

**Town of North Yarmouth  
Select Board Meeting Agenda  
Tuesday, December 21, 2021  
Regular Business Meeting  
6:00 PM**

**Wescustogo Hall & North Yarmouth Community Center**

**I. Call to Order**

- Pledge of Allegiance

The format and structure for Select Board meetings are authorized and governed by our Town Charter and the Select Board Bylaws with overarching guidance from Maine Statutes. Select Board members are not collectively or individually allowed to speak about personnel matters and may only address personnel matters in an executive session per State Statute Title 1 § 401-410.

**II. Executive Session – 1 M.R.S. § 403 (6)(A) to discuss personnel matters.**

**III. Special Presentation**

- Yarmouth Water District
- Lisa Thompson, Community Center Director

**IV. Minutes of Previous Meeting(s)**

- December 7, 2021

**V. Public Comment - Non-Agenda Items**

Comments regarding non-agenda issues, concerns, commendations, or matters of general public information are welcome. The public is encouraged when commenting or expressing points of view about an individual(s) that they do so respectfully and constructively. Topics relating to personnel matters cannot be acknowledged.

Each individual must be recognized by the Chair and will have up to three (3) minutes to speak. The Chair may recognize members of the public at their discretion and will prioritize individuals who have not spoken more than once.

**VI. Management Reports & Communications**

- Town Office Report
- November Expense and Revenue Reports
- Department Head Reports

**VII. Old Business**

- Annual Review of Committee Charges
- Update on Senior Housing Forums

**VIII. New Business**

- Permanent Town Manager Update
- Living Well in North Yarmouth Committee Appointment
- Prince Memorial Library Appointment

**IX. Accounts Payable - Review & Approval**

**X. Any Other Business**

Select Board Members: A reminder, the “any other business” section on the agenda is not to include previously discussed items, any formerly “settled items,” personal matters, or Town personnel matters. Please submit your other business item(s) to the Town Manager, Chairman, or Vice-Chairman before the meeting by email or written letter dropped off at the Town Office. Thank you.

**XI. Adjournment**

**REMINDERS TO THE ATTENDING PUBLIC:** Please mute all digital devices; Select Board meetings are open to the public, but the public may not speak unless recognized by the Chairperson first. **Workshops:** The public is welcome to attend workshops and listen to the discussion that takes place. The purpose of holding a workshop is to provide the Select Board with the opportunity to focus on specific town matters to later present at a regular business meeting. Therefore, public participation is limited to only regular business meetings of the Select Board.

# Town of North Yarmouth Select Board Business

## II. *Executive Session*

December 21, 2021

### **Suggested Motion(s):**

- *Move that the Select Board, [interim Town Manager, Town Attorney, etc.], enter into Executive Session pursuant to Title 1 M.R.S. § (6)(A) to discuss [very brief description of the reason for going into Executive session, ex.) a contract for employment with the Town or personnel matters].*

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### *Title 1 M.R.S. § 403 (6)(A) Summary*

The Board may to into Executive Session for the following reasons:

- A. Personnel matter
- C. Real estate and economic development negotiations
- D. Discussion of labor contracts and proposals
- E. Meetings between a municipality and attorney
- F. Discussion of information contained in records made confidential by statute
- G. Discussion or approval of the content of examinations administered by a body for licensing, permitting, or employment purposes.
- H. Consultation between the municipal officers and a CEO who is representing the municipality in District Court on a land-use prosecution under Rule 80K

# Town of North Yarmouth

## Select Board Business

### *III. Special Presentation(s)*

December 21, 2021

#### **Presentations:**

- *Yarmouth Water District – Matt Reynolds, Hydrogeologist from Drumlin Environmental, & Eric Gagnon, Superintendent of Yarmouth Water District*
- *Lisa Thompson, Community Center Director*

# Town of North Yarmouth Select Board Business

## *IV. Minutes of the Previous Meeting(s)*

December 21, 2021

### **Suggested Motion(s):**

- *Move to approve the minutes of December 7, 2021, as presented. Second, discussion and vote follow.*

**Town of North Yarmouth  
Select Board  
Meeting Minutes of Tuesday, December 7, 2021  
Wescustogo Hall and North Yarmouth Community Center**

**First Draft -  
December 14, 2021**

**Call to Order** – Brian Sites, James Moulton, Austin Harrell, David Reed, and Paul Hodgetts were present. The interim Town Manager, Christopher Bolduc, was also present. Chairperson Sites called the meeting to order at approximately 7:00 PM.

**Special Presentation:**

**(07:58)**

Steve Palmer, Parks and Recreation member, and Maeve McGowan, a representative from Ag Allies, gave a presentation to the Board regarding the current management and practices of the town's parks as well as information regarding a proposal to partner with Ag Allies to provide even better management to the park's larger open spaces for the protection of wildlife and vegetation. Chairperson Sites inquired if Ag Allies had a formal agreement. Maeve McGowan responded in the negative but left the option of an agreement to the Board. Selectperson Moulton asked a question regarding the nesting of birds and the haying schedule. Ms. McGowan responded. Selectperson Hodgetts inquired about contamination regarding the fertilizer. Ms. McGowan responded by discussing buffers and the use of organic fertilizer. Mr. Palmer made additional comments. Selectperson Hodgetts inquired on the status of the field. Ms. McGowan responded that Ag Allies if accepted, would take multiple measures to increase the health of the soil grasses. Chairperson Sites inquired about the timeline. Ms. McGowan responded. Selectperson Reed further inquired about the approval process. The interim Town Manager made additional comments and explained to the Board a process to move forward with adopting Ag Allies as a partner to the Town. Chairperson Sites made comments agreeing with the interim Town Manager's suggestion.

Linc Merrill, North Road, provided a presentation to the Select Board on a petition submitted to the Town Office regarding amendments to the Land Use Ordinance. For a reference in the minutes, the petition reads:

**“To the Municipal Officers of the Town of North Yarmouth, Maine: We, the undersigned, being registered voters of the Town of North Yarmouth, request the municipal officers to place the following article before the voters for their consideration:**

Change the North Yarmouth Land Use Ordinance, Section 3.3 Building/Land Use Permits, section E. Residential Growth Limitation (Cap), section 1, Calendar Year 2007 and beyond the following shall apply: paragraph a. – to reinstate a building permit cap to apply to the areas of the town.

Replace the current language of paragraph a.

- a. In the **Village Center District and Village Residential District**, the residential growth limitation shall be lifted to allow for the issuance of an unlimited number of building permits for residential dwelling units.

Replace with

- a. In the **Village Center District and Village Residential District**, combined, issuance of building permits for residential dwelling units shall not exceed 15 dwelling units per year. No single person, entity, corporation or developer may apply for more than 6 new dwelling permits per year.”

Selectperson Hodgetts inquired if he could make a motion. Chairperson Sites opened the floor for discussion. Selectperson Reed inquired if the petitioner was asking for a referendum vote. Mr. Merrill responded in the affirmative. Mr. Merrill made further comments on the comments made to him the displeasure residents had with accessibility to town staff. Selectperson Reed inquired about other concerns residents had. Mr. Merrill responded referencing issues with the school department and Land Use Ordinance. Chairperson Sites made comments regarding setting a date and the process for holding an election for an ordinance change. Chairperson Sites stated that a date would need to be discussed with the Town Clerk. Rich Parenteau made an

additional comment regarding the option to have a referendum vote versus a town meeting. The interim Town Manager asked Mr. Merrill if he was referring to a June ballot vote. Mr. Merrill clarified that he believed a February vote would be preferable. The interim Town Manager responded that the Board had 60 days from receiving the petition to decide on the date of the meeting. Mr. Merrill made comments on the political nature of the petition. Selectperson Reed requested that the Board vote on the matter when a plan is presented. Mr. Merrill responded with comments supporting the town to move forward with holding an election in February. Selectperson Reed responded with comments regarding staff resources. The interim Town Manager recommended a date closer to the end of February. Selectperson Reed suggested a date before February 22<sup>nd</sup>. There was a discussion regarding the school break. Mr. Parenteau stated that he would be comfortable with February 15<sup>th</sup>.

Selectperson Hodgetts moved to schedule a secret ballot referendum election vote at the polls for the petition question, as presented, on February 15, 2022. Selectperson Moulton seconded the motion. Discussion: Selectperson Moulton made additional comments on his thoughts on the petition language. Selectperson Reed inquired on the costs of a mailer and an election.

Selectperson Reed moved to amend the motion to include a mailer a week before the referendum with the language and date of the election to all the residents of the Town. Selectperson Hodgetts seconded the amendment. Discussion: Selectperson Hodgetts responded to Selectperson Reed that the Town sends out a mailer. The interim Town Manager provided some estimated costs on holding an election and sending a mailer. Selectperson Moulton commented on the choice of having a referendum versus a Town Meeting. Selectperson Reed stated that he thought the Board should honor the request from the petitioners to hold a referendum.  
**Vote: 5 Yes – 0 No.**

**Minutes of Previous Meeting(s) – (1:05:19)** Selectperson Hodgetts moved to approve the minutes for November 16, 2021, as presented. No second was presented. Discussion: none. By consensus, the Board approved the minutes of November 16, 2021. *Note: Even though the Board has no second on the motion, minutes only require a simple consensus of the Board. This was a minor error noticed in the video recording the meeting. No further action is necessary. The minutes are approved.*

Selectperson Moulton moved to approve the minutes for November 30<sup>th</sup> and December 2<sup>nd</sup>, as presented. Selectperson Reed seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No – 1 Abstain (Selectperson Harrell).**

**Public Comment - Non-Agenda Items – (1:06:49)** Chairperson Sites provided a brief explanation on Select Board Agenda request forms (located at the Town Office) and that “Any Other Business” was intended for Select Board discussion on other business, not on the agenda only. Paul Napolitano, Mill Ridge Road, inquired on the expense figure for the Wescustogo Hall and North Yarmouth Community Center. Katie Murphy, Mountfort Road, commented on the progress of the Old Town House project. Judy Potter, Walnut Hill Road, commented on submitting an agenda request form. Ms. Potter commented that the town meeting date should be before or after the school vacation in April. Linc Merrill, North Road, commented on the town website, commented on supporting the Parks and Recreation Committee’s presentation made at the meeting, parking issues in the Village Center, made a comment supporting the Fire Rescue Department’s efforts in stopping the fire at Fat Andys, and the town charter open comment period. Diane Morrison, Browndog Drive, inquired about posting Mr. Merrill’s presentation on the website and supporting Ms. Potter’s comment regarding setting town meetings away from school vacations. Ms. Morrison inquired about the number of building permits submitted. Chairperson Sites responded that the information is posted on the website as well as staff or himself being able to follow up on getting information for a larger time period for building permits. Ms. Morrison commented on the growth in the farm and forest district and conveyed that information at a town meeting for consideration. Ms. Morrison also shared her concern with discussions taking place on social media. Mr. Merrill responded to Ms. Morrison’s comments. Mike Mallory, Walnut Hill Road, provided comments on the Planning Board’s conduct and the Select Board’s authority to oversee the individual boards and committees. Selectperson Moulton stated his agreement with Mr. Mallory’s comments regarding being able to speak when at the microphone.

## Management Reports & Communications:

(1:30:29)

Town Office Report – The Town Office Report can be found on the Town’s website, [www.northyarmouth.org](http://www.northyarmouth.org), or at the Town Office. Chairperson Sites added that MSAD 51 is looking to put an informational video out on the web in January. The interim Town Manager reported on the Town Office hours and recommended that the Board consider this topic with the new town manager and direct them to complete a staffing analysis to determine staffing resources.

