

**Town of North Yarmouth
Select Board Meeting Agenda
Tuesday, October 5, 2021
Workshop 6:00 PM
RE: Senior Housing
Business Meeting 7:00 pm
Wescustogo Hall & North Yarmouth Community Center**

I. Call to Order

- Pledge of Allegiance

The format and structure for Select Board meetings are authorized and governed by our Town Charter and the Select Board Bylaws with overarching guidance from Maine Statutes. Select Board members are not collectively or individually allowed to speak about personnel matters and may only address personnel matters in an executive session per State Statute Title 1 § 401-410.

II. Special Presentation – Chief Payson

III. Minutes of Previous Meeting(s)

- April 24, 2021 Annual Town Meeting
- September 21, 2021

IV. Public Comment - Non-Agenda Items

Comments regarding non-agenda issues, concerns, commendations, or matters of general public information are welcome. The public is encouraged when commenting or expressing points of view about an individual(s) that they do so in a respectful and constructive manner. Topics relating to personnel matters cannot be acknowledged.

Each individual must be recognized by the Chair and will have up to three (3) minutes to speak. The Chair may recognize members of the public at their discretion and will prioritize individuals who have not spoken more than once.

V. Management Reports & Communications

- Town Office Report
- Department Head Bi-monthly Reports

VI. Old Business

- Remote Participation Policy Discussion & Second Review
- Fuel Island Bid Review & Award

VII. New Business

- Appointments – Shellfish Conservation Committee
- Appointments – Economic Development & Sustainability Committee
- Reschedule November 2nd Business Meeting – Election Day

VIII. Accounts Payable - Review & Approval

IX. Any Other Business

Select Board Members: A reminder, the “any other business” section on the agenda is not to include previously discussed items, any formerly “settled items,” personal matters, or Town personnel matters. Please submit your other business item(s) to the Town Manager, Chairman, or Vice Chairman prior to the meeting by email or written letter dropped off at the Town Office. Thank you.

X. Adjournment

REMINDERS TO THE ATTENDING PUBLIC: Please mute all digital devices; Select Board meetings are open to the public, but the public may not speak unless recognized by the Chairperson first. **Workshops:** The public is welcome to attend workshops and listen to the discussion that takes place. The purpose of holding a workshop is to provide the Select Board with the opportunity to focus on specific town matters to later present at a regular business meeting. Therefore, public participation is limited to only regular business meetings of the Select Board.

October 5, 2021

Agenda - Section III. Meeting Minutes

- *Move to approve the minutes for September 21, 2021 as presented. Second, discussion and vote follow.*
- *Move to approve the Annual Town Meeting minutes for April 24, 2021 as presented. Second, discussion and vote follow.*

**Town of North Yarmouth
Select Board
Meeting Minutes of Tuesday, September 21, 2021
Wescustogo Hall & North Yarmouth Community Center**

Call to Order – Brian Sites, James Moulton, Austin Harrell, David Reed, and Paul Hodgetts were present. The interim Town Manager was not present. Chairperson Sites called the meeting to order at approximately 7:00 PM.

Public Hearing:

00:07:25

Chairperson Sites moved to open the public hearing on the amendments of the General Assistance (GA) Ordinance. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

Chairperson Sites gave a brief presentation on the amendments to the General Assistance Ordinance Appendixes A-H. Selectperson Hodgetts inquired why the town gets lumped into the income brackets for Cumberland County. Chairperson Sites responded that the data was based on the Housing of Urban Development (HUD). Selectperson Hodgetts inquired on reimbursements from GA by the state. Chairperson Sites responded that the state reimburses the town for interpreter and outsourcing GA services.

Donna Palmer, Mountfort Road, asked how many applicants applied for general assistance and that the number has historically been low. Selectperson Reed inquired how much money has been repaid to the town.

Steve Palmer, Mountfort Road, asked on what latitude the town has in determining the figures allowable for assistance through GA. Chairperson Sites responded that the Board has the ability to conduct a market survey and present to DHHS prior to adoption. Chairperson Sites stated that additional information can be found in Chapter 323 of the Maine General Assistance Manual, Section 10-144, § 1-13. Selectperson Reed stated that it might be beneficial for the Board to evaluate the rental costs in the town. Chairperson Sites responded that the rents he was aware of were in line with what was presented in the appendixes.

Anne Graham, Farms Edge Road, discussed how she could not remember a time when the Select Board actively had a discussion on the topic. Ms. Graham made comments supporting Chairperson Site's previous comments.

Rob Wood, Milliken Road, stated that his experience with General Assistance while on the Select Board was quite low. Mr. Wood also mentioned how one recipient volunteered for the town after receiving assistance.

Mike Mallory, Walnut Hill Road, inquired on how much latitude the Board has to expand GA if the need arises. Chairperson Sites responded that the Board reviews the Ordinance once a year. Mike Mallory further inquired if more than budgeted funds were requested, if the Board would have the authority to serve those citizens in town. Chairperson Sites responded that the Select Board has a wide latitude to serve the town's citizens. Selectperson Reed if the town manager position would also be the GA administer. Chairperson Sites responded in the affirmative but that Opportunity Alliance administers the program on behalf of the town.

Selectperson Moulton moved to close the public hearing on the General Assistance Ordinance amendments. Selectperson Hodgetts seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

Selectperson Moulton moved to amend the General Assistance Ordinance, Appendixes A-H, as presented. Selectperson Harrell seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

Minutes of Previous Meeting(s):

00:25:13

Selectperson Moulton moved to approve the minutes for August 17, 2021 and September 7, 2021 as presented. Selectperson Hodgetts seconded the motion. Discussion: Selectperson Reed stated that he saw

some digital clipping in the online version of the document but did not see it with the printed version. **Vote: 5 Yes – 0 No.**

Public Comment - Non-Agenda Items:

00:27:07

Chairperson Sites read the following vacancies:

- Economic Development & Sustainability Committee (EDSC): 1 alternate
- Events Committee: 4 members
- Flag Committee: 1 member
- North Yarmouth School Fund Committee: 1 member
- Recycling Committee: 3 alternates
- Zoning Board of Appeals: 3 members

Selectperson Moulton provided comment on the Old Town House groundbreaking ceremony. Katie Murphy, Historical Society Chairperson, recognized members involved at the ceremony and thanked those who participated. Donna Palmer, Mountfort Road, informed the Board and public that the Kite Festival was cancelled and why the decision was made. Anne Graham, Farms Edge Road, commented on her concerns with the Wescustogo Hall & North Yarmouth Community Center not being utilized and lack of revenues being generated. Ms. Graham also mentioned that ARPA funding is coming to North Yarmouth and commented that the Board should be ready to receive it and utilize it. Ms. Graham shared her concerns with the town manager search and how the meetings were being conducted. Lastly, Ms. Graham commented on the Historical Society groundbreaking ceremony and encouraged the Board to watch a video created by Nora Dexter on the Historical Society's progress over the years. Bill Young, Sweetser Road, read a letter he wrote regarding the cutting taking place for building more trails in the Hayes Town Forest. Mr. Young stated that he was particularly concerned with the trails being created in the Hayes Forest and commented that, overall, poor conservation efforts have resulted in the degradation of the ecology in the forest as well as similar practices that have taken place at Same Ristich Trail. Selectperson Moulton responded that a forester has been assigned to the property to evaluate the forest and also stated that its history has not been untouched by humans. Mr. Young responded with his concerns on the abilities of the current forester. Selectperson Moulton commented that he wanted to hear a statement from the forester before making any judgement. Judy Potter, Walnut Hill Road, inquired about the road plan showing the junction of Route 115 and Route 9 included in the packet. The Chairperson stated that the interim Town Manager was scheduled to discuss the item but was currently not present at the meeting. Nelson Smith, Ledge Road, shared concerns regarding the parking at the Fire Rescue Station for visitors of Toots Ice Cream. Mike Mallory, Walnut Hill Road, inquired on why committees had alternates in its membership. Chairperson Sites stated that the Board would review the committees at a future date. Selectperson Moulton also responded that, in the past, individuals typically served as an alternate before becoming a full member. Rob Wood, Milliken Road, added to Selectperson Moulton's comments.

Selectperson Hodgetts inquired on more information of who signed off on the audit.

Bill Young, Sweetser Road, inquired about well monitoring for private wells. Chairperson Sites responded that the Select Board will bring in someone to assist in the conversation.

Kevin Robinson, Walnut Hill Road, explained that the Water District has five times the capacity needed to feed the town. Mr. Robinson stated that he attended a recent Water District meeting.

Management Reports & Communications:

00:46:45

Interim Town Manager's Report – The Town Manager's report can be found on the town's website, www.northyarmouth.org, or at the Town Office.

Chairperson Sites stated that the Board should vote to approve the PACTS MPI agreement. Chairperson Sites recognized Judy Potter, Walnut Hill Road. Ms. Potter asked if there was a feasible study on the project and stated that she did not agree with the project. Chairperson Sites responded that the plan was presented as a conceptual idea with no serious engineering work completed yet. Ms. Potter inquired if the Board has considered any issues with curbside parking as proposed in the initial project design. Ms. Potter asked if the Board is still considering a "reset". Chairperson Sites responded that the Board will determine the project as it comes along. Selectperson Moulton inquired if there was any flexibility in the project. The Road Commissioner explained that the engineering process can be flexible but that MDOT regulations would still apply. Selectperson Moulton clarified his question. The Road Commissioner reiterated that there was flexibility in the engineer process of the intersection. Selectperson Moulton inquired on the line of sight and added that a foot and foot-and-a-half would make a good addition to the existing line of sight for the intersection of Route 9 and 115. Selectperson Reed commented on the grant and how it could be used towards reducing the cost of the project and inquired if the project funds from PACTS were for one or two years. Chairperson Sites responded that the project was a two-phase (two-year) project. Selectperson Reed added that using the TIF funds would not affect the mil rate. Selectperson Hodgetts inquired if the Road Commissioner agreed with the concrete sidewalks over asphalt. The Road Commissioner stated that he was still researching the effectiveness of concrete sidewalks versus asphalt sidewalks. Selectperson Hodgetts added that he would be in favor of asphalt sidewalks with concrete shouldering. Chairperson Sites inquired if the Road Commissioner had somebody in mind. The Road Commissioner responded that he would need to release an RFP. Selectperson Moulton inquired on the side street parking proposed. The Road Commissioner responded that parking could be eliminated from the plan, if the Board chose. Selectperson Reed stated that he felt the discussion to be preemptive without having a finalized plan. Chairperson Sites recognized Nelson Smith, Ledge Road, who made an additional comment to share his concern with the conceptual plan for the project. By consensus, the Board agreed to allow the Town Manager to sign a contract and move forward with the engineering. Rich Parenteau, Pine Ridge Road, asked the Select Board what the goal was for the project. Chairperson Sites responded that the goal was to improve walkability in the village center, beautification, and attracting businesses. Gay Peterson, Milliken Road, added to Chairperson Sites's comment that the project's goal is to provide pedestrian safety improvement, ADA improvements, geometry adjustments, curbing, and stormwater infrastructure. Ms. Peterson stated that she became interested in the topic due to the opportunity to discuss traffic calming in the village center. Lastly, Ms. Peterson made comments regarding street calming and the need for professional help. Bill Young, Sweetser Road, asked when the Board would look at the Comprehensive Plan. Chairperson Sites responded that the Board would not engage in a discussion about the Comprehensive Plan at this meeting. Mr. Young stated that he thought the Board was doing a "reset". Selectperson Moulton responded that the Board is taking a second look at individual projects. Selectperson Moulton and Mr. Young engaged in dialogue regarding the Board's discussion on a "reset" at previous meetings. Selectperson Reed made a point of order. Selectperson Reed moved to authorize the Town Manager to sign the agreement with PACTS in addition to have an engineer provide the Board with a wide range of options for the project. No second to the motion. *As stated in this discussion, the Board approved, by consensus, to instruct the Town Manager to move forward with the MPI PACTS agreement.*

Wescustogo Hall Funds – Chairperson Sites gave a brief explanation of the funds available in the account. Chairperson Sites reported that there was a surplus of around \$20,000 - \$30,000. Chairperson Sites reported that the new auditor the Board chooses will look at the previous audit. Chairperson Sites communicated that a management letter was sent to the auditors acknowledging that all items required to complete the audit were provided to the auditor. Chairperson Sites recognized Judy Potter. Ms. Potter inquired if the mil rate would reduce. Chairperson Sites explained that additional funds were to be applied but were not to be depended because they are an outside revenue source. Chairperson Sites recognized Nelson Smith, Ledge Road. Nelson Smith commented on the Board's previous knowledge of the deficit. Selectperson Moulton responded that the Board was not aware of the deficit at town meeting. Chairperson Sites responded that he was not aware of the deficit. Selectperson Reed also responded that he did not recall the Board spending a lot of time on the audit. Chairperson Sites recognized Steve Palmer who stated that the Board does not need to keep

reviewing the issue, that it happened, and that the CPA firm is most likely largely responsible. Chairperson Sites recognized Scott Kerr who stated that he agreed with Mr. Palmer's previous statements.

Old Business:

01:34:21

Walnut Hill Parkway Association – The Road Commissioner explained that he was requesting two Board members to attend future meetings and bring any agreements back to the Board. Chairperson Sites moved that the Select Board authorize Selectpersons Hodgetts & Reed to attend future meetings of the Walnut Hill Parkway associations and report back to the Select Board any final agreements that require Board approval. Selectperson Moulton seconded the motion. Discussion: none. **3 Yes – 0 No – 2 Abstentions (Selectpersons Hodgetts and Reed)**

Tax Increment Financing (TIF) – Next Steps – Chairperson Sites suggested that a workshop be held on the second meeting of October (October 19th) at 5:30 PM – 7:00 PM. By consensus, the Board agreed to hold a workshop.

Senior Housing Workshop/Forum – Set Date – Chairperson Sites suggested a workshop on October 5th at 6:00 PM. Chairperson Sites stated that he would like to have a joint workshop with the Select Board, Living Well in North Yarmouth Committee, Economic Development & Sustainability Committee, and Planning Board. The Select Board, by consensus, agreed to the workshop and that a meeting date to meet with the three other committees would be set at the workshop on October 5th.

New Business:

01:44:45

Remote Access Policy Discussion & First Review – The Executive Assistant to the Town Manager gave a brief explanation of the policy. Selectperson Hodgetts moved to table the item for further review. Selectperson Reed seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.** The Chairperson of the Living Well in North Yarmouth committee expressed gratitude for allowing to meet via Zoom.

Town Charter 30-day Comment Period – Selectperson Reed stated that he was concerned with what items that have been suggested to him since they would require charter revisions rather than charter amendments. Furthermore, Selectperson Reed stated that it might be best for the Select Board to discuss these items in the spring. Chairperson Sites responded that the purpose was to collect the information and take action when a new Town Manager is hired. Selectperson Hodgetts and Moulton stated that they agreed with the action. Selectperson Reed recommended a 60-day written comment period. Chairperson Sites recognized Mike Mallory. Mr. Mallory inquired about criteria that would determine an amendment vs. a revision. Chairperson Sites referred to the meeting materials for an outline of the process. Anne Graham, Farms Edge Road, expressed that the comment period be in writing rather than in a meeting setting. Ms. Graham also stated her concerns with how the board meetings are run. Chairperson Sites stated that he agreed with Ms. Graham. Selectperson Moulton agreed with Ms. Graham. Mr. Mallory added that respondents put their name on their submission. Selectperson Reed moved to approve a 60-day written comment period on potential town charter revisions. Selectperson Moulton seconded the motion. Discussion: Chairperson Sites added that the comment period should start on October 1st. Donna Palmer was recognized. Ms. Palmer suggested that the Board push the start date to the second week of October to prioritize the newsletter and allow enough time for the Town Clerk to create form. The Board agreed to have the start date be October 10th. **Vote: 5 Yes – 0 No.**

Accounts Payable:

02:04:13

Chairperson Sites moved to approve accounts payable warrants 9 & 10 in the amount of \$ 770,302.68, as presented for FY22. Selectperson Reed seconded the motion. Discussion: Selectperson Hodgetts stated that he wanted the time broken down used for each individual project. Selectperson Hodgetts inquired about a payment made for landfill mowing in the amount of \$325.00. Selectperson Hodgetts inquired about a charge made to Perma Line Corp in the amount of \$2,738.80. Chairperson Sites responded that the charge was more

than likely for informational signs. Lastly, Selectperson Hodgetts inquired about a charge of \$441.99 from Toolin LLC. **Vote: 5 Yes – 0 No.**

Any Other Business:

02:08:08

Chairperson Sites read correspondence from the North Yarmouth Historical Society Chairperson, Katie Murphy. The North Yarmouth Historical Society is requested that all fees associated with permitting from the town be waived. Selectperson Reed moved to waive the fees associated with the construction on the lot in the amount of \$1,727.21. Selectperson Moulton seconded the motion. Discussion: Selectperson Moulton made remarks on why the matter was brought to the Board. Selectperson Moulton supported the action. **Vote: 5 Yes – 0 No.**

Executive Session – Personnel Matter

02:12:11

Chairperson Sites moved that the Select Board enter into executive session pursuant to Title 1 M.R.S. Chapter 13 Public Records and Proceedings § 405 Executive Sessions § 6(A) to discuss a personnel matter. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No – 1 Abstention (Selectperson Harrell)**

The Board came out of executive session at approximately 9:40 PM.

Adjournment - Chairperson Sites moved to adjourn at approximately 9:40 PM.

Prepared By: Draven Walker
Executive Assistant/Recording Secretary

Select Board

Brian Sites, Chair

James Moulton, Vice Chair

Austin Harrell

David Reed

Paul Hodgetts



Town of North Yarmouth, Maine
Annual Town Meeting Minutes
Fiscal Year July 1, 2021 - June 30, 2022

Opened April 24, 2021, Reconvened June 19, 2021

To: Clark M. Baston, a resident in the Town of North Yarmouth, County of Cumberland, and the State of Maine.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of North Yarmouth, Maine qualified by law to vote in town affairs, to meet at the Wescustogo Hall & North Yarmouth Community Center located in North Yarmouth, Maine on Saturday the 24th day of April A.D. 2021, at nine (9) o'clock in the forenoon, then and there to act upon Articles 1 through 42 as set out below, to wit:

The Registrar of Voters gives notice that citizens will be able to register to vote on April 24, 2021, from 8:30 AM to the close of the meeting.

ARTICLE 1: To elect a Moderator by written ballot to preside over said meeting.

9:02 AM: April 24, 2021, Debbie Grover called the Town Meeting to order. Nominations for moderator were taken. Chairperson Berry moved to nominate John David Kennedy, seconded by Selectperson Moulton. Discussion: None. Vote: 5 Yes - 0 No.

Note: The Maine Moderator's Manual voted on by the Townspeople on October 3, 2020, is the current guideline used by the Moderator presiding at North Yarmouth's Annual Town Meetings.

Chairperson Berry moved to postpone the meeting to a specific date of June 19, 2021 at 9:00 AM. Selectperson Moulton seconded the motion. Discussion: Chairperson Berry explained reason to adjourn. Vote: 5 Yes - 0 No. Meeting adjourned at 9:09 AM.

BUSINESS ARTICLES

9:25 AM: June 19, 2021 Meeting was called to order by John David Kennedy.

ARTICLE 2: To see if the Town will grant a conservation easement or similar instrument to an entity that will have the effect of restricting the use of Sharp's Field, located on town property at 10 Village Square Road, to public recreation and public activities, and authorize and delegate to the Select Board undertaking all action necessary to affect the purposes of this article including the selection of such entity?

Select Board recommends approval.

Explanation: *The purpose of the article is to ensure that Sharp's Field remains an open outdoor area for public recreation use and is not considered or sold for commercial development at any time in the future.*

Amendment #1) Selectperson Sites moved to pass Article 2 as read. Seconded by Selectperson Harrell. Discussion: Selectperson Moulton moved to amend the article to the presented language from resident Scott Kerr. No second was presented. The amended article reads: "To see if the Town will grant a conservation easement or similar instrument to an entity that will ensure compliance with the instrument's terms. The instrument will have the effect of restricting the use of Sharp's Field, located on town property at 10 Village Square Road, as shown on the sketch on the Town's January 2020 survey in Exhibit H to its current condition for its continued use primarily as a lacrosse and other sports playing fields and secondary for other public recreation and public activities, and authorize and delegate to the Select board undertaking all action necessary to effect the purposes of this article including the selection of such an entity." Gay Peterson, Milliken Road asked for clarification from Mr. Kennedy, she planed to vote against. Selectperson Moulton spoke in favor of; Andy Walsh, Firefly Lane, doesn't see any value to restrict; John Brubaker, Strawberry Lane and Lincoln Merrill, North Road spoke in favor of the amendment.

Amendment #2) Kathryn Dion, North Road, asked clarifying questions. Selectperson Moulton answered Ms. Dion's question. Ms. Dion moved to amend the amendment to remove "or similar instrument" from the motion amended article mentioned above. A resident who was not identified seconded the motion. Discussion: The Moderator clarified the votes that needed to be taken. Nelson Smith, Ledge Road, raised a point of order to identify that he understood the individual who made the original amendment had to be asked to amend their amendment. The Moderator did not agree with Mr. Smith's point of order. Chris Cabot, Walnut Hill Road, did not recommend passing the amendment to remove "or similar instrument" from the original amendment made by Selectperson Moulton. Scott Kerr, New Gloucester Road, stated that he supported Mr. Cabot's comments and was not in favor of the amendment to the original motion to amend. Gay Peterson, Milliken Road, asked the Moderator to repeat the amendment to the amendment. The Moderator read the already recorded amendment (see above) and stated that the only change from the amendment to the amendment was to strike "or a similar instrument". The motion on the amendment to Selectperson Moulton's motion to amend was defeated.

In reference to amendment #1, Gay Peterson stated that she would not vote for or against and requested legal review. In addition, Katie Murphy, Walnut Hill Road, inquired on the purpose of third-party involvement in the article.

ARTICLE 3: To see if the Town will (a) approve the purchase of approximately nine (9) acres of undeveloped property located along Greely Road near Knight's Pond in the Town of North Yarmouth, Cumberland County, Maine from the Royal River Conservation Trust to be open for public use, (b) appropriate and expend up to \$42,465 on the transaction including costs from the Town's Future Land Reserve Account, (c) authorize and delegate to the Select Board to negotiate and enter into a purchase and sale agreement for such transaction, (d) and to take all other associated actions that the Select Board deem to be necessary in connection with the transaction. **Exhibit A.**

Select Board recommends approval.

Selectperson Sites moved to pass Article 3 as read, seconded by Selectperson Reed. Discussion: Rob Wood, Milliken Road, supports while Nelson Smith, Ledge Road, spoke in opposition. The Moderator clarified and Clark Baston confirmed the sale of the property described in the article has been completed. Nelson Smith, Ledge Road; Rob Taisey, 460 Mountfort Road; Scott Kerr, New Gloucester Road; Christine McDuffie, Henning's Way asked questions. Selectperson Reed spoke in favor of the article. Article passed.

LEGISLATIVE ARTICLES

ARTICLE 4: Shall the Town Charter be amended as presented in **Exhibit B** of this warrant?

Select Board recommends approval.

