twine, gloves, jumper cables
8/7/2018	15%	2.01	7 x full bags, 40+ empty, large styrofoam pieces, extension cord, plastic straps
8/9/2018	15%	1.34	10+ FB, 40+ EB, bubble wrap, plastic tarp, wood, plastic straps
8/9/2018	10%	2.48	No FB, 40+ empty, tbl cloth, flip flops, rope, styrofoam
8/14/2018	4%	1.46	1 FB, 30+ EB, styrofoam trays + pieces
8/16/2018	10%	2.67	2 FB visible, 40+ EB, plstc wrap, foam wrap, 10+ coathangers
8/16/2018	10%	1.4	2 FB, plstc tarp, cargo pants, 2 boxes filled styrofoam, fleece vest, plstc straps
8/16/2018	10%	2.7	10+ FB. 30+ EB, cloth apron, bubble wrap, rope, styrofoam
8/21/2018	10%	1	10+ full bags, 50+ loose empty bags, plastic strap, window fan
8/21/2018	10%	2.66	10+ full bags, 40+ empty loose plastic bags
8/23/2018	3%	1.35	Around 40 empty plastic bags, T.V. auxiliary wires
8/23/2018	15%	2.37	3 x full bags, 60+ empty plastic bags, 4 x plastic wrap, 6 x plastic straps, bubble wrap, styrofoam, cushion
8/28/2018	10%	1.85	4 x full bags, 40+ empty plastic bags, scrap metal, wood scraps, styrofoam pieces
8/28/2018	15%	1.21	10+ full bags, 50+ empty plastic bags, art canvas, nylon strap, coat hangers, plastic wrap, wood frame, bedding case
8/30/2018	10%	3.28	3 x full bags, 40+ empty plastic bags, bubble wrap, padded envelopes, rubber float, metal cord
8/30/2018	15%	2.37	10+ full bags, door mat, 10 x nylon straps, plastic tubing, shoes, bike helmet, bedding bag, styrofoam
8/31/2018	15%	0.24	3 x full bags, 5 x empty plastic bags, 2 x textile pieces
9/4/2018	3%	1.4	1 x full bag, 40+ empty plastic bags, 1 x full jacket, styrofoam
9/4/2018	3%	2.13	2 x full bags, 20+ empty plastic bags, plastic wrap, styrofoam pieces
9/6/2018	15%	1.17	10+ full bags, 60+ empty plastic bags, styrofoam, plastic tarp, drink cooler, plastic straps
9/11/2018	10%	2.45	6 x full bags, 60+ empty plastic bags, styrofoam, 2 x long pool hoses

