

**Town of North Yarmouth
Select Board & Budget Committee Workshop
Tuesday, May 7, 2020 - 6:00 PM
Remote Workshop**

Purpose: The purpose of this workshop is to review changes to the FY21 budget due to current COVID-19 conditions and to finish any other areas in the budget that may still need discussion. The Town Manager will conduct the meeting presenting pertinent information for review. The goal is to finalize the budget to put it before the townspeople.

A. Areas to be covered:

1. Revenues & Other Available Funds
2. Expenditures
 - a. Summary Impact of Budget Changes (March 19th to present)
 - b. Departmental Expenses
 - c. Capital Improvement Planning
 - d. Specific Expense Discussions
3. Mil Rate Projections

B. Conclusions

Public: Comments regarding issues, concerns, commendations, or matters of general public information are welcome. The public is encouraged when commenting or expressing points of view about an individual(s) that they do so in a respectful and constructive manner. Topics relating to personnel matters cannot be acknowledged.

COVID-19 Procedures - Public Communications:

- 1) EMAIL: Individuals may email questions or comments to dwalker@northyarmouth.org or manager@northyarmouth.org.
- 2) PHONE: Individuals may also call the Town Office (207)829-3705 select option 4, and submit your comments or questions to staff or leave a voice message.
- 3) DROP OFF: Individuals may submit a written request to the Select Board/Town Manager, and it may be dropped off at the Town Office front door drop-box.

Comments and or questions will be addressed by a Select Board or the Town Manager at the meeting if feasible at that time. Communications must include the individual's name and legal residence.

Workshops: The public is welcome to attend workshops and listen to the discussion that takes place. The purpose of holding a workshop is to provide the Select Board with the opportunity to focus on specific town matters to later present at a regular business meeting. Therefore, public participation is limited to only regular business meetings of the Select Board.

TOWN OF NORTH YARMOUTH

Fiscal Year July 1, 2020 ~ June 30, 2021

BUDGET SUMMARY

<u>Municipal Department</u>	<u>FY2020</u>	<u>FY2021</u>	<u>Difference</u>
110 - MUNICIPAL ADMINISTRATION -1.08%	\$ 479,549.00	\$ 474,425.00	\$ (5,124.00)
120 - COMMUNITY SERVICES 22.9%	\$ 192,841.00	\$ 237,138.00	\$ 44,297.00
125 - COMMUNITY CENTER 50.0%	\$ -	\$ 61,561.00	\$ 61,561.00
130 - PUBLIC SAFETY 3.64%	\$ 432,210.00	\$ 448,539.00	\$ 16,329.00
140 - PUBLIC WORKS 7.17%	\$ 429,518.00	\$ 460,308.00	\$ 30,790.00
145 - BUILDINGS & GROUNDS 32.4%	\$ 61,577.00	\$ 127,860.00	\$ 66,283.00
150 - SOLID WASTE / RECYCLING 1.12%	\$ 228,188.00	\$ 230,733.00	\$ 2,545.00
160 - FIXED EXPENSES 13.49%	\$ 816,668.00	\$ 926,829.00	\$ 110,161.00
200 - CAPITAL RESERVES -44.5%	\$ 549,100.00	\$ 380,000.00	\$ (169,100.00)
Overall: Increase 4.95%	\$ 3,189,651.00	\$ 3,347,393.00	\$ 157,742.00

FY20 BUDGET SUMMARY
MUNICIPAL ADMINISTRATION - Dept. 110

Operations - Division 01		FY20 Proposed	FY21 Proposed	Difference
5100	FT Wages	\$ 233,695.00	\$ 251,826.00	\$ 18,131.00
5110	Other Wages	\$ 68,162.00	\$ 6,500.00	\$ (61,662.00)
5120	Overtime Wages	\$ 1,300.00	\$ 2,000.00	\$ 700.00
5130	Allowances	\$ 2,450.00	\$ 2,570.00	\$ 120.00
5140	Training	\$ 1,855.00	\$ 1,855.00	\$ -
5143	Safety Fines	\$ 500.00	\$ 500.00	\$ -
5150	Dues/Memberships/Licenses	\$ 15,038.00	\$ 15,657.00	\$ 619.00
5210	Postage	\$ 5,000.00	\$ 7,585.00	\$ 2,585.00
5212	Registry of Deeds	\$ 2,500.00	\$ 2,500.00	\$ -
5214	Advertising	\$ 1,500.00	\$ 1,500.00	\$ -
5216	Software	\$ 30,976.00	\$ 22,239.00	\$ (8,737.00)
5218	Printing	\$ 2,600.00	\$ 10,620.00	\$ 8,020.00
5220	Bank Fees	\$ 100.00	\$ 100.00	\$ -
5222	Special Events	\$ 4,000.00	\$ 4,000.00	\$ -
5224	Office Supplies	\$ 12,000.00	\$ 13,500.00	\$ 1,500.00
5226	Office Equipment	\$ 4,757.00	\$ 5,165.00	\$ 408.00
5228	Elections/Registrar	\$ 5,900.00	\$ 6,350.00	\$ 450.00
Sub-Total		\$ 392,333.00	\$ 354,467.00	\$ (37,866.00)
Contracted Services / Professional Services - Division 02				
5310	Auditor	\$ 16,000.00	\$ 17,000.00	\$ 1,000.00
5312	Assessor	\$ 25,200.00	\$ 52,598.00	\$ 27,398.00
5314	Mapping	\$ -	\$ -	\$ -
5316	Legal	\$ 10,000.00	\$ 20,000.00	\$ 10,000.00
5318	Website	\$ 7,500.00	\$ 1,800.00	\$ (5,700.00)
5322	Technology	\$ 20,016.00	\$ 28,560.00	\$ 8,544.00
Sub-Total		\$ 78,716.00	\$ 119,958.00	\$ 41,242.00
Communications Committee - Division 04				
		FY20 Proposed	FY21 Proposed	Difference
5210	Postage	\$ 2,100.00	\$ -	\$ (2,100.00)
5218	Printing	\$ 5,700.00	\$ -	\$ (5,700.00)
5210	Supplies	\$ 700.00	\$ -	\$ (700.00)
Sub-Total		\$ 8,500.00	\$ -	\$ (8,500.00)
MUNICIPAL ADMINISTRATION TOTAL		\$ 479,549.00	\$ 474,425.00	\$ (5,124.00)

