



Town of North Yarmouth
Fiscal Year 2023
Proposed
Municipal Budget



Town of North Yarmouth Fiscal Year 2023 Proposed Schedule

| Budget Workshops will be held every Wednesday with the Select Board 6:00 PM - 8:00 PM | |
|--|--|
| Date | Budget Topics |
| March 2, 2022 | <p><u>Public Works & Public Safety Departments</u></p> <ol style="list-style-type: none"> 1. Public Works General Operating Budget 2. Public Safety Operating Budget & Revenues 3. PWD/FRD Heavy Equipment Reserve 4. Roadway Reserve |
| March 9, 2022 | <p><u>Community Center, Solid Waste & Recycling and Buildings & Grounds</u></p> <ol style="list-style-type: none"> 1. Community Center Operating Budget & Revenues 2. Solid Waste & Recycling Operating Budget & Revenues 3. Buildings & Grounds Operating Budget |
| March 16, 2022 | <p><u>Municipal Administration & Community Services</u></p> <ol style="list-style-type: none"> 1. Municipal Administration Operating Budget & All Other Revenues 2. Technology/Communications Reserve 3. Municipal Facilities Reserve 4. Contingency Reserve 5. Community Services Budget 6. Parks & Recreation Reserve 7. Future Land Reserve |
| March 23, 2022 | <p><u>Tax Increment Financing (TIF) & Undesignated Fund Balance</u></p> <ol style="list-style-type: none"> 1. TIF Expenses 2. Undesignated Funds Balance & Use 3. American Rescue Plan Funding |
| March 30, 2022 | <p><u>Mil Rate Projections, Fixed Expenses, Other Revenues, Follow up Discussions, and Final Approval/Recommendation for Warrant Consideration</u></p> <ol style="list-style-type: none"> 1. Mil Rate Projections 2. Other Revenues - Update 3. Final Recommendation from Budget Committee 4. Final Approval from Select Board |
| April 5, 2022 | <p>Signing of Select Board Warrant</p> <ol style="list-style-type: none"> 1. If necessary, last day to sign warrant and post - April 19, 2022 <p>Additional meetings, if necessary from April 5th - April 19th</p> |
| April 6, 2022 | Posting of Warrant |
| April 30, 2022 | Annual Town Meeting |



Town of North Yarmouth Fiscal Year 2023 Proposed Schedule

| Budget Workshops will be held every Thursday with the Budget Committee 6:00 PM - 8:00 PM | |
|---|--|
| Date | Budget Topics |
| March 3, 2022 | <p><u>Public Works & Public Safety Departments</u></p> <ol style="list-style-type: none"> 1. Public Works General Operating Budget 2. Public Safety Operating Budget & Revenues 3. PWD/FRD Heavy Equipment Reserve 4. Roadway Reserve |
| March 10, 2022 | <p><u>Community Center, Solid Waste & Recycling and Buildings & Grounds</u></p> <ol style="list-style-type: none"> 1. Community Center Operating Budget & Revenues 2. Solid Waste & Recycling Operating Budget & Revenues 3. Buildings & Grounds Operating Budget |
| March 17, 2022 | <p><u>Municipal Administration & Community Services</u></p> <ol style="list-style-type: none"> 1. Municipal Administration Operating Budget & All Other Revenues 2. Technology/Communications Reserve 3. Municipal Facilities Reserve 4. Contingency Reserve 5. Community Services Budget 6. Parks & Recreation Reserve 7. Future Land Reserve |
| March 24, 2022 | <p><u>Tax Increment Financing (TIF) & Undesignated Fund Balance</u></p> <ol style="list-style-type: none"> 1. TIF Expenses 2. Undesignated Funds Balance & Use 3. American Rescue Plan Funding |
| March 31, 2022 | <p><u>Mil Rate Projections, Fixed Expenses, Other Revenues, Follow up Discussions, and Final Approval/Recommendation for Warrant Consideration</u></p> <ol style="list-style-type: none"> 1. Mil Rate Projections 2. Other Revenues - Update 3. Final Recommendation from Budget Committee 4. Final Approval from Select Board |
| Follow Select Board Schedule. Additional meetings may be called after March 31st. | |



TOWN OF NORTH YARMOUTH

The Town Where Others Began.

FY 2023 PROPOSED BUDGET PRESENTATION

Wednesday, March 2, 2022

7:00 P.M.

TO: Town Select Board
FROM: Diane Barnes, Town Manager
DATE: February 24, 2022

RE: First draft of fiscal 2023 Proposed Municipal Operational Budget

Presented today is the first draft of the FY 2023 Municipal expenditure budget for your review and consideration. We propose a budget for municipal services with the goal to fund our operational needs. This budget maintains the level of service currently provided to the citizens of North Yarmouth. I want to thank the Department Heads and Staff for their assistance in preparing the proposal before you.

The FY 2023 estimated revenues are not part of the budget document but will be presented later.

FY 2022 was an extremely demanding and busy year. Covid-19 swept across the country in the spring of 2020 and continued through 2022. The Town of North Yarmouth closely monitored and adhered to all State mandates issued from the Governor's Office. The Town Select Board and Department Heads worked diligently together ensuring the smooth operation of municipal government and assisting with valuable advice and guidance. These efforts in turn enabled us to see that services were still to be provided to the best of our ability, within the restrictions set upon us for the safety of our employees and our community. Department Heads and staff worked hard and were creative to provide services to our community. With so many uncertainties in the future direction of the economy at the State and National levels, we will continue to find ways to be more resourceful in delivering quality services to our community. Although our municipal services are used to their maximum, non-controllable costs, some goods and services continue to escalate, causing our budget requests to react in kind. Increases are proposed to keep pace with those non-controllable cost items that are critical to our service delivery.

This budget includes one new position for the Community Center, as well as a 5.9% Cost of Living increase for personnel. It further includes wage adjustments to employees' hourly rates and salaries to help retain, attract, and bring the wage levels more in line with today's market. We are facing an increasingly competitive market with the worst labor shortage in a century. As a result, employers are increasing wages to retain and hire employees.

The economy has a major impact on the revenue available to fund municipal services. Considering the growing economy of the area, North Yarmouth has been fortunate to benefit from a steady increase in



TOWN OF NORTH YARMOUTH

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motor vehicle excise taxes; a trend that I don't see continuing through FY 2023 due to the shortage of new vehicles. Excise tax is our major revenue source after property tax revenue. The State has not produced an estimated revenue sharing report for FY 2023 as of the date of this letter; however, it is expected to increase due to the Governor's proposed budget and the sheltering of valuations in the Village Center TIF district. During the FY 2022 budget season, revenue sharing was budgeted conservatively as there were a lot of unknowns due to Covid-19. Because of all these outside factors and impacts, it is too soon to tell if there will be a continuing growth in excise taxes past 2022. By our April budget meetings, I will have better estimates of our final revenues and expenditures for this fiscal year, as well as a more refined estimate of next year's revenue.

The Budget-Manager Request

The Municipal Budget FY 2023 Manager requests a total \$4,064,849 for an increase of \$202,112.00 or 5% over the current budget. These amounts again exclude the County Tax and the local contribution to the MSAD#51.

Wages and benefits total \$1,587,688 comprising 39% of the budget.

There are a few unknown cost drivers we are working on to bring to resolution. We have estimated a 5% increase to the Town general insurance accounts as a placeholder. I will make the necessary adjustments to those line items once I hear back from the underwriter.

North Yarmouth's unassigned fund balance will be known later in March at the completion of the FY 21 audit. It is essential that the Town maintain adequate levels of unassigned fund balance to mitigate financial risks that can occur from unforeseen revenue fluctuations and unanticipated expenditures. The fund balance also provides cash flow for the Town's general operations which will reduce the Town's need for a Tax Anticipation Note and the interest and borrowing costs associated with the note. The Select Board strives to maintain an appropriate level of unassigned fund balance. However, if the Select Board chooses to use a portion of the unassigned, I would recommend its use for non-recurring capital costs.

Included in this year's budget are capital requests for operational needs and planning for the future by funding capital improvement reserve accounts. This will enable Select Board to see what the budget would entail if we raised through taxation the needs of all the departments.

The following expenses by department will have an off-setting revenue source that will be included in the projected revenues:



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| | | | |
|--------------------------|--------------------------|-----------------|----------------------|
| Municipal Administration | Administrative Costs | \$ 50,797 | Transfer in from TIF |
| Community Services | Administrative Costs | \$ 14,542 | Transfer in from TIF |
| | Recreational Trails | \$ 36,045 | Transfer in from TIF |
| | Professional Services | \$ 2,250 | Transfer in from TIF |
| Community Center | Match for Playground | \$ 25,000 | Transfer in from TIF |
| Public Works | Administrative Costs | \$ 10,947 | Transfer in from TIF |
| | Street & Safety Measures | <u>\$ 9,500</u> | Transfer in from TIF |
| | | \$149,081 | |

| | | | |
|--------------------|--------------------|------------------|-------------------------------|
| Municipal Admin. | Technology | \$ 13,885 | Transfer from Capital Reserve |
| Public Works | Roadway Reserves | \$ 80,977 | Transfer from Capital Reserve |
| Public Works | Heavy Equipment | \$ 30,220 | Transfer from Capital Reserve |
| Buildings & Ground | Facility & Grounds | <u>\$294,719</u> | Transfer from Capital Reserve |
| | | \$419,801 | |

The following are appropriations to the Capital Reserve accounts for future use:

| | | |
|----------------------|-----------------|-----------------------------|
| Future Land | \$ 10,000 | Transfer to Capital Reserve |
| Municipal Facilities | \$ 37,566 | Transfer to Capital Reserve |
| Contingency | \$ 2,000 | Transfer to Capital Reserve |
| Roadway | \$124,723 | Transfer to Capital Reserve |
| Records Preservation | <u>\$ 5,000</u> | Transfer to Capital Reserve |
| | \$179,289 | |

Town of North Yarmouth

July 1, 2022 - June 30, 2023

BUDGET SUMMARY

| <u>Municipal Department</u> | <u>FY2022</u> | <u>FY2023</u> | <u>Difference</u> |
|---------------------------------------|---------------------|---------------------|-------------------|
| 110 - MUNICIPAL ADMINISTRATION | \$ 513,042 | \$ 629,950 | \$ 116,908 |
| Percent Increase : 23 % | | | |
| 120 - COMMUNITY SERVICES | \$ 168,174 | \$ 228,767 | \$ 60,593 |
| Percent Increase : 36 % | | | |
| 125 - COMMUNITY CENTER | \$ 61,521 | \$ 135,644 | \$ 74,123 |
| Percent Increase : 120 % | | | |
| 130 - PUBLIC SAFETY | \$ 492,332 | \$ 498,309 | \$ 5,977 |
| Percent Increase : 1.21 % | | | |
| 140 - PUBLIC WORKS | \$ 471,802 | \$ 677,768 | \$ 205,966 |
| Percent Increase : 44 % | | | |
| 145 - BUILDINGS & GROUNDS | \$ 128,796 | \$ 433,071 | \$ 304,275 |
| Percent Increase : 236 % | | | |
| 150 - SOLID WASTE / RECYCLING | \$ 222,821 | \$ 245,806 | \$ 22,985 |
| Percent Increase : 10 % | | | |
| 160 - FIXED EXPENSES | \$ 1,455,583 | \$ 1,413,997 | \$ (41,586) |
| Percent Increase : -3 % | | | |
| 220 - CAPITAL RESERVES | \$ 744,613 | \$ 179,289 | \$ (565,324) |
| Percent Increase : -76 % | | | |
| Overall : 4 % Increase | \$ 4,258,684 | \$ 4,442,600 | \$ 183,916 |

FY22 BUDGET SUMMARY
MUNICIPAL ADMINISTRATION - Dept. 110

| Operations - Division 01 | FY22 Approved | FY23 Proposed | Difference |
|--|----------------------|----------------------|-------------------|
| 5100 FT Wages | \$ 277,434 | \$ 356,063 | \$ 78,629 |
| 5110 Other Wages | \$ 6,500 | \$ 6,500 | \$ - |
| 5120 Overtime Wages | \$ 3,000 | \$ 5,000 | \$ 2,000 |
| 5130 Allowances | \$ 3,130 | \$ 3,290 | \$ 160 |
| 5140 Training | \$ 1,855 | \$ 1,855 | \$ - |
| 5143 Safety Fines | \$ 500 | \$ 500 | \$ - |
| 5150 Dues/Memberships/Licenses | \$ 14,718 | \$ 16,215 | \$ 1,497 |
| 5210 Postage | \$ 7,290 | \$ 7,640 | \$ 350 |
| 5212 Registry of Deeds | \$ 2,500 | \$ 1,600 | \$ (900) |
| 5214 Advertising | \$ 1,500 | \$ 1,500 | \$ - |
| 5216 Software | \$ 30,204 | \$ 41,708 | \$ 11,504 |
| 5218 Printing | \$ 10,320 | \$ 13,890 | \$ 3,570 |
| 5220 Bank Fees | \$ 100 | \$ 100 | \$ - |
| 5222 Special Events | \$ 2,750 | \$ 2,750 | \$ - |
| 5224 Office Supplies | \$ 13,500 | \$ 12,000 | \$ (1,500) |
| 5226 Office Equipment | \$ 5,165 | \$ 5,165 | \$ - |
| 5228 Elections/Registrar | \$ 6,350 | \$ 8,000 | \$ 1,650 |
| Sub-Total | \$ 386,816 | \$ 483,776 | \$ 96,960 |
| Contracted Services / Professional Services - Division 02 | | | |
| 5310 Auditor | \$ 17,000 | \$ 15,500 | \$ (1,500) |
| 5312 Assessor | \$ 52,598 | \$ 52,598 | \$ - |
| 5316 Legal | \$ 20,000 | \$ 20,000 | \$ - |
| 5318 Website | \$ 4,568 | \$ 4,670 | \$ 102 |
| 5322 Technology | \$ 32,060 | \$ 39,521 | \$ 7,461 |
| NEW Technology Reserve (Revenue from Cap. Res.) | \$ - | \$ 13,885 | \$ 13,885 |
| Sub-Total | \$ 126,226 | \$ 146,174 | \$ 19,948 |
| MUNICIPAL ADMINISTRATION TOTAL | \$ 513,042 | \$ 629,950 | \$ 116,908 |

FY22 BUDGET SUMMARY
COMMUNITY SERVICES - Dept. 120

| Planning & Development - Division 01 | | FY22 Approved | FY23 Proposed | Difference |
|---|---|----------------------|----------------------|-------------------|
| 5100 | Full Time Wages | \$ 109,798 | \$ 123,200 | \$ 13,402 |
| 5130 | Allowances | \$ 2,181 | \$ 1,920 | \$ (261) |
| 5140 | Training | \$ 1,400 | \$ 2,000 | \$ 600 |
| 5150 | Dues/Subscr/Licenses | \$ 750 | \$ 700 | \$ (50) |
| 5600 | Peer Review | \$ 5,000 | \$ 5,000 | \$ - |
| 5610 | Planning Board | \$ 22,200 | \$ 25,500 | \$ 3,300 |
| Sub-Total | | \$ 141,329 | \$ 158,320 | \$ 16,991 |
| Planning & Development - Division 02 | | | | |
| 5620 | Planning & Development | \$ 500 | \$ 5,000 | \$ 4,500 |
| Sub-Total | | \$ 500 | \$ 5,000 | \$ 4,500 |
| Parks & Recreation - Division 03 | | | | |
| 5150 | Dues/Memberships | \$ 3,200 | \$ 3,200 | \$ - |
| 5630 | Snowmobile Clubs | \$ 1,000 | \$ 1,000 | \$ - |
| 5635 | Park Maintenance | \$ 8,400 | \$ 4,000 | \$ (4,400) |
| 5640 | Parks & Rec Committee | \$ 2,100 | \$ 100 | \$ (2,000) |
| NEW | Recreation Trails (Transfer from TIF) | \$ - | \$ 36,045 | \$ 36,045 |
| NEW | Professional Services (Transfer from TIF) | \$ - | \$ 2,250 | \$ 2,250 |
| Sub-Total | | \$ 14,700 | \$ 46,595 | \$ 31,895 |
| General Assistance - Division 04 | | | | |
| 5645 | Out Source Services | \$ 3,288 | \$ 1,650 | \$ (1,638) |
| 5650 | Assistance | \$ 1,400 | \$ 1,000 | \$ (400) |
| Sub-Total | | \$ 4,688 | \$ 2,650 | \$ (2,038) |
| Social Service Agencies - Division 05 | | | | |
| 5414 | NY Veteran's Memorial Corp. | \$ 892 | \$ 200 | \$ (692) |
| 5601 | Regional Transportation | \$ 500 | \$ 500 | \$ - |
| 5603 | Northern Lights Health (formerly VNA) | \$ 500 | \$ 500 | \$ - |
| 5604 | Maine Health Care at Home | \$ 500 | \$ 500 | \$ - |
| 5605 | Lifelight | \$ 500 | \$ 892 | \$ 392 |
| 5606 | So. Maine Agency of Aging | \$ 1,000 | \$ 1,250 | \$ 250 |
| NEW | Maine Public Radio | \$ - | \$ 100 | \$ - |
| NEW | Opportunity Alliance | \$ - | \$ 4,000 | \$ - |
| Sub-Total | | \$ 3,892 | \$ 7,942 | \$ 4,050 |
| Cemeteries - Division 06 | | | | |
| Operations | | | | |
| 5130 | Allowances | \$ 250 | \$ 250 | \$ - |
| 5140 | Training | \$ 230 | \$ 230 | \$ - |
| 5525 | Maintenance Supplies | \$ 1,135 | \$ 5,080 | \$ 3,945 |
| Sub-Total | | \$ 1,615 | \$ 5,560 | \$ 3,945 |
| Living Well - Division 07 | | | | |
| Operations | | | | |
| 5625 | Printing, Programs, First Greeter & Misc. | \$ 1,450 | \$ 1,200 | \$ (250) |
| Sub-Total | | \$ 1,450 | \$ 1,200 | \$ (250) |
| Recycling Advisory - Division 08 | | | | |
| Operations | | | | |
| NEW | Committee Events & Supplies | \$ - | \$ 1,500 | \$ 1,500 |
| COMMUNITY SERVICES TOTAL | | \$ 168,174 | \$ 228,767 | \$ 60,593 |

FY23 BUDGET SUMMARY
COMMUNITY CENTER - Dept. 125

| Community Center - Division 01 | <u>FY22 Approved</u> | <u>FY23 Proposed</u> | <u>Difference</u> |
|---------------------------------------|----------------------|----------------------|-------------------|
| 5100 FT Wages | \$ 55,731 | \$ 98,539 | \$ 42,808 |
| 5130 Allowances | \$ 740 | \$ 740 | \$ - |
| 5140 Training/Participation Fees | \$ 2,000 | \$ 1,500 | \$ (500) |
| 5150 Dues/Memberships/Licenses | \$ 50 | \$ 45 | \$ (5) |
| 5240 Center Contracted Services | \$ 1,000 | \$ 920 | \$ (80) |
| 5242 Marketing/Printing/Advertising | \$ 1,000 | \$ 1,000 | \$ - |
| 5244 Program Supplies | \$ 1,000 | \$ 2,500 | \$ 1,500 |
| NEW Special Events | \$ - | \$ 5,400 | \$ - |
| NEW Playground (Revenues from TIF) | \$ - | \$ 25,000 | \$ - |
| COMMUNITY CENTER TOTAL | \$ 61,521 | \$ 135,644 | \$ 74,123 |

FY23 BUDGET SUMMARY
PUBLIC SAFETY - Dept. 130

| Fire Rescue Department - Division 01 | FY22 Approved | FY23 Proposed | Difference |
|---|----------------------|----------------------|-------------------|
| 5100 Full Time Wages | \$ 64,328 | \$ 72,047 | \$ 7,719 |
| 5110 Other Wages | \$ 152,988 | \$ 151,287 | \$ (1,701) |
| 5130 Allowances | \$ 3,811 | \$ 4,311 | \$ 500 |
| 5140 Training /Education | \$ 12,125 | \$ 13,775 | \$ 1,650 |
| 5145 Physicals | \$ 9,030 | \$ 7,140 | \$ (1,890) |
| 5150 Dues/Membership/Licenses | \$ 3,220 | \$ 3,220 | \$ - |
| Sub-Total | \$ 245,502 | \$ 251,780 | \$ 6,278 |
| Operating Expenses | | | \$ - |
| 5522 Equipment Maintenance / Repairs | \$ 33,465 | \$ 34,743 | \$ 1,278 |
| 5524 Vehicle Maintenance | \$ 26,500 | \$ 25,550 | \$ (950) |
| 5526 Gas / Diesel | \$ 8,470 | \$ 8,450 | \$ (20) |
| Sub-Total | \$ 68,435 | \$ 68,743 | \$ 308 |
| Contracted / Professional Services | | | \$ - |
| 5528 Lifepack 15 | \$ 1,710 | \$ 1,710 | \$ - |
| 5530 Paramedic Services | \$ 15,900 | \$ 15,900 | \$ - |
| Sub-Total | \$ 17,610 | \$ 17,610 | \$ - |
| Operating Supplies | | | \$ - |
| 5531 Medical Reimbursements | \$ 5,000 | \$ 5,000 | \$ - |
| 5532 Medical Supplies | \$ 15,000 | \$ 15,000 | \$ - |
| 5534 Protective Equipment | \$ 13,482 | \$ 14,833 | \$ 1,351 |
| 5535 Warming Shelter - EMA Emergencies | \$ 1,000 | \$ 1,000 | \$ - |
| Sub-Total | \$ 34,482 | \$ 35,833 | \$ 1,351 |
| NYFRD Total | \$ 366,029 | \$ 373,966 | \$ 7,937 |
| Professional / Contracted Services - Division 02 | | | |
| 5324 Dispatch Service | \$ 28,407 | \$ 29,207 | \$ 800 |
| 5326 Animal Control Services | \$ 25,544 | \$ 25,544 | \$ - |
| 5330 Hydrants | \$ 67,760 | \$ 65,000 | \$ (2,760) |
| Speed Patrols | \$ 1,568 | \$ 1,568 | \$ - |
| 5355 Streetlights | \$ 3,024 | \$ 3,024 | \$ - |
| Sub-Total | \$ 126,303 | \$ 124,343 | \$ (1,960) |
| PUBLIC SAFETY TOTAL | \$ 492,332 | \$ 498,309 | \$ 5,977 |

