

**Town of North Yarmouth
Select Board Meeting Agenda
Tuesday, May 17, 2022
Regular Business Meeting
7:00 PM
Wescustogo Hall & North Yarmouth Community Center**

Select Board Members

Brian Sites, Chairperson James Moulton, Vice-Chairperson David Reed, Board Member
Paul Hodgetts, Board Member

I. Call to Order

- Pledge of Allegiance

The format and structure for Select Board meetings are authorized and governed by our Town Charter and the Select Board Bylaws with overarching guidance from Maine Statutes. Select Board members are not collectively or individually allowed to speak about personnel matters and may only address personnel matters in an executive session per State Statute Title 1 § 401-410.

II. Proclamations

- Spirit of America Award

III. Public Hearing(s)

- Fee Schedule

IV. Appointments

V. Special Presentations

VI. Announcements

VII. Consent Agenda

Items under "Consent Agenda" are routine items that require Board action but typically do not contain much discussion. The consent agenda does not call for any discussion, but any Select Board member may request a particular item to be removed by a vote of the Select Board to be discussed further under "Old Business".

- Payroll Accounts Payable Warrants
- Municipal Accounts Payable Warrants
- April 19, 2022, Business Meeting Minutes
- Signing of Special Town Meeting Warrant – Tuesday, June 14, 2022

VIII. Public Comment - Non-Agenda Items

Comments regarding non-agenda issues, concerns, commendations, or matters of general public information are welcome. The public is encouraged when commenting or expressing points of view about an individual(s) that they do so respectfully and constructively. Topics relating to personnel matters cannot be acknowledged.

Each individual must be recognized by the Chair and will have up to three (3) minutes to speak. The Chair may recognize members of the public at their discretion and will prioritize individuals who have not spoken more than once.

IX. Management Reports & Communications

- Town Manager's Report
- Department Head Reports
- April Expense and Revenue Reports

X. Old Business

- Fee Schedule

XI. New Business

- Trudy Bird, LLC- On Premises Liquor License Approval – New
- Waiver of Foreclosure

XII. Any Other Business

XIII. Adjournment

REMINDERS TO THE ATTENDING PUBLIC: Please mute all digital devices; Select Board meetings are open to the public, but the public may not speak unless recognized by the Chairperson first. **Workshops:** The public is welcome to attend workshops and listen to the discussion that takes place. The purpose of holding a workshop is to provide the Select Board with the opportunity to focus on specific town matters to later present at a regular business meeting. Therefore, public participation is limited to only regular business meetings of the Select Board.

Town of North Yarmouth Select Board Business

II. Proclamations

May 17, 2022

Spirit of America Award

The Spirit of America Proclamation is included herein.

SUGGESTED MOTION

Move that the Select Board award the Spirit of America Tribute to the North Yarmouth Historical Society for their 49 years of commendable community service. Second, discussion and vote follow.

PROCLAMATION
2022 Spirit of America Tribute

The 2022 North Yarmouth, Maine Spirit of America Foundation honors the North Yarmouth Historical Society for 49 years of commendable community service.

BE IT RESOLVED by the Select Board of the Town of North Yarmouth as follows:

WHEREAS, *the North Yarmouth Historical Society was founded in 1973 to preserve and protect the town's historical resources and treasures.*

WHEREAS, *the North Yarmouth Historical Society is committed to providing educational opportunities for all to learn about the rich history of the town. The Gazette, a journal of town history, is published and distributed regularly.*

WHEREAS, *the North Yarmouth Historical Society collaborates with other groups to expand public exposure to artifacts and traditions. The annual Soup and Cider Day encourages townspeople to gather and use an antique cider press, while sharing food.*

WHEREAS, *the North Yarmouth Historical Society volunteers contribute many hours for collecting and cataloging heirlooms, as well as organizing and presenting lectures and exhibits. Collecting verbal and written history is an important part of their mission.*

WHEREAS, *the North Yarmouth Historical Society has successfully organized an ambitious project that preserved the Old Town House, when it was moved to the Village Green and carefully restored. The Society received no budget support from the town for this project. All funds were raised by the Society (\$624,000). A video history of the move was, of course, created.*

WHEREAS, *the North Yarmouth Historical Society serves the town in many and varied ways. It serves as one of the glues that make the town cohesive and whole.*

NOW, THEREFORE BE IT RESOLVED, *by the Select Board of the Town of North Yarmouth, that the North Yarmouth Historical Society and its volunteers are hereby recognized for their great achievements and the honors that they have brought upon this community with the 2022 North Yarmouth Spirit of American Foundation Tribute; and,*

BE IF FURTHER RESOLVED, *that a copy of his resolution be framed and presented to the North Yarmouth Historical Society for appropriate display.*

Date: May 17, 2022
Select Board

Brian Sites, Chairperson

A True Copy, Attest:

James Moulton, Vice-Chairperson

Town Clerk, North Yarmouth, Maine

Paul Hodgetts

David Reed

Town of North Yarmouth Select Board Business

III. *Public Hearing(s)*

May 17, 2022

OPENING THE PUBLIC HEARING

Move that the Select Board open the public hearing on the amendments to the Fee Schedule. Second, discussion and vote follow.

AUDIENCE PARTICIPATION

Once the Chair opens the public hearing, those present who wish to speak may approach the microphone and address the Chair with their comments. Those wishing to speak shall state their name and street address for the record.

CLOSE THE PUBLIC HEARING

Move that the Select Board close the public hearing on the amendments to the Fee Schedule. Second, discussion and vote follow.

Town Manager Comments:

This item is listed under “Old Business” for further discussion and acceptance by the Select Board.

Town of North Yarmouth



Select Board

NOTICE OF PUBLIC HEARING

Tuesday, May 17, 2022

7:00 PM

Wescustogo Hall & North Yarmouth Community
Center

RE: Fee Schedule

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

Administrative Fees

Animal Impoundment Fee	
Flat fee for impoundment	\$ 40.00
Emergency medical bills attributed to the animal	Cost
Dangerous Dog License	\$100.00
Dangerous Dog License Late Fee	\$140.00
Nuisance Dog	\$ 30.00
Nuisance Dog Late Fee	\$ 70.00
 Bumper Stickers	 \$ 1.00
 Faxes (per page - Incoming or outgoing)	 \$ 2.00
 Photocopies per page	
8 ½ inch x 11 inch or smaller (black and white ONLY)	\$ 0.10
8 ½ inch x 11 inch or smaller (color)	\$ 0.50
8 ½ inch x 14 inch (black and white or color)	\$ 0.75
11 inch x 17 inch (black and white or color)	\$ 1.00
Thumb drive (Type A)	\$ 5.00
 FOAA Fees	
Staff time – first two (2) hours at no charge	\$ 25.00 per hour
 Notary Fee (per page)	 \$ 2.50
 Non-Sufficient Funds	 \$ 40.00
 Search Fee (Genealogy)	
Per surname	\$ 15.00
Abstract	\$ 5.00
 Street Map (11 inch x 17 inch)	 \$ 1.00
 Tax Account Listing - electronic format	 \$ 75.00
 Tax Maps complete set	
11 inch x 17 inch	\$ 25.00
24 inch x 36 inch	Cost
 Junkyards	
Application fee	\$250.00
Advertising fee	Cost
 Liquor License	
Application fee	\$ 25.00
Advertising fee	Cost
 Bottle Club License	
Application fee	\$ 25.00
Advertising fee	Cost

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

Catering License - Application Fees	
Catering Privileges off Premises	\$ 25.00
Catered Function by Qualified Catering Organization	\$ 25.00
Catered Function by B.Y.O.B. License	\$ 25.00

Cemetery Fees - Set by Cemetery Commission

	Lots Established After 2015	Lots Established Prior to 2015
Resident		
Lot Fees	\$300.00	\$250.00
Perpetual care	\$200.00	\$150.00
Non-Resident		
Lot Fees	\$400.00	\$350.00
Perpetual care	\$250.00	\$200.00
Administrative Fee per Interment		\$175.00
Transfer of Burial Rights		\$ 75.00
Interment Fees		Separate fee set by contractor
Disinterment		Separate fee set by contractor
Administrative Fee – Code Enforcement Office		\$ 25.00
Fee applies to all permits issued by the Code Enforcement Officer		
Business Registration Fee – Code Enforcement Office		\$ 50.00
Change of Use Permits – Code Enforcement Office		\$ 50.00
PAYT (Pay-As-You-Throw)		
One (1) Roll of 10 - 15 Gallon Bags		\$ 15.00
One (1) Roll of 5 - 33 Gallon Bags		\$ 15.00
Recycle Containers		Cost
Composter		Cost
Clean Up Day Fees		Cost

Ambulance Service

Town of North Yarmouth Ambulance Service Ordinance - The North Yarmouth Board of Selectmen shall annually establish a schedule of fees that support the cost of ambulance service to the extent practical while respecting all state and federal laws, rules and regulations.

Mileage (per loaded mile)	\$ 16.00
ALS1 (A0427)	\$ 900.00
ALS2-2 (A0433)	\$1,200.00
ALS - Non Emergency (A0426)	\$ 500.00

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

BLS – Non Emergency (A0428)	\$ 400.00
BLS - Emergency (A0429)	\$ 700.00
Paramedic Intercept	\$ 300.00
On Scene	\$ 150.00
 Records Request	 \$ 5.00

Amusement Devices

Coin-Operated Amusement Device Ordinance Annual license for 5 machines	\$ 100.00
 Each additional machine	 \$ 50.00

Barking Dogs

Per offense upon conviction in District Court (Ordinance)	\$ 50.00
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Building Permit Fees - Code Enforcement

Administrative Fee Applies

Residential buildings or buildings accessory to residential buildings:

Finished living space area (sq. ft.)	\$ 0.60
Unfinished area, foundations and garages (sq. ft.)	\$ 0.20

Commercial Buildings:

Commercial area (sq. ft.)	\$ 0.60
Foundation area (sq. ft.)	\$ 0.20

Temporary Housing Permit from CEO	\$ 25.00
Demolition	\$ 50.00
Swimming Pools	\$100.00
Chimneys	\$ 50.00
Temp plastic or canvas structures (or temporary greenhouses)	\$ 50.00
Sign Permit	\$ 50.00
Driveway/Road Entrance Permit from CEO	\$ 50.00
Property Naming Permit	\$ 25.00
Certificate of Occupancy	
Residential	\$ 50.00
Commercial	\$ 50.00
Re-inspection Fee	\$ 50.00
Minimum Fee	\$ 50.00
Late Fee - double amount of regular fee	

