

**Town of North Yarmouth
Select Board Meeting Agenda
Tuesday, October 1, 2019 - 7:00 PM
Town Office Conference Room**

I. Call to Order

- Pledge of Allegiance

II. Public Hearing - Amendments to the General Assistance Ordinance

III. Minutes of Previous Meeting(s)

- September 17, 2019

IV. Public Comment - Non-Agenda Items

Comments regarding issues, concerns, commendations, or matters of general public information are welcome. Individuals shall have three (3) minutes to speak and be asked to state their name & legal residence. The public is encouraged when commenting or expressing points of view about an individual(s) that they do so in a respectful and constructive manner. Topics relating to personnel or personnel matters cannot be acknowledged.

V. Management Reports & Communications

- Select Board Communications
- Town Manager's Report

VI. Old Business

- MSAD #51 Bus Garage - Support for Location
- Wescustogo Hall & Community Center Project
 - Change Order #30
 - Matrix Update
 - Construction Project Turnover
 - FOW - Darla Hamlin - Update
 - Financial Update

VII. New Business

- Pine Tree Waste Services/Casella - Solid Waste Disposal Plan
- North Yarmouth Veteran's Memorial Corp. - Park Water Fountain
- Annual Town Meeting FY21 - Set Date

VIII. Accounts Payable

- Review & Approval

IX. Any Other Business

X. Adjournment

REMINDERS TO THE ATTENDING PUBLIC: Please mute all digital devices; Select Board meetings are open to the public, but the public may not speak unless recognized by the Chairperson first.

Workshops: The public is welcome to attend workshops and listen to the discussion that takes place. The purpose of holding a workshop is to provide the Select Board with the opportunity to focus on specific town matters to later present at a regular business meeting. Therefore, public participation is limited to only regular business meetings of the Select Board.

October 1, 2019

Agenda - Section II. Public Hearing - Amendments to the General Assistance Ordinance

PRIMARY PROCESS

1. **Open the Hearing** - *Move to open the Public Hearing on the proposed amendments to the General Assistance Ordinance.* Second, discussion and vote follow.
2. **Presentation/Explanation** - A brief presentation/summary by the Chair or Town Manager is expected.
3. **Public Participation** - The Select Board shall recognize the individuals in the order that they present themselves to the podium. Name and street address should be stated by each individual, making a statement to the Board.
4. **Board Inquiries/Discussions** - After public participation, the Board may discuss the subject matter further if deemed necessary.
5. **Close the Hearing** - *Move to close the Public Hearing on the proposed amendments to the General Assistance Ordinance.* Second, discussion and vote follow.

Further Action

1. **Approve Amendments to the General Assistance Ordinance** - *Move to authorize and approve the proposed amendments to the General Assistance Ordinance as presented and effective October 1, 2019.* Second, discussion and vote follow.

Manager's Notes

- Every year the Maine Department of Health & Human Services reviews the maximum amounts of allowable benefits in the areas of housing, heat, electricity, food, and personal care and household, burials and cremations. Approval of adjustments in these areas is recommended.
- Included herein is a comparison of the changes from FY19 to FY20 and state materials on the matter.

General Assistance Maximums Summary Comparison

Effective: 10/01/2019 - 09/30/2020

Overall Monthly Maximums - Appendix A

Number of Persons in Household 2018-2019					
1	2	3	4	5	Each Additional
1,058	1,159	1,483	1,986	2,303	+\$75
Number of Persons in Household 2019-2020					
1	2	3	4	5	Each Additional
1089	1191	1526	2037	2418	+\$75

Food Maximums - Appendix B

Household	Monthly Maximums 2018-2019	Monthly Maximums 2019-2020
1	192	194
2	353	355
3	505	509
4	642	646
5	762	768
6	914	921
7	1,011	1018
8	1,155	1164
Each Additional	+144	+146

Housing Maximums - Appendix C

Bedrooms	Monthly Maximums 2018-2019		Monthly Maximums 2019-2020	
	Unheated Monthly	Unheated Monthly	Heated Monthly	Heated Monthly
0	892	938	993	1035
1	963	999	1,087	1127
2	1,244	1282	1,398	1448
3	1,700	1737	1,887	1946
4	1,964	2052	2,191	2309

Monthly Maximums 2019-2020

Appendix D: Electricity - No Change

Appendix E: Heating Fuel - No Change

Appendix F: Personal & Household Supplies - No Change

Refer to charts.

Burial/Cremation Maximums - Appendix H

	Monthly Maximums 2018-2019	Monthly Maximums 2019-2020
Burials	1125	1475
Cremation	785	1027
Urn	50	55

2019-2020 GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	759	862	1,096	1,373	1,924
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	865	909	1,176	1,634	1,866
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	725	783	1,007	1,265	1,606
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	725	728	964	1,208	1,330
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,089	1,191	1,526	2,037	2,418
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	809	915	1,076	1,425	1,677

Appendix B

Effective: 10/01/19 to 09/30/20

2019-2020 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2019, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 45.12	\$ 194
2	82.56	355
3	118.37	509
4	150.23	646
5	178.60	768
6	214.19	921
7	236.74	1,018
8	270.70	1,164

Note: For each additional person add \$146 per month.