9/11/2018	5%	1.09	2 x full bags, 20+ empty plastic bags, 2 x styrofoam
9/11/2018	10%	2.79	2 x full bags, 50+ empty plastic bags, plastic straps, bike helmet, styrofoam trays and string
9/13/2018	10%	1.46	3 x full bags, 40+ empty plastic bags, 4 x large pieces of plastic foam, styrofoam, bubble wrap
9/13/2018	10%	2.34	4 x full bags, 60+ empty plastic bags, 4 x plastic wrap, bubble wrap
9/18/2018	10%	1.03	10+ full bags, 30+ empty plastic bags, styrofoam, bubble wrap, plastic wrap
9/18/2018	15%	2.73	5 x full bags, 80+ empty plastic bags, styrofoam, rubber tubing, wood, picture frame, house wrap, drop cloth
9/20/2018	3%	1.42	1 x full bag, 50+ empty plastic bags
9/20/2018	10%	2.32	2 x full bags, 60+ empty plastic bags, styrofoam, metal wire shelf, ceramic plate, cushion
9/25/2018	3%	1.1	No full bags, 40+ empty plastic bags, back pack, plastic straps
9/25/2018	10%	2.41	1 x full bag, 80+ empty plastic bags, styrofoam, pool noodle, twine, bubble wrap, plastic straps
9/27/2018	10%	1.3	2 x full bags, 60+ empty plastic bags, styrofoam, bath mat, wood, plastic straps
9/27/2018	15%	2.5	10+ full bags, 60+ empty plastic bags, styrofoam, bubble wrap, twine, phone wire, sign metal
10/2/2018	2%	2.32	full plastic bags
10/3/2018	10%	1.11	6 x full bags, 30+ empty plastic bags, bike helmet, 20+ metal coat hangers, plastic wrap
10/4/2018	15%	3.61	4 x full bags, 80+ empty plastic bags, styrofoam, digital picture frame, electric wok, scrap wood
10/9/2018	15%	1.26	3 x full bags, 80+ empty plastic bags, styrofoam, plastic straps, bubble wrap, hair, 2 x blankets, clothes
10/9/2018	3%	2.52	2 x full bags, 60+ empty plastic bags
10/11/2018	3%	1.57	No full bags, 30+ empty plastic bags, plastic wrap, telephone wire, net, camping propane tank
10/11/2018	15%	2.33	2 x full bags visible, 10+ empty plastic bags, styrofoam, blinds, padded envelopes
10/16/2018	10%	0.87	4 x full bags visible, 50+ empty plastic bags, styrofoam, canvas bag, wooden dowel curtain rod
10/16/2018	3%	1.59	40+ empty plastic bags, styrofoam, plastic and bubble wrap
10/18/2018	3%	1.8	No full bags, 50+ empty plastic bags, small water filter, 1 x sandal
10/19/2018	3%	0.61	Nice job, No full bags, less than 30 empty plastic bags, one coat hanger, one tray
10/23/2018	3%	1.1	2 x full bags, 30+ empty plastic bags, styrofoam, measuring tape metal
10/23/2018	3%	1.86	1 x full bag visible, less than 20 empty plastic bags, plastic tarp, bubble wrap, plastic wrap
10/23/2018	10%	2.47	3 x full bags, scrap wood, styrofoam, food waste, scrap trim
10/26/2018	15%	3.14	less than 10 full bags, 60+ empty plastic bags, styrofoam, plastic straps, power cord, electrical cord
11/1/2018	10%	3.79	3 x full bags, 50+ empty plastic bags, styrofoam, plastic wrap & straps, PVC pipe
11/7/2018	20%	0.58	4 x full bags, plastic wrap, styrofoam, phone cord
11/7/2018	20%	0.71	5 x full bags visible, 60+ empty plastic bags, large amount of styrofoam, plastic wrap, coat hangers, clothes
11/8/2018	3%	3.65	30+ empty plastic bags, styrofoam, plastic straps
11/8/2018	10%	2.2	60+ empty plastic bags, styrofoam, clothes, belt, plastic straps
11/9/2018	10%	3.97	60+ empty plastic bags, styrofoam, wig, plastic wrap & straps

