

PLANNING BOARD MAJOR SUBDIVISION REVIEW CHECKLIST

NAME OF APPLICANT: United Properties, Inc. DATE: 1/26/20	021
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This checklist has been prepared to assist applicants in developing their applications. It should be used as a guide in assembling the information necessary for a complete application. However, the checklist does not substitute for the statutory criteria or the requirements of Article V. Subdivision Review Procedures & Criteria or Article X. Performance and Design Standards for Site Plan Review and Subdivision Review of the Land Use Ordinance. The Planning Board will use the checklist to make sure that your application is complete. The application need not contain separate plans as implied below. The perimeter survey, subdivision plan and engineering plans may be contained on the same drawing. However, detailed engineering drawings such as road profiles, drainage swales and erosion/sedimentation plans may best be presented on a separate sheet or sheets.

SUBDIVISION REGULATIONS by Planning Board Requests to be Waived Approved by Planning Board		1		1	1
Planning Roard Planning Planni		Received	Applicant	Waiver	Not
GENERAL REQUIREMENTS 1. Request for Hearing Form 2. Fee Calculation Sheet 3. Waiver or N/A Request Form, if required 4. Abutter List & Notification Statement 5. DEP Approval, if required (Article 3 - 3.9b) 6. Board of Zoning Appeal Approval, if required (Article 6 - 6.2) 7. MDOT Approval, if required (Article 8 - 4.J.2) 10-1 APPLICABILITY 2. DEP Approval, if required (Article 8 - 4.J.2) 3. Waiver or N/A Request Form, if required (Article 6 - 6.2) 4. Abutter List & Notification Statement 5. DEP Approval, if required (Article 8 - 4.J.2) 7. MDOT Approval, if required (Article 8 - 4.J.2) 8. Board of Zoning Appeal Approval, if required (Article 8 - 4.J.2) 9. Department of the Site of	SUBDIVISION REGULATIONS	_	•		Applicable
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B.1 Dimensional Requirements B.2 Right of Way not included in Lot Area B.3 Side Lot Lines perpendicular to Street B.4 Lots Divided by Streams B.5 Ratio of Lot Length to Lot Width	All Children of the one)	_	
B.2 Right of Way not included in Lot Area B.3 Side Lot Lines perpendicular to Street B.4 Lots Divided by Streams B.5 Ratio of Lot Length to Lot Width	B. <u>Lots</u>				
B.2 Right of Way not included in Lot Area B.3 Side Lot Lines perpendicular to Street B.4 Lots Divided by Streams B.5 Ratio of Lot Length to Lot Width	B.1 Dimensional Requirements	X			
B.3 Side Lot Lines perpendicular to Street B.4 Lots Divided by Streams B.5 Ratio of Lot Length to Lot Width	·				
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B.4 Lots Divided by Streams B.5 Ratio of Lot Length to Lot Width	B.3 Side Lot Lines perpendicular to Street	X			
B.5 Ratio of Lot Length to Lot Width					
	B.4 Lots Divided by Streams			Ш	XI
	B.5 Ratio of Lot Length to Lot Width	X			
B.6 Provision or Preclusion of Future Subdivision 🔲 🖳 🔲 🔲 🚾					
	B.6 Provision or Preclusion of Future Subdivision			ш	XI



SUBDIVISION REGULATIONS	Received by Planning Board	Applicant Requests to be Waived	Waiver Approved by Planning Board	Not Applicable
Interconnected Development	X			
ks - Utility/Pedestrian Easement				X
ties - Underground	×			
uments				
Stone Monuments at Intersections				X
Stone Monuments or Capped Iron Pipe at Corners	X			
Stone Monuments Minimum 4 inch square				X
All Others Marked by Suitable Monumentation	M			
ROOK, POND, VERNAL POOL AND WETLAND B	UFFERS			
pose and Applicability				
Protect Areas not covered in Section 9-1				×
Distinguish between High and Low Value Wetlands				XI
More Restrictive Requirements Apply				X
tected Resources				
Stream	X			
Pond	Ø			
Vernal Pool				X
High Value Wetlands				X
Contain Pond or Vernal Pool				X
Within Floodplain of Stream or Pond				X
Wetland Plant Species				M
Low Value Wetland	X			
ndards				
Vegetative Buffers				X
Location, Species, Height, Canopy				Ø
	Interconnected Development Eks - Utility/Pedestrian Easement ties - Underground uments Stone Monuments at Intersections Stone Monuments or Capped Iron Pipe at Corners Stone Monuments Minimum 4 inch square All Others Marked by Suitable Monumentation ROOK, POND, VERNAL POOL AND WETLAND B pose and Applicability Protect Areas not covered in Section 9-1 Distinguish between High and Low Value Wetlands More Restrictive Requirements Apply tected Resources Stream Pond Vernal Pool High Value Wetlands Contain Pond or Vernal Pool Within Floodplain of Stream or Pond Wetland Plant Species Low Value Wetland	SUBDIVISION REGULATIONS Day Planning Board	SUBDIVISION REGULATIONS by Planning Board Requests to be Waived	SUBDIVISION REGULATIONS by Planning Board Requests to be Waived Planning Board Requests to be Waived Planning Board Planning Boar



