

**Town of North Yarmouth  
Select Board Meeting Agenda  
Tuesday, October 15, 2019 - 7:00 PM  
Town Office Conference Room**

**I. Call to Order**

- Pledge of Allegiance

**II. Minutes of Previous Meeting(s)**

- October 1, 2019

**III. Public Comment - Non-Agenda Items**

Comments regarding issues, concerns, commendations, or matters of general public information are welcome. Individuals shall have three (3) minutes to speak and be asked to state their name & legal residence. The public is encouraged when commenting or expressing points of view about an individual(s) that they do so in a respectful and constructive manner. Topics relating to personnel or personnel matters cannot be acknowledged.

**IV. Management Reports & Communications**

- Select Board Communications
  - Resignation
- Town Manager's Report
- Financial Reports - September FY20

**V. Old Business**

- Wescustogo Hall & Community Center - Necessities/Town Manager
- Friends of Wescustogo - Darla Hamlin
- Select Board Goals FY21 - Ad Hoc Committee to Explore Town Council form of Government

**VI. New Business**

- Elementary Education Task Force (MSAD 51) Update - Selectperson Speirs
- Committee Appointments
- Special Town Meeting Warrant for November 5, 2019 (Signature)

**VII. Accounts Payable**

- Review & Approval

**VIII. Any Other Business**

**IX. Executive Session** - Permitted deliberations Title 1, Chapter 13 Public Records and Proceeding, §405 Executive Sessions §6 to discuss or consider a matter of duties associated with the Code Enforcement Office.

**X. Adjournment**

**REMINDERS TO THE ATTENDING PUBLIC:** Please mute all digital devices; Select Board meetings are open to the public, but the public may not speak unless recognized by the Chairperson first.

**Workshops:** The public is welcome to attend workshops and listen to the discussion that takes place. The purpose of holding a workshop is to provide the Select Board with the opportunity to focus on specific town matters to later present at a regular business meeting. Therefore, public participation is limited to only regular business meetings of the Select Board.

October 15, 2019

**Agenda - Section II. Meeting Minutes**

- *Move to approve the minutes for October 1, 2019, as presented. Second, discussion and vote follow.*

**Town of North Yarmouth  
Select Board  
Meeting Minutes of Tuesday, October 1, 2019**

**Call to Order** – Members Present: William Whitten, Jennifer Speirs, and James Moulton. Selectpersons Graham and Morrison were absent with notification. Town Manager Rosemary Roy was also present. Chairperson Whitten called the meeting to order.

**Public Hearing**

**General Assistance** – Chairperson Whitten moved to open the Public Hearing on the proposed amendments to the General Assistance Ordinance. Selectperson Speirs seconded the motion. Discussion: None. **Vote: 3 Yes – 0 No**. The Town Manager provided the public and the Board with a presentation on the proposed amendments to the General Assistance Ordinance. No comment from the public or Board. Chairperson Whitten moved to close the Public Hearing on the proposed amendments to the General Assistance Ordinance. Selectperson Moulton seconded the motion. Discussion: None. **Vote: 3 Yes – 0 No**. Chairperson Whitten moved to authorize and approve the proposed amendments to the General Assistance Ordinance as presented and effective October 1, 2019. Selectperson Speirs seconded the motion. Discussion: None. **Vote: 3 Yes – 0 No**

**Minutes of Previous Meeting(s)** – Selectperson Moulton moved to approve the minutes of the September 17, 2019 business meeting. Selectperson Speirs seconded the motion. Discussion: None. **Vote: 3 Yes – 0 No**

**Public Comment - Non-Agenda Items** – Steven Palmer of 527 Mountfort Road informed the public of the Annual Kite Festival on October 5, 2019.

**Management Reports & Communications:**

**Select Board Communications**

- Traffic Calming and Survey (Chairperson Whitten and Town Manager)

**Town Manager's Report**

- Liquor License
- Yarmouth Water District Trustee
- General Assistance Language Interpretation Service
- Public Works Department New Employee
- Tax Supplemental FY17
- Event Reminders

**FURTHER ACTION:** Selectperson Speirs moved to authorize the Tax Collector, Rosemary E. Roy, to issue a supplemental tax bill to Spectra Energy Corp/Maritimes & Northeast Pipeline, LLC for fiscal year 2017. Selectperson Moulton seconded the motion. Discussion: None. **Vote: 3 Yes – 0 No**