11/16/2018	10%	3.1	No full bags, 50+ empty plastic bags, styrofoam, rope, canvas shopping bag
11/16/2018	3%	0.55	No full bags, less than 20 empty plastic bags
11/21/2018	10%	3.63	1 x full bag, 100+ empty plastic bags, plastic straps, wood coasters, styrofoam
11/27/2018	3%	1.58	20+ empty plastic bags, styrofoam packing, plastic wrapped box
11/28/2018	15%	3.9	10+ full bags, 80+ empty plastic bags, metal coat hangers, plastic wrap & straps
11/29/2018	15%	1.69	10+ full bags, 60+ empty plastic bags, styrofoam, water pressure tank, sweatshirt, plastic straps
11/29/2018	10%	2.5	6 x full bags, 60+ empty plastic bags, large styrofoam pieces, rope, 10+ plastic straps, canvas bag, bubble wrap
12/4/2018	10%	1.26	5+ full bags, 30+ empty plastic bags, cloth shopping bag, padded mailers, foam wrap
12/4/2018	15%	9.05	10+ full bags, 60+ empty plastic bags, styrofoam, folding camping chair, rope, bubble wrap
12/6/2018	3%	1.58	Large canvas cover, 20+ empty plastic bags, coat hangers
12/6/2018	15%	2.81	4 x full bags, 60+ empty plastic bags, styrofoam, water filter, cloth/wire cat toy, model ship, rake w/ wooden handle, rigid wall box
12/11/2018	20%	1.1	20+ full bags, 40+ empty plastic bags, styrofoam, sheets, bubble wrap, leggings, padded mailers, canvas shopping bags
12/11/2018	3%	2.48	No full bags, 50+ empty plastic bags, styrofoam
12/13/2018	3%	1.54	2x full bags, 40+ empty plastic bags, styrofoam tray, egg crate
12/13/2018	15%	2.32	15+ full bags, 60+ empty bags, plastic straps, twine, bubble wrap, metal yard stakes
12/18/2018	3%	1.70	1 x full bag, 20+ empty plastic bags, padded envelopes, bubble wrap
12/18/2018	15%	1.72	10+ full bags, plastic wrap, string, plastic straps, wood dowels
12/21/2018	10%	3.05	10+ full bags, 60+ empty plastic bags, no other visible debris
12/24/2018	20%	0.25	10 x full bags, bread maker, foam mat, styrofoam, padded mailer
12/27/2018	15%	2.9	10+ full bags, 60+ empty plastic bags, packing foam
12/27/2018	20%	3.03	20+ full bags, 60+ empty plastic bags, styrofoam, bird feeder, plastic wrap, bubble wrap
12/28/2018	15%	3.07	10+ full bags, 30+ empty plastic bags, styrofoam, bubble wrap, plastic straps, plastic tarp, scrap metal
12/28/2018	10%	0.97	5+ full bags, 30+ empty plastic bags, mixed materials, plastic straps, padded mailers
1/3/2019	10%	3.31	No full bags, 60+ empty plastic bags, extension cord, styrofoam, bath matt, bubble wrap
1/3/2019	10%	2.77	4 full plastic bags, 60+ empty plastic bags, bubble wrap, plastic wrap, padded envelopes
1/4/2019	10%	3.51	2 full plastic bags, 80+ empty loose bags, coat hangers, styrofoam, tubing
1/8/2019	5%	1.04	2 full bags, 40+ loose empty bags, box filled with bubblewrap
1/10/2019	10%	1.40	6 full bags, 50+ empty loose bags, fake straw hay, styrofoam, drawer liners, green plastic wrap, 10+ metal coat hangers, plastic straps
1/10/2019	15%	2.85	10+ full bags, 60+ loose empty bags, styrofoam pieces, curtain, plastic wrap, string
1/15/2019	10%	1.49	5+ full bags, 60+ loose empty bags, padded envelopes, scraps of metal pieces