Selectperson Sites moved to pass Article 4 as read, second by Selectperson Moulton. Discussion: Anne Graham, Farms Edge Road, spoke in favor of the article. Judy Potter, Walnut Hill Rd, questioned what the North Yarmouth School Fund Committee was. Nelson Smith, Ledge Road and committee member, explained. Audrey Farber, Walnut Hill Road, asked for clarification on the change in number of seats available on the committees. Chairperson Berry responded why Parks and Recreation has a proposed increase in members while the North Yarmouth School Fund Committee has a proposed decrease in membership. Article passed.

ARTICLE 5: Shall the ordinance entitled "Floodplain Management Ordinance" dated 2015 be repealed and replaced with an updated version of the "Floodplain Management Ordinance," as presented in **Exhibit E** of this warrant?

Select Board recommends approval.

Explanation: Pages 20 & 21 of Exhibit E.



Selectperson Harrell moved to pass Article 5 as read, seconded by Selectperson Moulton. Discussion: Ryan Keith, Code Enforcement Officer, spoke to clarify why the article was needed. Len Kaminow, Farms Edge Road; Nelson Smith, Ledge Road; Kathryn Dion, North Road asked questions. Rob Taisey, Mountfort Road, made a motion to move the question, seconded by Anne Graham, Farms Edge Road. Article passed.

ARTICLE 6: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter I. General Provisions:** Section 1.3 Purpose and Section 1.8 Contract Zoning be amended, as presented in Exhibit F of the warrant?

Planning Board recommends approval.

Selectperson Sites moved to pass Article 6 as read, seconded by Selectperson Harrell.

Audrey Lones, Planning Board Chairperson, gave a preamble to the proposed article. Peter Lyndsey, Mountfort Road, spoke in favor of passage. Selectperson Moulton opposes this article. Nelson Smith, Ledge Road, opposes change. Katie Murphy, Mountfort Road, and spoke in favor of looking at articles individually. Selectperson Reed spoke of pocket neighborhoods. Sue Inches, Royal Road, spoke in favor, Mike Mallory, Walnut Hill Road, spoke. Chris Cabot, Walnut Hill Road and Planning Board member, welcomes residents to get involved. Judy Potter, Walnut Hill, and Dan Rose, New Gloucester Road, shared their concerns. Steve Palmer motioned to move the question. The Moderator recognized a second to the motion, resident was not identified. Discussion: none. Motion to move the question passed. Article 6 passed.

ARTICLE 7: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter III. Administration and Enforcement:** Section 3.2 Approvals and Permits Required, Section 3.3 Building/Land Use Permits, Section 3.7 Fees, Section 3.8 Performance Guarantees, Section 3.9 Conformance with Other Laws, Regulations, and Section 3.10 Legal Action and Violations be amended as presented in Exhibit F of the warrant?

Planning Board recommends approval.

Moderator asked for general comments. Judy Potter & Mike Mallory, Walnut Hill Road and Lincoln Merrill, North Rd., oppose article. Peter Lindsey, Mountfort Road; Kit Maloney, Walnut Hill Rd; Michael Booth, Brown Dog Way, Byron Kern, Smithwood Drive, Al Ahlers, North Road spoke in favor of. Selectperson Reed stated he was concerned with the Comprehensive Plan and wishes for the people to decide. Chairperson Berry moved to pass Article 7 as read, seconded by Selectperson Harrell. Discussion: Chris Cabot provided clarification for reason of this article. Article 7 passed.

ARTICLE 8: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter IV. Site Plan Review and Conditional Use Procedures:** Section 4.3 Review and Approval Authority and Section 4.4 Procedures be amended as presented in Exhibit F of the warrant?

Planning Board recommends approval.

Selectperson Sites moved to pass Article 8 as read, seconded by Chairperson Berry. Discussion: Audrey Lones, Planning Board Chair, and Ryan Keith, Code Enforcement Officer (CEO) clarified reasons for this article. Katie Murphy, Mountfort Road, spoke in favor of. Linc Merrill, North Rd., has issues with section 4.4 B3. Selectperson Reed wants to support if Planning Board assures, they will look at in the near future. Article 8 passed.

ARTICLE 9: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter V. Subdivision Review Procedures and Criteria:** Section 5.3 Pre-application Meeting, Sketch Plan and Site Inspection, Section 5.5 Minor Subdivision, Section 5.6 Preliminary Plan for Major Subdivision, Section 5.7 Final Plan for Major Subdivision, Section 5.8 Final Approval and Filing for Minor and Major Subdivisions, and Section 5.10 Inspections and Enforcement be amended as presented in Exhibit F of the warrant?



Planning Board recommends approval.

Explanation: If warrant Article 9 passes, Article 10 does not need to be adopted.

Selectperson Sites moved to pass Article 9 as read, Chairperson Berry seconded. Discussion: Audrey Lones, Planning Board Chairperson clarified article. Linc Merrill, North Road, Alicia Dostilio, Parsonage Road asked for clarification. Article passed.

ARTICLE 10: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter V. Subdivision Review Procedures and Criteria:** Section 5.7 Final Plan for Major Subdivision be amended as presented in **Exhibit G** of the warrant?

Planning Board recommends approval.

Article 9 passed; Article 10 passed over.

ARTICLE 11: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter VI. Variances and Appeals:** Section 6.1 Appointment and Composition and Section 6.3 Administrative Appeals, Variances, and Miscellaneous Appeals be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Selectperson Harrell moved to pass Article 11 as read, seconded by Chairperson Berry. Discussion: Chris Cabot, 418 Walnut Hill Road, summarized the change as replacing Selectmen to Selectperson. Article passed.

ARTICLE 12: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter VII. Zoning District Regulations:** Section 7.4 District Land Use, Section 7.6 Space and Dimensional Requirements: Table 7.1 “Land Uses by Zoning District General” and Table 7.2 “Space and Dimensional Requirements” be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Explanation: If warrant Article 12 passes, Article 13 does not need to be adopted.

Selectperson Harrell moved to pass Article 13 as read, seconded by Chairperson Berry. Discussion: Christopher Cabot clarified reason for the change. Selectperson Reed wanted to know the difference between Articles 18 vs 20. Nelson Smith, Ledge Road asked for clarification. Article passed.

ARTICLE 13: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter VII. Zoning District Regulations:** Section 7.6 Space and Dimensional Requirements: Table 7.1 Land Uses by Zoning District, and Subsection D. Pocket Neighborhoods be amended as presented in **Exhibit G** of the warrant?

Planning Board recommends approval.

Article 12 passed; Article 13 passed over.

ARTICLE 14: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter VIII. General Requirements: Applicable to all Land Uses:** Section 8.3 Back Lots and Street Access Requirements, Section 8.4 Design and Construction Standards for Roads and Driveways, and Tables 8.1 and 8.2, be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Selectperson Sites moved to pass Article 14 as read, seconded by Selectperson Harrell. Discussion: Selectperson Reed asked for clarification. Ryan Keith, CEO, clarified. Article passed.

ARTICLE 15: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter IX. Special District Standards:** Section 9.1 Residential Shoreland District and Resource Protection District



Performance Standards and Section 9.3 Royal River Corridor Overlay District be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Chairperson Berry moved to pass Article 15 as read, seconded by Selectperson Sites. Discussion: Chris Cabot, Walnut Hill Rd, clarified reason for article. Article passed.

ARTICLE 16: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter X. Performance and Design Standards for Site Plan Review and Subdivision Review:** Section 10.2 General Layout of Development, Section 10.4 Building Design Standards, Section 10.6 Drive-through Facilities, Section 10.22 Recreation and Open Space Land in Developments, Section 10.25 Protection of Significant Wildlife Habitat, Section 10.27 Back Lots and Access, Section 10.28 Access Management Standards, Section 10.29 Subdivision Street Connectivity Required in the Village Center and Village Residential Districts, Section 10.30 Subdivision Street Length and Connection Requirements in the Farm and Forest District and Residential Shoreland District, Section 10.31 Pedestrian Ways and Bicycle Access, Circulation and Facilities, and Section 10.33 Off Street Parking be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Explanation: If warrant Article 16 passes, Article 17 does not need to be adopted.

Chairperson Berry moved to pass Article 16 as read, seconded by Selectperson Harrell. Discussion: Chris Cabot, Walnut Hill Rd, clarified reason for Article. Article passed.

ARTICLE 17: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter X. Performance and Design Standards for Site Plan Review and Subdivision Review:** Section 10.6 Drive-through Facilities and Section 10.33 Off Street Parking be amended as presented in **Exhibit G** of the warrant?

Planning Board recommends approval.

Article 16 passed; Article 17 passed over.

ARTICLE 18: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter XI. Standards for Specific Activities:** Section 11.2 Affordable Housing, Section 11.3 Clustered Housing Development and Open Space Development, Section 11.6 Mobile Home Parks, Section 11.7 Multiplex Dwellings, Section 11.8 Extraction of Earth Material (Mineral Extraction), and Section 11.9 Wireless Communication Facilities be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Explanation: If warrant Article 18 passes, Article 19 does not need to be adopted.

Selectperson Harrell moved to pass Article 18 as read, seconded Chairperson Berry. Discussion: Audrey Lones, Baston Road and Planning Board Chair, clarified reason for the article. Article passed.

ARTICLE 19: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter XI. Standards for Specific Activities:** Section 11.7 Multiplex Dwellings be amended as presented in **Exhibit G** of the warrant?

Planning Board recommends approval.

Article 18 passed; Article 19 passed over.

ARTICLE 20: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter XII. Definitions** be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Explanation: If warrant Article 20 passes, Article 21 does not need to be adopted.

Chairperson Berry moved to pass Article 20 as read, seconded by Selectperson Sites. Discussion: Audrey Lones, Baston Road and Planning Board Chair, clarified reason for the article. Article passed.

ARTICLE 21: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" Chapter XII. Definitions be amended as presented in Exhibit G of the warrant?
Planning Board recommends approval.

Article 20 passed; Article 21 not addressed.

******* Meeting was adjourned for lunch 12:15pm and reconvened at 1:05 pm. *******

FINANCIAL ARTICLES

ARTICLE 22: To see if the Town will vote to raise and appropriate \$513,042.00 for **Municipal Administration Department**, or see what action the Town will take.

<u>Municipal Administration Dept. (110)</u>	<u>Budget</u> <u>FY21</u>	<u>Request</u> <u>FY22</u>	<u>Difference</u>	<u>Percent</u>
Div. 1 - Operations	\$ 373,936.00	\$ 386,816.00	\$ 12,880.00	3.4
Div. 2 - Contracted/Prof. Services	\$ 119,958.00	\$ 126,226.00	\$ 6,268.00	5.2
TOTAL	\$ 493,894.00	\$ 513,042.00	\$ 19,148.00	3.9

Select Board and Budget Committee recommend approval.

Selectperson Moulton moved to pass Article 22 as read, seconded by Selectperson Harrell. Discussion: Nelson Smith spoke in support of Article after thorough review of the information. Article passed.

ARTICLE 23: To see if the Town will vote to raise and appropriate \$168,174.00 for the **Community Services Department**, or see what action the Town will take.

<u>Community Services Dept. (120)</u>	<u>Budget</u> <u>FY21</u>	<u>Request</u> <u>FY22</u>	<u>Difference</u>	<u>Percent</u>
Div. 1 - Code Enforcement Operations	\$ 118,519.00	\$ 141,329.00	\$ 22,810.00	19.2
Div. 2 - Planning & Development	\$ 4,000.00	\$ 500.00	\$ (3,500.00)	(87.5)
Div. 3 - Parks & Recreation	\$ 7,850.00	\$ 14,700.00	\$ 6,850.00	86.3
Div. 4 - General Assistance	\$ 8,288.00	\$ 4,688.00	\$ (3,600.00)	(43.4)
Div. 5 - Social Service Agencies	\$ 3,871.00	\$ 3,892.00	\$ 21.00	.5
Div. 6 - Cemetery Operations	\$ 1,815.00	\$ 1,615.00	\$ (200.00)	(11.0)
Div. 7 - Living Well	\$ 1,450.00	\$ 1,450.00	\$ 0.00	0
TOTAL	\$ 145,793.00	\$ 168,174.00	\$ 22,381.00	15.3

Select Board and Budget Committee recommend approval.

Selectperson Harrell moved to pass Article 23 as read, seconded by Chairperson Berry. Discussion: Audrey Lones, Baston Road and Planning Board Chair, spoke in favor and states the Planning Board needs this. Article passed.

ARTICLE 24: To see if the Town will vote to raise and appropriate \$61,521.00 for the **Community Center Department**, or see what action the Town will take.

<u>Community Center Dept. (125)</u>	<u>Budget</u> <u>FY21</u>	<u>Request</u> <u>FY22</u>	<u>Difference</u>	<u>Percent</u>
Div. 1 - Operations	\$ 60,561.00	\$ 61,521.00	\$ 960.00	1.6
TOTAL	\$ 60,561.00	\$ 61,521.00	\$ 960.00	1.6

Select Board and Budget Committee recommend approval.

Selectperson Sites moved to pass Article 24 as read, seconded by Selectperson Reed. Discussion: None. Article passed.

ARTICLE 25: To see if the Town will vote to raise and appropriate \$490,764.00 for the Public Safety Department, or see what action the Town will take.

	Budget	Request		
<u>Public Safety Dept. (130)</u>	<u>FY21</u>	<u>FY22</u>	<u>Difference</u>	<u>Percent</u>
Div. 1 - NYFRD Operations	\$ 335,320.00	\$ 366,029.00	\$ 30,709.00	9.1
Div. 2 - Contracted/Prof. Services	\$ 115,719.00	\$ 124,735.00	\$ 9,016.00	7.8
TOTAL	\$ 451,039.00	\$ 490,764.00	\$ 39,725.00	8.8

**Select Board recommends approval.
Budget Committee recommends \$492,332.00.**

Explanation: The Budget Committee recommends an additional \$1,568.00 to the Public Safety budget for purposes of contracting the Cumberland County Sheriff's Office to conduct quarterly speed patrols.

Selectperson Moulton moved to pass Article 25 as read, seconded by Chairperson Berry. Discussion: Selectperson Moulton feels the increase is reasonable and maybe the State should provide some aid. Andy Walsh, Firefly Lane and Budget Committee Chairperson, stated the Budget Committee had a higher number. Chief Payson clarified. Scott Kerr, New Gloucester Road, felt a motion can be made due to the notice that has been posted in the warrant. Selectperson Reed felt with both amounts on the warrant, the Selectboards' intentions were to let the people decide. After research with the Maine Municipal Association manual, Moderator Kennedy ruled the amounts cannot be increased. Selectperson Reed moved to appeal the moderators ruling, seconded by Selectperson Sites. Andy Walsh, Firefly Lane, stated the agenda clearly states that the modification can be made. Moderator Kennedy reversed his decision based on Mr. Walsh's finding of agenda wording. Motion and seconded was made by unknown resident. Gay Peterson, Milliken Road asked for clarification what this money is for. Chairperson Berry explained that the funds were for speed monitoring. Selectperson Reed stated his feelings and that the Cumberland County Sherriff's Department was kicked out of the Fire Station, and appealed the Moderators decision then withdrew his appeal. Mike Mallory, Walnut Hill Road, wanted clarification on why the Select Board and Budget Committee do not agree. The Moderator clarified. Nelson Smith, Ledge Road, shared his thoughts on the portable speed signs. Amendment would add \$1,568 to budget. Amendment passed with the amount of \$492,332.00. Article passed as amended.

ARTICLE 26: To see if the Town will vote to raise and appropriate \$471,802.00 for the Public Works Department, or see what action the Town will take.

	Budget	Request		
<u>Public Works Dept. (140)</u>	<u>FY21</u>	<u>FY22</u>	<u>Difference</u>	<u>Percent</u>
Div. 1 - Operations	\$ 471,047.00	\$ 471,802.00	\$ 755.00	.16
TOTAL	\$ 471,047.00	\$ 471,802.00	\$ 755.00	.16

Select Board and Budget Committee recommend approval.

Selectperson Reed moved to pass Article 26 as read, seconded by Selectperson Moulton. Discussion: None. Article passed.

ARTICLE 27: To see if the Town will vote to raise and appropriate \$ 128,796.00 for Buildings and Grounds, or see what action the Town will take.

<u>Building & Grounds Department</u>	<u>Budget FY21</u>	<u>Request FY22</u>	<u>Difference</u>	<u>Percent</u>
Div. 1 - Operations	\$ 38,039.00	\$ 44,814.00	\$ 1,175.00	3.0
Div. 2 - Utilities	\$ 51,130.00	\$ 46,351.00	\$ (4,779.00)	(9.3)
Div. 3 - Facility Maintenance	\$ 33,091.00	\$ 37,631.00	\$ 4,540.00	13.8
TOTAL	\$ 127,860.00	\$ 128,796.00	\$ 936.00	.73

Select Board and Budget Committee recommend approval.

Selectperson Reed moved to pass Article 27 as read, seconded by Selectperson Sites. Discussion: None. Article passed.

ARTICLE 28: To see if the Town will vote to raise and appropriate \$222,821.00 for Solid Waste / Recycling, or see what action the Town will take.

<u>Solid Waste / Recycling</u>	<u>Budget FY21</u>	<u>Request FY22</u>	<u>Difference</u>	<u>Percent</u>
Div. 1 - Contracted & Prof. Services	\$ 230,733.00	\$222,821.00	\$ (7,912.00)	(3.4)
TOTAL	\$ 230,733.00	\$222,821.00	\$ (7,912.00)	(3.4)

Select Board and Budget Committee recommend approval.

Selectperson Moulton moved to pass Article 28 as read, seconded by Selectperson Reed. Discussion: Rob Wood, Milliken Road, clarified real cost to town. Pamela Ames, New Gloucester Road, had questions, Draven Walker, Executive Assistant to the Town Manager was approved to explain. Article passed.

ARTICLE 29: To see if the Town will vote to raise and appropriate \$1,059,363.00 for Fixed Expenses, or see what action the Town will take.

<u>Fixed Expenses</u>	<u>Budget FY21</u>	<u>Request FY22</u>	<u>Difference</u>	<u>Percent</u>
Div. 1 - Debt Service	\$ 280,650.00	\$ 275,400.00	\$ (5,250.00)	(1.8)
Div. 2 - Employee Benefits	\$ 444,881.00	\$ 416,811.00	\$ (28,070.00)	(6.3)
Div. 3 - Municipal Insurance	\$ 46,906.00	\$ 45,774.00	\$ (1,132.00)	(2.4)
Div. 5 - Shared Services NY/Cumber	\$ 201,577.00	\$ 321,651.00	\$ 120,074.00	59.5
TOTAL	\$ 974,014.00	\$1,059,636.00	\$ 85,622.00	8.8

Select Board and Budget Committee recommend approval.

Selectperson Moulton moved to pass Article 29 as read, seconded by Selectperson Harrell. Discussion: Chairperson Berry explained reason for increase due to pandemic and lack of use. Paul Whitmarsh, Wild Turkey Lane, questioned amounts in article. Amount corrected to \$1,059,636.00. Article passed.

ARTICLE 30: To see if the Town will vote to raise and appropriate \$644,613.00 for Capital Improvements Reserves, or see what action the Town will take.

<u>Capital Improvement Reserves</u>	<u>Budget FY21</u>	<u>Request FY22</u>	<u>Difference</u>	<u>Percent</u>
PWD/FRD (Heavy Equipment)	\$ 130,000.00	\$ 170,000.00	\$ 40,000.00	30.8
Technology & Communications	\$ 10,000.00	\$ 5,000.00	\$ (5,000.00)	(50.0)
Future Land Reserve	\$ 0.00	\$ 10,000.00	\$ 10,000.00	100.0
Parks & Recreation	\$ 0.00	\$ 5,000.00	\$ 5,000.00	100.0
Municipal Facilities/Grounds	\$ 100,000.00	\$ 205,000.00	\$ 105,000.00	125.0
Contingency Reserve	\$ 15,000.00	\$ 5,000.00	\$ (10,000.00)	(67.0)
Records Preservation	\$ 0.00	\$ 9,613.00	\$ 9,613.00	100.0
Roadway Maintenance	\$ 125,000.00	\$ 235,000.00	\$ 110,000.00	88.0
TOTAL	\$ 380,000.00	\$ 644,613.00	\$ 264,613.00	69.6

**Select Board recommends approval.
Budget Committee recommends \$744,613.00.**

Explanation: The Budget Committee recommends an additional \$100,000.00 to the Roadway Reserve to maintain the Town road paving schedule.

Selectperson Sites moved to pass Article 30 as read, seconded by Selectperson Harrell. Discussion: Chairperson Berry explained reason for \$100,000 for road schedule change. Andrew Walsh, Firefly Lane and Budget Committee Chair, moved to amend Article 30 to add \$744,613.00. Jenny Tuemmler, Pine Meadow Lane, seconded. Selectperson Reed shared concerns on delaying paving schedule. Selectperson Sites mentioned that the school budget came in less than anticipated so he feels this is a soft area; Anne Graham, Farms Edge Road, asked for Public Works Director input. Mr. Baston would like to keep on schedule as would Ms. Tuemmler. Motion to amend carries. Article passed at \$744,613.00.

ARTICLE 31: To see if the Town will vote to accept and apply **\$2,298,302.00** of the following **non-property tax revenues** to reduce the total amount authorized to be raised by taxation.

<u>Revenues</u>	<u>Budget FY21</u>	<u>Request FY22</u>	<u>Difference</u>	<u>Percent</u>
State Municipal Revenue Sharing:	\$ 271,799.00	\$ 388,770.00	\$ 116,971.00	43.0
Motor Vehicle Excise:	\$ 828,750.00	\$ 950,000.00	\$ 121,250.00	14.6
Solid Waste & Recycling:	\$ 148,000.00	\$ 170,000.00	\$ 22,000.00	14.9
Local Road Assistance:	\$ 27,400.00	\$ 25,000.00	\$ (2,400.00)	(8.76)
Ambulance Service Fees:	\$ 60,000.00	\$ 50,000.00	\$ 10,000.00	16.7
All Other Anticipated Revenues:	\$ 318,585.00	\$ 679,532.00	\$ 360,947.00	113.3
TOTAL	\$ 1,654,534.00	\$2,298,302.00	\$ 628,768.00	38.0

Further, see if the Town will authorize the Select Board and Treasurer to accept any additional revenues or funds that may be used to reduce the amount required to be raised by taxation, or see what action the Town will take.
Select Board and Budget Committee recommend approval.

Selectperson Moulton moved to pass Article 31 as read, seconded by Selectperson Sites. Discussion: None. Article passed.

ARTICLE 32: To see if the Town will authorize the Select Board to expend from the Village Center Tax Increment Financing (TIF) District an estimated total amount of **\$407,500** dependent upon actual mil rate, as follows:

CIP Public Safety & Fire Protection (P1)	\$ 20,000.00
Recreational Trails (P2)	\$ 5,500.00
Street Related Public Safety Measures & Village Amenities (P3)	\$ 100,000.00
Sidewalks and Streetscapes (P4)	\$ 100,000.00
Professional Services Consulting, Legal, Other (P11)	\$ 92,000.00
Administrative Costs (P12)	\$ 65,000.00
Economic Development Programs (P13)	<u>\$ 25,000.00</u>
TOTAL	\$ 407,500.00

Select Board and Budget Committee recommend approval.