FY23 BUDGET SUMMARY
PUBLIC WORKS DEPARTMENT - Dept. 140

| Public Works Department - Division 01 | FY22 Approved | FY23 Proposed | Difference |
|--|----------------------|----------------------|-------------------|
| 5100 Full Time Wages | \$ 251,517 | \$ 263,346 | \$ 11,829 |
| 5110 Other Wages | \$ 10,813 | \$ 12,931 | \$ 2,118 |
| 5120 Overtime | \$ 10,000 | \$ 25,000 | \$ 15,000 |
| 5130 Allowances | \$ 4,722 | \$ 6,348 | \$ 1,626 |
| 5140 Training | \$ 500 | \$ 500 | \$ - |
| 5145 Physicals/shots | \$ 500 | \$ 500 | \$ - |
| 5150 Dues/Memberships | \$ 300 | \$ 300 | \$ - |
| 5160 Drug Testing | \$ 450 | \$ 450 | \$ - |
| 5522 Small Equipment Repairs | \$ 5,000 | \$ 7,760 | \$ 2,760 |
| 5524 Vehicle / HE Maintenance | \$ 25,000 | \$ 30,000 | \$ 5,000 |
| 5526 Gas / Diesel | \$ 25,000 | \$ 30,000 | \$ 5,000 |
| 5534 Personal Protective Equipment | \$ 3,658 | \$ 2,920 | \$ (738) |
| 5540 Radio Repairs | \$ 1,500 | \$ 2,500 | \$ 1,000 |
| 5542 Equipment Rentals | \$ 1,800 | \$ 2,220 | \$ 420 |
| 5544 Supplies | \$ 7,774 | \$ 12,000 | \$ 4,226 |
| 5548 Lubricants | \$ 5,045 | \$ 4,420 | \$ (625) |
| 5550 Tires | \$ 5,344 | \$ 10,650 | \$ 5,306 |
| 5552 Signs | \$ 5,500 | \$ 7,500 | \$ 2,000 |
| 5554 Culverts | \$ 6,800 | \$ 7,410 | \$ 610 |
| 5556 Cold Patch | \$ 1,000 | \$ 1,500 | \$ 500 |
| 5557 Cold Mix | \$ - | \$ - | \$ - |
| 5558 Crack Sealing | \$ 3,750 | \$ 4,125 | \$ 375 |
| 5560 Striping | \$ 15,550 | \$ 14,900 | \$ (650) |
| 5562 Sweeping/Catch Basins | \$ 3,500 | \$ 2,055 | \$ (1,445) |
| 5564 Tree Cutting | \$ 3,500 | \$ 3,500 | \$ - |
| 5566 Erosion Control | \$ 3,000 | \$ 4,950 | \$ 1,950 |
| 5568 Gravel Pit Operations | \$ 500 | \$ 500 | \$ - |
| 5570 Cutting Edges | \$ 8,500 | \$ 13,050 | \$ 4,550 |
| 5572 Salt | \$ 50,554 | \$ 56,761 | \$ 6,207 |
| 5574 Liquid De-Icer | \$ 8,700 | \$ 6,200 | \$ (2,500) |
| 5578 Required Safety Inspections | \$ 2,025 | \$ 2,025 | \$ - |
| NEW Browntail Moth Spraying | \$ - | \$ 20,750 | \$ - |
| NEW Roadway Reserve Use | N/A | \$ 80,977 | \$ 80,977 |
| NEW Heavy Equipment Reserve | N/A | \$ 30,220 | \$ - |
| NEW Street Safety (Revenue from TIF) | N/A | \$ 9,500 | \$ 9,500 |
| Sub-Total | \$ 471,802 | \$ 677,768 | \$ 205,966 |
| | | | \$ - |
| PUBLIC WORKS TOTAL | \$ 471,802 | \$ 677,768 | \$ 205,966 |

FY22 BUDGET SUMMARY
BUILDINGS & GROUNDS - Dept. 145

| Operations - Division 01 | FY22 Approved | FY23 Proposed | Difference |
|---|----------------------|----------------------|-------------------|
| 5110 FT Wages | \$ 38,534 | \$ 36,400 | \$ (2,134) |
| 5130 Allowances | \$ 680 | \$ 880 | \$ 200 |
| 5516 Custodial Maintenance Supplies | \$ 5,600 | \$ 6,100 | \$ 500 |
| Sub-Total | \$ 44,814 | \$ 43,380 | \$ (1,434) |
| <hr/> | | | |
| Utilities - Division 02 | | | |
| 5410 Phone | \$ 5,300 | \$ 5,450 | \$ 150 |
| 5412 Internet | \$ 9,438 | \$ 8,440 | \$ (998) |
| 5414 Electricity | \$ 5,700 | \$ 16,500 | \$ 10,800 |
| 5415 Solar | \$ 13,100 | \$ 17,700 | \$ 4,600 |
| 5416 Heat | \$ 4,000 | \$ 5,000 | \$ 1,000 |
| 5418 Propane | \$ 4,000 | \$ 3,000 | \$ (1,000) |
| 5420 Water | \$ 4,813 | \$ 4,504 | \$ (309) |
| Sub-Total | \$ 46,351 | \$ 60,594 | \$ 14,243 |
| <hr/> | | | |
| Facility Maintenance - Division 03 | | | |
| 5510 Alarms | \$ 3,988 | \$ 4,088 | \$ 100 |
| 5512 Pest Control | \$ 2,060 | \$ 2,060 | \$ - |
| 5514 Floor Mats | \$ 4,427 | \$ 4,000 | \$ (427) |
| 5518 Land Fill Cover | \$ 325 | \$ 325 | \$ - |
| 5520 General Repairs & Maintenance | \$ 13,400 | \$ 13,400 | \$ - |
| 5522 Equipment Maintenance | \$ 13,431 | \$ 10,505 | \$ (2,926) |
| Sub-Total | \$ 37,631 | \$ 34,378 | \$ (3,253) |
| <hr/> | | | |
| BUILDINGS & GROUNDS TOTAL | \$ 128,796 | \$ 138,352 | \$ 9,556 |

FY22 BUDGET SUMMARY
SOLID WASTE / RECYCLING - Dept. 150

| Professional/Contracted Services - Division 01 | FY22 Approved | FY23 Proposed | Difference |
|---|----------------------|----------------------|-------------------|
| 5655 MSW Disposal | \$ 65,557 | \$ 72,299 | \$ 6,742 |
| 5660 Recyclables Collection | \$ 65,557 | \$ 72,299 | \$ 6,742 |
| 5665 MSW Collection Surcharge | \$ 300 | \$ 300 | \$ - |
| 5670 Ecomaine Tonage | \$ 66,819 | \$ 87,908 | \$ 21,089 |
| 5680 PAYT Disposal Bags | \$ 20,000 | \$ - | \$ (20,000) |
| 5685 HHW Collection / Clean Up Day | \$ 7,500 | \$ 10,000 | \$ 2,500 |
| 5688 Garbage to Garden Composting | \$ 3,500 | \$ 3,000 | \$ (500) |
| 5690 Compost & Recycling Containers | \$ - | \$ - | \$ - |
| NEW Recycling & Trash Informational Fair | \$ 1,500 | \$ - | \$ (1,500) |
| SOLID WASTE/RECYCLING TOTAL | \$ 230,733 | \$ 245,806 | \$ 15,073 |

FY23 BUDGET SUMMARY
FIXED EXPENSES - Dept. 160

| | <u>FY22 Approved</u> | <u>FY23 Proposed</u> | <u>Difference</u> |
|--|----------------------|----------------------|---------------------|
| Debt Service - Division 01 | | | |
| 5700 Debt Service | \$ 275,400 | \$ 270,150 | \$ (5,250) |
| Sub-Total | \$ 275,400 | \$ 270,150 | \$ (5,250) |
| Employee Benefits - Divison 02 | | | |
| 5705 Employee Wage Benefits | \$ 15,000 | \$ - | \$ (15,000) |
| 5710 Health & Life Insurance | \$ 225,755 | \$ 236,741 | \$ 10,986 |
| 5720 Dental Insurance | \$ 14,038 | \$ 17,724 | \$ 3,686 |
| 5730 ICMA Retirement | \$ 42,831 | \$ 49,654 | \$ 6,823 |
| 5740 FICA | \$ 71,809 | \$ 84,976 | \$ 13,167 |
| 5750 Worker's Compensation | \$ 35,633 | \$ 39,196 | \$ 3,563 |
| 5760 Unemployment | \$ 6,819 | \$ 9,984 | \$ 3,165 |
| 5765 Earned Pay Leave | \$ 4,426 | \$ 4,986 | \$ 560 |
| 5770 Educational Incentive | \$ 500 | \$ 500 | \$ - |
| Sub-Total | \$ 416,811 | \$ 443,761 | \$ 26,950 |
| Municipal Insurance - Division 03 | | | |
| 5780 Supplemental Insurance (FF's & Volunteers) | \$ 1,949 | \$ 2,046 | \$ 97 |
| 5790 Property & Casualty | \$ 43,825 | \$ 46,016 | \$ 2,191 |
| Sub-Total | \$ 45,774 | \$ 48,063 | \$ 2,289 |
| Education - Divison 04 | | | |
| 5830 Education FY23 | \$ 8,230,390 | TBD | TBD |
| Sub-Total | \$ 8,230,390 | \$ - | \$ (8,230,390) |
| Shared Services NY/Cumberland - Division 05 | | | |
| 5800 Prince Memorial Library | \$ 192,435 | \$ 192,900 | \$ 465 |
| 5810 Recreation | \$ 129,216 | \$ 82,230 | \$ (46,986) |
| Sub-Total | \$ 321,651 | \$ 275,130 | \$ (46,521) |
| County Taxes - Division 06 | | | |
| 5840 County Tax | \$ 395,947 | \$ 376,893 | \$ (19,054) |
| Sub-Total | \$ 395,947 | \$ 376,893 | \$ (19,054) |
| FIXED EXPENSES TOTAL | \$ 9,685,973 | \$ 1,413,997 | \$ 8,271,976 |

| | <u>FY22 Approved</u> | <u>FY22 Proposed</u> | <u>Difference</u> |
|--|----------------------|----------------------|--------------------|
| Without Education | \$ 8,230,390 | TBD | TBD |
| Without County | \$ 395,947 | \$ 376,893 | \$ (19,054) |
| Total Municipal Fixed Expenses: | \$ 1,059,636 | \$ 1,037,104 | \$ (22,532) |

County Tax : 5 % Decrease

FY23 BUDGET SUMMARY
CAPITAL RESERVES - Dept. 220

FY22

| | Appropriation | FY23 Appropriated | Difference |
|-----------------------------------|----------------------|-------------------|---------------------|
| Heavy Equipment Reserve | \$ 170,000.00 | \$ - | \$ (170,000) |
| Technology/Communications Reserve | \$ 5,000.00 | \$ - | \$ (5,000) |
| Future Land Reserve | \$ 10,000.00 | \$ 10,000 | \$ - |
| Parks and Recreation Reserve | \$ 5,000.00 | \$ - | \$ (5,000) |
| Municipal Facilities & Reserve | \$ 205,000.00 | \$ 37,566 | \$ (167,434) |
| Contingency Reserve | \$ 5,000.00 | \$ 2,000 | \$ (3,000) |
| Roadway Reserve | \$ 335,000.00 | \$ 124,723 | \$ (210,277) |
| Records Preserve Reserve | \$ 9,613.00 | \$ 5,000 | \$ (4,613) |
| CAPITAL RESERVE TOTAL | \$ 744,613.00 | \$ 179,289 | \$ (565,324) |

| DEPARTMENT 110 - MUNICIPAL ADMINISTRATION | Expense Budget Fiscal Year 2022 | Town Manager Proposed FY23 | Town Manager Increase/ Decrease over Prior Year | Department Head Recommendation |
|---|------------------------------------|----------------------------------|--|--------------------------------------|
| ADMINISTRATION - Division 01 | | | | |
| 5100 - FT Wages: | \$ 277,434 | \$ 356,063 | \$ 78,629 | \$ 356,063 |
| \$ 102,461 Town Manager | | | | |
| \$ 242,299 4 Full Time Positions (Increases) | | | | |
| \$ 11,303 Video Tech | | | | |
| Note: \$50,797 to be an offsetting revenue from the Tax Increment Financing Plan | | | | |
| 5110 - Other Wages: | \$ 6,500 | \$ 6,500 | \$ - | \$ 6,500 |
| \$ 6,500 Select Board Wages | | | | |
| \$1,500 Ch., \$1,250 Member | | | | |
| 5120 - OT Wages: | \$ 3,000 | \$ 5,000 | \$ 2,000 | \$ 5,000 |
| \$ 5,000 Overtime Wages | | | | |
| 5130 - Allowances: | \$ 3,130 | \$ 3,290 | \$ 160 | \$ 3,290 |
| \$ 300 Town Manager | | | | |
| \$ 1,310 Administration Staff | | | | |
| \$ 1,680 Cell Phone Reimbursement TM (\$50/mo.), ATM (\$45/mo.), & 3 Staff (\$15/each/mo) | | | | |
| Note: Federal Mileage Rate: .585 cents | | | | |
| 5140 - Training: | \$ 1,855 | \$ 1,855 | \$ - | \$ 1,855 |
| \$ 1,495 Town Manager/Administration Staff | | | | |
| \$ 360 Boards & Committees | | | | |
| 5143 - Safety Fines: | \$ 500 | \$ 500 | \$ - | \$ 500 |
| \$ 500 MSHA (Maine Safety & Health Administration), BLS (Bureau of Labor Standards), & OSHA (Occupational Safety & Health Administration) | | | | |
| 5150 - Dues/Memberships: | \$ 14,718 | \$ 16,215 | \$ 1,497 | \$ 16,215 |
| \$ 7,737 Greater Portland Council of Governments (GPCOG) | | | | |
| \$ 1,000 ICMA - Retirement Plan | | | | |
| \$ 5,480 Maine Municipal Administration (MMA) | | | | |
| \$ 50 Maine Historical Society | | | | |
| \$ 180 Cemeteries | | | | |
| \$ 60 Maine Town & City Tax Association MTCTA (1 clerk & tax collector) | | | | |
| \$ 150 MTCCA, NEACTC, CCMCA (2 clerks - State, County, & Regional Associations) | | | | |
| \$ 165 Maine Town & City Management Association (MTCMA) | | | | |
| \$ 25 DISA - Drug Testing | | | | |
| \$ 155 INFORME - Background Checks | | | | |
| \$ 180 Amazon Prime - Operational Supplies | | | | |
| \$ 378 BMI (music license) | | | | |
| \$ 600 MPLC (motion picture license) | | | | |
| \$ 55 BJ's Wholesale Club | | | | |
| 5210 - Postage: | \$ 7,290 | \$ 7,640 | \$ 350 | \$ 7,640 |
| \$ 1,800 All Departments | | | | |
| \$ 2,535 Newsletters & Postcards | | | | |
| \$ 710 Elections (absentee ballots) | | | | |
| \$ 1,150 Liens, Homestead, & PP Notices | | | | |
| \$ 300 Planning Board | | | | |
| \$ 245 Permit 55 Renewal (bulk mailings) | | | | |
| \$ 900 Tax Bills | | | | |
| 5212 - Registry of Deeds: | \$ 2,500 | \$ 1,600 | \$ (900) | \$ 1,600 |
| \$ 700 Property Transfers | | | | |
| \$ 700 Property Liens & Discharges | | | | |
| \$ 200 Misc. Documents | | | | |
| 5214 - Advertising: | \$ 1,500 | \$ 1,500 | \$ - | \$ 1,500 |
| \$ 1,500 Public Hearings, Jobs, Proposal Requests, misc. | | | | |

| DEPARTMENT 110 - MUNICIPAL ADMINISTRATION | | Expense Budget Fiscal Year 2022 | Town Manager Proposed FY23 | Town Manager Increase/ Decrease over Prior Year | Department Head Recommendation |
|--|--|--|---|--|---|
| <u>ADMINISTRATION - Division 01 (cont'd)</u> | | | | | |
| 5216 - Software: | | \$ 30,204 | \$ 41,708 | \$ 11,504 | \$ 41,708 |
| \$ | 1,291 Adobe (Administrative Software Tools) | | | | |
| \$ | 50 Call-Em-All.com (Dog License Reminders) | | | | |
| \$ | 168 Canva (electronic design tool) | | | | |
| \$ | 200 Deed Plotter (3 licenses) | | | | |
| \$ | 250 Dropbox (Administrative Software Tools) | | | | |
| \$ | 2,207 FR/NIMS (emergency reporting) | | | | |
| \$ | 3,500 GIS - CIA Technologies | | | | |
| \$ | 15,732 Harris/Trio (Operational Software) | | | | |
| \$ | 175 Image Trend (EMS Reporting) | | | | |
| \$ | 500 Knox Box Programming | | | | |
| \$ | 3,195 Lexipol (annual online training - all depts) | | | | |
| \$ | 1,600 Mac Tool Scans (PWD) | | | | |
| \$ | 2,995 MyRec.com | | | | |
| \$ | 1,440 Pontem (Cemeteries Management) | | | | |
| \$ | 75 SARTOPO -UTV trail mapping | | | | |
| \$ | 1,890 Station Automation (fleet maintenance) | | | | |
| \$ | 2,300 Text My Gov | | | | |
| \$ | 1,700 Vision Online Access (assessing) | | | | |
| \$ | 400 When to Work (scheduling) | | | | |
| \$ | 2,040 Zoom (2 accts) | | | | |
| 5218 - Printing: | | \$ 10,320 | \$ 13,890 | \$ 3,570 | \$ 13,890 |
| \$ | 800 Annual Town Report | | | | |
| \$ | 1,900 Annual Town Meeting Public Packets | | | | |
| \$ | 8,675 Newsletters (6) & Postcard (2) | | | | |
| \$ | 600 Checks | | | | |
| \$ | 250 Forms | | | | |
| \$ | 700 Stationary/Envelopes/ACO Brochure | | | | |
| \$ | 750 Tax Bills (Personal Property Addition) | | | | |
| \$ | 215 Veterans' Day Cards | | | | |
| 5220 - Bank Fees: | | \$ 100 | \$ 100 | \$ - | \$ 100 |
| \$ | 100 Misc. Fees | | | | |
| 5222 - Special Events: | | \$ 2,750 | \$ 2,750 | \$ - | \$ 2,750 |
| \$ | 200 Boston Post Cane | | | | |
| \$ | 600 Employee Recognition and Appreciation | | | | |
| \$ | 1,000 FRD Open House | | | | |
| \$ | - PWD Open House | | | | |
| \$ | 450 Joint Meetings, Forums | | | | |
| \$ | 500 Misc. | | | | |
| 5224 - Office Supplies: | | \$ 13,500 | \$ 12,000 | \$ (1,500) | \$ 12,000 |
| \$ | 12,000 All depts., boards, committees, etc. - all supply types pencils to furniture | | | | |
| 5226 - Office Equipment: | | \$ 5,165 | \$ 5,165 | \$ - | \$ 5,165 |
| \$ | 3,290 Photocopier Maintenance | | | | |
| \$ | 985 Photocopier Overages | | | | |
| \$ | 250 Telephone Maintenance | | | | |
| \$ | 640 Postage Meter Lease | | | | |
| 5228 - Elections & Registrar: | | \$ 6,350 | \$ 8,000 | \$ 1,650 | \$ 8,000 |
| \$ | 590 Second Ballot Machine & Memory Stick - Annual Lease | | | | |
| \$ | 3,225 Ballot Printing (2 regular / 1 extra if needed - local) | | | | |
| \$ | 2,315 Programing (2 local ballots) | | | | |
| \$ | 700 Election Meals | | | | |
| \$ | 50 Deputy Warden | | | | |
| \$ | 100 Moderator | | | | |
| \$ | 70 Misc. Supplies | | | | |
| \$ | 950 CCSD (Deputy - Town Meeting Coverage) | | | | |
| <u>CONTRACTED / PROFESSIONAL SERVICES - Division 02</u> | | | | | |
| 5310 - Auditor: | | \$ 17,000 | \$ 15,500 | \$ (1,500) | \$ 15,500 |
| \$ | 15,500 | | | | |
| 5312 - Assessor: | | \$ 52,598 | \$ 52,598 | \$ - | \$ 52,598 |
| \$ | 52,598 | | | | |
| 5316 - Legal Fees: | | \$ 20,000 | \$ 20,000 | \$ - | \$ 20,000 |
| \$ | 20,000 | | | | |

| DEPARTMENT 110 - MUNICIPAL ADMINISTRATION | | | Expense Budget Fiscal Year 2022 | Town Manager Proposed FY23 | Town Manager Increase/ Decrease over Prior Year | Department Head Recommendation |
|---|--|--|--|---|--|---|
| CONTRACTED / PROFESSIONAL SERVICES - Division 02 cont. | | | | | | |
| 5318 - Website: | | | \$ 4,568 | \$ 4,670 | \$ 102 | \$ 4,670 |
| \$ 2,070 | CivicPlus (website licensing, hosting, and support) | | | | | |
| \$ 2,600 | Website Analysis, Monitoring and Support (vs. Part-time position @ 54K) | | | | | |
| 5322 - Technology: | | | \$ 32,060 | \$ 39,521 | \$ 7,461 | \$ 39,521 |
| \$ 30,556 | Ion Networking (Weekly Maintenance, IT Support, Firewall, Cloud Backup, Email, Server Monitoring, and unforeseen outside contract support) | | | | | |
| \$ 405 | Remote Malware 9 users @ \$3.75/mo/unit | | | | | |
| \$ - | - Vimeo - Archived Meeting Videos | | | | | |
| \$ 2,400 | Town Hall Streams | | | | | |
| \$ - | - Broadcast Technician (Moved to Overtime Wages) | | | | | |
| \$ 800 | Annual Software Assurance Contract | | | | | |
| \$ 2,200 | Annual Cloud-based Reflection Service | | | | | |
| \$ 1,960 | Service Contract for Additional Technician Asst. | | | | | |
| \$ 1,200 | Cablecast RTMP Service | | | | | |
| E220-22-5920-00 - Technology Reserve (OFFSETTING REVENUE FROM RESERVE) | | | N/A | \$ 13,885 | \$ 13,885 | \$ 13,885 |
| \$ 5,000 | Workstations | | | | | |
| \$ 6,990 | Laptops | | | | | |
| \$ 795 | General Equipment - Receipt Printers | | | | | |
| \$ 1,100 | Projector | | | | | |

Note:
Capital Reserves or Tax Increment Financing Expenses to be offset by revenues and or appropriation (Capital Reserves ONLY).

