

The information contained in this report is intended to inform the Select Board, staff, and residents, some of the current activities taking place within the manager's office or the Town in general. All topics are open for discussion.

Animal Control Officer - Kerry Libby, effective July 1, 2017, will serve as North Yarmouth's new ACO. I have entered into an annual contract with the town of Yarmouth for ACO services. The agreement is equal to the previous document we had with the three towns. It is a 20 hour a week shared position at a contract price of \$12,661; \$17 more than the previous contract. A plus with this arrangement is that it provides for more dedicated service time to North Yarmouth with an increase of 130 service hours annually (2.50 weekly). Yarmouth has taken care of the vehicle purchasing expenses associated with the position. Before entering into this agreement, research on hiring an own ACO proved an estimated cost of \$18,500 which does not include the cost of any vehicle or the maintenance of the vehicle.

Year End Financials - As the end of the fiscal year approaches, significant work will be dedicated to reconciliations, closing FYE17 and creating and preparing opening statement/records for FY18.

Boards / Committees - Noteworthy Updates:

- Wescustogo Building & Design Committee continues its work on fundraising and the final design work with the architects. The committee chair will be speaking at this meeting. The project will be presented with the following costs:

\$3,488,000	Current Project Cost (@ total designed square footage of 16,885)
(\$545,000)	Insurance Proceeds
\$2,943,000	Final Project Cost (includes soft costs and FFE)

- Comprehensive Plan Committee - Chapter work continues with the goal of chapter completion by September. Additionally, a representative from the YWD attended the meeting and spoke to the group about the Master Ground Water Plan the district is working on and will be providing information down the road to the group that can be used in the new town comp plan.
- Communication Advisory Committee - The third issues of the town Newsletter were sent out during this time, and sometime between the months of July & August the Town's new gateway signs will be erected. The CAC and the Living Well committee are currently collaborating on a new welcome package/greeter program for new NY residents.
- EDSC - CEO Keith and I collaborated on the initial outline of the potential first TIF district in the Village Center for NY. I presented it to the group for their discussion and input.
- School Fund Committee - I am working with Norway Savings and the committee to provide a better investment vehicle than the current CD (\$40,000) with Key Bank which will mature on July 31, 2017.
- Planning Board - I attend the recent Board meeting to go over the contract zoning process and also to discuss the building permit cap in the Farm and Forest zones.

- New Select Board Members - I have had one meeting with Steve Morrison, and am scheduled to meet with him again next week as well as with new member Jen Speirs.

Marijuana Moratorium Update - The state does not expect to have legislation complete on the sale of marijuana anytime soon.

Online Assessing Records - The online assessing records will be updated with the next commitment.

Help Wanted - The positions in the PWD and Town Manager's office are circulating through various advertising sources.

Honor Flight Maine - Congratulation to North Yarmouth's second Honor Flight, recipient WWII Veteran Silas Peaslee of the Army 11th Airborne Division. A welcome home celebration will be held on Sunday, June 25th at 2:15 pm in front of the Christmas tree at the junctions of Rt. 9 & 115.

Action Item: The next regularly scheduled Select Board meeting falls on July 4th; I recommend the Board move this session to Wednesday, July 5th.

Respectfully,

Rosemary

Rosemary E. Roy, Town Manager