Metropolitan FMR Areas

<u>Penobscot Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	133	574	156	671
1	133	574	156	671
2	167	720	206	886
3	211	908	260	1,117
4	224	964	284	1,221
<u>Portland HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	218	938	241	1,035
1	232	999	262	1,127
2	298	1,282	337	1,448
3	404	1,737	453	1,946
4	477	2,052	537	2,309
<u>Sagadahoc Cty. HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	153	658	176	755
1	168	723	198	851
2	193	832	232	998
3	262	1,125	310	1,334
4	305	1,311	365	1,568
<u>York Cty. HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	174	748	197	845
1	179	769	209	897
2	220	946	259	1,112
3	285	1,225	333	1,434
4	308	1,326	368	1,583
<u>York/Kittery/S. Berwick HMFA</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	223	961	246	1,058
1	223	961	251	1,079
2	295	1,267	333	1,433
3	370	1,593	419	1,802
4	532	2,288	592	2,545

2019-2020 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2019 to September 30, 2020.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i> , should be inserted here.)						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 45.12	\$ 194
2	82.56	355
3	118.37	509
4	150.23	646
5	178.60	768
6	214.19	921
7	236.74	1,018
8	270.70	1,164
NOTE: For each additional person add \$144 per month.		

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
(The applicable figures from Appendix C, <i>once adopted</i> , should be inserted here.)				

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households Without Electric Hot Water:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.90	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

NOTE: For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households With Electrically Heated Hot Water:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$20.65	\$89.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$38.75	\$167.00
6	\$41.00	\$176.00

NOTE: For each additional person add \$10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**. Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,025**. Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed **\$55**
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

GENERAL ASSISTANCE ORDINANCE APPENDICES A-D & APPENDIX H 2019-2020

The Municipality of North Yarmouth adopts the MMA Model Ordinance GA Appendices (A-D) for the period of Oct. 1, 2019—September 30, 2020. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the 1st of October 2019, by the municipal officers:

William Whitten, Chairman

Steve Morrison, Vice Ch.

Anne Graham

James Moulton

Jennifer Speirs

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Office for Family Independence
109 Capitol St.
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Russell, Program Manager, General Assistance
Date: September 6, 2019
Subject: New GA Maximums

Enclosed please find the following items:

- MMA's new (October 1, 2019–September 30, 2020) “**General Assistance Ordinance Appendices**” (A – F and H).
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (see “*Filing of GA Ordinance and/or Appendices*” below for further information).

Appendix A – F & Appendix H

The enclosed Appendices A – F, and Appendix H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – F and Appendix H. Even if you have already adopted MMA's model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The **municipal officers (i.e., selectpersons/council) adopt the local General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices **after notice and hearing**. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. *(For a copy of the GA model ordinance, please call MMA's Publication Department, or visit their web site www.memun.org).* In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums.

October 1, 2019

Agenda - Section III. Meeting Minutes

- *Move to approve the minutes for September 17, 2019, as presented. Second, discussion and vote follow.*

**Town of North Yarmouth
Select Board
Meeting Minutes of Tuesday, September 17, 2019**

Call to Order - Members Present: William Whitten, Steve Morrison, Anne Graham, Jennifer Speirs, and James Moulton. Town Manager Rosemary Roy was also present. Chairperson Whitten called the meeting to order.

Minutes of Previous Meeting(s) - Selectperson Morrison moved to approve the minutes for September 3, 2019, as presented. Selectperson Moulton seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.**

Management Reports & Communications

Select board Communications:

- MSAD #51 Elementary Task Force Meeting (Selectperson Speirs)
- GPCOG Executive Committee Meeting – North Yarmouth Highlight in Meeting (Selectperson Speirs)
- Remembering Farmington Fighters and New Gloucester Firefighter, George Carman (Selectperson Graham)

Town Manager's Report

- Duties
- Animal Control Officer – Bobby Silcott
- MMA Award

Department Head Reports - Informational only.

Selectperson Morrison moved to appoint Bobby Silcott as the Town of North Yarmouth's Animal Control Officer for a term to expire on June 30, 2020. Selectperson Moulton seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.**

Old Business

Wescustogo Hall and Community Center Update – No changes.

Select Board Goals – No action taken.

New Business

Public Hearing – Chairperson Whitten moved to call forth a public hearing for Tuesday, October 1, 2019, to review and amend the General Assistance Ordinance. Selectperson Graham seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.**

Accounts Payable – Selectperson Speirs moved to approve accounts payable warrants 10 & 11 in the amount of \$1,227,062.56 as presented. Selectperson Morrison seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.**

Special Presentations

Prince Memorial Library Presentation – Jill O' Connor from the Prince Memorial Library Board provided the Board a presentation on the needs and expansion of the library in the next coming years. Austin Smith from Scott Simons Architects presented his company's plans to integrate the Cumberland Historical Society into the Prince Memorial Library expansion. Selectperson Moulton inquired about how the project's funding and what sort of contingency action the parties involved would take if they did not reach the funding they needed for the project. William C Stiles from the Cumberland Town Council responded that the project's funding will depend entirely on the funds they receive from their fundraising efforts. The funds collected will only cover the construction costs and the Town of North Yarmouth would continue to provide a percentage to the library for the library's operational costs, when construction is completed.

