

**Town of North Yarmouth
Select Board Meeting Agenda
Tuesday, January 4, 2022
Regular Business Meeting
7:00 PM**

Wescustogo Hall & North Yarmouth Community Center

I. Call to Order

- Pledge of Allegiance

The format and structure for Select Board meetings are authorized and governed by our Town Charter and the Select Board Bylaws with overarching guidance from Maine Statutes. Select Board members are not collectively or individually allowed to speak about personnel matters and may only address personnel matters in an executive session per State Statute Title 1 § 401-410.

II. Public Hearing

- Fee Schedule Amendments

III. Appointments

- Living Well in North Yarmouth Committee – Diane Morrison

IV. Minutes of Previous Meeting(s)

- December 17, 2021 – Additional Board Meeting
- December 21, 2021

V. Public Comment - Non-Agenda Items

Comments regarding non-agenda issues, concerns, commendations, or matters of general public information are welcome. The public is encouraged when commenting or expressing points of view about an individual(s) that they do so respectfully and constructively. Topics relating to personnel matters cannot be acknowledged.

Each individual must be recognized by the Chair and will have up to three (3) minutes to speak. The Chair may recognize members of the public at their discretion and will prioritize individuals who have not spoken more than once.

VI. Management Reports & Communications

- Town Office Report
 - American Rescue Plan Act (ARPA) Funding
 - Broadcasting Select Board Meetings, Workshops, and Committee Meetings
 - Legal Services Request for Proposal Discussion
 - Fuel Island Contract
 - Any Other Items

VII. Old Business

- None

VIII. New Business

- FOAA Policy Amendments
- Set Workshop Date – Select Board Bylaws Discussion

IX. Accounts Payable - Review & Approval

X. Any Other Business

Select Board Members: A reminder, the “any other business” section on the agenda is not to include previously discussed items, any formerly “settled items,” personal matters, or Town personnel matters. Please submit your other business item(s) to the Town Manager, Chairman, or Vice-Chairman before the meeting by email or written letter dropped off at the Town Office. Thank you.

XI. Adjournment

REMINDERS TO THE ATTENDING PUBLIC: Please mute all digital devices; Select Board meetings are open to the public, but the public may not speak unless recognized by the Chairperson first. **Workshops:** The public is welcome to attend workshops and listen to the discussion that takes place. The purpose of holding a workshop is to provide the Select Board with the opportunity to focus on specific town matters to later present at a regular business meeting. Therefore, public participation is limited to only regular business meetings of the Select Board.

Town of North Yarmouth Select Board Business

II. *Public Hearing(s)*

January 4, 2022

Primary Process:

- Open the Hearing – *Move to open the public hearing to amend the Fee Schedule.* Second, discussion and vote follow.
 1. **Presentation/Explanation** – A brief presentation/summary.
 2. **Public Participation** – The Select Board shall recognize the individuals in the order that they present themselves to the podium. Name and street address should be stated by each individual, making a statement to the Board.
 3. **Board Inquiries/Discussions** – After public participation, the Board may further discuss the subject matter if deemed necessary.
 4. **Close the Hearing** – *Move to close the public hearing on the amended Fee Schedule.* Second, discussion and vote follow.
- **Possible Action Item** – *Move to adopt the presented (or amended) Fee Schedule.* Second, discussion and vote follow.
- **Brief Presentation** - In accordance with L.D. 1345, “An Act to Implement the Recommendation of the Right to Know Advisory Committee”, the Select Board is being asked to amend the town’s fee schedule, as presented. After review with MMA legal services, the town can only charge \$.10 per black and white page. However, additional charges for color and large paper copies are permitted to be set at a higher rate to cover the higher costs of color ink and larger copier paper.*

*Please note that the charges for larger or color pages have not changed - only 8 ½ x 11 black and white standard pages (reduced to \$.10 per page).

**Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES**

Administrative Fees

| | |
|------------------------------------------------------|--------------------|
| Animal Impoundment Fee | |
| Flat fee for impoundment | \$ 40.00 |
| Emergency medical bills attributed to the animal | Cost |
| Dangerous Dog License | \$100.00 |
| Dangerous Dog License Late Fee | \$140.00 |
| Nuisance Dog | \$ 30.00 |
| Nuisance Dog Late Fee | \$ 70.00 |
| Bumper Stickers | \$ 1.00 |
| Copy of Land Use Ordinance (outside) | Cost |
| Copy of other ordinances done in-house | |
| Per page up to 20 pages | \$ 0.50 |
| Faxes (per page - Incoming or outgoing) | \$ 2.00 |
| Photocopies per page | |
| 8 ½ inch x 11 inch or smaller (black and white ONLY) | \$ 0.10 |
| 8 ½ inch x 11 inch or smaller (color) | \$ 0.50 |
| 8 ½ inch x 14 inch (black and white or color) | \$ 0.75 |
| 11 inch x 17 inch (black and white or color) | \$ 1.00 |
| Thumb drive (Type A) | \$ 5.00 |
| FOAA Fees | |
| Staff time – first two (2) hours at no charge | \$ 25.00 per hour |
| Notary Fee (per page) | \$ 2.50 |
| Non-Sufficient Funds | \$ 40.00 |
| Search Fee (Genealogy) | |
| Per surname | \$ 15.00 |
| Abstract | \$ 5.00 |
| Street Map (11 inch x 17 inch) | \$ 1.00 |
| Tax Account Listing - electronic format | \$ 75.00 |
| Tax Maps complete set | |
| 11 inch x 17 inch | \$ 25.00 |
| 24 inch x 36 inch | Cost |
| Junkyards | |
| Application fee | \$250.00 |
| Advertising fee | Cost |
| Liquor License | |
| Application fee | \$ 25.00 |
| Advertising fee | Cost |

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

Bottle Club License

| | |
|-----------------|----------|
| Application fee | \$ 25.00 |
| Advertising fee | Cost |

Catering License - Application Fees

| | |
|-----------------------------------------------------|----------|
| Catering Privileges off Premises | \$ 25.00 |
| Catered Function by Qualified Catering Organization | \$ 25.00 |
| Catered Function by B.Y.O.B. License | \$ 25.00 |

Cemetery Fees - Set by Cemetery Commission

| | Lots Established After 2015 | Lots Established Prior to 2015 |
|----------------|--------------------------------|-----------------------------------|
| Resident | | |
| Lot Fees | \$300.00 | \$250.00 |
| Perpetual care | \$200.00 | \$150.00 |
| Non-Resident | | |
| Lot Fees | \$400.00 | \$350.00 |
| Perpetual care | \$250.00 | \$200.00 |

| | |
|----------------------------------|--------------------------------|
| Administrative Fee per Interment | \$175.00 |
| Transfer of Burial Rights | \$ 75.00 |
| Interment Fees | Separate fee set by contractor |
| Disinterment | Separate fee set by contractor |

| | |
|-------------------------------------------------------------------|----------|
| Administrative Fee – Code Enforcement Office | \$ 25.00 |
| Fee applies to all permits issued by the Code Enforcement Officer | |

| | |
|-----------------------------------------------------|----------|
| Business Registration Fee – Code Enforcement Office | \$ 50.00 |
|-----------------------------------------------------|----------|

| | |
|-------------------------------------------------|----------|
| Change of Use Permits – Code Enforcement Office | \$ 50.00 |
|-------------------------------------------------|----------|

PAYT (Pay-As-You-Throw)

| | |
|-------------------------------------|----------|
| One (1) Roll of 10 - 15 Gallon Bags | \$ 15.00 |
| One (1) Roll of 5 - 33 Gallon Bags | \$ 15.00 |
| Recycle Containers | Cost |
| Composter | Cost |

| | |
|-------------------|------|
| Clean Up Day Fees | Cost |
|-------------------|------|

Ambulance Service

Town of North Yarmouth Ambulance Service Ordinance - The North Yarmouth Board of Selectmen shall annually establish a schedule of fees that support the cost of ambulance service to the extent practical while respecting all state and federal laws, rules and regulations.

