

The information contained in this report is intended to inform the Select Board, staff, and residents, some of the current activities taking place within the manager's office or the Town in general. All topics are open for discussion.

BUDGET GUIDELINES & SCHEDULE - Just a quick note that the schedule (included in the meeting materials) is not yet in stone; any proposed changes should be discussed when reviewed under New Business.

MSAD 51 FINANCIAL MEETING FY19 BUDGET - A tentative meeting has been scheduled for Monday, January 15, 2018, at 8:15 am at the Superintendent's Office for the purposes of hearing from the school's Finance Committee regarding the FY19 Budget. I have also extended this invitation to the Budget Committee. Note: This is a federal holiday.

JAPAN EXCHANGE STUDENTS WELCOME ASSEMBLY - Monday, January 8, 2018, starting at around 1:10 pm in the Greely Middle School gymnasium. I am unable to attend this year; the Select Board is, as always, invited to attend.

NET RESEARCH FOUNDATION / DEBBIE GROVER - Enclosed with this report is a congratulatory letter on Debbie's efforts and successes with the NET Research Foundation that I feel warrants sharing with the Board.

STAFF HOLIDAY GATHERING - Services will be closing on Thursday, December 21st at 4pm for the annual staff holiday get-together.

OTHER - My works continues with several ongoing projects many of which will come to completion during the month of December. I am also taking some time off during the holiday season.

Respectfully,

Rosemary

Rosemary E. Roy, Town Manager