Village Master Plan – Vanessa Farr from Maine Design Workshop presented a draft of the Village Center Master Plan to the Board. Selectperson Speirs inquired about the zoning changes that will need to take place under Vanessa Farr’s plan. Vanessa responded that the changes will be done carefully and thoroughly to best serve the Town. Selectperson Moulton stated that he was aware of some resident’s concerns towards the timing of the expansion of the village center. Vanessa responded that the Village Center could take 50 years to mature and careful attention to North Yarmouth’s rural character was always a big factor in her design planning. The Board and the Town Manager thanked Vanessa on her hard work.

Public Comment - Non-Agenda Items – None.

Any Other Business – None.

Adjournment - Chairperson Whitten moved to adjourn.

Prepared By: Draven Walker
Administrative Assistant/Recording Secretary

Select Board

William Whitten, Chair

Stephen Morrison, Vice Chair

Anne Graham

Jennifer Speirs

James Moulton

October 1, 2019

Agenda - Section V. Management Reports & Communications

- Select Board Communications

- Town Manager's Report
 - **Public Hearing** - *Move to hold a public hearing on a Liquor License applications for Stone's Café & Bakery on Tuesday, October 15, 2019 at 7:00 pm. Second, discussion and vote follow.*

 - **Tax Supplemental** - *Move to authorize the Tax Collector, Rosemary Roy to issue a supplemental tax bill to Spectra Energy Corp/Maritimes & Northeast Pipeline, LLC for fiscal year 2017. Second, discussion and vote follow.*

The information contained in this report is intended to inform the Select Board, staff, and residents, some of the current activities taking place within the manager's office or the Town in general. All topics are open for discussion.

Liquor License - The new owners of Stone's Café & Bakery has received a state license to serve liquor on the premises. The next step is approval from the Select Board, which will come before the Board at the meeting of October 16th. According to statute, the Select Board may hold a public hearing on the matter before any approval. If the Board desires to hold a hearing, a motion is noted in the Reports and Communications cover page.

Yarmouth Water District Trustee - Three residents have chosen to run for this position and have returned their nomination papers to the Town Clerk. They are Andy Walsh, Dan Bisson, and Dan Marks. The election will be held on Tuesday, November 5, 2019.

General Assistance Language Interpretation Service - I have contracted the Town in Stratus Video Services for the purpose to assist the Town's General Assistance administrator with individuals applying for assistance who do not speak the English language. It is a monthly cost of \$50 and \$1.65 per minute.

Public Works Department New Employee - Kody Copp of New Gloucester joined the team Monday, September 23, 2019. Welcome, Kody!

Tax Supplemental FY17 - Assessor, Renee Lachapelle has brought to my attention a tax account that was overlooked during the FY17 commitment process. The statute allows the Town to go back three years to collect on these matters. The valuation of the property is \$1,815,774, mil rate 17.62 collection \$31,994. If the Board would like me in my capacity as Tax Collect to collect these taxes, a motion is noted in the Reports and Communications cover page.

Event Reminders - NY Fire Rescue Open House - **Monday, October 7th**, 5-7 pm; NET Cancer Benefit Breakfast, Saturday, **October 5th**, 7-10 am, NYFRD; Kite Festival, Old Town House Park, Saturday, **October 5th** 11-5 hosted by Living Well in North Yarmouth.

Respectfully submitted,

Rosemary

Rosemary E. Roy, Town Manager



October 1, 2019

Agenda - Section VI. Old Business

- **MSAD #51 Bus Garage - Support for Renovations and Location** - *Move to that the North Yarmouth Select Board supports the decision made by the MSAD 51 School Directors to have the school bus department facilities remain located in the Town of Cumberland with proposed improvements to the location and facilities. Second, discussion and vote follow.*

 - **Wescustogo Hall & Community Center**
 - Change Order #30 - *Move to approve Change Order #30 in the amount of \$4,640.30 to provide lobby lighting and installation of the barn board display as presented. Second, discussion and vote follow.*

 - Matrix Update

 - Construction Project Turnover - Takes place Monday, September 30th - an update will be provided at the meeting.