Financial Reports – The financial reports can be found on the Town’s website, [www.northyarmouth.org](http://www.northyarmouth.org), or at the Town Office.

## Old Business:

(1:35:43)

### Sharp’s Field Agreement – Review and Recommendation to MSAD 51

Selectperson Moulton made opening comments regarding the agreement presented in the meeting materials. Selectperson Moulton stated that he did not agree with “Land use & Division, Section II § G., Exercise of Reserved Rights; Option to Install Artificial Turf.” Selectperson Reed moved that the Select Board formally request the MSAD 51 Board of Directors to review the agreement regarding the Sharp’s Field Property in the town of North Yarmouth, Cumberland, Maine. Selectperson Harrell seconded the motion. Discussion: Selectperson Reed moved to amend the language by striking section G of the agreement, “Exercising of Reserved Rights; Option to Install Artificial Turf.” No second was made. Discussion: Selectperson Moulton made further comments regarding his previous statement. Chairperson Sites responded that the agreement is in perpetuity. Selectperson Reed made comments summarizing that the section was already implied in another section. Selectperson Hodgetts stated that the MSAD 51 will make changes anyway. Chairperson Sites stated that the process would allow the agreement to come back to the Select Board for further consideration and approval. Selectperson Moulton felt that the MSAD 51 would differ in opinion with or without Section G. Chairperson Sites recognized Paul Whitmarsh, Wild Turkey Lane, who stated that he agreed with Selectperson Reed’s comments. By consensus vote, the Board agreed to make the amendment.

Selectperson Reed moved to add “reasonable” after “granter may impose” under Section I., “Public Use and Access”. Discussion: Chairperson Sites asked for clarification. There was discussion on events that might be held at the field. Selectperson Reed withdrew his motion.

Selectperson Reed motioned that the language be entered under Section E., “Structures”, which states that outdoor recreation maintained by the grantor does not interfere with the primary use of the field. Selectperson Hodgetts seconded the amendment. Discussion: Selectperson Moulton asked what the amendment changed. Chairperson Sites and Selectperson Reed clarified that the change was to ensure minor structures don’t impede the primary use of the field. **Vote: 4 Yes – 0 No – 1 Abstain. (Selectperson Moulton)** Selectperson Reed moved to amend Section II, § A, “Land Use”, to replace the term “may” with “shall” to read: “The Restricted Property **shall** be used primarily as a sports playing fields [...]” Selectperson Harrell seconded the motion. Discussion: Chairperson Sites recognized Diane Morrison. Ms. Morrison inquired how the field would be used and stated that she was in favor of only allowing the field to be a playing field due to the need for less maintenance. Selectperson Moulton and Selectperson Reed responded that the intention was to keep the field a practice field but may be used as a playing field in the future. Mr. Mallory commented on the meaning of the language. Chairperson Sites responded that the purpose of the field is intended to only be a sports field and, secondarily, to allow recreational activities by the general public. **Vote: 5 Yes – 0 No.**

Chairperson Sites called a vote for the original motion to forward to the MSAD 51 Board of Directors. Chairperson Sites recognized Scott Kerr. Mr. Kerr commented on notice procedures to allow residents to comment if they feel the agreement is not being enforced properly. Selectperson Moulton commented that he believed the Select Board was the conduit for residents to bring up issues they see with the execution of the agreement. Selectperson Reed made similar comments. **Vote: 5 Yes – 0 No.**

**New Business:**

**(2:05:53)**

Annual Review of Committee Charges – Chairperson Sites requested that the Select Board review the charges and have a discussion at the next meeting. The item was tabled, by consensus.

Call for Public Hearing – Fee Schedule – Chairperson Sites moved to hold a public hearing for the purposes of amending the Fee Schedule on January 4, 2021. Selectperson Reed seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

Accounts Payable – **(2:08:33)** Chairperson Sites moved to approve accounts payable warrants 20, 21, & 22 in the amount of \$832,788.01, as presented for FY22. Selectperson Hodgetts seconded the motion. Discussion: Selectperson Hodgetts stated that his questions were answered before the meeting. **Vote: 5 Yes – 0 No.**

Any Other Business – Selectperson Hodgetts moved to make accounts payable to

Adjournment – Selectperson Reed moved to adjourn at approximately 9:18 PM. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

Prepared By: Draven Walker  
Executive Assistant/Recording Secretary

Select Board

\_\_\_\_\_  
Brian Sites, Chair

\_\_\_\_\_  
James Moulton, Vice Chair

\_\_\_\_\_  
Austin Harrell

\_\_\_\_\_  
David Reed

\_\_\_\_\_  
Paul Hodgetts



# Town of North Yarmouth

## Select Board Business

### *VI. Management Reports & Communications*

December 21, 2021

#### **Reports Attached:**

- Town Office Report
- November Expense and Revenue Reports
- Department Head Reports



## **Town of North Yarmouth** *Town Office Report*

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December 21, 2021

### **Shellfish Commission Term Correction:**

After reviewing the records, it was realized that member Kaminow's term was incorrectly recorded as a term ending on June 30, 2024. Because the Charter requires that the terms be staggered, it's being requested that the term be corrected to end on June 30, 2022. If the Board doesn't object, this correction will be made. The corrected terms for all three (3) members are included in your packets.

### ***Verbal Report from interim Town Manager***

Yes, he was reappointed for a term ending 6/30/2024 by the Select Board on 5/6/2021.

Terms should be as follows:

1. Expires 6/30/2022 – Lenard Kaminow (he was actually appointed to 2024 by the Select Board on 4/6/2021 but by Charter there must be 3 staggered 3 year terms, so this error will need to corrected)
2. Expires 6/30/2023 – Vacant
3. Expires 6/30/2024 – Kevin Oliver.

We do have an application to fill the vacant seat, Stephen Demelle, but his application has not gone before the Select Board yet.

Enjoy your day.

*Debbie*



**Debbie Allen Grover**

**Assistant Town Manager**

Town of North Yarmouth

10 Village Square Road

North Yarmouth, ME 04097

Telephone 207-829-3705

[www.northyarmouth.org](http://www.northyarmouth.org)

**Notice:** Under Maine's Freedom of Access ("Right to Know") law Title 1 M.R.S. Section 402 (3), all email and email attachments received or prepared for matters concerning Town business are likely to be regarded as public records. These records are open to inspection, including members of the media, there should be no expectation of privacy unless otherwise made confidential by law. If you have received this message in error, please notify this office immediately by return email. Thank you.

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**From:** Jennifer Doten <[jdoten@Yarmouth.me.us](mailto:jdoten@Yarmouth.me.us)>

**Sent:** Wednesday, September 29, 2021 8:38 AM

**To:** Debbie Allen Grover <[townclerk@northyarmouth.org](mailto:townclerk@northyarmouth.org)>

**Subject:** Shellfish Commission

Hi Deb,

Can you let me know if Kevin was reappointed? he is on my list for 2021 and I couldn't remember if that took him to the end of the year or the end of June?

Thanks,

Jenn

**EXPENSE SUMMARY REPORT  
NOVEMBER 2021**

Department	FY 21 Budget	Debits	Credits	Unexpended Balance	%	FY22 Budget	Debits	Credits	Unexpended Balance	%
<b>110 - MUNICIPAL ADMINISTRATION</b>										
01 - OPERATIONS	352,767.00	144,652.02	2,719.63	210,834.61	40.23	386,816.00	169,122.09	9.59	217,703.50	43.72
02 - CONTR/PROF	119,958.00	38,747.85	0.00	81,210.15	32.30	126,226.00	64,606.21	0.00	61,619.79	51.18
Totals	472,725.00	183,399.87	2,719.63	292,044.76	38.22	513,042.00	233,728.30	9.59	279,323.29	45.56
<b>120 - COMMUNITY SERVICES</b>										
01 - CEO/PLAN	115,375.00	43,659.64	0.00	71,715.36	37.84	141,329.00	47,668.80	0.00	93,660.20	33.73
02 - ECONOM DEV	90,000.00	2,040.13	0.00	87,959.87	2.27	500.00	103.00	0.00	397.00	20.60
03 - PKS/REC	7,850.00	1,449.79	0.00	6,400.21	18.47	14,700.00	2,929.50	0.00	11,770.50	19.93
04 - GENL ASST	8,288.00	198.00	0.00	8,090.00	2.39	4,688.00	248.00	0.00	4,440.00	5.29
05 - SOC SERVC	3,871.00	3,051.49	0.00	819.51	78.83	3,892.00	3,077.02	0.00	814.98	79.06
06 - CEMETERIES	1,815.00	2,171.47	0.00	-356.47	119.64	1,615.00	80.00	0.00	1,535.00	4.95
07 - LIVING WELL	1,450.00	0.00	0.00	1,450.00	0.00	1,450.00	214.68	0.00	1,235.32	14.81
Totals	228,649.00	52,570.52	0.00	176,078.48	22.99	168,174.00	54,321.00	0.00	113,853.00	32.30
<b>125 - COMMUNITY CENTER</b>										
01 - OPERATIONS	60,561.00	21,380.43	0.00	39,180.57	35.30	61,521.00	27,510.30	0.00	34,010.70	44.72
Totals	60,561.00	21,380.43	0.00	39,180.57	35.30	61,521.00	27,510.30	0.00	34,010.70	44.72
<b>130 - PUBLIC SAFETY</b>										
01 - FIRE RESCUE	332,820.00	99,397.20	0.00	233,422.80	29.87	366,029.00	125,336.00	1,040.22	241,733.22	33.96
02 - CONTR/PROF	115,719.00	43,091.78	0.00	72,627.22	37.24	126,303.00	48,332.97	0.00	77,970.03	38.27
Totals	448,539.00	142,488.98	0.00	306,050.02	31.77	492,332.00	173,668.97	1,040.22	319,703.25	35.06
<b>140 - PUBLIC WORKS</b>										
01 - OPERATIONS	464,058.00	161,150.39	701.91	303,609.52	34.58	471,802.00	172,029.21	797.98	300,570.77	36.29
Totals	464,058.00	161,150.39	701.91	303,609.52	34.58	471,802.00	172,029.21	797.98	300,570.77	36.29
<b>145 - BLDGS/GRNDS</b>										
01 - OPERATIONS	43,639.00	14,480.33	0.00	29,158.67	33.18	44,814.00	14,685.08	0.00	30,128.92	32.77
02 - UTILITIES	51,130.00	13,647.87	0.00	37,482.13	26.69	46,351.00	17,209.28	0.00	29,141.72	37.13
03 - FACLT Y MAINT	33,091.00	13,795.47	0.00	19,295.53	41.69	37,631.00	13,772.96	0.00	23,858.04	36.60
Totals	127,860.00	41,923.67	0.00	85,936.33	32.79	128,796.00	45,667.32	0.00	83,128.68	35.46
<b>150 - SW/RECYCLING</b>										
01 - SOLID WASTE	230,733.00	79,911.96	0.00	150,821.04	34.63	222,821.00	60,390.24	0.00	162,430.76	27.10
Totals	230,733.00	79,911.96	0.00	150,821.04	34.63	222,821.00	60,390.24	0.00	162,430.76	27.10
<b>160 - FIXED EXPENSES</b>										
01 - DEBT SERVICE	280,650.00	229,137.50	0.00	51,512.50	81.65	275,400.00	226,512.50	0.00	48,887.50	82.25
02 - EE BENEFITS	444,881.00	137,053.22	0.00	307,827.78	30.81	416,811.00	144,361.13	0.00	272,449.87	34.63
03 - INSURANCE	46,906.00	23,056.50	0.00	23,849.50	49.15	45,774.00	22,494.50	0.00	23,279.50	49.14
04 - EDUCATION	7,898,211.00	3,290,921.20	0.00	4,607,289.80	41.67	8,230,390.00	3,429,329.32	0.00	4,801,060.68	41.67
05 - SHARED SVCS	201,577.00	50,394.25	0.00	151,182.75	25.00	321,651.00	80,412.75	0.00	241,238.25	25.00
06 - COUNTY TAX	416,874.00	380,619.00	0.00	36,255.00	91.30	395,947.00	395,947.00	0.00	0.00	100.00
Totals	9,289,099.00	4,111,181.67	0.00	5,177,917.33	44.26	9,685,973.00	4,299,057.20	0.00	5,386,915.80	44.38
<b>Final Totals</b>	<b>11,322,224.00</b>	<b>4,794,007.49</b>	<b>3,421.54</b>	<b>6,531,638.05</b>	<b>42.31</b>	<b>11,744,461.00</b>	<b>5,066,372.54</b>	<b>1,847.79</b>	<b>6,679,936.25</b>	<b>43.12</b>