Chairperson Whitten moved to approve Stones Café to sell spirits, malt liquor, and wine and to be effective on October 1, 2019. Selectperson Speirs seconded the motion. Discussion: Selectperson Moulton noted that there were no stores in the town that sold liquor before. Jay Fulton from 739 New Gloucester Road inquired on the hours of operation of Stone's Café. Roger Beaudoin, part owner of Stone's Café, replied. **Vote: 3 Yes – 0 No**

**Old Business:**

**MSAD 51 Bus Facilities** – Selectperson Moulton moved to support the decision made by the MSAD 51 School Directors to have the school bus department facilities remain located in the Town of Cumberland with proposed improvements to the location and facilities. Selectperson Speirs seconded the decision. Discussion: Audrey Lones of 107 Baston Road questioned why the board felt they needed to take a vote on this particular matter since the board was no longer a party involved in the decision on where the Bus Garage would be located. Chairperson Whitten stated that the board felt that a vote to endorse the school board on their decision to keep the bus garage in Cumberland was necessary to absolve the board of further discussion on the matter. **Vote: 3 Yes – 0 No**

Wescustogo Hall and Community Center – Selectperson Speirs moved to approve Change Order # 30 in the amount of \$2,640.30 to provide lobby lighting and installation of the barn board display, as presented. Selectperson Moulton seconded the motion. Discussion: None. **Vote: 3 Yes – 0 No**

**New Business** –

Pine Tree Waste Services/Casella – Selectperson Speirs moved to grant permission for Pine Tree Waste Services to dispose of potting soil and peat moss material known as FlexiPlug, Flexi Tray, and or FlexiMis produced by Quick Plug, N.A., Inc. in amounts of approximately 120 yards per week to the town-owned gravel pit located behind the Public Works facility for a period of one (1) year at which time the site and arrangement will be reviewed. Selectperson Moulton seconded the motion. Discussion: Selectperson Speirs inquired on if Clark Baston, Public Works Director and Road Commissioner, approved of the substance that would be dumped into the pit. The Town Manager responded that the Public Works Director did approve of the substance. Selectperson Speirs also inquired on the amount of fill that will be put into the pit. Morgan Blanton, territory manager of Pine Tree Waste Services stated that the fill would not meet the size of the pit in the short term. Selectperson Moulton stated that he would like for Pine Tree Waste Services to offer the Town a fee for dumping the materials into the pit. Morgan Blanton stated that the company has no way of providing the Town a service income through a contract and that the company is duty bound and legally bound to use certified weight scales when assessing the cost of the materials. **Vote: 2 Yes – 1 No (Selectperson Moulton)**

North Yarmouth Veteran’s Memorial Corporation – Selectperson Speirs moved to approve and expend from the Parks and Recreation Reserve \$2,503.00 for the installation of a water fountain and spigot in the North Yarmouth Veteran’s Memorial Park, as presented. Selectperson Moulton seconded. Discussion: Eric Robinson, President of the Veteran’s Corporation discussed the benefits for the community for the installation as well as stating that the North Yarmouth Veterans Park is not a committee under the Town and requires volunteers and donations for operation. **Vote: 3 Yes – 0 No.** Selectperson Speirs moved to include in the annual budgeting process the cost of the water usage under the department of Community Services/Social Services for the purposes of supporting the North Yarmouth Veteran’s Memorial Park Corporation a non-profit entity, as requested. Selectperson Moulton seconded the motion. **Vote: 3 Yes – 0 No**

Annual Town Meeting – Chairperson Whitten moved to call for the Annual Town Meeting to be held on Saturday, April 11, 2020 beginning at 9:00 am at the Wescustogo Hall & Community Center. Selectperson Speirs seconded the motion. Discussion: None. **Vote: 3 Yes – 0 No**

**Accounts Payable** – Selectperson Speirs moved to approve accounts payable warrants 12,13, and 14 in the amount of \$117,029.50. Chairperson Whitten seconded the motion. Discussion: Selectperson Moulton inquired about quarterly payroll. The Town Manager clarified that the payments were for Fire Rescue per-diem employees. Selectperson Moulton inquired on a charge of \$7,700.00 to the Town of Yarmouth Public Safety. The Town Manager clarified that the payment was for the Town’s shared use of an Animal Control Officer. **Vote: 3 Yes – 0 No.**

**Any Other Business** – Chairperson Whitten wanted to remind the Board of the Select Board Goals pertaining to transitioning to a Town Council form of government. No action was taken.