 - FOW - Darla Hamlin - Fundraising Update

 - Project Financial Update
-

WESCUSTOGO HALL & COMMUNITY CENTER FACILITY				
Task	Who	Start Date	End Date	Notes
Authorization to Proceed	TM	Complete		Letter of authorization for Barrett Made to proceed with the project directed by Select Board. COMPLETE
Local Subcontractor Listing	TM	Complete		TM and OR compiling list, to be sent to BM by 7/6. COMPLETE
BM Contract - Commence Construction Pricing	TM/BM	Complete		To be presented to Select Board at 7/7 meeting. Details still being ironed out by BM and NY Attorneys Signed 8/16/18. COMPLETE
Bond Anticipated Note (BAN)/Bond Financing	TM	Complete		Financial representative and bond council will be at the 7/3 Select Board meeting. TM has started the bond application process. Interview with S&P was held on 9/25/18; waiting on rating- looks to be favorable. Funding expected end of October. Funds received 10/31/18. COMPLETE
Master Construction Calendar	BM	Complete		Will be available to TM, office staff, Select Board and the public COMPLETE
Bid Solicitation from Subcontractors/Vendors	BM	Complete		Bids will be presented by trade and line item. Bids to be presented to SB at 8/28 meeting. Approved by SB 8/28. Electrical subcontractor to be presented at 10/16 SB MTG. COMPLETE
Planning Board Process	BM/CEO	Complete		Planning Board Meeting of July 10th. BM information was submitted to CEO 6/20. Next PB Mtg 8/13. PB Approved Plans with a Parking Requirement Waiver at the 8/13 Meeting. COMPLETE
Site Management Plan	BM	Complete		Fence location has been finalized. Fence was installed first week in august, Site sign and BM trailer to arrive mid-August. COMPLETE
MMA - Construction Insurance (builder's risk)	TM	Complete		Certificates on file, cost \$ 854. for 7/1/18 - 7/1/19. COMPLETE
Close NYMS	TM	Complete		Notifications will be sent out 6/29/18. COMPLETE
NYMS - Playground Removal	TM	Complete		PWD to remove and store playground. COMPLETE
BM Subcontractor Walkthrough	BM	Complete		BM will be onsite with potential subcontractors. COMPLETE
MMA - Remaining Insurance Proceeds	TM	Complete		MMA has release remaining insurance proceeds: \$127,327.16 (238.47 less then estimated) balance of insured and \$44,469.12 (\$30,635.30 more than estimated) Architechual/Engineering cost reimbursement. Total: \$171,823.28 COMPLETE
Generator/Grant Funds	Fire Chief	Sep-19		Chief Payson to research grant funds. Application process 7/9-7/25. BM gathering info to fill out paperwork. Submitted 7/25/18. The town received \$20,000 in grant money, to be used for "phase I" of generator installation. Grant Approved - Process of first phase
Lead and Asbestos Testing	TM	Complete		Ashley is coordinating lead testing of the gym roof and asbestos testing inside the building to be done by the end of July. Testing done 7/24. Report and pricing due 7/27. Pricing came in, will be covered under contract. COMPLETE
NYMS - Murals (high resolution pictures)	TM	Complete		Ashley to take pictures. Possibility of having canvas prints made for renovated gymnasium 8/22/18. COMPLETE
Clean Out Building / Storage	TM	Complete		Storage containers delivered on 7/19. Most of building contents have been moved to storage trailers as of 7/25, Ashley is researching more storage options. 53 FT Container was purchased, Building is empty. COMPLETE
NYMS - Heating/Utilities/Alarms (shutdown)	TM/BM	Complete		Oil/boiler, water/sprinklers, propane. Alarm to be disabled 8/24. All utilities are disabled. COMPLETE
Biweekly Meetings with the Select Board	TM/BM	Complete		OR (Ryan) will have construction reports at each Select Board meeting ONGOING
Construction Site Signage	BM	Complete		BM working on signage and will have for approval by 7/25. Signage Finalized, will be installed along with fencing mid August. COMPLETE
Interior Selective Demolition and Abatement to begin	BM	Complete		Interior demolition beginning 9/10/18. 10/9/18 -Interior abatement and demo is complete, exterior demolition starting. Both wings of old building have been removed. Gymnasium interior demo nearing completion. COMPLETE
Site Coordination Meeting	BM	Complete		Meeting held 9/7 with Dugas, OR, PW Director and BM. COMPLETE
Groundbreaking Ceremony	TM	Complete		Ceremony to be held at 10AM - invites going out 8/23/18. COMPLETE
Demo Begins	BM	Complete		All possible materials will be transported to the appropriate facilities to be recycled. Demolition beginning week of 10/8/18. COMPLETE
Sitework Begins	BM	Complete		Ongoing, footings and foundation. COMPLETE
Building Weather Tight	BM	Complete		Existing portion of building is now weather tight in order for subcontractors to begin their work, Concrete is being poured and framing will begin after the holidays. COMPLETE
Interior Layouts and Finishes	BM/NY	Complete		Electrical layouts of kitchen & Plumbing layouts of gym bathrooms and custodial closet have been selected. Interior finishes will be reviewed and finalized on 5/20. COMPLETE
Solar Panels	BM	9/19/19		Ashley coordinating meeting with Revision solar to discuss solar design and financing options week of 10/8/18. Proposals were requested from Sundog Solar, Assured and Revision, Due on 11/7/18. Options to be presented to SB 12/18/18. All solar quotes were rejected at 1/15/19 SB meeting, project is pending new legislature. To date there is no activity on the state level for solar assistance to municipalities. The Town Manager is preparing a Request for Proposals for the Board's review at a June business meeting. A program has now been approved by the state that will benefit municipalities. It is imperative that we act on the solar RFP as soon as possible. Solar bids are in and the Select Board is scheduled to award the bid on 8/20/19. Bid was awarded to Revision Energy- Financing finalized on 9/2/19 - PPA contracting in progress.
Bi-Weekly Construction Progress Photos	AA	Ongoing		Construction progress photos will be taken and posted to the Towns Website, Facebook and Instagram. ONGOING
Heating fuel will be delivered weekly for temp heat	TM/OR	Complete		Starting January 1st weekly fuel deliveries will be made to fill the temp heater on site. Cost to be covered by Town. As of 4/1/19 the heater has been returned and fuel deliveries cancelled. COMPLETE
Gymnasium Finishes	AA	Complete		Meeting to be coordinated with NY, Peter Bingham and BM to discuss options for gymnasium basketball hoops and line layouts. Construction team has met with P. Bingham and progress moves forward on the selection of hoops. COMPLETE
Landscaping	BM	Complete		Landscape plan completed - copy to Select Board 07/02/19. COMPLETE
Selection of Fixtures	OR	Complete		In progress-some complete. COMPLETE
Project Completion	TM	10/1/2019		Town Mgr. visited site and discussed with the Project Mgr. project completion and opening dates. Confident that the project will be complete by 10/1/2019 which will allow for set up time, insurance review, etc. and opening date of November 2nd can be confirmed by the SB. November 2, 2019 confirmed to be facility opening.