FY21 BUDGET SUMMARY
COMMUNITY SERVICES - Dept. 120

	FY20 Proposed	FY21 Proposed	Difference
Planning & Development - Division 01			
5100 Full Time Wages	\$ 61,988.00	\$ 105,245.00	\$ 43,257.00
5110 Other Wages	\$ 35,360.00	\$ -	\$ (35,360.00)
5130 Allowances	\$ 1,850.00	\$ 2,230.00	\$ 380.00
5140 Training	\$ 1,000.00	\$ 1,400.00	\$ 400.00
5150 Dues/Subscr/Licenses	\$ 1,000.00	\$ 1,000.00	\$ -
5600 Peer Review	\$ 2,000.00	\$ 5,000.00	\$ 3,000.00
5610 Planning Board	\$ 500.00	\$ 500.00	\$ -
Sub-Total	\$ 103,698.00	\$ 115,375.00	\$ 11,677.00
Planning & Development - Division 02			
5100 Full Time Wages	\$ -	\$ -	\$ -
5130 Allowances	\$ -	\$ -	\$ -
5620 Planning & Development	\$ 58,400.00	\$ 90,500.00	\$ 32,100.00
Sub-Total	\$ 58,400.00	\$ 90,500.00	\$ 32,100.00
Parks & Recreation - Division 03			
5150 Dues/Memberships	\$ 3,200.00	\$ 3,200.00	\$ -
5630 Snowmobile Clubs	\$ 1,000.00	\$ 1,000.00	\$ -
5635 Park Maintenance	\$ 6,650.00	\$ 6,650.00	\$ -
5640 Parks & Rec Committee	\$ 500.00	\$ 1,000.00	\$ 500.00
Sub-Total	\$ 11,350.00	\$ 11,850.00	\$ 500.00
General Assistance - Division 04			
5645 Out Source Services	\$ 2,688.00	\$ 3,288.00	\$ 600.00
5650 Assistance	\$ 5,000.00	\$ 5,000.00	\$ -
Sub-Total	\$ 7,688.00	\$ 8,288.00	\$ 600.00
Social Service Agencies - Division 05			
5414 NY Veteran's Memorial Corp.	\$ 440.00	\$ 860.00	\$ 420.00
5601 Regional Transportation	\$ 500.00	\$ 500.00	\$ -
5603 Northern Lights Health (formerly VNA)	\$ 500.00	\$ 500.00	\$ -
5604 Maine Health Care at Home	\$ 500.00	\$ 500.00	\$ -
5605 Lifeflight	\$ 500.00	\$ 500.00	\$ -
5606 So. Maine Agency of Aging	\$ 1,000.00	\$ 1,000.00	\$ -
Sub-Total	\$ 3,440.00	\$ 3,860.00	\$ 420.00
Cemeteries - Division 06			
Operations			
5130 Allowances	\$ 250.00	\$ 250.00	\$ -
5140 Training	\$ 230.00	\$ 230.00	\$ -
5420 Water	\$ 150.00	\$ 200.00	\$ 50.00
5525 Maintenance Supplies	\$ 5,135.00	\$ 5,135.00	\$ -
Sub-Total	\$ 5,765.00	\$ 5,815.00	\$ 50.00
Living Well - Division 07			
Operations			
5218 Printing, Programs, & Misc.	\$ 750.00	\$ 750.00	\$ -
5224 Supplies - First Greeter Program	\$ -	\$ 700.00	\$ 700.00
Sub-Total	\$ 750.00	\$ 1,450.00	\$ 700.00
Historical Society - Division 08			
5625 Operations			
Restorations & Archival	\$ 1,750.00	\$ -	\$ (1,750.00)
Sub-Total	\$ 1,750.00	\$ -	\$ (1,750.00)
	\$ 192,841.00	\$ 237,138.00	\$ 44,297.00

FY21 BUDGET SUMMARY
COMMUNITY CENTER - Dept. 125

Community Center - Division 01		FY20 Proposed	FY21 Proposed	Difference
5100	FT Wages	\$ -	\$ 55,016.00	\$ 55,016.00
5110	Other Wages	\$ -	\$ -	\$ -
5130	Allowances	\$ -	\$ 920.00	\$ 920.00
5140	Training/Participation Fees	\$ -	\$ 1,000.00	\$ 1,000.00
5150	Dues/Memberships/Licenses	\$ -	\$ 125.00	\$ 125.00
5240	Center Contracted Services	\$ -	\$ 2,000.00	\$ 2,000.00
5242	Marketing/Printing/Advertising	\$ -	\$ 1,500.00	\$ 1,500.00
5244	Program Supplies	\$ -	\$ 1,000.00	\$ 1,000.00
COMMUNITY CENTER TOTALS		\$ -	\$ 61,561.00	\$ 61,561.00