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

Electrical Permit Fees - Code Enforcement

Administrative Fee Applies

Residential Work - all sq. ft.	\$ 0.08
Commercial Work	
Up to 5,000 sq. ft.	\$ 0.11
5,001 to 10,000 sq. ft.	\$ 0.08
10,001 and up	\$ 0.05
Adding Appliances	\$ 50.00
Temporary or Permanent Service	\$ 50.00
Re-inspection Fee	\$ 50.00
Minimum Fee	\$ 50.00
Late fee - double amount of regular fee	

Explosives

Administrative Fee Applies

Ordinance Regulating the Use of Explosives Blasting Permit	\$ 50.00
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Floodplain

Administrative Fee Applies

Floodplain Management Ordinance Application Fee	\$ 100.00
Expert's Fee - Payable 10 days after the town submits an invoice to the applicant.	Cost

Land Use - Code Enforcement/Planning

Town of North Yarmouth, Maine Land Use Ordinance

Site Plan Review Permit from Planning Board	\$ 250.00
Amendment to Site Plan Review Permit (Planning Board)	\$ 75.00
Subdivision Approval (Planning Board)	
Minor Subdivision	
Non-refundable application fee	\$ 250.00
Plus for each lot/dwelling unit	\$ 100.00
Technical Review	Cost + \$ 25.00
Major Subdivision	
Non-refundable application fee	\$ 350.00
Plus for each lot or dwelling unit	\$ 100.00
Technical Review	Cost + \$ 25.00 Conditional

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

Roadway Ordinance – Code Enforcement/Road Commissioner

Administrative Fee Applies

Parking Fine for On-Street (4+ hours)	\$ 25.00
Roadway Sign Installation Fee	\$ 50.00 + Cost
Private Road Sign Replacement Fees	\$ 25.00 + Cost
Road Inspection Fee (each inspection)	\$ 50.00
Road Permit	\$ 50.00
Street Entrance Permit	\$ 50.00
Temporary Entrance Permit	\$ 50.00
Street Opening Fee	\$ 100.00
Culvert Installation Permit	\$ 50.00
Snow on Public Highway Fine	\$ 50.00
Winter Parking Ban Fine	\$ 50.00
Obstructing Traffic	\$ 25.00
Emergency Vehicle Access Evaluation	\$ 50.00

Mass Gatherings

Licensing Fee	\$ 200.00
Penalty Fee	\$ 200.00 per day, with a maximum penalty of \$2,500

Fire Rescue Department Permits

Alarm: Residential	\$ 50.00
Alarm: Commercial	\$100.00
Sprinkler Systems	\$ 25.00
Liquid/Gas Fuel Burning Appliance	\$ 25.00
Solid Fuel Burning Appliance	\$ 25.00

Nuisance Calls or False Alarms

First three (3) calls	No charge
Fourth (4 th) Call	\$100.00
Fifth (5 th) Call	\$250.00
Sixth (6 th) Call	\$500.00

Applies to a calendar year.

False Alarm calls are defined as a faulty detector or problem with the system. Actual smoke, be it food on the stove or other types of real activations do not constitute a false alarm. CO (Carbon Monoxide) Alarms that actually have CO reading does not constitute a false alarm.

Nuisance calls are defined as repeat responds for the same reason, such as the odor of gas with no readings on the gas meter and alike or other reason deemed a “nuisance” by the Fire Rescue Chief.

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

Parks & Recreation Areas

Ordinance Violations - Per Offence	\$100.00
Domestic Animal Commercial Businesses Park Use Permits	
North Yarmouth - Monthly	\$ 25.00
Outside North Yarmouth - Monthly	\$ 50.00
North Yarmouth - 1 Day	\$ 5.00
Outside North Yarmouth - 1 Day	\$ 10.00
Groups or Organized Groups Single Event Use Permit (profit or non-profit*)	
Singular Event - per day	
Resident	\$ 50.00
Non-Resident	\$100.00

*Fee is waived for nonprofits associated with the Town.

Planning Board

Use Approval from Planning Board	\$250.00
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Plumbing Code - Code Enforcement

Administrative Fee Applies

Uniform Plumbing Code Plumbing Fees	As established by the State of Maine
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**Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES**

Public Facility Use (Wescustogo Hall & Community Center)

Wescustogo Hall & Community Rentals Rental Rates (per hour)						
FACILITY SPACE	Residents of NY & Cumberland	Anyone NOT living in NY or Cumberland	Non-Profit or 501c3 organization that is not Municipal Government or Town Committee/ Board		Any Business, Private or Public, Operating for Profit	
	Resident	Non-Resident	Non-Profit Res.	Non-Profit/Non-Res.	For Profit - Res.	For Profit NR
Wescustogo Hall	\$200.00 \$225.00	\$300.00 \$325.00	\$100.00 \$150.00	\$150.00 \$250.00	\$225.00 \$250.00	\$325.00 \$350.00
Wescustogo Hall Room 1	\$50.00 \$75.00	\$75.00 \$125.00	\$25.00 \$50.00	\$50.00 \$75.00	\$75.00 \$100.00	\$100.00 \$125.00
Wescustogo Hall Room 2	\$50.00 \$75.00	\$75.00 \$125.00	\$25.00 \$50.00	\$50.00 \$75.00	\$75.00 \$100.00	\$100.00 \$125.00
Wescustogo Hall Room 3	\$75.00 \$100.00	\$100.00 \$150.00	\$50.00 \$75.00	\$75.00 \$125.00	\$100.00 \$125.00	\$125.00 \$150.00
Combo WH / Room 1 & 2	\$75.00	\$125.00	\$50.00	\$100.00	\$150.00	\$200.00
Combo WH / Room 2 & 3	\$100.00	\$150.00	\$75.00	\$125.00	\$175.00	\$225.00
Gymnasium (includes stage)	\$50.00 \$60.00	\$75.00 \$85.00	\$25.00 \$50.00	\$50.00 \$50.00	\$100.00 \$125.00	\$125.00 \$150.00
Community Room	\$50.00 \$60.00	\$75.00 \$85.00	\$25.00 \$50.00	\$50.00 \$75.00	\$75.00 \$100.00	\$100.00 \$125.00
Kitchen	\$25.00 \$30.00	\$40.00 \$55.00	\$20.00 \$25.00	\$35.00 \$50.00	\$50.00 \$60.00	\$65.00 \$75.00
<u>2 – HOUR Party package, 2 hours in Gym & Community Room</u>	\$125.00	\$175.00	N/A	N/A	N/A	N/A
50% of all deposit and rental fees are due at the time of rental confirmation.						
<u>Loss Key/Card(s)</u>	\$15.00	No Deposit Required				
Damages	All groups/individuals shall be responsible in full for any costs to the center to include labor and materials.					

Wescustogo Hall & North Yarmouth Community Center Misc. Fees

Events & Programming (Resident)	\$ 0 - \$400.00*
Events & Programming (Non-Resident)	\$ 0 - \$450.00*
Equipment Rentals	
Damage Deposit	\$ 0 - \$250.00*
Rental Fee	\$ 0 - \$150.00* \$350.00

*Variation of fee structure to allow for any and as many different events/programs throughout the year.

Shellfish Conservation Ordinance (Chapter 305 – Towns of Yarmouth/North Yarmouth)

License	
Resident Commercial	\$200.00
Non-resident Non-reciprocating Commercial	\$400.00
Resident Recreational	\$ 25.00
Non-resident Non-reciprocating Recreational	\$ 50.00
Three-day Recreational license (pursuant to section II.B.5)	\$ 30.00

Resident/Non-resident Recreational license fees are waived for individuals of age 65 or older.

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

Solid Waste

Solid Waste Disposal & Recycling Ordinance
Refuse Hauler Permit Application \$ 25.00

Sprinklers

Sprinkler Ordinance Refer to Ordinance

Subsurface Wastewater

Subsurface Wastewater Disposal Rules Plumbing fees as established by the State of Maine.

Zoning Board of Appeals

Administrative Appeal to Zoning Board \$250.00
Miscellaneous Appeal to Zoning Board \$250.00
Variance Appeal to Zoning Board of Appeals \$250.00

Select Board

Brian Sites, Chairperson

James Moulton, Vice-Chairperson

David Reed

Paul Hodgetts

ADOPTED July 6, 2010, EFFECTIVE July 7, 2010
AMENDED June 7, 2011, EFFECTIVE July 1, 2011
AMENDED June 19, 2012, EFFECTIVE July 1, 2012
AMENDED June 18, 2013, EFFECTIVE July 1, 2013
AMENDED August 5, 2014, EFFECTIVE August 6, 2014
AMENDED October 20, 2015, EFFECTIVE October 21, 2015
AMENDED October 4, 2016, EFFECTIVE October 5, 2016
AMENDED September 5, 2017, EFFECTIVE September 5, 2017
NO AMENDMENTS 2018
AMENDED August 20, 2019, EFFECTIVE August 21, 2019
AMENDED December 3, 2019, EFFECTIVE December 4, 2019
NO AMENDMENTS 2020
AMENDED July 20, 2021, EFFECTIVE July 21, 2021
AMENDED January 4, 2022, EFFECTIVE January 5, 2022
AMENDED May 17, 2022, EFFECTIVE May 18, 2022

Town of North Yarmouth Select Board Business

VII. Consent Agenda

May 17, 2022

Consent Agenda items are considered routine and will be considered for adoption by one (1) motion with no separate discussion unless a Select Board member requests an item to be removed.

- Payroll Accounts Payable
- Municipal Accounts Payable Warrants
- April 19, 2022, Business Meeting Minutes (Revised)
- Signing of Special Town Meeting Warrant – Tuesday, June 14, 2022

Town Manager's Comments:

The signing of the Special Town Meeting Warrant (election) for June 14, 2022, to elect municipal officers is required by state law and is routine/housekeeping item the Select Board is required to do for any municipal election.

APPROVE CONSENT AGENDA AS PRESENTED

Move that the Select Board approve the Consent Agenda, as presented. Second, discussion and vote follow.

OR

FURTHER DISCUSSION

Move to remove _____ from the "Consent Agenda" for further discussion under "Any Other Business". Second, discussion and vote follow.

NOTE: WHEN A SELECT BOARD MEMBER WISHES TO TAKE AN ITEM OUT OF ORDER, THE BOARD MEMBER MAY MAKE A MOTION TO DO SO, AS LISTED UNDER "FURTHER DISCUSSION".

Example

- 1) "I move to remove the April 19, 2022, Business Meeting Minutes from the Consent Agenda for further discussion under 'Any Other Business'". *Second, discussion and vote.*
- 2) *At this point, there is a vote on the motion (if there is a second). A vote to approve the Consent Agenda, **as amended**, is then required without any further discussion. (see below)*
- 3) "I move to approve the 'Consent Agenda', as amended". *Second, discussion and vote.*



TOWN OF NORTH YARMOUTH



Authorization of accounts payable for the Fiscal Year 2022 totaling:

Payroll:	\$ 36,107.64
Town Payables:	\$ 91,140.56
TOTAL	\$ 127,248.20

Itemized warrants 51 and 52 attached.