| | |
|-----------------------------|------------|
| Mileage (per loaded mile) | \$ 16.00 |
| ALS1 (A0427) | \$ 900.00 |
| ALS2-2 (A0433) | \$1,200.00 |
| ALS - Non Emergency (A0426) | \$ 500.00 |

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

| | |
|-----------------------------|-----------|
| BLS – Non Emergency (A0428) | \$ 400.00 |
| BLS - Emergency (A0429) | \$ 700.00 |
| Paramedic Intercept | \$ 300.00 |
| On Scene | \$ 150.00 |
| Records Request | \$ 5.00 |

Amusement Devices

| | |
|---------------------------------------------------------------------------|-----------|
| Coin-Operated Amusement Devise Ordinance Annual license for 5 machines | \$ 100.00 |
| Each additional machine | \$ 50.00 |

Barking Dogs

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|-----------------------------------------------------------|----------|
| Per offense upon conviction in District Court (Ordinance) | \$ 50.00 |
|-----------------------------------------------------------|----------|

Building Permit Fees - Code Enforcement

Administrative Fee Applies

Residential buildings or buildings accessory to residential buildings:

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|----------------------------------------------------|---------|
| Finished living space area (sq. ft.) | \$ 0.60 |
| Unfinished area, foundations and garages (sq. ft.) | \$ 0.20 |

Commercial Buildings:

| | |
|---------------------------|---------|
| Commercial area (sq. ft.) | \$ 0.60 |
| Foundation area (sq. ft.) | \$ 0.20 |

| | |
|--------------------------------------------------------------|----------|
| Temporary Housing Permit from CEO | \$ 25.00 |
| Demolition | \$ 50.00 |
| Swimming Pools | \$100.00 |
| Chimneys | \$ 50.00 |
| Temp plastic or canvas structures (or temporary greenhouses) | \$ 50.00 |
| Sign Permit | \$ 50.00 |
| Driveway/Road Entrance Permit from CEO | \$ 50.00 |
| Property Naming Permit | \$ 25.00 |
| Certificate of Occupancy | |
| Residential | \$ 50.00 |
| Commercial | \$ 50.00 |
| Re-inspection Fee | \$ 50.00 |
| Minimum Fee | \$ 50.00 |
| Late Fee - double amount of regular fee | |

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

Electrical Permit Fees - Code Enforcement

Administrative Fee Applies

| | |
|-----------------------------------------|----------|
| Residential Work - all sq. ft. | \$ 0.08 |
| Commercial Work | |
| Up to 5,000 sq. ft. | \$ 0.11 |
| 5,001 to 10,000 sq. ft. | \$ 0.08 |
| 10,001 and up | \$ 0.05 |
| Adding Appliances | \$ 50.00 |
| Temporary or Permanent Service | \$ 50.00 |
| Re-inspection Fee | \$ 50.00 |
| Minimum Fee | \$ 50.00 |
| Late fee - double amount of regular fee | |

Explosives

Administrative Fee Applies

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|---------------------------------------------------------------|----------|
| Ordinance Regulating the Use of Explosives Blasting Permit | \$ 50.00 |
|---------------------------------------------------------------|----------|

Floodplain

Administrative Fee Applies

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|---------------------------------------------------------------------------------------|----------|
| Floodplain Management Ordinance Application Fee | \$100.00 |
| Expert's Fee - Payable 10 days after the town submits an invoice to the applicant. | Cost |

Land Use - Code Enforcement/Planning

Town of North Yarmouth, Maine Land Use Ordinance

| | |
|-------------------------------------------------------|-----------|
| Site Plan Review Permit from Planning Board | \$ 250.00 |
| Amendment to Site Plan Review Permit (Planning Board) | \$ 75.00 |
| Subdivision Approval (Planning Board) | |

| | |
|---------------------------------|-----------------|
| Minor Subdivision | |
| Non-refundable application fee | \$ 250.00 |
| Plus for each lot/dwelling unit | \$ 100.00 |
| Technical Review | Cost + \$ 25.00 |

| | |
|------------------------------------|-----------------------------|
| Major Subdivision | |
| Non-refundable application fee | \$ 350.00 |
| Plus for each lot or dwelling unit | \$ 100.00 |
| Technical Review | Cost + \$ 25.00 Conditional |