FY20 BUDGET SUMMARY
PUBLIC SAFETY - Dept. 130

Fire Rescue Department - Division 01		FY20 Proposed	FY21 Proposed	Difference
5100	Full Time Wages	\$ 60,042.00	\$ 61,022.00	\$ 980.00
5110	Other Wages	\$ 119,840.00	\$ 126,240.00	\$ 6,400.00
5130	Allowances	\$ 3,516.00	\$ 4,776.00	\$ 1,260.00
5140	Training /Education	\$ 12,125.00	\$ 12,125.00	\$ -
5145	Physicals	\$ 9,030.00	\$ 9,030.00	\$ -
5150	Dues/Membership/Licenses	\$ 2,720.00	\$ 3,220.00	\$ 500.00
	Sub-Total	\$ 207,273.00	\$ 216,413.00	\$ 9,140.00
	Operating Expenses			
5522	Equipment Maintenance / Repairs	\$ 33,028.00	\$ 32,925.00	\$ (103.00)
5524	Vehicle Maintenance	\$ 19,900.00	\$ 21,500.00	\$ 1,600.00
5526	Gas / Diesel	\$ 7,575.00	\$ 8,450.00	\$ 875.00
	Sub-Total	\$ 60,503.00	\$ 62,875.00	\$ 2,372.00
	Contracted / Professional Services			
5528	Lifepack 15	\$ 1,650.00	\$ 1,650.00	\$ -
5530	Paramedic Services	\$ 17,400.00	\$ 17,400.00	\$ -
	Sub-Total	\$ 19,050.00	\$ 19,050.00	\$ -
	Operating Supplies			
5531	Medical Reimbursements	\$ 4,000.00	\$ 5,000.00	\$ 1,000.00
5532	Medical Supplies	\$ 17,000.00	\$ 15,000.00	\$ (2,000.00)
5534	Protective Equipment	\$ 13,482.00	\$ 13,482.00	\$ -
5535	Warming Shelter - EMA Emergencies	\$ 1,000.00	\$ 1,000.00	\$ -
	Sub-Total	\$ 35,482.00	\$ 34,482.00	\$ (1,000.00)
	NYFRD Total	\$ 322,308.00	\$ 332,820.00	\$ 10,512.00
	Professional / Contracted Services - Division 02			
5324	Dispatch Service	\$ 26,851.00	\$ 27,587.00	\$ 736.00
5326	Animal Control Services	\$ 19,151.00	\$ 24,608.00	\$ 5,457.00
5238	Health Officer	\$ 400.00	\$ -	\$ -
5330	Hydrants	\$ 60,500.00	\$ 60,500.00	\$ -
5355	Streetlights	\$ 3,000.00	\$ 3,024.00	\$ 24.00
	Sub-Total	\$ 109,902.00	\$ 115,719.00	\$ 9,935.00
	PUBLIC SAFETY TOTAL	\$ 432,210.00	\$ 448,539.00	\$ 50,416.00

FY20 BUDGET SUMMARY
PUBLIC WORKS DEPARTMENT - Dept. 140

Public Works Department - Division 01		FY20 Proposed	FY21 Proposed	Difference
5100	Full Time Wages	\$ 208,672.00	\$ 242,349.00	\$ 33,677.00
5110	Other Wages	\$ 9,474.00	\$ 9,626.00	\$ 152.00
5120	Overtime	\$ 10,000.00	\$ 10,000.00	\$ -
5130	Allowances	\$ 3,041.00	\$ 4,571.00	\$ 1,530.00
5140	Training	\$ 500.00	\$ 500.00	\$ -
5145	Physicals/shots	\$ 500.00	\$ 500.00	\$ -
5150	Dues/Memberships	\$ 300.00	\$ 300.00	\$ -
5160	Drug Testing	\$ 450.00	\$ 450.00	\$ -
5522	Small Equipment Repairs	\$ 5,000.00	\$ 5,000.00	\$ -
5524	Vehicle / HE Maintenance	\$ 28,600.00	\$ 25,000.00	\$ (3,600.00)
5526	Gas / Diesel	\$ 25,000.00	\$ 25,000.00	\$ -
5534	Personal Protective Equipment	\$ 3,383.00	\$ 3,658.00	\$ 275.00
5540	Radio Repairs	\$ 1,500.00	\$ 1,500.00	\$ -
5542	Equipment Rentals	\$ 3,400.00	\$ 1,800.00	\$ (1,600.00)
5544	Supplies	\$ 8,200.00	\$ 5,700.00	\$ (2,500.00)
5548	Lubricants	\$ 5,045.00	\$ 5,045.00	\$ -
5550	Tires	\$ 4,750.00	\$ 7,130.00	\$ 2,380.00
5552	Signs	\$ 4,950.00	\$ 5,500.00	\$ 550.00
5554	Culverts	\$ 3,674.00	\$ 6,800.00	\$ 3,126.00
5556	Cold Patch	\$ 1,000.00	\$ 1,000.00	\$ -
5557	Cold Mix	\$ 1,500.00	\$ -	\$ (1,500.00)
5558	Crack Sealing	\$ 7,500.00	\$ 3,750.00	\$ (3,750.00)
5560	Striping	\$ 13,300.00	\$ 14,850.00	\$ 1,550.00
5562	Sweeping/Catch Basins	\$ 3,000.00	\$ 3,500.00	\$ 500.00
5564	Tree Cutting	\$ 3,500.00	\$ 3,500.00	\$ -
5566	Erosion Control	\$ 3,000.00	\$ 3,000.00	\$ -
5568	Gravel Pit Operations	\$ 500.00	\$ 500.00	\$ -
5570	Cutting Edges	\$ 8,500.00	\$ 8,500.00	\$ -
5572	Salt	\$ 50,554.00	\$ 50,554.00	\$ -
5574	Liquid De-Icer	\$ 8,700.00	\$ 8,700.00	\$ -
5578	Required Safety Inspections	\$ 2,025.00	\$ 2,025.00	\$ -
Sub-Total		\$ 429,518.00	\$ 460,308.00	\$ 30,790.00
PUBLIC WORKS TOTAL		\$ 429,518.00	\$ 460,308.00	\$ 30,790.00