Board of Selectpersons

Brian Sites- Chairperson

James Moulton- Vice Chairperson

David Reed

Paul Hodgetts

vacant
vacant

Dated: May 17, 2022

Warrant 51

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00402 AFLAC						
0403	42608	05	202439	CLARK		
AFLAC			G 10-402-00		48.48	0.00
			GENERAL / AFLAC			
			Vendor Total-		48.48	
00517 AMAZON CAPITAL SERVICES, INC						
0403	42609	05	1TFW-4K6N-L7YW	VOTING STICKERS		
ADMIN SUPPLY			E 110-01-5228-00		26.99	0.00
			MUN ADMN / OPERATIONS - ELECTION/REG / ELECTION/REG			
			Vendor Total-		26.99	
01443 ANN DILLON						
0403	42610	05	ICE CREAM SOCIAL	LIVING WELL		
ICE CREAM SOCIAL			E 120-07-5625-00		145.00	0.00
			COMM SVCS / LIVING WELL - GENL EXP / GENL EXP			
			Vendor Total-		145.00	
00194 AT & T MOBILITY						
0403	42611	05	287284132487X04282022	APR SERVICES		
FIRE RESCUE			E 130-01-5130-00		15.17	0.00
			PUBL SAFETY / FIRE RESCUE - ALLOWANCES / ALLOWANCES			
ADMIN			E 145-02-5412-00		186.04	0.00
			BLDGS/GRNDS / UTILITIES - INTERNET / INTERNET			
			Vendor Total-		201.21	
01432 BASTON DIESEL REPAIR						
0403	42612	05	14	BRUSH57TURBO		
14			E 130-01-5524-00		510.00	0.00
			PUBL SAFETY / FIRE RESCUE - VEHICLE MAIN / VEHICLE MAIN			
			Vendor Total-		510.00	
00823 BAYSIDE EMPLOYEE HEALTH CENTER						
0403	42613	05	227800	PFD MED CLEAR		
227800			E 130-01-5145-00		143.00	0.00
			PUBL SAFETY / FIRE RESCUE - PHYCLS/HEP B / PHYCLS/HEP B			
			Vendor Total-		143.00	
00332 BOUND TREE MEDICAL LLC						
0403	42614	05	84512096	FRD		
84512096			E 130-01-5532-00		48.15	0.00
			PUBL SAFETY / FIRE RESCUE - MED SUPPLIES / MED SUPPLIES			
			Invoice Total-		48.15	
0403	42614	05	84510611	FRD		
84510611			E 130-01-5532-00		448.93	0.00
			PUBL SAFETY / FIRE RESCUE - MED SUPPLIES / MED SUPPLIES			
			Invoice Total-		448.93	
			Vendor Total-		497.08	
01440 CARDMEMBER SERVICE						
0403	42615	05	LLBEAN GC/MODERATOR GC	MODERATOR GC		
LLBEAN GC/MODERATOR GC			E 110-01-5228-00		100.00	0.00
			MUN ADMN / OPERATIONS - ELECTION/REG / ELECTION/REG			
			Invoice Total-		100.00	
0403	42615	05	ADOBE LICENSE	ADOBE LICENSE		

Warrant 51

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
ADOBE LICENSE			E 110-01-5216-00		125.48	0.00
			MUN ADMN / OPERATIONS - SOFTWARE / SOFTWARE			
			Invoice Total-		125.48	
0403	42615	05	PITNEY BOWES	POSTAGE		
PITNEY BOWES			E 110-01-5210-00		200.00	0.00
			MUN ADMN / OPERATIONS - POSTAGE / POSTAGE			
			Invoice Total-		200.00	
			Vendor Total-		425.48	
00016 CASCO BAY FORD						
0403	42616	05	65863	stoplight		
65863			E 140-01-5524-00		32.11	0.00
			PUBLIC WORKS / OPERATIONS - VEHICLE MAIN / VEHICLE MAIN			
			Vendor Total-		32.11	
00026 COASTAL ACE HARDWARE INC						
0403	42617	05	198177/1	TRAINING		
198177/1			E 130-01-5140-00		4.06	0.00
			PUBL SAFETY / FIRE RESCUE - TRAINING / TRAINING			
			Invoice Total-		4.06	
0403	42617	05	198181/1	WH&CC		
198181/1			E 145-03-5520-00		27.34	0.00
			BLDGS/GRNDS / FACLTY MAINT - GNRL REPAIRS / GNRL REPAIRS			
			Invoice Total-		27.34	
			Vendor Total-		31.40	
01361 COPP, KODY						
0403	42618	05	REDWING BOOTS	BOOTS		
PWD ALLOWANCES			E 140-01-5534-00		250.00	0.00
			PUBLIC WORKS / OPERATIONS - PPE / PPE			
			Vendor Total-		250.00	
00889 CUMBERLAND COUNTY FINANCE OFFICE						
0403	42619	05	3934	TOWN HALL COVER		
3934			E 110-01-5228-00		292.00	0.00
			MUN ADMN / OPERATIONS - ELECTION/REG / ELECTION/REG			
			Vendor Total-		292.00	
00091 CUMBERLAND COUNTY REGISTRY OF DEEDS						
0403	42620	05	APRIL TRANSFERS	APRIL TRANSFERS		
APRIL TRANSFERS			E 110-01-5212-00		31.00	0.00
			MUN ADMN / OPERATIONS - REG OF DEEDS / REG OF DEEDS			
			Vendor Total-		31.00	
00668 CUNNINGHAM SECURITY SYSTEMS						
0403	42621	05	119666	TOWN HALL/SC		
120647			E 145-03-5510-00		1,552.50	0.00
			BLDGS/GRNDS / FACLTY MAINT - ALARMS / ALARMS			
			Invoice Total-		1,552.50	
0403	42621	05	120647	INSPECTION		
120647			E 145-03-5522-00		435.00	0.00
			BLDGS/GRNDS / FACLTY MAINT - EQPT MAINT / EQPT MAINT			
			Invoice Total-		435.00	
			Vendor Total-		1,987.50	

Warrant 51

Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
00791 DEAD RIVER COMPANY						
0403	42622	05	2860278	FRD		
2860278			E 150-01-5655-00		61.22	0.00
			SW/RECYCLING / SOLID WASTE - MSW DISPOSAL / MSW DISPOSAL			
			Invoice Total-		61.22	
0403	42622	05	2857958	TRASH/REC		
2857958			E 150-01-5655-00		5,819.44	0.00
			SW/RECYCLING / SOLID WASTE - MSW DISPOSAL / MSW DISPOSAL			
2857958			E 150-01-5660-00		5,819.45	0.00
			SW/RECYCLING / SOLID WASTE - RECYCLABLES / RECYCLABLES			
			Invoice Total-		11,638.89	
0403	42622	05	3686498	#2 HEATING		
3686498			E 145-02-5416-00		1,438.75	0.00
			BLDGS/GRNDS / UTILITIES - HEAT / HEAT			
			Invoice Total-		1,438.75	
			Vendor Total-		13,138.86	
01340 EASTERN SALES & EQUIPMENT INC						
0403	42623	05	ES14295	PDW FUEL ISLAND		
ES14295			E 220-25-5920-00		86.00	0.00
			CAPITAL RESV / MUN FACIL - CAPTL RESV / CAPTL RESV			
			Vendor Total-		86.00	
00116 ECO MAINE						
0403	42624	05	nyrec4/22	RECYCLING		
nyrec4/22			E 150-01-5670-00		971.25	0.00
			SW/RECYCLING / SOLID WASTE - ECO TONNAGE / ECO TONNAGE			
			Invoice Total-		971.25	
0403	42624	05	NYAPRIL	MSWM		
NYAPRIL			E 150-01-5670-00		4,297.04	0.00
			SW/RECYCLING / SOLID WASTE - ECO TONNAGE / ECO TONNAGE			
			Invoice Total-		4,297.04	
			Vendor Total-		5,268.29	
00171 ELECTION SYSTEMS & SOFTWARE						
0403	42625	05	CD2025105	ELECTIONS		
CD2025105			E 110-01-5228-00		1,991.53	0.00
			MUN ADMN / OPERATIONS - ELECTION/REG / ELECTION/REG			
			Vendor Total-		1,991.53	
01442 ELIZABETH NANOVIC						
0403	42626	05	RE TAX REFUND ACCT # 255	255 REFUND		*** SEPARATE ***
RE TAX REFUND ACCT # 255			G 10-200-22		3,818.43	0.00
			GENERAL / RE TAXES 22			
			Invoice Total-		3,818.43	
0403	42627	05	REAL EST REFUND ACCT 430	430		*** SEPARATE ***
REAL EST REFUND ACCT 430			G 10-200-22		1,224.36	0.00
			GENERAL / RE TAXES 22			
			Invoice Total-		1,224.36	
			Vendor Total-		5,042.79	
00099 FIRESAFE EQUIPMENT INC						
0403	42628	05	25828	PWD FUEL ISLAND		

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
25828			E 220-25-5920-00		234.70	0.00
			CAPITAL RESV / MUN FACIL - CAPTL RESV / CAPTL RESV			
			Vendor Total-		234.70	
00047 FORECASTER						
0403	42629	05	401513	APRIL PUB HEARI		
401513			E 110-01-5214-00		211.00	0.00
			MUN ADMN / OPERATIONS - ADVERTISING / ADVERTISING			
			Vendor Total-		211.00	
00611 GARBAGE TO GARDEN						
0403	42630	05	21276	APRIL		
21276			E 150-01-5688-00		165.20	0.00
			SW/RECYCLING / SOLID WASTE - G2G / G2G			
			Vendor Total-		165.20	
00097 GRAINGER						
0403	42631	05	9256265522	AIR COMP		
9256265522			E 140-01-5554-00		274.09	0.00
			PUBLIC WORKS / OPERATIONS - CULVERTS / CULVERTS			
			Invoice Total-		274.09	
0403	42631	05	808626097	FUEL ISLAND		
808626097			E 220-25-5920-00		364.31	0.00
			CAPITAL RESV / MUN FACIL - CAPTL RESV / CAPTL RESV			
			Invoice Total-		364.31	
			Vendor Total-		638.40	
00033 GROVER, DEBORAH ALLEN						
0403	42632	05	4302022	REIMB		
MILEAGE			E 110-01-5130-00		38.03	0.00
			MUN ADMN / OPERATIONS - ALLOWANCES / ALLOWANCES			
CELLPHONE			E 110-01-5130-00		45.00	0.00
			MUN ADMN / OPERATIONS - ALLOWANCES / ALLOWANCES			
OFFICE SUPPLIES			E 110-01-5224-00		37.42	0.00
			MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL			
TRAINING			E 110-01-5140-00		59.81	0.00
			MUN ADMN / OPERATIONS - TRAINING / TRAINING			
			Vendor Total-		180.26	
00125 HARRIS COMPUTER SYSTEMS						
0403	42633	05	TRIXT0001333	TRIO UPGRADE		
TRIXT0001333			E 110-01-5216-00		3,675.00	0.00
			MUN ADMN / OPERATIONS - SOFTWARE / SOFTWARE			
			Vendor Total-		3,675.00	
00075 INLAND FISHERIES & WILDLIFE						
0403	42634	05	APRIL 2022	APRIL 2022		
APRIL 2022			G 10-220-02		5,710.56	0.00
			GENERAL / IF&W STATE			
			Vendor Total-		5,710.56	
00203 ION NETWORKING						
0403	42635	05	37233	SOFTWARE RENEWA		
37233			E 110-02-5322-00		871.46	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
			Invoice Total-		871.46	