**Adjournment** - Chairperson Whitten moved to adjourn.

Prepared By: Draven Walker  
Administrative Assistant/Recording Secretary

Select Board

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William Whitten, Chair

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Stephen Morrison, Vice Chair

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Anne Graham

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Jennifer Speirs

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James Moulton

October 15, 2019

**Agenda - Section IV. Management Reports & Communications**

- Select Board Communications
  - Resignation

Notes: Following the Town Charter, the Select Board must call for an election within sixty (60) days of the date of resignation (10/2/19) or December 1, 2019. The Town Clerk has given the following dates for this election:

November 21, 2019 - Nomination Papers Available  
January 2, 2020 - Nomination Papers Returned to Town Clerk  
February 3, 2020 - Absentee Ballots Available  
March 3, 2020 - Special Town Meeting - Election\*

\*There will be a state primary held on this date. Confirmation received 10/2/19.

- Town Manager's Report - Verbal
- Financial Reports - September

## EXPENSE DETAIL REPORT

September

	FY19 Budget	Debits/Credits	Unexpended Balance	%	Current Budget	Debits	Credits	Unexpended Balance	%
<b>110 - MUN ADMN</b>									
01 - OPERATIONS	335,123.00	73,268.19	261,854.81		392,333.00	91,374.79	80.00	301,038.21	
02 - CONTR/PROF	67,660.00	17,106.50	50,553.50		78,716.00	12,713.80	275.00	66,277.20	
03 - BLDG/GRNDS	63,045.00	9,430.21	53,614.79		61,577.00	11,094.06	3.59	49,792.94	
04 - COMMCOMM	9,950.00	1,658.93	8,291.07		8,500.00	0.00	0.00	8,500.00	
05 - NYMS	21,438.00	5,693.00	15,745.00		0.00	0.00	0.00	0.00	
Department..	497,216.00	107,156.83	390,059.17	21.55	541,126.00	115,876.24	358.59	425,608.35	21.41
<b>120 - COMM SVCS</b>									
01 - CEO/PLAN	69,219.00	15,154.72	54,064.28		103,698.00	19,670.58	0.00	84,027.42	
02 - ECONOM DEV	69,400.00	2,000.00	67,400.00		58,400.00	9,400.00	0.00	49,000.00	
03 - PKS/REC	8,850.00	553.00	8,297.00		11,350.00	534.97	0.00	10,815.03	
04 - GENL ASST	7,688.00	48.00	7,640.00		7,688.00	0.00	0.00	7,688.00	
05 - SOC SERVC	3,440.00	33.48	3,406.52		3,440.00	34.34	0.00	3,405.66	
06 - CEMETERIES	5,215.00	0.00	5,215.00		5,765.00	2,847.99	0.00	2,917.01	
07 - LIVING WELL	750.00	0.00	750.00		750.00	0.00	0.00	750.00	
08 - HIST SOCIE	5,000.00	0.00	5,000.00		1,750.00	0.00	0.00	1,750.00	
Department..	169,562.00	17,789.20	151,772.80	10.49	192,841.00	32,487.88	0.00	160,353.12	16.85
<b>130 - PUBL SAFETY</b>									
01 - FIRE RESCUE	281,827.00	56,098.54	225,728.46		322,308.00	110,430.42	660.00	212,537.58	
02 - CONTR/PROF	99,967.00	9,534.56	90,432.44		109,902.00	18,460.62	0.00	91,441.38	
Department..	381,794.00	65,633.10	316,160.90	17.19	432,210.00	128,891.04	660.00	303,978.96	26.67
<b>140 - PUBLIC WORKS</b>									
01 - OPERATIONS	447,813.00	74,490.25	373,322.75		429,518.00	80,698.13	1,627.28	350,447.15	
Department..	447,813.00	74,490.25	373,322.75	16.63	429,518.00	80,698.13	1,627.28	350,447.15	18.4
<b>150 - SW/RECYCLING</b>									
01 - SOLID WASTE	202,905.00	42,197.35	160,707.65		228,188.00	34,263.87	0.00	193,924.13	
Department..	202,905.00	42,197.35	160,707.65	20.80	228,188.00	34,263.87	0.00	193,924.13	15.02
<b>160 - FIXED EXPENS</b>									
01 - DEBT SERVICE	0.00	0.00	0.00		285,900.00	0.00	0.00	285,900.00	
02 - EE BENEFITS	265,654.00	61,648.78	204,005.22		323,435.00	56,587.39	0.00	266,847.61	
03 - INSURANCE	39,767.00	1,722.00	38,045.00		41,457.00	25,713.00	0.00	15,744.00	
04 - EDUCATION	7,333,711.00	1,833,427.73	5,500,283.27		7,368,665.00	1,842,166.22	0.00	5,526,498.78	
05 - SHARED SVCS	178,994.00	44,748.00	134,246.00		165,876.00	0.00	0.00	165,876.00	
06 - COUNTY TAX	336,663.00	0.00	336,663.00		362,248.00	362,248.00	0.00	0.00	
Department..	8,154,789.00	1,941,546.51	6,213,242.49	23.76	8,547,581.00	2,294,961.11	0.00	6,836,719.89	25.13
<b>Final Totals</b>	<b>9,854,079.00</b>	<b>2,248,813.24</b>	<b>7,605,265.76</b>	<b>22.82</b>	<b>10,371,464.00</b>	<b>2,687,178.27</b>	<b>2,645.87</b>	<b>8,271,031.60</b>	<b>25.88</b>