1/15/2019	10%	2.30	3 full bags, 50+ loose empty bags, padded envelopes, styrofoam
1/17/2019	10%	2.44	2 full bags, 50+ loose empty bags
1/24/2019	10%	2.41	3 full bags visible, 50+ loose empty bags, styrofoam in box, nylon straps, toaster
1/24/2019	15%	2.33	10+ full bags, 60+ loose empty bags, wood cabinet speaker, bundle curtain rods, styrofoam
1/29/2019	15%	2.18	7 full bags, 50+ loose variety of empty bags, bubble wrap, 4 padded envelopes, hand brush
1/30/2019	10%	1.63	60+ loose empty bags, styrofoam, plastic straps, waxed box
1/31/2019	3%	1.10	2 full bags, <20 loose empty bags, plastic straps, plastic wrap
1/31/2019	15%	2.20	10+ full bags, 80+ loose empty bags, packing foam, extension cord, padded envelopes
2/5/2019	10%	0.98	4 full bags, 40+ loose empty bags, wood scraps, styrofoam, helium tank, caution tape
2/5/2019	20%	2.07	10+ full bags, 60+ loose empty bags, padded envelopes, windshield wipers, styrofoam, 10+ bubble wrap padded envelopes
2/7/2019	10%	1.27	2 full bags, 40+ loose empty bags, bubble wrap, electrical wire, scraps of wood
2/7/2019	10%	2.16	1 full bag, 60+ loose empty bags, plastic wrap, jeans, padded envelopes, Halloween decoration
2/12/2019	10%	1.00	5+ full bags, 30+ loose empty bags, wooden produce crate, bubble wrap, foam wrap
2/12/2019	3%	1.86	2 full bags, <30 loose empty bags, bubble wrap Nice work
2/14/2019	10%	1.11	50+ loose empty bags, bubble wrap, batting, coate hangers, plastic strips
2/14/2019	20%	2.16	10+ full bags, 100+ loose empty bags, wooden debris, snow shows, wire rack, large rubber seal, broom
2/19/2019	10%	2.73	2 full bags, 60+ loose empty bags, vacuum hose, plastic tarp, styrofoam pieces
2/21/2019	15%	2.96	6 full bags, 100+ loose empty bags, padded envelopes, bubble wrap, styrofoam
2/26/2019	15%	2.77	10+ full bags, 60+ loose empty bags, styrofoam, bubble wrap, plastic straps
3/1/2019	15%	3.18	6 full bags, 100+ loose empty bags, nerf ball, extension cord, 5x scraps of metal, plastic straps
3/6/2019	15%	3.03	8 full bags, 60+ loose empty bags, pool net, kite, styrofoam
3/7/2019	3%	1.04	20+ loose empty bags, foam wrap, 10+ pieces of styrofoam, wreath
3/7/2019	15%	2.07	10+ full bags, 60+ loose empty bags, styrofoam, plastic wrap, plastic straps
3/12/2019	15%	0.96	5+ full bags, 30+ loose empty bags, padded envelopes, small wooden crate, bubble wrap
3/12/2019	10%	1.97	3 full bags, 40+ loose empty bags, scraps of metal, styrofoam, basket
3/14/2019	10%	1.74	8 full bags, 40 loose empty bags, styrofoam, plastic straps
3/14/2019	15%	2.01	5 full bags, 100+ loose empty bags, office desk mat, styrofoam, bubble wrap, wire shovel rack, backpack, plastic straps
3/19/2019	3%	1.01	5 full bags, 2 empty dog food bags
3/19/2019	15%	2.17	10+ full bags, 60+ loose empty bags, styrofoam, foam wrap, bubble wrap
3/21/2019	10%	1.17	4 full bags visible, 50+ loose empty bags, styrofoam, piece of felt
3/21/2019	15%	2.09	4 full bags, 50+ loose empty bags, blinds, styrofoam, plastic wrap, AC cord
3/26/2019	10%	0.67	40+ loose bags, hannaford bags full, mesh bag, Styrofoam trays, padded envelopes

3/26/2019	10%	2.30	3+ full bags, 60+ loose bags, Styrofoam trays, coat hangers
3/28/2019	10%	1.40	50+ loose bags, Styrofoam, bubble wrap, padded envelope
3/28/2019	5%	2.23	30+ loose bags, rubber belts, Styrofoam plastic strapping