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0403	42635	05	37232			
37232			E 110-02-5322-00		929.56	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
			Invoice Total-		929.56	
0403	42635	05	37229			
37229			E 110-02-5322-00		697.17	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
			Invoice Total-		697.17	
0403	42635	05	37230			
37230			E 110-02-5322-00		697.17	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
			Invoice Total-		697.17	
0403	42635	05	36982			
36982			E 110-02-5322-00		288.00	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
			Invoice Total-		288.00	
0403	42635	05	36984			
36984			E 110-02-5322-00		96.00	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
			Invoice Total-		96.00	
0403	42635	05	36985			
36985			E 110-02-5322-00		48.00	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
			Invoice Total-		48.00	
			Vendor Total-		3,627.36	
00412 JENSEN BAIRD GARDNER & HENRY						
0403	42636	05	319028			
ADMIN LEGAL			E 110-02-5316-00		3,487.50	0.00
			MUN ADMN / CONTR/PROF - LEGAL / LEGAL			
			Vendor Total-		3,487.50	
01366 KIMBALL MIDWEST						
0403	42637	05	9835669			
9835669			E 140-01-5544-00		28.08	0.00
			PUBLIC WORKS / OPERATIONS - SUPPLIES / SUPPLIES			
			Vendor Total-		28.08	
00396 LOWE'S						
0403	42638	05	98004863878			
98004863878			E 145-03-5520-00		195.06	0.00
			BLDGS/GRNDS / FACLTY MAINT - GNRL REPAIRS / GNRL REPAIRS			
			Vendor Total-		195.06	
00434 MAINETODAY MEDIA						
0403	42639	05	1804090			
1804090			E 110-01-5214-00		71.44	0.00
			MUN ADMN / OPERATIONS - ADVERTISING / ADVERTISING			
			Invoice Total-		71.44	
0403	42639	05	1803711			
1803711			E 110-01-5214-00		71.44	0.00
			MUN ADMN / OPERATIONS - ADVERTISING / ADVERTISING			
			Invoice Total-		71.44	

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					142.88	
00484 MEDICAL REIMBURSEMENT						
0403	42640	05	7364	FEBRUARY		
7364			E 130-01-5531-00		257.84	0.00
			PUBL SAFETY / FIRE RESCUE - RESCOLLSVC / RESCOLLSVC			
Invoice Total-					257.84	
0403	42640	05	7488	APRIL 2022		
7488			E 130-01-5531-00		648.83	0.00
			PUBL SAFETY / FIRE RESCUE - RESCOLLSVC / RESCOLLSVC			
Invoice Total-					648.83	
Vendor Total-					906.67	
01414 MISSION SQUARE RETIREMENT						
0403	42641	05	20220331-109-320682-	PLAN # 108686		
20220331-109-320682-			E 160-02-5730-00		250.00	0.00
			FIXED EXPENS / EE BENEFITS - ICMA RETIRE / ICMA RETIRE			
Vendor Total-					250.00	
00140 MTCCA						
0403	42642	05	JACKMAN MEMBERSHIP	MEMBERSHIP		
JACKMAN MEMBERSHIP			E 110-01-5150-00		42.00	0.00
			MUN ADMN / OPERATIONS - DUES/MEMBER / DUES/MEMBER			
Vendor Total-					42.00	
00048 NAPA AUTO PARTS						
0403	42643	05	3784-852400	SHOP SUPP		
3784-852400			E 140-01-5554-00		41.29	0.00
			PUBLIC WORKS / OPERATIONS - CULVERTS / CULVERTS			
Invoice Total-					41.29	
0403	42643	05	3784-852002	VEH MAINT		
3784-852002			E 140-01-5548-00		272.10	0.00
			PUBLIC WORKS / OPERATIONS - LUBRICANTS / LUBRICANTS			
Invoice Total-					272.10	
Vendor Total-					313.39	
00603 NATIONAL TELEPHONE & TECHNOLOGY						
0403	42644	05	19565	SERVICE		
19565			E 110-01-5520-00		330.00	0.00
			MUN ADMN / OPERATIONS - GNRL REPAIRS / GNRL REPAIRS			
Vendor Total-					330.00	
00094 NFPA						
0403	42645	05	8186403Y	TRAINING		
TRAINING			E 130-01-5140-00		102.51	0.00
			PUBL SAFETY / FIRE RESCUE - TRAINING / TRAINING			
Vendor Total-					102.51	
01429 NORTH STAR PLANNING, LLC						
0403	42646	05	026-01.04	PLANNINGBOARD		
PLANNING BOARD SUPPORT			E 120-01-5610-00		1,953.75	0.00
			COMM SVCS / CEO/PLAN - PLANNING BRD / PLANNING BRD			
Vendor Total-					1,953.75	
00215 O'CONNOR GMC						

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
0403	42647	05	781704	PWD		
781704			E 140-01-5524-00		117.42	0.00
			PUBLIC WORKS / OPERATIONS - VEHICLE MAIN / VEHICLE MAIN			
			Vendor Total-		117.42	
00088 OPPORTUNITY ALLIANCE						
0403	42648	05	GA042022	APRIL 2022		
GA042022			E 120-04-5645-00		216.00	0.00
			COMM SVCS / GENL ASST - GA OUTSOURCE / GA OUTSOURCE			
			Vendor Total-		216.00	
01172 PALMER, DONNA M.						
0403	42649	05	D PALMER ICE CREAM SOCIAL	SUPPLIES		
D PALMER ICE CREAM SOCIAL			E 125-01-5222-00		48.43	0.00
			COMM CENTER / OPERATIONS - SPCL EVENTS / SPCL EVENTS			
			Vendor Total-		48.43	
00069 PAYSON, GREGORY						
0403	42650	05	REFUND W/H	REFUND W/H		
REFUND W/H			G 10-401-00		160.00	0.00
			GENERAL / EMP DEDUCT			
			Vendor Total-		160.00	
00084 PERMA LINE CORP						
0403	42651	05	192203	TR SIGNS		
STREET SIGNS			E 140-01-5552-00		228.90	0.00
			PUBLIC WORKS / OPERATIONS - SIGNS / SIGNS			
			Invoice Total-		228.90	
0403	42651	05	192113	SIGNS		
STREET SIGNS			E 140-01-5552-00		284.00	0.00
			PUBLIC WORKS / OPERATIONS - SIGNS / SIGNS			
			Invoice Total-		284.00	
			Vendor Total-		512.90	
00701 PETERSON, EMME						
0403	42652	05	ICE CREAM SOCIAL	SUPPLIES		
ICE CREAM SOCIAL			E 125-01-5222-00		56.63	0.00
			COMM CENTER / OPERATIONS - SPCL EVENTS / SPCL EVENTS			
			Vendor Total-		56.63	
00014 SECRETARY OF STATE, MAINE						
0403	42653	05	BMV 5/3-5/10	BMV DETAIL		
BMV 5/3-5/10			G 10-220-01		5,119.25	0.00
			GENERAL / BMV STATE			
			Invoice Total-		5,119.25	
0403	42653	05	4/25-5/3 COLLECTIONS	4/25-5/3		
4/25-5/3 COLLECTIONS			G 10-220-01		20,719.52	0.00
			GENERAL / BMV STATE			
			Invoice Total-		20,719.52	
			Vendor Total-		25,838.77	
00102 SPECTRUM						
0403	42654	05	142806101042222	INTERNET		
			E 145-02-5412-00		119.99	0.00
			BLDGS/GRNDS / UTILITIES - INTERNET / INTERNET			

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description			Account	Proj		
Vendor Total-					119.99	
00101 STAPLES CREDIT PLAN						
0403	42655	05	3057703351	OFF SUPP		
3057703351			E 110-01-5224-00		12.29	0.00
			MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL			
Invoice Total-					12.29	
0403	42655	05	3063892321	OFF SUPP		
3063892321			E 110-01-5224-00		13.49	0.00
			MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL			
Invoice Total-					13.49	
Vendor Total-					25.78	
01441 STEPHEN DUNN						
0403	42656	05	REFUND	REFUND		
REFUND			G 10-220-02		5.00	0.00
			GENERAL / IF&W STATE			
REFUND			R 100-4050		10.00	0.00
			REVENUES - BOAT EXCISE			
Vendor Total-					15.00	
00806 STRYKER SALES CORPORATION						
0403	42657	05	3741819M	FRD		
3741819M			E 130-01-5532-00		158.00	0.00
			PUBL SAFETY / FIRE RESCUE - MED SUPPLIES / MED SUPPLIES			
Invoice Total-					158.00	
0403	42657	05	3753500m	MAINT AGREE		
3753500m			E 130-01-5528-00		1,710.00	0.00
			PUBL SAFETY / FIRE RESCUE - LIFEPAK 15 / LIFEPAK 15			
Invoice Total-					1,710.00	
Vendor Total-					1,868.00	
01444 THE CURTAINSHOP OF MAINE						
0403	42658	05	4085	INSTALLATION		
4085			E 220-25-5920-00		2,173.00	0.00
			CAPITAL RESV / MUN FACIL - CAPTL RESV / CAPTL RESV			
Vendor Total-					2,173.00	
01258 THIBEAULT, NICHOLAS						
0403	42659	05	REDWING BOOTS	BOOTS		
BOOTS			E 140-01-5534-00		250.00	0.00
			PUBLIC WORKS / OPERATIONS - PPE / PPE			
Vendor Total-					250.00	
00989 THOMPSON, LISA						
0403	42660	05	CELLPHONE	CELLPHONE		
CELLPHONE			E 110-01-5130-00		45.00	0.00
			MUN ADMN / OPERATIONS - ALLOWANCES / ALLOWANCES			
Vendor Total-					45.00	
00446 TOWN HALL STREAMS						
0403	42661	05	13941	MONTHLY		
13941			E 110-02-5322-00		200.00	0.00
			MUN ADMN / CONTR/PROF - TECHNOLOGY / TECHNOLOGY			
Vendor Total-					200.00	