**REVENUE SUMMARY REPORT  
NOVEMBER 2021**

100 - REVENUES	FY21					FY22				
	Budget	Debits	Credits	Uncollected Balance	%	Budget	Debits	Credits	Uncollected Balance	%
4010 - AGENT FEES	12,100.00	0.00	7,923.00	4,177.00	65.48	13,000.00	0.00	7,132.25	5,867.75	54.86
4020 - RESCUE FEES	60,000.00	0.00	23,915.21	36,084.79	39.86	50,000.00	0.25	31,273.88	18,726.37	62.55
4030 - APPEALS	50.00	0.00	0.00	50.00	0.00	50.00	0.00	0.00	50.00	0.00
4040 - BETE REIMBURSEMENT	42,712.00	0.00	0.00	42,712.00	0.00	53,685.00	0.00	0.00	53,685.00	0.00
4050 - BOAT EXCISE	5,950.00	0.00	1,643.20	4,306.80	27.62	5,500.00	0.00	958.20	4,541.80	17.42
4060 - BUILDING PERMITS	75,000.00	0.00	54,622.83	20,377.17	72.83	62,000.00	0.00	49,822.22	12,177.78	80.36
4067 - BURN PERMITS	240.00	0.00	0.00	240.00	0.00	200.00	0.00	80.00	120.00	40.00
4080 - CATV FRANCHISE FEES	30,000.00	500.00	15,023.44	15,476.56	48.41	30,000.00	0.00	13,857.23	16,142.77	46.19
4090 - CELL TOWER RENTAL	40,000.00	0.00	21,401.29	18,598.71	53.50	42,000.00	0.00	21,918.01	20,081.99	52.19
4100 - CEO FINES	-	-	-	-	-	0.00	0.00	0.00	0.00	-
4110 - CEO MISC. PERMITS	250.00	0.00	0.00	250.00	0.00	4,750.00	0.00	200.00	4,550.00	4.21
4115 - CEO ADMIN FEES	-	-	-	-	-	7,500.00	0.00	3,426.00	4,074.00	45.68
4130 - CLERK FEES	800.00	0.00	151.00	649.00	18.88	700.00	0.00	337.00	363.00	48.14
4140 - CUSTOMER SERV FEES	650.00	0.00	263.17	386.83	40.49	350.00	0.00	268.56	81.44	76.73
4150 - DOG LICENSE FEES	1,650.00	0.00	644.00	1,006.00	39.03	1,550.00	5.00	446.00	1,109.00	28.45
4155 - DONATIONS	0.00	0.00	75.00	-75.00	-	0.00	0.00	0.00	0.00	-
4157 - PARK USE PERMIT DOGS	1,200.00	0.00	0.00	1,200.00	0.00	500.00	0.00	50.00	450.00	10.00
4160 - ELECTRICAL PERMITS	15,500.00	0.00	8,886.30	6,613.70	57.33	11,000.00	0.00	10,860.45	139.55	98.73
4190 - FOAA FEES	-	-	-	-	-	0.00	0.00	92.00	-92.00	-
4200 - GENEALOGY SEARCH	150.00	0.00	15.00	135.00	10.00	0.00	0.00	0.00	0.00	-
4210 - GENERAL ASSISTANCE	2,500.00	0.00	0.00	2,500.00	0.00	700.00	0.00	0.00	700.00	0.00
4220 - HOMESTEAD EXEMPTION	333,594.00	0.00	293,265.00	40,329.00	87.91	323,222.00	0.00	323,353.00	-131.00	100.04
4230 - REN. ENERGY EXEMPTION	-	-	-	-	-	0.00	0.00	4,698.00	-4,698.00	-
4240 - INSURANCE CLAIMS	-	-	-	-	-	0.00	0.00	0.00	0.00	-
4255 - EMA REIMBURSEMENTS	-	-	-	-	-	8,000.00	0.00	0.00	8,000.00	0.00
4257 - CARES ACT - COVID19	-	-	-	-	-	0.00	0.00	0.00	0.00	-
4260 - LRAP	27,400.00	0.00	0.00	27,400.00	0.00	25,000.00	0.00	0.00	25,000.00	0.00
4265 - P&C POOL	5,500.00	0.00	5,025.00	475.00	91.36	5,000.00	0.00	4,555.00	445.00	91.10
4270 - MSAD ELECTIONS	1,600.00	2,520.90	2,520.90	1,600.00	0.00	1,700.00	0.00	0.00	1,700.00	0.00
4280 - MISC REVENUES	1,200.00	40.00	291.61	948.39	20.97	1,200.00	0.00	1.00	1,199.00	0.08
4290 - BMV EXCISE	828,750.00	448.78	500,008.74	329,190.04	60.28	950,000.00	0.00	454,874.64	495,125.36	47.88
4310 - PEER REVIEW	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
4320 - PLANNING BOARD	1,200.00	25.00	3,000.00	-1,775.00	247.92	1,200.00	0.00	525.00	675.00	43.75
4330 - PLUMBING PERMITS	18,000.00	0.00	5,820.00	12,180.00	32.33	10,000.00	0.00	5,197.50	4,802.50	51.98
4335 - PRIVATE ROAD SIGNS	300.00	0.00	88.94	211.06	29.65	300.00	0.00	121.50	178.50	40.50
4340 - RENTAL FEES	10,200.00	0.00	4,250.00	5,950.00	41.67	10,200.00	0.00	4,675.00	5,525.00	45.83
4342 - (NEW) ROAD ORDINANCE PERMITS	-	-	-	-	-	0.00	0.00	50.00	-50.00	-
4345 - WH&CC FEES	51,970.00	600.00	1,295.00	51,275.00	1.34	51,400.00	6,967.00	16,656.95	41,710.05	18.85
4346 - WH&CC SPCL EVENTS	-	-	-	-	-	0.00	0.00	947.00	-947.00	-
4350 - REVENUE SHARING	271,799.00	0.00	161,987.45	109,811.55	59.60	423,770.00	0.00	246,596.30	177,173.70	58.19
4360 - SALE OF ASSETS	0.00	0.00	25.00	-25.00	-	2,700.00	0.00	984.00	1,716.00	36.44
4370 - SITE PLAN REVIEW	1,200.00	0.00	250.00	950.00	20.83	750.00	250.00	250.00	750.00	0.00
4380 - SNOWMOBILE CLUBS	1,250.00	0.00	0.00	1,250.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
4390 - SOLID WASTE/RECY.	148,000.00	0.00	84,469.02	63,530.98	57.07	170,000.00	0.00	81,433.71	88,566.29	47.90
4400 - SW HAULER PERMIT	75.00	0.00	50.00	25.00	66.67	75.00	0.00	0.00	75.00	0.00
4420 - TAX INTEREST	15,000.00	57.40	9,164.00	5,893.40	60.71	12,000.00	0.00	9,760.61	2,239.39	81.34
4430 - TAX PENALTY	3,000.00	0.00	975.67	2,024.33	32.52	3,000.00	0.00	934.16	2,065.84	31.14
4450 - TIMBER HARVEST	5,000.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	-
4480 - TREE GROWTH	4,000.00	0.00	2,330.52	1,669.48	58.26	2,500.00	0.00	3,568.10	-1,068.10	142.72
4485 - CONSOLIDATED LEASE	6,000.00	0.00	2,500.00	3,500.00	41.67	6,000.00	0.00	0.00	6,000.00	0.00
4500 - VETERAN'S EXEMPTION	2,950.00	0.00	2,153.00	797.00	72.98	2,200.00	0.00	2,099.00	101.00	95.41
4510 - VITAL RECORDS	3,100.00	0.00	1,286.60	1,813.40	41.50	2,600.00	0.00	1,229.20	1,370.80	47.28
<b>Final Totals</b>	<b>2,030,840.00</b>	<b>4,192.08</b>	<b>1,215,319.89</b>	<b>819,712.19</b>	<b>59.64</b>	<b>2,298,302.00</b>	<b>7,222.25</b>	<b>1,303,231.47</b>	<b>1,002,292.78</b>	<b>56.69</b>



# Town of North Yarmouth

## Bi-monthly Report – Municipal Administration Department

Reporting Period: September & October FY22

### Collections

	FY21	FY22
• Excise Collection (boat & auto):	\$192,061.77	\$179,516.04
• Inland Fisheries & Wildlife Collections:	\$3,093.80	\$3,538.00
• PAYT Collections:	\$38,592.52	\$12,587.51
• Tax Collections:	\$2,375,074.83	\$2,823,877.76

### Reg. Voters

FY	Democrat	Green	Libertarian	Republican	Un-Enrolled	Total Voters
2021	1462	139	n/a	1019	1017	3637
2022	1484	136	n/a	1020	1059	3699

### Communications

*(number of subscribers)*

	FY21	FY22
• Reminders From Town Hall	881	952
• Facebook	1415	1482
• Instagram	445	619
• Twitter	308	349
• Town Hall Streams – Live Views	95 total views	400
• Town Hall Streams – On Demand Views	194	1936

### Changes/Updates

- 9/8/2021 I met with members of the North Yarmouth Veterans Memorial Park Corporation, to see if they would be willing to take on a project of creating canvas prints to be on display during the month of November each year at Wescustogo Hall and North Yarmouth Community Center. They agreed to this and I gave them a thumb drive with a collection of North Yarmouth Veterans photos.
- 9/29/2021 The Town received \$204,049.73 in ARPA funds.
- 2021 Quarterly Reporting for the 3<sup>rd</sup> quarter complete, Fed 941, State 941, Unemployment & MSHA.
- 10/31/2021 as this date we have received and responded to 506 requests for absentee ballots for the 11/2/2021 State Referendum Election.

### Project(s) Update

- October printed newsletter *Connections* completed and delivered to the Yarmouth Post Office on 10/7/2021.
- Recycling Committee has chosen that their designated meeting night is the first Monday of each month at 7:00PM in the Town Office Meeting Room.
- Recycling Committee is working to host an Earth Day event Friday, April 22, 2022, at Wescustogo Hall & North Yarmouth Community Center.
- Since schools are now back in session several employees have been out due to their children’s potential exposure to the Covid-19 Virus. Town staff has worked to cover each other’s positions as needed.
- Continue to work with Chief Payson to track applicable Covid-19 expenses for FEMA reimbursement.