	SUBDIVISION REGULATIONS	Received by Planning Board	Applicant Requests to be Waived	Waiver Approved by Planning Board	Not Applicable
C.3	Buffer Width Related to Slope				X
C.4	Natural State to Greatest Extent Practical	Ø			
C.5	Maintained in Natural State	X			
C.5.a	Clearing of Dead and Diseased Trees				X
C.5.b	Underlying vegetation				X
C.6	Building and structure setback	×			
C.7	Setback from low value wetland				X
C.8	Permanent markers				X
D. Pla	Submittals				
D.1	Site plan	X			
D.2	Existing vegetation	X			
D.3	Buffer				X
D.4	Maintenance and restrictions	Ø			
D.5	Deed restrictions and covenants				X)
D.6	Plat				M
E. Exe	mptions				
E.1	Buffer and setbacks not required adjacent to				X
E.1.a	Swales and ditches				X
E.1.b	Artificial impoundments				XI
E.1.c	Low value wetlands				X)
E.2	Buffers and setbacks do not apply to				X
E.2.a	Storm water management facilities				X
E.2.b	Road crossings, bridges, culverts, utilities				X
E.2.c	Docks, boat ramps, direct access				Ä



	SUBDIVISION REGULATIONS	Received by Planning Board	Applicant Requests to be Waived	Waiver Approved by Planning Board	Not Applicable
10-4 B	UILDING DESIGN STANDARDS				
A. <u>Ap</u>	olicability	X			
B. Sta	<u>ndards</u>				
B.1	Visibly integrated				X
B.2	Window area				<u>N</u>
B.3	Minimum front yard building setback	X			
B.4	Parking to side and rear of buildings	X			
B.5	Drive-Through Facilities				X
	OMMUNITY FACILITIES IMPACT ANALYSIS ND MITIGATION				X
	ROSION AND SEDIMENTATION CONTROL				
A. <u>To</u>	oography and Natural Surroundings	×			
B. <u>Bes</u>	st Management Practices				
B.1	Stripping, Removal, Re-Grading	ă			
B.2	Exposure to a Minimum	X			
B.3	Temporary Measures	X			
B.4	Permanent Measures	X			
B.5	Sediment Basins or Silt Traps	XI.			
B.6	Adjoining property and slope	ă			
B.7	Dust control	ă			
B.8	No grading or filling near water body	X			
B.9	Measures monitored periodically	X			
C. <u>Soi</u>	l Erosion and Control Plan	X			
10-7 E	MISSIONS				ă
10-8 E	XTERIOR LIGHTING	1			
A.	Adequate for nighttime hours				X
B.	Street lighting				X



		Received	Applicant	Waiver	Not
	SUBDIVISION REGULATIONS	by	Requests	Approved by	Applicable
	SOBDIVISION RESOLATIONS	Planning	to be	Planning	
		Board	Waived	Board	
C.	Lighting not produce deleterious effects				Ø
D.	Fixtures shielded or hooded				X
E.	Blinking lights prohibited				X
F.	Maximum height				X
G.	Spot lights prohibited				Ø
10-9 FI	NANCIAL AND TECHNICAL CAPACITY				
Α.	Adequate financial resources	XI			
В.	Qualified contractors and consultants				X
10-10 F	LOODPLAIN MANAGEMENT				
A. <u>Con</u>	sistent with Floodplain Ordinance	(X)			
B. <u>Dev</u>	elopment/Subdivision Requirement	X			
C. <u>Buil</u>	ding Prohibited on Floodplains				
C.1	Building prohibited in floodplain				X
C.2	Statement and restriction				M
C.3	Woodlands, grassland, pastureland, recreation				X
	Piers, docks, wharves, bridges and boat ramps				X
10-11 H	IAZARDOUS, SPECIAL AND RADIOACTIVE MAT	TERIALS			
	Handling, storage and use per standards				X
B.	Reporting Requirement				X
10-12 H	HISTORIC AND ARCHAEOLOGICAL SITES				
	Protect resources				XI.
B.	Maine Historic Preservation Commission review				X I
10-13 L	ANDSCAPING, BUFFERS AND SCREENING				
A. <u>Pu</u>	rpose	X			
B. Sta	<u>ndards</u>				
B.1	Landscaping	X			
	1	I	l .		