Potential Change Orders

1. Install a fire hydrant on the property BM quoting wall mounted unit. BM presented wall mounted unit to TM and Fire Chief. Chief is getting quotes on a stand alone fire hydrant, possibility of a separate project down the road. Chief has concerns regarding the sprinkler system not having enough flow when the wall mounted fire hydrant is in use. 10/3/18 wall mounted unit will stay, at this time the stand alone unit will not be added to the project. Included in Change Order #1 Change Order #1 only covered a portion of the work for the wall mounted unit. PCO #20 covers the complete scope of work.
2. BM presented a revision to the current building plans, The existing exterior wall of the "community room" is a frost wall, which will be more cost effective to keep in place and add square footage to the building. BM will present a change order for final approval at 11/6/18 SB MTG. Change Order #1 in the amount of \$48,404.17 was approved at 11/20 Select Board Meeting.
3. There is a slight change in the heating units being installed in the community room; wall cassettes to be installed in lieu of ceiling cassettes. This will have little impact to the design and minimal cost implications. This change is being reviewed and re-designed by Ripcord. Included in Change Order #1
4. The underlaying roof shingles have tested positive for asbestos. The roofing will be removed and all associated costs will be tracked on a time and material basis with a not to exceed \$15,000 budget. Change Order # 2 approved at 12/18/18 Select Board meeting.
5. There is rot at the north side of gymnasium, the sheathing and framing needs to be removed and replaced. BM is looking into the best course of action and will provide a quote. PCO #3 \$4,674.22. Approved 12/4/18.
6. During removal of the existing slabs, Dugas discovered additional frost walls supporting slabs that were not included in the original scope of work. Removal of the extra material will be performed, tracked and a change order will be issued. Change Order # 2 approved at 12/18/18 Select Board meeting.
7. The gable wall in the rear of the building was not originally constructed per code. It will need to be re-framed. Included in Change Order #1
8. Barrett Made proposed adding additional perimeter drains. Discussed with OR Ryan Keith and team. PCO #4- Rejected 11/15/18
9. When the wall material was removed from the gymnasium walls it was discovered that the underlying drywall was in disrepair. To remove and replace damaged drywall - PCO #5 \$12,595.39 . To be completed and paid under Barrett Made contingency. PCO #5 now includes upgraded wall board. Approved 2/5/18
10. Pre-existing waterlines were removed during demolition, it was believed they were in a different location than they actually were. Add roughly 250ft of domestic water line back in - PCO #6 \$8,619.41. To be completed and paid under Barrett Made contingency
11. The stage floor had a layer of cardboard subfloor underneath, when the roof leaked the flooring was damaged and needed to be removed. PCO #7 \$5,520.90. To be completed and paid under Barrett Made contingency
12. Security System (cameras and monitoring) were not built into additional price. Working with SMI networks to add them in, they have offered a package discount. CO forthcoming. See PCO #8. Approved 2/5/18
13. BM proposed a new plan for the community room, deleting the sliding partition wall and installing a fixed wall to provide more space for both the stage and community room. Plans were approved at the 1/23/19 construction meeting. PCO #12 forthcoming.
14. There are plumbing & HVAC changes that go along with the updates made to the custodial closet and kitchen, as well as a change in the heat pump in the community room. PCO #11 \$18,459.82
15. Central Maine Power is requiring a pull box to be installed at the telephone pole on site. Waiting to find out if Fairpoint will require one as well. Fairpoint does not require a pull box. PCO #10 \$4,978.34. Approved on an as needed basis 3/19/19.
16. Barrett Made is finishing up pricing the Generator change order, the change order will be submitted for the grant funds that were secured by Chief Payson. PCO #9 \$20,000. Submitted to grant 3/6/19
17. The entrance doors as designed do not have handicapped mechanisms. There will be two options forthcoming. PCO's 16 & 17. PCO #17 for one door opener was approved at 3/5/19 SB Meeting
18. The town was approached regarding adding a window to the storage room next to the kitchen so that the room can be mixed use. PCO #18 was rejected at 3/5/19 SB Meeting.
19. There is a change in the ceiling tiles being used in the kitchen due to the mechanical room above. PCO #13 Approved 3/19/19.
20. Barrett Made proposed adding a water table to the siding of the building, this will provide for more durability and longevity of the siding. PCO #14 \$3537.31 was rejected by the town at the 3/6/19 construction meeting but will still be performed and paid for under Barrett Made's contingency.
21. The concrete floors in the storage and kitchen areas was unlevel and needed to be grinded down and filled. PCO #15. Approved 3/19/19.
22. Change orders submitted 5/21/19 consist of site alterations to accommodate electrical needs, stone drip edges in specified areas, and basketball hoop extras needed for hoop mobility.