### Coming Up

- Recycling Committee Meeting
- Cemetery Commission Meeting
- Referendum Election
- Petition Certifications
- December Newsletter

Submitted by Debbie Grover, Assistant Town Manager



## Town of North Yarmouth

### Bi-monthly Report – Fire-Rescue Department

Reporting Period: September 2021 & October 2021 for FY21

#### Activity

	FY20	FY21
<b>Medical Calls</b>	<b>33</b>	45
<b>Fire Calls</b>	25	29
<b>Patient Evaluations</b>	33	45
<b>Transports</b>	21	
<b>Public Assistance</b>	5	4
<b>Vehicle Accidents</b>	4	5
<b>Mutual Aid</b>	3	11
<b>Unauthorized Burning</b>	3	0
<b>Total Member Hours on Calls</b>	247.51	242.10
<b>Total Member Hours Training</b>	337:30	314.30
<b>Total Incidents</b>	58	<b>74</b>

#### Changes/Updates

We have posted some recruitment poster boards around town and hoping to reel in a few new members. I have met with 4 prospective new members and in hopes to bringing them on shortly.

We have hired a new member that has just moved to town. He has FF-I & II certification, is a current licensed Basic EMT. He is also a Dr. at Central Maine Medical Center and will be the Departments Medical Director. We are looking forward to him joining our team.

#### Project(s) Update

As Public Health officer, the Town of North Yarmouth and North Yarmouth Fire hosted a flu vaccination clinic on October 26<sup>th</sup> at the Fire Rescue Station from 2:00PM to 4:00PM. I am pleased to say we had 68 residents participate in the event. We are working with Maine Health Care at Home to make this an annual event.

We completed our annual ladder testing on October 15<sup>th</sup> in partnership with Yarmouth Fire Rescue.

#### Coming Up

We are scheduled to complete our annual hose testing in the first week of November. Over the last few years we have partnered with Yarmouth Fire Rescue and Pownal Fire Rescue to complete our annual hose testing. This year we added Cumberland Fire, Gray Fire, and New Gloucester Fire to the process. North Yarmouth Fire is hosting the event to take place each day over the week of November 2<sup>nd</sup>. By partnering with all the agencies listed and by allowing the company to set up and test at one location, we save monies for each town as we get a discounted rate for the joint venture.

Over the next two months, I will be working with FEMA and MEMA to close out our COVID-19 expense recovery. Fema has released a few new updates on costs. We will be meeting in within the first few weeks of November to go over the new updates and how it will affect North Yarmouth's recovery.

Submitted by: Gregory Payson, Fire Rescue Chief

Date: 11/14/2021



Town of North Yarmouth  
Code Enforcement Department  
**Bi-monthly Report**  
**September & October 2021**

**Permit Comparison**

<b><u>Permit Type</u></b>	<b><u>September 2020</u></b>	<b><u>September 2021</u></b>	<b><u>October 2020</u></b>	<b><u>October 2021</u></b>
Occupancy Certificates	1	3	3	5
Building Permits	9	6	9	7
New Homes	5	3	3	9
Plumbing Permits	4	3	5	9
Septic Permits	6	2	5	9
Electric Permits	19	9	14	22
Subdivisions	0	0	0	0
Contract Zoning	0	0	0	0

**CEO Overview**

Hello all. Happy fall!

We are about on point with our permits as we have been years past, nothing too exciting the last couple months beside the much-awaited ice cream shop “Toots” finally opened the doors. New subdivisions around include 13 new residential homes being constructed in the York Ridge subdivision. It is located about ½ mile up from the church at the 231/115-intersection heading toward Gray and the start of construction on the 20 houses going in Phase 2 of the Village View subdivision both in the Village Center District.

I’ve started taking classes earn credits necessary to maintain my 15 certifications needed to hold a CEO position. For each certification I need to take at least hold a certain number of credits on the topic to maintain my position, the areas are as follows:

1. Residential Building Code (IRC) 2015
2. Commercial Building Code (IBC) 2015
3. National Electrical Code (NEC)
4. Uniformed Plumbing Code (UPC)
5. Existing Building Code (IEBC) “grandfathered construction”
6. Commercial Energy Code (IECC)
7. Residential Energy Code (IECC)
8. ASHRAE 62.1 Commercial Ventilation Code
9. ASHRAE 62.2 Residential Ventilation Code
10. Subsurface Wastewater Disposal Rule “septic systems”
11. 80 K rules “legal Issues, allows me to represent myself in a court situation”
12. Residential Radon Code
13. Land Use
14. Shoreland Zoning
15. International Mechanical Code “**New this Year**”





Town of North Yarmouth  
Code Enforcement Department  
**Bi-monthly Report**  
**September & October 2021**

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Recently many of the codes have been updated to newer versions some having significant changes. Most changes occur due to new technology or based on studies and testing to improve our methods. Safety and Efficiency are a few examples of recent reasons of change to the regulations. NEC or the National Electrical Code has now made a change requiring that at the meter where power enters our home or business, we must request a disconnect or shut off switch on the exterior of the building to increase the safety of our rescue personnel.

Another significant change is in breakers that are to be used in the panel will be altogether different. Best explanation I have is the new are very sensitive breakers that reduce the likelihood of a fire with chewed or damaged wire and significantly reduce the shock one might get by accidentally touching a live connection.

The codes are also increasing the amount of insulation required in a building Residential and Commercial. The increased minimum standard of insulation ensures homes will retain more of the heat they create much longer and greatly reduce the amount of fuel or energy used to heat the spaces. With this change only 95 percent efficient or better heat appliances must be installed in all new homes leaving oil as no longer a viable option unless a direct replacement of an existing system.

An energy plan will need to be submitted with every new structure created Residential or commercial. With this plan it will list the amount of insulation in the floor walls and ceiling, window and door values and insulation type, heating/cooling system and ventilation system. All new homes must be nearly airtight when the air exchange system is not in operation. Once occupied the air exchange system must stay permanently in operation allowing the home to “breathe” in controlled openings and not around windows and in wall cavities trapping moisture and causing more issue.



Town of North Yarmouth  
Public Works Department  
**Bi-Monthly Report**  
**September-October 2021**

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**General Maintenance of Parks & Grounds:**

- Dumped trash cans at parks, restocked dog waste bags.
- Mowing and trimming: parks, sports fields, town buildings, and grounds.
- Assisted the Parks and Recreation Committee on trail repair and trail building.
- **Invasive plant removal at Baston Park.**

**PW Building Maintenance:**

- Knowles Industrial serviced salt shed repairs. The project was completed.
- Public Work's personnel worked on the salt shed, finished hardware, and epoxy bolts. They reassembled storage bins and refilled the building with salt/sand, .etc.
- Woodcock and Sons replaced the steel roof and related woodwork on the salt shed.
- Backfire exit steps were built by Cochran Custom Builders Inc., as required by the insurance company.

**Heavy Equipment:**

- Provided maintenance of equipment, as needed.
- Assisted the Fire-Rescue Department with the maintenance of their equipment.
- Installed new tires for Truck 3-19
- New Plow Truck 7-21 placed in service
- Installed new dump body on Truck 6-13. Placed in service.
- Staff calibrated salt trucks for winter.
- Worked on winter preparation procedures.

**Road Maintenance:**

- Repaired and installed street signs at various locations.
- Picked up roadkill.
- Removed tree, limb, and brush at various locations.
- Painted handwork on roads. i.e: stop ahead, RR crossings, X-Walks, etc.
- Road lines were painted by Poirier Guidelines.
- Paved, installed shoulder, and striped Mill Road.
- Roads graded in preparation for freezing weather.
- Worked on Sweetser Road (Route 9) culvert relocation project.
- Drainage work on Prince Well Road, Walnut Hill Road, Haskell Road, and at the Town Office.
- Work on ADA sidewalk improvements.
- Painted parking space at Town Office.

**Other:**

- Opened brush dump, as needed.
- Installed new public information signs, as directed by Town Clerk.
- Re-located absentee ballot box, as requested by Town Clerk.
- Assisted Wescustogo Hall & North Yarmouth Community Center, as requested.
- Picked up waste oil for winter heating.
- Sweetser Road culvert project, engineering completed, and grant sent to MDEP. Awaiting a response. Army Corp. of engineer's notification paperwork filed.
- Assisted Code Enforcement Office on private road permits, culvert permits, road limits, etc.



Town of North Yarmouth  
Public Works Department  
**Bi-Monthly Report**  
**September-October 2021**

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- Screened winter sand. Made 3' screened grave.

**Changes/Updates:**

- Working on underground culvert inventory.
- Working on "Municipal Disaster Debris Management Plan".

**Projects:**

- Mill Road paving and drainage completed.
- Sill working on Sweetser Road (Toddy Brook culvert) replacement.
- Salt shed repairs.
- Fuel Island: project out to bid. Simard's and Sons were the winning bid. Received State Fire Marshal Flammable Liquid Storage permit. Awaiting MDEP permits.
- Repairs required by insurance inspector: new chimney separation and rusty pipe replacement, (completed), covered exposed fiberglass insulation in the entryway, rear fire exit stairs, installed an electric outlet in the basement to remove extension cord (completed).

*Respectfully Submitted,*

*Clark Baston, Public Works Director*



## Town of North Yarmouth Bi-monthly Report – Community Center

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Reporting Period: Sept.-Oct. 2021

<u>Usage</u>	September 2021	October 2021
Drop-in Program participants	1	1
Meetings	5	4
Programs	5	9
Rentals	0	3
Other:		
Total program hours <i>per week</i> (Does not include meetings & rentals)	18.5 ave.	28 ave.
Operating hours per Month (Hours the facility is open for programs, classes and meetings)	178	180
Average operating hours per week	44.5	45

### **September:**

- Programs with CNY Recreation began 9/13/21.
- Yoga classes through NYCC begin which brings in consistent rental revenue.
- BMV had a training for 2 days in our facility.
- Planning Board/ Select Board continue to meet at Hall
- Wescustogo Open held 9/23/21 with 10 teams and an overall profit of \$2990.00

### **October:**

- Community Yard Sale and Trunk or Treat both canceled due to bad weather.
- Private rentals increased from September.
- Early release day programs begin 10/20.

Respectfully Submitted,

Lisa Thompson, CPRP  
Director, Wescustogo Hall & North Yarmouth Community Center

# Town of North Yarmouth

## Select Board Business

### VII. Old Business

December 21, 2021

#### **Action Item(s):**

- **Annual Review of Committee Charges:**

- 1) At the last Board meeting, the Board tabled the charges for further review. If the Board has any changes, members should vote on the changes they would like to make. If there are no changes, a simple consensus is all that's necessary.
- 2) It should be noted that the Housing Development Task Force is set to expire on January 21, 2022. The Board may want to consider either disbanding the committee, creating a new charge (or changing the one listed), and/or extending the term for another six (6) months. The Board can set terms for ad hoc committees for us to two (2) years.

#### **Sample Motions:**

##### Item #1

*Move to amend the [committee name]'s charge as followed: [please read the charge from start to finish for the record. The language used by the Board will be the official charge of the committee]. Second, discussion and vote follow.*

##### Item #2

*Move to extend the term for the Housing Development Task Force for a term to expire [date]. Second, discussion and vote follow.*

- **Update on Senior Housing Forums:**

Agenda item led by Chairperson Sites.

**Review of Ad-Hoc Committee Charges  
Upcoming Calendar Year 2022**

**Events Committee Charge:** The Events Committee works to promote community spirit, helping the community maintain its small town identity. They do this by organizing community events, such as summer concerts on the Village Gree, tree lighting at Christmas, and Fun Day, and by encouraging all residents and businesses in the community to become involved.