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

Roadway Ordinance – Code Enforcement/Road Commissioner

Administrative Fee Applies

| | |
|---------------------------------------|-----------------|
| Parking Fine for On-Street (4+ hours) | \$ 25.00 |
| Roadway Sign Installation Fee | \$ 50.00 + Cost |
| Private Road Sign Replacement Fees | \$ 25.00 + Cost |
| Road Inspection Fee (each inspection) | \$ 50.00 |
| Road Permit | \$ 50.00 |
| Street Entrance Permit | \$ 50.00 |
| Temporary Entrance Permit | \$ 50.00 |
| Street Opening Fee | \$ 100.00 |
| Culvert Installation Permit | \$ 50.00 |
| Snow on Public Highway Fine | \$ 50.00 |
| Winter Parking Ban Fine | \$ 50.00 |
| Obstructing Traffic | \$ 25.00 |
| Emergency Vehicle Access Evaluation | \$ 50.00 |

Mass Gatherings

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|---------------|---------------------------------------------------------|
| Licensing Fee | \$ 200.00 |
| Penalty Fee | \$ 200.00 per day, with a maximum penalty of \$2,500 |

Fire Rescue Department Permits

| | |
|-----------------------------------|----------|
| Alarm: Residential | \$ 50.00 |
| Alarm: Commercial | \$100.00 |
| Sprinkler Systems | \$ 25.00 |
| Liquid/Gas Fuel Burning Appliance | \$ 25.00 |
| Solid Fuel Burning Appliance | \$ 25.00 |

Nuisance Calls or False Alarms

| | |
|--------------------------------|-----------|
| First three (3) calls | No charge |
| Fourth (4 th) Call | \$100.00 |
| Fifth (5 th) Call | \$250.00 |
| Sixth (6 th) Call | \$500.00 |

Applies to a calendar year.

False Alarm calls are defined as a faulty detector or problem with the system. Actual smoke, be it food on the stove or other types of real activations do not constitute a false alarm. CO (Carbon Monoxide) Alarms that actually have CO reading does not constitute a false alarm.

Nuisance calls are defined as repeat responds for the same reason, such as the odor of gas with no readings on the gas meter and alike or other reason deemed a “nuisance” by the Fire Rescue Chief.

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

Parks & Recreation Areas

| | |
|----------------------------------------------------------------------------|----------|
| Ordinance Violations - Per Offence | \$100.00 |
| Domestic Animal Commercial Businesses Park Use Permits | |
| North Yarmouth - Monthly | \$ 25.00 |
| Outside North Yarmouth - Monthly | \$ 50.00 |
| North Yarmouth - 1 Day | \$ 5.00 |
| Outside North Yarmouth - 1 Day | \$ 10.00 |
| Groups or Organized Groups Single Event Use Permit (profit or non-profit*) | |
| Singular Event - per day | |
| Resident | \$ 50.00 |
| Non-Resident | \$100.00 |

*Fee is waived for nonprofits associated with the Town.

Planning Board

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|----------------------------------|----------|
| Use Approval from Planning Board | \$250.00 |
|----------------------------------|----------|

Plumbing Code - Code Enforcement

Administrative Fee Applies

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|----------------------------------------|--------------------------------------|
| Uniform Plumbing Code Plumbing Fees | As established by the State of Maine |
|----------------------------------------|--------------------------------------|

**Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES**

Public Facility Use (Wescustogo Hall & Community Center)

| Wescustogo Hall & Community Rentals Rental Rates (per hour) | | | | | | |
|---------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------------------------------------------------------|---------------------|-------------------------------------------------------|---------------|
| FACILITY SPACE | Residents of NY & Cumberland | Anyone NOT living in NY or Cumberland | Non-Profit or 501c3 organization that is not Municipal Government or Town Committee/ Board | | Any Business, Private or Public, Operating for Profit | |
| | Resident | Non-Resident | Non-Profit Res. | Non-Profit/Non-Res. | For Profit - Res. | For Profit NR |
| Wescustogo Hall | \$200.00 | \$300.00 | \$100.00 | \$150.00 | \$225.00 | \$325.00 |
| Wescustogo Hall Room 1 | \$50.00 | \$75.00 | \$25.00 | \$50.00 | \$75.00 | \$100.00 |
| Wescustogo Hall Room 2 | \$50.00 | \$75.00 | \$25.00 | \$50.00 | \$75.00 | \$100.00 |
| Wescustogo Hall Room 3 | \$75.00 | \$100.00 | \$50.00 | \$75.00 | \$100.00 | \$125.00 |
| Combo WH / Room 1 & 2 | \$75.00 | \$125.00 | \$50.00 | \$100.00 | \$150.00 | \$200.00 |
| Combo WH / Room 2 & 3 | \$100.00 | \$150.00 | \$75.00 | \$125.00 | \$175.00 | \$225.00 |
| Gymnasium (includes stage) | \$50.00 | \$75.00 | \$25.00 | \$50.00 | \$100.00 | \$125.00 |
| Community Room | \$50.00 | \$75.00 | \$25.00 | \$50.00 | \$75.00 | \$100.00 |
| Kitchen | \$25.00 | \$40.00 | \$20.00 | \$35.00 | \$50.00 | \$65.00 |
| 50% of all deposit and rental fees are due at the time of rental confirmation. | | | | | | |
| Loss Key/Card(s) | \$15.00 | No Deposit Required | | | | |
| Damages | All groups/individuals shall be responsible in full for any costs to the center to include labor and materials. | | | | | |

Wescustogo Hall & North Yarmouth Community Center Misc. Fees

| | |
|-------------------------------------|------------------|
| Events & Programming (Resident) | \$ 0 - \$400.00* |
| Events & Programming (Non-Resident) | \$ 0 - \$450.00* |
| Equipment Rentals | |
| Damage Deposit | \$ 0 - \$250.00* |
| Rental Fee | \$ 0 - \$150.00* |

*Variation of fee structure to allow for any and as many different events/programs throughout the year.

Shellfish Conservation Ordinance (Chapter 305 – Towns of Yarmouth/North Yarmouth)

| | |
|-------------------------------------------------------------|----------|
| License | |
| Resident Commercial | \$200.00 |
| Non-resident Non-reciprocating Commercial | \$400.00 |
| | |
| Resident Recreational | \$ 25.00 |
| Non-resident Non-reciprocating Recreational | \$ 50.00 |
| Three-day Recreational license (pursuant to section II.B.5) | \$ 30.00 |

Resident/Non-resident Recreational license fees are waived for individuals of age 65 or older.

Town of North Yarmouth
SCHEDULE OF APPLICATION, LICENSE AND PERMIT FEES

Solid Waste

Solid Waste Disposal & Recycling Ordinance
Refuse Hauler Permit Application \$ 25.00

Sprinklers

Sprinkler Ordinance Refer to Ordinance

Subsurface Wastewater

Subsurface Wastewater Disposal Rules Plumbing fees as established by the State of Maine.