		Received	Applicant	Waiver	Not
		by	Requests	Approved by	Applicable
	SUBDIVISION REGULATIONS	Planning	to be	Planning	, ipplicable
		_		_	
		Board	Waived	Board	
B.1.a	Natural state	X			
B.1.b	Public roads, areas, recreation sites, buildings	M			
B.1.c	Deciduous trees				X)
B.1.d	Part of overall plan				X
B.2	Buffers and Screening				XI
B.2.a	Adjacent uses and screening				X
B.2.b	Year-round visual screen				X
B.2.c	Parking lots and areas				X
B.2.d	Garbage collection areas				X
B.2.e	Sufficient buffering				Ä
B.2.f	Width of buffer				X
10-14 N	IATURAL BEAUTY AND AESTHETICS IN THE				
FARM	AND FOREST DISTRICT, RESIDENTIAL				
	LAND DISTRICT AND RESOURCE				X
	CTION DISTRICT				
10-15 N					
	Control Levels for Neighboring Properties				X
B.	Sound Pressure Level Limits				XI
C.	Measured by a Meter				XI
10-16 S	EWAGE DISPOSAL				
A. Sub	surface Sewage Disposal				
A.1	State of Maine Rules	Z			
A.2	Hydrogeologic assessment	M			
A.2.a	Suitable soils	X			
A.2.b	Water supplies	M			
A.2.c	Groundwater quality				ă
A.2.d	Monitoring wells				X
A.2.e	Operation and maintenance manual				×



	SUBDIVISION REGULATIONS	Received by Planning Board	Applicant Requests to be Waived	Waiver Approved by Planning Board	Not Applicable
B. <u>Pu</u>	olic Sewer System Disposal				
B.1	Not allowed in Farm and Forest District, Residential Shoreland District or Resource Protection District	X			
B.2	Sewer District statement of capacity				X
10-17	SIGNS				
Α.	General Requirements				X
В.	Village Center District				X
C.	Identify or Advertise Premises				M
D.	Sign Area				X
E.	Installation and Height				M
F.	Height and Location by Roads				M
G.	Attached to Structure				ă
Н.	Maintenance and Removal				<u>K</u>
I.	<u>Illumination</u>				2
J.	Nonconforming Signs				×
K.	Special Event Signs				2
L.	Home Occupation Signs				X
M.	Signs in the Resource Protection District and the Residential Shoreland District				Ø
10-18	SOIL SUITABILITY	X			
10-19	SOLID WASTE DISPOSAL	l			
Α.	Disposal at Licensed Facility	×			
В.	Alternative Arrangements				X
10-20	STORAGE OF MATERIALS				
Α.	Sufficient Setbacks and Screening				XI
В.	<u>Dumpsters</u>				Ø
C.	Physical Screening				X
L	1	1	l		



	SUBDIVISION REGULATIONS	Received by Planning Board	Applicant Requests to be Waived	Waiver Approved by Planning Board	Not Applicable		
D.	Buffers and Screening				X		
10-21 \$	STORM WATER CONTROL						
A. Des	signed to Minimize Runoff	M					
B. Requirements							
B.1	Design by Maine engineer	X					
B.2	Easement width	XI					
B.3	Oil and grease traps				X		
B.4	Designing engineer statement	X					
B.5	Designed to Town Roadway Criteria	M					
B.6	Maintenance Plan	X					
10-22 F	RECREATION AND OPEN SPACE LAND IN DEVE	LOPMENT	S				
A. <u>Ap</u>	olicability and Purpose	X					
B. Ret	ention of Useable Open Space and Recreation L	and in Res	idential Dev	<u>elopments</u>			
B.1	Reservation of land	×					
B.2	Identified needs	X					
C. <u>Wa</u>	ivers for Minor Subdivisions				X		
D. Ow	nership and Maintenance of Common Open Spa	ce and/or l	Recreation L	and			
D.1	Owned by	M					
D.1.a	Lot owners' association	XI					
D.1.b	Conservation association				X		
D.1.c	Town	X					
D.2	Further subdivision prohibited	×					
D.3	Monitoring Fee	Ø					
E. Hor	meowners Association Requirements				X		
10-23 \	NATER SUPPLY						
A. <u>Pub</u>	lic Water Supply						
A.1	Written statement from Yarmouth Water District	M					