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Jrnl	Check	Month	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj				
00156 TRISTATE FLAG INC						
0403	42662	05	110666	CEM FLAGS		
110666			E 120-06-5525-00		408.48	0.00
			COMM SVCS / CEMETERIES - MAINT SUPPLY / MAINT SUPPLY			
			Vendor Total-		408.48	
00397 UNIFIRST CORPORATION						
0403	42663	05	1040187058	PW UNIFORM		
PWD UNIFORMS			E 140-01-5130-00		93.49	0.00
			PUBLIC WORKS / OPERATIONS - ALLOWANCES / ALLOWANCES			
			Invoice Total-		93.49	
0403	42663	05	1040184720	FLOORMATS WH&CC		
MUNICIPAL BLDG FLOOR MATS			E 145-03-5514-00		80.95	0.00
			BLDGS/GRNDS / FACLTY MAINT - FLOOR MATS / FLOOR MATS			
			Invoice Total-		80.95	
0403	42663	05	1040184719	PWD UNIFORMS		
PWD UNIFORMS			E 140-01-5130-00		93.49	0.00
			PUBLIC WORKS / OPERATIONS - ALLOWANCES / ALLOWANCES			
			Invoice Total-		93.49	
			Vendor Total-		267.93	
01026 VIKING-CIVES OF MAINE						
0403	42664	05	4516262	VEH MAIN		
4516262			E 140-01-5524-00		14.07	0.00
			PUBLIC WORKS / OPERATIONS - VEHICLE MAIN / VEHICLE MAIN			
			Vendor Total-		14.07	
00729 W.B. MASON CO INC						
0403	42665	05	229266299	PAPER		
229266299			E 110-01-5224-00		79.94	0.00
			MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL			
			Vendor Total-		79.94	
00182 XPRESS COPY SERVICES						
0403	42666	05	184855	TOWN REPORT		
184855			E 110-01-5218-00		563.82	0.00
			MUN ADMN / OPERATIONS - PRINTING / PRINTING			
			Vendor Total-		563.82	
00128 YARMOUTH WATER DISTRICT						
0403	42667	05	CEMETARY WALNUT HILL RD	WALNUT HILL		
WATER SUPPLY			E 145-02-5420-00		208.27	0.00
			BLDGS/GRNDS / UTILITIES - WATER / WATER			
			Invoice Total-		208.27	
0403	42667	05	PRK/FNTN WALNUT HILL RD	PRK/FNTN WALNUT		
WATER SUPPLY			E 145-02-5420-00		208.27	0.00
			BLDGS/GRNDS / UTILITIES - WATER / WATER			
			Invoice Total-		208.27	
0403	42667	05	37 HYDRANTS	37 HYDRANTS		
HYDRANTS			E 130-02-5330-00		5,384.83	0.00
			PUBL SAFETY / CONTR/PROF - HYDRANTS / HYDRANTS			
			Invoice Total-		5,384.83	
			Vendor Total-		5,801.37	

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Jrnl	Check	Month	Invoice Description	Reference		
Description			Account	Proj	Amount	Encumbrance
01303 ZOOM VIDEO COMMUNICATIONS INC						
0403	42668	05	MINV146397399	MAY FRD		
FRD			E 130-01-5140-00		14.99	0.00
			PUBL SAFETY / FIRE RESCUE - TRAINING / TRAINING			
			Vendor Total-		14.99	
			Prepaid Total-		0.00	
			Current Total-		91,140.56	
			EFT Total-		0.00	
			Warrant Total-		91,140.56	

Select Board Member's Signataure: _____

Select Board Member's Name Printed: _____

Date: _____

**Town of North Yarmouth
Select Board
Meeting Minutes of Tuesday, April 19, 2022
Wescustogo Hall & North Yarmouth Community Center**

Call to Order (24:16) – Brian Sites, James Moulton, David Reed, and Paul Hodgetts were present. The Town Manager was also present. Chairperson Sites called the meeting to order at 7:19 PM. Chairperson Sites read the history minute provided by the North Yarmouth Historical Society.

Public Hearing – Tax Acquire Property Ordinance (28:13):

Audience Participation:

Rich Parenteau, Pine Ridge Road, asked if the Town foreclosed on a property. The Town Manager responded in the negative.

Judy Potter, Walnut Hill Road, inquired how a realtor would be chosen to sell the property by a realtor. The Town Manager responded that the Board would have to follow the RFP process.

Chairperson Sites closed the public hearing.

Consent Agenda (33:57) – Selectperson Moulton moved that the Select Board approve the Consent Agenda, as presented. Selectperson Hodgetts seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Public Comment - Non-Agenda Items (35:02):

Paul Whitmarsh, Wild Turkey Lane, commented on the charges of two (2) committees who are looking at the Town's Comprehensive Plan as well as documentation that was referenced in a previous discussion by the Planning Board Chair that he was not able to locate on the Town's website. Mr. Whitmarsh requested copies of all documentation being discussed be made available ahead of the Planning Boards meetings. Chairperson Sites responded that he was aware of the Economic Development & Sustainability Committee's charge and would inquire more about the Planning Board's plans to discuss the Comprehensive Plan.

Diane Morrison, Browndog Drive, inquired about the status of the Sharp's Field Agreement. Selectperson Moulton stated that he has reached out to the Superintendent of Schools. Selectperson Reed stated that he wanted the field to stay a field. Selectperson Reed asked if he could explore finding a third party to lease Sharp's Field with. Selectperson Reed, Chairperson Sites, and Selectperson Reed had more discussion on the topic. No action was taken.

Katie Murphey, President of the North Yarmouth Historical Society, commented on the status of the Old Town House project. Selectperson Hodgetts asked when the old site located at the Old Town House Park would be cleaned up. Katie Murphey responded that the Town owns the property and is responsible for its maintenance.

Management Reports & Communications (45:56):

Town Manager's Report: The Town Manager responded that she has been asked to be appointed to the Rail Trail Corridor Advisory Council. The Town Manager also updated the Board on her work with collecting the delinquent taxes.

Old Business:

Candidate's Night (43:23) – Selectperson Hodgetts moved that May 9th be available for Candidate's Night at the Wescustogo Hall & North Yarmouth Community Center. Selectperson Moulton seconded the motion. Discussion: the Town Manager suggested that the start time be at 6:00 PM. **Vote: 4 Yes – 0 No.**

Public Recognition

Kate Perrin, New Gloucester Road, asked when the planning for the event would be known. Rob Wood, Milliken Road, commented that some planning should be worked out prior to the event.

Maureen Lacy, Walnut Hill Road, asked if the event would be recorded. Selectperson Hodgetts responded in the affirmative.

New Business:

Memorandum of Understanding (MOU) – Regional Waste Collection (53:32) – Selectperson Reed moved that the Town Manager ~~to~~ sign the Memorandum of Understanding which shall confirm North Yarmouth’s commitment to negotiate in good faith and work towards the mutual good of a regional waste collection program. Selectperson Hodgetts seconded the motion. Discussion: Rob Wood, EcoMaine Representative, explained to the Board that the memorandum was to pursue a contract for municipalities to collaborate join to provide a more efficient process for waste collection in their communities. **Vote: 4 Yes – 0 No.**

Public Recognition

Paul Whitmarsh, Wild Turkey Lane, stated that the Board should be conscious of the effect of bringing trash to the curb from long private driveways.

Amending Employee Holiday Schedule (59:58) – Selectperson Reed moved that the Select Board amend the Personnel Policy to add June 19th, as a recognized holiday for full-time employees. Selectperson Moulton seconded the motion. Discussion: Selectperson Reed inquired what holidays the Town currently takes off. Selectperson Reed provided historical background of how the holiday became recognized by the federal government. **Vote: 4 Yes – 0 No.**

Application for Catering Permit – Rachel’s on the Green (1:02:34) – Selectperson Reed moved to approve and sign the Application for a Catering Permit for Rachel’s on the Green. Selectperson Hodgetts seconded the motion. Discussion: Selectperson Hodgetts inquired what type of insurance the organization had. The Town Manager responded that Rachel’s On the Green was required to file insurance with the State. ~~the~~ **Vote: 4 Yes – 0 No.**

Management of Tax Acquired Property Ordinance – Certification to the Clerk – Annual Town Meeting (1:04:38) – Selectperson Moulton moved that the Select Board approve and certify the proposed amendments to the Management of Tax Acquired Ordinance to be placed before the townspeople at the April 30, 2022, Annual Town Meeting. Selectperson Hodgetts seconded the motion. Discussion: There was a slight amendment to include the word “than” to clarify the sentence structure. This was acknowledged by the Board. **Vote: 4 Yes – 0 No.**

Land Use Ordinance – Certification to the Clerk – Annual Town Meeting (1:04:37):

Board Discussion prior to the Motion

Audrey Lones, Planning Board Chairperson, explained the changes to the Land Use Ordinance the Planning Board was recommending. (Copies of the changes can be found on the Town’s website or at the Town Office. A summary of the changes presented by the Planning Board and written by Chairperson Lones is also available):

(Below is a summary of the topics that Select Board members engaged with. Full details of each section can be found on the Town’s website or at the Town Office):

Section 4 – Chairperson Lones gave a brief presentation on the section’s changes.

Section 5 – Chairperson Lones gave a brief presentation on the section’s changes. Selectperson Moulton asked for clarification on the number of days that will be required prior to the Planning Board holding a public hearing. Chairperson Lones responded that the changes provided more notice than what was previously required.

Section 7 – Chairperson Lones gave a brief presentation on the section’s changes. Selectperson Reed asked Chairperson Lones when the Planning Board explored the issues in table 7.1, Land Uses by Zoning Districts.

Selectperson Reed inquired if public comment was allowed at the meetings. Chairperson Lones responded in the affirmative. Selectperson Moulton made a clarification regarding how the Select Board conducts public comment versus the Planning Board. Chairperson Lones requested that the Select Board strike "0 MIN" from the front and side column of Table 7.2.

Section 10 – Chairperson Lones gave a brief presentation on the section's changes. Selectperson Reed inquired why space between houses in the Village Center District was required. Chairperson Lones responded that there was no requirement. There was a discussion between Selectperson Reed and Chairperson Lones regarding the open space requirements.