*Membership: One (1) member as of December 3, 2021. Four (4) vacancies.*

**Flag Committee:** Manages the cost of the flag program by soliciting sponsors; recruit volunteers to raise & lower flags.

*Membership: Four (4) members as of December 3, 2021. One (1) vacancy.*

**Living Well in North Yarmouth:** The Living Well in North Yarmouth committee will assess community needs, catalogue available services, and inventory the town for its assets regarding issues of aging. The committee will work to develop and implement strategies to respond to the needs/desires expressed by the townspeople.

*Membership: Seven (7) members and one (1) alternate as of December 3, 2021. One (1) vacancy for an alternate position.*

**Housing Development Task Force:** This task force shall research and develop a proposal which includes a scope that addresses North Yarmouth's growing housing development and other impacts to the town and MSAD #51 budgets; furthermore, recommend an agency or research group to execute a study from the established proposal. All findings will be presented to the Select Board. The Select Board may provide further direction, as needed.

*Membership: Currently inactive. Two (2) Selectpersons, one (1) staff, one (1) EDSC membr, one (1) Planning Board members, and three (3) residents.*

**Recycling Advisory Committee:** The Recycling Committee is an advisory group charged with improving the recycling rate of the town while reducing the disposal costs associated with the waste stream. Committee members shall become well-informed in the general operations of curbside pickup, systems of disposal, and recycling. Working with staff, ecomaine, and Casella Waste Systems, the committee shall promote public awareness and educate residents of cost-effective, environmentally sound, and sustainable solid wate and recycling methods of disposing of everyday household items.

*Membership: Seven (7) members as of December 3, 2021. Three (3) vacant alternate positions.*

**Annual Review of Ad-hoc Committee Charges:** Article IV. § of the Town's Charter reads "The Select Board shall **annually** review and deliver to each Ad hoc committee a written charge." If the Select Board doesn't object to the ad-hoc committees' current charges, no action is necessary.

# Town of North Yarmouth

## Select Board Business

### *VIII. New Business*

December 21, 2021

#### **Action Item(s):**

- **Permanent Town Manager Update:**

Agenda item to be presented by Chairperson Sites.

- **Living Well in North Yarmouth Committee Appointment:**

Included in the Board's packets is a volunteer application submitted by Diane Morrison. The Living Well in North Yarmouth Committee (LWNY) has one (1) alternate vacancy. The Executive Assistant has provided the application to Chairperson Palmer of the LWNY Committee for comment. The Chairperson recommends moving forward with the application.

*Move to appoint Diane Morrison to the Living Well in North Yarmouth Committee as an alternate member for a term to expire June 30, 2022. Second, discussion and vote follow.*

- **Prince Memorial Library Appointment:**

Included in the Board's packet is an application from Barbara Hauke to join the Prince Memorial Library Board. With the resignation of Trudy Dibner effective January 1, 2022, the committee will have a vacant seat. The Executive Assistant has reached out to the remaining members representing North Yarmouth and they all agree and recommend the Select Board to move forward with appointing Ms. Hauke.

*Move to appoint Babara Hauke to the Prince Memorial Library Board for a term starting on January 1, 2022, and ending June 30, 2022. Second, discussion and vote follow.*



(207)829-3705 telephone  
(207)829- 3743 fax

## TOWN OF NORTH YARMOUTH BOARD & COMMITTEES Volunteer Form

Select the Board(s) or Committee(s) you would like to serve on:

- |   |  |
|---|--|
| <input type="checkbox"/> Budget Committee<br>(Elected position only if vacancy available) | <input checked="" type="checkbox"/> Living Well in North Yarmouth          |
| <input type="checkbox"/> Board of Assessment Review                                       | <input type="checkbox"/> Prince Mem. Library Advisory Board                |
| <input type="checkbox"/> Parks & Recreation Committee                                     | <input type="checkbox"/> Communications Advisory Committee                 |
| <input type="checkbox"/> Shellfish Conservation Commission                                | <input type="checkbox"/> Economic Development and Sustainability Committee |
| <input type="checkbox"/> Planning Board   | <input type="checkbox"/> Events Committee                                  |
| <input type="checkbox"/> Zoning Board of Appeals  | <input type="checkbox"/> Flag Committee                                    |
| <input type="checkbox"/> Joint Standing Committee   | <input type="checkbox"/> Comprehensive Plan Committee                      |
| <input type="checkbox"/> Recreation Advisory Board  |  |

Please provide the following information:

Name: Diane Morrison

Email: Diane@morrisonrealtors.com

Mailing Address: P.O.Box 25A Cumberland ME 04021

Phone: 207-749-3459

- Please give a short narrative as to why you would like to be appointed to this Board(s) or Committee(s) you have selected above.** I have always wanted to join this committee and now I have the time to do so. I admire their accomplishments, and their outreach to residents, and their commitment to work on the behalf of kids to seniors.
- Do you have any relevant experience, training or credentials that you would like us to consider?** I have experience with town committees(EDSC, Co-Chair for North Yarmouth during the design and building of the Middle School, and a member of the Historical Society's Events Committee. I was Director of Distance Education and Summer Programs for ST. Joseph's College, Director of Executive Programs for Babson College.
- Have you ever served on any boards/ committees before? If so, when and where?** Boards and Committees listed in #2. The responsibilities in all of the experiences listed in # 2 would transfer nicely into LWNVY.

Diane Morrison  
Volunteer Signature

12 / 02 / 2021  
Date





RECEIVED

NOV 08 2021

BY: SMR

### TOWN OF NORTH YARMOUTH BOARD & COMMITTEES Volunteer Form

Select the Board(s) or Committee(s) you would like to serve on:

- Board of Assessment Review
- Budget Committee
- Economic Development and Sustainability Committee
- Events Committee
- Flag Committee
- Joint Standing Committee
- Living Well in North Yarmouth
- North Yarmouth School Fund Trustee
- Parks & Recreation Committee
- Planning Board
- Prince Memorial Library Advisory Board
- Zoning Board of Appeal

Please provide the following information:

Name: barbara hauke

Email: bhauke@maine.rr.com

Mailing Address: 14 hemlock ridge north yarmouth

Phone: 2076530603

1. Please give a short narrative as to why you would like to be appointed to this Board(s) or Committee(s) you have selected above. I am currently on the Friends of the Library and felt like this wou

2. Do you have any relevant experience, training or credentials that you would like us to consider? former teacher and library volunteer

3. Have you ever served on any boards/ committees before? If so, when and where? SAD 51 committee for reviewing applications from teachers for projects , Friends of the Library I cant remember th

Barbara Hauke  
Volunteer Signature

11 /08 /2021  
Date

Please email this form to [manager@northyarmouth.org](mailto:manager@northyarmouth.org), mail to 10 Village Square Road, North Yarmouth, ME 04097, or drop it off at the Town Office; (207)829-3705

# Town of North Yarmouth Select Board Business

## *IX. Accounts Payable*

December 21, 2021

### **Action Item(s):**

- *Move to approve accounts payable warrants 23 & 24 in the amount of \$ 144,695.83, as presented for FY22. Second, discussion and vote follow.*



# TOWN OF NORTH YARMOUTH



## Authorization of accounts payable for the Fiscal Year 2022 totaling:

Payroll:	\$ 32,042.26
*Town Payables:	\$ 112,653.57
	<hr/>
<b>TOTAL</b>	<b>\$ 144,695.83</b>

\*Itemized warrants 23 & 24 attached.

## Board of Selectpersons

\_\_\_\_\_  
Austin Harrell

\_\_\_\_\_  
Paul Hodgetts

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Brian Sites- Chair

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James Moulton- Vice Chair

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David Reed

Dated: December 21, 2021

Warrant 24

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
00531 A-COPI			<i>Yearly Service Contract. Covers ink, repairs, cleaning etc.</i>			
0196	42046	12	INVOICE 26AR622428	YRLY SRVC CT		
INVOICE 26AR622428	E 110-01-5226-00				3,291.00	0.00
	MUN ADMN / OPERATIONS - OFFICE EQUIP / OFFICE EQUIP					
			Invoice Total-		3,291.00	
0196	42046	12	INVOICE 26AR620003	COPIER OVER		
INVOICE 26AR620003	E 110-01-5226-00				983.04	0.00
	MUN ADMN / OPERATIONS - OFFICE EQUIP / OFFICE EQUIP					
			Invoice Total-		983.04	
			Vendor Total-		4,274.04	
00617 ALLIED EQUIPMENT, LLC			<i>Steel wire broom sections x 2, broom gutters</i>			
0196	42047	12	INVOICE 5372	PWD		
INVOICE 5372	E 140-01-5562-00				1,157.00	0.00
	PUBLIC WORKS / OPERATIONS - SWEEPING / SWEEPING					
			Vendor Total-		1,157.00	
00517 AMAZON CAPITAL SERVICES, INC			<i>Lap-top Charger</i>			
0196	42048	12	INVOICE 1QGQ-VKKC-4NVV	NYFRD		
INVOICE 1QGQ-VKKC-4NVV	E 130-01-5522-00				27.98	0.00
	PUBL SAFETY / FIRE RESCUE - EQPT MAINT / EQPT MAINT					
			Invoice Total-		27.98	
0196	42048	12	INVOICE 1XHX-LK7M-YJHL	OFFICE SUPPLY		
INVOICE 1XHX-LK7M-YJHL	E 110-01-5224-00		<i>Sheet protectors</i>		63.81	<i>Batteries</i> 0.00
	MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL					
			Invoice Total-		63.81	
0196	42048	12	INVOICE 1QNV-VV3D-YJMN	OFFICE SUPPLY		
INVOICE 1QNV-VV3D-YJMN	E 110-01-5224-00		<i>Flash drive</i>		10.99	0.00
	MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL					
			Invoice Total-		10.99	
0196	42048	12	INVOICE 13G4-JCVR-G1KQ	OFFICE SUPPLY		
INVOICE 13G4-JCVR-G1KQ	E 110-01-5224-00		<i>Stamp ink, toner cart.</i>		293.81	0.00
	MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL					
			Invoice Total-		293.81	
0196	42048	12	INVOICE 1L7L-6CR4-R3TC	NYFRD		
INVOICE 1L7L-6CR4-R3TC	E 130-01-5140-00		<i>Conference room video</i>		619.19	<i>Cameras</i> 0.00
	PUBL SAFETY / FIRE RESCUE - TRAINING / TRAINING		<i>Speaker, extension cords</i>			
			Invoice Total-		619.19	
0196	42048	12	INVOICE 1RKR-L3W4-F49C	OFFICE SUPPLY		
INVOICE 1RKR-L3W4-F49C	E 110-01-5224-00		<i>Binding spines</i>		122.26	0.00
	MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL		<i>ink Cartridge</i>			
			Invoice Total-		122.26	
0196	42048	12	CR 1XNH-CJ9V-1RXL	CREDIT MEMO		
Credit Memo	G 10-120-00				-25.90	0.00
	GENERAL / CREDIT MEMO					
			Invoice Total-		-25.90	
0196	42048	12	CR 1KNG-JHMD-XDYW	CREDIT MEMO		
Credit Memo	G 10-120-00				-66.20	0.00
	GENERAL / CREDIT MEMO					
			Invoice Total-		-66.20	
0196	42048	12	CR 1VHL-RYF7-JTCC	CREDIT MEMO		
Credit Memo	G 10-120-00				-17.43	0.00
	GENERAL / CREDIT MEMO					
			Invoice Total-		-17.43	
			Vendor Total-		1,028.51	