Chairperson Berry moved to pass Article 32 as read, seconded by Selectperson Sites. Discussion: Bill Young, Sweetser Road, first stated he was neutral then made a motion to table for one year. Pauline Carr, Sligo Road seconded. Discussion: Audrey Lones, Baston Road, spoke against delaying. Selectperson Sites spoke to issue of mis-spending, clarified how this can be spent. Paul Napolitano, Mill Ridge Road, spoke of CIP safety and fire protection and educating children. Selectperson Sites and Reed spoke to clarify use of TIF. Andy Walsh, Firefly Lane and Budget Committee Chair, explained how the money is allocated for education and other uses. Mike Mallory, Walnut Hill Rd, shared concerns on TIF. Rob Wood, Milliken Road, spoke of oversight of TIF funds. Steve Morrison, Brown Dog Way, shared how

the TIF works. Selectperson Reed stated developers can get a kickback and mentioned that the TIF was similar to corporate welfare. Chairperson Berry disagreed with Selectperson Reed. Audrey Lones, Baston Road, stated that not all new homes have children and the town received a grant of \$300,000 from PACTS that can be matched and a waste to give up these funds. Chris Pynchon, Sligo Road, asked for clarification on what will happen if this article was passed over. Selectperson Sites clarified use of TIF. Rachel Whitmarsh, Wild Turkey Lane, asked if TIF funds have to be used on a specific timeline and if tabled, does this affect agreements we already have. Lincoln Merrill, North Rd, feels the TIF should be audited, charter committee set up, and Budget Committee review. Kit Maloney, Walnut Hill Road, asked for clarification from Clark Baston on how the money would be spent. Clark Baston, Sweetser Road and Public Works Director, feels it would be beneficial to use to add sidewalk. Also, parking at the Purple House Bakery and future Hazelton Property Project. Nelson Smith, Ledge Road, is opposed to how the money is being allocated and would like comments or clarification. Chief Payson addressed concerns of how money will be spent. Selectperson Reed thinks fire trucks could be housed in the fire station. Nelson Smith apologized to Fire Chief for the misunderstanding. Selectperson Moulton thanked Mr. Smith for bringing up certain items. Bill Young wants the fire department to use funds for EMT rather than equipment or apparatus. Diane Morrison, Brown Dog Drive, suggested that people need to look long term and supports the TIF. Motion passes to move question [unknown of who passed and seconded] Motion to table to one (1) year was defeated. Article as presented passed.

ARTICLE 33: To see if the Town will raise and appropriate an estimated **\$150,000** for an overlay to grant tax abatements or see what action the Town will take.

Select Board and Budget Committee recommend approval.

Selectperson Reed moved to pass Article 33 as read, seconded by Selectperson Sites. Discussion: None. Article passed.

ARTICLE 34: To see if the Town will vote to authorize the Select Board to transfer from the town's undesignated fund balance an amount up to **\$300,000** to reduce the total amount authorized to be raised by taxation for the fiscal year 2022 or see what action the Town will take.

Select Board and Budget Committee recommend approval.

Selectperson Reed moved to pass Article 34 as read, seconded by Chairperson Berry. Discussion: None. Article passed.

ARTICLE 35: To see if the Town will vote to authorize the transfer of **\$57,138** from the Town's undesignated fund balance to be set aside in a committed fund balance account to be expended in future years for providing the property tax assistance, in accordance with the Town's Property Tax Assistance Ordinance, or see what action the Town will take. *(Approval of this article will not increase the property tax levy.)*

Select Board and Budget Committee recommend approval.

Selectperson Reed moved to pass Article 35 as read, seconded by Selectperson Moulton. Discussion: None. Article passed.

ARTICLE 36: To see if the Town will vote to authorize the transfer of **\$14,547** from the Town's undesignated fund balance to be set aside in a committed fund balance account to be expended for employee disbursements of earned but not expended benefits or see what action the Town will take. *(Approval of this article will not increase the property tax levy.)*

Select Board and Budget Committee recommend approval.

Selectperson Sites moved to pass Article 36 as read, seconded by Selectperson Reed. Discussion: None. Article passed.

ARTICLE 37: To see if the Town will vote to allocate funds received from the registration of snowmobiles to Town established snowmobile club(s) for the purpose of maintaining their snowmobile trails to be open to the use of the public at all times.

Select Board and Budget Committee recommend approval.

Explanation: A state mandate that the snowmobile registration money must be appropriated annually by the town for whatever purpose it desires. If all or part of it is appropriated to a snowmobile club, one of the conditions of that appropriation must be that the club's trails are open to public use. Otherwise, it would be an illegal appropriation of public funds for a private group.

Selectperson Reed moved to pass Article 37 as read, seconded by Selectperson Moulton. Discussion: None. Article passed.

ARTICLE 38: To see if the Town will vote to exceed the maximum property tax levy limit (LD1) established by State law if the municipal budget approved results in a tax commitment in excess of the property tax levy otherwise allowable, such that the increased maximum property tax levy hereby established will equal the amount committed, or see what action the Town will take.

Select Board and Budget Committee recommend approval.

Explanation: It is not projected that the town's budget will exceed tax levy limits established by State law. As a preventive housekeeping action, it is recommended the Town vote to approve Article 38. By State Law, the vote on this article must be by written ballot.

Selectperson Moulton moved to pass Article 38 as read, seconded by Selectperson Reed. Discussion: None. Article passed via secret ballot 62 yes 9 no.

ARTICLE 39:

- 1) To see if the Town will vote to make all taxes assessed for the Town's 2022 fiscal year, July 1, 2021, through June 30, 2022, due in four (4) installments, with the first quarter (1/4) of the total amount assessed due and payable on **September 15, 2021**, the second quarter (1/4) due **December 15, 2021**, the third quarter (1/4) due **March 15, 2022**, and the remaining quarter (1/4) due on **June 15, 2022**; and to charge **interest** at the rate of six percent (**6.00%**) per year computed on a daily basis on any portion of the installment due that remains outstanding as of September 16, 2021, December 16, 2021, March 16, 2022, and June 16, 2022.
- 2) To see if the Town will permit the Tax Collector or her designee to waive unintentional tax interest payment shortages in an amount not to exceed \$5.00; and
- 3) To see if the Town will vote to authorize the Tax Collector to accept payment of real estate property taxes not yet due or assessed pursuant to M.R.S. Title 36, Section 506. The Town does not apply interest in such collections, and
- 4) To see if the Town will vote to authorize the Treasurer to release payment of tax abatements and applicable interest approved by the Town's Assessor from the property tax overlay account.

Select Board recommends approval.

Selectperson Reed moved to pass Article 39 as read, seconded by Selectperson Sites. Discussion: Kathryn Dion, North Road questioned if due dates fell on days the town office is open. Article passed.

ARTICLE 40: To see if the Town will vote to authorize the Select Board and the Treasurer, on behalf of the Town and any of the Town's departments, to accept gifts, real estate, donations, and other funds, including trust funds that may be given or left to the Town; furthermore, to grant the Select Board further authority to expend up to **\$25,000** from undesignated funds, if necessary, to match the grant, funding such sums of money as they



deem essential from these funds for their designated purposes. These expenditures may be reflected outside of the Town's approved budget.

Select Board recommends approval.

Selectperson Moulton moved to pass Article 40 as read, seconded by Chairperson Berry. Discussion: None. Article passed.

ARTICLE 41: To see if the Town will vote to authorize the Town Manager acting in concurrence with the Select Board to accept and expend, on behalf of the Town, any Federal or State funds received in the form of grants during the period July 1, 2021, until June 30, 2022. These expenditures may be reflected outside of the Town's approved budget.

Select Board recommends approval.

Selectperson Harrell moved to pass Article 41 as read, seconded by Selectperson Reed. Discussion: Lincoln Merrill, North Road, wanted to know if we needed broader wording. Selectperson Reed doesn't see any problems as written. Article passed.

ARTICLE 42: To see if the Town will vote to authorize the transfer of all unexpended balances to the Undesignated Fund Balance and to authorize any overdrafts that may occur in Town operations during the fiscal year ending June 30, 2022, to be taken from Undesignated Fund Balance.

Select Board recommends approval.

Selectperson Harrell moved to pass Article 42 as read, seconded by Selectperson Reed. Discussion: Lincoln Merrill, North Road, shared concerns with wording. Selectperson Reed agrees with Mr. Merrill and feels it should be put before the Select Board. Chairperson Berry confirm allowance of \$5,000. Moderator suggested Select Board consider wording going forward. Article passed.

Motion to adjourn made by Chairperson Berry.

Cheryl Trenoweth, Recording Secretary

Attest: A True Copy

Debbie Allen Grover, Town Clerk

October 5, 2021

Section V. Management Reports & Communications

- Town Office Report
- Department Head Bi-monthly Reports

Report(s) herein.

The information contained in this report is intended to inform the Select Board, staff, and residents, of some of the current activities taking place in the manager's office or the town in general. All topics are open for discussion.

EcoMaine Recycling Rates: Included in the Board's packets is a memorandum from EcoMaine on a rate increase that will take into effect on July 1, 2022. This year, we are projected to expend a total of \$73,121.00 for and average of 787 tons of solid waste and 369 tons of recycling. Based on our current solid waste tonnage, we could expect a projected increase of \$2,361.00 for next year's budget.

Surplus Equipment Sale Bid: Also included in the Board's packets is a summary of equipment that will be listed on MMA's website to be sold by bid. This equipment has taken up space at the Public Works Garage and is either not operable in its current condition and/or has been replaced with new equipment. The Public Works Director recommends that it be sold to the highest bidder. Open hours to inspect the equipment for bidders is scheduled for October 13, 2021 at the Public Works Facility.

Shellfish Conservation Committee Resignation: On September 22nd, Harold Hibbard resigned his post on the North Yarmouth/Yarmouth Shellfish Committee. Included in your packet and on the agenda is a volunteer application from Stephen Demelle who is requesting that the Board appoint him to fill the vacant seat.

Code Enforcement Office Refund: The Code Enforcement Officer is requesting the Board to grant a refund in the amount of \$250. A memo from the Code Enforcement Officer is attached. A simple consensus to move forward with the refund by the Board is recommended.

Sheriff's Office Volunteers in Police Service (VIPS): In the Board's packets is a letter from Sheriff Joyce regarding the VIPS Crisis Team. If the Board has any questions, feel free to reach out to Chief Payson and the Assistant Town Manager.

Maine Obsolete Pesticides Program: Also included in the Board packets is a press release from Maine Department of Agriculture, Conservation & Forestry regarding an opportunity for residents to get rid of unwanted pesticides. If interested, homeowners are asked to fill out the form listed in the press release by October 8th. The form is also listed on the Department of Agriculture, Conservation & Forestry's website under "Obsolete Pesticide Collection".





Memorandum

DATE: September 28, 2021
TO: Board of Directors
FROM: Kevin H. Roche, CEO
RE: Rates for FY 23

On September 16, 2021, we reviewed our 5-year financial plan at the Executive Committee Meeting. After a careful review of the cash flow projections for the next 5 years, the Executive Committee is recommending the following rate adjustments (to begin July 1, 2022):

- Municipal Solid Waste (MSW) for Owner Communities: An increase of \$3.00 per ton (from \$76.50 to \$79.50 per ton).
- Single-Sort Recycling for Owner Communities: Remains at \$35 per ton, plus contamination fees.

These rate adjustments will be voted on at the October 21st, Board Meeting. Please contact me if you have any questions.

Sale of Surplus Public Works Department Equipment Bid

The following surplus equipment is being sold individually through closed bidding with the highest bidder being awarded. **Each item is being sold individually.** All bids must be sealed and submitted to the Town Office and received by the clerk by 5:00 PM on October 28, 2021. No bids will be accepted after that date and time.

Please address to:

Clark Baston, Public Works Director

North Yarmouth Town Office

RE: “[Lot #]”

10 Village Square Road

North Yarmouth, ME 04097

Equipment Inspection: There will be an Equipment Inspection on Wednesday, October 13, 2021 at the Public Works Facility at 19 Public Works Way (formally 40 Parsonage Road), North Yarmouth, ME 04097 from 11 AM – 1 PM. No appointment necessary.

Additional Instructions: Bid envelope must be marked “[Lot #]”. Equipment bid must include the description, lot number and price at which you wish to purchase the equipment. Name, address, phone number and email (optional) must also be enclosed in envelope. The bidder with the highest price will be awarded. If there are duplicate bid prices on the same lot number, the award will go to the earliest time stamped envelope. The Town of North Yarmouth reserves the right to reject any bids that do not meet the guidelines mentioned above or for any other reason. The individual with the highest bid will be notified on November 1st. Questions can be emailed to Draven Walker, Executive Assistant to the Town Manager, or mailed to the address listed above.

ALL LOT NUMBERS ARE SOLD AS IS WHERE IS, NO GUARANTEES.

Click the item to view pictures.

The following items are up for bid:

Lot #1. [John Deere 318 Riding Lawn Mower w/ bagging system.](#)

Lot #2. [John Deere 717 Zero Turn Mower with bagging system.](#) (Parts - Mower has blown/damaged engine)

Lot #3. [Sweepster Sweeper to fit a Johns Deere 318 Riding Mower.](#) (Submit Separate Bid)

Lot #4. [Land Pride 3-Point Hitch Grooming Mower.](#) (Parts - Not operable)

Lot #5. [Case IH Sickle Bar Mower.](#) (Parts- Not Operable)

Lot #6. [Army Generator.](#) (Function unknown)

I Harold E. Hibbard have resigned from
Yermonth Shellfish Committee effective today
~~Sept~~ Sept 22 2021

Harold E. Hibbard III

RECEIVED

SEP 22 2021

BY: C. Senoveth

Memo

To: Select Board
From: Ryan Keith, Code Enforcement Officer
cc:
Date: 9/29/21
Re: Planning Board Site Plan Review Refund

Short Statement of why refund is being issued:

Alan & Jonathan Hines submitted a Site Plan Review Application for the October Planning Board meeting. After careful review of the proposal, Ryan contacted the Applicant to discuss his concerns about the proposal. The Applicant decided to withdraw this proposal and requested a refund. Please see attached receipt.

Name: Johnathan Hines

Address: 92 Main Street, Windham, Maine 04062

Amount: \$250.00

Budgetary account: ~~100~~ 4370 SITE PLAN REVIEW - \$250.00

Authorized by:

Town of North Yarmouth
----- Receipt -----

09/14/21 1:31 PM	ID:TJC	#1973-1
TYPE-----	REF----	AMOUNT
PLANNING BOARD FE	NAGUIRE	
SITE PLAN REVIEW		
SITEPLAN		250.00

Total: 250.00
Paid By: JONATHAN HINES

COPY
Thank you and have a great day!
Check : 250.00
541 - 250.00



CUMBERLAND COUNTY SHERIFF'S OFFICE

- Kevin J. Joyce
SHERIFF
- Naldo S. Gagnon
CHIEF DEPUTY

36 County Way, Portland, Maine 04102

Phone (207)774-1444 – fax (207)828-2373

August 26, 2021

North Yarmouth Fire Department
Attn: Chief Gregory Payson
463 Walnut Hill Road
North Yarmouth, ME 04097

Dear Chief Gregory Payson,

Cumberland County Sheriff's Office Volunteers in Police Service (VIPS) is a group of volunteers that assist Sheriff Deputies and Police Officers throughout Cumberland County with various public safety and public service events.

Cumberland County Sheriff's Office VIPS has a Crisis Team modeled after the Trauma Intervention Program set up by Maine Behavioral Health for the Greater Portland area.

The Sheriff's Office is offering to any Western Cumberland County Fire/EMS Departments access to the VIPS Crisis Team folks that are specially trained in responding to scenes, dealing with family members, and assisting them with the after effects of a traumatic event. Access to Crisis Team members can be requested through the Cumberland County Regional Communications Center at 893-2810.

Our only requirement would be that once you make a request, someone stays at the scene to make an introduction of the VIPS member to a member of the victim's family and remain on scene for the duration of the VIPS on scene presence.

As always, the Greater Portland Trauma Intervention group is always available to respond to any of the Portland area hospitals to assist any family members who travel with the patient(s).

Sincerely

Kevin J. Joyce, Sheriff
Cumberland County



From: [Boyd, Karla](#)
Subject: Maine Obsolete Pesticides Program
Date: Tuesday, September 28, 2021 4:25:23 PM
Attachments: [image001.png](#)

For Immediate Release

September 24, 2021

Contacts: [Karla Boyd](#), [Jim Britt](#)

Maine Collecting Unwanted Pesticides Free of Charge

AUGUSTA—The [Obsolete Pesticide Collection Program](#) protects Maine's natural resources and prevents agriculture pollution by promoting the safe and proper disposal of outdated, unused, or unwanted pesticides. The program is made possible by the Maine Department of Agriculture, Conservation and Forestry's Board of Pesticides Control (BPC) and the Maine Department of Environmental Protection. The program is open to homeowners and family-owned farms who are encouraged to bring unwanted pesticides— including herbicides, insecticides, rodenticides, fungicides, and similar products used in agricultural production or around the home to collection sites in Presque Isle, Bangor, Augusta, and Portland. **Pre-registration is required by October 8** to participate, drop-ins are not permitted, and drop-off locations will be announced soon.

Details including registering and supplying the obsolete pesticides inventory form, a list of banned and unusable products, storage and transportation guidelines, other disposal options are found on the BPC website www.thinkfirstspraylast.org.

About Maine's Obsolete Pesticide Collection Program

Removal of obsolete and unwanted pesticides is important for protecting the public, wildlife, and environmental health. Improper pesticide handling and disposal, such as placing it in the trash or pouring it down the drain, can contaminate land and water resources. The Maine Obsolete Pesticide Collection Program ensures that they are handled properly. Since 1982, the program has saved more than 250,000 lbs. of pesticides from entering the waste stream. Collected pesticides are taken to licensed, out-of-state disposal facilities by the federal Environmental Protection Agency. Learn more on www.thinkfirstspraylast.org or by visiting our [obsolete pesticides page](#)

Photo courtesy: Board of Pesticides Control, Maine DACF



Karla Boyd
Policy & Regulations Specialist
Maine Dept. of Agriculture, Conservation & Forestry
Board of Pesticides Control
www.thinkfirstspraylast.org
www.gotpests.org
(207) 592-5138

Total Control Panel

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manager@northyarmouth.org
From: karla.boyd@maine.gov

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Town of North Yarmouth
Code Enforcement Department
Bi-monthly Report
July & Aug 2021

Permit Comparison

<u>Permit Type</u>	<u>July 2020</u>	<u>July 2021</u>	<u>Aug 2020</u>	<u>Aug 2021</u>
Occupancy Certificates	4	1	1	2
Building Permits	9	8	9	13
New Homes	3	2	3	1
Plumbing Permits	9	8	14	13
Septic Permits	4	2	5	4
Electric Permits	15	5	11	13
Subdivisions	2	2	1	1
Contract Zoning	0	0	0	0

CEO Overview

Hello again,

I hope all is well, permits seem to have slowed a bit giving us a chance to dive back into our file cabinets here at the office.

The Planning Board continues to have a workload as applications continue trickling in every month.

- Construction has started on the 13 lot York Ridge Subdivision. York Ridge a 13-lot subdivision was approved in June and sold every lot in less than 36 hrs from what I am told. The development is located off gray road about ½ mile from the Route 115 and 231 intersection. Like Meadow Brook across from North Yarmouth Variety the Fuji-clean advanced wastewater system is being utilized. These systems are light years advanced from the traditional system, filtering water entering the ground 50 to 75 percent better than your typical disposal field. With the aquifer covering a lot of the Village Center district getting an early jump on protecting it is very important.
- Phase II of Village View Estates located to the West of North Yarmouth Variety received its final approval and the site work is well under way if you haven't seen the trucks working away on the road.

Tracey is working on modifying the Land use Ordinances to reflect the approved changes made at Town meeting and updating the applications to reflect changes. Updating the documents can be a challenge sometimes but very important so we work hard to get them available as soon as possible.

The new 2015 model of the energy code has now been implemented as of July 1,2021. We have been studying the changes and educating the contractors as often as the opportunity presents itself. I do hope to be able to host an informational seminar this fall that will go into greater depth, my intent is to help our contractors wrap their heads around the changes and give them the options that are available to them. Energy codes are going through some significant changes that can really affect the construction methods and cost associated with construction. The changes will greatly reduce the utility expenses for most homes and the upfront cost will most likely be quickly paid back. The State has given towns the ability to start



Town of North Yarmouth
Code Enforcement Department
Bi-monthly Report
July & Aug 2021

enforcing these rules as they see fit, as communication with the builders gets out there, I'm getting a feeling that the information will be well absorbed by the first of the year 2022.

As always thank you for your time and if any questions, please do not hesitate to reach out to the Code and Assessing Office.

Ryan

Submitted by Ryan Keith
Code Enforcement Officer Date: 8/31/21



Town of North Yarmouth Bi-monthly Report – Public Works Department

General Maintenance of Parks & Grounds:

- Dumped trash cans at parks, restock dog waste bags
- Mowing and trimming, parks, sport fields, town buildings and grounds
- Assist Parks and Recreation committee on trail repair and trail building.
- Installed split rail fence alongside side walk Cumberland Road/brook area near Pea Lane

PW Building Maintenance:

- Knowles Industrial service salt shed repairs started.
- Public Works crew installed steel hardware in salt shed
- Outlet installed in basement for dehumidifier
- Contractor hired but has not started rear steps of Public Works office.

Heavy Equipment:

- Maintenance of equipment
- Assist Fire Rescue with maintenance of Fire Rescue equipment
- Repaired ac in Cat 420 loader back hoe
- New front springs truck 6-13

Road Maintenance:

- Repair and installed street signs at various locations
- Pick up of road kill
- Tree, limb and brush removal
- RR crossing repaired by MDOT on Cluff Road
- Drainage, shoulder, and brush cutting Mill Road
- Pot hole patching
- Worked on drainage on Long Hill Road

- Mill Road. vs. Royal River-Rip Rap bank repair
- Started painting cross walks, stop ahead, Stop & Stop bars

Other:

- Open brush dump as needed
- Employee passed Class B CDL license test
- Installed new public information signs as directed by Town clerk
- Assist WH&CC as requested
- Work on Fuel Island project
- Pick up waste oil for winter heat.
- New truck inspection at Viking Cives

Changes/Updates:

- Working on underground culvert inventory
- Working on. "Municipal Disaster Debris management plan"
- Sweetser Road culvert applying for stream crossing grant from MDEP
- New Mack truck delivered by O'Conner's at Viking for plow gear/body. Delays in getting dump body and hydraulic parts and controls.

Projects:

- Mill Road paving/drainage
- Working on Sweetser Road/Toddy Brook culvert replacement.
- Salt shed repair
- Fuel Island
- New truck 7-21 and 6-13 body
- Repairs required by insurance inspection: new chimney separation/rusty pipe replacement, (complete) cover exposed fiber glass insulation in entry way, rear fire exit stairs, install electric outlet in basement to remove extension cord. (Complete)

Respectfully submitted,
Clark Baston, Public Works Director



Town of North Yarmouth Bi-monthly Report – Community Center

Reporting Period: July- August 2021

Usage	July 2021	August 2021
Drop-in Program participants	0	0
Senior walking participants	0	0
Meetings	6	6
Programs	12	10
Rentals	1	3
Other:		
Total program hours <i>per week</i> (Does not include meetings & rentals)	varies from 10-50	23.75 average
Operating hours per Month	162	137
Average operating hours per week	40.5	34.25

July- August notes:

July was a very active month for our department. The Outdoor Market was taking off. The NYCC parking lot was a little too far off the visibility path, so we moved it to the Village Green, where it had great success. The vendors and I decided to keep it at the Village Green throughout the season. Summer concerts began with a magic show and a Beatles Tribute Show, both were well attended with almost 100 per event. August had two small bands, 12/OC and American Ride, again, very well attended and many appreciative spectators. Movie Nights were also a big hit with over 75 in attendance for both movies. This event was profitable for us as we had all 3 movie events sponsored by local businesses.

