

# North Yarmouth Select Board Meeting

September 20, 2022



# Agenda

- ▶ Call to Order and Pledge of Allegiance
- ▶ Special Presentations
  - ▶ North Yarmouth Historical Society History Minute
  - ▶ Yarmouth Water District
  - ▶ RHR Smith & Company Financial Update (FY23 Audit)
  - ▶ Story Walk Update



**Old Town House Move**





**411 Walnut Hill Road**

BIG HOUSE,  
LITTLE HOUSE,  
BACK HOUSE, BARN

Thomas C. Hubka



The Connected Farm Buildings of New England



**Thomas Hubka Book (and great Schooner Fare song)**

# Presentations and Workshop Topics

Select Board Meeting	Presentation Topic	Workshop Topic
September 6, 2022	Senior Tax Information	
September 20, 2022		
<b>September 28, 2022</b>		TIF Changes with Alyssa Tibbets
October 18, 2022*		
November 1, 2022	Financial Overview (Q2)	
November 15, 2022*		
December 13, 2022*	TIF Overview	
January 3, 2023	What does regionalization currently look like in NY?	
January 17, 2023*		
February 7, 2023	Financial Overview (Q3)	
February 21, 2023*		Review progress on goals
March 7, 2023	Goals Update	
March 21, 2023*		
April 4, 2023	Update from County on Regionalization Study	
April 16, 2023*		
May 2, 2023	Financial Overview (Q4)	
May 16, 2023*		
June 13, 2023*		
June 27, 2023	Select Board Send Off	

# Agenda

## Special Presentations (cont.)

- ▶ Yarmouth Water District
- ▶ RHR Smith & Company Financial Update (FY23 Audit)
- ▶ Story Walk Update
- ▶ Appointments
  - ▶ Chris Cabot Resignation
- ▶ Announcements

# Agenda

- ▶ Consent Agenda
  - ▶ Payroll Accounts Payable Warrants
  - ▶ Municipal Accounts Payable Warrants
  - ▶ September 6, 2022 Business Meeting Minutes
- ▶ Public Comment



# Agenda

- ▶ Management Reports and Communications
  - ▶ Town Manager's Report
  - ▶ Expense and Revenue Reports (August)
  - ▶ Capital Reserve, Misc. Income, Transfers, & Expense Reports (August) & TIF Fund Balances
- ▶ Old Business
  - ▶ Select Board Goals
  - ▶ Candidate's Night

# Goal 1: Improve Communications & Resident Engagement

- ▶ **Strategy 1: Improve Communications**
  - ▶ Survey town communication subscribers as to what they like and don't about our current communications, as well as what they would like to see change“
  - ▶ Replace or repair our audio & video equipment in WH&CC
  - ▶ Standardize format and content of staff and committee reports and minutes
  - ▶ Charge each committee to create and implement a community outreach and engagement plan
  - ▶ Ask GPCOG/MMA for examples of successful town communications and engagement practices and how those processes get implemented

# Goal 1: Improve Communications & Resident Engagement

## ▶ Strategy 2: Resident Engagement

### ▶ Review Committee Charges

- ▶ Through Select Board liaisons, determine how each committee defines its purpose/mission
- ▶ Align stated committee purpose/mission with needs/direction of the town

### ▶ Review Committee Appointment Process

- ▶ Standardize the committee member selection and appointment process across committees
  - ▶ Create a volunteer recruitment and nomination template with room for committee-specific questions
  - ▶ Promote our committee opportunities and recruit new community members to get involved
- ▶ Clearly Defined Process: Develop a process to review Comprehensive Plan and Land Use Ordinances [and recommend amendments for vote at 2023 Town Meeting or June 2023 election]

## Goal 2: Work Effectively with Our Strategic Partners

- ▶ **Strategy 1: Fire, Public Safety, Waste Management Regionalization**
  - ▶ Continue conversation about regionalization of fire services
  - ▶ Work with county leaders and ensure North Yarmouth is included in regionalization conversations about fire, public safety, and waste management

## Goal 2: Work Effectively with Our Strategic Partners

- ▶ **Strategy 2:** Ensure new school project includes strong North Yarmouth input
  - ▶ Recommend that one-half of the new school build committee be North Yarmouth Residents, including representation from the North Yarmouth Select Board
  - ▶ Host multiple project information and listening sessions in North Yarmouth, including a public walk through of the site
  - ▶ Pursue a strong fire and safety partnership with the town of Cumberland regarding school safety coverage



## Goal 2: Work Effectively with Our Strategic Partners

- ▶ **Strategy 3:** Protect our groundwater working in partnership with Yarmouth Water District
  - ▶ Reduce development in groundwater overlay
- ▶ **Strategy 4:** Study impact of housing development on town & school budgets
  - ▶ Develop a predictive model that lays out trends in future operational and capital expenses, for the town and MSAD #51
  - ▶ Establish a work group consisting of representatives of MSAD 51, Cumberland and North Yarmouth that can help make planning suggestions to the respective entities
  - ▶ Build a tool that can be updated over time, rather than a moment-in-time assessment, that can be used by all three communities when considering development decisions and their impacts on the district

## Goal 3: Craft a Plan for Land Conservation and Open Space

- ▶ **Strategy 1:** Begin the process to develop a Land Conservation and Open Space Plan through community engagement
  - ▶ Select Board articulates goals and priorities for a Land Conservation and Open Space Plan
  - ▶ Create an Ad-Hoc Committee to lead this process
  - ▶ Seek community input on creating an open space plan through visioning sessions, surveys, and community events

# Goal 3: Craft a Plan for Land Conservation and Open Space

- ▶ **Strategy 2: Leverage conservation partnerships**
  - ▶ Work closely with Royal River Conservation Trust, Skyline Farm, Yarmouth Water District, Maine Farm Land Trust, and other regional conservation organizations to strategically expand protected land in North Yarmouth
  - ▶ Support efforts of North Yarmouth Historic Society to identify sites within town with historic significance
- ▶ **Strategy 3: Improve town assets**
  - ▶ Move the WH&CC outdoor use project forward under new facility and town leadership
  - ▶ Increase access and connectivity to and between town assets (parks, village center, etc.)

# Agenda

## ▶ New Business

- ▶ October & December Select Board Meetings
- ▶ Solicit Bids for Fuel
- ▶ Donation Acceptance - Hammond Lumber
- ▶ Story Walk - Signage
- ▶ Set Public Hearing for GA Maximums
- ▶ Health Plan - Double Option
- ▶ Performance Guarantee-527 LLC
- ▶ ZBA Organizational Meeting

# Agenda

- ▶ Any Other Business
- ▶ Adjournment



# Next Meeting

## October 18, 2022