### Revenue Detail Report

September 30, 2019

	FY19 Budget	Debits/Credits	%	Current Budget	Debits	Credits	Uncollected Balance	%
100 - REVENUES								
4010 - AGENT FEES	12,300.00	3,234.00	26.29	12,100.00	0.00	3,438.25	8,661.75	28.42
4020 - RESCUE FEES	65,000.00	9,665.06	14.87	60,000.00	0.00	34,886.39	25,113.61	58.14 *
4030 - APPEALS	50.00	0.00		50.00	0.00	0.00	50.00	-
4035 - BAD CHECK FEES	0.00	40.00		1,200.00	0.00	0.00	1,200.00	
4050 - BOAT EXCISE	8,500.00	1,475.40	17.36	8,500.00	316.60	1,641.10	7,175.50	15.82
4060 - BUILDING PERMITS	41,000.00	13,390.45	32.66	60,000.00	0.00	24,479.01	35,520.99	40.80 *
4067 - BURN PERMITS - ONLINE	240.00	0.00		240.00	0.00	0.00	240.00	
4070 - CASH SHORT/OVER	0.00	-6.57		0.00	29.03	0.00	-29.03	
4080 - CATV FRANCHISE FEES	29,000.00	18,004.56	62.08	30,800.00	0.00	14,558.55	16,241.45	47.27
4090 - CELL TOWER RENTAL	37,200.00	6,439.56	17.31	39,000.00	0.00	10,167.75	28,832.25	26.07
4110 - CEO MISC. PERMITS	300.00	0.00		300.00	0.00	0.00	300.00	
4120 - CEO POWNAL SERVICES	15,000.00	3,474.73	23.16	17,500.00	0.00	0.00	17,500.00	
4130 - CLERK FEES	755.00	140.00	18.54	755.00	0.00	362.00	393.00	47.95
4140 - CUSTOMER SERVICES FEES	700.00	108.47	15.50	700.00	0.00	84.70	615.30	12.10
4150 - DOG LICENSE FEES / ACO SERVICES	1,650.00	22.00	1.33	1,650.00	0.00	24.00	1,626.00	1.45
4157 - PARK USE PERMIT DOGS	0.00	500.00		1,200.00	0.00	50.00	1,150.00	4.17
4160 - ELECTRICAL PERMITS	7,500.00	2,581.64	34.42	10,500.00	40.00	6,334.96	4,205.04	59.96 *
4200 - GENEALOGY SEARCH	250.00	0.00		150.00	0.00	0.00	150.00	
4210 - GENERAL ASSISTANCE	2,500.00	0.00		2,500.00	0.00	0.00	2,500.00	
4220 - HOMESTEAD EXEMPTION	200,527.00	182,780.00	91.15	200,527.00	0.00	208,503.00	-7,976.00	103.98 *
4260 - LOCAL ROAD ASSISTANCE PROGRAM	27,000.00	0.00		27,000.00	0.00	0.00	27,000.00	
4265 - PROPERTY & CASUALTY POOL	2,000.00	2,683.00	134.15	2,500.00	0.00	5,505.00	-3,005.00	220.20 *
4270 - MSAD ELECTIONS	2,200.00	1,503.38	68.34	1,600.00	0.00	0.00	1,600.00	
4280 - MISC REVENUES	1,200.00	2,157.43	179.79	1,200.00	0.00	122.57	1,077.43	10.21
4290 - BMV EXCISE	867,000.00	240,604.26	27.75	965,000.00	18,237.58	249,952.06	715,047.94	24.01
4310 - PEER REVIEW	1,000.00	0.00		1,000.00	0.00	0.00	1,000.00	
4320 - PLANNING BOARD	1,200.00	0.00		1,200.00	0.00	350.00	850.00	29.17
4330 - PLUMBING PERMITS	8,000.00	2,992.50	37.41	8,500.00	0.00	4,745.00	3,755.00	55.82 *
4335 - PRIVATE ROAD SIGNS	300.00	0.00		300.00	0.00	0.00	300.00	
4340 - RENTAL FEES	13,000.00	2,630.00	20.23	25,500.00	0.00	3,075.00	22,425.00	12.06
4350 - REVENUE SHARING	191,575.00	46,419.83	24.23	387,000.00	0.00	69,298.15	317,701.85	17.91
4370 - SITE PLAN REVIEW	1,200.00	0.00		1,200.00	0.00	25.00	1,175.00	2.08
4380 - SNOWMOBILE CLUBS STATE REIBURSE	1,200.00	0.00		1,250.00	0.00	0.00	1,250.00	
4390 - SOLID WASTE/RECYCLING	140,000.00	28,920.00	20.66	186,300.00	0.00	37,558.50	148,741.50	20.16
4400 - SW HAULER PERMIT	75.00	0.00		75.00	0.00	0.00	75.00	
4420 - TAX INTEREST	12,500.00	3,100.74	24.81	15,000.00	0.00	5,049.50	9,950.50	33.66
4430 - TAX PENALTY	3,500.00	440.35	12.58	3,000.00	0.00	1,265.66	1,734.34	42.19
4450 - TIMBER HARVEST	0.00	124.00		0.00	0.00	0.00	0.00	
4480 - TREE GROWTH EXEMPTION	3,700.00	0.00		4,000.00	0.00	0.00	4,000.00	
4500 - VETERAN'S EXEMPTION	2,950.00	1,340.00	45.42	2,950.00	0.00	1,598.00	1,352.00	54.17 *
4510 - VITAL RECORDS	3,100.00	904.00	29.16	3,100.00	0.00	594.20	2,505.80	19.17
<b>Final Totals</b>	<b>1,705,172.00</b>	<b>575,668.79</b>	<b>33.76</b>	<b>2,085,347.00</b>	<b>18623.21</b>	<b>683,668.35</b>	<b>1,402,006.22</b>	<b>31.89</b>