The Community Center once again hosted several specialty camps throughout the summer, from Lego Camp to Sewing Camp, with a few rentals for meetings and birthdays. Overall, it was a busy summer enjoyed by many.

For maintenance, the heat pumps and basketball hoops got their annual inspections for safety and efficiency. One hoop is having trouble being raised and lowered and will be addressed; the heat pumps are in great shape. We closed for one week in August so our custodian could deep clean the floors and do additional maintenance.

Respectfully Submitted,

Lisa Thompson, CPRP
Director, Wescustogo Hall & North Yarmouth Community Center



Town of North Yarmouth

Bi-monthly Report - Fire Rescue Department

Reporting Period: July 2021 & August 2021 for FY2021-22

Activity

	FY20-21	FY21-22
Medical Calls	29	36
Fire Calls	27	36
Patient Evaluations	29	31
Transports	24	25
Public Assistance	4	5
Vehicle Accidents	1	1
Mutual Aid	5	4
Unauthorized Burning	2	0
Total Member Hours on Calls	352.59	199.54
Total Member Hours Training	494.50	220.30
Total Incidents for July August	56	72
Total Incident for the Fiscal Year	409	72

Changes/Updates

As part of our shelter preparedness project for Wescustogo Hall and Community Center, Debbie Allen Grover, Lisa Thompson, and my self have completed a class through Cumberland County EMA called Shelter in a Box Training. By taking that training it gives the Town of North Yarmouth the ability to gain access to Cumberland County EMA's Shelter Trailer. This trailer will bring us materials to help set up a shelter if it is needed. I am continuing the work made to our policies for the building to be used as a shelter and still have a lot of work to complete.

Project(s) Update

On July 27th, we hosted Cumberland County EMA with the teaching of NIMS G-402 training for elected officials. I am happy to report all our selectboard members, Debbie Allen Grover, Draven Walker and the Fire Rescue Chief attended this training. Holding this training has allowed the Town of North Yarmouth to be NIMS Compliant. In August the Fire Rescue Department received and installed the new PPE drying cabinet that will allow for multiple sets of gear at one time. This will allow for a shorter turn around time when cleaning personal protective equipment.

Coming Up

The next few months will be spent with FEMA and MEMA in preparing all the documents required for reimbursement for COVID costs. The next few months will be spent on our maintenance plan for apparatus and equipment. We are working with Cumberland, Gray, New Gloucester, Pownal, and Yarmouth with annual hose testing. By working jointly with the other organizations, we are able to receive a discount from the company that provides our third-party testing. North Yarmouth has taken the lead on this project and is responsible for coordinating the testing with all the agencies listed. We also offer up our facility as a regional location for all the departments to complete their annual testing.

Submitted by: Gregory Payson, Fire Rescue Chief

Date: 09-01-2021

October 5, 2021

Section VI. Old Business

▪ **Remote Participation Policy Discussion & Second Review**

The Board was provided a draft policy at their September 21, 2021 meeting. The purpose of this policy is allow a means for the Board to meet remotely, as stated below, and provide a means for the public to also attend and participate in a meeting with at least one member being remote.

Key Findings:

- Each board, committee, and commission must hold a **public hearing** and **adopt their own policy**.
- The Select Board can recommend a policy that each committee, board, and commission can adopt or amend. The policy being provided to the Board has had review from MMA legal as well as follow up research/questions answered from the town's attorney.
- The policy allows members to meet virtually for the following reasons:
 - In the case of an emergency or urgent issue that requires the body to meet via remote methods.
 - An illness, physical condition, family emergency or if a member that is outside the boundaries of the town.
 - The Board Chair, in conjunction with the membership, can determine that remote methods are necessary under the circumstances.

POSSIBLE ACTION ITEMS

Move that the Select Board call for a public hearing on October 19, 2021 for the purposes of considering adopting the Select Board Remote Participation Policy. Second, discussion and vote to follow.

▪ **Fuel Island Bid Review & Award**

Included herin is a memo from Clark Baston, Public Works Director, to Chris Bolduc, interim Town Manager. The Public Works Director is recommending the Board to approve the lowest bid received for the construction of a Fuel Island and, in addition, expend \$268,995.00 out of the Municipal Facilities Reserve to complete the project. The construction of the fuel island was scheduled for this fiscal year. The Public Works Director will work with the contractor to reduce the cost by \$6,879.00 for the listed reasons in the memo. The scheduled CIP cost was \$231,663.00.

Bids also received: Marwin Contruction (\$300,000.00) and Portland Pump (\$275,332.00)

Move that the Select Board award the Fuel Island Bid to Simard and Sons for a total project cost of \$268,995.00 recognizing that the Public Works Director will work with the contractor to have the Public Works Department complete the excavation, pouring of the concrete pad, and digging the trenches for electricual conduit. Second, discussion and vote follow.

Town of North Yarmouth
Select Board Remote Participation Policy

I. Purpose

Title 1 M.R.S. § 403-B provides means for public bodies, in limited circumstances, to meet remotely for public meetings. When able, members of boards, committees, and commissions should continue to meet in-person, however, it's recognized that certain circumstances require meetings to either be cancelled, postponed, or be forced to have lack of attendance by members because of personal illnesses, conditions, emergencies, and travel. The purpose of this policy is to provide guidelines to allow each public body of the Town of North Yarmouth the option to meet remotely while also satisfying all legal requirements set by Maine FOAA Laws or the Town's Charter.

II. Appointed Boards & Committee's Adoption of Remote Participation

Pursuant to Title 1 M.R.S. § 403-B and the Town's Charter, the Town of North Yarmouth's Select Board, elected commissions and committees, standing committees, and any ad-hoc committee established by the Select Board and any other public body that is subject to the Maine Freedom of Access Act's (1 M.R.S. §§ 400 et. Seq.) public meeting requirements, may adopt a remote participation policy to govern the participation, via remote methods, of members of the body and the public in public proceedings or meetings of the body.

- A. The Select Board recommends that the language used in its adopted policy be consistent with other boards, committees, and commission's adopted remote participation policies. Each board, committee, and commission may also approve this policy, as is.
- B. Title 1 M.R.S § 403-B requires each board, standing committee, ad-hoc committee and commission to hold a public hearing and provide notice of such hearing as required by state law. After a hearing is conducted, the board, committee, or commission may adopt or amend and adopt their published remote participation policy.

III. Remote Participation by Board Members

Members of the Select Board are expected to be physically present for meetings except when not practicable due to the following reasons:

- A. In the case of an emergency or urgent issue that requires the body to meet via remote methods.
- B. An illness, physical condition, family emergency, a board member being temporarily absent within the boundaries of the Town, or any temporary absence of a member that causes significant difficulty traveling to the meeting location.
- C. The Select Board Chair, in consultation with other board members, if appropriate and possible, will make a determination that remote methods of participation are necessary in as timely a manner as possible under the circumstances. A member who is unable to attend a meeting in-person will notify the chair or presiding officer

Town of North Yarmouth
Select Board Remote Participation Policy

as far in advance as possible.

IV. Remote Participation by the Public

Any meeting of the Select Board, when any member of the Board participates via remote methods, will be broadcast on Town Hall Streams or any other streaming platform that is advertised prior to the meeting as well as being broadcast through an internet-based meeting software, preferably Zoom, in such a way to allow the public to offer comment. The public will additionally be provided an opportunity to attend the meeting in-person unless there is an emergency or urgent issue that requires the Board to meet using remote methods.

V. Technology Requirements for Remote Participation

Remote methods of participation may include telephonic or video technology allowing simultaneous reception of information and may include other means necessary to accommodate disabled persons. If remote participation as notified and advertised on the town's communication platforms prior to the meeting cannot be achieved, the meeting must be recessed until such time that remote participation can be continued or until the Select Board can post reasonable notice that the meeting will continue in-person at a future date. If technological requirements cannot be met, meetings will continue in-person until such time the technology is installed to allow proper means for remote participation to continue, both the members and public. Remote participation will not be by text-only means such as e-mail, text messages, or chat functions.

VI. Public Notice Required

Notice of all meetings will be provided in accordance with 1 M.R.S. § 406 and any applicable charter, ordinance, policy, or bylaw. When the public may attend via remote methods, notice will include the means by which the public may access the meeting remotely and will provide a method for disabled persons to request necessary accommodations to access the meeting.

VII. Agendas & Materials Available Electronically

The Select Board will make all documents and materials to be considered available, electronically or otherwise, to the public who attend remotely to the same extent customarily available to the public who attend in person, provided no additional costs to the Town.

VIII. Voting

All votes taken during a meeting using remote methods will be by roll call vote that can be seen and heard if using video technology, or heard if using audio technology only, by other members of the Select Board and the public. A Select Board member who participates remotely will be considered present for purposes of a quorum and voting.

Town of North Yarmouth
Select Board Remote Participation Policy

IX. Amendments

Amendments to this policy must be in writing and considered using the same procedures as required for its adoption.

This policy will remain in force indefinitely unless amended or rescinded.

Brian Sites, Chairperson

James Moulton, Vice Chairperson

Austin Harrell

David Reed

Paul Hodgetts

Memo

To: Christopher Bolduc, Interim Town Manager
From: Clark Baston, Public Works Director
cc: Select Board
Date: September 29, 2021
Re: Public Works Review of Fuel Island Bid

Nick Thibeault, Nick Hutchins, and I have reviewed all three bids* against our Town published specifications. All three that were received are acceptable, however, the lowest bid came from Simard and Sons at a total projected cost of \$268,995.00. We recommend the lowest bid, Simard and Sons, for the completion of the fuel island. The budgeted CIP is \$231,663.00. Taking that into consideration, Public Works will work with the contractor to complete the excavation, pouring the concrete pad, and digging the trenches for electrical conduit, in-house. This will result in the following costs.

\$268,995.00 – Simard & Sons Projected Cost
(\$6,879.00) – Concrete Pad, Excavation Work, and Trenches (PWD)
N/A -- Additional State Permitting
<hr/>
\$262,116.00 + Required Additional State Permitting** – Total Projected Cost
(\$231,663.00) – Budgeted CIP
<hr/>
\$30,453.00 – Additional Projected Costs

*Proposals Received: Marwin Construction (\$300,000.00) and Portland Pump (\$275,332.00)

** The proposal includes a permit for Aboveground Storage of Flammable and Combustible Liquids however does not include any potential additional permit applications that may come from the State Fire Marshal and/or Maine Department of Environmental Protection (DEP).

If approved, permits will be obtained this fall and winter. Installation will not start until late spring or early summer. I'm asking that the bids for the fuel island be brought forth at the next Select Board meeting.

SIMARD
AND SONS, INC.
Since 1928

3 Trident Drive, Lewiston, Maine 04240 & 735 Main Road North, Hampden, Maine 04444
(207) 783-0297 * (800) 244-0297 * Fax (207) 782-7108

September 9, 2021

Town Manager
Town of North Yarmouth
RE: Fuel Island Bid
10 Village Square
North Yarmouth, Maine 04097

RE: Fuel Island Bid

Simard and Sons, Inc. (S&S) has prepared this proposal to install the petroleum system described below at the North Yarmouth Public Works facility. Enclosed with this proposal are drawings we prepared to show our proposed layout for the petroleum system. Our proposal includes the following scope of work:

- Provide State Fire Marshal Application for a Permit for Aboveground Storage of Flammable and Combustible Liquids. **Our proposal does not include any potential variance permit applications for the project. Additional cost will occur if the project requires variance permitting with the State Fire Marshal and/or Maine DEP.**
- Pre-Mark area for DigSafe and OK to Dig;
- Supply and install (1) Fireguard UL-2085 7,000-gallon split compartment (4,000-gallon Diesel/3,000-gallon Gasoline) horizontal double walled above ground storage tank manufactured by Highland Tank & Manufacturing Comping, Inc. (Attachment A). The tank will include the following components:
 - (2) 24" manway
 - (6) 4" couplings
 - (1) 2" interstitial monitoring coupling
 - (1) 2" bulkhead monitoring coupling
 - (2) 6" flanged primary emergency vents
 - (1) 8" flanged secondary emergency vent
 - (2) 102"-diamter x 6" high saddles welded to tank
 - (1) Stair and catwalk extension painted safety yellow
 - White epoxy topcoat paint finish
 - All required decals
 - (2) OPW 61FSTOP-3050 – 3" AST overfill prevention valve (Attachment B)
 - (1) OPW 723V-2203 - 2" 8-oz balance pressure vacuum Vent (for regular unleaded tank) (Attachment C)
 - (1) OPW 23-0033 – 2" open atmospheric slip on tank vent (for diesel tank) (Attachment D)
 - (2) Morrison Brothers 710-01501V 1.5" solenoid valve (Attachment E)



- (2) Morrison Brothers 818-0100AGEVR 2" Clock Gauge (Attachment F)
- 3" diameter schedule 40 black steel piping for the fill pipes included all required fittings
- 1.5" diameter schedule 40 black steel piping for the product piping above ground including all required fittings

- Supply and install (2) Wayne G6201P/27AFJK single product suction dispenser (regular unleaded & diesel) with the following specs:
 - (1) hose at each suction pump
 - 10:1 pulser
 - High-hose retriever setup for both products
 - Hanging hardware (hoses, nozzles, swivels, breakaways, etc.)
 - See Attachment G

- Supply and install (2) Franklin Fueling 66430202 pressure regulator valves. (Attachment H)

- Supply and install (1) 24' x 24' x 15' (Clearance height) (1) column canopy with the following:
 - 36" White ACM fascia
 - 20 gauge bronze decking
 - (4) LED canopy lights with motion sensor
 - Canopy column spacing of 12'/12' and 12'/12'
 - See Attachment I

- Supply and install fire suppression system for the gasoline suction pump only. Fire suppression system will be state of Maine codes.

- Supply and install (1) Omntec tank monitoring system with the following components:
 - (1) Omntec LU3 3 Channel Alarm Console (Attachment J)
 - (1) Omntec LS-ASC Interstitial Sensor (Attachment K)
 - (2) Omntec L-1-L Overfill High Level Probes (Attachment K)

- Supply and install (1) Petrovend PV200 Fuel Management system with (100) factory encoded chip keys (Attachment L).

- Supply and install (2) 20 gallon stainless steel remote fill boxes (one for each product) manufactured by Fairfield Industries, Inc. of Newark, New Jersey with the following components:
 - (1) 3" fill adapter and cap
 - (1) 3" swing check valve
 - (1) 3" ball valve
 - Lockable hinged door
 - (4) Standing legs
 - See Attachment M

- Supply and install (2) stainless steel dispenser platforms manufactured by Fairfield Industries DP-1-2 (See Attachment N).



- Supply and install (2) 36" x 54" x 4" diameter U-shaped bumper posts to protect the dispensers from vehicle traffic;
- Supply and install 6' high commercial grade galvanized fence around the AST with (1) 6' wide cantilever slide gate to access remote fills. (Example shown in Attachment O)
- Supply and install DOT spec guardrail around portions of the fence/AST to protect against vehicle traffic. (Example shown in Attachment O)
- Supply and install 3" of asphalt paving as shown on the attached drawings. **Any additional asphalt paving area will be additional cost.**
- Provide and install 5,000 pound per square inch (psi) concrete for the following:
 - (3) 3-ft x 6-ft x 12" Islands (Dispensers and Fuel Management Console)
 - (1) 5.5-ft x 5.5-ft x 5.5-ft canopy column base
 - (1) 38-ft x 24-ft x 8" tank & traffic pad

All surface concrete to be 5,000 lb mix with #4 rebar, 12" on center each way, light broom finish and tooled edges.

- Install new electrical conduits to the existing electrical panel and pull new wires for the following petroleum components:
 - (1) Omntec monitoring console
 - (1) Interstitial Sensor
 - (2) Overfill Alarms
 - (3) Sump Sensors
 - (2) Suction dispensers
 - (4) Canopy Light
 - (1) Fuel management console
 - (1) Fire Suppression System
 - (1) Conduit for future DEF tank and dispenser enclosure
- Provide excavation and backfill for electrical conduits, canopy base installation, and concrete pad subbase. **Town of North Yarmouth is responsible for clearing and grubbing area for proposed fueling system.**
- **Our cost includes providing, placing, and compacting gravel subbase for the fueling area. If the Public Works Department would like to do this scope of work, we can credit back this expense to the Town.**
- Provide crane to off load and set tank
- Provide all complete DEP permits, warranty paperwork, site photos, an as-built drawing for the constructed petroleum system, and installation checklists

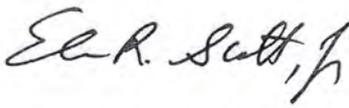


- Provide start-up calibration of all dispensers
- S&S can provide 24-hour 365-day/year emergency service and annual inspections/tests. (Price for service outside of warranty parts not included in our proposal cost. Price to perform annual inspections and tests not included in our proposal cost).
- **Warranty Policy** – *Equipment furnished as a part of this proposal is warranted by the manufacturers. These warranties are passed through the seller to the buyer according to the manufactures policy. Warranty timelines vary depending on the part and manufacturer. S&S workmanship warranty is one year from system startup date.*

Labor & Materials: \$268,995
(Price valid for 30 Days)

Exclusions: *Clearing and grubbing vegetation & topsoil, any unknown utilities, dewatering, camera's, emergency phone/signage, painting of canopy columns, painting of bollards, any variance permit applications, additional asphalt paving outside of area shown on the plans.*

Sincerely,



Elwin "Scottie" Scott Jr.
President

Enclosed Terms and Conditions
 Site Drawings
 Proof of Insurance
 Attachments A through O

Terms of Financing:

30% due upon acceptance	\$80,698.50
30% due upon tank arrival	\$80,698.50
40% due upon start up	\$107,598.00

Signature of Acceptance: _____
(Town of North Yarmouth) (Date)

Z:\Simard Documents\2022 JOB BIDS\North Yarmouth - Public Works\Proposal\20210907-N Yarmouth PW Proposal.docx



SIMARD
AND SONS, INC.
Since 1928

3 Trident Drive, Lewiston, Maine 04240 & 735 Main Road North, Hampden, Maine 04444
(207) 783-0297 * (800) 244-0297 * Fax (207) 782-7108

Simard & Sons, Inc.
TERMS AND CONDITIONS

This Agreement, along with any specifications attached hereto or to which this Agreement is attached, will constitute a valid and binding contract between **Town of North Yarmouth** (the "Purchaser") and Simard & Sons, Inc. ("S&S"), our heirs, personal representatives, successors and assigns, subject to all terms and conditions to follow:

It is expressly agreed that there are no promises, agreements, or understandings, oral or written, not specified in this Agreement. Prices quoted are for acceptance within 30 days and, unless otherwise specified, are subject to change after that date. Scheduling and completion dates are contingent upon fire, strikes, accidents or other delays beyond the control of S&S.

The Purchaser shall obtain all permits except where noted. All material used in association with the work of S&S on the premises of the Purchaser (the "Material") will remain the property of S&S until the prices and costs specified in this contract (the "Price") are paid in full. S&S shall have the right to enter onto the premises of the Purchaser, without prior consent, for purposes of removing the Material in the event that Purchaser fails to make payment in full as provided herein, and nothing herein shall be deemed to be conveyance by S&S of its agents and employees. Payment in full of the Price shall be made within **Thirty (30)** days of receipt of invoice from S&S. Purchaser waives any and all rights to notice in connection with an action for forcible entry and detainer to recover material described above, and also waives any defenses in the event that Purchaser has failed to make payment when due without cause. A 1.5% per month late payment charge shall be applied to any overdue balance if payment is not received when due. (18% APR)

S&S shall be entitled to recover all costs incurred in connection with the enforcement of this contract, including but not limited to, reasonable attorney fees. Purchaser waives any presentment, demand, protest, and any other notice from S&S regarding the payment hereunder.

This contract shall be governed by the laws of the State of Maine.

In the event that any portion of the Agreement is declared void or unenforceable by a court of competent jurisdiction, the remaining portion shall remain in full force and effect.