Section 12 – Chairperson Lones gave a brief presentation on the section's changes. Selectperson Reed commented that a brewery could be classified as a non-domestic water source, which could deter potential breweries coming to North Yarmouth since non-domestic water sources are not allowed in North Yarmouth. Chairperson Lones responded that legal interpretations stated otherwise and stated that she would include those explanations in the supporting materials for the Town Meeting. There was a discussion about the documentation that would be available at Town Meeting.

Chairperson Sites inquired about having descriptions ready for Town Meeting.

Motions & Discussion

(Below are ~~seven~~ six (76) motions made by the Select Board with most not having any action come from them. In summary, the sixth (6th) and seventh (7th) motion passed with the Land Use related Warrant Articles less the "0 MIN" language in Table 7.2, being forwarded to the Town Meeting Warrant. The seventh (7th) motion was a housekeeping item.)

- 1) Selectperson Moulton moved that the Select Board approve and certify the proposed amendments to the Land Use Ordinance with the exception of those outlined in section 7.2 to be placed before the townspeople at the April 30, 2022, Annual Town Meeting. Chairperson Sites seconded the motion. Discussion: Chairperson Lones made a clarification on Table 7.2 which would only remove "0 MIN" and keep "On One Side". Chairperson Sites withdrew his second later in the discussion. **No action taken.**
- 2) Selectperson Hodgetts moved to amend the motion to change Table 7.2, Space and Dimensional Requirements, to remove "20' MAX" under column "Front" and "25' Max" under column "Side" on the first row of the table, "Village Center". Selectperson Reed seconded the motion. Discussion: Chairperson Sites stated that the Board would need to have the Planning Board to have a public hearing. Selectperson Moulton stated that if the majority of the Board disagreed, then the changes could be sent to the Planning Board. Selectperson Reed stated that changes may need to be brought forth at a future special town meeting. **No action taken.**
- 3) Selectperson Reed moved to amend the motion to make each item itemized rather than submitted as a whole packet. Selectperson Hodgetts seconded the motion. Discussion: Selectperson Reed further requested that the Board go article by article. Chairperson Sites stated that he disagreed. Selectperson Hodgetts withdrew his second to the amended motion. Selectperson Reed withdrew his motion. **No action taken.**
- 4) Selectperson Reed moved to approve Warrant Article 5, as presented on pages 12-13. Chairperson Sites stated that a motion was already on the floor. Selectperson Moulton asked for clarification. No second was made. **No action taken.**
- 5) Selectperson Reed moved to amend the original motion by removing articles 7, 8, and 9 from the warrant that those changes listed in those warrant articles be sent back to the Planning Board for further review with the Select Board providing written direction on specified changes to the Planning Board. Selectperson Hodgetts seconded the motion. Selectperson Moulton inquired if the Board would provide a written recommendation to the Planning Board. Selectperson Reed withdrew his motion. **No action taken.**

- 6) Chairperson Sites moved that the Select Board approve and certify the proposed amendments to the Land Use Ordinance with the exception in Table 7.2 striking the “0 MIN” on the front and side to be placed before the townspeople at the April 30, 2022, Annual Town Meeting. Selectperson Hodgetts seconded the motion. Discussion: Selectperson Moulton made comments that the Board would be back. **Vote: 3 Yes – 0 No – 1 Abstain (Selectperson Reed).**
- 7) Selectperson Moulton moved to certify the proposed amendments to the Land Use Ordinance and send them to the Town Clerk. Selectperson Hodgetts seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Public Recognition

Rich Parenteau, Pine Ridge Road, recommended that the Board go item by item.

Paul Whitemarsh, Wild Turkey Lane, made comments against removing three (3) warrant articles from the warrant but instead to choose specific items to remove.

Peter Lindsayaee, Mountfort Road, made comments supporting that the full packet provided be approved for Town Meeting.

Bill Young, Sweetser Road, made comments favoring the changes to the Land Use Ordinance, table 7.1.

Linc Merrill, North Road, stated his support for the five (5) articles.

Kate Perrin, New Gloucester Road, inquired about the Board's process.

Judy Potter, Walnut Hill Road, inquired what the process would be to change the Land Use Ordinance to change table 7.2 and made comments regarding how the proposed changes effect residential units.

Rob Wood, Milliken Road, stated that he supported Mr. Merrill's comments.

Jay Fulton, New Gloucester Road, made comments that the Board move the warrant forward.

Authorization of Annual Town Meeting Warrant – Selectperson Reed moved that the Select Board endorse the Annual Town Meeting Warrant for April 30, 2022, as presented. Selectperson Hodgetts seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Public Recognition – Linc Merrill, North Road, inquired on which article included the overlay article would be. The Town Manager clarified where the article was located on the warrant.

Any Other Business (2:32:07) – Selectperson Hodgetts asked that the parking be addressed at the Purple House. The Town Manager responded that she would speak to the Fire Rescue Chief and the Public Works Director.

Adjournment (2:34:12) – Selectperson Reed moved to adjourn at 9:29 PM. Chairperson Sites seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Prepared By: Draven Walker
Executive Assistant/Recording Secretary

Select Board

Brian Sites, Chair

James Moulton, Vice Chair

David Reed

Paul Hodgetts

DRAFT



Town of North Yarmouth, Maine
Special Town Meeting Warrant

To: Clark Baston, a resident in the Town of North Yarmouth, County of Cumberland, and State of Maine.

MUNICIPAL ELECTION NOTICE

GREETINGS: You are hereby notified that the Municipal Election, set forth in Articles 1-2 of this Warrant, will be determined by secret ballot by a vote in conformity with sections 2528 to 2532 of Title 30-A of the Maine Revised Statutes, as amended, at the Wescustogo Hall and Community Center, 120 Memorial Highway, North Yarmouth, Maine on Tuesday the 14th day of June 2022. The polls will be open between the hours of 7:00 AM and 8:00 PM.

The Registrar of Voters, Debbie Allen Grover, gives notice that the registrar’s office will be in session from 7:00 AM to 8:00 PM at the Wescustogo Hall and Community Center on Tuesday, June 14, 2022, for the purpose of registering new voters and correcting the current list of voters.

ARTICLE 1. To choose a Moderator to preside at said Special Town Meeting and Election.

ARTICLE 2. To elect by secret ballot:

- Two (2) seats for Budget Committee for a 3-year term
- One (1) seat for Cemetery Commissioner for a 5-year term.
- One (1) seat for MSAD#51 Board of Directors for a 1-year term
- One (1) seat for MSAD#51 Board of Directors for a 3-year term.
- One (1) seat for Select Board for a 1-year term.
- Two (2) seats for Select Board for a 3-year term.

Given under our hands this 17 day of May 2022 at North Yarmouth, Maine.

Select Board

Brian Sites, Chairperson

James Moulton, Vice Chair

Vacant

David Berry

Paul Hodgetts

A true copy of the warrant,

Attest: _____, Debbie Allen Grover, Town Clerk

RETURN OF THE WARRANT

North Yarmouth, Maine May _____, 2022

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said Town qualified as herein expressed, to meet at said time and place, and for purposes therein named, by posting an attested copy of said warrant at the Town Office, North Yarmouth Variety, Fire Rescue Station, Toddy Brook Café and Wescustogo Hall & North Yarmouth Community Center in said town, being public and conspicuous places in said town, on the _____ day of May, 2022, being at least seven (7) days before the meeting.

Clark Baston, Resident

Town of North Yarmouth

Select Board Business

IX. Management Reports & Communications

May 17, 2022

Town Manager's Report:

The Town Manager's Report is a verbal or written report to the Select Board to announce or discuss matters taking place in the town. Also included in Management Reports and Communications are Department Head Reports, Financial Reports, and all necessary reports or communications that are of interest to the Select Board.

Town Manager to provide a verbal report.

Included herein:

- *Department Head Reports*
- *April Expense and Revenue Reports*



Town of North Yarmouth

Bi-monthly Report – Municipal Administration Department

Reporting Period: March and April FY22

Collections

	FY21	FY22
• Excise Collection (boat & auto):	\$188,315.62	\$190,603.20
• Inland Fisheries & Wildlife Collections:	\$5,390.55	\$2,322.12
• PAYT Collections:	\$25,342.47	\$32,875.00
• Tax Collections:	\$1,948,295.16	\$1,994,741.17

Voters

FY	Democrat	Green	Libertarian	Republican	Un-Enrolled	Total Voters
2021	1482	138	n/a	1039	1048	3707
2022	1498	134	2	1029	1080	3743

Communications

(number of subscribers)

	FY21	FY22
• Reminders From Town Hall	874	971
• Facebook	1611	1728
• Instagram	537	645
• Twitter	324	362

Changes/Updates

- Continue to work on the FY23 Budget process and attend budget workshop meetings with Select Board and Budget Committee.
- New Hire as of 3/21/2022, Rebecca Jackman, as Deputy Town Clerk. Reminder, it takes approximately 18 months to train for this position.
- MMA Inspections for the Workers' Compensation Safety Incentive Program were completed March 24th to verify the Town has met the compliance requirements to receive the maximum credit allowance towards our annual contribution rate.
- Community Connections April newsletter was completed and mailed out to the residents This newsletter is also posted on the Town's website.

Project(s) Update

- Completed Human Resources Training with MMA.
- Special Election on March 15,2022 had a voter turnout of 36%. 1325 votes were cast.
- GHS Voter Registration Drive on April 13, 2022, for North Yarmouth students age16 and older.
- Staff attended training using Zoom for the upcoming software upgrade and conversion on April 14th.
- Trio Software (town's main operating system) upgrade and conversion went live on April 29th.
- Annual Town Meeting on April 30, 2022, had an attendance of 131 registered voters.

Coming Up

- Quarterly Reporting: Fed 941, State SIT, Unemployment & MSHA.
- Spring burials in the 3 cemeteries.
- Recycling Committee
- Electronic Vitals training on 5/4, 5/11, 5/24 & 5/26
- Candidates Night May 9, 2022
- MSAD 51 Budget Meeting May 19, 2022
- Elections June 14, 2022

Submitted by Debbie Grover, Assistant Town Manager



Town of North Yarmouth

Bi-monthly Report - Fire Rescue Department

Reporting Period: May 2022 & April 2022 for FY21

Activity

	2021	2022
Medical Calls	29	31
Fire Calls	41	40
Patient Evaluations	29	37
Transports	22	29
Public Assistance	4	3
Vehicle Accidents	4	4
Mutual Aid	13	11
Unauthorized Burning	0	4
Total Member Hours on Calls	301:56	283:29
Total Member Hours Training	418:00	443:00
Total Incidents	70	71

Changes/Updates

Beginning in January, I took the lead role in setting up a regional Maine Basic Firefighter certification for region. The class began on March 1st, 2022. I am happy to say we have 22 firefighters from the following communities participating: Bridgeton, Gray, Falmouth, New Gloucester, North Yarmouth, Raymond, Windham, and Yarmouth. I am pleased to say we have 5 members from North Yarmouth Fire attending the program. The program is scheduled to be completed on June 7th. After the program ends, we can start using them as interior qualified Firefighters,

Project(s) Update

We are working on closing out this years fiscal budget and have been attending numerous budget meetings in preparation for annual Town Meeting on April 30th. I have also been working closely with the Fire Marshall Office and Lisa on obtaining a permit to have special events at Wescustogo Hall and Community Center as required by State Statute.