Considerations

1. There is a concrete pad behind the building - it may be possible to cut the pad into pavers, move them and create a patio rather than demolishing and throwing away the material. 7/18 it was determined that the pad is not able to be cut and moved, the SB voted in favor of demolishing the pad as originally planned.
2. Replace electrical panel - current panel is unable to be used due to age. BM had anticipated this and included it in the contract. Not CO work.
3. Water Line. RR looking into cost of putting in smaller line. BM and CEO recommended keeping existing for fire suppression system/future expansion. It was decided to keep the existing water line.
4. We have received the bill from CMP for the new transformer, pole and power to the building, the cost is \$26,747.02 to come out of North Yarmouth's contingency. CMP states that the existing transformer is not adequately sized to handle the proposed solar and building loads and must be upgraded (note the existing primary wire is direct buried and 30 years old.) In addition, with the profile of the land, a 4x6 pull box is required so that proper drainage can be achieved.

WESCUSTOGO HALL & COMMUNITY CENTER FACILITY - Construction Team

Barrett Made Project Manager: Bruce Hourigan

North Yarmouth - Owner Representative: Ryan Keith

North Yarmouth - Town Manager: Rosemary Roy

North Yarmouth - Administrative Assistant: Draven Walker

Barrett Made Director of Design Services: Matthew Ahlberg

Barrett Made - Owner: Rob Barrett

Barrett Made - Design Services: Dylan Baker

October 1, 2019

Agenda - Section VII. New Business

- **Pine Tree Waste Services/Casella** - *Move to grant permission for Pine Tree Waste Services to dispose of potting soil and peat moss material known as FlexiPlug, Flexi Tray, and or FlexiMis produced by Quick Plug, N.A., Inc. in amounts of approximately 120 yards per week to the town-owned gravel pit located behind the Public Works facility for a period of one (1) year at which time the site and arrangement will be reviewed. Second, discussion and vote follow.*

- **North Yarmouth Veteran's Memorial Corp.**

1. *Move to approved and expend from the Parks & Recreation Reserve \$2,503.00 for the installation of a water fountain and spigot in the North Yarmouth Veteran's Memorial Park, as presented. Second, discussion and vote follow.*

Note: Reserve Balance \$50,660

2. *Move to include in the annual budgeting process the cost of the water usage under the department of Community Services/Social Services for purposes of supporting the North Yarmouth Veteran's Memorial Park Corporation a non-profit entity, as requested. Second, discussion and vote follow.*

Note: The Town currently pays for the electricity provided in the park.

- **Annual Town Meeting FY21** - *Move to call for the Annual Town Meeting to be held on Saturday, April _____, 2020 beginning at 9:00 am at the Wescustogo Hall & Community Center. Second, discussion and vote follow.*



9/13/19

Rosemary E. Roy, Town Manager
Town of North Yarmouth
10 Village Square Road
North Yarmouth, ME 04097

First and foremost, I would like to thank you allowing Pine Tree Waste Services (PTWS) the opportunity to submit the following proposal. Pine Tree Waste Service is looking forward to the start of our business partnership.

Why Partnership with PTWS?

PTWS believes in building our business one customer at a time, a philosophy that has made PTWS a leader in providing solid waste collection and disposal services in our great State of Maine.

Service Flexibility

We know that as your business changes, your waste removal needs change too. That's why we believe in providing flexible service options, including the ability to provide one of kind recycling services. We want to match your needs with the appropriate services.

Superior Customer Service

At PTWS everything we do is designed to build a partnership with you. We listen to your concerns and design solutions specifically to fit your needs. Even after the service agreement is signed, we continually ask for your input on how we can better improve our services through periodic surveys. We want to keep you as a long term, satisfied customer-and we know the only way to do this is to make sure that you're getting the excellent service and attention you deserve.

PTWS sincerely hopes that you will allow us the opportunity to introduce the solid waste disposal plan I have outlined. That way, we can work together to streamline your operations; making them more cost effective and efficient. Should you have any questions or concerns at any time after our discussion, please do not hesitate to contact me via cellular phone at 653-1626.

YOU CAN COUNT ON US!

With PTWS you can count on a team of the industries most experienced and focused professionals to do the job right! Our team of experts works hard behind the scenes to help your Account Manager proactively implement solutions to your specific waste needs.

Your PTWS support team members include:

Morgan Blanton--Territory Manager (207) 883-9777
(207) 653-1626 cell phone

As your Territory Manager, Morgan's job is to ensure your complete satisfaction with your PTWS services. Your Territory Manager interacts with our management team to custom tailor our service to your exact needs. Your representative is available anytime to answer questions on budgeting and pricing, as well as, keeping you informed of new products and services that are available to meet your changing needs.