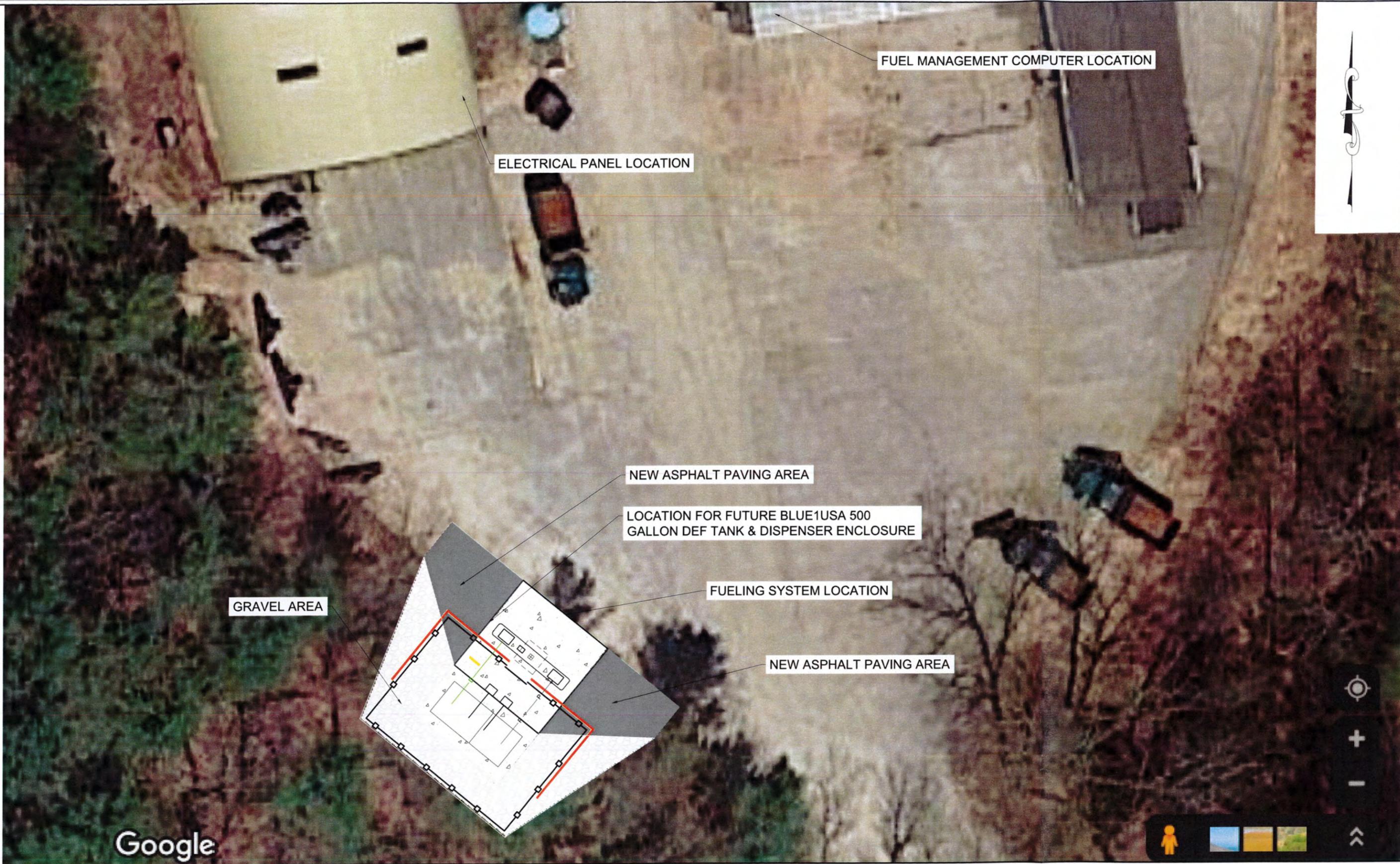
Warranty Policy – *Equipment furnished as a part of this proposal is warranted by the manufacturers. These warranties are passed through the seller to the buyer according to the manufactures policy. Warranty timelines vary depending on the part and manufacturer.*

Date: _____

By: _____
Signature for **Town of North Yarmouth**

By: _____
Elwin R. Scott, Jr. for: **Simard & Sons, Inc.**





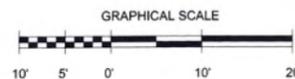
Google

SIMARD
AND SONS, INC.
Since 1928



Certified
TANK INSTALLERS

DRAWN BY: C. WEAVER
REVIEWED BY: E. SCOTT
DATE: SEPTEMBER 2021

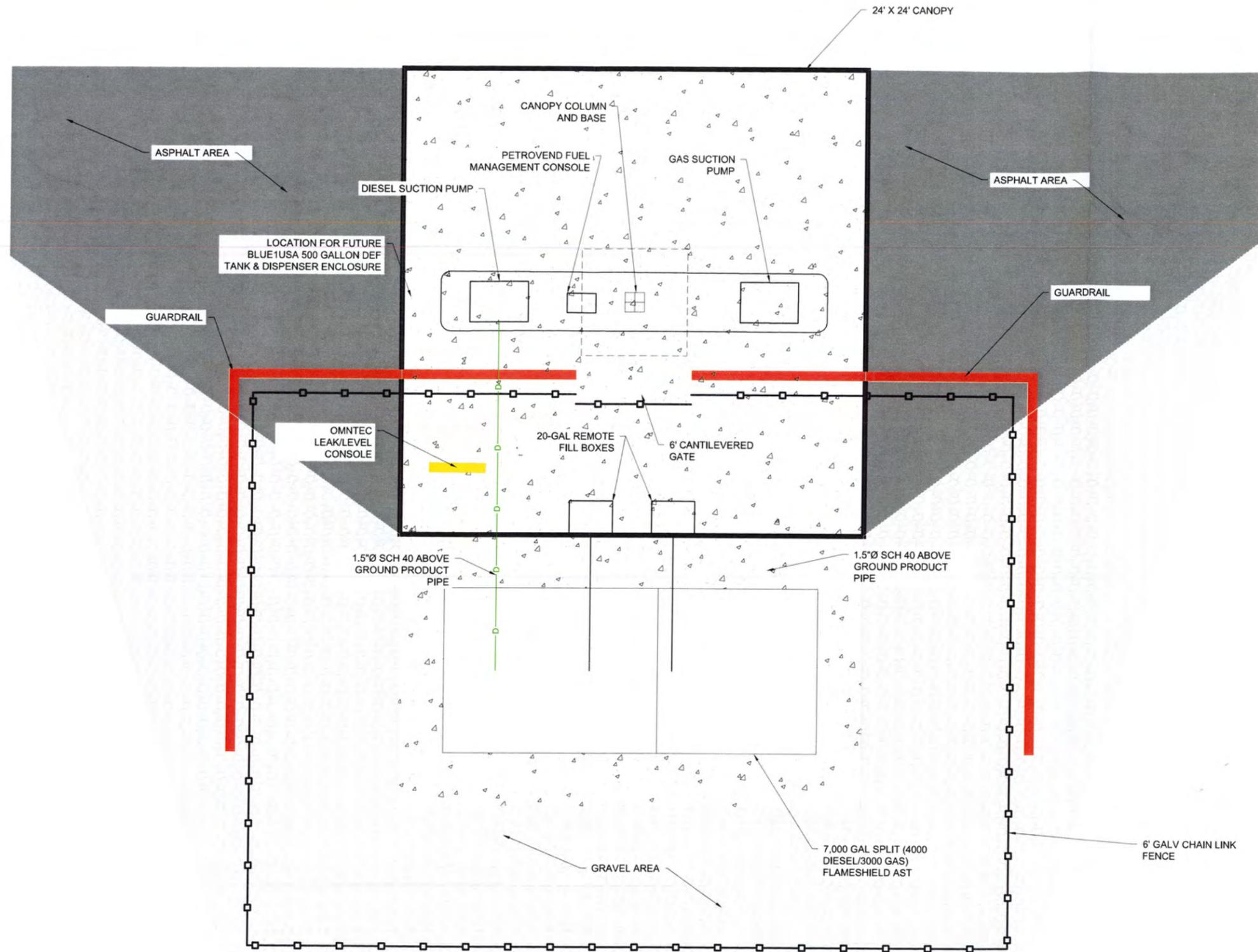


NO.	DATE	DESCRIPTION	BY

FUELING SYSTEM INSTALATION PROJECT
NORTH YARMOUTH PUBLIC WORKS
NORTH YARMOUTH, MAINE

FUELING LOCATION PLAN

FACILITY
REGISTRATION
NUMBER:
TBD
SHEET NUMBER:
1 OF 1

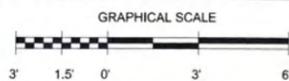


SIMARD
AND SONS, INC.
Since 1928



Certified
TANK INSTALLERS

DRAWN BY: C. WEAVER
REVIEWED BY: E. SCOTT
DATE: SEPTEMBER 2021



NO.	DATE	DESCRIPTION	BY

FUELING SYSTEM INSTALATION PROJECT
NORTH YARMOUTH PUBLIC WORKS
NORTH YARMOUTH, MAINE

FACILITY
REGISTRATION
NUMBER:
TBD

FUELING AREA LAYOUT

SHEET NUMBER:
1 OF 1



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/7/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER THE ROWLEY AGENCY INC. 45 Constitution Avenue P.O. Box 511 Concord NH 03302-0511	CONTACT NAME: Karen Stapley PHONE (A/C, No, Ext): (603) 224-2562 FAX (A/C, No): (603) 224-8012 E-MAIL ADDRESS: kstapley@rowleyagency.com																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Union Insurance Company</td> <td>25844</td> </tr> <tr> <td>INSURER B:</td> <td>General Star Indemnity Co.</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td>Maine Employers Mutual Ins Co</td> <td>11149</td> </tr> <tr> <td>INSURER D:</td> <td>Continental Western</td> <td>10804</td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Union Insurance Company	25844	INSURER B:	General Star Indemnity Co.		INSURER C:	Maine Employers Mutual Ins Co	11149	INSURER D:	Continental Western	10804	INSURER E:			INSURER F:	
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INSURER F:																					
INSURED Simard & Sons Inc. 3 Trident Dr. Lewiston ME 04240																					

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			CAA5425320	5/5/2021	5/5/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			Excess Auto Liability IXG930794A	5/5/2021	5/5/2022	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	3A: ME Excl: Elwin Scott Jr. 1810064657	6/25/2021	6/25/2022	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Leased & Rented Equip.			CNA5425319	5/5/2021	5/5/2022	Limit: \$100,000 Ded: \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CANCELLATION

For Records Only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Karen Stapley/KS <i>Karen Stapley</i>

ATTACHMENT A
FIREGUARD UL-2085 AST



storage tanks

fireguard®

HT-1105

PRODUCT DETAILS

cylindrical & rectangular aboveground double-wall tanks

Fireguard® tanks are thermally protected, double-wall steel aboveground tanks. Fireguard® is an alternative for the safe storage of motor fuels and other flammable and combustible liquids aboveground. They are used where a fire-protected tank is needed because of setback limitations or regulatory requirements. These tanks are UL labeled and meet or exceed the requirements of UL-2085 including:

- » Two-Hour Full Scale Pool Fire Test
- » Hose Stream Test
- » Ballistics/Projectile Test
- » Vehicle Impact Test
- » Interstitial Communication Test

Blast effect analysis proved Fireguard® resists, with limited damage to the primary steel tank, the effects of a 50 lb man-portable explosive device, a 500 lb vehicle-born improvised explosive device, and a 10 psig vapor cloud explosion. Fireguard® tanks are approved and labeled for service in New York City with the addition of flanged and dished heads and a 15 to 50 psi hydro-test on the inner tank.

Fireguard® Features

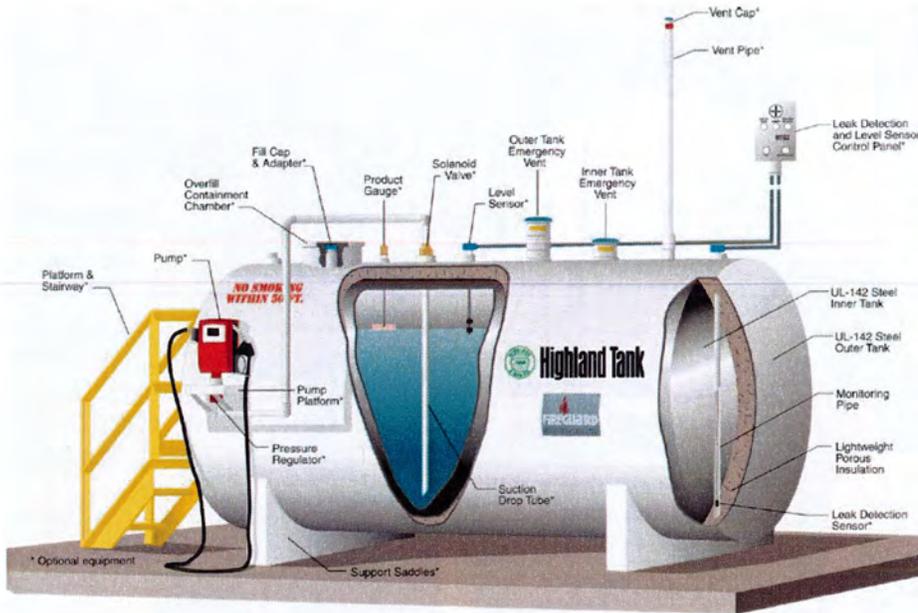
Each tank is constructed with a minimum 3" interstice around the inner tank. The interstice is completely filled with a lightweight, monolithic material. This high efficiency insulation protects the inner tank in the unlikely event of a fire or extreme heat.

It is porous to allow fluid migration through the interstice to the monitoring point.

Unlike concrete encased tanks, Fireguard® tanks' steel outer wall protects the insulation, eliminating the problem of cracking and spalling concrete. Because of its unique construction, each tank is pressure-testable in the factory and at the job-site.

With Fireguard®, there is no question of compliance with fire codes; the tank is shipped with factory-installed emergency vents on both the primary and the secondary containment tanks for protection if exposed to fire or excessive pressure.

double-wall, fire-protected



Fireguard® Advantages

- Carries UL-2085 listing as Insulated Secondary Containment for Flammable Liquids
- Lightweight – insulation 75% lighter than concrete – costing less to ship and install
- Reduces tank setback and separation distance requirements by up to 50%
- Fireguard's® secondary containment can be tightness-tested on-site
- Steel outer wall protects insulation
- Available in rectangular or cylindrical design
- Wide range of tank capacities: 300-60,000 gallons
- Subject to strict, three-tier independent third-party quality assurance program
- STI® standard 30-year limited warranty

pre-engineered design options



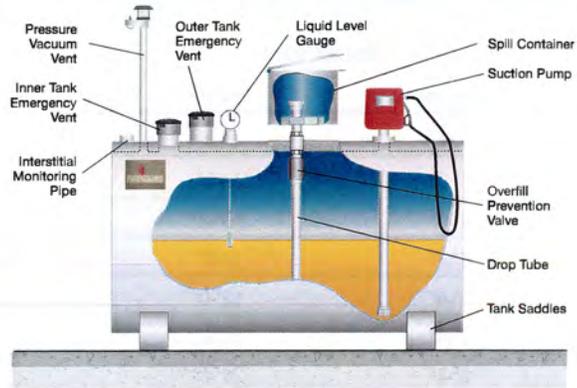
solution oriented designs



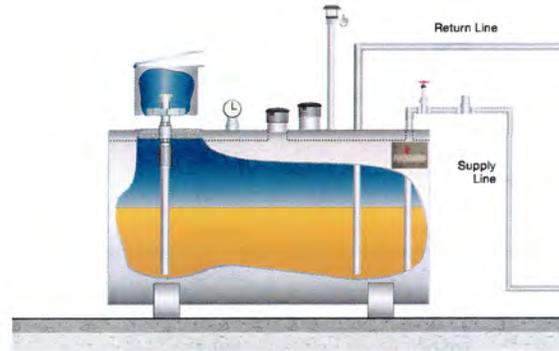
Fireguard® Design Options

Diesel or Biodiesel Blend :

Top-fill and top-mounted pump suction system. This configuration is popular in many small diesel or biodiesel vehicle fueling applications.

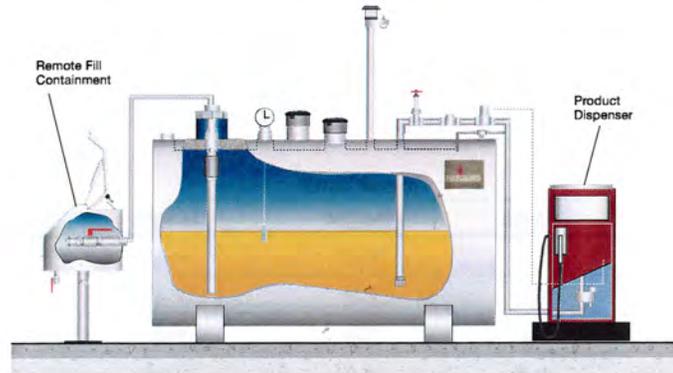


Boiler or Emergency Diesel-Electric Generator : Suction system with top-fill supply and return lines. This is a typical Fireguard® layout for fuel oil applications or supplying stationary combustion engines used for auxiliary power and emergency generators at first responder or mission critical facilities.



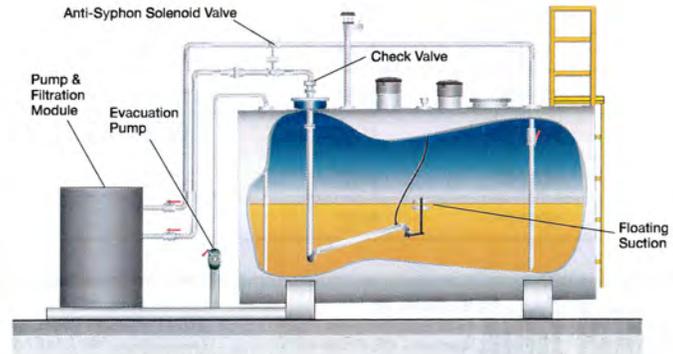
Gasoline or E85 Ethanol:

Suction system with remote fill and pump. This arrangement is common at many fleet vehicle maintenance facilities for diesel, biodiesel, gasoline or E85 fuel ethanol dispensing.



Aviation Refueling:

Fireguard® Tank as part of a modular system with pump and filtration module. This arrangement would include an additional module(s) for direct-to-plane, truck load or remote dispensing. A specific application at a military or commercial installation would dictate engineered fueling systems.



Cylindrical

Volume (Gallons)	Inner Tank		Outer Tank		
	Diameter	Length	Diameter	Overall Height	Length
300	3'-2"	5'-0"	4'-2"	5'-0"	6'-0"
500	4'-0"	5'-5"	4'-6"	5'-4"	6'-0"
1,000	4'-0"	10'-8"	4'-6"	5'-4"	11'-3"
1,000	5'-4"	6'-0"	5'-10"	6'-7"	6'-7"
2,000	5'-4"	12'-0"	5'-10"	6'-8"	12'-7"
3,000	5'-4"	18'-0"	5'-10"	6'-8"	18'-7"
4,000	5'-4"	24'-0"	5'-10"	6'-8"	24'-7"
4,000	8'-0"	10'-8"	8'-6"	9'-4"	11'-3"
5,000	8'-0"	13'-4"	8'-6"	9'-4"	13'-11"
6,000	8'-0"	16'-0"	8'-6"	9'-4"	16'-7"
8,000	8'-0"	21'-4"	8'-6"	9'-4"	21'-11"
10,000	8'-0"	26'-8"	8'-6"	9'-4"	27'-3"
10,000	10'-0"	17'-1"	10'-6"	11'-4"	17'-8"
12,000	8'-0"	32'-0"	8'-6"	9'-4"	32'-7"
12,000	10'-0"	20'-6"	10'-6"	11'-4"	21'-1"
15,000	10'-0"	25'-6"	10'-6"	11'-4"	27'-1"
20,000	10'-0"	34'-1"	10'-6"	11'-4"	34'-8"
25,000	10'-0"	42'-7"	10'-6"	11'-4"	43'-2"
30,000	10'-0"	51'-2"	10'-6"	11'-4"	51'-9"
40,000	11'-6"	51'-6"	12'-0"	13'-0"	52'-1"
50,000	12'-0"	59'-2"	12'-6"	13'-6"	59'-8"
60,000	13'-0"	60'-6"	13'-6"	14'-6"	61'-0"

Rectangular

Volume (Gallons)	Inner Tank			Outer Tank		
	Width	Height	Length	Width	Overall Height	Length
300	3'-0"	3'-0"	4'-6"	4'-0"	4'-3"	5'-6"
500	3'-0"	3'-0"	7'-6"	4'-0"	4'-3"	8'-6"
1,000	4'-8"	3'-0"	9'-8"	5'-2"	3'-7"	10'-3"
2,000	6'-4"	4'-0"	10'-8"	6'-10"	4'-7"	11'-3"
3,000	5'-5"	5'-5"	13'-9"	6'-0"	6'-0"	14'-4"
4,000	5'-5"	5'-5"	18'-3"	6'-0"	6'-0"	18'-10"
5,000	5'-5"	5'-5"	22'-10"	6'-0"	6'-0"	23'-5"
6,000	10'-10"	5'-5"	13'-9"	11'-4"	6'-0"	14'-4"
8,000	10'-10"	5'-5"	18'-3"	11'-4"	6'-0"	18'-10"
10,000	10'-10"	5'-5"	22'-10"	11'-4"	6'-0"	23'-5"
12,000	10'-10"	5'-5"	27'-5"	11'-4"	6'-0"	27'-11"



Highland Tank

Manheim, PA
4535 Elizabethtown Road
Manheim, PA 17545-9410
717.664.0600

Greensboro, NC
2700 Patterson Street
Greensboro, NC 27407-2317
336.218.0801

Friedens, PA
1510 Stoystown Road
Friedens, PA 15541-7402
814.443.6800

Mancelona, MI
9517 Lake Street
Mancelona, MI 49659-7968
231.587.8412

Stoystown, PA
One Highland Road
Stoystown, PA 15563-0338
814.893.5701

Watervliet, NY
958 19th Street
Watervliet, NY 12189-1752
518.273.0801

Lebanon, PA
2225 Chestnut Street
Lebanon, PA 17042-2504
717.664.0602

Clarkston, MI
4701 White Lake Road
Clarkston, MI 48346-2554
248.625.8700



PROUDLY MADE IN AMERICA

ATTACHMENT B
OPW 61FSTOP-1000 OVERFILL PREVENTION VALVE

OPW 61fSTOP "THE STOPPER" Overfill Prevention Valves

The OPW 61fSTOP Overfill Prevention Valve ("The Stopper") is designed to prevent overfilling of above ground storage tanks by providing a positive shut-off during a pressurized-fill (pump-on fill) delivery. "The Stopper" threads into the fill opening and is an integral part of the fill tube. The OPW61fSTOP is fully adjustable to allow for easy installation in new or existing above ground tanks of various heights and storage capacities.

The Stopper is a single-action, complete shut-off valve. When the liquid level rises to your specific, pre-determined tank capacity, the valve mechanism is released and automatically closes with the flow of the product. Any excess product left between the valve and the fuel delivery coupler is drained into the tank through internal drain vents. The drain vents on the 61fSTOP act as an anti-siphon, by introducing air/vapor into the fill line, to help isolate the tank from a potential siphon due to a broken or leaking fill pipe.

The 61fSTOP, available in either 2" or 3" full-flow models, maximizes flow rates and minimizes delivery times. The 2" 61fSTOP requires a 4" tank opening and minimum tank ullage (space from the top of the stored product to the inside top of the tank) of 8" on the 61fSTOP-1000 Cylindrical Float model and a minimum ullage of 4" on the 61fSTOP-2000 Float Arm model. The 61fSTOP-1000, with the cylindrical float, eliminates the need to position the valve to avoid tank walls or cross-bracing. The 61fSTOP-2000 with the float arm allows for increased usable storage capacity in the tank, and is well-suited for small capacity rectangular ASTs. The 3" 61fSTOP requires a 6" tank opening and incorporates a cylindrical float requiring 8" of tank ullage space.

Materials

Valve Body, Adaptor and Collar: Cast aluminum

Poppet: Cast aluminum, hard-coated

Cam: Stainless steel

Follower: Brass

Shaft: CRS zinc-plated

Bearing: Sintered bronze

Float: Closed-cell nitrile

Nipple: 2" - 3" schedule 40 steel pipe

Lower Nipple: 2" - 3" schedule 40 steel pipe with Duragard® coating

Features

- ◆ A Special Crossbar Tank-Inlet Adaptor – is provided with each Stopper to provide for tight-fills and help prohibit open-fills. Mounting hardware, upper drop tube and 14" lower drop tube provided (longer-length drop tubes can be purchased or added).
- ◆ Completely Automatic Operation – no pre-checks to perform, no resets, and no overrides to be broken or abused.
- ◆ Direct or Remote-Fill Compatible – fuel delivery couplers can be connected directly to the 61fSTOP, or steel pipe can be threaded into the top of the valve and piped to a remote location where the couplers are contained in a 211-RMOT Spill Container.
- ◆ Integral Anti-Siphon Valve – drain vents on the 61fSTOP act as an anti-siphon, by introducing air/vapor into the fill line after the valve actuates, to help isolate the tank from a potential siphon due to a broken or leaking remote-fill pipe.
- ◆ 150 psi (10 bar) Pressure Rated* with Low Pressure Drop – to enable quick, safe delivery of fuel into the tank.
- ◆ 25 GPM (95 lpm) Minimum Flow Rate Required.
- ◆ UL and ULC Listed – to satisfy Third Party accreditation requirements of many jurisdictions.
- ◆ CARB Approved

*OPW does not recommend pumping pressures above 100 psi for Class 1B fuels and we make no warranties for products use in conjunction with the 61fSTOP.

NOTE: OPW recommends the use of the 61fSTOP with clean product only. Debris and other products such as contaminated waste oil may cause improper operation of the valve.

NOTE: The 61fStop can be used in gravity drop provided the minimum flow rate is maintained.

A tight shut-off is not achieved in the closed position. However with a minimum tank size of 1,000 gallons, the leak rate will provide a 30-minute warning before the tank is full.