Coming Up

I am working with Cumberland County EMA on updating the Town of North Yarmouth Emergency Operations Plan. We are currently meeting every two weeks to go my progress in the plan and make changes as needed. I am planning to have this completed within the next 4 months. Once this is completed, we will bring the plan to the select board for approval.

Submitted by: Gregory Payson, Fire Rescue Chief

Date: 05/04/2022



Bi-monthly Report - Public Works Department March/April 2022

General Maintenance of Parks & Grounds:

- Dump trash cans at parks, restock dog waste bags
- Spring cleanup, Parks, Sport fields, Town buildings and grounds
- Place bike racks, pic-nic-tables, benches
- Repair split rail fences.
- Get mowing equipment ready

PW Building Maintenance:

- Finished entryway between PWs office and Garage.

Heavy Equipment:

- Maintenance of equipment
- Assist Fire/rescue with maintenance of Fire rescue equipment
- Worked with O'Connor Mack, Palmer spring on rear spring issue on truck 7-21
- Start painting of plows and wings
- Painting of excavator side panels and battery box's

Road Maintenance:

- Repair and installed street signs at various locations
- Pick up of road kill
- Tree, limb and brush removal
- Started street sweeping
- Brush cutting Milliken road
- Pot hole patching
- Grading of dirt roads as needed.
- Removal of spring road postings
- Work with MSAD 51 transportation dept on "School bus stop ahd." Signs

Storms: 6 winter storms

Respectfully Submitted,

Clark Baston, Public Works Director

Other:

- Open brush dump as needed
- CPR class, Hearing and Respirator testing for employees
- Assist in Voting as directed by Town clerk- Information signs and Drop box.
- Assist WH&CC as requested
- Work on Fuel island project with Simard & sons (Almost in service on April 30th)
- Pick up waste oil for winter heat.
- Nick Thibeault to American Public Works Assoc. "Supervisory and leadership in public works" Started 40 hr. Class.
- Moved Garbage to Garden Kiosk
- Pressure vessel inspection/ Fire extinguisher inspection completed.

Changes/Updates:

- Working on underground culvert inventory
- Working on. "Municipal Disaster Debris management plan"
- Sweetser road culvert applying for Stream crossing grant from MDEP
- New Mack truck delivered by O'Conner's at Viking for Plow gear/Body. Delays in getting dump body and Hydraulic parts and controls

Projects:

- Milliken rd. paving/drainage
- Working on Sweetser road/Toddy brook culvert replacement.
- North road drainage
- Fuel Island
- Municipal Disaster management plan with Fire/rescue/MDEP/FEMA
- All repairs completed required by MMA insurance, New Chimney, Fiber glass insulation covered, Back fire exit steps, Electric outlet in basement all complete.



Town of North Yarmouth

Bi-monthly Report – Community Center

Reporting Period: March -April 2022

Usage	March 2022	April 2022
Open Gym participants (Drop -in)	133 visits	45 visits
Pickleball	385	281
Meetings	15	7
Programs	14	4
Rentals	15	14
Operating hours per Month	336	217
Average operating hours per week	76	51

March-April Programs and Events

March was extremely busy with 15 meetings, mostly pertaining to the budget working being down by town committees and boards. Rentals and rental requests were also increased. This is partially due to the mask mandate being lifted the first week of March. We also hosted the Cumberland/NY Recreation Daddy- Daughter Dance on March 19, with about 300 people in attendance. In April we hosted Foundation 51's annual *Spring Fling*, our *Annual Town Meeting*, and several birthday parties! The Maine Sting, a local AAU basketball group, rented space in our gym for March and April, greatly increasing our revenue. Pickleball continued to be strong through March, and as weather improved, our numbers decreased with people moving outdoors. Pickleball ended its indoor season April 28.

Since this is my last report as Community Center Director, I want to thank the Select Board for your support and guidance over the last 2.5 years. This position has been rewarding and challenging and I look forward to seeing the growth and success that the next Director will continue to bring to this amazing facility.

Respectfully Submitted,

Lisa Thompson, CPRP
Director, Wescustogo Hall & North Yarmouth Community Center

EXPENSE SUMMARY REPORT

APRIL 2022

DEPARTMENT	FY21					FY22				
	BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE	%	BUDGET	DEBITS	CREDITS	UNEXPENDED BALANCE	%
110 - MUNICIPAL ADMINISTRATION										
01 - OPERATIONS	352,767.00	328,388.81	45,665.03	70,043.22	80.14	386,816.00	307,545.58	765.12	80,035.54	79.31
02 - CONTR/PROF	119,958.00	89,580.65	-	30,377.35	74.68	126,226.00	143,283.24	-	(17,057.24)	113.51
TOTALS	472,725.00	417,969.46	45,665.03	100,420.57	78.76	513,042.00	450,828.82	765.12	62,978.30	87.72
120 - COMMUNITY SERVICES										
01 - CEO/PLAN	115,375.00	90,418.15	35.00	24,991.85	78.34	141,329.00	101,864.16	-	39,464.84	72.08
02 - ECONOM DEV	90,000.00	2,040.13	-	87,959.87	2.27	500.00	103.00	-	397.00	20.60
03 - PKS/REC	7,850.00	3,413.37	79.50	4,516.13	42.47	14,700.00	8,911.18	3,757.02	9,545.84	35.06
04 - GENL ASST	8,288.00	1,022.38	-	7,265.62	12.34	4,688.00	942.00	-	3,746.00	20.09
05 - SOC SERVC	3,871.00	3,146.73	-	724.27	81.29	3,892.00	3,157.96	-	734.04	81.14
06 - CEMETERIES	1,815.00	2,259.75	-	(444.75)	124.50	1,615.00	157.40	-	1,457.60	9.75
07 - LIVING WELL	1,450.00	1,248.91	-	201.09	86.13	1,450.00	472.01	25.00	1,002.99	30.83
TOTALS	228,649.00	103,549.42	114.50	125,214.08	45.24	168,174.00	115,607.71	3,782.02	56,348.31	66.49
125 - COMMUNITY CENTER										
01 - OPERATIONS	60,561.00	46,813.23	-	13,747.77	77.30	61,521.00	51,448.87	-	10,072.13	83.63
TOTALS	60,561.00	46,813.23	-	13,747.77	77.30	61,521.00	51,448.87	-	10,072.13	83.63
130 - PUBLIC SAFETY										
01 - FIRE RESCUE	332,820.00	240,956.38	283.32	92,146.94	72.31	366,029.00	264,702.50	1,773.63	103,100.13	71.83
02 - CONTR/PROF	115,719.00	97,886.18	-	17,832.82	84.59	126,303.00	96,252.06	-	30,050.94	76.21
TOTALS	448,539.00	338,842.56	283.32	109,979.76	75.48	492,332.00	360,954.56	1,773.63	133,151.07	72.96
140 - PUBLIC WORKS										
01 - OPERATIONS	464,058.00	359,635.18	2,007.90	106,430.72	77.07	471,802.00	406,535.83	2,262.39	67,528.56	85.69
TOTALS	464,058.00	359,635.18	2,007.90	106,430.72	77.07	471,802.00	406,535.83	2,262.39	67,528.56	85.69
145 - BULDINGS & GROUNDS										
01 - OPERATIONS	43,639.00	30,872.34	-	12,766.66	70.74	44,814.00	24,782.52	-	20,031.48	55.30
02 - UTILITIES	51,130.00	44,317.08	-	6,812.92	86.68	46,351.00	55,885.12	-	(9,534.12)	120.57
03 - FACLTY MAINT	33,091.00	30,664.95	1,061.00	3,487.05	89.46	37,631.00	34,719.14	-	2,911.86	92.26
TOTALS	127,860.00	105,854.37	1,061.00	23,066.63	81.96	128,796.00	115,386.78	-	13,409.22	89.59
150 - SOLID WASTE & RECYCLING										
01 - SOLID WASTE	230,733.00	168,915.79	-	61,817.21	73.21	222,821.00	165,071.53	-	57,749.47	74.08
TOTALS	230,733.00	168,915.79	-	61,817.21	73.21	222,821.00	165,071.53	-	57,749.47	74.08
160 - FIXED EXPENSES										
01 - DEBT SERVICE	280,650.00	280,650.00	-	-	100.00	275,400.00	275,400.00	-	-	100.00
02 - EE BENEFITS	444,881.00	307,907.20	114.75	137,088.55	69.19	416,811.00	302,468.83	-	114,342.17	72.57
03 - INSURANCE	46,906.00	44,331.00	-	2,575.00	94.51	45,774.00	43,595.00	-	2,179.00	95.24
04 - EDUCATION	7,898,211.00	6,581,842.40	-	1,316,368.60	83.33	8,230,390.00	6,858,658.57	-	1,371,731.43	83.33
05 - SHARED SVCS	201,577.00	50,394.25	-	151,182.75	25.00	321,651.00	241,238.25	-	80,412.75	75.00
06 - COUNTY TAX	416,874.00	380,619.00	-	36,255.00	91.30	395,947.00	395,947.00	-	-	100.00
TOTALS	9,289,099.00	7,645,743.85	114.75	1,643,469.90	82.31	9,685,973.00	8,117,307.65	-	1,568,665.35	83.80
FINAL TOTALS	11,322,224.00	9,187,323.86	49,246.50	2,184,146.64	80.71	11,744,461.00	9,783,141.75	8,583.16	1,969,902.41	83.23