Warrant 24

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
<b>00194 AT &amp; T MOBILITY</b>						
0196	42049	12	10/23-11/22 SRVC			
10/23-11/22 SRVC			E 130-01-5130-00		15.24	0.00
			PUBL SAFETY / FIRE RESCUE - ALLOWANCES / ALLOWANCES			
10/23-11/22 SRVC			E 145-02-5412-00		186.10	0.00
			BLDGS/GRNDS / UTILITIES - INTERNET / INTERNET			
			<b>Vendor Total-</b>		<b>201.34</b>	
<b>00823 BAYSIDE EMPLOYEE HEALTH CENTER</b>						
0196	42050	12	INVOICE 225069	NYFRD PHYSICALS		
INVOICE 225069			E 130-01-5145-00		353.00	0.00
			PUBL SAFETY / FIRE RESCUE - PHYCLS/HEP B / PHYCLS/HEP B			
			<b>Vendor Total-</b>		<b>353.00</b>	
<b>00332 BOUND TREE MEDICAL LLC</b>						
0196	42051	12	<i>multiple medical supplies</i> INVOICE 84306681	NYFRD MED SUP		
INVOICE 84306681			E 130-01-5532-00		850.82	0.00
			PUBL SAFETY / FIRE RESCUE - MED SUPPLIES / MED SUPPLIES			
			<b>Invoice Total-</b>		<b>850.82</b>	
0196	42051	12	INVOICE 94299467	NYFRD MED SUP		
INVOICE 94299467			E 130-01-5532-00		88.58	0.00
			PUBL SAFETY / FIRE RESCUE - MED SUPPLIES / MED SUPPLIES			
			<b>Invoice Total-</b>		<b>88.58</b>	
			<b>Vendor Total-</b>		<b>939.40</b>	
<b>00016 CASCO BAY FORD</b>						
0196	42052	12	<i>wire repair</i> INVOICE 426403	NYFRD		
INVOICE 426403			E 130-01-5524-00		69.50	0.00
			PUBL SAFETY / FIRE RESCUE - VEHICLE MAIN / VEHICLE MAIN			
			<b>Vendor Total-</b>		<b>69.50</b>	
<b>00025 CENTRAL MAINE POWER COMPANY</b>						
0196	42053	12	3501-4313-304	STREET LIGHTS		
3501-4313-304			E 130-02-5332-00		172.11	0.00
			PUBL SAFETY / CONTR/PROF - STREETLIGHTS / STREETLIGHTS			
			<b>Vendor Total-</b>		<b>172.11</b>	
<b>00872 CERTIFIED LABORATORIES</b>						
0196	42054	12	<i>Log-cess, Brilliance aresol</i> INVOICE 7594579	PWD		
INVOICE 7594579			E 140-01-5544-00		290.00	0.00
			PUBLIC WORKS / OPERATIONS - SUPPLIES / SUPPLIES			
			<b>Vendor Total-</b>		<b>290.00</b>	
<b>00026 COASTAL ACE HARDWARE INC</b>						
0196	42055	12	INVOICE 193406	PWD		
INVOICE 193406			E 140-01-5524-00 <i>Ratchet Straps</i>		21.99	0.00
			PUBLIC WORKS / OPERATIONS - VEHICLE MAIN / VEHICLE MAIN			
			<b>Invoice Total-</b>		<b>21.99</b>	
0196	42055	12	INVOICE 192676	WATR LNE RPR		
INVOICE 192676			E 145-03-5520-00 <i>hose adapter</i>		13.48	0.00
			BLDGS/GRNDS / FACLTY MAINT - GNRL REPAIRS / GNRL REPAIRS			
			<b>Invoice Total-</b>		<b>13.48</b>	
			<b>Vendor Total-</b>		<b>35.47</b>	
<b>00091 CUMBERLAND COUNTY REGISTRY OF DEEDS</b>						
0196	42056	12	NOVEMBER TRANSFERS			
NOVEMBER TRANSFERS			E 110-01-5212-00		39.00	0.00
			MUN ADMN / OPERATIONS - REG OF DEEDS / REG OF DEEDS			
			<b>Vendor Total-</b>		<b>39.00</b>	

Warrant 24

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
<b>00668 CUNNINGHAM SECURITY SYSTEMS</b>						
<i>Monitoring of Buildings Both Fire &amp; Burglary</i>						
0196	42057	12	INVOICE 689933	TOWN OFF YEARLY		
INVOICE 689933	E 145-03-5510-00				435.00	0.00
	BLDGS/GRNDS / FACLTY MAINT - ALARMS / ALARMS					
			<b>Invoice Total-</b>		<b>435.00</b>	
0196	42057	12	INVOICE 689935	FIRE DPT YEARLY		
INVOICE 689935	E 145-03-5510-00				435.00	0.00
	BLDGS/GRNDS / FACLTY MAINT - ALARMS / ALARMS					
			<b>Invoice Total-</b>		<b>435.00</b>	
0196	42057	12	INVOICE 689934	PWD YEARLY		
INVOICE 689934	E 145-03-5510-00				450.00	0.00
	BLDGS/GRNDS / FACLTY MAINT - ALARMS / ALARMS					
			<b>Invoice Total-</b>		<b>450.00</b>	
			<b>Vendor Total-</b>		<b>1,320.00</b>	
<b>00791 DEAD RIVER COMPANY</b>						
<i>Fire Station Heat</i>						
0196	42058	12	INVOICE 78146	FD HEATING FUEL		
INVOICE 78146	E 145-02-5416-00				523.71	0.00
	BLDGS/GRNDS / UTILITIES - HEAT / HEAT					
			<b>Vendor Total-</b>		<b>523.71</b>	
<b>00564 DENNIS K. BURKE INC</b>						
0196	42059	12	INVOICE 1293741	PWD/NYFRD DSL		
INVOICE 1293741	E 140-01-5526-00				45.61	0.00
	PUBLIC WORKS / OPERATIONS - GAS/DIESEL / GAS/DIESEL					
INVOICE 1293741	E 130-01-5526-00				257.54	0.00
	PUBL SAFETY / FIRE RESCUE - GAS/DIESEL / GAS/DIESEL					
			<b>Invoice Total-</b>		<b>303.15</b>	
0196	42059	12	INVOICE 1299244	PWD DIESEL		
INVOICE 1299244	E 140-01-5526-00				530.40	0.00
	PUBLIC WORKS / OPERATIONS - GAS/DIESEL / GAS/DIESEL					
			<b>Invoice Total-</b>		<b>530.40</b>	
0196	42059	12	INVOICE 1293739	PWD/NYFRD GAS		
INVOICE 1293739	E 140-01-5526-00				35.34	0.00
	PUBLIC WORKS / OPERATIONS - GAS/DIESEL / GAS/DIESEL					
INVOICE 1293739	E 130-01-5526-00				296.17	0.00
	PUBL SAFETY / FIRE RESCUE - GAS/DIESEL / GAS/DIESEL					
			<b>Invoice Total-</b>		<b>331.51</b>	
0196	42059	12	INVOICE 1296328	PWD GAS		
INVOICE 1296328	E 140-01-5526-00				45.09	0.00
	PUBLIC WORKS / OPERATIONS - GAS/DIESEL / GAS/DIESEL					
			<b>Invoice Total-</b>		<b>45.09</b>	
0196	42059	12	INVOICE 1299245	PWD GAS		
INVOICE 1299245	E 140-01-5526-00				53.57	0.00
	PUBLIC WORKS / OPERATIONS - GAS/DIESEL / GAS/DIESEL					
			<b>Invoice Total-</b>		<b>53.57</b>	
			<b>Vendor Total-</b>		<b>1,263.72</b>	
<b>00106 DENNISON LUBRICANTS INC.</b>						
<i>55 Gal Drum Oil</i>						
0196	42060	12	INVOICE 3529288	PWD OIL		
INVOICE 3529288	E 140-01-5548-00				1,618.08	0.00
	PUBLIC WORKS / OPERATIONS - LUBRICANTS / LUBRICANTS					
			<b>Invoice Total-</b>		<b>1,618.08</b>	
0196	42060	12	CR 3529290	CREDIT MEMO		
Credit Memo	G 10-120-00				-894.33	0.00
	GENERAL / CREDIT MEMO					

Warrant 24

Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
			Invoice Total-		-894.33	
			Vendor Total-		723.75	
01389 DIRIGO ENGINEERING			<i>Sweetser Rd Culvert</i>			
0196	42061	12	INVOICE 23859	SWEETSER RD CLV		
INVOICE 23859			E 220-31-5920-00		5,000.00	0.00
			CAPITAL RESV / ROADWAY RESV - CAPTL RESV / CAPTL RESV			
			Vendor Total-		5,000.00	
00116 ECO MAINE						
0196	42062	12	NOVEMBER TONAGE	RECYCLING		
NOVEMBER TONAGE			E 150-01-5670-00		1,248.80	0.00
			SW/RECYCLING / SOLID WASTE - ECO TONNAGE / ECO TONNAGE			
			Invoice Total-		1,248.80	
0196	42062	12	NOVEMBER TONAGE			
NOVEMBER TONAGE			E 150-01-5670-00		5,343.58	0.00
			SW/RECYCLING / SOLID WASTE - ECO TONNAGE / ECO TONNAGE			
			Invoice Total-		5,343.58	
			Vendor Total-		6,592.38	
00708 ESTABROOK'S						
0196	333333	12	CEMETARY BASKETS			
CEMETARY BASKETS			E 120-06-5525-00		77.40	0.00
			COMM SVCS / CEMETERIES - MAINT SUPPLY / MAINT SUPPLY			
			Vendor Total-		77.40	
00611 GARBAGE TO GARDEN						
0196	42063	12	INVOICE 20075	NOVEMBER		
INVOICE 20075			E 150-01-5688-00		171.60	0.00
			SW/RECYCLING / SOLID WASTE - G2G / G2G			
			Vendor Total-		171.60	
01208 GOODYEAR COMMERCIAL TIRE & SERVICE			<i>Replacement tire Chiefs vehicle</i>			
0196	42064	12	INVOICE 068-1076205	NYFRD		
INVOICE 068-1076205			E 130-01-5524-00		202.21	0.00
			PUBL SAFETY / FIRE RESCUE - VEHICLE MAIN / VEHICLE MAIN			
			Vendor Total-		202.21	
00097 GRAINGER			<i>Batteries</i>			
0196	42065	12	INVOICE 9130147565	NYFRD MED SUP		
INVOICE 9130147565			E 130-01-5532-00		62.16	0.00
			PUBL SAFETY / FIRE RESCUE - MED SUPPLIES / MED SUPPLIES			
			Vendor Total-		62.16	
01040 GREENWOOD EMERGENCY VEHICLES, INC			<i>Rivets</i>			
0196	42066	12	INVOICE 97663	NYFRD		
INVOICE 97663			E 130-01-5524-00		3.78	0.00
			PUBL SAFETY / FIRE RESCUE - VEHICLE MAIN / VEHICLE MAIN			
			Vendor Total-		3.78	
00033 GROVER, DEBORAH ALLEN						
0196	42067	12	STAFF REIMBURSEMENT	NOVEMBER		
MILEAGE			E 110-01-5130-00		41.44	0.00
			MUN ADMN / OPERATIONS - ALLOWANCES / ALLOWANCES			
CELLPHONE			E 110-01-5130-00		45.00	0.00
			MUN ADMN / OPERATIONS - ALLOWANCES / ALLOWANCES			
STAFF REIMBURSEMENT			E 110-01-5224-00		11.33	0.00
			MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL			
STAFF REIMBURSEMENT			E 110-01-5222-00		40.01	0.00
			MUN ADMN / OPERATIONS - SPCL EVENTS / SPCL EVENTS			
			Vendor Total-		137.78	