61fStop-1000 61fStop-2000

61fStop-3050



61fStop-1000T

61fStop-2000T

61fStop-3050T



Approvals
and Listings



CARB Certified

AST Phase I Enhanced Vapor Recovery (EVR) System

Ordering Specifications and Dimensions

Product #	Description	A		B		C		D		E		F	
		in.	cm	in.	cm	in.	cm	in.	cm	in.	cm	in.	cm
61fSTOP-1000	2" Cyl. Float	3	7.6	10	25.4	2	5.1	9	22.4	3 ^{15/16}	10	n/a	n/a
61fSTOP-100M*	2" Cyl. Float for Methanol	3	7.6	10	25.4	2	5.1	9	22.4	3 ^{15/16}	10	n/a	n/a
61fSTOP-2000	2" Float Arm	3	7.6	10	25.4	1/2	3.8	5-18	22.4	1 ^{31/32}	5	6	15.2
61fSTOP-200M*	2" Float Arm for Methanol	3	7.6	10	25.4	1/2	3.8	5-18	22.4	1 ^{31/32}	5	6	15.2
61fSTOP-3050	3" Cyl. Float	3	7.6	10 ^{5/8}	27	2	5.1	8	20.3	5 ^{1/8}	13	n/a	n/a
61fSTOP-305A*	3" Cyl. Float for Aviation, Methanol and AV-GAS	3	7.6	10 ^{5/8}	27	2	5.1	8	20.3	5 ^{1/8}	13	n/a	n/a
61fSTOP-100M*	2" Cyl. Float for E85	3	7.6	10	25.4	2	5.1	9	22.4	3 ^{15/16}	10	n/a	n/a
61fSTOP-200M*	2" Cyl. Float for E85	3	7.6	10	25.4	1/2	3.8	5-18	22.4	1 ^{31/32}	5	6	15.2

*Recommended for E85

Replacement Parts 2"

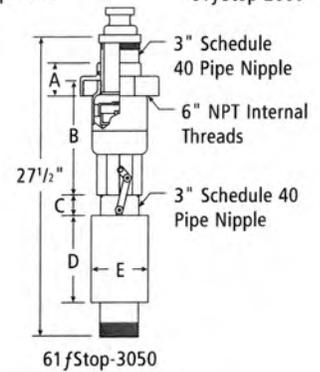
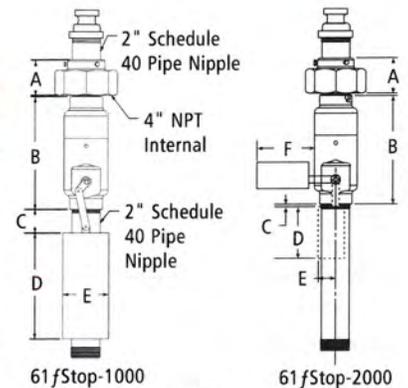
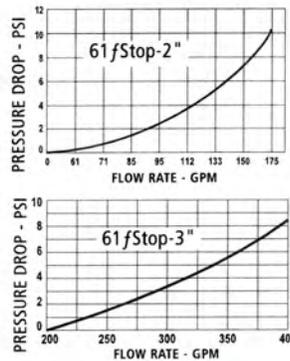
Product #	Description
C04093M	4" Retaining Collar
C04114RS	14" Nipple

Replacement Parts 3"

Product #	Description
D02037M	6" Retaining Collar
C04474RS	14" Nipple

61fSTOP Weights

Product #	Weight	
	lbs.	kg
61fSTOP-1000	13	5.89
61fSTOP-2000	12	5.44
61fSTOP-3050	22	9.97



CARB Approved Ast Equipment

Product #	Description	A		B		C		D		E	
		in.	cm	in.	cm	in.	cm	in.	cm	in.	cm
61FSTOP-1000T	2" NPT with cylindrical float	10	25.4	2	5.1	9	22.4	3 ^{15/16}	10	n/a	n/a
61FSTOP-2000T	2" NPT with float arm	10	25.4	1/2	3.8	5-18	22.4	1 ^{31/32}	5	6	15.2
61FSTOP-3050T	3" NPT with cylindrical float	10 ^{5/8}	27	2	5.1	8	20.3	5 ^{1/8}	13	n/a	n/a

Replacement Parts 2"

Product #	Description
H12617M	Float for 1000 (4 pieces required)
61ARM-2000	Floating Arm Retrofit Kit For 2000

Replacement Parts 3"

Product #	Description
C04438M	Float (4 pieces required for 3050)

OPW 61FT Drop Tube

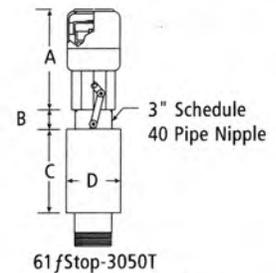
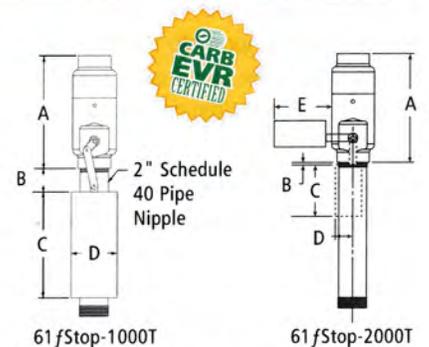
The OPW 61FT Drop Tube is designed to install on the bottom of the 61fSTOP AST Overfill Prevention Valves when a lightweight, longer, lower drop tube is required. Constructed of extruded aluminum, the OPW 61FT is connected to the bottom of the 61fSTOP by a clevis and cotter pin assembly, and allows for submerged filling of ASTs.

Ordering Specifications and Dimensions

CARB APPROVED AST EQUIPMENT

Product #	Description
61FT-0206	2" x 6' Drop Tube Kit
61FT-0312	3" x 12' Drop Tube Kit

61FSTOP-1000, 100M, 200M Instruction Sheet Order Number: H12676M
 61FSTOP-2000 Instruction Sheet Order Number: H13337M
 61FSTOP-3000, 3050, 305A Instruction Sheet Order Number: H13315M
 61FT-0312, 0206 Instruction Sheet Order Number: H14428PA
 61FSTOP-1000T, 2000T, 3050T Instruction Sheet Order Number: 203163



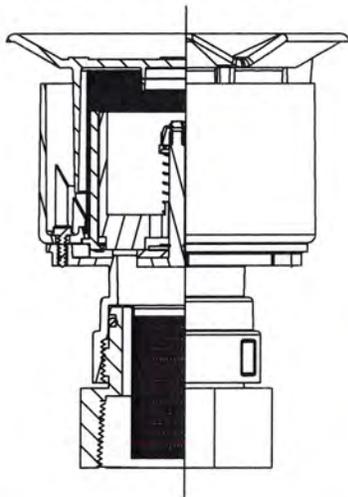
NOTE: When ordering a CARB EVR Certified OPW 61f STOP, the Fill Adaptor must be ordered separately.

ATTACHMENT C

OPW 723V-2203 PRESSURE VACUUM VENT (GASOLINE)

OPW 723V Pressure Vacuum Vents

Pressure Vacuum Vents are installed on the top of vent pipes from underground or above ground fuel storage tanks. The vent cap and internal wire screen are designed to protect the tank vent lines against intrusion and blockage from water, debris or insects. A normally closed poppet in the valve opens at a predetermined pressure or vacuum setting to allow the tank to vent.



Conversion Table

Measurement Units	=	Oz.	PSI	In H ₂ O (WC)	In Hg (Merc)	Bar
Bar	x	236.0	14.5	401.4	29.53	
In. Hg (Mercury)	x	7.843	0.49	13.6		0.034
In H ₂ O (WC)	x	0.578	0.04		0.074	0.002
PSI	x	16.00		27.68	2.04	0.069
Oz.	x		0.063	1.73	0.128	0.004

Listings and Certifications



(Executive Order VR-102-P)



Materials

- Top/Body:** Polypropylene
- Base:** Anodized aluminum
- Poppet:** Anodized aluminum
- Screen:** Stainless steel mesh
- Gasket:** Cellular rubber



723V
Vent Must Be Mounted Vertically



Features

- ◆ **Preset and Tested Factory Settings** – 2.5" to 6" water column pressure settings and -6" to -10" water column vacuum settings.
- ◆ **Cycle Tested For Reliability** – tested to the equivalent of 80 years of service in the most severe environment without leakage problems.
- ◆ **Long Service Life** – corrosion-resistant Duratuff® composite construction.
- ◆ **Easy Installation** – the 723V is available in 2" and 3" threaded versions.
- ◆ **Certifications** – California Air Resources Board and Enhanced Vapor Recovery (CARB EVR)
- ◆ **UL Approved to CARB CP-201 Requirements**
- ◆ **Underwriters Laboratory 2583 Listed**
- ◆ **Complies with NFPA 30 Requirements for venting gasoline vapors upward.**
- ◆ **High Maximum Flow Rate** – 6450 SCFH at 2 psi (0.1 bar) pressure drop.
- ◆ **Manifold Vent Pipes** – vent pipes may be manifolded to produce a single Pressure Vacuum Vent line. The 723V exceeds California's requirements of a maximum vapor leak rate of 0.17 SCFH at 2.00 inches H₂O.
- ◆ **Leak Rate** – multiple pressure vacuum vents may be installed on a single site. The 723V exceeds California standards with a leak rate of 0.05 SCFH or less at 2.00 inches H₂O.
- ◆ **Screened Tank Vent Lines** – a 65 micron stainless steel screen helps prevent debris and insects from entering the lines. An added screen installed at the base prevents debris from intruding from the vent stack.
- ◆ **No Tools Required** – A removable snap fit top allows for easy maintenance (recommended yearly).
- ◆ **Removable Threaded Bushing** – designed for easy installation on NPT threaded risers. Allows easy access to lower screen.

723V Instruction Sheet
Order Number: 211276

Ordering Specifications

Product #	Description	Identification Label Color	lb.	kg
723V-2203	2" to 3" WC Pres., 8" WC Vac. Thread-On	Yellow	1.55	.70
723V-3203	2" to 3" WC Pres., 8" WC Vac. Thread-On	Yellow	2.20	1.00

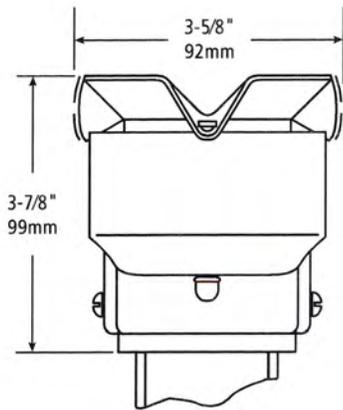
Replacement Parts

Part Number	Description
C05086M	Lower Screen
209817	Upper Screen
C05089	2" Threaded Base Adaptor
C05122	3" Threaded Base Adaptor

ATTACHMENT D
OPW 23-0033 VENT (DIESEL)

OPW 23 Series Open Atmospheric Vent

Open Atmospheric Vents are installed on the top of vent pipes from underground or above ground fuel storage tanks. The vent cap and internal wire screen are designed to protect the tank vent lines against intrusion and blockage from water, debris or insects. These vents are always open to atmosphere and allow any pressure or vacuum in the tank to vent. The OPW 23 Series is a perfect choice for many applications.



Materials

Body: Aluminum
Screen: 40-mesh brass
Set Screws: Brass



23

Features

- ◆ **Reliable Service** – vent cap drain spouts extend outward to deter rainwater entry.
- ◆ **Corrosion-Resistant Construction** – aluminum body and cap assure a long service life.
- ◆ **Easy Installation** – the 23 is available in 2" and 3" slip-on models that provide for attachment to the vent line with set screws.
- ◆ **Complies with NFPA 30 Requirements** – for venting gasoline vapors upward.
- ◆ **High Maximum Flow Rate** – 7000 SCFH at 2 psi (0.1 bar) pressure drop.
- ◆ **40-Mesh Brass Wire Screen** – helps prevent debris and insects from entering the tank vent lines.

Ordering Specifications

Product #	Description	in.	mm	lbs.	kg
23-0044	Open Vent	1½	38	.25	.11
23-0033	Open Vent	2	51	.25	.11
23-0055	Open Vent	3	76	1.6	.73

Replacement Parts

Part #	Description
H00122M	Screw
H01967M	Nut
H01969M	Screen

ATTACHMENT E
MORRISON BROTHERS 710-01501V SOLENOID VALVE



710 Series Solenoid Valves (Normally Closed)

Normally closed solenoid valves are used to help prevent the accidental siphoning of a product from a tank in the event of a leak downstream below the liquid level. Valves generally installed on the dispensing side of a fuel system pipeline. The valve opens upon the receipt of an electronic signal such as when a dispenser or pump is switched to the ON position.

Features

- Normally closed, hung piston design
- Installs in a horizontal pipeline in the upright vertical position
- Minimum operating temperature is -40°F
- Zero pressure differential
- Integral thermal relief allows the valve to relieve expansion pressure in the opposite direction of flow
- Continuous duty Class H standard coil operates at 120 volts
- Enclosure is watertight and rated for hazardous locations—NEMA 3, 4X, 7 and 9; groups C and D
- Additional coil voltages available
- Recommended for use with liquids having a maximum viscosity of 60 centistokes
- A strainer with a 100 mesh screen is recommended at the valve inlet
- **710F** has flanged body connections
- **710MO** has manual override feature. Available in sizes ranging from ¾" to 2" for operation during a power outage

Item Number	Size	Weight (lbs)
710--0075 1V	¾"	11.0
710--0100 1V	1"	13.0
710--0150 1V	1½"	16.0
710--0200 1V	2"	21.0
710--0300 1V	3"	44.0
710F--0150 1V	1½"	25.0
710F--0200 1V	2"	29.0
710F--0300 1V	3"	58.0
710MO-0075 1V	¾"	12.0
710MO-0100 1V	1"	14.0
710MO-0150 1V	1½"	17.0
710MO-0200 1V	2"	22.0

*Consult Price List and/or contact Customer Service for other options and voltages.



Construction Details

Body... Cast bronze
 Seals... FKM, PTFE
 Solenoid housed in an integral, watertight, explosion-proof shell

Certifications & Listings

CSA listed (File No. 108921, Model Z1314); Class I, Groups C and D, Class II, Groups E, F, and G, Class III, T3C

NOTE

Product can only be pumped in one direction, the direction of the flow arrow.

Not designed for use as an overflow prevention or process control valve.

ATTACHMENT F
MORRISON BROTHERS 818-0100AGEVR CLOCK GAUGE



818 Series Clock Gauge (Feet & Inches)

The Morrison 818 series clock gauges are designed to measure the liquid level in storage tanks up to 12 feet in measurement. The liquid level reading is displayed in feet and inches.

Features

- Gauge readout in feet and inches:
 - Hour hand (short hand) = feet
 - Minute hand (long hand) = inches
- Easy to install and calibrate in a 2" tank top opening
- Easily read from 30 feet away
- Accurate to 1/8 of an inch
- Vapor tight and fog-free construction
- Gauge rotates 360° for placement in the desired orientation
- Visual indicator decals for high level (red) and low level (green) are included with the dial face cover
- Standard float fits through a 2" schedule 40 pipe nipple
- Optional drop tube style float for use with drop tube reduces the risk of float entanglement when turbulent tank conditions occur (compatible with Morrison 419 2" models)
- 818T** and **818FT** series are compatible for use with Diesel Exhaust Fluid (DEF)

Item Number	EVR	M/F	Float	Weight (lbs)
818--0100AGEVR	EVR	M	Standard	4.50
818--0400AGEVR	EVR	M	Drop tube	4.50
818F--0100AGEVR	EVR	F	Standard	4.50
818F--0400AGEVR	EVR	F	Drop tube	4.50
818T--0100 AG		M	Standard	4.50
818T--0400 AG		M	Drop tube	4.50
818FT-0400 AG		F	Drop tube	4.50

*Consult Price List for BSP options.



818
with standard float



818T
with drop tube float

Construction Details

818 & 818F

Body... Aluminum

Float... Stainless steel

Cable... Stainless steel

818T & 818FT

Body... PTFE coated aluminum

Float... Stainless steel

Cable... Stainless steel

Certifications & Listings

CARB EVR Executive Order VR-402;

Florida DEP EQ-873

ATTACHMENT G
WAYNE G6201P/27AFJK SINGLE PRODUCT SUCTION
DISPENSER

RELIANCE® G5200 SERIES
RETAIL MECHANICAL DISPENSERS



Wayne
FUELING SYSTEMS





Wayne Reliance G5200 Series Retail Mechanical Dispensers

Designed to deliver reliable, long-term retail fueling performance in the harshest environments, the Wayne Reliance G5200 Series retail fleet dispenser combines a modern durable cabinet with a dependable mechanical sales register display. Heavy duty construction, sturdy materials and time-proven components make this dispenser an excellent fit for small service stations, marinas, airports and specialized applications like kerosene dispensing. It is a simple, economical solution built for years of hassle-free retail functionality.

Durable construction withstands tough environments

The Reliance G5200 dispenser stands up to outdoor exposure and rough use with a tough powder-coated finish, corrosion-resistant galvanized steel exterior and 14-gauge side panels along with 18-gauge doors. The high grade 304 stainless steel option with a complete stainless steel exterior cabinet including side structural columns and bases provides the added durability of stainless steel construction that is especially useful in waterfront applications such as marinas. For increased weather-resistance, there are no gaskets that can deteriorate or lose effectiveness over time. With special rain deflectors behind the bottom of the doors, any water intrusion caused by driven rain is redirected away from the containment pan.

Highly configurable

The Reliance G5200 dispenser is available in many configurations so you can select the model that best meets your requirements. Choose from three dispenser and four suction pump models. There is also an UL-listed E85 option for compatibility with ethanol fuel, and you can select Healy VAC vapor recovery for environmental considerations. Additionally, choose to incorporate internal hose retractor or hose mast options to ease hose handling.

Standard features deliver superior value

The dispenser features a V/R 10 computing mechanical register that displays sales prices up to \$9.99 and offers power reset interlock functionality. For night viewing, lights illuminate the register displays and product identification panels. All user controls meet Americans with Disabilities Act (ADA) requirements, and nozzle boots fit both standard and vapor recovery nozzles. All remote dispensers come with satellite piping connections for use with the satellite dispenser models.



Reliable performance

The Reliance G5200 dispenser delivers superior operation and performance with flow rates up to 22GPM*. Features such as large inlet/outlet castings, as well as one-inch internal piping and discharge connections improve performance. The one-inch hose discharge includes a 3/4 inch adapter allowing all models to be easily adapted to either hose size for standard gasoline or high flow diesel applications. Internal filters help ensure product purity, and micro-accurate positive displacement two-piston meters accurately track fuel usage.

In addition, one horsepower motors on the suction models offer excess motor capacity that enables high power fueling and extended motor life. Suction models also feature gear-type pumping units that help ensure years of dependable use.

Easy to install and use

Field-proven Wayne components offer durability, reliability and easy maintenance. A single AC power line feed makes retrofitting existing installations simple. Hinged doors make it quick and easy to access internal components for servicing, and vertical strainer removal minimizes spills during cleaning. Mechanical registers further reduce maintenance costs through simplicity and durability.

Ready for tomorrow's fuels today

The UL-listed Reliance E85** option (E/ model prefix) employs special elastomers, electroless nickel-plating, hard anodizing, stainless steel, black iron piping and a special ethanol-compatible filter to provide compatibility with E85 fuel. The E85 option is available for all remote dispenser models and is also compatible with standard petroleum products like gasoline and diesel. Dispense E85 today or utilize standard fuels with the peace of mind that you are prepared for conversion to alternative fuels in the future.

Standard Features

- Powder-coated finish
- Galvannealed steel cabinet panels and supports
- V/R 10 computing mechanical register with power reset interlock
- Lights
- Gear-type pumping units on suction models
- One horsepower motor on suction models
- Two-piston positive displacement meter
- Large inlet/outlet castings
- One-inch internal piping
- Internal satellite connection port for remote models
- Internal filters
- Four-year anti-corrosion warranty
- Single AC power line

Optional Features

- Stainless steel panels
- E85 compatibility
- High hose mast and internal retractors
- Inlet check valve
- Solenoid valves on suction models
- External filter kits
- Pulsers
- Factory-installed Healy VAC vapor recovery
- Liter measure
- 230VAC operation
- 50 Hz operation



The Reliance G5200 dispenser offers reliability, durability and modern aesthetics

- Durable mechanical sales register provides dependable, economical retail performance
- Sturdy construction and time-proven components withstand years of harsh conditions
- Many configuration options are available to match your exact requirements

G5200 Specifications

Performance: Up to 22 GPM (83 lpm) per hose (exception: Twin I suction is 22 GPM per one hose operating, or 12 GPM (45 lpm) per hose with both operating).

Note: Specified rates are maximum test rates at the discharge. Actual flow rates will depend upon the installation conditions, dispenser accessories, and for remote dispensers, size of the submersible pump.

Compatibility: For dispensing low viscosity petroleum fuels - diesel; biodiesel blends up to 20%; gasoline, including oxygenated blends; kerosene; AvGas[^], and jet fuel[^]. See E85 option and approvals.. Fuel must meet the applicable ASTM standard.

[^]*Note: Confirm with fuel supplier on any fluid path metal restrictions before use. Install the proper filtration and water separation equipment necessary for aviation fueling.*

Register: V/R10 computing mechanical register with power reset with interlock. Displays on both sides of cabinet. Maximum sale \$999.99. Maximum volume 999.9. Maximum price \$9.99. Right hand money wheel displays in tens with indicator lines for every two cents.

Totalizer: Non-resettable sale totalizer up to \$999999.9 and volume totalizer up to 9999999.9. Display on front dial face.

Meter: Reliable, micro-accurate 2-piston positive displacement design. Weights & Measures sealable.

Pumping Unit++: Positive displacement, self-priming, gear-type pumping unit with integral centrifugal air separator and adjustable bypass valve. Suction strainers at inlet connection.

Motor++: 1-HP continuous duty with thermal overload protection. Adjustable V-link belt connects to pump pulley.

Electrical: 115VAC, 60Hz operation. Motors – 115/230VAC 50/60Hz.

Internal Filter [G]: Adapter with ten-micron filter helps ensure product purity.

Inlet Connection: 1½" (3.8 cm).

Discharge: 1" (2.5 cm) with ¾" reducing bushing.

Solenoid Valve [W1]: 1" (2.5 cm) two-stage valve. Standard on remote dispensers and Twin I suction. Also provides slow flow control for fuel control systems. With E85 option, valve is single stage.

Satellite Connection: Discharge assembly includes 1" NPT (2.5 cm) internal port for satellite piping connection on remote dispensers.

Cabinet Finish: Extremely durable powder-coated finish gives outstanding appearance and toughness. Sides, top, bezel, and base painted silver. Doors painted blue (optional black, brown, green, red, silver, yellow, or white). Black register face.

Cabinet Construction: All panels are fabricated from heavy gauge galvanized steel. 14-gauge side panels and 18-gauge doors. G90 internal brackets and shelves.

Light [A]: Illuminates register faces and backlights the translucent product id panels (specify product(s) with order). One bulb per side.

Nozzle Boot and Hook: Fits standard U.L. interchangeable automatic nozzles. Hook may be adjusted for an OPW 11-VF long spout balanced vapor recovery nozzle. Optional boot hood for fitting short spout balanced vapor recovery nozzles.

Hose Hanger [K]: Keeps hose off the island when not in use.

