

Class Title: Equipment Operator/Laborer/Truck Driver
Classification: Permanent Full Time – Non-Exempt
Supervises: Seasonal

Location: Public Works
Reports to: Public Works Director

NATURE OF WORK

This is semi-skilled manual work in the operation, light repair, and maintenance of various motorized equipment on grounds keeping and general operations of the Public Works Department.

The employee is also responsible for regular preventive maintenance on this equipment. The employee must have the ability to operate these various pieces of equipment when required to assist the Public Works Department. Work instructions may be received in detail for each job to be performed or follow an established routine. Work is subject to review while in progress and upon completion by the Public Works Director.

SUPERVISION RECEIVED/EXERCISED

Work is performed under the Public Works Director's general supervision with considerable independent judgment and discretion in accordance with applicable laws, codes, and ordinances. The Public Works Director reviews work via reports, discussions, observations, and results achieved.

May be responsible for the indirect supervision of part-time and on-call employees, including job performance and task completion.

DESIRED MINIMUM QUALIFICATIONS

High school diploma, experience in the operation of motorized equipment, grounds keeping, snow removal, and the general knowledge of Public Works Operation; or any equivalent combination of experience and training.

NECESSARY SPECIAL REQUIREMENTS

- ◆ Must possess and maintain a valid Class A or B motor vehicle operator's license, and the employee shall be insurable under the Town's vehicle insurance coverage.
- ◆ Must have pre-employment drug testing and submit to any random alcohol and drug testing throughout employment.

NECESSARY KNOWLEDGE, SKILLS, AND ABILITIES

- ◆ Skill in the operation of lawnmowers, string trimmers, leaf blowers, chain saws, compact tractors, sidewalk tractor, heavy trucks, and various electric and hand tools.
- ◆ Thorough knowledge of field and shop safety practices.
- ◆ Ability to perform minor repairs upon various light and heavy motorized equipment.
- ◆ Ability to operate light to heavy motorized equipment safely.
- ◆ Ability to operate hand-held motorized equipment safely.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Departmental

- ◆ Operates light to heavy trucks and motorized equipment.
- ◆ Operates various hand-held motorized tools.
- ◆ Helps prepare trucks and other equipment for different seasonal jobs, including repairing and maintaining sanders, plows, string trimmers, backpack leaf blowers, lawnmowers, baggers, etc.
- ◆ Mow grass, string trim, and maintenance of parks, cemeteries, and playing fields.
- ◆ Assists road crews and other departmental activities by driving equipment or performing other manual labor tasks.
- ◆ Participates in the seasonal plowing and sanding of Town streets and sidewalks.
- ◆ Performs related work as required.

TOOLS AND EQUIPMENT USED

Loaders, sidewalk machine, heavy plow truck, pickup and trailer, lawnmower, string trimmer, chain saws, brush chipper, and various electric and hand tools.

PHYSICAL DEMANDS

The physical demands described here represent those that the employee must meet to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing this job's duties, the employee is required to stand, sit, talk, smell, and hear. The employee must use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee must walk, stoop, kneel, twist, bend, reach, push, pull, climb or balance, crouch, or crawl.

The employee must occasionally lift and or move up to 75 pounds. This job's specific vision abilities include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here represent those employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in outdoor settings, garage, equipment, and vehicles in all weather conditions, including temperature extremes, during day and night work. Work is often performed in emergency and stressful situations. Individuals may be exposed to hazards associated with working in extreme heat and cold, dust, noise, noxious odors, fumes, chemicals, fertilizers, solvents, and oils.

The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration.

The work environment will require the individual to wear various types of personal protective equipment.

The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

EMPLOYMENT DIRECTIVES

The duties and abilities contained herein are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the Town of North Yarmouth and the employee. The job description is subject to change as the department's needs and requirements of the job change. It is understood and expected that all job-related tasks and duties shall be performed safely and appropriately at all times. All listed responsibilities are considered in addition to, and a natural progression of, the position that precedes it.