Warrant 24

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
00301 HEADLIGHT AUDIO VISUAL, INC.			<i>Mic's for Budget work shop</i>			
0196	42068	12	INVOICE RI16781	MIC RENTAL		
INVOICE RI16781			E 110-01-5224-00		154.00	0.00
			MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL			
			<b>Vendor Total-</b>		<b>154.00</b>	
00672 INDUSTRIAL PROTECTIONS SRVCS, LLC			<i>Class A Foam</i>			
0196	42069	12	INVOICE 176849-00	NYFRD		
INVOICE 176849-00			E 130-01-5522-00		745.00	0.00
			PUBL SAFETY / FIRE RESCUE - EQPT MAINT / EQPT MAINT			
			<b>Vendor Total-</b>		<b>745.00</b>	
00075 INLAND FISHERIES & WILDLIFE						
0196	42044	12	NOVEMBER COLLECTIONS			
NOVEMBER COLLECTIONS			G 10-220-02		1,086.50	0.00
			GENERAL / IF&W STATE			
			<b>Vendor Total-</b>		<b>1,086.50</b>	
00398 INNOVATIVE MUNICIPAL PRODUCTS US IN			<i>Liquid Calcium For Roads</i>			
0196	42070	12	INVOICE 61033	PWD		
INVOICE 61033			E 140-01-5574-00		6,523.84	0.00
			PUBLIC WORKS / OPERATIONS - LQD CALCIUM / LQD CALCIUM			
			<b>Vendor Total-</b>		<b>6,523.84</b>	
00203 ION NETWORKING						
0196	42071	12	INVOICE 34803	PWD REPAIR		
INVOICE 34803			E 110-02-5322-00		250.00	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
			<i>Router repair</i>			
			<b>Invoice Total-</b>		<b>250.00</b>	
0196	42071	12	INVOICE 34969	FIRE DEPT		
INVOICE 34969			E 110-02-5322-00		240.00	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
			<b>Invoice Total-</b>		<b>240.00</b>	
0196	42071	12	INVOICE 34968	TOWN OFFICE		
INVOICE 34968			E 110-02-5322-00		1,866.50	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
			<b>Invoice Total-</b>		<b>1,866.50</b>	
0196	42071	12	INVOICE 34971	WH&CC		
INVOICE 34971			E 110-02-5322-00		48.00	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
			<b>Invoice Total-</b>		<b>48.00</b>	
0196	42071	12	INVOICE 34970	PWD		
INVOICE 34970			E 110-02-5322-00		96.00	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
			<b>Invoice Total-</b>		<b>96.00</b>	
			<b>Vendor Total-</b>		<b>2,500.50</b>	
01236 KEITH, RYAN						
0196	42072	12	STAFF REIMBURSEMENT	JULY		
STAFF REIMBURSEMENT			E 120-01-5130-00		194.52	0.00
			COMM SVCS / CEO/PLAN - ALLOWANCES / ALLOWANCES			
			<b>Invoice Total-</b>		<b>194.52</b>	
0196	42072	12	STAFF REIMBURSEMENT	AUGUST		
STAFF REIMBURSEMENT			E 120-01-5130-00		205.72	0.00
			COMM SVCS / CEO/PLAN - ALLOWANCES / ALLOWANCES			
			<b>Invoice Total-</b>		<b>205.72</b>	
0196	42072	12	STAFF REIMBURSEMENT	SEPTEMBER		



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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
STAFF REIMBURSEMENT			E 120-01-5130-00		131.07	0.00
			COMM SVCS / CEO/PLAN - ALLOWANCES / ALLOWANCES			
			<b>Invoice Total-</b>		<b>131.07</b>	
0196	42072	12	STAFF REIMBURSEMENT	OCTOBER		
STAFF REIMBURSEMENT			E 120-01-5130-00		118.92	0.00
			COMM SVCS / CEO/PLAN - ALLOWANCES / ALLOWANCES			
			<b>Invoice Total-</b>		<b>118.92</b>	
0196	42072	12	STAFF REIMBURSEMENT	NOVEMBER		
STAFF REIMBURSEMENT			E 120-01-5130-00		104.70	0.00
			COMM SVCS / CEO/PLAN - ALLOWANCES / ALLOWANCES			
			<b>Invoice Total-</b>		<b>104.70</b>	
			<b>Vendor Total-</b>		<b>754.93</b>	
00812 LAWSON PRODUCTS, INC						
			<i>Grinding wheel, Extractor kit, Cot off wheel</i>			
0196	42073	12	INVOICE 9309015119	PWD		
INVOICE 9309015119			E 140-01-5544-00		436.11	0.00
			PUBLIC WORKS / OPERATIONS - SUPPLIES / SUPPLIES			
			<b>Vendor Total-</b>		<b>436.11</b>	
00396 LOWE'S						
			<i>Adhesive, Shade, Wd-40, wall repair</i>			
0196	42074	12	NOVEMBER PURCHASES			
NOVEMBER PURCHASES			E 130-01-5140-00		116.63	0.00
			PUBL SAFETY / FIRE RESCUE - TRAINING / TRAINING			
			<b>Vendor Total-</b>		<b>116.63</b>	
01218 MAINE INFORMATION NETWORK						
			<i>New Hire checks</i>			
0196	42075	12	INVOICE 3663138	BACKGROUNDS		
INVOICE 3663138			E 110-01-5150-00		54.00	0.00
			MUN ADMN / OPERATIONS - DUES/MEMBER / DUES/MEMBER			
			<b>Vendor Total-</b>		<b>54.00</b>	
00070 MAINE MUNICIPAL ASSOCIATION						
0196	42076	12	INVOICE 1000414278	TRAINING		
INVOICE 1000414278			E 120-01-5610-00		45.00	0.00
			COMM SVCS / CEO/PLAN - PLANNING BRD / PLANNING BRD			
			<b>Invoice Total-</b>		<b>45.00</b>	
0196	42077	12	INVOICE 23395	PROP & CAS PL		
INVOICE 23395			E 160-03-5790-00		21,100.50	0.00
			FIXED EXPENS / INSURANCE - PRTY/CAS/VOL / PRTY/CAS/VOL			
			<b>Invoice Total-</b>		<b>21,100.50</b>	
			<b>Vendor Total-</b>		<b>21,145.50</b>	
01335 MARDEN'S						
0196	333333	12	REPLACEMENT CARPET TILES			
REPLACEMENT CARPET TILES			E 130-01-5140-00		166.32	0.00
			PUBL SAFETY / FIRE RESCUE - TRAINING / TRAINING			
			<b>Vendor Total-</b>		<b>166.32</b>	
00484 MEDICAL REIMBURSEMENT						
0196	42078	12	INVOICE 7178	NOVEMBER		
INVOICE 7178			E 130-01-5531-00		615.30	0.00
			PUBL SAFETY / FIRE RESCUE - RESCOLLSVC / RESCOLLSVC			
			<b>Vendor Total-</b>		<b>615.30</b>	
00328 MFCA						
			<i>Yearly membership</i>			
0196	42079	12	INVOICE 1000412421	G. PAYSON		
INVOICE 1000412421			E 130-01-5150-00		95.00	0.00
			PUBL SAFETY / FIRE RESCUE - DUES/MEMBER / DUES/MEMBER			
			<b>Invoice Total-</b>		<b>95.00</b>	

Warrant 24

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
0196	42079	12	INVOICE 1000412499	J. DERI		
INVOICE 1000412499	E 130-01-5150-00				95.00	0.00
	PUBL SAFETY / FIRE RESCUE - DUES/MEMBER / DUES/MEMBER					
			Invoice Total-		95.00	
			Vendor Total-		190.00	
<b>01414 MISSION SQUARE RETIREMENT</b>						
0196	42080	12	PLAN # 108686	10/1-12/31		
PLAN # 108686	E 160-02-5730-00				250.00	0.00
	FIXED EXPENS / EE BENEFITS - ICMA RETIRE / ICMA RETIRE					
			Vendor Total-		250.00	
<b>00302 MORTON SALT, INC</b>						
0196	42081	12	INVOICE 5402430800	SALT		
INVOICE 5402430800	E 140-01-5572-00				3,975.43	0.00
	PUBLIC WORKS / OPERATIONS - SALT / SALT					
			Vendor Total-		3,975.43	
<b>00140 MTCCA</b>						
0196	42082	12	INVOICE 100412808	D.GROVER		
INVOICE 100412808	E 110-01-5150-00				30.00	0.00
	MUN ADMN / OPERATIONS - DUES/MEMBER / DUES/MEMBER					
			Vendor Total-		30.00	
<b>00048 NAPA AUTO PARTS</b>						
0196	42084	12	INVOICE 3784-828612	NYFRD		
INVOICE 3784-828612	E 130-01-5524-00 <i>Battery</i>				232.98	0.00
	PUBL SAFETY / FIRE RESCUE - VEHICLE MAIN / VEHICLE MAIN					
			Invoice Total-		232.98	
0196	42084	12	INVOICE 3784-827748	NYFRD SRVC 54		
INVOICE 3784-827748	E 130-01-5524-00 <i>oil filters</i>				86.01	0.00
	PUBL SAFETY / FIRE RESCUE - VEHICLE MAIN / VEHICLE MAIN					
			Invoice Total-		86.01	
0196	42084	12	INVOICE 3784-828315	PWD LWN MOWERS		
INVOICE 3784-828315	E 140-01-5522-00 <i>oil filters</i>				123.60	0.00
	PUBLIC WORKS / OPERATIONS - EQPT MAINT / EQPT MAINT					
			Invoice Total-		123.60	
0196	42084	12	INVOICE 3784-827917	PWD SHOP SUP		
INVOICE 3784-827917	E 140-01-5544-00 <i>hoses &amp; grease</i>				169.36	0.00
	PUBLIC WORKS / OPERATIONS - SUPPLIES / SUPPLIES					
			Invoice Total-		169.36	
0196	42084	12	INVOICE 3784-822865	PWD		
INVOICE 3784-822865	E 140-01-5524-00 <i>brake pad &amp; rotor</i>				399.86	0.00
	PUBLIC WORKS / OPERATIONS - VEHICLE MAIN / VEHICLE MAIN					
			Invoice Total-		399.86	
0196	42084	12	INVOICE 3784-828484	PWD MOWER		
INVOICE 3784-828484	E 140-01-5522-00 <i>air filter</i>				18.29	0.00
	PUBLIC WORKS / OPERATIONS - EQPT MAINT / EQPT MAINT					
			Invoice Total-		18.29	
0196	42084	12	INVOICE 3784-828316	PWD MOWER		
INVOICE 3784-828316	E 140-01-5522-00 <i>spark plugs</i>				10.76	0.00
	PUBLIC WORKS / OPERATIONS - EQPT MAINT / EQPT MAINT					
			Invoice Total-		10.76	
0196	42084	12	INVOICE 3784-829312	PWD		
INVOICE 3784-829312	E 140-01-5524-00 <i>Fuel filter, oil filter</i>				41.10	0.00
	PUBLIC WORKS / OPERATIONS - VEHICLE MAIN / VEHICLE MAIN					
			Invoice Total-		41.10	