October 15, 2019

**Agenda - Section V. Old Business**

▪ **Wescustogo Hall & Community Center**

Wescustogo Hall & Community Center - Necessities/Town Manager - Discussion on pending items for the center and the related costs.

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▪ **Friends of Wescustogo** - Darla Hamlin - Update on fundraising.

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▪ **Select Board Goals FY21** - Ad Hoc Committee to Explore Town Council form of Government

*Move to establish a Town ad hoc committee known as the Town Council Study Committee to research all aspects of the municipality changing from a Select Board to a Town Council form of government. Second, discussion and vote follow.*

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October 15, 2019

**Agenda - Section VI. New Business**

▪ **Elementary Education Task Force (MSAD 51) Update - Selectperson Speirs**

Note: Written update included with the packet.

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▪ **Committee Appointments**

→ Peter Lindsay - Living Well in North Yarmouth (application included)

*Move to appoint Peter Lindsay to the Living Well in North Yarmouth committee term to expire 6/30/20. Second, discussion and vote follow.*

Note: The appointment fills an active member position that has been vacated.

→ Christopher Gordon - multiple selections (application included)

*Move to appoint Christopher Gordon to the \_\_\_\_\_ committee and or board for a term(s) to expire \_\_\_\_\_\*\*. Second, discussion and vote follow.*

Note: Mr. Gordon's top two selections are the Planning Board and Zoning Board of Appeals, both of which need alternates; however, they are conflicting roles. Economic Development & Sustainability Committee has a vacant seat, as does the Joint Standing Committee. The Board of Assessment Review needs one alternate. The Board may elect to appoint him to more than one committee/board. The Joint Standing term would run to 6/30/20. The remaining terms would expire 6/30/22.