| | | | | |
|--|-------------------|-------------------|-------------------|-------------------|
| MUNICIPAL ADMINISTRATION TOTALS: | \$ 513,042 | \$ 629,950 | \$ 116,908 | \$ 629,950 |
| Town Manager Proposed Increase : \$ 116,908 = 23 % Increase | | | | |
| Funding from Capital Reserves : \$ 13,885 | | | | |
| Town Manager Proposed Budget Increase w/out Capital Reserves and TIF Expense : \$ 103,023 = 20 % Increase | | | | |

| DEPARTMENT 120 - COMMUNITY SERVICES | Expense Budget Fiscal Year 2022 | Town Manager Proposed FY23 | Town Manager Increase/ Decrease over Prior Year | Department Head Recommendation |
|---|------------------------------------|----------------------------------|--|--------------------------------------|
| <u>PLANNING & DEVELOPMENT - Division 01</u> | | | | |
| 5100 - FT Wages - 2 Full Time Positions: | \$ 109,798 | \$ 123,200 | \$ 13,402 | \$ 123,200 |
| \$ 123,200 2 Full Time Positions (with Increases) | | | | |
| Note: \$14,542 to be an offsetting revenue from the Tax Increment Financing Plan | | | | |
| 5130 - Allowances: | \$ 2,181 | \$ 1,920 | \$ (261) | \$ 1,920 |
| \$ 720 Cell phone reimbursement \$45 DH/\$15 EA per month | | | | |
| \$ 1,200 Mileage - 58.5 cents | | | | |
| 5140 - Training: | \$ 1,400 | \$ 2,000 | \$ 600 | \$ 2,000 |
| \$ 2,000 | | | | |
| 5150 - Dues/Memberships: | \$ 750 | \$ 700 | \$ (50) | \$ 700 |
| \$ 700 | | | | |
| 5600 - Engineering & Peer Review: | \$ 5,000 | \$ 5,000 | \$ - | \$ 5,000 |
| \$ 2,000 Peer Review | | | | |
| \$ 3,000 Engineering Review | | | | |
| 5610 - Planning Board: | \$ 22,200 | \$ 25,500 | \$ 3,300 | \$ 25,500 |
| \$ 500 General Expenses | | | | |
| \$ 5,000 Planning Board - Land Use Ordinance Technical Support | | | | |
| \$ 20,000 Planning Technician | | | | |
| Contracted Planner with 3-5 years experience and planning degree to interpret ordinances and law and to review applications. It could be a technical position where interpretation is not being done but general gathering information, report writing, and presenting information to the Planning Board. | | | | |
| <u>PLANNING & DEVELOPMENT - Division 02</u> | | | | |
| 5620 - Economic Development: | \$ 500 | \$ 5,000 | \$ 4,500 | \$ 5,000 |
| \$ 5,000 General Expenses | | | | |
| <u>PARKS & RECREATION - Division 03</u> | | | | |
| 5150 - Dues/Membership: | \$ 3,200 | \$ 3,200 | \$ - | \$ 3,200 |
| \$ 1,000 Royal River Conservation Trust | | | | |
| \$ 200 Railroad Crossing | | | | |
| \$ 2,000 Shellfish Commission | | | | |
| 5630 - Snowmobile Clubs: | \$ 1,000 | \$ 1,000 | \$ - | \$ 1,000 |
| \$ 1,000 | | | | |
| 5635 - Park Maintenance: | \$ 8,400 | \$ 4,000 | \$ (4,400) | \$ 4,000 |
| \$ 1,500 Park Maintenance | | | | |
| \$ 1,600 Dog Waste Bags | | | | |
| \$ 900 Park Portable Bathroom (\$80/Month) for three (3) Months @ Wescustogo Park, OTHP, & Chandler Brook | | | | |
| 5640 - Committee Expenses: | \$ 2,100 | \$ 100 | \$ (2,000) | \$ 100 |
| \$ - Legal Services | | | | |
| \$ 100 Misc. | | | | |
| <u>TAX INCREMENT FINANCING (TIF)</u> | | | | |
| E400-30-5910-02 - Recreational Trails (TRANSFER FROM TIF) | N/A | \$ 36,045 | \$ 36,045 | \$ 36,045 |
| \$ 2,000 Hayes Town Forest | | | | |
| \$ 10,000 Baston Park | | | | |
| \$ 1,200 Chandler Brook Preserve | | | | |
| \$ 5,000 Invasives | | | | |
| \$ 16,845 Signage Upgrades | | | | |
| \$ 1,000 Connectivity | | | | |
| E400-30-5910-11 - Professional Services (TRANSFER FROM TIF) | N/A | \$ 2,250 | \$ 2,250 | \$ 2,250 |
| \$ 1,500 Forester Consulting Services | | | | |
| \$ 750 Survey (Railroad Crossing on Rt. 231) | | | | |

| DEPARTMENT 120 - COMMUNITY SERVICES | Expense Budget Fiscal Year 2022 | Town Manager Proposed FY23 | Town Manager Increase/ Decrease over Prior Year | Department Head Recommendation |
|---|------------------------------------|----------------------------------|--|--------------------------------------|
| <u>GENERAL ASSISTANCE - Division 04</u> | | | | |
| 5645 - Outsourced Services: | \$ 3,288 | \$ 1,650 | \$ (1,638) | \$ 1,650 |
| \$ 1,000 Opportunity Alliance | | | | |
| \$ 650 Interpreter Service | | | | |
| 5650 - General Assistance: | \$ 1,400 | \$ 1,000 | \$ (400) | \$ 1,000 |
| \$ 1,000 Assistance | | | | |
| <u>SOCIAL SERVICE AGENCIES - Division 05</u> | | | | |
| 5414 - NY Veteran's Memorial Corp: | \$ 892 | \$ 200 | \$ (692) | \$ 200 |
| \$ 200 Electricity | | | | |
| 5601 - Regional Transportation: | \$ 500 | \$ 500 | \$ - | \$ 500 |
| \$ 500 | | | | |
| 5603 - Northern Light Health: | \$ 500 | \$ 500 | \$ - | \$ 500 |
| \$ 500 | | | | |
| 5604 - Maine Health Care at Home: | \$ 500 | \$ 500 | \$ - | \$ 500 |
| \$ 500 | | | | |
| 5605 - LifeFlight: | \$ 500 | \$ 892 | \$ 392 | \$ 892 |
| \$ 892 | | | | |
| 5606 - So ME Agency on Aging: | \$ 1,000 | \$ 1,250 | \$ 250 | \$ 1,250 |
| \$ 1,250 | | | | |
| [TBD] - Maine Public Radio | \$ - | \$ 100 | \$ 100 | \$ 100 |
| \$ 100 | | | | |
| [TBD] - Opportunity Alliance | \$ - | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| \$ 4,000 | | | | |
| <u>CEMETERIES - Division 06</u> | | | | |
| 5130 - Allowances: | \$ 250 | \$ 250 | \$ - | \$ 250 |
| \$ 250 | | | | |
| 5140 - Training: | \$ 230 | \$ 230 | \$ - | \$ 230 |
| \$ 230 | | | | |
| 5525 - Maintenance Supplies: | \$ 1,135 | \$ 5,080 | \$ 3,945 | \$ 5,080 |
| \$ 250 Annual Settings (Memorial Day & Christmas) | | | | |
| \$ 230 Flags (Veterans) | | | | |
| \$ 600 Bronze Flag Holders (12) | | | | |
| \$ 4,000 Monument Repair | | | | |
| <u>LIVING WELL - Division 07</u> | | | | |
| 5625 - General Expenses: | \$ 1,450 | \$ 1,200 | \$ (250) | \$ 1,200 |
| \$ 700 Kite Festival/Ice Cream Social | | | | |
| \$ 500 Story Walk Stories | | | | |
| <u>(NEW) RECYCLING ADVISORY - DIVISION 8</u> | | | | |
| (NEW) - General Expenses | \$ - | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| \$ 1,500 Committee Events & Supplies | | | | |

Note:
Capital Reserves or Tax Increment Financing Expenses to be offset by revenues and or appropriation (Capital Reserves ONLY).

| | | | | |
|-----------------------------------|------------|-----------|----------|-----------|
| COMMUNITY SERVICES TOTALS: | \$ 168,174 | \$228,767 | \$60,593 | \$227,267 |
|-----------------------------------|------------|-----------|----------|-----------|

| |
|---|
| Town Manager Proposed Increase : \$ 60,593 = 36 % Increase |
| Funding From Tax Increment Financing Plan Funding: \$ 38,295 |
| Increase of Town Manager Proposed Budget w/out TIF Expense : \$ 37,043 = 22 % Increase |

| DEPARTMENT 125 – COMMUNITY CENTER | Expense Budget Fiscal Year 2022 | Town Manager Proposed FY23 | Town Manager Increase/Decrease over Prior Year | Department Head Recommendation |
|---|---------------------------------|----------------------------|--|--------------------------------|
| COMMUNITY CENTER - Division 01 | | | | |
| 5100 - FT Wages - 2 Full Time Position - Director & Facility Programmer: | \$ 55,731 | \$ 98,539 | \$ 42,808 | \$ 98,539 |
| \$ 59,019 Community Center Director | | | | |
| \$ 39,520 Facility Programmer | | | | |
| 5130 - Allowances: | \$ 740 | \$ 740 | \$ - | \$ 740 |
| \$ 540 Cell Phone Reimbursement (\$45/mo.) | | | | |
| \$ 200 Mileage; Rate: \$.58.5 | | | | |
| 5140 - Training/Participation Fees: | \$ 2,000 | \$ 1,500 | \$ (500) | \$ 1,500 |
| \$ 300 Miscellaneous Training | | | | |
| \$ 1,200 2 Conferences (Northern New England RPC & MRPA) | | | | |
| 5150 - Dues/Memberships: | \$ 50 | \$ 45 | \$ (5) | \$ 45 |
| \$ 45 Maine Recreation & Park Association Membership Fee | | | | |
| 5240 - Center Contracted Services: | \$ 1,000 | \$ 920 | \$ (80) | \$ 920 |
| \$ 320 Equipment Rentals for programs and events | | | | |
| \$ 600 Vendor fees for programs (DJ's, entertainers, etc.) | | | | |
| 5242 - Marketing/Printing/Advertising: | \$ 1,000 | \$ 1,000 | \$ - | \$ 1,000 |
| \$ 500 Social Media & Marketing | | | | |
| \$ 500 Printing | | | | |
| 5244 - Program Supplies: | \$ 1,000 | \$ 2,500 | \$ 1,500 | \$ 2,500 |
| \$ 500 Sports equipment, play equipment, games, | | | | |
| \$ 750 Seasonal Decorations & Events | | | | |
| \$ 625 Games & Craft Supplies | | | | |
| \$ 625 Food | | | | |
| 5222 - Special Events | N/A | \$ 5,400 | \$ 5,400 | \$ 5,400 |
| \$ 150 Movie Nights | | | | |
| \$ 250 Tree Lighting | | | | |
| \$ 500 Family Events | | | | |
| \$ 250 Golf Tournament | | | | |
| \$ 250 Summer Outdoor Market | | | | |
| \$ 3,000 Summer Concerts | | | | |
| \$ 1,000 Sports programs | | | | |

TAX INCREMENT FINANCING (TIF)

| | | | | |
|---|-----|----------|----------|----------|
| [NEW] - Tax Increment Financing/Recreation | | | | |
| \$ 25,000 Match for Playground | N/A | \$25,000 | \$25,000 | \$25,000 |

Note:
Capital Reserves or Tax Increment Financing Expenses to be offset by revenues and or appropriation (Capital Reserves ONLY).

| | | | | |
|---------------------------------|-----------|------------|-----------|------------|
| COMMUNITY CENTER TOTALS: | \$ 61,521 | \$ 135,644 | \$ 74,123 | \$ 135,644 |
|---------------------------------|-----------|------------|-----------|------------|

| | | | | |
|---|--|--|--|--|
| Town Manager Proposed : \$ 74,123 = 120 % Increase | | | | |
| Funding From Tax Increment Financing Program : \$ 25,000 | | | | |
| Increase of Town Manager Proposed Budget w/out TIF Expense : \$ 49,123 = 80 % Increase | | | | |

| DEPARTMENT 130 - PUBLIC SAFETY | Expense Budget Fiscal Year 2022 | Town Manager Proposed FY23 | Town Manager Increase/ Decrease over Prior Year | Department Head Recommendation |
|--|------------------------------------|----------------------------------|--|-----------------------------------|
| 130- FIRE RESCUE DEPARTMENT – Division 01 | | | | |
| 5100 – Full-time Wages – 1 Employee: | \$ 64,328 | \$72,047 | \$ 7,719 | \$ 72,047 |
| \$ 72,047 1 Full Time Position | | | | |
| 5110 - Other Wages: | \$ 152,988 | \$ 151,287 | \$ (1,701) | \$ 151,287 |
| \$ 28,364 Emergency Calls | | | | |
| \$ 4,457 Maintenance Pay (Apparatus Required Checks) | | | | |
| \$ 5,080 Fire Rescue Assigned (Chief's Assignments) | | | | |
| \$ 9,240 Stipends & Weekend Fire Officer Coverage | | | | |
| \$ 58,695 Per-Diem Coverage | | | | |
| \$ 24,312 Training Pay | | | | |
| \$ 1,000 Medical Director | | | | |
| \$ 21,840 Adding Sat/Sun Per-Diem Coverage 07:00-17:00 | | | | |
| 5130 – Allowances: | \$ 3,811 | \$ 4,311 | \$ 500 | \$ 4,311 |
| \$ 516 Uniforms – Fire Rescue Chief | | | | |
| \$ 2,600 Uniforms – Department | | | | |
| \$ 540 Cell Phone Re-imburement – Fire Rescue Chief - \$45 mo. | | | | |
| \$ 480 Ambulance 56 Cell Phone | | | | |
| \$ 175 EZ Pass | | | | |
| \$ - Mobile Hot Spot - NOW IN DEPT. 145 | | | | |
| 5140 –Training: | \$ 12,125 | \$ 13,775 | \$ 1,650 | \$ 13,775 |
| \$ 3,000 FF 1 & II Programs | | | | |
| \$ 3,285 Basic EMT | | | | |
| \$ 3,790 Advanced EMT | | | | |
| \$ 1,000 Other Trainings | | | | |
| \$ 1,500 Training Supplies (books, ETC) | | | | |
| \$ 1,200 APEMS Monthly CEH Training | | | | |
| 5145 – Annual Physicals: | \$ 9,030 | \$ 7,140 | \$ (1,890) | \$ 7,140 |
| \$ 7,140 35 Employees @ \$210 | | | | |
| 5150 – Dues/Memberships/Licenses: | \$ 3,220 | \$ 3,220 | \$ - | \$ 3,220 |
| \$ 180 Maine Chief's Association (Chief and Deputy Dues) | | | | |
| \$ 160 National Fire Protection Agency | | | | |
| \$ 700 Atlantic Partners EMS (APEMS) – Regional Fees | | | | |
| \$ 160 Maine EMS (Ambulance License) | | | | |
| \$ 1,000 Coastal Mutual Aid | | | | |
| \$ 50 Cumberland County Chief's Association | | | | |
| \$ 200 International Association of Fire Chiefs | | | | |
| \$ 50 New England Chief's Association (Chief and Deputy) | | | | |
| \$ 720 NFPA Codes Subscription (Split half with Codes Office) | | | | |
| Annual dues to professional organizations that the Fire Rescue Chief and the Department belong | | | | |
| 5522 – Equipment Maintenance and General Repairs: | \$ 33,465 | \$ 34,743 | \$ 1,278 | \$ 34,743 |
| \$ 34,743 See additional documentation. | | | | |
| 5524 – Vehicle Maintenance: | \$ 26,500 | \$ 25,550 | \$ (950) | \$ 25,550 |
| \$ 25,550 See additional documentation. | | | | |
| 5526 – Gas and Diesel: | \$ 8,470 | \$ 8,450 | \$ (20) | \$ 8,450 |
| \$ 5,200 Gasoline | | | | |
| \$ 3,250 Diesel | | | | |
| 5528 - Lifepak 15 Annual Service: | \$ 1,710 | \$ 1,710 | \$ - | \$ 1,710 |
| \$ 1,710 4-year annual maintenance service contract; ends 5/2/25 | | | | |
| 5530 – Paramedic Services: | \$ 15,900 | \$ 15,900 | \$ - | \$ 15,900 |
| \$ 14,400 Annual Paramedic Service Contract w/Yarmouth | | | | |
| \$ 1,500 Paramedic Intercepts (Approx. 5 per year) | | | | |
| For those occational times when Yarmouth is not available for service due to overload in Yarmouth. | | | | |
| 5531 - Medical Reimbursement: | \$ 5,000 | \$ 5,000 | \$ - | \$ 5,000 |
| \$ 5,000 EMS Collection Service | | | | |
| This line allows for invoicing and collection of our EMS services. | | | | |
| The service has substantially increased the amount of fees collected reflected in town revenues. | | | | |
| 5532 – Medical Supplies: | \$ 15,000 | \$ 15,000 | \$ - | \$ 15,000 |
| \$ 12,000 EMS Supplies | | | | |
| \$ 3,000 Medications | | | | |

DEPARTMENT 130 - PUBLIC SAFETY

| Expense Budget Fiscal Year 2022 | Town Manager Proposed FY23 | Town Manager Increase/ Decrease over Prior Year | Department Head Recommendation |
|------------------------------------|----------------------------------|--|-----------------------------------|
|------------------------------------|----------------------------------|--|-----------------------------------|

130- Fire Rescue Department – Division 01 cont.

| | | | | | | | | |
|------------------------------------|-----------------------|--------|----|--------|----|-------|----|--------|
| 5534 – Protective Clothing: | \$ | 13,482 | \$ | 14,833 | \$ | 1,351 | \$ | 14,833 |
| \$ 10,148 | Turnout Gear - 5 sets | | | | | | | |
| \$ 2,505 | Boots - 5 pairs | | | | | | | |
| \$ 520 | Gloves - 8 sets | | | | | | | |
| \$ 360 | Flash Hoods - 12 | | | | | | | |
| \$ 300 | PPE Repairs | | | | | | | |
| \$ 1,000 | Misc. Equipment | | | | | | | |

The program has allowed us to stay in compliance with the NFPA 1851 Standard on selection and care of protective ensembles for structural firefighting. It provides each member with the most current PPE while keeping the costs the same every year vs. purchasing 43 sets all at once. The Standard recommends replacement every 5 years but allows up to 10 years before replacement.

| | | | | | | | | |
|--------------------------------|--------------------------|-------|----|-------|----|---|----|-------|
| 5535 – EMA Emergencies: | \$ | 1,000 | \$ | 1,000 | \$ | - | \$ | 1,000 |
| \$ 1,000 | Warming Shelter Expenses | | | | | | | |

Contracted/Professional Services - Division 02

| | | | | | | | | |
|----------------------------------|--|--------|----|--------|----|-----|----|--------|
| 5324 – Dispatch Services: | \$ | 28,407 | \$ | 29,207 | \$ | 800 | \$ | 29,207 |
| \$ 29,207 | Cumberland County Regional Communications Center | | | | | | | |
| | The 3-year contract until June 30, 2023; contract has an annual escalator of 3% per capita and also includes a \$600.00 annual | | | | | | | |

| | | | | | | | | |
|-------------------------------|--|--------|----|--------|----|---|----|--------|
| 5326 – Animal Control: | \$ | 25,544 | \$ | 25,544 | \$ | - | \$ | 25,544 |
| \$ 21,908 | Shared Animal Control Officer / Cumberland, North Yarmouth & Yarmouth (4.46% Increase) | | | | | | | |
| \$ 3,636 | Coastal Animal Shelter | | | | | | | |

| | | | | | | | | |
|-------------------------|----|--------|----|--------|----|---------|----|--------|
| 5330 – Hydrants: | \$ | 67,760 | \$ | 65,000 | \$ | (2,760) | \$ | 65,000 |
| \$ 65,000 | | | | | | | | |

| | | | | | | | | |
|-----------------------------|----|-------|----|-------|----|---|----|-------|
| 5532 – Streetlights: | \$ | 3,024 | \$ | 3,024 | \$ | - | \$ | 3,024 |
| \$ 3,024 | | | | | | | | |

| | | | | | | | | |
|------------------------------|----|-------|----|-------|----|---|----|-------|
| 5334 - Speed Patrols: | \$ | 1,568 | \$ | 1,568 | \$ | - | \$ | 1,568 |
| \$ 1,568 | | | | | | | | |

Note:
Capital Reserves or Tax Increment Financing Expenses to be offset by revenues and or appropriation (Capital Reserves ONLY).

| | | | | | | | | |
|------------------------------|----|---------|----|---------|----|-------|----|---------|
| PUBLIC SAFETY TOTALS: | \$ | 492,332 | \$ | 498,309 | \$ | 5,977 | \$ | 498,309 |
|------------------------------|----|---------|----|---------|----|-------|----|---------|

Town Manager Difference : \$ 5,977 = 1.21 % Increase

| DEPARTMENT 140 - PUBLIC WORKS | Expense Budget Fiscal Year 2022 | Town Manager Proposed FY23 | Town Manager Increase/ Decrease over Prior Year | Department Head Recommendation |
|---|------------------------------------|----------------------------------|--|-----------------------------------|
| PUBLIC WORKS DEPARTMENT - Division 01 | | | | |
| 5100 - Full Time Wages: 5 Full Time Employees | \$ 251,517 | \$ 263,346 | \$ 11,829 | \$ 263,346 |
| \$ 263,346 Public Works Director & Staff | | | | |
| Note: \$10,947 to be an offsetting revenue from the Tax Increment Financing Plan | | | | |
| 5110 - Other Wages: 1 Part Time Employee (600 hrs.) | \$ 10,813 | \$ 12,931 | \$ 2,118 | \$ 12,931 |
| \$ 11,451 5.9% COLA increase | | | | |
| \$ 564 Increases | | | | |
| \$ 916 Winter on-call & earned pay leave | | | | |
| 5120 - Overtime: | \$ 10,000 | \$ 25,000 | \$ 15,000 | \$ 25,000 |
| \$ 25,000 | | | | |
| 5130 - Allowances: | \$ 4,722 | \$ 6,348 | \$ 1,626 | \$ 6,348 |
| \$ 25 Ez-Pass | | | | |
| \$ 1,260 Cell Phone Reimbursement (DH \$45 mo./1 Staff \$15 mo.) | | | | |
| \$ 5,063 Uniforms - 5 employees / includes delivery = \$91.31 wk plus \$315 annual handling fee | | | | |
| 5140 - Training: | \$ 500 | \$ 500 | - | \$ 500 |
| \$ 250 American Public Works Association (APWA) | | | | |
| \$ 250 Maine Safety & Health Administration (MSHA) | | | | |
| 5145 - Physicals/shots: (Mandatory) | \$ 500 | \$ 500 | - | \$ 500 |
| \$ 500 | | | | |
| 5150 - Dues/Memberships: | \$ 300 | \$ 300 | - | \$ 300 |
| \$ 110 Public Works Maine Chapter | | | | |
| \$ 190 American Public Works Chapter | | | | |
| 5160 - Drug Testing: | \$ 450 | \$ 450 | - | \$ 450 |
| \$ 450 Random Drug Testing / Mandatory (\$25 per test) | | | | |
| 5522 - Equipment Maintenance: | \$ 5,000 | \$ 7,760 | \$ 2,760 | \$ 7,760 |
| \$ 5,500 General Equipment Maintenance | | | | |
| \$ 2,260 Small Plate Compactor | | | | |
| 5524 - Vehicles/Heavy Equipment Repairs: | \$ 25,000 | \$ 30,000 | \$ 5,000 | \$ 30,000 |
| \$ 30,000 | | | | |
| 5526 - Gas/Diesel: | \$ 25,000 | \$ 30,000 | \$ 5,000 | \$ 30,000 |
| \$ 21,175 Diesel | | | | |
| \$ 6,750 Gas | | | | |
| \$ 1,200 Diesel Exhaust Fluid (Moved from 5548 - Lubricants/Grease) | | | | |
| \$ 875 Fuel Treatment (Moved from 5548 - Lubricants/Grease) | | | | |
| 5534 - Personnel Protective Equipment: | \$ 3,658 | \$ 2,920 | \$ (738) | \$ 2,920 |
| \$ 100 Hearing Protection | | | | |
| \$ 100 Safety Glasses | | | | |
| \$ 160 Safety Vests | | | | |
| \$ 1,500 Safety Shoes (6 pairs @\$250) | | | | |
| \$ 100 Gloves | | | | |
| \$ 180 Rain Gear | | | | |
| \$ 270 Chain Saw Safety | | | | |
| \$ 120 Hard Hats | | | | |
| \$ 30 Respirators | | | | |
| \$ 360 Winter Safety Jackets | | | | |
| 5540 - Radio Repairs: | \$ 1,500 | \$ 2,500 | \$ 1,000 | \$ 2,500 |
| \$ 1,500 General repairs | | | | |
| \$ 969 New Radio for Sidewalk Plow | | | | |
| 5542 - Equipment Rentals: | \$ 1,800 | \$ 2,220 | \$ 420 | \$ 2,220 |
| \$ 1,800 Misc. | | | | |
| \$ 420 Welding Bottles | | | | |
| 5544 - General Supplies: | \$ 7,774 | \$ 12,000 | \$ 4,226 | \$ 12,000 |
| \$ 12,000 Equipment Maintenance | | | | |