Actual Dimensions:

32.25" W x 19.38" D x 54.38" H

(81.9 cm W x 49.2 cm D x 138.1cm H)

Approvals: C-UL-US –includes diesel; biodiesel blends to B5; gasoline including ethanol blends to E10 (to E85 with E85 option – UL only); & kerosene. U.S. Weights & Measures – includes diesel; biodiesel; gasoline including oxygenated blends; kerosene; AvGas; and Jet Fuel.

**Flow rates are maximum test rates at discharge. Actual rates will depend upon the installation conditions, dispenser accessories, and for remote dispensers, size of the submersible pump.*

*** Note: "E/" models are UL Listed for ethanol blends up to E85 as well as gasoline and diesel. Select only hose and nozzle accessories that are expressly compatible with the fuel type dispensed.*

Options

Stainless Steel Panels: Ideal for very corrosive environments. All exterior panels [/S], all panels except painted galvanized steel doors [/S1], or stainless steel doors only [/S2].

E85 Option [E/ prefix]: Remote dispensers only. Utilizes nickel-plating, hard anodizing, stainless steel, black iron piping, special elastomers, and a special filter for E85 compatibility. The E/ option is only UL listed for gasoline and diesel.

Pulsers: Transmit electrical pulses for each register revolution for connection to fuel control systems. 100:1 money [7C], 10:1 volume [7A], or 100:1 volume [7B] ratio options available.

Hose Mast Kit+ [//J]: Raises hose to ease hose handling and help keep stored hose out of the fueling lane. Optional hose mast clamp kit+ (p/n 890898-001) for Goodyear® vapor recovery hose.

HealyVac Vapor Recovery: Remote dispensers only. Factory-installed Healy vapor recovery components for ORVR and EVR applications. One hose [D3] or two-hose [D4] options. Does not include hanging hardware.

Electrical Options: 230VAC 60 Hz operation [Z]. For 50 Hz also add [/C].

Other Options: Liter measure [8], internal hose retractor [//H], inlet check valve [//M], external filter kit+ (p/n 889921-001), solenoid valves [//W1] on suction models, & short spout vapor recovery nozzle hood kit+ (p/n 892101-001).

V287S and V288S

Satellite Specifications

Cabinet Finish: Metallic silver sides and top with blue doors (optional black, brown, green, red, silver, yellow, or white doors).

Cabinet Construction: Heavy gauge galvanized steel.

Inlet Connection: 1½" NPT (3.8 cm)

Solenoid Valve: 1½" (3.8 cm) two-stage.

Electrical: 120VAC, 60 Hz.

Discharge: 1" NPT (2.5 cm)

Nozzle Boot: Fits UL interchangeable nozzles. Lane-orientation. Lift nozzle hook to start operation.

Hose Hanger [K]: Keeps hose off the island when not in use.

Actual Dimensions: 35" W x 20" D x 41.5" H (88.9cm W x 50.8cm D x 105.4cm H)

Approvals: UL includes diesel; biodiesel blends to B5; gasoline including ethanol blends to E10 (to E85 with E85 option – UL only); & kerosene.

Options: All stainless steel cabinet [/S], stainless steel sides and top with painted doors [/S1], or stainless steel doors only [/S2]. External filter kit+ (p/n 889921-001).

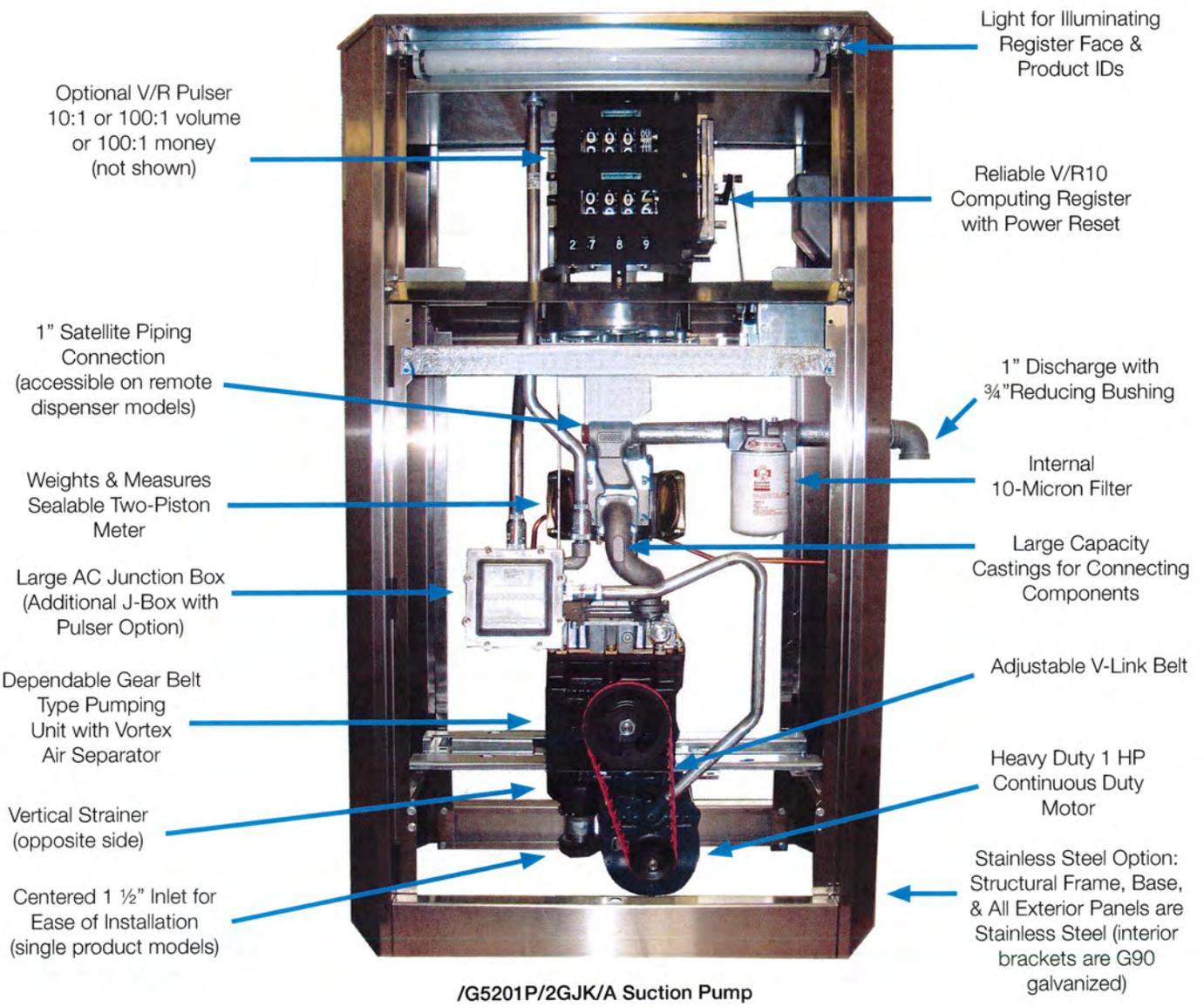
++Note: Applies to suction models only

+Note: Kits require field assembly

Reliance G5200 Models

Model Number	Type	Hoses	Products	Pumps	Motors	Solenoid Valves
Suction Pumps						
/G5201P/2GJK/A	Single	1	1	1	(1) 1 HP	Option
/G5202P/2GJK/AW1	Twin I	2	1	1	(1) 1 HP	1" (2.5 cm)
/G5205P/2GJK/A	Twin I HS	2	1	2	(2) 1 HP	Option
/G5203P/2GJK/A	Twin II	2	2	2	(2) 1 HP	Option
Remote Dispensers						
/G5201D/2GJK/AW1	Single	1	1	N/A	N/A	1" (2.5 cm)
/G5202D/2GJK/AW1	Twin I	2	1	N/A	N/A	1" (2.5 cm)
/G5203D/2GJK/AW1	Twin II	2	2	N/A	N/A	1" (2.5 cm)
Satellites						
V287S/KR	Single	1	1	N/A	N/A	1.5" (3.8 cm)
V288S/K	Twin	2	2	N/A	N/A	1.5" (3.8 cm)

Model Number Format: / Base Model / Suffix 1 Options / Suffix 2 Options (e.g. / G5201P / 2GJK / A) All non-satellite models include the following options as standard: 1" piping [2], internal filter [G], AC j-box [J], hose hanger [K], and Light [//A]. Option suffixes are noted in the specifications in []. A "//" (e.g. [//A]) indicates a suffix 2 option.



/G5201P/2GJK/A Suction Pump



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Wayne
FUELING SYSTEMS

ATTACHMENT H
FRANKLIN FUELING 66430202 PRESSURE REGULATOR
VALVE



PRESSURE REGULATOR VALVE

The EBW 664 pressure regulator valve is designed to be used in conjunction with suction type dispensers connected to an aboveground storage tank. The pressure regulator valve prevents fuel from flowing to the pumping unit and flowing out the vent tube of the self-contained dispenser when the pump is not activated. The pressure regulator valve is a vacuum actuated valve which will not allow product flow until the suction of the pumping unit opens the valve. The valve closes by means of an internal spring when pumping is complete.

SERVICE STATION
HARDWARE

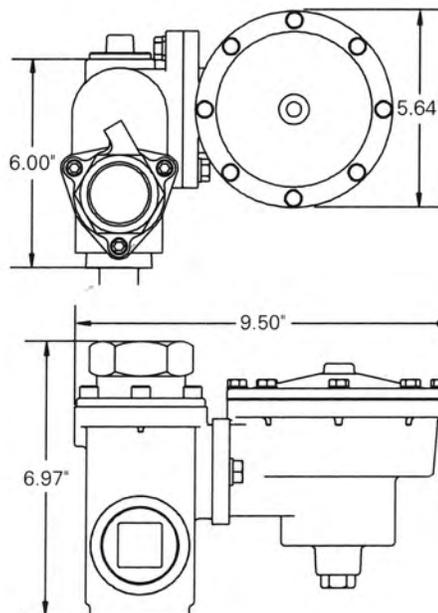
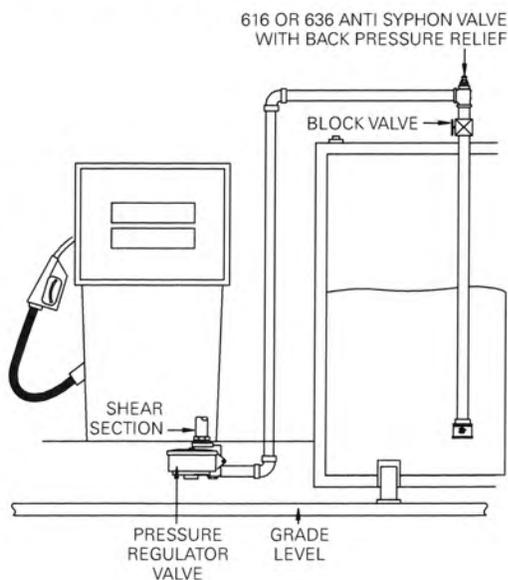
HIGHLIGHTS

- Hydrostatic pressure adjusting mechanism with durable weather cap.
- Built in thermal expansion pressure relief valve.
- Shear section is standard, eliminating need for an additional shear valve.
- NFPA 30.
- API/RP 2000.

MATERIALS

- Body: cast iron.
- Seals: fluorocarbon.
- Filter: stainless steel.
- Poppet: fluorocarbon.

Model	Description	Weight	
		Lbs	Kg
66430201	Male-NPT	19.00	8.62
66430202	Union	19.30	8.75
66430203	Female-NPT	19.00	8.62
66430206	Female-Poppeted	19.00	8.62
66430226	Female-BSPT	19.00	8.62
Model	Description		
66222001	Male replacement adapter		
66421101	Female replacement adapter for 664-302-06		
66430401	Mounting bracket		



Note: Please refer to the installation instructions supplied with the valve for proper installation procedures.

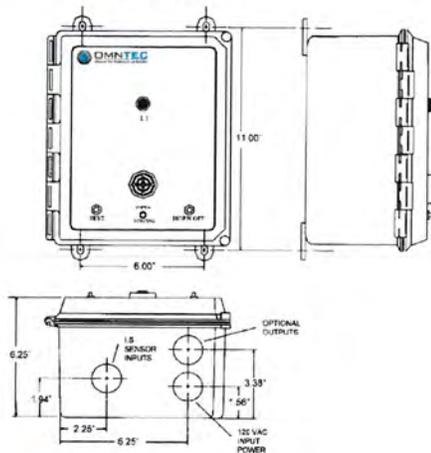


ATTACHMENT I
CANOPY DRAWING

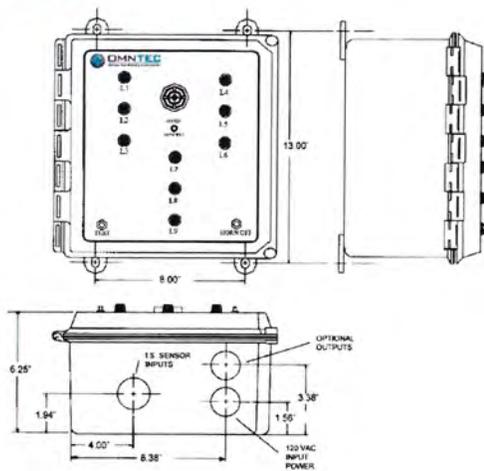
ATTACHMENT J
OMNTEC LU3 3 CHANNEL ALARM CONSOLE

LU1

LU2, LU3, LU4, LU6 and L1PD2 dimensions are same as LU1

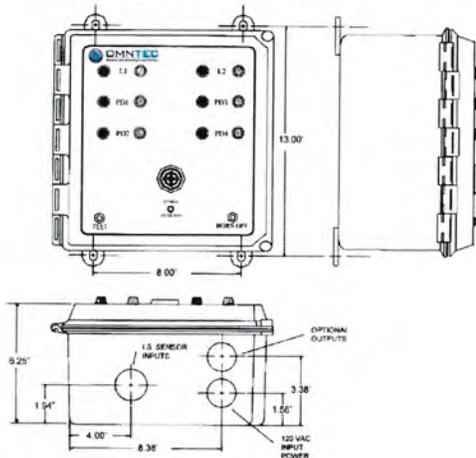


LU9



L2PD4

L3PD6 dimensions are same as L2PD4



Note: Current published specifications are subject to change without notification.

Verify specifications with manufacturer.

For additional information consult factory or pricelist.

Specifications

Enclosure:	NEMA 4X
Power Input:	85-125 VAC, 47-440 Hz 16 watts maximum
Power to Sensor:	2 VDC @ 13 mA Intrinsically safe for Class I, Group D hazardous locations
Sensor Cable:	Shielded 22 AWG with drain wire (OMNTEC EC-4 or EC-12) Maximum length 2,000 feet
Audio-visual Controls:	
Audible alarm:	95 dB pulsing horn
Red lights:	High level alarm (L-Series) Liquid-leak alarm (LWF and LS-ASC)
Amber Light:	Low level alarm (L-Series) Water-leak alarm (PD-Series)
Green light:	Power is on (system detecting)
Horn-off button:	Silences horn (auto time-out also included)
Test button:	Tests entire system electronics, from sensors to control panel

Response Time:	Immediate
Relay Outputs:	SPST normally open dry contact 0.5 amp, 120 AC Switches when an alarm condition occurs (1 per sensor up to LU3)
Low-voltage Outputs:	12 VDC
Operating Temperature:	0 to 140° F
Compatible Sensors*:	L-1-Series For high liquid level L-2-Series For high liquid level and caution level or high liquid level and low liquid level LS-ASC For liquid-leak detection in both underground and aboveground applications for double-wall dry interstice of Xerxes 4-foot fiberglass tanks LWF For double-wall fiberglass dry interstice PDS For product distinguishing liquid-leak detection PDWF For double-wall fiberglass dry interstice PDWS For double-wall steel dry interstice

* Additional sensor applications available with SP and OW controllers

Accessories:	RA-1* RA-2* RA-3* RA-4* RA-NYS
* Number denotes number of tanks or alarms	
Weight:	LU1 - 5 lb. L1PD2 - 6 lb. LU2 - 6 lb. L2PD4 - 9 lb. LU3 - 6 lb. L3PD6 - 9 lb. LU4 - 6 lb. LU6 - 6 lb. LU9 - 9 lb.
Approvals:	U.L. listed 5L04 Third-party certified



ATTACHMENT K
OMNTEC LS-ASC INTERSTITIAL SENSOR & L-1-L OVERFILL
HIGH LEVEL PROBE

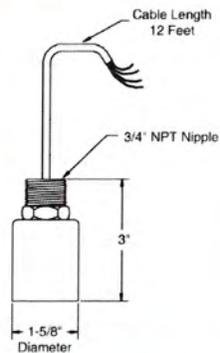
Leak-Detection Sensors



OMNTEC sensors are most known for their ease of installation, reliability, cost-effectiveness and remote testability. Electro-optic technology provides accurate and continuous monitoring. Ruggedly constructed, these solid-state sensors are UL listed and Third-party certified. A distinguishing feature of OMNTEC sensors is that they can be tested remotely with the press of a single button.

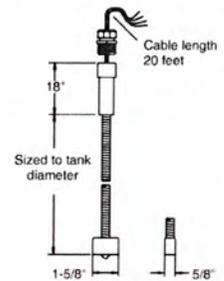
LS-ASC General Purpose Sensor for Double-Wall Steel Tanks

The LS-ASC non-distinguishing sensor was designed to accommodate a variety of applications. With its convenient size and ability to detect liquids at any angle, the LS-ASC sensor is the ideal sensor for sumps, dispenser pans, containment areas and annular spaces of double-wall steel tanks. For product distinguishing use part number PDS for general purpose or PDWS for double-wall steel tanks.



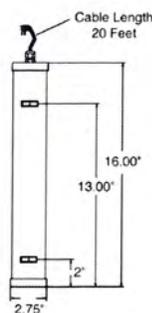
LWF Sensor for Dry Double-Wall Fiberglass Tanks

The LWF non-distinguishing sensor was designed to fit into the annular space of dry double-wall fiberglass tanks. With its slim, compact shape and flexible snake-like shaft, the LWF can easily be installed and removed from grade. When ordering, the part number will denote tank diameter. For product distinguishing use part number PDWF.



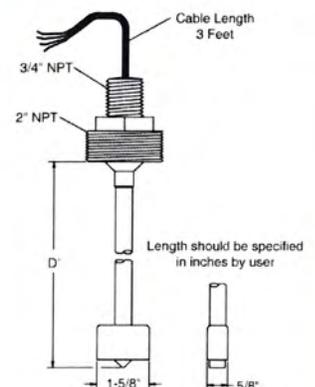
L-R-1 Sensor for Brine-Filled Double-Wall Tanks

The dual-point L-R-1 sensor is designed for double-wall brine-filled fiberglass tanks. This sensor is made of non-metallic corrosion-resistant materials. An alarm is activated to signal changes in reservoir-liquid level beyond acceptable limits (high or low).



L-Series Product Level Sensor

The L-series sensors are designed to provide product-level alarms for high, caution or low product levels. L-series sensors can be remotely tested without removal. This sensor is available with multiple alarm points.



ATTACHMENT L
PETROVEND PV200 FUEL MANAGEMENT SYSTEM

Petro Vend 200 Fuel Island Terminal

New Fuel Island Terminal Is State-of-the-Art & Scalable

Part of OPW's new PV Family of Fuel Control Solutions, the PV200 offers many a la carte options that provide state-of-the-art fuel control to commercial fleets.



Petro Vend 200 Fuel Island Terminal

OPW's new Petro Vend 200 (PV200) Terminal, in conjunction with OPW's FSC3000™ Fuel Site Controller, leverages OPW's long history of innovation in fuel management to provide advanced 24-hour fuel control to unattended commercial fleet fueling operations, big or small. As part of OPW's PV Family of Fuel Control Solutions, the new PV200 is expertly engineered to be scalable to accommodate a wide range of unattended fueling requirements.

Applications

- ▶ As the next-generation solution in OPW's line of fuel island terminals, the PV200 seamlessly integrates with a compatible OPW fuel site controller
- ▶ The PV200 simplifies fuel management for unattended fuel sites that manage their own fuel supplies including trucking, school transport, government, military, industrial and business operations
- ▶ Engineered with scalability in mind, the PV200 is a future-proof fuel island terminal that provides fleet managers flexibility for changing needs



VERSATILE

Options including an integrated or external FSC3000™, dual card reader support and three pedestal heights accommodate a variety of operational needs



USER-FRIENDLY

Menu-driven set-up at the terminal simplifies configuration, and graphics guide users through common data entry tasks



DURABLE

Featuring a thermostatically controlled heater and aluminum construction, the PV200 is engineered to withstand harsh outdoor environments



EASY SERVICEABILITY

The PV200's components are designed to be quickly and easily removed for simplified serviceability

Contact your OPW representative to learn more about OPW's user-friendly Petro Vend 200 Terminal today!

Phone: (708) 485-4200 ▶ Fax: (708) 485-4630 ▶ 6900 Santa Fe Drive ▶ Hodgkins, Illinois USA 60525 ▶ www.opwglobal.com

Petro Vend 200 Fuel Island Terminal

Features

- Compatible with OPW's FSC3000™ Fuel Site Controller, which tracks and reports fueling transactions
- Integrated FSC3000™ Fuel Site Controller for installations where no building is available
- 7-inch color display
- Optional receipt printer
- Dual card reader operation enables users to take advantage of two of the three following card readers:
 - Optional Magnetic Stripe Card Reader
 - Optional Proximity Card Reader
 - Optional ChipKey® Reader
- Optional Wireless Petro-Net™ communication reduces installation costs
- Cardless/keyless access allows drivers to fuel using a quick keypad entry
- 3 pedestal sizes are available, including sizes that meet Americans with Disabilities Act requirements

Benefits

- Terminal display is optimized for readability in sunlight
- LED lights illuminate keyboards, card readers and receipt printer for nighttime authorizations
- User-friendly display menus include graphics designed to guide users through setup procedures at the terminal
- Optional alpha keyboard enables users to enter additional information such as license plate numbers, etc.