Dan Johnson-Sales Manager (207) 883-9777 ext. 106
(207) 580-6040 pager
(207) 650-5493 cell phone

Should there come a time when your account manager is not available, i.e. vacation, the Sales Manager will be at your disposal to answer any questions you may have.

Jason Brown-Operations Manager (207) 730-6790 cell phone

Our Operations Manager maintains the integrity of our service department and makes sure that you receive the service that you need when you need it! The Operations Manager is also available in those circumstances where special attention is required.

Nate Chapman General Manager (207) 883-9777
(207) 751-5183 cell phone

As Leader of your local PTWS division, the Division Manager will make sure your account is serviced to your expectations. The Division Manager oversees the entire operation of your servicing facility. Their first job is to ensure your complete satisfaction with our services.

OUTLINE FOR SERVICES

Good afternoon Rosemary,

Pinetree Waste works with a company in South Portland called Quick Plug/Grow Tech. Quick Plug has a 20 yard dumpster at this facility that holds potting soil/peat moss that is left over from their cup filling process. Pinetree Waste is requesting to be able to bring 20 to 40 yards Tuesday, Wednesday, Thursday, and Friday to the pit behind the Public Works facility. Neither Pine Tree nor Quick Plug/Grow Tech are asking for any money from North Yarmouth. The town may use this material as they see fit. Thank you for your consideration. This request I look forward to speaking with you soon.

Rosemary, thank you for your time and attention. I can be reached @ 653-1626 (cell phone) to answer any of your questions.

Sincerely,

Morgan Blanton
Territory Manager
Pine Tree Waste Services



SAFETY DATA SHEET

SECTION 1, IDENTIFICATION

Product Name: FlexiPlug®, FlexiTray®, FlexiMix®
Manufacturer: Quick Plug N.A., Inc.
165 Pleasant Avenue, Unit B
South Portland, ME 04106
(207) 353-5005
Emergency Contact Number: (207)-712-8701
Product Use: Growing medium for plant propagation
Restriction on Use: Not applicable

SECTION 2, HAZARD IDENTIFICATION

Hazardous Components: This product is not manufactured to contain a reportable hazardous component as defined in 29 CFR 1910, 1200.

SECTION 3, COMPOSITION/INFORMATION ON INGREDIENTS

Chemical and/or Common Name	CAS Number	ACGIH
Sphagnum Peat Moss	N/A	N/A
Polyether Polyurethane Foam	N/A	N/A

SECTION 4, FIRST-AID MEASURES

In case of eye contact: Should irritation of eye occur, flush with water. If condition persists, consult a physician.

In case of skin contact : The compound is not hazardous by skin contact.

If inhaled: Product as shipped contains particles in respirable size range. Should inhalation occur and victim is not breathing, give artificial respiration. If breathing is difficult, give oxygen. Call a physician.

If swallowed: No specific intervention is indicated as the compound is not hazardous by ingestion. However, if symptoms occur, consult a physician.

SECTION 5, FIRE-FIGHTING MEASURES

Flash Point (Method used):	500°F COC
Extinguishing Media:	Water spray, dry chemical, carbon dioxide
Special Fire Fighting Procedures:	Use self-contained breathing equipment
Unusual Fire and Explosion Hazards:	Combustion may produce Toluene, carbon monoxide, hydrogen cyanide and nitrogen oxide fumes due to urethane content.

SECTION 6, ACCIDENTAL RELEASE MEASURES

Not applicable

SECTION 7, HANDLING & STORAGE

Avoid high heat over 300°F

SECTION 8, EXPOSURE CONTROLS/PERSONAL PROTECTION

Permissible Exposure Limits:	Not available
Threshold Limit Values:	Not available
Generally applicable control measures & precautions:	None required
Personal protective equipment:	Dust mask recommended but not required

SECTION 9, PHYSICAL & CHEMICAL PROPERTIES

Boiling Point:	Not applicable
Specific Gravity (H₂O=1):	0.5-0.7
Vapor Pressure (mm Hg.):	(DNA)
Melting Point:	350°F (decomposes)
Vapor Density (AIR = 1):	Not volatile
Evaporation Rate (Butyl Acetate=1):	Not volatile
Solubility in Water:	Insoluble
Appearance and Odor :	Brown to black, practically odorless

SECTION 10, STABILITY & REACTIVITY

Stability:	Stable
Conditions to Avoid:	High heat
Incompatibility (Materials to Avoid):	Strong oxidizers, flame
Hazardous Decomposition or Byproducts:	Toluene, Carbon monoxide, Hydrogen cyanides, Nitrogen oxides
Combustion:	Combustion may produce Toluene, carbon monoxide, hydrogen cyanide and nitrogen oxide fumes due to urethane content.
Hazardous Polymerization	Will Not Occur

SECTION 11, TOXICOLOGICAL INFORMATION

Health Hazards (Acute and Chronic):	Product as shipped contains particles in respirable size range.
Carcinogenicity:	None known
Signs and Symptoms of Exposure:	None known

SECTION 12, ECOLOGICAL INFORMATION

Aquatic Toxicity:	No information available.
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SECTION 13, DISPOSAL CONSIDERATIONS

Aquatic Toxicity:	No information available.
Spill, Leak or Release:	Note: Review FIREFIGHTING MEASURES and FIRST AID MEASURES before proceeding with clean up.
Waste Disposal:	Comply with Federal, State and Local regulations. If approved, may be transferred to a land disposal site. This product, if disposed as received, is a non-hazardous waste.