| DEPARTMENT 140 - PUBLIC WORKS | Expense Budget Fiscal Year 2022 | Town Manager Proposed FY23 | Town Manager Increase/ Decrease over Prior Year | Department Head Recommendation |
|---|------------------------------------|----------------------------------|--|-----------------------------------|
| <u>PUBLIC WORKS DEPARTMENT - Division 01 cont.</u> | | | | |
| 5548 - Lubricating oil/grease: | \$ 5,045 | \$ 4,420 | \$ (625) | \$ 4,420 |
| \$ 416 Grease | | | | |
| \$ 104 Gear Oil | | | | |
| \$ 1,265 Hydraulic Oil | | | | |
| \$ 1,210 Motor Oil | | | | |
| \$ 450 Transmission Oil | | | | |
| \$ 125 Bar & Chain Oil/ 2 Cycle Oil | | | | |
| \$ - Diesel Exhaust Fluid (Moved to 5526 - Gas/Diesel) | | | | |
| \$ - Fuel Treatment (Moved to 5526 - Gas/Diesel) | | | | |
| \$ 850 Contaminated Waste Oil | | | | |
| 5550 - Tires: | \$ 5,344 | \$ 10,650 | \$ 5,306 | \$ 10,650 |
| \$ 4,420 (8) New Tires & (4) Aluminum Rims (11R-22.5) | | | | |
| \$ 2,400 (4) Light Truck Tires | | | | |
| \$ 480 (4) Trailer Tires | | | | |
| \$ 1,910 Loader Rim | | | | |
| \$ 1,439 4 Aluminum Rims (11R/22.5) | | | | |
| 5552 - Road Signs: | \$ 5,500 | \$ 7,500 | \$ 2,000 | \$ 7,500 |
| \$ 1,374 Flashing Cross Walk Sign Repairs | | | | |
| \$ 4,674 Posts and Hardware | | | | |
| \$ 1,452 (4) "Work Zone" Signs | | | | |
| 5554 - Culverts/Slip Liners: | \$ 6,800 | \$ 7,410 | \$ 610 | \$ 7,410 |
| \$ 3,270 12" Culverts (Includes 20% increase) | | | | |
| \$ 4,140 15" Culverts (Includes 20% increase) | | | | |
| 5556 - Cold Patch: | \$ 1,000 | \$ 1,500 | \$ 500 | \$ 1,500 |
| \$ 1,500 | | | | |
| 5557 - Cold Mix: | \$ - | \$ - | \$ - | \$ - |
| \$ - Moved to TIF | | | | |
| 5558 - Crack Sealing: | \$ 3,750 | \$ 4,125 | \$ 375 | \$ 4,125 |
| \$ 4,125 | | | | |
| 5560 - Striping: | \$ 15,550 | \$ 14,900 | \$ (650) | \$ 14,900 |
| \$ 14,900 | | | | |
| 5562 - Sweeping/Catch Basin Cleaning: | \$ 3,500 | \$ 2,055 | \$ (1,445) | \$ 2,055 |
| \$ 2,055 Three (3) Replacement Brooms | | | | |
| 5564 - Tree Cutting: | \$ 3,500 | \$ 3,500 | \$ - | \$ 3,500 |
| \$ 3,500 | | | | |
| 5566 - Erosion Control: | \$ 3,000 | \$ 4,950 | \$ 1,950 | \$ 4,950 |
| \$ 4,950 One (1) pallet of hydro seed mix; conservation mix grass seed; One (1) pallet of erosion control mat/staples; thirty (30) bails of mulch hay | | | | |
| 5568 - Gravel Pit Operations: | \$ 500 | \$ 500 | \$ - | \$ 500 |
| \$ - 3,937 yards of crushed gravel - MOVED TO CIP's (ROADWAY RESERVES) | | | | |
| \$ 500 | | | | |
| 5570 - Cutting Edges: | \$ 8,500 | \$ 13,050 | \$ 4,550 | \$ 13,050 |
| \$ 13,050 Cutting Edges: Fisher V Plow, Nordex, plows, wings, sidewalk edges, loader buckets, grader, excavator, and mower flails | | | | |
| 5572 - Salt: | \$ 50,554 | \$ 56,761 | \$ 6,207 | \$ 56,761 |
| \$ 55,609 842 tons @ \$60.04 GPCOG pricing | | | | |
| \$ 1,152 Ice Melt for walkways | | | | |
| 5574 - Liquid De-icer: | \$ 8,700 | \$ 6,200 | \$ (2,500) | \$ 6,200 |
| \$ 6,200 Magic Minus Zero (4,000 gallons) | | | | |
| \$ - Salt Brine | | | | |
| 5578 - Required Safety Inspections: | \$ 2,025 | \$ 2,025 | \$ - | \$ 2,025 |
| \$ 690 Gantry Crane and Torches | | | | |
| \$ 550 Plasma Cutter and Welders (5 units at \$110.00 per unit) | | | | |
| \$ 540 Column Lift | | | | |
| \$ 70 Truck Inspection Stickers | | | | |
| \$ 175 Pressure Washer | | | | |

| DEPARTMENT 140 - PUBLIC WORKS | Expense Budget Fiscal Year 2022 | Town Manager Proposed FY23 | Town Manager Increase/ Decrease over Prior Year | Department Head Recommendation |
|--|------------------------------------|----------------------------------|--|-----------------------------------|
| NEW - Browntail Moth Spraying: | \$ - | \$ 20,750 | \$ 20,750 | \$ 20,750 |
| \$ 20,750 | | | | |
| <u>CAPITAL RESERVES - ROADWAY RESERVES</u> | | | | |
| NEW - Roadway Reserves: | N/A | \$ 80,977 | \$ 80,977 | \$ 80,977 |
| \$ 55,977 Milliken Road | | | | |
| \$ 25,000 Gravel Processing | | | | |
| FY22: Raised \$335,000 for Roadway Reserve | | | | |
| NOTE: \$124,723 to be appropriated in Capital Reserves for North Road and scheduled to be completed in FY24 | | | | |
| NEW - Heavy Equipment Reserve: | N/A | \$ 30,220 | \$ 30,220 | \$ 30,220 |
| \$ 18,240 Portable Traffic Signs - Four (4) weeks of hiring a flagging company would pay for the cost of the digital signs. (MOVED TO CIP's - HEAVY EQUIPMENT RESERVE) | | | | |
| \$ 11,980 New Radio System (MOVED TO CIP'S) | | | | |
| <u>TAX INCREMENT FINANCING (TIF)</u> | | | | |
| NEW - Street Safety: (TRANSFER FROM TIF) | N/A | \$ 9,500 | \$ 9,500 | \$ 9,500 |
| \$ 6,500 (2) Speed Signs - Gray Road | | | | |
| \$ 3,000 Increase is for hot mix asphalt for ADA Sidewalk Improvements, Walkway repair at Town Office, Wescustogo Hall, and on Cumberland Road. - MOVED TO TIF | | | | |

Note:
Capital Reserves or Tax Increment Financing Expenses to be offset by revenues and or appropriation (Capital Reserves ONLY).

| | | | | |
|--|------------|------------|------------|------------|
| PUBLIC WORKS TOTALS: | \$ 471,802 | \$ 677,768 | \$ 205,966 | \$ 677,768 |
| Town Manager Difference : \$ 205,966 = 44 % Increase | | | | |
| Funding From Tax Increment Program : \$ 9,500 | | | | |
| Funding From Capital Reserves : \$ 111,197 | | | | |
| Increase of Town Manager Proposed Budget w/out TIF and CIP Expense : \$ 85,269 = 18 % Increase | | | | |

DEPARTMENT 145 – BUILDINGS AND GROUNDS

**Expense Budget
Fiscal Year 2022**

**Town Manager
Proposed
FY23**

**Town Manager
Increase/
Decrease over
Prior Year**

**Department
Head
Recommendation**

OPERATIONS - Division 01

| | | | | | | | | | |
|---|--|----|---------------|----|---------------|----|----------------|----|---------------|
| 5100 - FT Wages – 1 Full Time Position | | \$ | 38,534 | \$ | 36,400 | \$ | (2,134) | \$ | 36,400 |
| \$ 36,400 | | | | | | | | | |
| 5130 - Allowances | | \$ | 680 | \$ | 880 | \$ | 200 | \$ | 880 |
| \$ 300 Mileage | | | | | | | | | |
| \$ 180 Cellphone (\$15 mo.) | | | | | | | | | |
| \$ 400 Uniform Costs (shirts) | | | | | | | | | |
| 5516 - Custodial Supplies: | | \$ | 5,600 | \$ | 6,100 | \$ | 500 | \$ | 6,100 |
| \$ 5,600 Supplies | | | | | | | | | |
| \$ 500 Custodial Equipment | | | | | | | | | |

UTILITIES - Division 02

| | | | | | | | | | |
|--|--|----|---------------|----|---------------|----|----------------|----|---------------|
| 5410 - Telephone: | | \$ | 5,300 | \$ | 5,450 | \$ | 150 | \$ | 5,450 |
| \$ 5,450 9 Lines (Avg. Monthly cost - \$ 589.00); \$65 per line | | | | | | | | | |
| 5412 - Internet (& Cable): | | \$ | 9,438 | \$ | 8,440 | \$ | (998) | \$ | 8,440 |
| \$ 6,196 Internet for all Facilities | | | | | | | | | |
| \$ 2,244 Hot Spots (AT&T) 5 = 4 /FRD - 1/ TO | | | | | | | | | |
| Internet connections are required in specific FRD apparatus due to the State changing the EMS Personal Care report program. Internet is also needed to transmit data from the Lifepak monitor. Hot spots provide the duty officer access to many programs utilized by the department that significantly beneficial when running a scene on weekends. As almost all programs are now online, the goal is to have this existing in all department apparatus. | | | | | | | | | |
| 5414 - Electricity | | \$ | 5,700 | \$ | 16,500 | \$ | 10,800 | \$ | 16,500 |
| \$ 16,500 All facilities | | | | | | | | | |
| Town Office | | | | | | | | | |
| Public Works Garage & Office | | | | | | | | | |
| Fire Rescue Station | | | | | | | | | |
| Community Center | | | | | | | | | |
| 5415 - Solar Panel Lease | | \$ | 13,100 | \$ | 17,700 | \$ | 4,600 | \$ | 17,700 |
| \$ 17,700 Blue Haven Solar | | | | | | | | | |
| 5416 - Heating Fuel | | \$ | 4,000 | \$ | 5,000 | \$ | 1,000 | \$ | 5,000 |
| \$ 5,000 FRD & PWD | | | | | | | | | |
| Fire Rescue Station | | | | | | | | | |
| Public Works Garage & Office | | | | | | | | | |
| 5418 - Propane | | \$ | 4,000 | \$ | 3,000 | \$ | (1,000) | \$ | 3,000 |
| \$ 3,000 Generators - All Facilities | | | | | | | | | |
| Fire Rescue Station | | | | | | | | | |
| Public Works Garage & Office | | | | | | | | | |
| Community Center | | | | | | | | | |
| Town Office | | | | | | | | | |
| 5420 - Water | | \$ | 4,813 | \$ | 4,504 | \$ | (309) | \$ | 4,504 |
| \$ 405 Fire Rescue | | | | | | | | | |
| \$ 217 Public Works | | | | | | | | | |
| \$ 217 Town Office | | | | | | | | | |
| \$ 3,285 Community Center | | | | | | | | | |
| \$ 380 Walnut Hill Cemetery & Water Fountain located at Rt. 9 & 115 (moved from Community Services/Cemeteries) | | | | | | | | | |

DEPARTMENT 145 – BUILDINGS AND GROUNDS

**Expense Budget
Fiscal Year 2022**

**Town Manager
Proposed
FY23**

**Town Manager
Increase/
Decrease over
Prior Year**

**Department
Head
Recommendation**

FACILITY MAINTENANCE - 03

| | | | | | | | | |
|---|----|---------------|----|---------------|----|----------------|----|---------------|
| 5510 - Alarm Systems: | \$ | 3,988 | \$ | 4,088 | \$ | 100 | \$ | 4,088 |
| \$ 747 Fire Rescue | | | | | | | | |
| \$ 1,050 Public Works | | | | | | | | |
| \$ 747 Town Office | | | | | | | | |
| \$ 1,044 Community Center | | | | | | | | |
| \$ 500 Service Calls | | | | | | | | |
| 5512 - Pest Control: | \$ | 2,060 | \$ | 2,060 | \$ | - | \$ | 2,060 |
| \$ 540 Fire Rescue | | | | | | | | |
| \$ 160 Sharp House | | | | | | | | |
| \$ 660 Town Office | | | | | | | | |
| \$ 700 Community Center | | | | | | | | |
| 5514 - Floor Mats: | \$ | 4,427 | \$ | 4,000 | \$ | (427) | \$ | 4,000 |
| \$ 900 Fire Rescue | | | | | | | | |
| \$ 600 Public Works | | | | | | | | |
| \$ 900 Town Office | | | | | | | | |
| \$ 1,600 WH&NYCC | | | | | | | | |
| 5518 - Land Fill: | \$ | 325 | \$ | 325 | \$ | - | \$ | 325 |
| \$ 325 Mowing | | | | | | | | |
| 5520 - General Repairs: | \$ | 13,400 | \$ | 13,400 | \$ | - | \$ | 13,400 |
| \$ 350 Flag Replacement | | | | | | | | |
| \$ 3,600 Landscaping | | | | | | | | |
| \$ 2,700 Browntailed Moth Treatment (Town Grounds ONLY) | | | | | | | | |
| \$ 6,750 Misc. Repairs | | | | | | | | |
| 5522 - Equipment Maintenance: | \$ | 13,431 | \$ | 10,505 | \$ | (2,926) | \$ | 10,505 |
| \$ 1,300 Basketball Hoops Annual Inspection WH&NYCC | | | | | | | | |
| \$ 325 Boiler Licensing & Inspections | | | | | | | | |
| \$ 1,855 Fire Extinguisher Inspections | | | | | | | | |
| \$ 1,000 FRD Garage Door Svcng,light bulb replacement & Misc. | | | | | | | | |
| \$ 1,000 Furnace / Boilers Maintenance (FRD/PWD) | | | | | | | | |
| \$ 1,975 Generator Maintenance (FRD/PWD/TO/WH&CC) | | | | | | | | |
| \$ 500 - FRD Station Generator | | | | | | | | |
| \$ 650 - Wescustogo Hall & North Yarmouth Community Center | | | | | | | | |
| \$ 825 - Town Office and Public Works Garage and Office | | | | | | | | |
| \$ - Heat pumps Bi-annual Service - all units | | | | | | | | |
| \$ 2,400 Heat pumps Annual Service - WH&NYCC | | | | | | | | |
| \$ - Septic Maintenance (all facilities to be pumped FY 2022) | | | | | | | | |
| \$ 650 Sprinkler Systems (TO/WH&CC) | | | | | | | | |

CAPITAL RESERVES - TOWN OFFICE & TOWN GROUNDS

| | | | | | | | | |
|---|--|------------|----|----------------|----|----------------|----|----------------|
| E220-25-5920-00 - Municipal Facilities | | N/A | \$ | 62,000 | \$ | 62,000 | \$ | 62,000 |
| \$ 62,000 Siding & Trim | | | | | | | | |
| E220-25-5920-00 - Sharp House | | N/A | \$ | 69,450 | \$ | 69,450 | \$ | 69,450 |
| \$ 46,000 Siding & Trim | | | | | | | | |
| \$ 15,000 Roof (Shingles) | | | | | | | | |
| \$ 8,450 Window Replacement | | | | | | | | |
| E220-25-5920-00 - Municipal Facilities Reserve | | N/A | \$ | 161,269 | \$ | 161,269 | \$ | 161,269 |
| \$ 157,160 Sprinkler System PWD/Includes PWD Office | | | | | | | | |
| \$ 4,109 Sand & Salt Shed Door | | | | | | | | |
| E220-25-5920-00 - Municipal Facilities Reserve | | N/A | \$ | 2,000 | \$ | 2,000 | \$ | 2,000 |
| \$ 2,000 Walnut Hill Parkway Association Dues/Maintenance | | | | | | | | |

Note:
Capital Reserves or Tax Increment Financing Expenses to be offset by revenues and or appropriation (Capital Reserves ONLY).

| | | | | | | | | |
|--|----|----------------|----|----------------|----|----------------|----|----------------|
| BUILDINGS & GROUNDS TOTALS: | \$ | 128,796 | \$ | 433,071 | \$ | 304,275 | \$ | 433,071 |
|--|----|----------------|----|----------------|----|----------------|----|----------------|

| |
|--|
| Town Manager Difference : \$ 304,275 = 236 % Increase |
| Funding from Capital Improvement Reserve : \$ 292,719 |
| Town Manager Proposed Budget Increase w/out Capital Reserves Expense : \$ -3,189 = 2 % Decrease |

| DEPARTMENT 150 - SOLID WASTE/RECYCLING | Expense Budget Fiscal Year 2022 | Town Manager Proposed Fiscal Year 2023 | Town Manager Increase/ Decrease over Prior Year | Department Head Recommendation |
|--|--|---|--|---|
| <u>SOLID WASTE/RECYCLING - Division 01</u> | | | | |
| 5655 - Solid Waste Disposal Based on 3% increase on most recent contract | \$ 68,200 | \$ 72,299 | \$ 4,099 | \$ 72,299 |
| 5660 - Recyclables Collection/Disposal Based on 3% increase on most recent contract | \$ 68,200 | \$ 72,299 | \$ 4,099 | \$ 72,299 |
| 5665 - MSW Collection Surcharge | \$ 300 | \$ 300 | \$ - | \$ 300 |
| 5670 - Ecomaine Tonnage Solid Waste - 894/tons annually @ 79.50/ton Recycling - 480/tons annually @ 35.00/ton | \$ 73,121 | \$ 87,908 | \$ 14,787 | \$ 87,908 |
| 5685 - Clean Up Day | \$ 8,000 | \$ 10,000 | \$ 2,000 | \$ 10,000 |
| 5688 - Garbage to Garden | \$ 3,500 | \$ 3,000 | \$ (500) | \$ 3,000 |
| 5692 - Recycling & Trash Informational Fair - Moved to Recycling Advisory Committee Expenses/Community Services | \$ 1,500 | \$ - | \$ - | \$ - |

Note:
Capital Reserves or Tax Increment Financing Expenses to be offset by revenues and or appropriation (Capital Reserves ONLY).

| | | | | |
|---|-------------------|-------------------|------------------|-------------------|
| SOLID WASTE & RECYCLING TOTALS: | \$ 222,821 | \$ 245,806 | \$ 22,985 | \$ 245,806 |
| Town Manager Proposed Difference : \$ 22,985 = 10 % Increase | | | | |

| DEPARTMENT 160 - FIXED EXPENSES | Expense Budget FY22 | Town Manager Proposed FY23 | Town Manager Increase/ Decrease over Prior Year |
|--|------------------------|----------------------------------|--|
| <u>DEBT SERVICE - Division 01</u> | | | |
| 5700 - Debt Service | \$ 275,400 | \$ 270,150 | \$ (5,250) |
| \$ 270,150 | | | |
| <u>EMPLOYEE BENEFITS - Division 02</u> | | | |
| 5705 - Employee Wage Benefits | \$ 15,000 | \$ - | \$ (15,000) |
| 5710 - Health & Life Insurance | \$ 225,755 | \$ 236,741 | \$ 10,986 |
| \$ 236,741 | | | |
| 5720 - Dental Insurance | \$ 14,038 | \$ 17,724 | \$ 3,686 |
| \$ 17,724 | | | |
| 5730 - ICMA Retirement | \$ 42,831 | \$ 49,654 | \$ 6,823 |
| \$ 49,654 | | | |
| 5740 - FICA | \$ 71,809 | \$ 84,976 | \$ 13,167 |
| \$ 84,976 | | | |
| 5750 - Worker's Compensation | \$ 35,633 | \$ 39,196 | \$ 3,563 |
| \$ 39,196 | | | |
| 5760 - Unemployment | \$ 6,819 | \$ 9,984 | \$ 3,165 |
| \$ 9,984 | | | |
| 5765 - Earned Pay Leave | \$ 4,426 | \$ 4,986 | \$ 560 |
| \$ 4,986 New Law 1/1/21 | | | |
| 5770 - Educational Incentive | \$ 500 | \$ 500 | \$ - |
| \$ 500 | | | |
| <u>MUNICIPAL INSURANCE - Division 03</u> | | | |
| 5780 - Supplemental Insurance | \$ 1,949 | \$ 2,046 | \$ 97 |
| \$ 1,678 Firefighters | | | |
| \$ 193 Volunteers | | | |
| \$ 175 Mechanics Tools | | | |
| 5790 - Property & Casualty | \$ 43,825 | \$ 46,016 | \$ 2,191 |
| \$ 46,016 | | | |
| <u>EDUCATION - Divison 04</u> | | | |
| 5830 - Education | \$ 8,230,390 | TBD | TBD |
| \$ 8,230,390 | | | |
| <u>NY/C SHARED SERVICES - Division 05</u> | | | |
| 5800 - Prince Memorial Library | \$ 192,435 | \$ 192,900 | \$ 465 |
| \$ 192,900 | | | |
| 5810 - Recreation | \$ 129,216 | \$ 82,230 | \$ (46,986) |
| \$ 82,230 | | | |
| <u>COUNTY TAX - Division 06</u> | | | |
| 5840 - County Tax | \$ 395,947 | \$ 376,893 | \$ (19,054) |
| \$ 376,893 | | | |

Note:
Capital Reserves or Tax Increment Financing Expenses to be offset by revenues and or appropriation (Capital Reserves ONLY).

| | | | |
|-------------------------------|---------------------|---------------------|--------------------|
| FIXED EXPENSES TOTALS: | \$ 9,685,973 | \$ 1,413,997 | \$ (41,586) |
|-------------------------------|---------------------|---------------------|--------------------|

| |
|--|
| W/O COUNTY TAXES: \$ 1,037,104 |
| Town Manager Proposed Difference W/O County Tax and Education : \$ -22,532 = 2 % Decrease |

SUMMARY OF EXPENSES**Department 110 - Municipal Administration**

| | | |
|--|------------------|-----------------|
| 5910-12 Administrative Costs | \$ 33,434 | \$50,797 |
| \$50,797 Town Manager, Executive Assistant, Assessor, Deputy Clerk | | |

Department 120 - Community Services

| | | |
|---|------------------|-----------------|
| 5910-12 Administrative Costs | \$ 10,661 | \$14,542 |
| \$14,542 Code Enforcement Officer & Executive Assistant | | |

| | | |
|------------------------------------|-----------------|------------------|
| 5910-02 Recreational Trails | \$ 5,500 | \$ 36,045 |
| \$ - Park Amenities | | |
| \$ 2,000 Hayes Town Forest | | |
| \$ 10,000 Baston Park | | |
| \$ 1,200 Chandler Brook Preserve | | |
| \$ 5,000 Invasives | | |
| \$ 16,845 Signage Upgrades | | |
| \$ 1,000 Connectivity | | |

| | | |
|--|------------|-----------------|
| 5910-11 Professional Service Costs | N/A | \$ 2,250 |
| \$ 1,500 Forester Consulting Services | | |
| \$ 750 Survey (Railroad Crossing on Rt. 231) | | |

| | | |
|--|------------------|-------------|
| 5910-13 Economic Development Programs and Other Costs | \$ 25,000 | \$ - |
| \$ - Economic development programs and events, marketing (pitch package), signage, advertising costs, and the support of economic development efforts. and technology needs. | | |

| | | |
|---|------------------|-------------|
| 5910-11 Professional Service Costs | \$ 92,000 | \$ - |
| \$ - Economic Development Consultant | | |
| \$ - Legal, Assessing, other | | |

Department 125 - Community Center

| | | |
|---|------------|------------------|
| [NEW] - Tax Increment Financing/Recreation | N/A | \$ 25,000 |
| \$ 25,000 Match for Playground | | |

Department 140 - Public Safety/Department 220 - Capital Reserves

| | | |
|--|------------------|-------------|
| 5910-01 CIP Public Safety & Fire Protection | \$ 20,000 | \$ - |
| \$ - Public Safety Building Study | | |

Department 145 - Public Works

| | | |
|-------------------------------------|------------------|-----------------|
| 5910-12 Administrative Costs | \$ 20,905 | \$10,947 |
| \$10,947 Public Works Director | | |

| | | |
|--|-------------------|-----------------|
| 5910-03 Street-related Public Safety Measures and Village Area Amenities | \$ 100,000 | \$ 9,500 |
| \$ - Master Village Plan Engineering | | |
| \$ - Traffic Calming | | |
| \$ - Street Beautifications | | |
| \$ - Improvements: Rt. 9 to former Hazelton property | | |
| \$ 6,500 (2) Speed Signs - Gray Road | | |
| \$ 3,000 Increase is for hot mix asphalt for ADA Sidewalk Improvements, Walkway repair at Town Office, Wescustogo Hall. and on Cumberland Road. - MOVED TO TIF | | |

| | | |
|--|-------------------|-------------|
| 5010-04 Sidewalks and Streetscape Projects | \$ 100,000 | \$ - |
| \$ - Pedestrian Safety - any pieces of full build out of the Village Center (i.e. crosswalk landing improvements, sections of sidewalks) | | |

| | | |
|---|-------------------|-------------------|
| TAX INCREMENT FINANCING DISTRICT TOTALS: | \$ 407,500 | \$ 149,081 |
|---|-------------------|-------------------|

| |
|--|
| Town Manager Proposed Difference : \$ - 258,419 = 63 % Decrease |
|--|