- 16-key numeric keypad includes function keys that expand range of commands
- Alpha keyboard and numeric keypad feature durable metal construction to promote service longevity
- Terminal components are easily removed and replaced for simplified serviceability
- Removable cabinet door supports off-site repair of components housed on the inside of the door
- Cabinet and pedestal feature aluminum construction to prevent rusting
- Thermostatically controlled heater provides reliable operation in the harshest environments
- Pump Control Module (PCM) for mechanical pump control is easily installed in pedestal
- Direct Pump Control (DPC) for electronic pump control is easily installed in pedestal

Technical Specifications

Cabinet Dimensions: 18 inch H x 14 inch W x 10 inch D (46 cm x 36 cm x 26 cm)

Pedestal Dimensions: 40 inch H x 14 inch W x 9 inch D (122 cm x 36 cm x 23 cm) is standard; 32-inch and 48-inch heights are optional

Power Requirements: 115 VAC/230 VAC (Switch Selectable), 50/60 Hz, 200 watts maximum

Operating Temperature Range: -40°F to 122°F (-40°C to 50°C)

Graphics display: 7 inch (18 cm) color display

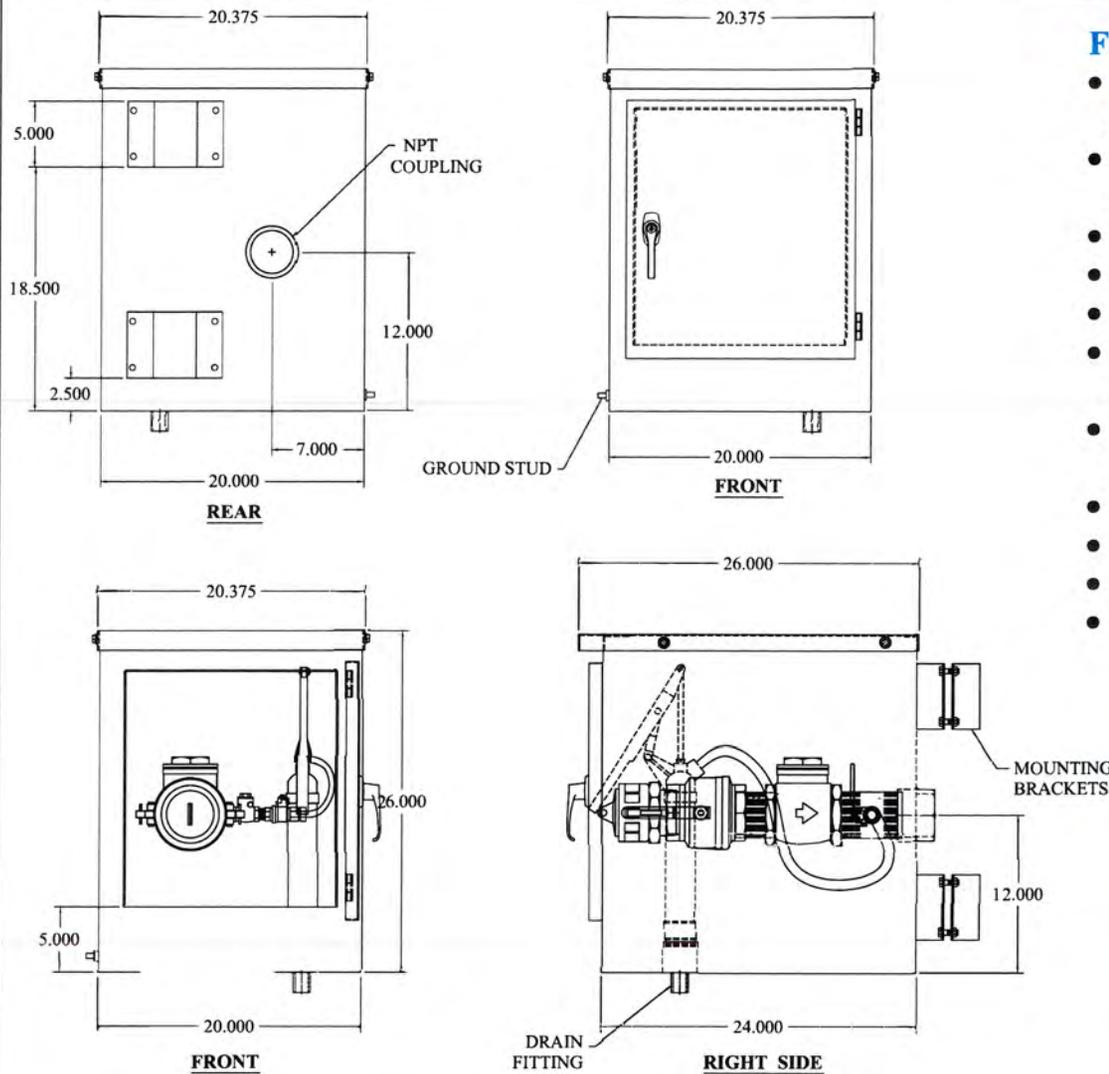
Pedestal and Cabinet: Powder-coated aluminum

The Future of Fuel Control Is Here.

The Petro Vend 200 Fuel Island Terminal anchors the **PV Pro, PV Enterprise and PV Enterprise Plus** that are part of OPW's PV Family of Fuel Control Solutions. Visit www.opwglobal.com/PV-Family to learn more.



ATTACHMENT M
FAIRFIELD INDUSTRIES, INC. REMOTE FILL BOX



FEATURES:

- 11 GAUGE 304 STAINLESS STEEL ENCLOSURE, ALL WELDED CONSTRUCTION
- 14 GAUGE 304 STAINLESS STEEL LOCKABLE HINGED DOOR
- ONE (1) NPT REAR OUTLET
- 10 GALLON SPILL CONTAINMENT
- HAND PUMP W/ CHECK VALVE AND SHUTOFF
- INLET CONNECTIONS W/ QUICK CONNECTORS AND DUST CAPS
- INTERNAL PRE-PLUMBED CHECK VALVES, FITTINGS AND SHUTOFF VALVES
- ONE (1) GROUND STUD
- TWO (2) MOUNTING BRACKETS (FOR 3" PIPE)
- VENT LOCATED UNDER FRONT DOOR
- MADE IN USA

ARFP SERIES - ASSEMBLED REMOTE FILL PORT		
MODEL#	ENTRY	SIZE
ARFP-2/TOP	TOP	2"
ARFP-2/REAR	REAR	
ARFP-3/TOP	TOP	3"
ARFP-3/REAR	REAR	

REMOTE FILL PORT - OPTIONS			
MODEL #	DESCRIPTION	MODEL #	DESCRIPTION
LEGS	LEGS	VC	VAPOR CLAMP ONLY
LEGS-ADJ	ADJUSTABLE LEGS	CC	3/4" OR 1" CONDUIT COUPLING
WMB	WALL MOUNTING BRACKETS	DIVIDER	FUEL PRODUCT DIVIDER AND
FMB	FLOOR MOUNTING BRACKETS	PL	PAD LOCKING HASP
FLUSH	IN WALL FLUSH MOUNTING FRAME	AMP	8" X 13" ALARM MOUNTING PANEL
GSD	GARAGE STYLE SLIDE UP DOOR	ALARM INSTALL	ALARM INSTALLATION, BOLTED TO
3P	3" X 60" SCH. 40 PIPE POST WITH	4" ADAPTER	3" X 4" CAMLOCK ADAPTER WITH 4"
VAPOR ADAPTER	VAPOR CAP, ADAPTER, NIPPLE, CLAMP, FACTORY INSTALLED	SS PIPE	STAINLESS STEEL PIPING AVAILABLE IN ALL SIZES

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DO NOT SCALE DRAWING
 UNLESS OTHERWISE SPECIFIED, DIMENSIONS ARE IN INCHES.
 TOLERANCES ON ANGLES: ± 1°
 FRACTIONAL: ± 1/64
 2-PLACE DECIMALS: ± 0.05
 3-PLACE DECIMALS: ± 0.005
 THIRD ANGLE PROJECTION

FAIRFIELD INDUSTRIES, INC
 4483 CHOPPEE ROAD, GEORGETOWN SC 29440
 PHONE: 843-461-3894 FAX: 843-461-3907

DESCRIPTION: **ARFP SERIES CUT SHEET**

SIZE	SCALE	DWG. NO	C.REV	REV
C	NTS	D031721-4	-	1
DRAWN BY		DATE	SHT	
D. NETTLES		03/17/21	1 OF 1	

ATTACHMENT N
FAIRFIELD INDUSTRIES, INC. DP-1-2 STAINLESS STEEL
DISPENSER PLATFORMS

DP SERIES

DISPENSER CONTAINMENT PLATFORMS

SPECIFICATION:

FAIRFIELD INDUSTRIES - DISPENSER PLATFORMS (DP) ARE UTILIZED FOR THE MOUNTING AND PLUMBING OF FUEL DISPENSERS TIED TO ABOVE GROUND STORAGE TANKS.

THE STAINLESS STEEL CONTAINMENT PLATFORM IS PAD MOUNTABLE AND HOUSES CONTRACTOR FURNISHED SHEAR VALVES OR PRESSURE REGULATING VALVES COMMON TO DISPENSER INSTALLATIONS. ANY LEAKAGE FROM DISPENSER OR DOUBLE WALL PIPING IS CONTAINED INSIDE THE CONTAINMENT AREA.

UNITS ARE AVAILABLE FOR VARIOUS DISPENSER MANUFACTURERS OF SINGLE OR DUAL PRODUCT APPLICATIONS WITH FLEXIBLE ENTRY BOOTS OF 1.5" OR 2" PENETRATIONS.

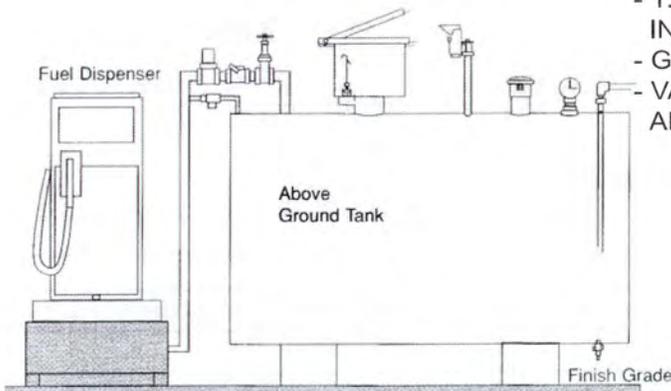
OPTIONAL ELECTRICAL PENETRATIONS AND VAPOR PENETRATIONS AVAILABLE.

FEATURES:

- SIZE: SINGLE 25" W X 21.25" D X 17.25" H
DUAL: 30.35" W X 21.24" D X 17.25" H
- HEAVY GAUGE STAINLESS STEEL MAINTENANCE-FREE CONTAINMENT PLATFORM
- ADJUSTABLE STABILIZER BAR WITH BOLT-ON SHEAR VALVE BRACKET
- (4) ANCHOR FEET WITH BOLT HOLES
- 1.5" OR 2" FLEXIBLE PRODUCT PENETRATION BOOTS FACTORY INSTALLED (SPECIFY WHEN ORDERING)
- GOOD FOR SUCTION OR PRESSURIZED PIPING SYSTEMS
- VARIOUS DISPENSER FOOT PRINTS AVAILABLE W/ DISPENSER ANCHOR POINTS

OPTIONAL:

- REAR ACCESS PANELS
- TOK 52 VALVE BRACKET
- 3/4" OR 1" ELECTRICAL PENETRATION FITTINGS
- 1-1/2" STAGE II VAPOR PENETRATION FITTING
- DOUBLE WALL PIPE PENETRATION FITTING



#DP-1
Dispenser Containment Platform

MODEL: DP

DISPENSER CONTAINMENT PLATFORM

NOTE:

FAIRFIELD INDUSTRIES, INC.

4483 CHOPPEE ROAD GEORGETOWN, SC 29440

PHONE: 843-461-3894 FAX: 843-461-3894

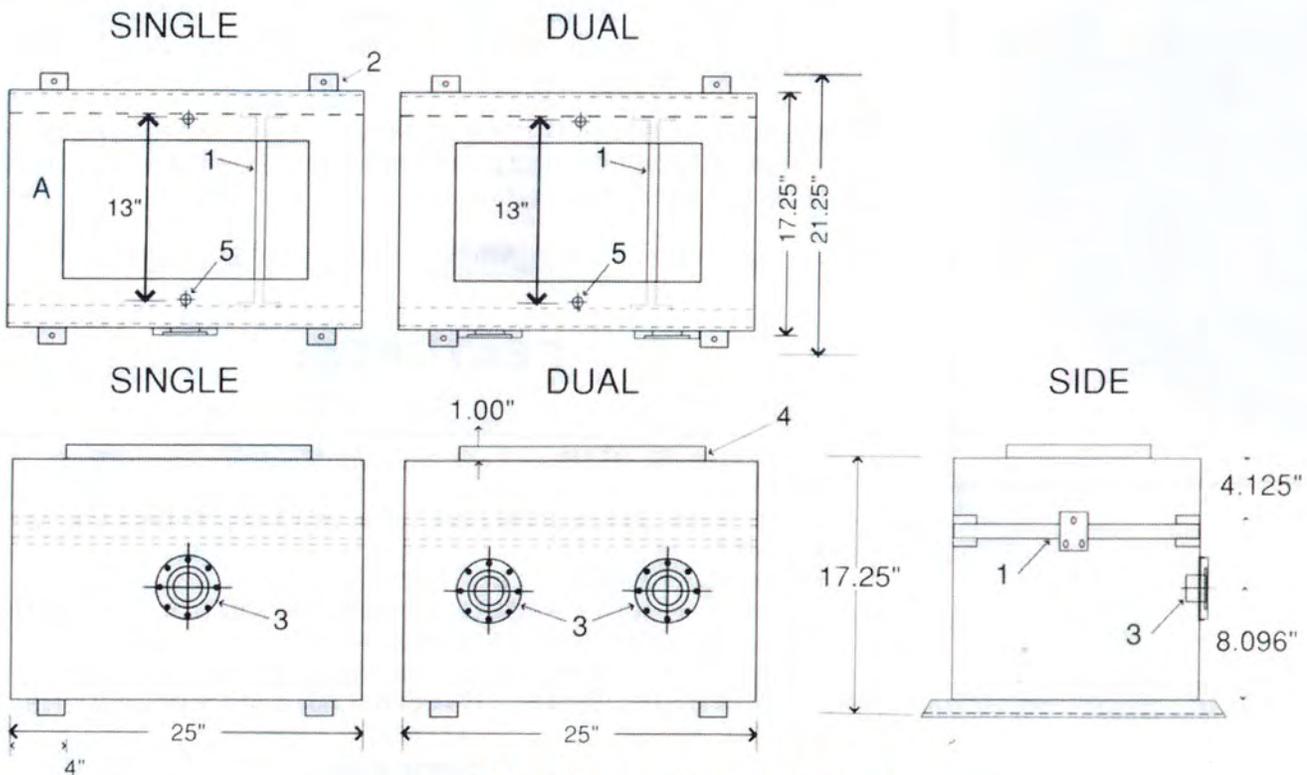
www.fairfield-industries.com

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DP SERIES DISPENSER CONTAINMENT PLATFORMS

DISPENSER PLATFORM SELECTION GUIDE

MODEL	DESCRIPTION	
DP-1	SINGLE PRODUCT A/G DISPENSER PLATFORMS	
DP-2	DUAL PRODUCT A/G DISPENSER PLATFORMS	
OPTIONS:	PART NUMBER:	DESCRIPTION:
	TOK	TOKHIEM OR EBW VALVE BRACKET
	RAP	REAR ACCESS PANEL
	VR	1 1/2" NPT WELDED VAPOR RECOVERY PENETRATION FITTING
	CC	3/4" CONDUIT COUPLING WELDED WHERE REQUIRED
	DWP	DOUBLE WALL PIPING PENETRATION FITTING



DP PARTS GUIDE

ITEM	OPT/STD	DESCRIPTION
A	STD	STAINLESS STEEL DISPENSER CONTAINMENT PLATFORM
1	STD	SINGLE OR DUAL ADJUSTABLE STABILIZER BARS W/BOLT ON STYLE SHEAR VALVE BRACKETS
2	STD	(4) ANCHOR CLIPS FOR 1/2" ANCHOR BOLTS
3	STD	SINGLE OR DUAL FLEXIBLE PENETRATION FITTINGS SPECIFY 1-1/2" OR 2" PIPING SIZE
4	STD	RAIN LIP 1"
5	STD	DISPENSER ANCHOR POINTS

NOTE: CUSTOMER TO SPECIFY ACTUAL DISPENSER MFRG. AND MODEL NUMBER (OR DISPENSER FOOTPRINT) FOR PROPER APPLICATION.

ATTACHMENT O
PHOTO EXAMPLE OF CHAIN LINK FENCE AND
GUARDRAIL

October 5, 2021

Section VII. New Business

▪ **Appointments – Shellfish Conservation Commission**

Included in the Board's packets is an application from Stephen Demelle.

Move to appoint Stephen Demelle to the Shellfish Conservation Commission for a term to expire June 30, 2023. Second, discussion and vote follow.

Note: This appointment would replace the position previously held by Harold Hibbard.

▪ **Appointments – Economic Development & Sustainability Committee**

The following applications are included:

- William Young
- Byron Kern
- Jay Fulton

Move to appoint _____ to the Economic Development & Sustainability Committee as an alternate member. Second, discussion and vote follow.

Note: There is one seat left on the Economic Development & Sustainability Committee that is an alternate position.

▪ **Reschedule November 2nd Business Meeting – Election Day**

The Board is being asked by the Assistant Town Manager and Town Clerk, Debbie Grover, to reschedule their November 2nd meeting to another date. On November 2nd, there will be elections in the Wescustogo Hall.

The following dates are available:

- Wednesday, November 3rd (a Parks and Recreation Committee meeting is scheduled to be in the Community Room however this would not interfere with the Board's meeting in the Merrill Room in the Wescustogo Hall)
- Wednesday, November 10th



Submit

RECEIVED

SEP 27 2021

BY: SMR

TOWN OF NORTH YARMOUTH BOARD & COMMITTEES Volunteer Form

Select the Board(s) or Committee(s) you would like to serve on:

- Board of Assessment Review, Budget Committee, Economic Development and Sustainability Committee, Events Committee, Flag Committee, Joint Standing Committee, Living Well in North Yarmouth, North Yarmouth School Fund Trustee, Parks & Recreation Committee, Planning Board, Prince Memorial Library Advisory Board, Recycling Advisory Committee, Shellfish Conservation Commission, Zoning Board of Appeal, Housing Development Taskforce

Please provide the following information:

Name: Stephen N Demelle, Email: Mohawkking531@gmail.com, Mailing Address: 52 Royal rd North Yarmouth, 04097, Phone: (207) 312-7983

1. Please give a short narrative as to why you would like to be appointed to this Board(s) or Committee(s) you have selected above. It is a field that I have always wanted to be part of

2. Do you have any relevant experience, training or credentials that you would like us to consider? No

3. Have you ever served on any boards/ committees before? If so, when and where? No

Stephen Demelle Volunteer Signature

9/27/21 Date

Please email this form to dwalker@northyarmouth.org, mail to 10 Village Square Road, North Yarmouth, ME 04097, or drop it off at the Town Office; (207) 829-3705 Revised: July 21, 2021

Received

DW

9/22/21



**TOWN OF NORTH YARMOUTH
BOARD & COMMITTEES
Volunteer Form**

Select the Board(s) or Committee(s) you would like to serve on:

- | | |
|---|---|
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> North Yarmouth School Fund Trustee |
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> Parks & Recreation Committee |
| <input checked="" type="checkbox"/> Economic Development and Sustainability Committee | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Events Committee | <input type="checkbox"/> Prince Memorial Library Advisory Board |
| <input type="checkbox"/> Flag Committee | <input type="checkbox"/> Recycling Advisory Committee |
| <input type="checkbox"/> Joint Standing Committee | <input type="checkbox"/> Shellfish Conservation Commission |
| <input type="checkbox"/> Living Well in North Yarmouth | <input type="checkbox"/> Zoning Board of Appeal |
| | <input type="checkbox"/> Housing Development Taskforce |

Please provide the following information:

Name: William Young

Email: byoung@maine.rr.com

Mailing Address: 67 Sweetser Road, North Yarmouth, Maine 04097

Phone: (207) 899-5456

1. Please give a short narrative as to why you would like to be appointed to this Board(s) or Committee(s) you have selected above. EDSC alternate position. I am interested in the development of the town and the procedures involved. I believe the TIF sub committee will be located on this committee and I would be a great asset with regards to my TIF knowledge.
2. Do you have any relevant experience, training or credentials that you would like us to consider? Lived in the town most of my life and participate regularly in meetings. Participated on various committees throughout my residency.
3. Have you ever served on any boards/ committees before? If so, when and where? Budget Committee presently. Tree Warden and Conservation committee previously. Hiring committee also.

William B. Young
Volunteer Signature

09 /22 /21
Date

Please email this form to dwalker@northyarmouth.org, mail to 10 Village Square Road, North Yarmouth, ME 04097, or drop it off at the Town Office; (207) 829-3705
Revised: July 21, 2021

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SEP 24 2021

BY: DW



TOWN OF NORTH YARMOUTH
BOARD & COMMITTEES
Volunteer Form

Select the Board(s) or Committee(s) you would like to serve on:

- Board of Assessment Review
- Budget Committee
- Economic Development and Sustainability Committee
- Events Committee
- Flag Committee
- Joint Standing Committee
- Living Well in North Yarmouth
- North Yarmouth School Fund Trustee
- Parks & Recreation Committee
- Planning Board
- Prince Memorial Library Advisory Board
- Recycling Advisory Committee
- Shellfish Conservation Commission
- Zoning Board of Appeal
- Housing Development Taskforce

Please provide the following information:

Name: John K Fulton (Jay)

Email: databasejay@gmail.com

Mailing Address: 739 New Gloucester Rd, North Yarmouth, ME 04097

Phone: 207 657-2209 home 207 747-7945 mobile

1. Please give a short narrative as to why you would like to be appointed to this Board(s) or Committee(s) you have selected above. _____
 I want to serve the community by helping to developing the base of ouanr economy, -with appropriate input from town official, s, our Select Board and our our voters

2. Do you have any relevant experience, training or credentials that you would like us to consider? experience in telecommunications network security, software, advertising, newspaper, radio, home construction and foundations.

3. Have you ever served on any boards/ committees before? If so, when and where? Yes, all in North Yarmouth in the last 5 yeaaars: communications advisory, Living Well in North Yarmouth and the so olar advisory committee.

John K Fulton
 Volunteer Signature

09 /24 /2021
 Date

Please email this form to dwalker@northyarmouth.org, mail to 10 Village Square Road, North Yarmouth, ME 04097, or drop it off at the Town Office; (207) 829-3705
 Revised: July 21, 2021

RECEIVED

SEP 24 2021

BY: DW



Submit

TOWN OF NORTH YARMOUTH BOARD & COMMITTEES Volunteer Form

Select the Board(s) or Committee(s) you would like to serve on:

- Board of Assessment Review
- Budget Committee
- Economic Development and Sustainability Committee
- Events Committee
- Flag Committee
- Joint Standing Committee
- Living Well in North Yarmouth
- North Yarmouth School Fund Trustee
- Parks & Recreation Committee
- Planning Board
- Prince Memorial Library Advisory Board
- Recycling Advisory Committee
- Shellfish Conservation Commission
- Zoning Board of Appeal
- Housing Development Taskforce

Please provide the following information:

Name: Byron Kern

Email: bk.deuce@gmail.com

Mailing Address: bk.deuce@gmail.com

Phone: 847-754-9668

1. Please give a short narrative as to why you would like to be appointed to this Board(s) or Committee(s) you have selected above. As North Yarmouth inevitably continues to grow, I think it's important to have the right guidelines in place to encourage that growth to happen in a positive way. I would like to help in shaping the recommendations on how to influence that growth.
2. Do you have any relevant experience, training or credentials that you would like us to consider? I have a background in business: MBA, and professional experience as a Brand & Product Manager in several industries. I am also someone working towards opening my own small business and can bring that perspective to the group
3. Have you ever served on any boards/ committees before? If so, when and where? I was the chair of the Solar Power Research Committee in 2019-2020

Byron Kern
Volunteer Signature

09 / 24 / 2021
Date

Please email this form to dwalker@northyarmouth.org, mail to 10 Village Square Road, North Yarmouth, ME 04097, or drop it off at the Town Office; (207) 829-3705
Revised: July 21, 2021

October 5, 2021

Agenda - Section VIII. Accounts Payable

Item(s):

- *Move to approve accounts payable warrants 11 & 12 in the amount of \$ 799,292.62, as presented for FY22. Second, discussion and vote follow.*