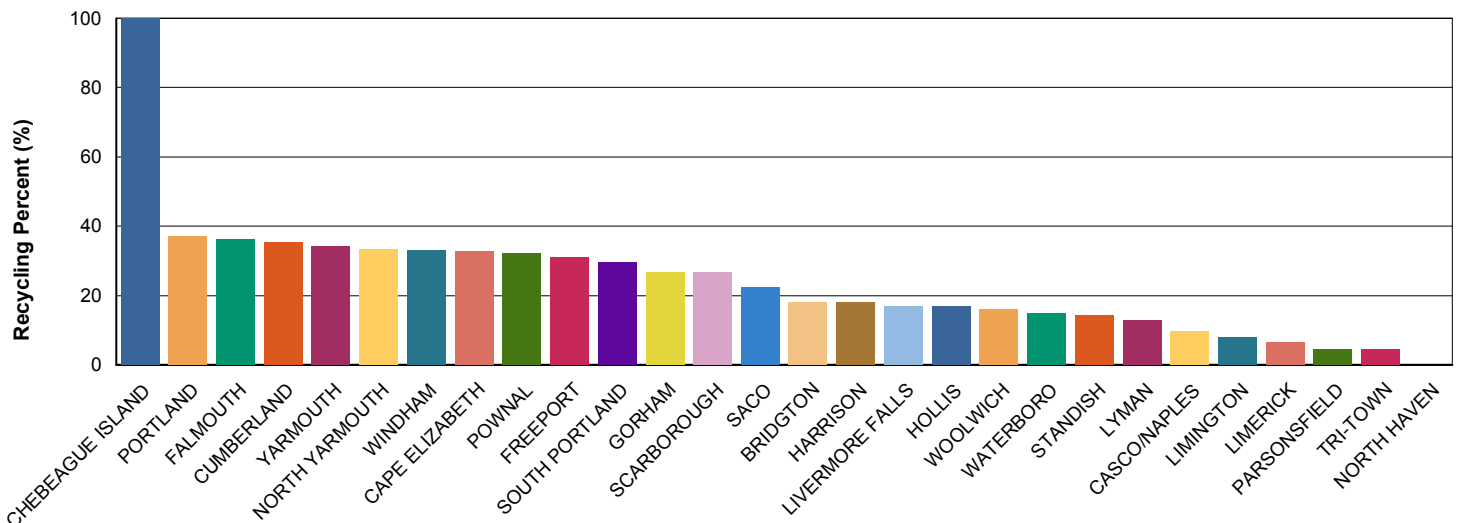


Neighborhood Recycling Monthly Totals

For the period: 2/1/2019 to 2/28/2019

Origin	Population	Town Tons MSW	Town Tons - Rec Drop-Off	Town Tons -Rec Curb	Town Tons -Rec Total	Town MSW + Rec Total	Town % Rec
BRIDGTON	5,120	141.95	31.48	-	31.48	173.43	18.2%
CAPE ELIZABETH	9,015	132.48	64.07	-	64.07	196.55	32.6%
CASCO/NAPLES		127.95	13.75	-	13.75	141.70	9.7%
Casco MSW Actual; Recycling Split (45%):	3,742	62.37	6.19	-	6.19	68.55	9.0%
Naples MSW Actual; Recycling Split (55%):	3,872	65.59	7.56	-	7.56	73.15	10.3%
CHEBEAGUE ISLAND	346	-	5.07	-	5.07	5.07	100.0%
CUMBERLAND	7,211	93.86	-	51.61	51.61	145.47	35.5%
FALMOUTH	11,185	145.48	24.06	58.16	82.22	227.70	36.1%
FREEPORT	7,879	106.54	35.53	12.41	47.94	154.48	31.0%
GORHAM	16,381	200.86	14.44	58.73	73.17	274.03	26.7%
HARRISON	2,730	53.17	11.70	-	11.70	64.87	18.0%
HOLLIS	4,281	86.51	-	17.44	17.44	103.95	16.8%
LIMERICK	2,892	81.48	5.60	-	5.60	87.08	6.4%
LIMINGTON	3,713	105.14	9.01	-	9.01	114.15	7.9%
LIVERMORE FALLS	3,187	26.56	5.36	-	5.36	31.92	16.8%
LYMAN	4,344	84.87	12.54	-	12.54	97.41	12.9%
NORTH HAVEN	355	9.46	-	-	-	9.46	- %
NORTH YARMOUTH	3,565	42.00	-	21.07	21.07	63.07	33.4%
PARSONSFIELD	1,898	43.18	-	2.09	2.09	45.27	4.6%
PORTLAND	66,194	570.62	23.09	313.87	336.96	907.58	37.1%
POWNAI	1,474	17.78	-	8.42	8.42	26.20	32.1%
SACO	18,482	357.26	9.36	93.57	102.93	460.19	22.4%
SCARBOROUGH	18,919	379.26	23.16	113.47	136.63	515.89	26.5%
SOUTH PORTLAND	25,002	384.45	15.37	145.38	160.75	545.20	29.5%
STANDISH	9,874	202.28	33.46	-	33.46	235.74	14.2%
TRI-TOWN	4,643	102.14	4.67	-	4.67	106.81	4.4%
Baldwin MSW & Recycling Split (1/3):		34.05	1.56	-	1.56	35.60	
Hiram MSW & Recycling Split (1/3):		34.05	1.56	-	1.56	35.60	
Porter MSW & Recycling Split (1/3):		34.05	1.56	-	1.56	35.60	
WATERBORO	7,693	145.57	25.58	-	25.58	171.15	14.9%
WINDHAM	17,001	174.15	12.93	72.93	85.86	260.01	33.0%
WOOLWICH	3,072	61.43	-	11.74	11.74	73.17	16.0%
YARMOUTH	8,349	138.93	60.44	12.14	72.58	211.51	34.3%
Grand Total:		4,015.36	440.67	993.03	1,433.70	5,449.06	26.3%