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▪ **Special Town Meeting Warrant for November 5, 2019 (Signature)**

*Move to sign the Special Town Meeting Warrant for November 5, 2019, as presented. Second, discussion and vote follow.*

Note: Warrant is for the election of the vacant Yarmouth Water District Trustee position.

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## MEMORANDUM

Date: October 10, 2019  
To: North Yarmouth Select Board  
From: Jennifer Speirs  
CC: Rosemary Roy  
Subject: MSAD #51 Elementary Education Task Force Project Update

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I last gave a written project update to the Board in May and the Task Force has done significant work since that time. Over the past several months, the group has narrowed 12 possible construction options down to just two. The two options left for consideration are similar and involve building an early education center off campus. The building would house either pre-K to grade 1 or pre-K to grade 2.

At this point, the district is expecting the State to require CDS services for 3 and 4-year old students by 2023-24. The district will continue offering CDS services in the public school, plus a 50% match of regular education students, which means that 2 classrooms for each pre-school grade will be needed. The group is mindful, however, that additional state mandates, larger class sizes, or a move to full-day pre-K may require greater space needs in the future.

There are numerous pros and cons to each of these grade-span configurations and the group is committed to vetting these options while being mindful of a set of “givens,” including: developmental needs of students and curriculum goals; cultural implications and safety; finding the best long-term solution; being fiscally responsible; and supporting a plan that is saleable to the Towns.

MSAD #51 has completed interviews for an architect and is recommending that Oak Point from Biddeford be hired for this project. The School Board will vote on this recommendation on October 21<sup>st</sup>. Once hired, the architect will begin researching available properties in both towns. This will include town owned properties as well as sites that may be suitable but privately owned. The group noted two possible options in North Yarmouth: Sharpe’s Field/Town Hall site and the remaining land on the Wescustogo Hall and Community Center site. The architect will put together a location recommendation based on site suitability, but we are still a couple of months away from that.

The Task Force agreed at the last meeting to advocate for building the new school in North Yarmouth. The group referenced that the NYMS Facilities Committee recommended at the time that NYMS was closed, that any future school be built in North Yarmouth. The group also felt strongly that having a school presence in both communities was ideal. It is important to note that the Task Force is providing recommendations, but the School Board has the ultimate decision on what is presented to the voters.

Our next meeting is in November and Task Force will meet with the architect to begin working on the schematic design. Please reach out with any questions, comments or concerns.



**TOWN OF NORTH YARMOUTH  
BOARD & COMMITTEES  
Volunteer Form**

Select the Board(s) or Committee(s) you would like to serve on:

- |  |   |
|--|---|
| <input type="checkbox"/> Board of Assessment Review                        | <input type="checkbox"/> Joint Standing Committee                 |
| <input type="checkbox"/> Budget Committee                                  | <input checked="" type="checkbox"/> Living Well in North Yarmouth |
| <input type="checkbox"/> Communications Advisory Committee                 | <input type="checkbox"/> Parks & Recreation Committee             |
| <input type="checkbox"/> Economic Development and Sustainability Committee | <input type="checkbox"/> Planning Board                           |
| <input type="checkbox"/> Events Committee                                  | <input type="checkbox"/> Wescustogo Hall Fundraising Committee    |
| <input type="checkbox"/> Flag Committee                                    | <input type="checkbox"/> Zoning Board of Appeals                  |

Please provide the following information:

Name: PETER LINDSAY  
Email: plindsay1954@gmail.com  
Mailing Address: 440 MOUNTFORT RD, NORTH YARMOUTH 04097  
Phone: 846-4379 (h), 595-8967 (cell)

1. Please give a short narrative as to why you would like to be appointed to this Board(s) or Committee(s) you have selected above. I am already volunteering with the Greater Program, Transportation, and Kites Festival.
2. Do you have any relevant experience, training or credentials that you would like us to consider? Grant writing experience, Former member and Chair of Planning Board.
3. Have you ever served on any boards/ committees before? If so, when and where? Comprehensive Plan Cttee (years ago); Planning Board

Peter Lindsay  
Volunteer Signature

9/29/19  
Date

Please email this form to [manager@northyarmouth.org](mailto:manager@northyarmouth.org), mail to 10 Village Square Road, North Yarmouth, ME 04097, or drop it off at the Town Office; (207)829-3705