REVENUE SUMMARY REPORT

APRIL 2022

100 - REVENUES	FY21					FY22				
	BUDGET	DEBITS	CREDITS	UNCOLLECTED BALANCE	%	BUDGET	DEBITS	CREDITS	UNCOLLECTED BALANCE	%
4010 - AGENT FEES	12,100.00	-	14,188.25	(2,088.25)	117.3	13,000.00	-	13,577.50	(577.50)	104.4
4020 - RESCUE FEES	60,000.00	-	49,564.40	10,435.60	82.6	50,000.00	0.25	66,058.56	(16,058.31)	132.1
4022 - FRD TRAINING REIMB.	-	-	-	-	0.0	-	-	-	-	0.0
4030 - APPEALS	50.00	-	-	50.00	0.0	50.00	-	-	50.00	0.0
4040 - BETE REIMBURSEMENT	42,712.00	-	52,120.00	(9,408.00)	122.0	53,685.00	-	61,733.00	(8,048.00)	115.0
4050 - BOAT EXCISE	5,950.00	3.00	5,260.20	692.80	88.4	5,500.00	4.00	3,488.70	2,015.30	63.4
4060 - BUILDING PERMITS	75,000.00	949.60	80,799.28	(4,849.68)	106.5	62,000.00	-	126,111.32	(64,111.32)	203.4
4067 - BURN PERMITS	240.00	-	202.00	38.00	84.2	200.00	-	80.00	120.00	40.0
4080 - CATV FRANCHISE FEES	30,000.00	500.00	33,984.01	(3,484.01)	111.6	30,000.00	-	28,674.56	1,325.44	95.6
4090 - CELL TOWER RENTAL	40,000.00	-	35,847.93	4,152.07	89.6	42,000.00	-	38,015.91	3,984.09	90.5
4100 - CEO FINES	-	-	140.00	(140.00)	----	-	-	-	-	0.0
4110 - CEO MISC. PERMITS	250.00	-	25.00	225.00	10.0	4,750.00	-	750.00	4,000.00	15.8
4115 - CEO ADMIN FEES	-	-	-	-	0.0	7,500.00	-	8,076.00	(576.00)	107.7
4130 - CLERK FEES	800.00	-	327.00	473.00	40.9	700.00	31.77	643.00	88.77	87.3
4140 - CUSTOMER SERVICE	650.00	-	641.76	8.24	98.7	350.00	-	463.68	(113.68)	132.5
4150 - DOG LICENSE FEES	1,650.00	-	1,527.00	123.00	92.6	1,550.00	1,700.00	1,700.00	1,550.00	0.0
4155 - DONATIONS	-	-	-	-	0.0	-	-	-	-	0.0
4156 - GRANTS RECIVABLE	-	-	75.00	(75.00)	----	-	-	800.00	(800.00)	----
4157 - PARK USE PERMIT DOGS	1,200.00	-	200.00	1,000.00	16.7	500.00	-	150.00	350.00	30.0
4160 - ELECTRICAL PERMITS	15,500.00	-	13,169.17	2,330.83	85.0	11,000.00	25.00	23,424.57	(12,399.57)	212.7
4190 - FOAA FEES	-	-	207.00	(207.00)	----	-	-	221.60	(221.60)	----
4200 - GENEALOGY SEARCH	150.00	-	45.00	105.00	30.0	-	-	-	-	0.0
4210 - GENERAL ASSISTANCE	2,500.00	-	175.27	2,324.73	7.0	700.00	-	-	700.00	0.0
4220 - HOMESTEAD EXEMPTION	333,594.00	-	293,265.00	40,329.00	87.9	323,222.00	-	323,353.00	(131.00)	100.0
4230 - REN. ENERGY EXEMPT	-	-	-	-	0.0	-	-	4,698.00	(4,698.00)	----
4240 - INSURANCE CLAIM	-	-	-	-	0.0	-	-	-	-	0.0
4255 - EMA REIMBURSEMENT	-	-	-	-	0.0	8,000.00	-	-	8,000.00	0.0
4257 - CARES ACT - COVID19	-	-	-	-	0.0	-	-	-	-	0.0
4260 - LRAP	27,400.00	-	26,048.00	1,352.00	95.1	25,000.00	-	-	25,000.00	0.0
4265 - PROPERTY & CASUALTY	5,500.00	-	5,025.00	475.00	91.4	5,000.00	-	4,982.00	18.00	99.6
4270 - MSAD ELECTIONS	1,600.00	2,520.90	2,520.90	1,600.00	0.0	1,700.00	-	-	1,700.00	0.0
4280 - MISC REVENUES	1,200.00	8,697.15	10,408.16	(511.01)	142.6	1,200.00	533.63	17,000.56	(15,266.93)	1,373
4290 - BMV EXCISE	828,750.00	668.70	907,121.06	(77,702.36)	109.4	950,000.00	-	878,364.51	71,635.49	92.5
4310 - PEER REVIEW	1,000.00	-	-	1,000.00	0.0	1,000.00	-	-	1,000.00	0.0
4320 - PLANNING BOARD	1,200.00	25.00	4,300.00	(3,075.00)	356.3	1,200.00	-	525.00	675.00	43.8
4330 - PLUMBING PERMITS	18,000.00	-	10,065.00	7,935.00	55.9	10,000.00	-	13,605.00	(3,605.00)	136.1
4335 - PRIVATE ROAD SIGNS	300.00	-	88.94	211.06	29.7	300.00	-	121.50	178.50	40.5
4340 - RENTAL FEES	10,200.00	-	8,925.00	1,275.00	87.5	10,200.00	-	8,925.00	1,275.00	87.5
4342 - ROAD ORD. PERMITS	-	-	-	-	0.0	-	-	250.00	(250.00)	----
4345 - WH&CC FEES	51,970.00	4,590.00	7,186.50	49,373.50	5.0	51,400.00	7,017.00	30,966.85	27,450.15	46.6
4346 - WH&CC SPCL EVENTS	-	-	-	-	0.0	-	-	947.00	(947.00)	----
4350 - REVENUE SHARING	271,799.00	-	311,583.43	(39,784.43)	114.6	423,770.00	53,504.13	494,217.89	(16,943.76)	104.0
4360 - SALE OF ASSETS	-	-	2,525.00	(2,525.00)	----	2,700.00	-	984.00	1,716.00	36.4
4370 - SITE PLAN REVIEW	1,200.00	-	1,250.00	(50.00)	104.2	750.00	250.00	750.00	250.00	66.7
4380 - SNOWMOBILE CLUBS	1,250.00	1,211.46	1,211.46	1,250.00	0.0	1,000.00	1,132.02	1,132.02	1,000.00	0.0
4390 - SOLID WASTE/REC.	148,000.00	38,845.65	205,809.84	(18,964.19)	112.8	170,000.00	-	167,828.71	2,171.29	98.7
4400 - SW HAULER PERMIT	75.00	-	150.00	(75.00)	200.0	75.00	-	25.00	50.00	33.3
4420 - TAX INTEREST	15,000.00	66.28	14,384.97	681.31	95.5	12,000.00	16.76	15,291.15	(3,274.39)	127.3
4430 - TAX PENALTY	3,000.00	-	1,644.16	1,355.84	54.8	3,000.00	1,389.62	1,389.62	3,000.00	0.0
4450 - TIMBER HARVEST	5,000.00	-	-	5,000.00	0.0	-	-	-	-	0.0
4480 - TREE GROWTH EXEMPT.	4,000.00	-	2,330.52	1,669.48	58.3	2,500.00	-	3,568.10	(1,068.10)	142.7
4485 - CONSOLIDATED COMM.	6,000.00	-	5,000.00	1,000.00	83.3	6,000.00	-	5,000.00	1,000.00	83.3
4500 - VETERAN'S EXEMPTION	2,950.00	-	2,153.00	797.00	73.0	2,200.00	-	2,099.00	101.00	95.4
4510 - VITAL RECORDS	3,100.00	-	2,163.20	936.80	69.8	2,600.00	13.00	2,207.40	405.60	84.4
4991 - WH DONATION	-	-	-	-	0.0	-	-	30,054.22	(30,054.22)	----
Final Totals	2,030,840.00	58,077.74	2,113,657.41	(24,739.67)	101.2	2,298,302.00	65,617.18	2,382,253.93	(18,334.75)	100.8

Town of North Yarmouth Select Board Business

X. *Old Business*

May 17, 2022

Fee Schedule:

Lisa Thompson, Wescustogo Hall & North Yarmouth Community Center Director, has proposed changes to the fees charged at the Community Center that were discussed and considered in the FY23 budget approved at the April 30, 2022, Annual Town Meeting.

SUGGESTED MOTION

Move that the Select Board approve and adopt the proposed changes to the Fee Schedule. Second, discussion and vote follow.

Note: The Fee Schedule amendments are included under the “Public Hearing(s)” section at the beginning of the Select Board’s meeting materials.

Town of North Yarmouth Select Board Business

XI. New Business

May 17, 2022

Trudy Bird, LLC – On Premises Liquor License Approval (NEW):

Item to be discussed with the Select Board by the Town Manager.

SUGGESTED MOTION

Move that the Select Board approve and endorse the included Premises Liquor License for Trudy Bird, LLC. Second, discussion and vote follow.

Included herein: Application for On Premises Liquor License

Waiver of Foreclosure:

The Municipal Treasurer, when authorized by the Select Board, may waive the foreclosure of a tax lien mortgage by recording a waiver of foreclosure in the registry of deeds in which the tax lien certificate is recorded before the right of redemption shall expire. (36 M.R.S., Chapter 105 § 944, "Foreclosure for equitable relief, procedure).

Included herein: Waiver of Foreclosure

SUGGESTION MOTION

Move that the Select Board authorize the Treasurer to file a waiver of foreclosure for account #143, Hilda Gladstone, 111 Mountfort Rd., Map Lot 003-091, for the 2020 tax lien mortgage in the Cumberland County Registry of Deeds. Second, discussion and vote follow.



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220

FAX: (207) 287-3434

EMAIL INQUIRIES: maineliquor@maine.gov

Thank you for your interested in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- Your application is signed and dated by a duly authorized person.
- The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
 - The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
 - If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed – see Section I.1
- A diagram of the facility to be licensed must accompany **all** applications whether for a new license or the renewal of an existing license
- If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- Have you applied for other required licensing from other state and federal agencies? See attached list.

Important – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
8 State House Station
Augusta, ME 04333-0008

2. Courier/overnight address:

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
19 Union Street, Suite 301-B
Augusta, ME 04330



STATE OF MAINE
 DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
 BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
 DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS:	Yes <input type="checkbox"/> No <input type="checkbox"/>

**Section I: Licensee/Applicant(s) Information;
 Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): <i>Trudy Bird, LLC</i>	Business Name (D/B/A): <i>Trudy Bird's Olbar</i>
Individual or Sole Proprietor Applicant Name(s): <i>Alan Featherston Hines</i>	Physical Location: <i>424 Walnut Hill Rd, N. Yarmouth, ME 04097</i>
Individual or Sole Proprietor Applicant Name(s): <i>Jonathan Chapman Hines</i>	Mailing address, if different:
Mailing address, if different from DBA address:	Email Address:
Telephone # Fax #:	
	Maine Seller Certificate # or Sales Tax #:
<i>22</i>	Website address:

1. New license or renewal of existing license? New Expected Start date: *July 1, 2022*
 Renewal Expiration Date: _____

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:
 Food: _____ Beer, Wine or Spirits: _____ Guest Rooms: _____

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)
 Malt Liquor (beer) Wine Spirits