SUMMARY OF APPROPRIATIONS

Heavy Equipment Reserve

220-21 Heavy Equipment Reserve (FRD/PWD) \$ 170,000 \$ -
 \$ - No needed appropriation
 Fund Balance (As of February 18, 2022) = \$390,139

Technology and Communications Reserve

220-22 Technology and Communications Reserve \$ 5,000 \$ -
 \$ - No needed appropriation
 Fund Balance (As of February 18, 2022) = \$34,463

Future Land Reserve

220-23 Future Land Reserve \$ 10,000 \$ 10,000
 \$ 10,000 To replenish FY22 expense on former Baston Property
 Acquisition
 Fund Balance (As of February 18, 2022) = \$19,509

Parks and Recreation Reserve

220-24 Parks and Recreation Reserve \$ 5,000 \$ -
 \$ - Planned reserve expenses moved to Tax Increment Financing
 Plan
 Fund Balance (As of February 18, 2022) = \$50,977

Municipal Facilities & Reserve

220-25 Municipal Facilities Reserve \$ 205,000 \$ 37,566
 \$ 37,566 For planned purchase per PPA agreement of solar array in FY26
 for a total amount of \$150,264
 Fund Balance (As of February 18, 2022) = \$351,462

Contingency Reserve

220-25 Contingency Reserve \$ 5,000 \$ 2,000
 \$ 2,000 To replenish reserve from unplanned expense to Walnut Hill
 Parkway Association
 Fund Balance (As of February 18, 2022) = \$11,165

Roadway Reserve

220-31 Roadway Reserve \$ 335,000 \$ 124,723
 \$ 124,723 To fund future chip sealing and paving of North Road (Fiscal
 Year 2024)
 Fund Balance (As of February 18, 2022) = \$121,354

Records Preservation Reserve

220-32 Records Preservation Reserve \$ 9,613 \$ 5,000
 \$ 5,000 To fund reserve
 Fund Balance (As of February 18, 2022) = \$ (62)

| | | |
|---|-------------------|-------------------|
| TAX INCREMENT FINANCING DISTRICT TOTALS: | \$ 744,613 | \$ 179,289 |
|---|-------------------|-------------------|

| |
|--|
| Town Manager Proposed Difference : \$ - 565,324 = 76 % Decrease |
|--|

EXPENSE HISTORY

| | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Budget |
|---|---------------------|---------------------|---------------------|---------------------|
| Dept/Div: 110-01 MUNICIPAL ADMINISTRATION / MUNICIPAL ADMIN | | | | |
| 5100-00 FULL TIME WAGES | \$202,665.30 | \$161,546.26 | \$251,436.12 | \$277,434.00 |
| 5110-00 OTHER WAGES | \$30,654.56 | \$54,187.01 | \$10,124.96 | \$6,500.00 |
| 5120-00 OVER TIME WAGES | \$2,347.35 | \$1,791.06 | \$4,056.00 | \$3,000.00 |
| 5130-00 ALLOWANCES | \$2,128.94 | \$2,542.26 | \$1,642.20 | \$3,130.00 |
| 5140-00 TRAINING | \$707.86 | \$691.31 | \$1,435.78 | \$1,855.00 |
| 5143-00 MDOL SAFETY FINES | \$0.00 | \$0.00 | \$222.00 | \$500.00 |
| 5150-00 DUES/MEMBERSHIPS/LICENSES/SUBS | \$12,150.34 | \$11,301.04 | \$13,156.60 | \$14,718.00 |
| 5210-00 POSTAGE | \$2,816.90 | \$4,908.25 | \$7,638.06 | \$7,290.00 |
| 5212-00 REGISTRY OF DEEDS | \$1,339.00 | \$1,631.00 | \$1,246.00 | \$2,500.00 |
| 5214-00 ADVERTISING | \$2,620.16 | \$10,105.44 | \$2,136.80 | \$1,500.00 |
| 5216-00 SOFTWARE | \$30,017.40 | \$27,786.49 | \$21,567.33 | \$30,204.00 |
| 5218-00 PRINTING | \$4,710.33 | \$2,049.70 | \$12,078.20 | \$10,320.00 |
| 5220-00 BANK FEES | \$129.29 | \$239.28 | \$24.30 | \$100.00 |
| 5222-00 SPECIAL EVENTS | \$3,881.13 | \$3,557.05 | \$216.07 | \$2,750.00 |
| 5224-00 OFFICE SUPPLIES | \$11,720.00 | \$14,625.88 | \$11,058.38 | \$13,500.00 |
| 5226-00 OFFICE EQUIPMENT | \$4,986.53 | \$4,552.78 | \$4,494.72 | \$5,165.00 |
| 5228-00 ELECTIONS/REGISTRAR OF VOTERS | \$3,664.77 | \$6,875.93 | \$4,912.02 | \$6,350.00 |
| 5229-00 MISC ADMIN (AUDITOR'S ADJ.) | \$0.00 | -\$16,017.71 | \$0.00 | \$0.00 |
| 5522-00 EQUIPMENT MAINTENANCE | \$1,125.94 | \$0.00 | \$0.00 | \$0.00 |
| 5995-00 COVID19 | \$0.00 | \$5,696.97 | \$0.00 | \$0.00 |
| TOTALS | \$317,665.80 | \$298,070.00 | \$347,445.54 | \$386,816.00 |
| Dept/Div: 110-02 MUNICIPAL ADMINISTRATION / CONTRACTS/PROFESSIONAL SERVICE | | | | |
| 5310-00 AUDITOR | \$16,500.00 | \$16,500.00 | \$17,000.00 | \$17,000.00 |
| 5312-00 ASSESSOR | \$25,250.00 | \$28,099.96 | \$52,598.00 | \$52,598.00 |
| 5314 - MAPPING | \$2,700.00 | \$0.00 | \$0.00 | \$0.00 |
| 5316-00 LEGAL | \$10,037.50 | \$35,040.31 | \$29,679.50 | \$20,000.00 |

EXPENSE HISTORY

| | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Budget |
|--|---------------------|---------------------|---------------------|---------------------|
| Dept/Div: 110-01 MUNICIPAL ADMINISTRATION / MUNICIPAL ADMIN | | | | |
| 5318-00 WEBSITE | \$3,700.00 | \$7,385.00 | \$1,874.25 | \$4,568.00 |
| 5322-00 TECHNOLOGY | \$10,474.95 | \$25,607.59 | \$35,203.73 | \$32,060.00 |
| TOTALS | \$68,662.45 | \$112,632.86 | \$136,355.48 | \$126,226.00 |
| MUNICIPAL ADMINISTRATION OPERATIONS | \$386,328.25 | \$410,702.86 | \$483,801.02 | \$513,042.00 |

EXPENSE HISTORY

| | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Budget |
|--|--------------------|--------------------|---------------------|---------------------|
| Dept/Div: 120-01 COMMUNITY SERVICES / CEO SERVICES & PLANNING | | | | |
| 5100-00 FULL TIME WAGES | \$60,299.30 | \$96,230.41 | \$105,420.99 | \$109,798.00 |
| 5110-00 OTHER WAGES | \$1,206.00 | \$0.00 | \$0.00 | \$0.00 |
| 5130-00 ALLOWANCES | \$1,096.60 | \$1,342.62 | \$1,596.73 | \$2,181.00 |
| 5140-00 TRAINING | \$148.00 | \$175.00 | \$1,116.92 | \$1,400.00 |
| 5150-00 DUES/MEMBERSHIPS/LICENSES/SUBS | \$1,000.00 | \$1,107.64 | \$672.75 | \$750.00 |
| 5600-00 ENGINEERING & PEER REVIEW | \$492.00 | \$0.00 | \$2,400.00 | \$5,000.00 |
| 5610-00 PLANNING BOARD | \$426.17 | \$35.00 | \$135.00 | \$22,200.00 |
| 5640-00 PARK&REC COMMITTEE | \$739.05 | \$0.00 | \$0.00 | \$0.00 |
| TOTALS | \$65,407.12 | \$98,890.67 | \$111,342.39 | \$141,329.00 |
| Dept/Div: 120-02 COMMUNITY SERVICES / ECONOMIC DEVELOPMENT | | | | |
| 5620-00 ECONOMIC DEVELOPMENT | \$66,451.09 | \$58,356.82 | \$3,011.63 | \$500.00 |
| TOTALS | \$66,451.09 | \$58,356.82 | \$3,011.63 | \$500.00 |
| Dept/Div: 120-03 COMMUNITY SERVICES / PARKS & RECREATION | | | | |
| DUES/MEMBERSHIPS/LICENSES/SUBS 5150-00 | \$3,200.00 | \$3,200.00 | \$200.00 | \$3,200.00 |
| 5630-00 SNOWMOBILE CLUBS | \$1,271.04 | \$1,151.88 | \$0.00 | \$1,000.00 |
| 5635-00 PARK MAINTENANCE | \$3,516.14 | \$5,797.87 | \$3,133.87 | \$8,400.00 |
| 5640-00 PARKS & RECREATION COMMITTEE | \$1,175.97 | \$44.50 | \$0.00 | \$2,100.00 |
| TOTALS | \$9,163.15 | \$10,194.25 | \$3,333.87 | \$14,700.00 |
| Dept/Div: 120-04 COMMUNITY SERVICES / GENERAL ASSISTANCE | | | | |
| 5645-00 OUT SOURCE SERVICES FOR GA | \$864.00 | \$756.00 | \$480.00 | \$3,288.00 |
| 5647-00 - INTERPRETERS | \$0.00 | \$353.30 | \$600.00 | |
| 5650-00 GENERAL ASSISTANCE | \$200.00 | \$625.57 | \$250.38 | \$1,400.00 |
| TOTALS | \$1,064.00 | \$1,734.87 | \$1,330.38 | \$4,688.00 |

EXPENSE HISTORY

| | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Budget |
|---|---------------------|---------------------|---------------------|---------------------|
| Dept/Div: 120-05 COMMUNITY SERVICES / SOCIAL SERVICES | | | | |
| 5414-00 - ELECTRICITY | 211.97 | 199.42 | | |
| 5601-00 REGIONAL TRANSPORTATION | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| 5603-00 NORTHERN LIGHT HEALTH | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| 5604-00 MAINE HEALTH HOME CARE | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| TOTALS | | \$1,699.42 | \$1,500.00 | \$1,500.00 |
| Dept/Div: 120-05 COMMUNITY SERVICES / SOCIAL SERVICES CONT'D | | | | |
| 5605-00 LIFEFLIGHT | \$500.00 | \$500.00 | \$500.00 | \$500.00 |
| 5606-00 SO. MAINE AGENCY OF AGING | \$1,000.00 | \$1,000.00 | \$1,000.00 | \$1,000.00 |
| 5608-00 NY VETERANS MEMORIAL CORP | \$0.00 | \$0.00 | \$201.93 | \$892.00 |
| TOTALS | \$3,211.97 | \$1,500.00 | \$1,701.93 | \$2,392.00 |
| Dept/Div: 120-06 COMMUNITY SERVICES / CEMETERIES | | | | |
| 5130-00 ALLOWANCES | \$173.59 | \$89.31 | \$0.00 | \$250.00 |
| 5140-00 TRAINING | \$75.00 | \$75.00 | \$0.00 | \$230.00 |
| 5150-00 DUES/MEMBERSHIPS/LICENSES/SUBS | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 5420-00 WATER | \$189.91 | \$0.00 | \$0.00 | \$0.00 |
| 5525-00 MAINTENANCE/SUPPLIES | \$5,741.47 | \$4,808.41 | \$3,480.17 | \$1,135.00 |
| TOTALS | \$6,179.97 | \$4,972.72 | \$3,480.17 | \$1,615.00 |
| Dept/Div: 120-07 COMMUNITY SERVICES / LIVING WELL | | | | |
| 5625-00 GENERAL EXPENSE | \$523.49 | \$969.73 | \$1,248.91 | \$1,450.00 |
| TOTALS | \$523.49 | \$969.73 | \$1,248.91 | \$1,450.00 |
| Dept/Div: 120-08 COMMUNITY SERVICES / HISTORICAL SOCIETY | | | | |
| 5625-00 GENERAL EXPENSE | \$5,000.00 | \$1,448.45 | \$0.00 | \$0.00 |
| TOTALS | \$5,000.00 | \$1,448.45 | \$0.00 | \$0.00 |
| COMMUNITY SERVICE TOTALS | \$157,000.79 | \$179,766.93 | \$126,949.28 | \$168,174.00 |

EXPENSE HISTORY

| | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Budget |
|---|----------------|----------------|---------------------|---------------------|
| Dept/Div: 125-01 COMMUNITY CENTER / OPERATIONS | | | | |
| 5100-00 FULL TIME WAGES | \$0.00 | \$0.00 | \$55,016.00 | \$55,731.00 |
| 5130-00 ALLOWANCES | \$0.00 | \$0.00 | \$544.00 | \$740.00 |
| 5140-00 TRAINING | \$0.00 | \$0.00 | \$635.09 | \$2,000.00 |
| 5150-00 DUES/MEMBERSHIPS/LICENSES/SUBS | \$0.00 | \$0.00 | \$45.00 | \$50.00 |
| 5240-00 CONTRACT SERVICES | \$0.00 | \$0.00 | \$681.28 | \$1,000.00 |
| 5242-00 MARKETING/PRINTING/ADVERTISING | \$0.00 | \$0.00 | \$644.56 | \$1,000.00 |
| 5244-00 PROGRAM SUPPLIES | \$0.00 | \$0.00 | \$904.38 | \$1,000.00 |
| TOTALS | \$0.00 | \$0.00 | \$58,470.31 | \$61,521.00 |
| COMMUNITY CENTER TOTALS | \$0.00 | \$0.00 | \$116,940.62 | \$123,042.00 |

EXPENSE HISTORY

| | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Budget |
|---|-------------------|-------------------|-------------------|-------------------|
| Dept/Div: 130-01 PUBLIC SAFETY / FIRE RESCUE DEPARTMENT | | | | |
| 5100-00 FULL TIME WAGES | 58,406.40 | 60,049.60 | 61,006.40 | 64,328.00 |
| 5110-00 OTHER WAGES | 59,706.49 | 97,462.72 | 107,783.49 | 152,988.00 |
| 5130-00 ALLOWANCES | 3,501.50 | 3,479.63 | 4,368.72 | 3,811.00 |
| 5140-00 TRAINING | 11,961.71 | 11,819.79 | 11,949.49 | 12,125.00 |
| 5145-00 PHYSICALS & HEP B SHOTS | 5,579.00 | 5,192.00 | 4,485.76 | 9,030.00 |
| 5150-00 DUES/MEMBERSHIPS/LICENSES/SUBS | 2,470.00 | 2,362.75 | 3,187.75 | 3,220.00 |
| 5522-00 EQUIPMENT MAINTENANCE & REPAIRS | 32,951.60 | 30,992.72 | 32,988.71 | 33,465.00 |
| 5524-00 VEHICLE MAINTENANCE | 27,045.48 | 18,532.32 | 21,971.12 | 26,500.00 |
| 5526-00 GAS/DIESEL | 7,550.66 | 7,308.40 | 5,964.23 | 8,470.00 |
| 5528-00 LIFEPAK 15 | 1,628.04 | 1,627.88 | 1,650.00 | 1,710.00 |
| 5530-00 PARAMEDIC SERVICE | 14,400.00 | 15,000.00 | 10,300.00 | 15,900.00 |
| 5531-00 RESCUE FEE COLLECTION SERVICE | 3,583.01 | 5,173.41 | 4,503.05 | 5,000.00 |
| 5532-00 MEDICAL SUPPLIES | 17,544.18 | 17,888.89 | 14,966.79 | 15,000.00 |
| 5534-00 PERSONAL PROTECTIVE EQUIPMENT | 12,872.25 | 14,408.39 | 13,376.98 | 13,482.00 |
| 5535-00 EMERGENCY MANAGEMENT / WARMING | 630.69 | 152.41 | 0.00 | 1,000.00 |
| TOTALS | 259,831.01 | 291,450.91 | 298,502.49 | 366,029.00 |
| Dept/Div: 130-02 PUBLIC SAFETY / CONTRACTS / PROFESSIONAL SVCS | | | | |
| 5324-00 DISPATCH SERVICES | 26051.00 | 26,815.00 | 27,587.00 | 28,407.00 |
| 5326-00 ANIMAL CONTROL SERVICES | 15,100.00 | 18,768.69 | 24,537.00 | 25,544.00 |
| 5328-00 HEALTH OFFICER | 400.00 | 400.00 | 0.00 | 0.00 |
| 5330-00 HYDRANTS | 50,208.32 | 58,239.31 | 58,292.16 | 67,760.00 |
| 5332-00 STREET LIGHTS | 3,006.39 | 3,191.27 | 2,951.12 | 3,024.00 |
| 5334-00 CCSD SPEED PATROLS | 0.00 | 0.00 | 0.00 | 1,568.00 |
| TOTALS | 94,765.71 | 107,414.27 | 113,367.28 | 126,303.00 |
| PUBLIC SAFETY TOTALS | 354,596.72 | 398,865.18 | 411,869.77 | 492,332.00 |

EXPENSE HISTORY

| | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Budget |
|---|----------------|----------------|----------------|----------------|
| Dept/Div: 140-01 PUBLIC WORKS / OPERATIONS | | | | |
| 5100-00 FULL TIME WAGES | \$204,342.56 | \$194,306.40 | \$207,201.63 | \$251,517.00 |
| 5110-00 OTHER WAGES | \$28,278.37 | \$13,353.84 | \$12,864.15 | \$10,813.00 |
| 5120-00 OVER TIME WAGES | \$22,409.17 | \$21,140.20 | \$20,697.58 | \$10,000.00 |
| 5130-00 ALLOWANCES | \$3,859.53 | \$4,027.03 | \$4,847.88 | \$4,722.00 |
| 5140-00 TRAINING | \$720.03 | \$250.00 | \$110.00 | \$500.00 |
| 5145-00 PHYSICALS & HEP B SHOTS | \$348.00 | \$83.00 | \$690.48 | \$500.00 |
| 5150-00 DUES/MEMBERSHIPS/LICENSES/SUBS | \$202.00 | \$208.00 | \$215.00 | \$300.00 |
| 5160-00 DRUG TESTING | \$589.00 | \$282.00 | \$767.00 | \$450.00 |
| 5522-00 EQUIPMENT MAINTENANCE & REPAIRS | \$5,734.07 | \$4,246.06 | \$3,500.83 | \$5,000.00 |
| 5524-00 VEHICLE MAINTENANCE GAS/DIESEL | \$27,968.05 | \$30,832.68 | \$27,706.17 | \$25,000.00 |
| 5526-00 GAS/DIESEL | \$27,307.09 | \$25,171.99 | \$20,000.47 | \$25,000.00 |
| 5534-00 PERSONAL PROTECTIVE EQUIPMENT | \$2,577.26 | \$1,702.40 | \$3,474.40 | \$3,658.00 |
| 5540-00 RADIO REPAIRS | \$1,153.92 | \$1,626.83 | \$139.80 | \$1,500.00 |
| 5542-00 EQUIPMENT RENTALS | \$2,602.96 | \$605.00 | \$1,513.70 | \$1,800.00 |
| 5544-00 SUPPLIES | \$15,275.42 | \$11,240.93 | \$11,314.05 | \$7,774.00 |
| 5548-00 LUBRICANTS | \$3,960.06 | \$4,556.84 | \$3,385.79 | \$5,045.00 |
| 5550-00 TIRES | \$3,431.09 | \$1,523.13 | \$6,066.30 | \$5,344.00 |
| 5552-00 SIGNS | \$3,343.46 | \$1,913.71 | \$5,247.89 | \$5,500.00 |
| 5554-00 CULVERTS | \$2,911.69 | \$2,671.77 | \$7,577.00 | \$6,800.00 |
| 5556-00 COLD PATCH | \$1,076.00 | \$920.00 | \$625.00 | \$1,000.00 |
| 5557-00 COLD MIX | \$332.80 | \$1,221.00 | \$0.00 | \$0.00 |
| 5558-00 CRACK SEALING | \$3,641.84 | \$3,686.54 | \$3,838.06 | \$3,750.00 |
| 5560-00 STRIPING | \$13,406.37 | \$11,360.58 | \$13,119.50 | \$15,550.00 |
| 5562-00 SWEEPING/CATCH BASINS | \$539.00 | \$350.82 | \$175.00 | \$3,500.00 |
| 5564-00 TREE CUTTING | \$0.00 | \$400.00 | \$1,380.00 | \$3,500.00 |

EXPENSE HISTORY

| | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Budget |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|
| 5566-00 EROSION CONTROL | \$952.00 | \$2,116.25 | \$3,084.98 | \$3,000.00 |
| 5568-00 GRAVEL PIT OPERATIONS | \$7.80 | \$336.00 | \$0.00 | \$500.00 |
| 5570-00 CUTTING EDGES | \$6,836.92 | \$6,362.85 | \$4,449.25 | \$8,500.00 |
| 5572-00 SALT | \$55,458.15 | \$51,625.59 | \$33,061.47 | \$50,554.00 |
| 5574-00 LIQUID CALCIUM CHLORIDE | \$8,812.96 | \$6,496.48 | \$6,507.12 | \$8,700.00 |
| 5578-00 SAFETY INSPECTIONS | \$1,444.13 | \$1,143.75 | \$1,030.80 | \$2,025.00 |
| TOTALS | \$449,521.70 | \$405,761.67 | \$404,591.30 | \$471,802.00 |
| PUBLIC WORKS TOTALS | \$449,521.70 | \$405,761.67 | \$404,591.30 | \$471,802.00 |

EXPENSE HISTORY

| | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Budget |
|---|----------------|----------------|--------------------|--------------------|
| Dept/Div: 145-01 BULDINGS & GROUNDS / CUSTODIAL | | | | |
| 5100-00 FULL TIME WAGES | \$0.00 | \$0.00 | \$32,903.73 | \$38,534.00 |
| 5130-00 ALLOWANCES | \$0.00 | \$0.00 | \$0.00 | \$680.00 |
| 5516-00 CUSTODIAL MAINTENANCE SUPPLIES | \$0.00 | \$0.00 | \$4,942.95 | \$5,600.00 |
| TOTALS | \$0.00 | \$0.00 | \$37,846.68 | \$44,814.00 |
| Dept/Div: 145-02 BULDINGS & GROUNDS / UTILITIES | | | | |
| 5410-00 PHONE | \$0.00 | \$0.00 | \$5,426.17 | \$5,300.00 |
| 5412-00 INTERNET | \$0.00 | \$0.00 | \$7,336.01 | \$9,438.00 |
| 5414-00 ELECTRICITY | \$0.00 | \$0.00 | \$16,246.64 | \$5,700.00 |
| 5415-00 SOLAR PANEL LEASE | \$0.00 | \$0.00 | \$11,710.62 | \$13,100.00 |
| 5416-00 HEAT | \$0.00 | \$0.00 | \$5,190.40 | \$4,000.00 |
| 5418-00 PROPANE | \$0.00 | \$0.00 | \$2,194.40 | \$4,000.00 |
| 5420-00 WATER | \$0.00 | \$0.00 | \$3,357.37 | \$4,813.00 |
| TOTALS | \$0.00 | \$0.00 | \$51,461.61 | \$46,351.00 |
| Dept/Div: 145-03 BULDINGS & GROUNDS / FACILITY MAINTENANCE | | | | |
| 5510-00 ALARMS | \$0.00 | \$0.00 | \$3,588.00 | \$3,988.00 |
| 5512-00 PEST CONTROL | \$0.00 | \$0.00 | \$1,075.00 | \$2,060.00 |
| 5514-00 FLOOR MATS | \$0.00 | \$0.00 | \$3,716.00 | \$4,427.00 |
| 5518-00 LAND FILL COVER (MOWING) | \$0.00 | \$0.00 | \$325.00 | \$325.00 |
| 5520-00 GENERAL REPAIRS | \$0.00 | \$0.00 | \$16,108.19 | \$13,400.00 |
| 5522-00 EQUIPMENT MAINTENANCE & REPAIRS | \$0.00 | \$0.00 | \$8,684.97 | \$13,431.00 |
| TOTALS | \$0.00 | \$0.00 | \$33,497.16 | \$37,631.00 |
| BUILDINGS AND GROUNDS TOTALS | \$0.00 | \$0.00 | \$84,958.77 | \$83,982.00 |