**TOWN OF NORTH YARMOUTH  
BOARD & COMMITTEES  
Volunteer Form**

Select the Board(s) or Committee(s) you would like to serve on:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Board of Assessment Review                        | <input checked="" type="checkbox"/> Joint Standing Committee |
| <input type="checkbox"/> Budget Committee   | <input type="checkbox"/> Living Well in North Yarmouth       |
| <input type="checkbox"/> Communications Advisory Committee                            | <input type="checkbox"/> Parks & Recreation Committee        |
| <input checked="" type="checkbox"/> Economic Development and Sustainability Committee | <input checked="" type="checkbox"/> Planning Board           |
| <input type="checkbox"/> Events Committee   | <input checked="" type="checkbox"/> Zoning Board of Appeals  |
| <input type="checkbox"/> Flag Committee   |  |

Please provide the following information:

Name: Christopher Gordon  
Email: Chrisgordon424@gmail.com  
Mailing Address: 11 Stone Post Lane, North Yarmouth, ME 04097  
Phone: 978-998-2701

1. Please give a short narrative as to why you would like to be appointed to this Board(s) or Committee(s) you have selected above. I have just moved to Maine with my family and want to be involved in the community that is now our home.
2. Do you have any relevant experience, training or credentials that you would like us to consider? I am a real estate attorney. I have been practicing for five (5) years and currently work at a law firm in Portland
3. Have you ever served on any boards/ committees before? If so, when and where? I have served as President of a Condominium Association ~~then~~ for two years when I lived in Boston.

Christopher Gordon  
Volunteer Signature

10 / 2 / 19  
Date

Please email this form to [manager@northyarmouth.org](mailto:manager@northyarmouth.org), mail to 10 Village Square Road, North Yarmouth, ME 04097, or drop it off at the Town Office; (207)829-3705



**Town of North Yarmouth, Maine  
Special Town Meeting Warrant**

To: Clark Baston, a resident in the Town of North Yarmouth, County of Cumberland, and State of Maine.  
MUNICIPAL ELECTION NOTICE

GREETINGS: You are hereby notified that the Municipal Election, set forth in Articles 1-2 of this Warrant, will be determined by secret ballot by a vote in conformity with sections 2528 to 2532 of Title 30-A of the Maine Revised Statutes, as amended, at the Wescustogo Hall and Community Center, North Yarmouth, Maine on Tuesday the 5th day of November 2019. The polls will be open between the hours of 7:00 AM and 8:00 PM.

The Registrar of Voters, Debbie Allen Grover, gives notice that the registrar’s office will be in session from 7:00 AM to 8:00 PM at the Wescustogo Hall and Community Center on Tuesday, November 5, 2019 for the purpose of registering new voters and correcting the current list of voters.

**ARTICLE 1. To choose a Moderator to preside at said Special Town Meeting and Election.**

**ARTICLE 2. To elect by secret ballot:**

- a) One (1) Yarmouth Water District Trustee for the term beginning 11/6/2019 and ending 6/30/2021.

Given under our hands this 15<sup>th</sup> day of October 2019 North Yarmouth, Maine.

Select Board

_____ William Whitten, Chairperson	_____ Steve Morrison, Vice Chair
_____ Anne Graham	_____ James Moulton
_____ Jennifer Speirs	

A true copy of the warrant,

Attest: \_\_\_\_\_, Debbie Allen Grover, Town Clerk

RETURN OF THE WARRANT

North Yarmouth, Maine      October\_\_\_\_, 2019

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said Town qualified as herein expressed, to meet at said time and place, and for purposes therein named, by posting an attested copy of said warrant at the Town Office, North Yarmouth Variety, Ames Farm Center, Fire Rescue Station, and Toddy Brook Café in said town, being public and conspicuous places in said town, on the \_\_\_\_ day of October, 2019, being at least seven (7) days before the meeting.

\_\_\_\_\_  
Clark Baston, Resident

October 15, 2019

**Agenda - Section VII. Accounts Payable**

Item(s):

- *Move to approve accounts payable warrants 15 and 16 in the amount of \$1,022,335.07 as presented. Second, discussion and vote follow.*

October 15, 2019

**Agenda - Section IX. Executive Session**

*To move that the Select Board enter into executive session pursuant to Title 1 MRSA, Chapter 13 Public Records and Proceedings, subsection 405 Executive Sessions, subsection 6 (a) with Town Manager, Rosemary Roy, and Code Enforcement Officer, Ryan Keith to discuss or consider a matter of duties associated with the Code Enforcement Office. Second, discussion and vote follow.*