

The information contained in this report is intended to inform the Select Board, staff, and residents, some of the current activities taking place within the manager's office or the Town in general. All topics are open for discussion.

NYMS: Approximately a month ago a leak was discovered in the roof of the building where chairs are stored. At the time the leak was not significant enough to report, and it was repaired promptly. However, recently it was brought to my attention that residents were being informed that the area was full of black mold which would warrant a safety issue for the town. I had the town's Public Works Director and staff conducted an inspection of this area and was advised that there is no mold in this location or other locations they inspected. They did find additional small leaks in the roof, and they are scheduled for repair. These holes are reasonable given the age of the roof and that presently this building is on no regular long-term maintenance scheduled.

Summit: Preparation for this event is fully underway.

Foreclosures: I am currently preparing the FY2016 tax foreclosures; I will provide the Board with a complete update at the next meeting.

MSHA: Public Works received a surprise mining inspection during this period. We passed the examination with flying colors! Congratulations to the PWD staff!

AARP Newsletter: I have enclosed a couple of selections from this month's Age-Friendly Maine News. The newsletter features the extraordinary accomplishments of the Living Well in North Yarmouth committee, along with the Fire Rescue Department and other town committees. An additional article noted the upcoming Ask-Age Friendly Tech Talks in which I will participate with regards to our Senior Tax Assistance Program.

Town Facilities: I met with our representative from Criterium this past Thursday to discuss the next stage in this process in creating a master plan for the town's facilities. I expect their work to be underway after the Thanksgiving Holiday.

Legal: The trail easement request is in for review. I also had a conversation with Shanna Mueller (town attorney) regarding our current work on TIF districts. I have tentatively scheduled Shanna to attend the January EDSC meeting.

Seminars/Training/Committee Meetings:

I attended the following during this period -

- GPCOG, PACTS and the Town of Cumberland sponsored a gathering for the northern region of Portland which focused on the latest transportation projects. Three Select Board members also attended.
- MMA sponsored - Employment Law and Marijuana Legislative Review and Updates - In January/February, I plan to bring the Select Board some necessary changes/updates to the Personnel Policy; the most pertinent relates to the new marijuana laws. The marijuana laws, although not expected to be completed until February 2018. Basically, North Yarmouth like other Maine communities has the choice to opt-in or opt-out to any or all prohibition of recreational marijuana use. It was recommended that towns know which direction they are heading and to prepare for any necessary changes.
- Committee meetings - Communications Advisory Committee, EDSC, and Strategic Planning (MSAD).

Respectfully,

Rosemary

Rosemary E. Roy, Town Manager