EXPENSE HISTORY

| | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Budget |
|---|---------------------|---------------------|---------------------|---------------------|
| Dept/Div: 150-01 SOLID WASTE & RECYCLING / SOLID WASTE | | | | |
| 5655-00 MSW DISPOSAL | \$63,958.76 | \$65,957.20 | \$68,237.86 | \$68,200.00 |
| 5660-00 RECYCLABLES COLLECTION | \$63,890.40 | \$65,807.76 | \$68,031.24 | \$68,200.00 |
| 5665-00 MSW COLLECTION SURCHARGE | \$0.00 | \$0.00 | \$100.00 | \$300.00 |
| 5670-00 ECOMAINE TONAGE | \$49,067.34 | \$64,105.14 | \$66,823.12 | \$73,121.00 |
| 5680-00 PAYT DISPOSAL BAGS | \$34,554.87 | \$14,800.00 | \$7,175.35 | \$0.00 |
| 5685-00 HHW COLLECTION/CLEAN UP DAY | \$10,102.00 | \$2,610.76 | \$9,848.50 | \$8,000.00 |
| 5688-00 GARBAGE TO GARDEN | \$2,870.08 | \$2,755.18 | \$2,342.00 | \$3,500.00 |
| 5692-00 RECYCLING & TRASH INFO FAIR | \$0.00 | \$0.00 | \$0.00 | \$1,500.00 |
| TOTALS | \$224,443.45 | \$216,036.04 | \$222,558.07 | \$222,821.00 |
| SOLID WASTE & RECYCLING TOTALS | \$224,443.45 | \$216,036.04 | \$222,558.07 | \$222,821.00 |

EXPENSE HISTORY

| | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Budget |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| Dept/Div: 160-01 FIXED EXPENSES / DEBT SERVICE | | | | |
| 5700-00 DEBT SERVICES | \$0.00 | \$285,900.00 | \$265,650.00 | \$275,400.00 |
| TOTALS | \$0.00 | \$285,900.00 | \$265,650.00 | \$275,400.00 |
| Dept/Div: 160-02 FIXED EXPENSES / EMPLOYEE BENEFITS | | | | |
| 5705-00 EMPLOYEE WAGE BENEFITS | \$4,500.00 | \$3,500.00 | \$50,574.74 | \$15,000.00 |
| 5710-00 HEALTH & LIFE INSURANCE | \$137,128.67 | \$148,042.37 | \$221,479.71 | \$225,755.00 |
| 5720-00 DENTAL INSURANCE | \$9,960.72 | \$13,415.74 | \$13,094.90 | \$14,038.00 |
| 5730-00 ICMA RETIREMENT | \$28,885.13 | \$32,305.64 | \$40,901.26 | \$42,831.00 |
| 5740-00 FICA | \$45,849.42 | \$54,313.30 | \$63,615.21 | \$71,809.00 |
| 5750-00 WORKMAN'S COMPENSATION | \$47,952.40 | \$44,287.90 | \$28,418.50 | \$35,633.00 |
| 5760-00 UNEMPLOYMENT | \$2,455.82 | \$3,345.78 | \$4,043.34 | \$6,819.00 |
| 5765-00 EARNED PAY LEAVE | \$0.00 | \$0.00 | \$0.00 | \$4,426.00 |
| 5770-00 EDUCATIONAL INCENTIVE | \$0.00 | \$0.00 | \$0.00 | \$500.00 |
| TOTALS | \$276,732.16 | \$299,210.73 | \$422,127.66 | \$416,811.00 |
| Dept/Div: 160-03 FIXED EXPENSES / MUNICIPAL INSURANCE | | | | |
| 5780-00 FIREFIGHTER'S SUPPLEMENTAL INSURANCE | \$1,722.00 | \$1,822.00 | \$1,970.00 | \$1,949.00 |
| 5790-00 PROPERTY/CASUALTY/VOLUNTEER | \$38,787.00 | \$44,217.00 | \$42,549.00 | \$43,825.00 |
| TOTALS | \$40,509.00 | \$46,039.00 | \$44,519.00 | \$45,774.00 |
| Dept/Div: 160-04 FIXED EXPENSES / MSAD #51 - EDUCATION | | | | |
| 5830-00 EDUCATION MSAD #51 | \$7,333,710.77 | \$7,368,664.82 | \$7,898,210.86 | \$8,230,390.00 |
| TOTALS | \$7,333,710.77 | \$7,368,664.82 | \$7,898,210.86 | \$8,230,390.00 |
| Dept/Div: 160-05 FIXED EXPENSES / NY/CUMBERLAND SHARED SERVICES | | | | |
| 5800-00 PRINCE MEMORIAL LIBRARY | \$160,072.00 | \$165,875.92 | \$183,393.00 | \$192,435.00 |
| 5810-00 RECREATION | \$18,920.00 | \$0.00 | \$18,184.00 | \$129,216.00 |
| TOTALS | \$178,992.00 | \$165,875.92 | \$201,577.00 | \$321,651.00 |

EXPENSE HISTORY

| | 2019 Actual | 2020 Actual | 2021 Actual | 2022 Budget |
|---|-----------------------|-----------------------|-----------------------|-----------------------|
| Dept/Div: 160-06 FIXED EXPENSES / COUNTY TAX | | | | |
| 5840-00 COUNTY TAXES | \$336,663.00 | \$362,248.00 | \$380,619.00 | \$395,947.00 |
| TOTALS | \$336,663.00 | \$362,248.00 | \$380,619.00 | \$395,947.00 |
| Dept/Div: 160-07 FIXED EXPENSES / OVERLAY | | | | |
| 5850-00 OVERLAY | \$89,365.79 | -\$19,331.74 | \$95,847.52 | \$0.00 |
| TOTALS | \$89,365.79 | -\$19,331.74 | \$95,847.52 | \$0.00 |
| FIXED EXPENSES TOTALS | \$8,255,972.72 | \$8,508,606.73 | \$9,308,551.04 | \$9,685,973.00 |



Town of North Yarmouth, Maine
Annual Town Meeting Minutes
Fiscal Year July 1, 2021 - June 30, 2022

Opened April 24, 2021, Reconvened June 19, 2021

To: Clark M. Baston, a resident in the Town of North Yarmouth, County of Cumberland, and the State of Maine.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of North Yarmouth, Maine qualified by law to vote in town affairs, to meet at the Wescustogo Hall & North Yarmouth Community Center located in North Yarmouth, Maine on Saturday the 24th day of April A.D. 2021, at nine (9) o'clock in the forenoon, then and there to act upon Articles 1 through 42 as set out below, to wit:

The Registrar of Voters gives notice that citizens will be able to register to vote on April 24, 2021, from 8:30 AM to the close of the meeting.

ARTICLE 1: To elect a Moderator by written ballot to preside over said meeting.

9:02 AM: April 24, 2021, Debbie Grover called the Town Meeting to order. Nominations for moderator were taken. Chairperson Berry moved to nominate John David Kennedy, seconded by Selectperson Moulton. Discussion: None. Vote: 5 Yes - 0 No.

Note: The Maine Moderator's Manual voted on by the Townspeople on October 3, 2020, is the current guideline used by the Moderator presiding at North Yarmouth's Annual Town Meetings.

Chairperson Berry moved to postpone the meeting to a specific date of June 19, 2021 at 9:00 AM. Selectperson Moulton seconded the motion. Discussion: Chairperson Berry explained reason to adjourn. Vote: 5 Yes - 0 No. Meeting adjourned at 9:09 AM.

BUSINESS ARTICLES

9:25 AM: June 19, 2021 Meeting was called to order by John David Kennedy.

ARTICLE 2: To see if the Town will grant a conservation easement or similar instrument to an entity that will have the effect of restricting the use of Sharp's Field, located on town property at 10 Village Square Road, to public recreation and public activities, and authorize and delegate to the Select Board undertaking all action necessary to affect the purposes of this article including the selection of such entity?

Select Board recommends approval.

Explanation: *The purpose of the article is to ensure that Sharp's Field remains an open outdoor area for public recreation use and is not considered or sold for commercial development at any time in the future.*

Amendment #1) Selectperson Sites moved to pass Article 2 as read. Seconded by Selectperson Reed. Discussion: Chairperson Berry moved to amend the article to the presented language from resident Scott Kerr and read by Selectperson Moulton. Selectperson Reed seconded the motion. The following amendment was read by Selectperson Moulton: "To see if the Town will grant a conservation easement or similar instrument to an entity that will ensure compliance with the instrument's terms. The instrument will have the effect of restricting the use of Sharp's Field, located on town property at 10 Village Square Road, as shown on the sketch on the Town's January 2020 survey in Exhibit H to its current condition for its continued use primarily as a lacrosse and other sports playing fields and secondary for other public recreation and public activities, and authorize and delegate to the Select board undertaking all action necessary to effect the purposes of this article including the selection of such an entity." Gay Peterson, Milliken Road asked for clarification from Mr. Kennedy, she planned to vote against. Selectperson Moulton spoke in favor of; Andy Walsh, Firefly Lane, doesn't see any value to restrict; John Brubaker, Strawberry Lane and Lincoln Merrill, North Road spoke in favor of the amendment.

Amendment #2) Kathryn Dion, North Road, asked clarifying questions. Selectperson Moulton answered Ms. Dion's question. Ms. Dion moved to amend the amendment to remove "or similar instrument" from the motion amended article mentioned above. A resident who was not identified seconded the motion. Discussion: The Moderator clarified the votes that needed to be taken. Nelson Smith, Ledge Road, raised a point of order to identify that he understood the individual who made the original amendment had to be asked to amend their amendment. The Moderator did not agree with Mr. Smith's point of order. Chris Cabot, Walnut Hill Road, did not recommend passing the amendment to remove "or similar instrument" from the original amendment made by Selectperson Moulton. Scott Kerr, New Gloucester Road, stated that he supported Mr. Cabot's comments and was not in favor of the amendment to the original motion to amend. Gay Peterson, Milliken Road, asked the Moderator to repeat the amendment to the amendment. The Moderator read the already recorded amendment (see above) and stated that the only change from the amendment to the amendment was to strike "or a similar instrument". The motion on the amendment to Selectperson Moulton's motion to amend was defeated. (As stated, the motion to amend PASSED.)

In reference to amendment #1, Gay Peterson stated that she would not vote for or against and requested legal review. In addition, Katie Murphy, Walnut Hill Road, inquired on the purpose of third-party involvement in the article.

Article 2 passed as amended (amendment #1).

ARTICLE 3: To see if the Town will (a) approve the purchase of approximately nine (9) acres of undeveloped property located along Greely Road near Knight's Pond in the Town of North Yarmouth, Cumberland County, Maine from the Royal River Conservation Trust to be open for public use, (b) appropriate and expend up to \$42,465 on the transaction including costs from the Town's Future Land Reserve Account, (c) authorize and delegate to the Select Board to negotiate and enter into a purchase and sale agreement for such transaction, (d) and to take all other associated actions that the Select Board deem to be necessary in connection with the transaction. **Exhibit A.**

Select Board recommends approval.

Selectperson Sites moved to pass Article 3 as read, seconded by Selectperson Reed. Discussion: Rob Wood, Milliken Road, supports while Nelson Smith, Ledge Road, spoke in opposition. The Moderator clarified and Clark Baston confirmed the sale of the property described in the article has been completed. Nelson Smith, Ledge Road; Rob Taisey, 460 Mountfort Road; Scott Kerr, New Gloucester Road; Christine McDuffie, Henning's Way asked questions. Selectperson Reed spoke in favor of the article. Article passed.

LEGISLATIVE ARTICLES

ARTICLE 4: Shall the Town Charter be amended as presented in **Exhibit B** of this warrant?

Select Board recommends approval.

Selectperson Sites moved to pass Article 4 as read, second by Selectperson Moulton. Discussion: Anne Graham, Farms Edge Road, spoke in favor of the article. Judy Potter, Walnut Hill Rd, questioned what the North Yarmouth School Fund Committee was. Nelson Smith, Ledge Road and committee member, explained. Audrey Farber, Walnut Hill Road, asked for clarification on the change in number of seats available on the committees. Chairperson Berry responded why Parks and Recreation has a proposed increase in members while the North Yarmouth School Fund Committee has a proposed decrease in membership. Article passed.

ARTICLE 5: Shall the ordinance entitled "Floodplain Management Ordinance" dated 2015 be repealed and replaced with an updated version of the "Floodplain Management Ordinance," as presented in **Exhibit E** of this warrant?

Select Board recommends approval.



Explanation: Pages 20 & 21 of Exhibit E.

Selectperson Harrell moved to pass Article 5 as read, seconded by Selectperson Moulton. Discussion: Ryan Keith, Code Enforcement Officer, spoke to clarify why the article was needed. Len Kaminow, Farms Edge Road; Nelson Smith, Ledge Road; Kathryn Dion, North Road asked questions. Rob Taisey, Mountfort Road, made a motion to move the question, seconded by Anne Graham, Farms Edge Road. Article passed.

ARTICLE 6: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Chapter I. General Provisions:** Section 1.3 Purpose and Section 1.8 Contract Zoning be amended, as presented in Exhibit F of the warrant?

Planning Board recommends approval.

Selectperson Sites moved to pass Article 6 as read, seconded by Selectperson Harrell.

Audrey Lones, Planning Board Chairperson, gave a preamble to the proposed article. Peter Lyndsey, Mountfort Road, spoke in favor of passage. Selectperson Moulton opposes this article. Nelson Smith, Ledge Road, opposes change. Katie Murphy, Mountfort Road, and spoke in favor of looking at articles individually. Selectperson Reed spoke of pocket neighborhoods. Sue Inches, Royal Road, spoke in favor, Mike Mallory, Walnut Hill Road, spoke. Chris Cabot, Walnut Hill Road and Planning Board member, welcomes residents to get involved. Judy Potter, Walnut Hill, and Dan Rose, New Gloucester Road, shared their concerns. Steve Palmer motioned to move the question. The Moderator recognized a second to the motion, resident was not identified. Discussion: none. Motion to move the question passed. Article 6 passed.

ARTICLE 7: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Chapter III. Administration and Enforcement:** Section 3.2 Approvals and Permits Required, Section 3.3 Building/Land Use Permits, Section 3.7 Fees, Section 3.8 Performance Guarantees, Section 3.9 Conformance with Other Laws, Regulations, and Section 3.10 Legal Action and Violations be amended as presented in Exhibit F of the warrant?

Planning Board recommends approval.

Moderator asked for general comments. Judy Potter & Mike Mallory, Walnut Hill Road and Lincoln Merrill, North Rd., oppose article. Peter Lindsey, Mountfort Road; Kit Maloney, Walnut Hill Rd; Michael Booth, Brown Dog Way, Byron Kern, Smithwood Drive, Al Ahlers, North Road spoke in favor of. Selectperson Reed stated he was concerned with the Comprehensive Plan and wishes for the people to decide. Chairperson Berry moved to pass Article 7 as read, seconded by Selectperson Harrell. Discussion: Chris Cabot provided clarification for reason of this article. Article 7 passed.

ARTICLE 8: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Chapter IV. Site Plan Review and Conditional Use Procedures:** Section 4.3 Review and Approval Authority and Section 4.4 Procedures be amended as presented in Exhibit F of the warrant?

Planning Board recommends approval.

Selectperson Sites moved to pass Article 8 as read, seconded by Chairperson Berry. Discussion: Audrey Lones, Planning Board Chair, and Ryan Keith, Code Enforcement Officer (CEO) clarified reasons for this article. Katie Murphy, Mountfort Road, spoke in favor of. Linc Merrill, North Rd., has issues with section 4.4 B3. Selectperson Reed wants to support if Planning Board assures, they will look at in the near future. Article 8 passed.

ARTICLE 9: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Chapter V. Subdivision Review Procedures and Criteria:** Section 5.3 Pre-application Meeting, Sketch Plan and Site Inspection, Section 5.5 Minor Subdivision, Section 5.6 Preliminary Plan for Major Subdivision, Section 5.7 Final

Plan for Major Subdivision, Section 5.8 Final Approval and Filing for Minor and Major Subdivisions, and Section 5.10 Inspections and Enforcement be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Explanation: *If warrant Article 9 passes, Article 10 does not need to be adopted.*

Selectperson Sites moved to pass Article 9 as read, Chairperson Berry seconded. Discussion: Audrey Lones, Planning Board Chairperson clarified article. Linc Merrill, North Road, Alicia Dostilio, Parsonage Road asked for clarification. Article passed.

ARTICLE 10: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter V. Subdivision Review Procedures and Criteria:** Section 5.7 Final Plan for Major Subdivision be amended as presented in **Exhibit G** of the warrant?

Planning Board recommends approval.

Article 9 passed; Article 10 passed over.

ARTICLE 11: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter VI. Variances and Appeals:** Section 6.1 Appointment and Composition and Section 6.3 Administrative Appeals, Variances, and Miscellaneous Appeals be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Selectperson Harrell moved to pass Article 11 as read, seconded by Chairperson Berry. Discussion: Chris Cabot, 418 Walnut Hill Road, summarized the change as replacing Selectmen to Selectperson. Article passed.

ARTICLE 12: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter VII. Zoning District Regulations:** Section 7.4 District Land Use, Section 7.6 Space and Dimensional Requirements: Table 7.1 “Land Uses by Zoning District General” and Table 7.2 “Space and Dimensional Requirements” be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Explanation: *If warrant Article 12 passes, Article 13 does not need to be adopted.*

Selectperson Harrell moved to pass Article 13 as read, seconded by Chairperson Berry. Discussion: Christopher Cabot clarified reason for the change. Selectperson Reed wanted to know the difference between Articles 18 vs 20. Nelson Smith, Ledge Road asked for clarification. Article passed.

ARTICLE 13: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter VII. Zoning District Regulations:** Section 7.6 Space and Dimensional Requirements: Table 7.1 Land Uses by Zoning District, and Subsection D. Pocket Neighborhoods be amended as presented in **Exhibit G** of the warrant?

Planning Board recommends approval.

Article 12 passed; Article 13 passed over.

ARTICLE 14: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter VIII. General Requirements: Applicable to all Land Uses:** Section 8.3 Back Lots and Street Access Requirements, Section 8.4 Design and Construction Standards for Roads and Driveways, and Tables 8.1 and 8.2, be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Selectperson Sites moved to pass Article 14 as read, seconded by Selectperson Harrell. Discussion: Selectperson Reed asked for clarification. Ryan Keith, CEO, clarified. Article passed.

ARTICLE 15: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter IX. Special District Standards:** Section 9.1 Residential Shoreland District and Resource Protection District Performance Standards and Section 9.3 Royal River Corridor Overlay District be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Chairperson Berry moved to pass Article 15 as read, seconded by Selectperson Sites. Discussion: Chris Cabot, Walnut Hill Rd, clarified reason for article. Article passed.

ARTICLE 16: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter X. Performance and Design Standards for Site Plan Review and Subdivision Review:** Section 10.2 General Layout of Development, Section 10.4 Building Design Standards, Section 10.6 Drive-through Facilities, Section 10.22 Recreation and Open Space Land in Developments, Section 10.25 Protection of Significant Wildlife Habitat, Section 10.27 Back Lots and Access, Section 10.28 Access Management Standards, Section 10.29 Subdivision Street Connectivity Required in the Village Center and Village Residential Districts, Section 10.30 Subdivision Street Length and Connection Requirements in the Farm and Forest District and Residential Shoreland District, Section 10.31 Pedestrian Ways and Bicycle Access, Circulation and Facilities, and Section 10.33 Off Street Parking be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Explanation: If warrant Article 16 passes, Article 17 does not need to be adopted.

Chairperson Berry moved to pass Article 16 as read, seconded by Selectperson Harrell. Discussion: Chris Cabot, Walnut Hill Rd, clarified reason for Article. Article passed.

ARTICLE 17: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter X. Performance and Design Standards for Site Plan Review and Subdivision Review:** Section 10.6 Drive-through Facilities and Section 10.33 Off Street Parking be amended as presented in **Exhibit G** of the warrant?

Planning Board recommends approval.

Article 16 passed; Article 17 passed over.

ARTICLE 18: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter XI. Standards for Specific Activities:** Section 11.2 Affordable Housing, Section 11.3 Clustered Housing Development and Open Space Development, Section 11.6 Mobile Home Parks, Section 11.7 Multiplex Dwellings, Section 11.8 Extraction of Earth Material (Mineral Extraction), and Section 11.9 Wireless Communication Facilities be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.

Explanation: If warrant Article 18 passes, Article 19 does not need to be adopted.

Selectperson Harrell moved to pass Article 18 as read, seconded Chairperson Berry. Discussion: Audrey Lones, Baston Road and Planning Board Chair, clarified reason for the article. Article passed.

ARTICLE 19: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter XI. Standards for Specific Activities:** Section 11.7 Multiplex Dwellings be amended as presented in **Exhibit G** of the warrant?

Planning Board recommends approval.

Article 18 passed; Article 19 passed over.

ARTICLE 20: Shall the ordinance entitled “Town of North Yarmouth, Maine Land Use Ordinance” **Chapter XII. Definitions** be amended as presented in **Exhibit F** of the warrant?

Planning Board recommends approval.



Explanation: If warrant Article 20 passes, Article 21 does not need to be adopted.

Chairperson Berry moved to pass Article 20 as read, seconded by Selectperson Sites. Discussion: Audrey Lones, Baston Road and Planning Board Chair, clarified reason for the article. Article passed.

ARTICLE 21: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Chapter XII. Definitions** be amended as presented in **Exhibit G** of the warrant?
Planning Board recommends approval.

Article 20 passed; Article 21 not addressed.

***** Meeting was adjourned for lunch 12:15pm and reconvened at 1:05 pm. *****

FINANCIAL ARTICLES

ARTICLE 22: To see if the Town will vote to raise and appropriate **\$513,042.00** for **Municipal Administration Department**, or see what action the Town will take.

| <u>Municipal Administration Dept. (110)</u> | <u>Budget</u> <u>FY21</u> | <u>Request</u> <u>FY22</u> | <u>Difference</u> | <u>Percent</u> |
|---|------------------------------|-------------------------------|---------------------|----------------|
| Div. 1 - Operations | \$ 373,936.00 | \$ 386,816.00 | \$ 12,880.00 | 3.4 |
| Div. 2 - Contracted/Prof. Services | \$ 119,958.00 | \$ 126,226.00 | \$ 6,268.00 | 5.2 |
| TOTAL | \$ 493,894.00 | \$513,042.00 | \$ 19,148.00 | 3.9 |

Select Board and Budget Committee recommend approval.

Selectperson Moulton moved to pass Article 22 as read, seconded by Selectperson Harrell. Discussion: Nelson Smith spoke in support of Article after thorough review of the information. Article passed.

ARTICLE 23: To see if the Town will vote to raise and appropriate **\$168,174.00** for the **Community Services Department**, or see what action the Town will take.

| <u>Community Services Dept. (120)</u> | <u>Budget</u> <u>FY21</u> | <u>Request</u> <u>FY22</u> | <u>Difference</u> | <u>Percent</u> |
|---------------------------------------|------------------------------|-------------------------------|---------------------|----------------|
| Div. 1 - Code Enforcement Operations | \$ 118,519.00 | \$ 141,329.00 | \$ 22,810.00 | 19.2 |
| Div. 2 - Planning & Development | \$ 4,000.00 | \$ 500.00 | \$ (3,500.00) | (87.5) |
| Div. 3 - Parks & Recreation | \$ 7,850.00 | \$ 14,700.00 | \$ 6,850.00 | 86.3 |
| Div. 4 - General Assistance | \$ 8,288.00 | \$ 4,688.00 | \$ (3,600.00) | (43.4) |
| Div. 5 - Social Service Agencies | \$ 3,871.00 | \$ 3,892.00 | \$ 21.00 | .5 |
| Div. 6 - Cemetery Operations | \$ 1,815.00 | \$ 1,615.00 | \$ (200.00) | (11.0) |
| Div. 7 - Living Well | \$ 1,450.00 | \$ 1,450.00 | \$ 0.00 | 0 |
| TOTAL | \$ 145,793.00 | \$ 168,174.00 | \$ 22,381.00 | 15.3 |

Select Board and Budget Committee recommend approval.