SECTION 14, TRANSPORT INFORMATION

Not applicable

SECTION 15, REGULATORY INFORMATION

Not applicable

SECTION 16, OTHER INFORMATION

Revised 15 MARCH 2019

Disclaimer of Liability

The information in this SDS was obtained from sources we believe are reliable. **HOWEVER, THE INFORMATION IS PROVIDED WITHOUT ANY WARRANTY, EXPRESS OR IMPLIED, REGARDING ITS CORRECTNESS.**

The conditions or methods of handling, storage, use and disposal of the product are beyond our control and may be beyond our knowledge. **FOR THIS AND OTHER REASONS, WE DO NOT ASSUME RESPONSIBILITY AND EXPRESSLY DISCLAIM LIABILITY FOR LOSS, DAMAGE OR EXPENSE ARISING OUT OF OR IN ANY WAY CONNECTED WITH THE HANDLING, STORAGE, USE OR DISPOSAL OF THE PRODUCT.**

This SDS was prepared and is to be used only for this product. If the product is used as a component in another product, this SDS information may not be applicable.

END OF DOCUMENT

Hi, Morgan –

I've reviewed the MSDS sheet you just sent for Grow-Tech sponge, and read through the information on Grow-Tech's website. Although it appears 4 -8% of the "sponge" material may be the company's proprietary foam binder, the material is essentially the same as commercial potting mixes (that also contain vermiculite or foam).

Also, you've indicated that, based on your knowledge of the business, Grow-Tech will not place any wastes in the container PTW supplies for the discarded growing medium.

Based on this information, you may handle the discarded Grow-Tech material as soil. No licenses are needed to handle or distribute the material. (It probably would be good for the contractors to have a copy of the MSDS sheet in case anyone asks.)

Please let me know if you need additional information from me.

Cyndi

Cyndi Darling, ES IV
Maine Dept. of Environmental Protection
BRWM/Division of Solid Waste Management
Eastern Maine Regional Office
207-941-4580 desk / 207-446-8219 cell
cyndi.w.darling@maine.gov

Rosemary Roy

From: Eric Robinson <erobin61@maine.rr.com>
Sent: Monday, September 23, 2019 6:00 PM
To: Rosemary Roy
Subject: NYVMP Water fountain
Attachments: Yarmouth Water District Estimate.pdf

Hi Rosemary,

I am writing to follow up our meeting on September 16, 2019. We discussed the Town of North Yarmouth providing financial assistance for us to install a water fountain/spigot at the Veterans Memorial Park.

As you know, the NYVMP has been working to improve the Veterans Memorial Park. We have added trails, parking, statues, flag poles plus other things. These improvements have been accomplished through donations, volunteering and membership. As a Non-profit all volunteer Corporation, we are focused on following the original mission statement while trying to obtain more visibility in the town and attracting more visitors to view our park and raise awareness for honoring our Veterans.

With this focus in mind, we have decided to pursue installing a water fountain/spigot at the park. Our intention is for this to help attract more people as well as provide us a water source to better manage our plantings, flowers etc. to be sure the park is attractive and well maintained.

This letter is a formal request of funding from the Town of North Yarmouth in the amount of \$2,503.00. This dollar amount is the exact estimated cost provided me by Yarmouth Water District for the installation of a 1" water line stub to grade from an existing water main currently located within the park. This would also include the water meter. Please reference the attached current estimate from the Yarmouth Water District. NYVMP will purchase and install the actual water fountain/spigot which we expect will be approximately \$1,500.00 to \$2,000.00.

I also asked in our meeting for the Town of North Yarmouth to pay for the regular water billing. You indicated to me that this would be something that the town would do for the NYVMP.

Thank you for your consideration for this. I look forward to hearing from you soon.

Sincerely,

Eric Robinson
President, NYVMP

September 23, 2019

Total Control Panel

[Login](#)

To: manager@northyarmouth.org [Remove](#) this sender from my allow list
From: erobin61@maine.rr.com

You received this message because the sender is on your allow list.

NY Veterans Park

Customer: Town of North Yarmouth	
Location: Veterans Memorial Park (Parsonage Road)	
Description: 1" Shortside Service with a seasonal 5/8" meter.	
Date: 7/23/03, Revised 7/23/18, Revised 9/20/19	
YARMOUTH WATER DISTRICT SERVICE ESTIMATE SHEET	2019
Materials	\$ 280.00
Labor	\$ 348.00
Excavation	\$ 1,200.00
Road Opening Permits	\$ -
Meter	\$ 525.00
Other, contingency, mapping, etc.	\$ 150.00
TOTAL ESTIMATE	\$ 2,503.00

October 1, 2019

Agenda - Section VIII. Accounts Payable

Item(s):

- *Move to approve accounts payable warrants 12, 13, and 14 in the amount of \$117,029.50 as presented. Second, discussion and vote follow.*