FY21 BUDGET SUMMARY
BUILDINGS & GROUNDS - Dept. 145

Buildings & Grounds - Division 01

5110	FT Wages	\$	32,314.00	\$	38,039.00	\$	5,725.00
5410	Phone	\$	6,200.00	\$	5,300.00	\$	(900.00)
5412	Internet	\$	6,153.00	\$	6,706.00	\$	553.00
5414	Electricity	\$	8,225.00	\$	15,500.00	\$	7,275.00
5415	Solar	\$	-	\$	13,100.00	\$	13,100.00
5416	Heat	\$	5,000.00	\$	4,100.00	\$	(900.00)
5418	Propane	\$	3,200.00	\$	2,300.00	\$	(900.00)
5420	Water	\$	5,200.00	\$	4,124.00	\$	(1,076.00)
5510	Alarms	\$	2,124.00	\$	1,668.00	\$	(456.00)
5512	Pest Control	\$	1,300.00	\$	2,160.00	\$	860.00
5514	Floor Mats	\$	1,455.00	\$	6,167.00	\$	4,712.00
5516	Custodial Maintenance Supplies	\$	4,600.00	\$	5,600.00	\$	1,000.00
5518	Land Fill Cover	\$	325.00	\$	325.00	\$	-
5520	General Repairs & Maintenance	\$	10,000.00	\$	15,350.00	\$	5,350.00
5522	Equipment Maintenance	\$	7,795.00	\$	7,421.00	\$	(374.00)
Sub-Total		\$	61,577.00	\$	127,860.00	\$	66,283.00
BUILDINGS & GROUNDS		\$	61,577.00	\$	127,860.00	\$	66,283.00

FY21 BUDGET SUMMARY
SOLID WASTE / RECYCLING - Dept. 150

Professional/Contracted Services - Division 01		FY20 Proposed	FY21 Proposed	Difference
5655	MSW Disposal	\$ 65,557.00	\$ 65,557.00	\$ -
5660	Recyclables Collection	\$ 65,557.00	\$ 65,557.00	\$ -
5665	MSW Collection Surcharge	\$ 300.00	\$ 300.00	\$ -
5670	Ecomaine Tonage	\$ 66,819.00	\$ 66,819.00	\$ -
5680	PAYT Disposal Bags	\$ 20,000.00	\$ 20,000.00	\$ -
5685	HHW Collection / Clean Up Day	\$ 7,500.00	\$ 7,500.00	\$ -
5688	Garbage to Garden Composting	\$ 2,455.00	\$ 3,500.00	\$ 1,045.00
5690	Compost & Recycling Containers	\$ -	\$ -	\$ -
NEW	Recycling & Trash Informational Fair	\$ -	\$ 1,500.00	\$ 1,500.00
SOLID WASTE/RECYCLING TOTAL		\$ 228,188.00	\$ 230,733.00	\$ 2,545.00

FY20 BUDGET SUMMARY
FIXED EXPENSES - Dept. 160

Debt Service - Division 01		FY20 Proposed	FY21 Proposed	Difference
5700	Debt Service	\$ 285,900.00	\$ 280,650.00	\$ (5,250.00)
	Sub-Total	\$ 285,900.00	\$ 280,650.00	\$ (5,250.00)
Employee Benefits - Division 02				
5705	Employee Wage Benefits	\$ 3,500.00	\$ 50,800.00	\$ 47,300.00
5710	Health & Life Insurance	\$ 168,366.00	\$ 193,806.00	\$ 25,440.00
5720	Dental Insurance	\$ 12,978.00	\$ 12,465.00	\$ (513.00)
5730	ICMA Retirement	\$ 31,881.00	\$ 39,394.00	\$ 7,513.00
5740	FICA	\$ 61,088.00	\$ 63,175.00	\$ 2,087.00
5750	Workman's Compensation	\$ 38,941.00	\$ 32,000.00	\$ (6,941.00)
5760	Unemployment	\$ 6,181.00	\$ 6,056.00	\$ (125.00)
5770	Educational Incentive	\$ 500.00	\$ -	\$ -
	Sub-Total	\$ 323,435.00	\$ 397,696.00	\$ 74,761.00
Municipal Insurance - Division 03				
5780	Supplemental Insurance (FF's & Volunteers)	\$ 1,906.00	\$ 1,906.00	\$ -
5790	Property & Casualty	\$ 39,551.00	\$ 45,000.00	\$ 5,449.00
	Sub-Total	\$ 41,457.00	\$ 46,906.00	\$ 5,449.00
Education - Division 04				
5830	Education FY20	\$ 7,368,665.00	\$ 7,917,215.00	\$ 548,550.00
	Sub-Total	\$ 7,368,665.00	\$ 7,917,215.00	\$ 548,550.00
Shared Services NY/Cumberland - Division 05				
5800	Prince Memorial Library	\$ 169,361.00	\$ 183,393.00	\$ 14,032.00
5810	Recreation	\$ (3,485.00)	\$ 18,184.00	\$ 21,669.00
	Sub-Total	\$ 165,876.00	\$ 201,577.00	\$ 35,701.00
County Taxes - Division 06				
5840	County Tax	\$ 362,248.00	\$ 416,844.00	\$ 54,596.00
	Sub-Total	\$ 362,248.00	\$ 416,844.00	\$ 54,596.00
FIXED EXPENSES TOTAL		\$ 8,547,581.00	\$ 9,260,888.00	\$ 392,792.00