Selectperson Harrell moved to pass Article 23 as read, seconded by Chairperson Berry. Discussion: Audrey Lones, Baston Road and Planning Board Chair, spoke in favor and states the Planning Board needs this. Article passed.

ARTICLE 24: To see if the Town will vote to raise and appropriate **\$61,521.00** for the **Community Center Department**, or see what action the Town will take.

| <u>Community Center Dept. (125)</u> | <u>Budget FY21</u> | <u>Request FY22</u> | <u>Difference</u> | <u>Percent</u> |
|-------------------------------------|------------------------|-------------------------|-------------------|----------------|
| Div. 1 - Operations | \$ 60,561.00 | \$ 61,521.00 | \$ 960.00 | 1.6 |
| TOTAL | \$ 60,561.00 | \$ 61,521.00 | \$ 960.00 | 1.6 |

Select Board and Budget Committee recommend approval.

Selectperson Sites moved to pass Article 24 as read, seconded by Selectperson Reed. Discussion: None. Article passed.

ARTICLE 25: To see if the Town will vote to raise and appropriate **\$490,764.00** for the **Public Safety Department**, or see what action the Town will take.

| <u>Public Safety Dept. (130)</u> | <u>Budget FY21</u> | <u>Request FY22</u> | <u>Difference</u> | <u>Percent</u> |
|------------------------------------|------------------------|-------------------------|---------------------|----------------|
| Div. 1 - NYFRD Operations | \$ 335,320.00 | \$ 366,029.00 | \$ 30,709.00 | 9.1 |
| Div. 2 - Contracted/Prof. Services | \$ 115,719.00 | \$ 124,735.00 | \$ 9,016.00 | 7.8 |
| TOTAL | \$ 451,039.00 | \$ 490,764.00 | \$ 39,725.00 | 8.8 |

Select Board recommends approval.

Budget Committee recommends \$492,332.00.

Explanation: The Budget Committee recommends an additional \$1,568.00 to the Public Safety budget for purposes of contracting the Cumberland County Sheriff's Office to conduct quarterly speed patrols.

Selectperson Moulton moved to pass Article 25 as read, seconded by Chairperson Berry. Discussion: Selectperson Moulton feels the increase is reasonable and maybe the State should provide some aid. Andy Walsh, Firefly Lane and Budget Committee Chairperson, stated the Budget Committee had a higher number. Chief Payson clarified. Scott Kerr, New Gloucester Road, felt a motion can be made due to the notice that has been posted in the warrant. Selectperson Reed felt with both amounts on the warrant, the Selectboards' intentions were to let the people decide. After research with the Maine Municipal Association manual, Moderator Kennedy ruled the amounts cannot be increased. Selectperson Reed moved to appeal the moderators ruling, seconded by Selectperson Sites. Andy Walsh, Firefly Lane, stated the agenda clearly states that the modification can be made. Moderator Kennedy reversed his decision based on Mr. Walsh's finding of agenda wording. Motion and seconded was made by unknown resident. Gay Peterson, Milliken Road asked for clarification what this money is for. Chairperson Berry explained that the funds were for speed monitoring. Selectperson Reed stated his feelings and that the Cumberland County Sherriff's Department was kicked out of the Fire Station, and appealed the Moderators decision then withdrew his appeal. Mike Mallory, Walnut Hill Road, wanted clarification on why the Select Board and Budget Committee do not agree. The Moderator clarified. Nelson Smith, Ledge Road, shared his thoughts on the portable speed signs. Amendment would add \$1,568 to budget. Amendment passed with the amount of \$492,332.00. Article passed as amended.

ARTICLE 26: To see if the Town will vote to raise and appropriate **\$471,802.00** for the **Public Works Department**, or see what action the Town will take.

| <u>Public Works Dept. (140)</u> | <u>Budget FY21</u> | <u>Request FY22</u> | <u>Difference</u> | <u>Percent</u> |
|---------------------------------|------------------------|-------------------------|-------------------|----------------|
| Div. 1 - Operations | \$ 471,047.00 | \$ 471,802.00 | \$ 755.00 | .16 |
| TOTAL | \$ 471,047.00 | \$ 471,802.00 | \$ 755.00 | .16 |

Select Board and Budget Committee recommend approval.

Selectperson Reed moved to pass Article 26 as read, seconded by Selectperson Moulton. Discussion: None. Article passed.



ARTICLE 27: To see if the Town will vote to raise and appropriate \$ 128,796.00 for Buildings and Grounds, or see what action the Town will take.

| <u>Building & Grounds Department</u> | <u>Budget</u> <u>FY21</u> | <u>Request</u> <u>FY22</u> | <u>Difference</u> | <u>Percent</u> |
|--|------------------------------|-------------------------------|-------------------|----------------|
| Div. 1 - Operations | \$ 38,039.00 | \$ 44,814.00 | \$ 1,175.00 | 3.0 |
| Div. 2 - Utilities | \$ 51,130.00 | \$ 46,351.00 | \$ (4,779.00) | (9.3) |
| Div. 3 - Facility Maintenance | \$ 33,091.00 | \$ 37,631.00 | \$ 4,540.00 | 13.8 |
| TOTAL | \$ 127,860.00 | \$ 128,796.00 | \$ 936.00 | .73 |

Select Board and Budget Committee recommend approval.

Selectperson Reed moved to pass Article 27 as read, seconded by Selectperson Sites. Discussion: None. Article passed.

ARTICLE 28: To see if the Town will vote to raise and appropriate \$222,821.00 for Solid Waste / Recycling, or see what action the Town will take.

| <u>Solid Waste / Recycling</u> | <u>Budget</u> <u>FY21</u> | <u>Request</u> <u>FY22</u> | <u>Difference</u> | <u>Percent</u> |
|--------------------------------------|------------------------------|-------------------------------|----------------------|----------------|
| Div. 1 - Contracted & Prof. Services | \$ 230,733.00 | \$222,821.00 | \$ (7,912.00) | (3.4) |
| TOTAL | \$ 230,733.00 | \$222,821.00 | \$ (7,912.00) | (3.4) |

Select Board and Budget Committee recommend approval.

Selectperson Moulton moved to pass Article 28 as read, seconded by Selectperson Reed. Discussion: Rob Wood, Milliken Road, clarified real cost to town. Pamela Ames, New Gloucester Road, had questions, Draven Walker, Executive Assistant to the Town Manager was approved to explain. Article passed.

ARTICLE 29: To see if the Town will vote to raise and appropriate \$1,059,363.00 for Fixed Expenses, or see what action the Town will take.

| <u>Fixed Expenses</u> | <u>Budget</u> <u>FY21</u> | <u>Request</u> <u>FY22</u> | <u>Difference</u> | <u>Percent</u> |
|------------------------------------|------------------------------|-------------------------------|---------------------|----------------|
| Div. 1 - Debt Service | \$ 280,650.00 | \$ 275,400.00 | \$ (5,250.00) | (1.8) |
| Div. 2 - Employee Benefits | \$ 444,881.00 | \$ 416,811.00 | \$ (28,070.00) | (6.3) |
| Div. 3 - Municipal Insurance | \$ 46,906.00 | \$ 45,774.00 | \$ (1,132.00) | (2.4) |
| Div. 5 - Shared Services NY/Cumber | \$ 201,577.00 | \$ 321,651.00 | \$ 120,074.00 | 59.5 |
| TOTAL | \$ 974,014.00 | \$1,059,636.00 | \$ 85,622.00 | 8.8 |

Select Board and Budget Committee recommend approval.

Selectperson Moulton moved to pass Article 29 as read, seconded by Selectperson Harrell. Discussion: Chairperson Berry explained reason for increase due to pandemic and lack of use. Paul Whitmarsh, Wild Turkey Lane, questioned amounts in article. Amount corrected to \$1,059,636.00. Article passed.

ARTICLE 30: To see if the Town will vote to raise and appropriate \$644,613.00 for Capital Improvements Reserves, or see what action the Town will take.

| <u>Capital Improvement Reserves</u> | <u>Budget</u> <u>FY21</u> | <u>Request</u> <u>FY22</u> | <u>Difference</u> | <u>Percent</u> |
|-------------------------------------|------------------------------|-------------------------------|-------------------|----------------|
| PWD/FRD (Heavy Equipment) | \$ 130,000.00 | \$ 170,000.00 | \$ 40,000.00 | 30.8 |
| Technology & Communications | \$ 10,000.00 | \$ 5,000.00 | \$ (5,000.00) | (50.0) |
| Future Land Reserve | \$ 0.00 | \$ 10,000.00 | \$ 10,000.00 | 100.0 |
| Parks & Recreation | \$ 0.00 | \$ 5,000.00 | \$ 5,000.00 | 100.0 |
| Municipal Facilities/Grounds | \$ 100,000.00 | \$ 205,000.00 | \$ 105,000.00 | 125.0 |
| Contingency Reserve | \$ 15,000.00 | \$ 5,000.00 | \$ (10,000.00) | (67.0) |
| Records Preservation | \$ 0.00 | \$ 9,613.00 | \$ 9,613.00 | 100.0 |

| | | | | |
|---------------------|----------------------|----------------------|----------------------|-------------|
| Roadway Maintenance | \$ 125,000.00 | \$ 235,000.00 | \$ 110,000.00 | 88.0 |
| TOTAL | \$ 380,000.00 | \$ 644,613.00 | \$ 264,613.00 | 69.6 |

**Select Board recommends approval.
Budget Committee recommends \$744,613.00.**

Explanation: The Budget Committee recommends an additional \$100,000.00 to the Roadway Reserve to maintain the Town road paving schedule.

Selectperson Sites moved to pass Article 30 as read, seconded by Selectperson Harrell. Discussion: Chairperson Berry explained reason for \$100,000 for road schedule change. Andrew Walsh, Firefly Lane and Budget Committee Chair, moved to amend Article 30 to add \$744,613.00. Jenny Tuemmler, Pine Meadow Lane, seconded. Selectperson Reed shared concerns on delaying paving schedule. Selectperson Sites mentioned that the school budget came in less than anticipated so he feels this is a soft area; Anne Graham, Farms Edge Road, asked for Public Works Director input. Mr. Baston would like to keep on schedule as would Ms. Tuemmler. Motion to amend carries. Article passed at \$744,613.00.

ARTICLE 31: To see if the Town will vote to accept and apply \$2,298,302.00 of the following non-property tax revenues to reduce the total amount authorized to be raised by taxation.

| <u>Revenues</u> | Budget | Request | <u>Difference</u> | <u>Percent</u> |
|----------------------------------|------------------------|------------------------|----------------------|----------------|
| | <u>FY21</u> | <u>FY22</u> | | |
| State Municipal Revenue Sharing: | \$ 271,799.00 | \$ 388,770.00 | \$ 116,971.00 | 43.0 |
| Motor Vehicle Excise: | \$ 828,750.00 | \$ 950,000.00 | \$ 121,250.00 | 14.6 |
| Solid Waste & Recycling: | \$ 148,000.00 | \$ 170,000.00 | \$ 22,000.00 | 14.9 |
| Local Road Assistance: | \$ 27,400.00 | \$ 25,000.00 | \$ (2,400.00) | (8.76) |
| Ambulance Service Fees: | \$ 60,000.00 | \$ 50,000.00 | \$ 10,000.00 | 16.7 |
| All Other Anticipated Revenues: | \$ 318,585.00 | \$ 679,532.00 | \$ 360,947.00 | 113.3 |
| TOTAL | \$ 1,654,534.00 | \$ 2,298,302.00 | \$ 628,768.00 | 38.0 |

Further, see if the Town will authorize the Select Board and Treasurer to accept any additional revenues or funds that may be used to reduce the amount required to be raised by taxation, or see what action the Town will take.
Select Board and Budget Committee recommend approval.

Selectperson Moulton moved to pass Article 31 as read, seconded by Selectperson Sites. Discussion: None. Article passed.

ARTICLE 32: To see if the Town will authorize the Select Board to expend from the Village Center Tax Increment Financing (TIF) District an estimated total amount of \$407,500 dependent upon actual mil rate, as follows:

| | |
|--|----------------------|
| CIP Public Safety & Fire Protection (P1) | \$ 20,000.00 |
| Recreational Trails (P2) | \$ 5,500.00 |
| Street Related Public Safety Measures & Village Amenities (P3) | \$ 100,000.00 |
| Sidewalks and Streetscapes (P4) | \$ 100,000.00 |
| Professional Services Consulting, Legal, Other (P11) | \$ 92,000.00 |
| Administrative Costs (P12) | \$ 65,000.00 |
| Economic Development Programs (P13) | \$ 25,000.00 |
| TOTAL | \$ 407,500.00 |

Select Board and Budget Committee recommend approval.

Chairperson Berry moved to pass Article 32 as read, seconded by Selectperson Sites. Discussion: Bill Young, Sweetser Road, first stated he was neutral then made a motion to table for one year. Pauline Carr, Sligo Road seconded. Discussion: Audrey Lones, Baston Road, spoke against delaying. Selectperson Sites spoke to issue of mis-spending, clarified how this can be spent. Paul Napolitano, Mill Ridge Road, spoke of CIP safety and fire protection and educating children. Selectperson Sites and Reed spoke to clarify use of TIF. Andy Walsh, Firefly Lane and Budget Committee Chair, explained how the

money is allocated for education and other uses. Mike Mallory, Walnut Hill Rd, shared concerns on TIF. Rob Wood, Milliken Road, spoke of oversight of TIF funds. Steve Morrison, Brown Dog Way, shared how the TIF works. Selectperson Reed stated developers can get a kickback and mentioned that the TIF was similar to corporate welfare. Chairperson Berry disagreed with Selectperson Reed. Audrey Lones, Baston Road, stated that not all new homes have children and the town received a grant of \$300,000 from PACTS that can be matched and a waste to give up these funds. Chris Pynchon, Sligo Road, asked for clarification on what will happen if this article was passed over. Selectperson Sites clarified use of TIF. Rachel Whitmarsh, Wild Turkey Lane, asked if TIF funds have to be used on a specific timeline and if tabled, does this affect agreements we already have. Lincoln Merrill, North Rd, feels the TIF should be audited, charter committee set up, and Budget Committee review. Kit Maloney, Walnut Hill Road, asked for clarification from Clark Baston on how the money would be spent. Clark Baston, Sweetser Road and Public Works Director, feels it would be beneficial to use to add sidewalk. Also, parking at the Purple House Bakery and future Hazelton Property Project. Nelson Smith, Ledge Road, is opposed to how the money is being allocated and would like comments or clarification. Chief Payson addressed concerns of how money will be spent. Selectperson Reed thinks fire trucks could be housed in the fire station. Nelson Smith apologized to Fire Chief for the misunderstanding. Selectperson Moulton thanked Mr. Smith for bringing up certain items. Bill Young wants the fire department to use funds for EMT rather than equipment or apparatus. Diane Morrison, Brown Dog Drive, suggested that people need to look long term and supports the TIF. Motion passes to move question [unknown of who passed and seconded] Motion to table to one (1) year was defeated. Article as presented passed.

ARTICLE 33: To see if the Town will raise and appropriate an estimated **\$150,000** for an overlay to grant tax abatements or see what action the Town will take.

Select Board and Budget Committee recommend approval.

Selectperson Reed moved to pass Article 33 as read, seconded by Selectperson Sites. Discussion: None. Article passed.

ARTICLE 34: To see if the Town will vote to authorize the Select Board to transfer from the town's undesignated fund balance an amount up to **\$300,000** to reduce the total amount authorized to be raised by taxation for the fiscal year 2022 or see what action the Town will take.

Select Board and Budget Committee recommend approval.

Selectperson Reed moved to pass Article 34 as read, seconded by Chairperson Berry. Discussion: None. Article passed.

ARTICLE 35: To see if the Town will vote to authorize the transfer of **\$57,138** from the Town's undesignated fund balance to be set aside in a committed fund balance account to be expended in future years for providing the property tax assistance, in accordance with the Town's Property Tax Assistance Ordinance, or see what action the Town will take. (Approval of this article will not increase the property tax levy.)

Select Board and Budget Committee recommend approval.

Selectperson Reed moved to pass Article 35 as read, seconded by Selectperson Moulton. Discussion: None. Article passed.

ARTICLE 36: To see if the Town will vote to authorize the transfer of **\$14,547** from the Town's undesignated fund balance to be set aside in a committed fund balance account to be expended for employee disbursements of earned but not expended benefits or see what action the Town will take. (Approval of this article will not increase the property tax levy.)

Select Board and Budget Committee recommend approval.

Selectperson Sites moved to pass Article 36 as read, seconded by Selectperson Reed. Discussion: None. Article passed.

ARTICLE 37: To see if the Town will vote to allocate funds received from the registration of snowmobiles to Town established snowmobile club(s) for the purpose of maintaining their snowmobile trails to be open to the use of the public at all times.

Select Board and Budget Committee recommend approval.

Explanation: A state mandate that the snowmobile registration money must be appropriated annually by the town for whatever purpose it desires. If all or part of it is appropriated to a snowmobile club, one of the conditions of that appropriation must be that the club's trails are open to public use. Otherwise, it would be an illegal appropriation of public funds for a private group.

Selectperson Reed moved to pass Article 37 as read, seconded by Selectperson Moulton. Discussion: None. Article passed.

ARTICLE 38: To see if the Town will vote to exceed the maximum property tax levy limit (LD1) established by State law if the municipal budget approved results in a tax commitment in excess of the property tax levy otherwise allowable, such that the increased maximum property tax levy hereby established will equal the amount committed, or see what action the Town will take.

Select Board and Budget Committee recommend approval.

Explanation: It is not projected that the town's budget will exceed tax levy limits established by State law. As a preventive housekeeping action, it is recommended the Town vote to approve Article 38. By State Law, the vote on this article must be by written ballot.

Selectperson Moulton moved to pass Article 38 as read, seconded by Selectperson Reed. Discussion: None. Article passed via secret ballot 62 yes 9 no.

ARTICLE 39:

- 1) To see if the Town will vote to make all taxes assessed for the Town's 2022 fiscal year, July 1, 2021, through June 30, 2022, due in four (4) installments, with the first quarter (1/4) of the total amount assessed due and payable on **September 15, 2021**, the second quarter (1/4) due **December 15, 2021**, the third quarter (1/4) due **March 15, 2022**, and the remaining quarter (1/4) due on **June 15, 2022**; and to charge **interest** at the rate of six percent (**6.00%**) per year computed on a daily basis on any portion of the installment due that remains outstanding as of September 16, 2021, December 16, 2021, March 16, 2022, and June 16, 2022.
- 2) To see if the Town will permit the Tax Collector or her designee to waive unintentional tax interest payment shortages in an amount not to exceed \$5.00; and
- 3) To see if the Town will vote to authorize the Tax Collector to accept payment of real estate property taxes not yet due or assessed pursuant to M.R.S. Title 36, Section 506. The Town does not apply interest in such collections, and
- 4) To see if the Town will vote to authorize the Treasurer to release payment of tax abatements and applicable interest approved by the Town's Assessor from the property tax overlay account.

Select Board recommends approval.

Selectperson Reed moved to pass Article 39 as read, seconded by Selectperson Sites. Discussion: Kathryn Dion, North Road questioned if due dates fell on days the town office is open. Article passed.

ARTICLE 40: To see if the Town will vote to authorize the Select Board and the Treasurer, on behalf of the Town and any of the Town's departments, to accept gifts, real estate, donations, and other funds, including trust funds that may be given or left to the Town; furthermore, to grant the Select Board further authority to expend up to **\$25,000** from undesignated funds, if necessary, to match the grant, funding such sums of money as they



deem essential from these funds for their designated purposes. These expenditures may be reflected outside of the Town's approved budget.

Select Board recommends approval.

Selectperson Moulton moved to pass Article 40 as read, seconded by Chairperson Berry. Discussion: None. Article passed.

ARTICLE 41: To see if the Town will vote to authorize the Town Manager acting in concurrence with the Select Board to accept and expend, on behalf of the Town, any Federal or State funds received in the form of grants during the period July 1, 2021, until June 30, 2022. These expenditures may be reflected outside of the Town's approved budget.

Select Board recommends approval.

Selectperson Harrell moved to pass Article 41 as read, seconded by Selectperson Reed. Discussion: Lincoln Merrill, North Road, wanted to know if we needed broader wording. Selectperson Reed doesn't see any problems as written. Article passed.

ARTICLE 42: To see if the Town will vote to authorize the transfer of all unexpended balances to the Undesignated Fund Balance and to authorize any overdrafts that may occur in Town operations during the fiscal year ending June 30, 2022, to be taken from Undesignated Fund Balance.

Select Board recommends approval.

Selectperson Harrell moved to pass Article 42 as read, seconded by Selectperson Reed. Discussion: Lincoln Merrill, North Road, shared concerns with wording. Selectperson Reed agrees with Mr. Merrill and feels it should be put before the Select Board. Chairperson Berry confirm allowance of \$5,000. Moderator suggested Select Board consider wording going forward. Article passed.

Motion to adjourn made by Chairperson Berry.