Recycling Percent by Origin



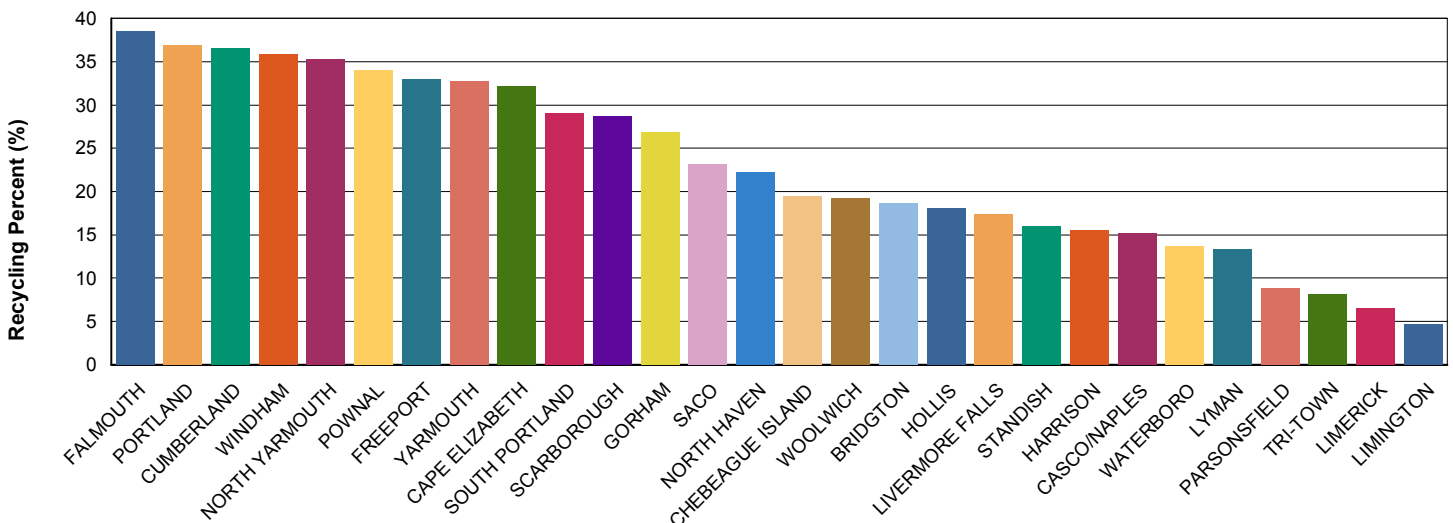


Neighborhood Recycling Monthly Totals

For the period: 7/1/2018 to 2/28/2019

Origin	Population	Town Tons MSW	Town Tons - Rec Drop-Off	Town Tons -Rec Curb	Town Tons -Rec Total	Town MSW + Rec Total	Town % Rec
BRIDGTON	5,120	1,598.80	364.79	-	364.79	1,963.59	18.6%
CAPE ELIZABETH	9,015	1,359.06	644.79	-	644.79	2,003.85	32.2%
CASCO/NAPLES		1,342.10	241.20	-	241.20	1,583.30	15.2%
Casco MSW Actual; Recycling Split (45%):	3,742	611.49	108.54	-	108.54	720.03	15.1%
Naples MSW Actual; Recycling Split (55%):	3,872	730.61	132.66	-	132.66	863.27	15.4%
CHEBEAGUE ISLAND	346	163.40	39.34	-	39.34	202.74	19.4%
CUMBERLAND	7,211	987.65	0.47	567.52	567.99	1,555.64	36.5%
FALMOUTH	11,185	1,452.40	260.82	648.55	909.37	2,361.76	38.5%
FREEPORT	7,879	1,059.76	404.69	117.48	522.17	1,581.93	33.0%
GORHAM	16,381	1,924.95	135.89	571.65	707.54	2,632.49	26.9%
HARRISON	2,730	625.76	114.65	-	114.65	740.41	15.5%
HOLLIS	4,281	795.77	-	174.76	174.76	970.53	18.0%
LIMERICK	2,892	932.16	64.47	-	64.47	996.63	6.5%
LIMINGTON	3,713	1,103.28	53.73	-	53.73	1,157.01	4.6%
LIVERMORE FALLS	3,187	294.94	61.81	-	61.81	356.75	17.3%
LYMAN	4,344	903.51	138.00	-	138.00	1,041.51	13.2%
NORTH HAVEN	355	151.57	43.35	-	43.35	194.92	22.2%
NORTH YARMOUTH	3,565	463.07	-	252.08	252.08	715.15	35.2%
PARSONSFIELD	1,898	469.95	-	45.81	45.81	515.76	8.9%
PORTLAND	66,194	5,909.11	387.87	3,055.18	3,443.05	9,352.17	36.8%
POWNAI	1,474	168.09	-	86.78	86.78	254.87	34.0%
SACO	18,482	3,642.60	67.45	1,028.35	1,095.80	4,738.40	23.1%
SCARBOROUGH	18,919	3,814.33	318.59	1,219.04	1,537.63	5,351.96	28.7%
SOUTH PORTLAND	25,002	3,760.20	146.80	1,397.18	1,543.98	5,304.18	29.1%
STANDISH	9,874	1,954.06	373.19	-	373.19	2,327.25	16.0%
TRI-TOWN	4,643	1,139.23	100.58	-	100.58	1,239.81	8.1%
Baldwin MSW & Recycling Split (1/3):		379.74	33.53	-	33.53	413.27	