	FY20	FY21 Proposed
Without Education	\$ 7,368,665.00	\$ 7,917,215.00
Without County	\$ 362,248.00	\$ 416,844.00
Total Municipal Fixed Expenses:	\$ 816,668.00	\$ 926,829.00

<u>110 - MUNICIPAL ADMINISTRATION</u>	March 17th	May 7th	
<u>FY21 Budget - Expense Justifications</u>	PROPOSED	PROPOSED	Comments

ADMINISTRATION - Division 01

5100 - FT Wages:	\$ 253,826	\$ 251,826	Corrected figure - less (2,000)
5110 - Other Wages:	\$ 32,708	\$ 6,500	Part-time position removed less (26,208)
5120 - OT Wages:	\$ 2,000	\$ 2,000	
5130 - Allowances:	\$ 2,570	\$ 2,570	
5140 - Training:	\$ 1,855	\$ 1,855	
5143 - Safety Fines:	\$ 500	\$ 500	
5150 - Dues/Memberships:	\$ 15,657	\$ 15,657	
5210 - Postage:	\$ 7,585	\$ 7,585	
5212 - Registry of Deeds:	\$ 2,500	\$ 2,500	
5214 - Advertising:	\$ 3,000	\$ 1,500	Reduced
5216 - Software:	\$ 22,239	\$ 22,239	
5218 - Printing:	\$ 10,620	\$ 10,620	
5220 - Bank Fees:	\$ 100	\$ 100	
5222 - Special Events:	\$ 5,300	\$ 4,000	Reduced
5224 - Office Supplies:	\$ 15,000	\$ 13,500	Reduced
5226 - Office Equipment:	\$ 5,165	\$ 5,165	
5228 - Elections & Registrar:	\$ 6,350	\$ 6,350	

CONTRACTED / PROFESSIONAL SERVICES - Division 02

5310 - Auditor:	\$ 18,000	\$ 17,000	Reduced
5312 - Assessor:	\$ 52,598	\$ 52,598	Includes GIS @ 2,400
5314 - GIS Services:	\$ -	\$ -	
5316 - Legal Fees:	\$ 20,000	\$ 20,000	
5318 - Website:	\$ 1,800	\$ 1,800	
5322 - Technology:	\$ 28,560	\$ 28,560	

MUNICIPAL ADMINISTRATION TOTALS:	\$ 507,933	\$ 474,425	(\$33,508)
			6.57% Reduction

120 - COMMUNITY SERVICES**FY21 Budget - Expense Justifications****Proposed
March 17th****Proposed
May 7th****Comments****PLANNING & DEVELOPMENT - Division 01**

5100 - FT Wages - 2 Full Time Positions:	\$	105,245	\$	105,245
5130 - Allowances:	\$	2,230	\$	2,230
5140 - Training:	\$	1,400	\$	1,400
5150 - Dues/Memberships:	\$	1,000	\$	1,000
5600 - Engineering & Peer Review:	\$	5,000	\$	5,000
5610 - Planning Board:	\$	500	\$	500

PLANNING & DEVELOPMENT - Division 02

5110 - FT Wages - 1 Contracted Position - Economic Development Director:	\$	80,000	\$	-	Removed
5620 - Economic Development Consultant:	\$	-	\$	64,000	Added Savings
5130 - Allowances:	\$	1,980	\$	-	Removed \$17,980
5620 - Economic Development:	\$	29,500	\$	26,500	\$3,000 reductions PACTS & EDSC

PARKS & RECREATION - Division 03

5150 - Dues/Membership:	\$	3,200	\$	3,200
5630 - Snowmobile Clubs:	\$	1,000	\$	1,000
5635 - Park Maintenance:	\$	6,650	\$	6,650
5640 - Committee Expenses:	\$	1,000	\$	1,000

GENERAL ASSISTANCE - Division 04

5645 - Outsourced Services:	\$	-	\$	3,288	Opportunity Alliance
5650 - General Assistance:	\$	5,000	\$	5,000	

SOCIAL SERVICE AGENCIES - Division 05

5414 - NY Veteran's Memorial Corp:	\$	860	\$	860
5601 - Regional Transportation (Requested \$500):	\$	500	\$	500
5603 - Northern Light Health – Formerly VNA (Requested \$500):	\$	500	\$	500
5604 - Maine Health Care at Home (Requested \$500):	\$	500	\$	500
5605 - LifeFlight (Requested \$892):	\$	500	\$	500
5606 - So ME Agency on Aging (Requested \$1,500):	\$	1,000	\$	1,000

<u>120 - COMMUNITY SERVICES</u>	Proposed	Proposed	Comments
<u>FY21 Budget - Expense Justifications</u>	March 17th	May 7th	

CEMETERIES - Division 06

5130 - Allowances:	\$	250	\$	250
5140 - Training:	\$	230	\$	230
5420 - Water:	\$	200	\$	200
5525 - Maintenance Supplies:	\$	5,135	\$	5,135

LIVING WELL - Division 07

5218 - Printing & Misc.:	\$	750	\$	750
5224 - Supplies First Greeter Program:	\$	700	\$	700