		SUBDIVISION REGULATIONS	Received by Planning Board	Applicant Requests to be Waived	Waiver Approved by Planning Board	Not Applicable
	A.2	System approve by Yarmouth Water District and North Yarmouth Fire Chief	[3]			
В.	Rec	uired Connection to Public Water Supply	X)			
C.	Indi	vidual Wells				X
D.	Fire	Protection				
	D.1	Hydrant locations	X			
	D.2	Storage capacity	Ž			
	D.3	Hydrant specifications	X			
	D.4	Easement	X			
10	-24	WATER QUALITY				
Α.	Wat	er Quality				
	A.1	No discharge in surface or groundwater	×			
	A.2	Maine DEP and Fire Marshal's Office standards	×			
	A.3	License from Maine DEP	X			
	A.4	Discharge treated	M			
В.	Gro	<u>undwater</u>				X
C.	Wel	Ihead Protection				X
D.	Rec	uirements for Hydrogeologic Assessments				
	D.1	Class A (high intensity) Soil Survey		Ø		
	D.2	Water table				X
	D.3	Drainage conditions				ĽX.
	D.4	Existing groundwater quality				X
	D.5	Analysis and evaluation				X
	D.6	Map of wastewater systems and wells				X
Ε.	Pro	jections of Groundwater Quality				X
F.	Dri	nking Water Standards				X
G.	Der	nonstrate Treatment				(X)
L			1	I		I



	SUBDIVISION REGULATIONS	Received by Planning Board	Applicant Requests to be Waived	Waiver Approved by Planning Board	Not Applicable
H. Cor	ntaminants				X
I. <u>Co</u>	nstruction Standards				X
J. Sys	stem and Well Zones				X
10-25 F	PROTECTION OF SIGNIFICANT WILDLIFE HABIT	AT			
A. <u>Des</u>	igned to Protect				X
B. <u>Iden</u>	tify and Map Wildlife Habitats				X
C. Con	sult and Obtain Written Report				Ø
D. <u>Dee</u>	r Wintering Areas				XI
E. Dee	d Restrictions				X
10-26 F	PUBLIC ACCESS TO THE SHORELINE				X
10-27 E	BACK LOTS AND ACCESS				
A. <u>Rig</u>	ht-of-Way				
A.1	Width and frontage	XI			
A.2	Emergency vehicles	X			
A.3	Existing lot and right-of-way	M			
A.4	Backlots prohibited in subdivisions	X			
A.5	Private Roads Serving Three or More Residential Units and/or Non-residential Uses	2			
A.6	In the Farm and Forest District, Residential Shoreland District and Resource Protection District – lot size and width	X			
A.7	In the Village Center District and Village Residential District – dimensional requirements				X
10-28 A	ACCESS MANAGEMENT STANDARDS	•			
A. Applicability					ă
B. Ade	quacy of the Public Road System				N
C. Safe	e Sight Distances				
C.1.	Designed				XI
C.2	Measurements				X



	SUBDIVISION REGULATIONS	Received by Planning Board	Applicant Requests to be Waived	Waiver Approved by Planning Board	Not Applicable
C.2.a	Sight distance				ď
C.2.b	Height				X
C.2.c	Truck traffic				X
C.2.d	Recreational vehicle traffic				X)
C.4	Placement				Ø
C.5	Site triangle				X I
D. Acc	ess Management and Safety Standards	1			
D.1	Hazardous conflicts				X)
D.2	Residential Lots	ă			
D.2.i	Farm and Forest District, Residential Shoreland District and Resource Protection District	X			
D.2.ii	Village Center District and Village Residential District				XI
D.3	Commercial and Other Non-Residential Lots				Ø
D.3.i	Farm and Forest District, Residential Shoreland District and Resource Protection District	X			
D.3.ii	Village Center District and Village Residential District			٥	X
D.4	Shared Driveways	23			
D.5	Road, Pedestrian and Bicycle Connections Between Developments	×			
D.6	Subdivisions	Ø			
D.7	Corner Lot Access				M
D.8	Access Ways to Non-Residential Developments or to Multiplex Developments	X)			
D.9	Driveway Turn-Around Area	X)			
D.10	Driveway Grades	X			
D.11	Access Way Location and Spacing	X			
D.11.a	Location from intersection	X			
D.11.b	Existing private roads	X			