Warrant 24

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
0196	42084	12	INVOICE 3784-825535	PWD		
INVOICE 3784-825535	E 140-01-5544-00		<i>Adapters</i>		22.86	0.00
	PUBLIC WORKS / OPERATIONS - SUPPLIES / SUPPLIES					
			Invoice Total-		22.86	
0196	42084	12	CR 3784-822444	CREDIT MEMO		
Credit Memo	G 10-120-00				-32.42	0.00
	GENERAL / CREDIT MEMO					
			Invoice Total-		-32.42	
			Vendor Total-		1,072.40	
<b>00088 OPPORTUNITY ALLIANCE</b>						
0196	42085	12	INVOICE GA112021	NOVEMBER		
INVOICE GA112021	E 120-04-5645-00				48.00	0.00
	COMM SVCS / GENL ASST - GA OUTSOURCE / GA OUTSOURCE					
			Invoice Total-		48.00	
0196	42085	12	INVOICE 92021	SEPTEMBER		
INVOICE 92021	E 120-04-5645-00				36.00	0.00
	COMM SVCS / GENL ASST - GA OUTSOURCE / GA OUTSOURCE					
			Invoice Total-		36.00	
			Vendor Total-		84.00	
<b>00350 PINE TREE WASTE, INC</b>						
0196	42086	12	INVOICE 2778959			
INVOICE 2778959	E 150-01-5655-00				5,800.67	0.00
	SW/RECYCLING / SOLID WASTE - MSW DISPOSAL / MSW DISPOSAL					
INVOICE 2778959	E 150-01-5660-00				5,838.22	0.00
	SW/RECYCLING / SOLID WASTE - RECYCLABLES / RECYCLABLES					
			Invoice Total-		11,638.89	
0196	42086	12	INVOICE 2781388	FIRE STATION		
INVOICE 2781388	E 150-01-5655-00				57.42	0.00
	SW/RECYCLING / SOLID WASTE - MSW DISPOSAL / MSW DISPOSAL					
			Invoice Total-		57.42	
			Vendor Total-		11,696.31	
<b>00085 PITNEY BOWES INC</b>						
0196	42087	12	INVOICE 3314709566	LEASE		
INVOICE 3314709566	E 110-01-5226-00				159.57	0.00
	MUN ADMN / OPERATIONS - OFFICE EQUIP / OFFICE EQUIP					
			Vendor Total-		159.57	
<b>00780 READYREFRESH BY NESTLE</b>						
0196	42088	12	INVOICE 01K0447975178			
INVOICE 01K0447975178	E 145-03-5520-00				8.00	0.00
	BLDGS/GRNDS / FACLT Y MAINT - GNRL REPAIRS / GNRL REPAIRS					
			Vendor Total-		8.00	
<b>01415 RHR SMITH &amp; COMPANY</b>						
0196	42089	12	INVOICE 2021-1818	AUDIT		
INVOICE 2021-1818	E 110-02-5310-00				6,850.00	0.00
	MUN ADMN / CONTR/PROF - AUDITOR / AUDITOR					
			Invoice Total-		6,850.00	
0196	42089	12	INVOICE 2021-1884	AUDIT		
INVOICE 2021-1884	E 110-02-5310-00				3,600.00	0.00
	MUN ADMN / CONTR/PROF - AUDITOR / AUDITOR					
			Invoice Total-		3,600.00	
			Vendor Total-		10,450.00	
<b>00014 SECRETARY OF STATE, MAINE</b>						
0196	42045	12	11/29-12/06 COLLECTIONS			

\*\*\* SEPARATE \*\*\*

Warrant 24

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
11/29-12/06 COLLECTIONS	G 10-220-01				9,191.42	0.00
GENERAL / BMV STATE						
Invoice Total-					9,191.42	
0196	42090	12	12/6-12/14 COLLECTIONS			
12/6-12/14 COLLECTIONS	G 10-220-01				4,585.51	0.00
GENERAL / BMV STATE						
Invoice Total-					4,585.51	
Vendor Total-					13,776.93	
01416 SMI NETWORKS	<i>replacement of Dvr For security cameras</i>					
0196	42091	12	INVOICE 43	WH&CC REPAIR		
INVOICE 43	E 145-03-5520-00				1,855.00	0.00
BLDGS/GRNDS / FACLT Y MAINT - GNRL REPAIRS / GNRL REPAIRS						
Vendor Total-					1,855.00	
00101 STAPLES CREDIT PLAN	<i>Printer ink, index's, usb drives</i>					
0196	42092	12	NOVEMBER PURCHASES			
NOVEMBER PURCHASES	E 110-01-5224-00				442.52	0.00
MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL						
Vendor Total-					442.52	
01298 STRATUS VIDEO, LLC						
0196	42093	12	INVOICE SIN323272	NOVEMBER		
INVOICE SIN323272	E 120-04-5647-00				50.00	0.00
COMM SVCS / GENL ASST - INTERPRETERS / INTERPRETERS						
Vendor Total-					50.00	
00121 SUBURBAN PROPANE	<i>Generator</i>					
0196	42094	12	INVOICE 591910	TOWN OFFICE		
INVOICE 591910	E 145-02-5418-00				265.38	0.00
BLDGS/GRNDS / UTILITIES - PROPANE / PROPANE						
Vendor Total-					265.38	
01220 SUN JOURNAL	<i>public hearings, parking ban</i>					
0196	42095	12	NOVEMBER ADVERTISING			
NOVEMBER ADVERTISING	E 110-01-5214-00				165.00	0.00
MUN ADMN / OPERATIONS - ADVERTISING / ADVERTISING						
Vendor Total-					165.00	
01388 TEXTMYGOV						
0196	42096	12	INVOICE 500460	11/2021-4/2022		
INVOICE 500460	E 220-22-5920-00				1,150.00	0.00
CAPITAL RESV / TECH/COMMUN - CAPTL RESV / CAPTL RESV						
Vendor Total-					1,150.00	
00155 THE SHERWIN WILLIAMS CO	<i>Repair to machine</i>					
0196	42097	12	INVOICE 4083-1	PWD STRIPING		
INVOICE 4083-1	E 140-01-5560-00				72.81	0.00
PUBLIC WORKS / OPERATIONS - STRIPING / STRIPING						
Vendor Total-					72.81	
00989 THOMPSON, LISA						
0196	42098	12	STAFF REIMBURSEMENT	NOVEMBER		
STAFF REIMBURSEMENT	E 125-01-5130-00				61.80	0.00
COMM CENTER / OPERATIONS - ALLOWANCES / ALLOWANCES						
STAFF REIMBURSEMENT	E 125-01-5244-00				187.19	0.00
COMM CENTER / OPERATIONS - PROG SUPPL / PROG SUPPL						
STAFF REIMBURSEMENT	E 125-01-5242-00				26.34	0.00
COMM CENTER / OPERATIONS - MKG PRNT ADV / MKG PRNT ADV						
Vendor Total-					275.33	

Warrant 24

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
<b>00446 TOWN HALL STREAMS</b>						
0196	42099	12	INVOICE 13589	DECEMBER		
INVOICE 13589	E 110-02-5322-00				200.00	0.00
	MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY					
			<b>Vendor Total-</b>		<b>200.00</b>	
<b>00030 TOWN OF CUMBERLAND</b>						
0196	42100	12	INVOICE 2022-020	INTERIM TWN MGR		
INVOICE 2022-020	E 110-02-5314-00				2,048.75	0.00
	MUN ADMN / CONTR/PROF - INTRM MNGR / INTRM MNGR					
			<b>Vendor Total-</b>		<b>2,048.75</b>	
<b>00124 TREASURER STATE OF MAINE</b>						
0196	42043	12	NOVEMBER DOG REPORT			
NOVEMBER DOG REPORT	G 10-220-03				44.00	0.00
	GENERAL / DOG LICENSE					
			<b>Vendor Total-</b>		<b>44.00</b>	
<b>00181 TREASURER, STATE OF MAINE</b>						
0196	42101	12	NOTICE 1012901210928			
NOTICE 1012901210928	G 10-401-00				160.00	0.00
	GENERAL / EMP DEDUCT					
			<b>Vendor Total-</b>		<b>160.00</b>	
<b>00397 UNIFIRST CORPORATION</b>						
0196	42102	12	INVOICE 1040135253	PWD RAGS		
INVOICE 1040135253	E 140-01-5544-00				16.15	0.00
	PUBLIC WORKS / OPERATIONS - SUPPLIES / SUPPLIES					
			<b>Invoice Total-</b>		<b>16.15</b>	
0196	42102	12	INVOICE 1040130585	PWD		
INVOICE 1040130585	E 145-03-5514-00				19.64	0.00
	BLDGS/GRNDS / FACLTY MAINT - FLOOR MATS / FLOOR MATS					
INVOICE 1040130585	E 140-01-5130-00				90.74	0.00
	PUBLIC WORKS / OPERATIONS - ALLOWANCES / ALLOWANCES					
			<b>Invoice Total-</b>		<b>110.38</b>	
0196	42102	12	INVOICE 1040132906	PWDUNI/FLR MATS		
INVOICE 1040132906	E 145-03-5514-00				19.64	0.00
	BLDGS/GRNDS / FACLTY MAINT - FLOOR MATS / FLOOR MATS					
INVOICE 1040132906	E 140-01-5130-00				90.74	0.00
	PUBLIC WORKS / OPERATIONS - ALLOWANCES / ALLOWANCES					
			<b>Invoice Total-</b>		<b>110.38</b>	
0196	42102	12	INVOICE 1040132910	FIRE STATION		
INVOICE 1040132910	E 145-03-5514-00				30.10	0.00
	BLDGS/GRNDS / FACLTY MAINT - FLOOR MATS / FLOOR MATS					
			<b>Invoice Total-</b>		<b>30.10</b>	
0196	42102	12	INVOICE 1040132909	TOWN OFFICE		
INVOICE 1040132909	E 145-03-5514-00				29.03	0.00
	BLDGS/GRNDS / FACLTY MAINT - FLOOR MATS / FLOOR MATS					
			<b>Invoice Total-</b>		<b>29.03</b>	
			<b>Vendor Total-</b>		<b>296.04</b>	
<b>00729 W.B. MASON CO INC</b>						
0196	42103	12	INVOICE 225490594	OFFICE SUPPLY		
INVOICE 225490594	E 110-01-5224-00				3.68	0.00
	MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL					
			<b>Invoice Total-</b>		<b>3.68</b>	
0196	42103	12	INVOICE 225424874	OFFICE SUPPLY		
INVOICE 225424874	E 110-01-5224-00				123.26	0.00

*Calendars*

*Time cards, usb drives*

Warrant 24

Jrnl	Check	Month	Invoice Description	Reference	Encumbrance
Description	Account	Proj	Amount		
MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL					
			Invoice Total-	123.26	
			Vendor Total-	126.94	
00128 YARMOUTH WATER DISTRICT					
0196	42104	12	000600311001	HYDRANTS	
000600311001			E 130-02-5330-00	4,857.68	0.00
PUBL SAFETY / CONTR/PROF - HYDRANTS / HYDRANTS					
			Vendor Total-	4,857.68	
01303 ZOOM VIDEO COMMUNICATIONS INC					
0196	333333	12	INVOICE 121116937	12/3-1/2 SRVC	
INVOICE 121116937			E 110-01-5216-00	14.99	0.00
MUN ADMN / OPERATIONS - SOFTWARE / SOFTWARE					
			Vendor Total-	14.99	
			Prepaid Total-	10,580.63	
			Current Total-	102,072.94	
			EFT Total-	0.00	
			Warrant Total-	112,653.57	