The information contained in this report is intended to inform the Select Board, staff, and residents, some of the current activities taking place within the manager's office or the Town in general. All topics are open for discussion.

<u>Administrative Assistant Search</u> - I have hired Ashley Roan a new resident of Gray and the state of Maine. Ashley is a former resident of East Bridgewater Massachusetts and will officially join the North Yarmouth team on September 5, 2017. Ms. Roan has extensive experience in the field of managerial assistance and the familiarity of working in a municipal environment. The Select Board will have the opportunity of meeting Ashley at a Board meeting in September.

<u>Building Permits Update</u> - I attended this month's Planning Board meeting on August 9th to continue discussions of the number of building permits allowed in Farm & Forest, and the Planning Board concluded that they would review this section of the ordinance later this year when they begin their regular review of the Land Use Ordinance.

<u>Other Meetings Attended:</u> Special Town Meeting, Wescustogo Building & Design Committee, Communications Advisory Committee, and the NY School Fund Committee.

Other duties continue at a good but heavy work load pace.

Respectfully,

Rosemaru

Rosemary E. Roy, Town Manager