HISTORICAL SOCIETY - Division 08

	\$	-	\$	-
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COMMUNITY SERVICES TOTALS:	\$	254,830	\$	237,138	\$ (17,692)
					10.24% Reduction

<u>125 – COMMUNITY CENTER</u>	Proposed	Proposed	
<u>FY21 Budget - Expense Justifications</u>	March 17th	May 7th	Comments
<u>COMMUNITY CENTER - Division 01</u>			
5100 - FT Wages - 1 Full Time Position - Director:	\$ 55,016	\$ 55,016	
5110 - Other Wages - Part Time (29 hours) Building Supervisor:	\$ 24,128	\$ -	Removed
5130 - Allowances:	\$ 920	\$ 920	
5140 - Training/Participation Fees:	\$ 2,100	\$ 1,000	Reduced
5150 - Dues/Memberships:	\$ 125	\$ 125	
5240 - Center Contracted Services:	\$ 4,000	\$ 2,000	Reduced
5242 - Marketing/Printing/Advertising:	\$ 1,175	\$ 1,500	Increase
5244 - Program Supplies:	\$ 2,000	\$ 1,000	Reduced
COMMUNITY CENTER TOTALS:	\$ 89,464	\$ 61,561	\$ (27,903) 31.00%

<u>130 - PUBLIC SAFETY</u>	Proposed		Proposed	Comments	
FY21 Budget - Expense Justifications	March 17th		May 7th		
130- Fire Rescue Department – Division 01					
5100 – Full-time Wages – 1 Employee:	\$	61,022	\$	61,022	
5110 - Other Wages:	\$	148,080	\$	126,240	Removed Sat/Sun to Per-Diem Coverage
5130 – Allowances:	\$	4,776	\$	4,776	
5140 –Training:	\$	12,125	\$	12,125	
5145 – Annual Physicals:	\$	9,030	\$	9,030	
5150 – Dues/Memberships/Licenses:	\$	3,220	\$	3,220	
5522 – Equipment Maintenance and General Repairs:	\$	32,925	\$	32,925	
5524 – Vehicle Maintenance:	\$	21,500	\$	21,500	
5526 – Gas and Diesel:	\$	8,450	\$	8,450	
5528 - Lifepak 15 Annual Service:	\$	1,650	\$	1,650	
5530 – Paramedic Services:	\$	17,400	\$	17,400	
5531 - Medical Re-imburement:	\$	5,000	\$	5,000	
5532 – Medical Supplies:	\$	15,000	\$	15,000	
5534 – Protective Clothing:	\$	13,482	\$	13,482	
5535 – EMA Emergencies:	\$	1,000	\$	1,000	
 <u>Contracted/Professional Services - Division 02</u>					
5324 – Dispatch Services:	\$	27,587	\$	27,587	
5326 – Animal Control:	\$	24,608	\$	24,608	
5328 – Health Officer:	\$	400	\$	-	To be covered under FRD Chief's duties
5330 – Hydrants:	\$	60,500	\$	60,500	
5532 – Streetlights:	\$	3,024	\$	3,024	
 PUBLIC SAFETY TOTALS:					
	\$	470,779	\$	448,539	\$ (22,240) 4.72%

140 - PUBLIC WORKS	Proposed	Proposed	
FY21 Budget - Expense Justifications	March 17th	May 7th	Comments

PUBLIC WORKS DEPARTMENT - DIVISION 01

5100 - Full Time Wages:	\$	222,723	\$	242,349	Update
5110 - Other Wages:	\$	9,626	\$	9,626	
5120 - Overtime:	\$	10,000	\$	10,000	
5130 - Allowances:	\$	4,571	\$	4,571	
5140 - Training:	\$	500	\$	500	
5145 – Physicals/shots: (Mandatory)	\$	500	\$	500	
5150 - Dues/Memberships:	\$	300	\$	300	
5160 - Drug Testing:	\$	450	\$	450	
5522 - Equipment Maintenance:	\$	5,000	\$	5,000	
5524 - Vehicles/Heavy Equipment Repairs:	\$	28,600	\$	25,000	Reduced
5526 - Gas/Diesel:	\$	25,000	\$	25,000	
5534 - Personnel Protective Equipment:	\$	3,658	\$	3,658	
5540 - Radio Repairs:	\$	2,500	\$	1,500	Reduced
5542 - Equipment Rentals:	\$	1,800	\$	1,800	
5544 - General Supplies:	\$	5,700	\$	5,700	
5548 - Lubricating oil/grease:	\$	5,045	\$	5,045	
5550 - Tires:	\$	7,130	\$	7,130	
5552 - Road Signs:	\$	5,500	\$	5,500	
5554 – Culverts/Slip Liners:	\$	6,800	\$	6,800	
5556 - Cold Patch:	\$	1,000	\$	1,000	
5557 - Cold Mix:	\$	1,500	\$	-	Reduced
5558 - Crack Sealing:	\$	7,500	\$	3,750	Reduced
5560 - Striping:	\$	14,850	\$	14,850	
5562 - Sweeping/Catch Basin Cleaning:	\$	3,500	\$	3,500	
5564 - Tree Cutting:	\$	3,500	\$	3,500	
5566 - Erosion Control:	\$	3,000	\$	3,000	
5568 - Gravel Pit Operations:	\$	500	\$	500	
5570 - Cutting Edges:	\$	8,500	\$	8,500	
5572 - Salt:	\$	50,554	\$	50,554	
5574 - Liquid De-icer:	\$	8,700	\$	8,700	
5578 - Required Safety Inspections:	\$	2,025	\$	2,025	
<hr/>					
PUBLIC WORKS DEPARTMENT TOTALS:	\$	450,532	\$	460,308	\$ 9,776 2.12%