Hiram MSW & Recycling Split (1/3):		379.74	33.53	-	33.53	413.27	
Porter MSW & Recycling Split (1/3):		379.74	33.53	-	33.53	413.27	
WATERBORO	7,693	1,477.78	234.20	-	234.20	1,711.98	13.7%
WINDHAM	17,001	1,702.09	111.42	838.77	950.19	2,652.28	35.8%
WOOLWICH	3,072	612.44	-	145.28	145.28	757.72	19.2%
YARMOUTH	8,349	1,325.27	528.45	114.67	643.12	1,968.39	32.7%
Grand Total:		41,133.32	4,836.54	10,263.09	15,099.63	56,232.95	26.9%

Recycling Percent by Origin



Date: May 7, 2019

To: Select Board

Fr: Rosemary E. Roy, Town Manager ^{RR}

RE: WORKSHOPS

Scheduled:

- Thursday, May 16th, 8:30-10:30am - Bus Department Relocation
- Wednesday, June 12, 8:30-10:30am - WH&CC Policies & Use Fees; and other use fees

The Board may wish to discuss the workshops listed above and or modify the dates.

Considerations:

- July - Select Board Retreat - Objective: Confirm that the 2018 Comprehensive Plan will continue to be the foundation for the development of the Select Board's annual work plans and to develop a consensus on a work plan to the Board's upcoming year. This will include Comprehensive Plan implementation and other items that will be added to the work plan. It is anticipated to be held at a local location/venue and be approximately four (4) hours. The Town Manager will also attend. Possible dates and time of day should be discussed.
- July - Another workshop to consider would be that of reviewing Board/Committee charges and vacancies.

Date: May 7, 2019

To: Select Board

Fr: Rosemary E. Roy, Town Manager ^{RR}

RE: Committee Appointments

Greater Portland Council of Governments (GPCOG)/Portland Area Comprehensive Transportation System (PACTS)

Alvin (Al) Ahlers - Term to expire 5/31/20

Mr. Ahlers is currently serving on the Living Well in North Yarmouth committee and has in the past service on as a representative of the Town to GPCOG.