SUBDIVISION REGULATIONS		Received	Applicant	Waiver	Not			
		by	Requests	Approved by	Applicable			
		Planning	to be	Planning				
		Board	Waived	Board				
D.11.c	Demonstration of No Alternative	XI						
10.00			\#\\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \					
10-29 SUBDIVISION STREET CONNECTIVITY REQUIRED IN THE VILLAGE CENTER AND VILLAGE RESIDENTIAL DISTRICT								
A. <u>Purpose</u>					ă			
B. Applicability					X			
C. Requ	<u>uirements</u>							
C.1	Designed as public through roads				X			
C.2	Adjacent uses				(2)			
C.3	Continue to boundary				×			
C.4	Provide increased connectivity				Χ			
C.5	Temporary dead end road				X			
C.6	Reserved streets				X			
C.7	Waivers				X			
C.7.a	Length				XI			
C.7.b	Hammerhead				X			
C.7.c	No driveway off turn-around				M			
	Adequate emergency access				X			
	SUBDIVISION STREET LENGTH AND CONNECTI FT DISTRICT AND RESIDENTIAL SHORELAND D		REMENTS IN	N THE FARM A	ND			
		1						
A. <u>Purp</u>	<u> </u>	Ū.						
B. <u>Standards</u>								
B.1	Emergency second access street	M						
B.2	Length	23						
	Connectivity Requirements	ă						
10-31 PEDESTRIAN WAYS AND BICYCLE ACCESS, CIRCULATION AND FACILITIES								
A. Applicability and Purpose					Ø			
B. <u>Standards</u>								



	SUBDIVISION REGULATIONS	Received by Planning Board	Applicant Requests to be Waived	Waiver Approved by Planning Board	Not Applicable		
B.1	Village Center District and Village Residential District				X		
B.2	Farm and Forest District and Residential Shoreland District, Resource Protection District	X I					
B.3	Sidewalks				X		
B.4	Connect to existing				ă		
B.5	Site Plan	Ø					
B.6	Parking Plans	Ø					
B.6.a	Bicycle parking				X		
B.6.b	Pedestrian ways				X		
B.6.c	Village Center District and Village Residential District sidewalks on frontage				ă		
10-32 INTERNAL VEHICULAR CIRCULATION							
A. Safe	<u> Movement</u>						
A.1	Clear route	X					
A.2	Emergency vehicles	Ø					
A.3	Layout and design	X					
A.4	Designed to harmonize with site	X					
10-33 C	DFF STREET PARKING						
А. <u>Арр</u>	<u>licability</u>	X)					
B. <u>Gen</u>	eral Requirements	X)					
C. Parking Layout and Design							
C.1	On lot or adjacent lot				χı		
C.2	Arranged so not necessary to back out on road				Ď		
C.3	Located behind or to side of building				ă		
C.4	Landscaping plan				Ø		
C.5	Joint use of parking area				X		
C.6	Durable surface				K)		



	SUBDIVISION REGULATIONS	Submitte d by Applicant	Not Applicable	Applicant Requests to be Waived	Received by Planning Board		
C.7	Parking space size				X		
C.8	Diagonal parking				□		
D. Parking Space Requirements							
D.1	Sufficient to accommodate				X		
D.2	Size of structure				X)		
D.3	Reduce structure for sufficient parking				X		
D.4	On-street parking				XI		
D.5	Availability of parking				X)		
D.6	Pedestrian and bicycle safety				X		
D.7	Other standards				X		
E. <u>Waivers</u>					M		
10-34 OFF STREET LOADING REQUIREMENTS							
A. Specific Uses							
A.1	Maximum number of trucks				Ø		
A.2	Type of business				X		
A.3	Location of loading facility				X		
A.4	Screening				X		
A.5	Desirability of service roads or alleys				Ø		
A.6	Other characteristics				X		
A.7	Traditional layout and historical character				ă		
A.8	Minimize noise impacts				X		