145 – BUILDINGS AND GOUNDS

FY21 Budget - Expense Justifications

Proposed
March 17thProposed
May 7th

Comments

BUILDINGS & GROUNDS - Division 01 \$ 129,830

5110 - FT Wages – 1 Full Time Position	\$	38,039	\$	38,039	
5410 - Telephone:	\$	5,300	\$	5,300	
5412 - Internet:	\$	8,676	\$	6,706	Reduced (hot spots to 1)
5414 - Electricity (Street lights, All Facilities)	\$	15,500	\$	15,500	
5415 - Solar Panel Lease	\$	13,100	\$	13,100	
5416 - Heating Fuel (FRD/PWD)	\$	4,100	\$	4,100	
5418 - Propane (FRD/PWD/TO)	\$	2,300	\$	2,300	
5420 - Water	\$	4,124	\$	4,124	
5510 - Alarm Systems:	\$	1,668	\$	1,668	
5512 - Pest Control:	\$	2,160	\$	2,160	
5514 - Floor Mats:	\$	6,167	\$	6,167	
5516 - Custodial Supplies:	\$	5,600	\$	5,600	
5518 - Land Fill:	\$	325	\$	325	
5520 - General Repairs:	\$	15,350	\$	15,350	
5522 - Equipment Maintenance:	\$	7,421	\$	7,421	
BUILDINGS AND GROUNDS TOTAL:	\$	129,830	\$	127,860	\$(1,970) 1.52%

150 - SOLID WASTE/RECYCLING	Proposed	Proposed	
FY21 Budget - Expense Justifications	March 17th	May 7th	Comments
<u>SOLID WASTE/RECYCLING - Division 01</u>			
5655 - Solid Waste Disposal	\$65,557.00	\$65,557.00	
5660 - Recyclables Collection/Disposal	\$65,557.00	\$65,557.00	
5665 - MSW Collection Surcharge	\$300.00	\$300.00	
5670 - Ecomaine Tonnage	\$66,819.00	\$66,819.00	
5680 - PAYT Disposal Bags	\$20,000.00	\$20,000.00	
5685 - Clean Up Day	\$7,500.00	\$7,500.00	
5688 - Garbage to Garden	\$3,500.00	\$3,500.00	
5690 - Compost & Recycle Containers	\$0.00	\$0.00	
NEW - Recycling & Trash Informational Fair	\$1,500.00	\$1,500.00	
SOLID WASTE/RECYCLING TOTAL:	\$230,733.00	\$230,733.00	

160 - FIXED EXPENSES	Proposed		Proposed		Comments
FY21 Budget - Expense Justifications	March 17th		May 7th		
<u>DEBT SERVICE - Division 01</u>					
5700 - Debt Service	\$	280,650	\$	280,650	
<u>EMPLOYEE BENEFITS - Division 02</u>					
5705 - Employee Wage Benefits	\$	50,800	\$	50,800	
5710 - Health & Life Insurance	\$	238,463	\$	193,806	Current % 66/34 \$ (44,657)
5720 - Dental Insurance	\$	14,874	\$	12,465	Current % 66/34 \$ (2,409)
5730 - ICMA Retirement	\$	43,394	\$	39,394	New Staff Reduction
5740 - FICA	\$	74,816	\$	63,175	New Staff Reduction
5750 - Workman's Compensation	\$	32,000	\$	32,000	
5760 - Unemployment	\$	6,431	\$	6,056	New Staff Reduction
5770 - Educational Incentive	\$	500	\$	-	
<u>MUNICIPAL INSURANCE - Division 03</u>					
5780 - Supplemental Insurance	\$	1,906	\$	1,906	
5790 - Property & Casualty	\$	45,000	\$	45,000	
<u>EDUCATION - Divison 04</u>					
5830 - Education	\$	7,917,215	\$	7,917,215	
<u>NY/C SHARED SERVICES - Division 05</u>					
5800 - Prince Memorial Library	\$	183,393	\$	183,393	
5810 - Recreation	\$	18,184	\$	18,184	
<u>COUNTY TAX - Division 06</u>					
5840 - County Tax	\$	416,844	\$	416,844	
FIXED EXPENSES TOTALS	\$	9,324,470	\$	9,260,888	\$ (63,582) 0.68%
W/O EDUCATION OR COUNTY TAXES	\$	990,411	\$	926,829	