Cheryl Trenoweth, Recording Secretary

Attest: A True Copy

Debbie Allen Grover, Town Clerk

CAPITAL IMPROVEMENT PLAN - RESERVE SUMMARY

TOWN MANAGER PROPOSAL

| Fund # | Description | FY21 Balance | FY22 Expenses | FY23 Appropriations | Projected Additional Funds | Projected Expenditures | Projected Ending Balances |
|--------|------------------------------|--------------|-------------------|---------------------|----------------------------|------------------------|---------------------------|
| | | | (July - February) | | | | |
| 220-21 | PWD/FRD Equip-Vehicles | \$ 463,429 | (73,291) | \$ - | \$ - | \$ - | \$ 390,139 |
| 220-22 | Technology & Communications | \$ 31,870 | 2,593 | \$ - | \$ - | \$ (13,885) | \$ 20,578 |
| 220-23 | Future Lands | \$ 52,198 | (32,689) | \$ 10,000 | \$ - | \$ - | \$ 29,509 |
| 220-24 | Parks & Recreation | \$ 51,509 | (531) | \$ - | \$ - | \$ - | \$ 50,977 |
| 220-25 | Municipal Facilities/Grounds | \$ 199,340 | 152,302 | \$ 37,566 | \$ - | \$ (294,719) | \$ 94,489 |
| 220-26 | Contingency | \$ 8,206 | 2,959 | \$ 2,000 | \$ - | N/A | \$ 13,165 |
| 220-31 | Roadways | \$ 33,950 | 87,404 | \$ 205,700 | \$ - | \$ (111,197) | \$ 215,857 |
| 220-32 | Records Preservation | \$ 143 | (205) | \$ 5,000 | \$ - | \$ - | \$ 4,938 |
| | | \$ 840,645 | 138,542 | \$ 260,266 | \$ - | \$ (419,801) | \$ 819,651 |

Previous Year's Appropriations

| | |
|------------------|---------------|
| Fiscal Year 2022 | \$ 744,613.00 |
| Fiscal Year 2021 | \$ 380,000.00 |
| Fiscal Year 2020 | \$ 549,100.00 |
| Fiscal Year 2019 | \$ 538,900.00 |

Town of North Yarmouth

Capital Improvement Plan FY22 - Public Works & Fire Rescue Departments / Equipment Planning

Fiscal Year 2022 Balance as of February 18, 2022 : \$ 390,139

Scheduled Fiscal Year Replacement/Purchase

| PUBLIC WORKS DEPARTMENT | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 |
|---|-----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| # 5-16 FORD F350 Utility Truck | | | | | \$ 45,000 | | | | | | |
| # 2-17 Mack Tandem Axel Dump Truck | | | | | | \$ 180,000 | | | | | |
| # 6-13 Mack Tandem Axel Dump Truck | | | | \$ - | | | | | | | |
| # 3-19 Ford F550 Light Duty Single Axel Dump Truck | | | | | | | \$ 70,000 | | | | |
| # 7-21 Mack Single Axel Dump Truck | | | | | | | | | | | |
| #10-10 Ford 3/4 Ton Flatbed | | | \$ 52,000 | | | | | | | | |
| # 9-16 Wacker Neuson Excavator EW65 (replace 2031) | | | | | | | | | | | |
| # 1-19 Ford F350 - Road Commissioner (replace 2032) | | | | | | | | | | | |
| # 4-18 Case 621G Front End Loader | | | | | | | | | \$ 172,600 | | |
| #15-20 Wacker Neuson W32 Loader (sidewalks/other) | | | | | | | | | \$ 114,721 | | |
| # U-58 ATV (Replace 2039) | | | | | | | | | | | |
| # T-58 Trailer UTV Transport (2020) | | | | | | | | | | | |
| #T9-09 Morbark Wood Chipper (Replace 2032) | | | | | | | | | | | |
| #E-51 - Pierce International (2004-05) Conversion | | | | \$ 110,000 | | | | | | | |
| Small Equipment | | | \$ 8,500 | | | | | | | | |
| TOTALS PWD: | \$ - | \$ - | \$ 60,500 | \$ 110,000 | \$ 45,000 | \$ 180,000 | \$ 70,000 | \$ - | | | \$ - |
| FIRE RESCUE DEPARTMENT | | | | | | | | | | | |
| TOTALS FRD: | \$ - | \$ - | \$ - | \$ 850,000 | \$ 315,000 | \$ 70,000 | \$ 15,000 | \$ 13,000 | | | \$ - |
| Expenditures | \$ - | \$ - | \$ 60,500 | \$ 960,000 | \$ 360,000 | \$ 250,000 | \$ 85,000 | \$ 13,000 | | | \$ - |
| Town Manager Proposed Appropriations | \$ - | \$ 235,000 | \$ 235,000 | \$ 235,000 | \$ 235,000 | \$ 235,000 | \$ 235,000 | \$ 235,000 | \$ 235,000 | \$ 235,000 | \$ 235,000 |
| TIF/Other | \$ - | \$ - | \$ - | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | | | \$ - |
| Sale of Assests | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | \$ - |
| Cash Balance | \$390,139 | \$625,139 | \$799,639 | \$274,639 | \$149,639 | \$134,639 | \$284,639 | \$506,639 | \$741,639 | \$976,639 | \$1,211,639 |

Date: 02/14/2022

Town of North Yarmouth
Capital Improvement Planning - Technology Reserve

Balance as of February 18,
2022: \$ 29,278
Town Manager \$ 15,000
Recommendation:

| | 2023 Anticipated Expenses | 2024 | 2025 | 2026 | 2027 |
|--------------------------------|---------------------------------|--------------------|--------------------|--------------------|--------------------|
| Broadcasting | | | | | |
| - Audio Equipment | \$ 30,025 | \$ - | \$ - | \$ - | \$ - |
| - Audio & Visual Equipment | \$ 83,507 | \$ - | \$ - | \$ - | \$ - |
| - Additional Hardware | \$ - | \$ - | \$ - | \$ - | \$ - |
| - CATV Hardware | \$ 15,855 | \$ - | \$ - | \$ - | \$ - |
| - Other Project Expenses | \$ 5,000 | \$ - | \$ - | \$ - | \$ - |
| Use of ARPA Funds | \$ 133,287 | | | | |
| Expense Totals | \$ 1,100 | \$ - | \$ - | \$ - | \$ - |
| Computers & Servers | | | | | |
| - Laptops | \$ 6,990 | \$ - | \$ - | \$ - | \$ - |
| - Workstations | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ - | \$ - |
| - Town Office Server | \$ - | \$ - | \$ - | \$ - | \$ - |
| - Wescustogo Hall Server | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expense Totals | \$ 11,990 | \$ 5,000 | \$ 5,000 | \$ - | \$ - |
| Small Equipment | | | | | |
| - General Equipment | \$ 795 | \$ - | \$ - | \$ - | \$ - |
| Expense Totals | \$ 795 | \$ - | \$ - | \$ - | \$ - |
| Office Equipment | | | | | |
| - Phones | \$ - | \$ - | \$ - | \$ - | \$ - |
| - Copiers | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expense Totals | \$ - | \$ - | \$ - | \$ - | \$ - |
| Administrative Software | | | | | |
| - Assessing Software | \$ - | \$ - | \$ - | \$ - | \$ - |
| - Financial Software (Trio) | \$ - | \$ - | \$ - | \$ - | \$ - |
| Expense Totals | \$ - | \$ - | \$ - | \$ - | \$ - |
| EXPENSE TOTALS | \$ 13,885 | \$ 5,000 | \$ 5,000 | \$ - | \$ - |
| APPROPRIATION | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| TOTAL RESERVES | \$26,113.67 | \$36,113.67 | \$46,113.67 | \$61,113.67 | \$76,113.67 |

Town of North Yarmouth

CAPITAL IMPROVEMENT PLANNING

Reserve

Future Land

| Description | FY22 | FY23 | FY24 | FY25 | FY26 | FY27 |
|---------------------|--------|--------|--------|--------|--------|--------|
| Future Land Reserve | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Expenditures | 42,594 | - | - | - | - | - |
| Balance | 19,509 | 29,509 | | | | |

2/24/2022

| Parks and Recreation Committee - Reserve Planning | | | | | |
|---|--|------------------|------------------|------------------|------------------|
| FY22 Balance as of February 18, 2022: | | \$ 50,977 | | | |
| EXPENDITURES | | 2024 | 2025 | 2026 | 2027 |
| 1 | Hayes Town Forest - <i>Expense moved to TIF for FY23</i> | \$ 2,000 | \$ - | \$ - | \$ - |
| 2 | Old Town House Park - <i>Expense moved to TIF For FY23</i> | \$ 2,500 | \$ - | \$ - | \$ - |
| 3 | Baston Park - <i>Expense moved to TIF for FY23</i> | \$ 10,000 | \$ - | \$ - | \$ - |
| 4 | Chandler Brook Preserve - <i>Expense moved to TIF for FY23</i> | \$ 1,200 | \$ - | \$ - | \$ - |
| 5 | Knight's Pond Preserve | \$ - | \$ - | \$ - | \$ - |
| 6 | Wescustogo Park | \$ - | \$ - | \$ - | \$ - |
| 7 | Sam Ristich Trail | \$ - | \$ - | \$ - | \$ - |
| 8 | Invasives - <i>Expense moved to TIF for FY23</i> | \$ 5,000 | \$ 5,000 | \$ - | \$ - |
| 9 | Park Amenities | \$ - | \$ - | \$ - | \$ - |
| 10 | Signage Upgrades | \$ - | \$ - | \$ - | \$ - |
| 11 | Connectivity - <i>Expense moved to TIF for FY23</i> | \$ 1,000 | \$ 1,000 | \$ - | \$ - |
| 12 | Veteran's Memorial Park | \$ - | \$ - | \$ - | \$ - |
| | Totals | \$ 21,700 | \$ 6,000 | \$ - | \$ - |
| REVENUES | | | | \$ - | |
| 13 | Timber Harvest | \$ - | \$ - | \$ - | \$ - |
| 14 | Town Appropriation | \$ - | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| 15 | Grants/Other | \$ - | \$ - | \$ - | \$ - |
| | Totals | \$ - | \$ 5,000 | \$ 5,000 | \$ - |
| BALANCE: | | \$ 50,977 | \$ 49,977 | \$ 54,977 | \$ 59,977 |

| Town of North Yarmouth Capital Improvement Plan - Municipal Facilities/Grounds Reserves | | | | | | | | | | | | |
|---|--|------------|------------|-----------|------|------|------|------|------|------|---|------|
| | | | | | | | | | | | Scheduled Fiscal Year Repairs/Replacement | |
| Fiscal Year 2022 Balance as of February 18, 2022: | | \$ 351,642 | | | | | | | | | | |
| MUNICIPAL FACILITIES/GROUNDS | | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 |
| 1 TOWN OFFICE | | | | | | | | | | | | |
| Automatic Generator Switch - Town Office | | | | | | | | | | | | |
| Generator Repurposed from PWD | | | | | | | | | | | | |
| Misc. Needed Repairs | | | | | | | | | | | | |
| Siding & Trim | | \$ 62,000 | | | | | | | | | | |
| Building Entrance, Stairs & Elevator | | | \$ 225,000 | | | | | | | | | |
| Carpeting Replacement | | | | | | | | | | | | |
| Office & Meeting Room Renovations | | | | | | | | | | | | |
| Heat Pump System (Air Make-up & Quality Control) | | | | | | | | | | | | |
| Outside Lighting | | | | | | | | | | | | |
| Building Expansion \$785K - Professional Costs - Budget Committee Recommendation | | | | | | | | | | | | |
| Sub-totals | | \$ 62,000 | \$ 225,000 | \$ - | \$ - | \$ - | \$ - | \$ - | | | | \$ - |
| 2 SHARP HOUSE | | | | | | | | | | | | |
| Siding & Trim | | \$ 46,000 | | | | | | | | | | |
| Roof (shingles) | | \$ 15,000 | | | | | | | | | | |
| Window Replacement | | \$ 8,450 | | | | | | | | | | |
| Carpeting Replacement | | | | | | | | | | | | |
| Heat Pumps (2) | | | | | | | | | | | | |
| Sub-totals | | \$ 69,450 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | \$ - |
| 3 MUNICIPAL STORAGE SHED | | | | | | | | | | | | |
| Roof (shingles) | | | | \$ 2,250 | | | | | | | | |
| Siding & Trim | | | | \$ 1,200 | | | | | | | | |
| Upper Wall & Ceiling Finishes | | | | \$ 1,000 | | | | | | | | |
| New Upper Floor Carpeting | | | | \$ 600 | | | | | | | | |
| New Basement Spray Foam Insulation | | | | \$ 1,200 | | | | | | | | |
| Interior Lighting | | | | \$ 1,600 | | | | | | | | |
| New Heating & A/C | | | | \$ 4,000 | | | | | | | | |
| New Back-up Heating | | | | \$ 1,000 | | | | | | | | |
| Sub-totals | | \$ - | \$ - | \$ 12,850 | \$ - | \$ - | \$ - | \$ - | | | | \$ - |
| TOWN OFFICE SITE TOTALS: | | \$ 131,450 | \$ 225,000 | \$ 12,850 | \$ - | \$ - | \$ - | | | | | \$ - |
| 4 FIRE RESCUE FACILITY | | | | | | | | | | | | |
| Sprinkler System FRD | | | \$ 125,320 | | | | | | | | | |
| Asbestos Tile Removal & Replacement | | | | \$ 8,000 | | | | | | | | |
| PPE Dryer Replacement | | | | | | | | | | | | |
| Paint Building Trim & Doors | | | | | | | | | | | | |
| New Facility - Professional Costs - Budget Committee Recommendation | | | | | | | | | | | | |
| Sub-totals | | \$ - | \$ 125,320 | \$ 8,000 | \$ - | \$ - | \$ - | | | | | \$ - |
| FIRE RESCUE SITE TOTALS: | | \$ - | \$ 125,320 | \$ 8,000 | \$ - | \$ - | \$ - | | | | | \$ - |

| MUNICIPAL FACILITIES/GROUNDS | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 |
|---|------------|-----------|-----------|-----------|------|------|------|------|------|------|------|
| 5 PWD GARAGE | | | | | | | | | | | |
| Metal Roof Repairs | | \$ 27,000 | | | | | | | | | |
| Overhead Doors | | | | | | | | | | | |
| Building Batt Insulation - Walls & Roof | | | | | | | | | | | |
| Lighting Fixtures | | | | | | | | | | | |
| Misc. Needed Repairs | | | | | | | | | | | |
| Exhaust Fan & Shuttered Louver (replacement) | | \$ 10,000 | | | | | | | | | |
| Indoor Quality Air & Energy Savings (vehicle/welding exhaust) | | \$ 10,000 | | | | | | | | | |
| Sprinkler System PWD / Includes PWD Office | \$ 157,160 | | | | | | | | | | |
| New Bays (3) and Wash Station 3.1M - Professional Costs - Budget Committee Recommendation | | | | | | | | | | | |
| Sub-totals | \$ 157,160 | \$ 47,000 | \$ - | \$ - | \$ - | \$ - | | | | | \$ - |
| 6 PWD OFFICE | | | | | | | | | | | |
| PWD Heating Improvements | | | | | | | | | | | |
| Roofing - Spot Replacement of Shingles | | | | | | | | | | | |
| Flooring Replacement | | 7,500 | | | | | | | | | |
| Sub-totals | \$ - | \$ 7,500 | \$ - | \$ - | \$ - | \$ - | | | | | \$ - |
| 7 PWD SAND & SALT SHED | | | | | | | | | | | |
| Sand & Salt Shed Door | \$ 4,109 | | | | | | | | | | |
| Sub-totals | \$ 4,109 | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | \$ - |
| 8 PWD POLE & SHED STRUCTURES | | | | | | | | | | | |
| Roof Repairs | | | | | | | | | | | |
| Floor - Concrete Slab & Entrance Apron | | | | | | | | | | | |
| Sub-totals | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | \$ - |
| 9 PWD GROUNDS & CEMETERY GARAGE | | | | | | | | | | | |
| Fuel Island | | | | | | | | | | | |
| Generators New PWD/Repurpose TO | | | | | | | | | | | |
| Cemetery Garage Roof Replacement | | | | | | | | | | | |
| Cemetery Garage Siding & Trim | | | | | | | | | | | |
| Sub-totals | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | \$ - |
| PUBLIC WORKS SITE TOTALS: | \$ 161,269 | \$ 54,500 | \$ - | \$ - | \$ - | \$ - | | | | | \$ - |
| # COMMUNITY CENTER | | | | | | | | | | | |
| Generator | | | | | | | | | | | |
| Murals | | | | | | | | | | | |
| Acustical Panels | | | | | | | | | | | |
| Window Coverings | | | | | | | | | | | |
| Solar Installation & Purchase | \$ 37,566 | \$ 37,566 | \$ 37,566 | \$ 37,566 | | | | | | | |
| Sub-totals | \$ 37,566 | \$ 37,566 | \$ 37,566 | \$ 37,566 | \$ - | \$ - | | | | | \$ - |
| WESCUSTOGO HALL & COMMUNITY CENTER TOTALS: | \$ 37,566 | \$ 37,566 | \$ 37,566 | \$ 37,566 | \$ - | \$ - | | | | | \$ - |

| MUNICIPAL FACILITIES/GROUNDS | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 |
|---|-------------------|---------------------|-------------------|------------------|------------------|------------------|-------------|-------------|-------------|-------------|-------------|
| # TOWN GROUNDS | | | | | | | | | | | |
| Storm Drainage Building - Town Office | | | | | | | | | | | |
| Trees (Entire Town Office Site) | | | | | | | | | | | |
| Landscape Recovery - Sharp House & Shed Areas | | | | | | | | | | | |
| Gateway Signs | | | | | | | | | | | |
| Alarm Systems - 3 Main Facilities | | | | | | | | | | | |
| Memorial Hwy Monuments | | | | | | | | | | | |
| Digital Sign (1) | | \$ 16,000 | | | | | | | | | |
| NY Facility & Park Signs (Baston, Hayes Forest, & WH&NYCC) MOVED TO TIF | \$ - | | | | | | | | | | |
| Community Notification Changeable Signs (4) | | | | | | | | | | | |
| Facility Assessment / Property Surveys | | | | | | | | | | | |
| Walnut Hill Parway Association - Dues/Maintenance | 2,000 | | | | | | | | | | |
| Sub-totals | \$ 2,000 | \$ 16,000 | \$ - | \$ - | \$ - | \$ - | | | | | \$ - |
| TOWN GROUNDS TOTALS: | \$ 2,000 | \$ 16,000 | \$ - | \$ - | \$ - | \$ - | | | | | \$ - |
| TOWN MANAGER Expenditures | \$ 332,285 | \$ 458,386 | \$ 58,416 | \$ 37,566 | \$ - | \$ - | | | | | \$ - |
| Town Manager Proposed Appropriations | \$ 350,000 | \$ 310,000 | \$ 55,000 | \$ 55,000 | \$ 45,000 | \$ 45,000 | | | | | |
| Budget Committee Recommended Appropriations | | \$ 310,000 | \$ 55,000 | \$ 55,000 | \$ 45,000 | \$ 45,000 | | | | | |
| Select Board Decision | | \$ 310,000 | \$ 55,000 | \$ 55,000 | \$ 45,000 | \$ 45,000 | | | | | |
| Projected Reserve Balance | \$ 369,357 | \$ (148,386) | \$ (3,416) | \$ 17,434 | \$ 45,000 | \$ 45,000 | \$ - | \$ - | \$ - | \$ - | \$ - |
| This is a living document. | | | | | | | | | | | |

Contingency Reserve

Fiscal Year 2022 Balance as of February 18, 2022: \$ 11,165

| | <u>Beginning Balance</u> | <u>Appropriation</u> | <u>Expensed</u> | <u>Investment Expenses/Additions</u> | <u>Ending Balance</u> |
|-------------|--------------------------|----------------------|-----------------|--------------------------------------|-----------------------|
| FY22 | \$ 8,206 | \$ 5,000 | \$ 2,000 | \$ (41) | \$ 11,165 |
| FY23 | \$ 11,165 | \$ - | N/A | N/A | \$ 11,165 |

ROADWAY SURFACE & MAINTENANCE RESERVE SCHEDULE

| Road Name | Year Last Paved | Calendar Paving Year | | From Road/Section | To Road/Section | Length | Width | Feet | Tons | | Sq Yds | | Est Cost | Annual Budget | Difference Retained in Reserve |
|---|-----------------|----------------------|-------------------------------|-------------------|--------------------|--------|-------|---------------|-------------|--|--------------|--|------------------|------------------|--------------------------------|
| FY2028 | | | | | | | | | | | | | | | |
| BAYBERRY DRIVE | 2017 | 2028 | C | WALNUT HILL ROAD | MEADOW CREEK LANE | 0.40 | 21.00 | 2,198 | 214 | | 5129 | | \$27,891 | | |
| DELWIN DRIVE | 2017 | 2028 | C | WALNUT HILL ROAD | EDNA LANE | 0.34 | 21.00 | 1,790 | 174 | | 4177 | | \$22,714 | | |
| EDNA LANE | 2017 | 2028 | C | DELWIN DRIVE | HENRY ROAD | 0.19 | 21.00 | 960 | 93 | | 2240 | | \$12,182 | | |
| FAYVIEW LANE | 2017 | 2028 | C | DELWIN DRIVE | HENRY ROAD | 0.19 | 21.00 | 965 | 94 | | 2252 | | \$12,245 | | |
| HENRY ROAD | 2017 | 2028 | C | WALNUT HILL ROAD | EDNA LANE | 0.25 | 21.00 | 1,380 | 134 | | 3220 | | \$17,511 | | |
| LAWRENCE RD | 2017 | 2028 | C | WEST POWNAL RD | POWNAL TOWN LINE | 0.21 | 21.00 | 1,150 | 112 | | 2683 | | \$14,593 | | |
| MEADOW CREEK LANE | 2017 | 2028 | C | BAYBERRY DRIVE | CUL-DE-SAC | 0.12 | 21.00 | 660 | 64 | | 1540 | | \$8,375 | | |
| PEA LANE | 2017 | 2028 | C | CUMBERLAND ROAD | WALNUT HILL ROAD | 0.16 | 21.00 | 860 | 84 | | 2007 | | \$10,913 | | |
| PRINCE WELL ROAD | 2017 | 2028 | C | WALNUT HILL ROAD | DEAD END | 0.35 | 21.00 | 1,990 | 193 | | 4643 | | \$25,252 | | |
| SMITHWOOD DRIVE | 2017 | 2028 | C | CUMBERLAND ROAD | PRIVATE ROAD | 0.16 | 21.00 | 841 | 82 | | 1962 | | \$10,672 | | |
| SWEETSER ROAD | 2017 | 2028 | C | THE LANE | BASTON ROAD | 0.41 | 21.00 | 2,465 | 240 | | 5752 | | \$31,279 | | |
| Fiscal Year Total | | | | | | | | 15,259 | 1484 | | 35604 | | \$193,628 | \$165,000 | |
| FY 2029 | | | | | | | | | | | | | | | |
| CLUFF ROAD | 2018 | 2029 | P | MILLIKEN ROAD | DEAD END | 0.23 | 14.00 | 1,227 | 80 | | 1909 | | \$10,380 | | |
| DOUGHTY ROAD | 2018 | 2029 | P | WALNUT HILL ROAD | GREELY ROAD | 0.74 | 22.00 | 3,790 | 386 | | 9264 | | \$70,765 | | |
| HASKELL ROAD | 2018 | 2029 | C | GRAY ROAD | CUMB TOWN LINE | 0.91 | 22.00 | 4,795 | 488 | | 11721 | | \$89,530 | | |
| Fiscal Year Total | | | | | | | | 9,812 | 954 | | 22894 | | \$170,675 | \$165,000 | |
| FY2030 | | | | | | | | | | | | | | | |
| PARSONAGE ROAD | 2018 | 2029 | C | WALNUT HILL ROAD | MEMORIAL HIGHWAY | 0.31 | 22.00 | 1,660 | 169 | | 4058 | | \$22,068 | | |
| MOUNTFORT ROAD | 2019 | 2030 | C | HALLOWELL ROAD | YARMOUTH TOWN LINE | 2.08 | 22.00 | 11,000 | 1120 | | 26889 | | \$66,903 | | |
| WESCUSTOGO LANE | 2019 | 2030 | P | NEW GLOUCESTER RD | DEAD END | 0.51 | 14.00 | 2,700 | 175 | | 4200 | | \$19,580 | | |
| THUNDER ROAD | 2019 | 2030 | P | NEW GLOUCESTER RD | DEAD END | 0.25 | 20.00 | 1,400 | 130 | | 3111 | | \$37,189 | | |
| Fiscal Year Total | | | | | | | | 16,760 | 1594 | | 38258 | | \$145,740 | \$165,000 | |
| FY2031 | | | | | | | | | | | | | | | |
| BASTON ROAD | 2020 | 2031 | P | WALNUT HILL ROAD | SWEETSER ROAD | 0.70 | 21.00 | 3,772 | 367 | | 8801 | | \$73,104 | | |
| THE LANE | 2020 | 2031 | C | WALNUT HILL ROAD | END OF PAVING | 0.46 | 22.00 | 3,040 | 286 | | 7431 | | \$16,754 | | |
| ROYAL ROAD | 2020 | 2031 | C | HALLOWELL ROAD | POWNAL MAINT. LINE | 1.52 | 21.00 | 8,000 | 778 | | 18667 | | \$48,499 | | |
| Fiscal Year Total | | | | | | | | 14,812 | 1431 | | 34899 | | \$138,357 | \$165,000 | |
| Paving/Chip Seal | \$71.00 | \$2.48 | C = Chip Seal | | | | | | | | | | | | |
| High Performance Chip Seal | \$4.68 | | P = Traditional Paving | | | | | | | | | | | | |
| Estimated costs based on this year's pricing. | | | | | | | | | | | | | | | |
| CRUSHED STONE - Is now included within the Roadway Reserve. No less than \$1,000 annually shall be retained for this purpose. | | | | | | | | | | | | | | | |
| Note: Currently working on pricing for sealing areas owned by the town, i.e., Wescustogo Hall & North Yarmouth Community Center. | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | 2/14/2022 |

Town of North Yarmouth
CAPITAL IMPROVEMENT PLANNING
Records Preservation Reserve

| Fiscal Year | Appropriations | Expenditures | Balance |
|--------------------|-----------------------|---------------------|----------------|
| 2022 | 9,613.00 | (9,787.00) | 0.00 |
| 2023 | 5,000.00 | 0.00 | 4,938* |

*After charges from financial institutions