TOWN OF NORTH YARMOUTH
Revenue Summary & FY21 Anticipated Revenues

Acct #	REVENUE ACCOUNT	FY2019 Actual	FY2020 Anticipated Revenues 6/30/2020	FY2020 Budget Collected July-Jan	FY2021 Anticipated Revenues	FY2021 REVISED PROJECTIONS	%	Other Revenue Resources	
4010	AGENT FEES	11,984.00	12,100.00	8,775.75	13,500.00	12,100.00	10.3	UFB	65,000
4020	RESCUE FEES	47,147.00	60,000.00	56,940.55	65,000.00	60,000.00	7.7	TIF Funds	100,000
4030	APPEALS	0.00	50.00	-	50.00	50.00		Donations (naming)	15,000
4040	BETE REIMBMT	0.00	1,200.00	42,712.00	42,712.00	42,712.00		Total	180,000
4290	BMV EXCISE	943,235.42	965,000.00	556,070.08	975,000.00	828,750.00	15.1		
4050	BOAT EXCISE	8,989.90	8,500.00	1,748.40	8,500.00	5,950.00	30.0		
4060	BUILDING PERMITS	48,259.14	60,000.00	62,566.23	75,000.00	75,000.00			
4067	BURN PERMITS - ONLINE	156.00	240.00	168.00	240.00	240.00			
4080	CATV FRANCHISE FEES	33,413.69	30,800.00	14,558.55	30,000.00	30,000.00			
4090	CELL TOWER RENTAL	36,108.69	39,000.00	23,615.06	40,000.00	40,000.00			
4110	CEO MISC PERMITS	250.00	300.00	-	250.00	250.00			
4120	CEO POWNAL SERVICE	18,340.46	17,500.00	7,606.67	0.00	-			
4130	CLERK FEES	598.00	755.00	763.00	800.00	800.00			
4140	CUSTOMER SVC FEES	440.43	700.00	184.20	650.00	650.00			
4150	DOG LICENSES/FEES	1,574.00	1,650.00	900.00	1,650.00	1,650.00			
4155	DONATIONS	-	0.00	-	0.00	-			
4157	PARK USE PERMITS - DOGS	700.00	1,200.00	500.00	1,200.00	1,200.00			
4160	ELECTRICAL PERMITS	7,392.19	10,500.00	13,089.18	15,500.00	15,500.00			
4255	EMA REIMBURSEMENTS	26,091.79	-	-	0.00	-			
4200	GENEOLOGY SEARCH	65.00	150.00	-	150.00	150.00			
4210	GENERAL ASST REIMBMT	140.00	2,500.00	276.50	2,500.00	2,500.00			
4220	HOMESTEAD EXEMPT	182,780.00	200,527.00	208,503.00	240,000.00	333,594.00			
4240	INSURANCE CLAIMS	171,796.28	-	-	0.00	-			
NEW	UTILITY LEASE FEES	-	-	-	6,000.00	6,000.00			
4260	LOCAL ROAD ASSIST	27,232.00	27,000.00	27,952.00	27,400.00	27,400.00			
4280	MISC REVENUES	3,883.91	1,200.00	122.57	1,200.00	1,200.00			
4270	MSAD ELECTIONS	3,117.24	1,600.00	-	1,600.00	1,600.00			
4310	PEER REVIEW	-	1,000.00	-	1,000.00	1,000.00			
4320	PLANNING BOARD	2,300.00	1,200.00	350.00	1,200.00	1,200.00			
4330	PLUMBING PERMITS	8,390.00	8,500.00	11,245.00	18,000.00	18,000.00			
4350	PRIVATE ROAD SIGNS	281.01	300.00	155.06	300.00	300.00			
4265	PROPERTY&CASUALTY	2,683.00	2,500.00	5,505.00	5,500.00	5,500.00			
4340	RENTAL FEES	11,130.00	10,200.00	6,900.00	10,200.00	10,200.00			
4345	WH&CC FEES	-	15,300.00	5,976.00	74,260.00	51,970.00	22.3		
4350	REVENUE SHARING	190,902.04	387,000.00	163,030.71	382,815.00	271,799.00	29.0		
4360	SALE OF ASSETS	-	-	-	0.00	-			
4370	SITE PLAN REVIEW	1,175.00	1,200.00	275.00	1,200.00	1,200.00			
4380	SNOW CLUB REIMBMT	1,271.04	1,250.00	1,151.88	1,250.00	1,250.00			
4390	SW & RECYCLING	134,016.60	186,300.00	102,339.00	185,000.00	148,000.00	20.0		
4400	SW HAULER PERMIT	-	75.00	-	75.00	75.00			
4420	TAX INTEREST	13,442.16	15,000.00	7,762.98	15,000.00	15,000.00			
4430	TAX PENALTY	946.47	3,000.00	1,460.59	3,000.00	3,000.00			
4450	TIMBER HARVEST	9,582.40	-	-	5,000.00	5,000.00			
4480	TREE GROWTH EXEMP	2,417.84	4,000.00	2,641.04	4,000.00	4,000.00			
4500	VETERAN'S EXEMP	1,340.00	2,950.00	1,598.00	2,950.00	2,950.00			
4510	VITAL STATISTICS	2,464.60	3,100.00	1,261.40	3,100.00	3,100.00			
	TOTALS	1,956,037	2,085,347	1,338,703	2,262,752	2,030,840.00	10.3		

Town of North Yarmouth



CAPITAL IMPROVEMENT PLAN - RESERVE SUMMARY

Fund #	Description	FY20 03/31/20 Balance	FY21 Appropriations	Additional Funds	Projected Expenditures FY20 & FY21	Ending Balances
220-21	PWD/FRD Equip-Vehicles	\$ 467,505	\$ 130,000	\$ -	\$ (148,838)	\$ 448,667
220-22	Technology & Communications	\$ 35,386	\$ 10,000	\$ -	\$ (6,000)	\$ 39,386
220-23	Future Land Fund	\$ 49,689	\$ -	\$ -	\$ -	\$ 49,689
220-24	Parks & Recreation	\$ 50,892	\$ -	\$ 5,000	\$ (17,210)	\$ 38,682
220-25	Municipal Facilities/Grounds	\$ 211,767	\$ 100,000	\$ -	\$ (85,771)	\$ 225,996
220-26	Contingency Reserve	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000
220-31	Road Maintenance	\$ 17,794	\$ 125,000	\$ -	\$ (123,600)	\$ 19,194
220-32	Records Preservation	\$ 137	\$ -	\$ -	\$ -	\$ 137
		\$ 833,170	\$ 380,000	\$ 5,000	\$ (381,419)	\$ 836,751

5/5/2020