Zoning Board of Appeals

Administrative Appeal to Zoning Board \$250.00
Miscellaneous Appeal to Zoning Board \$250.00
Variance Appeal to Zoning Board of Appeals \$250.00

Select Board

Brian Sites, Chairperson

James Moulton, Vice-Chairperson

Austin Harrell

David Reed

Paul Hodgetts

ADOPTED July 6, 2010, EFFECTIVE July 7, 2010
AMENDED June 7, 2011, EFFECTIVE July 1, 2011
AMENDED June 19, 2012, EFFECTIVE July 1, 2012
AMENDED June 18, 2013, EFFECTIVE July 1, 2013
AMENDED August 5, 2014, EFFECTIVE August 6, 2014
AMENDED October 20, 2015, EFFECTIVE October 21, 2015
AMENDED October 4, 2016, EFFECTIVE October 5, 2016
AMENDED September 5, 2017, EFFECTIVE September 5, 2017
NO AMENDMENTS 2018
AMENDED August 20, 2019, EFFECTIVE August 21, 2019
AMENDED December 3, 2019, EFFECTIVE December 4, 2019
NO AMENDMENTS 2020
AMENDED July 20, 2021, EFFECTIVE July 21, 2021
[AMENDED January 4, 2022, EFFECTIVE January 5, 2022](#)

Town of North Yarmouth Select Board Business

III. Appointments

January 4, 2022

Action Item(s):

- **Living Well in North Yarmouth Committee (LWNY) Appointment:**

At the last Board meeting, the Board requested Diane Morrison to attend the next meeting (this meeting) to be available for any questions or inquiries. As a reminder, there is one (1) alternate vacancy on the LWNY Committee. As mentioned at the last meeting, Diane is the only applicant left who's applied for the position.

Move to appoint Diane Morrison to the Living Well in North Yarmouth Committee as an alternate member for a term to expire on June 30, 2022. Second, discussion and vote follow.



(207)829-3705 telephone
(207)829- 3743 fax

TOWN OF NORTH YARMOUTH BOARD & COMMITTEES Volunteer Form

Select the Board(s) or Committee(s) you would like to serve on:

- | | |
|-------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <input type="checkbox"/> Budget Committee (Elected position only if vacancy available) | <input checked="" type="checkbox"/> Living Well in North Yarmouth |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Prince Mem. Library Advisory Board |
| <input type="checkbox"/> Parks & Recreation Committee | <input type="checkbox"/> Communications Advisory Committee |
| <input type="checkbox"/> Shellfish Conservation Commission | <input type="checkbox"/> Economic Development and Sustainability Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Events Committee |
| <input type="checkbox"/> Zoning Board of Appeals | <input type="checkbox"/> Flag Committee |
| <input type="checkbox"/> Joint Standing Committee | <input type="checkbox"/> Comprehensive Plan Committee |
| <input type="checkbox"/> Recreation Advisory Board | |

Please provide the following information:

Name: Diane Morrison

Email: Diane@morrisonrealtors.com

Mailing Address: P.O.Box 25A Cumberland ME 04021

Phone: 207-749-3459

- Please give a short narrative as to why you would like to be appointed to this Board(s) or Committee(s) you have selected above.** I have always wanted to join this committee and now I have the time to do so. I admire their accomplishments, and their outreach to residents, and their commitment to work on the behalf of kids to seniors.
- Do you have any relevant experience, training or credentials that you would like us to consider?** I have experience with town committees(EDSC, Co-Chair for North Yarmouth during the design and building of the Middle School, and a member of the Historical Society's Events Committee. I was Director of Distance Education and Summer Programs for ST. Joseph's College, Director of Executive Programs for Babson College.
- Have you ever served on any boards/ committees before? If so, when and where?** Boards and Committees listed in #2. The responsibilities in all of the experiences listed in # 2 would transfer nicely into LWNVY.

Diane Morrison
Volunteer Signature

12 / 02 / 2021
Date

Town of North Yarmouth Select Board Business

IV. Minutes of Previous Meeting(s)

January 4, 2022

Action Item(s):

- *Move to approve the additional business meeting minutes of December 17, 2021, as presented. Second, discussion and vote follow.*
- *Move to approve the meeting minutes of December 21, 2021, as presented. Second, discussion and vote follow.*

**Town of North Yarmouth
Select Board
Meeting Minutes of Friday, December 17, 2021
Wescustogo Hall & North Yarmouth Community Center
Community Room**

Call to Order – Brian Sites, James Moulton, Austin Harrell, David Reed, and Paul Hodgetts were present. The interim Town Manager, Christopher Bolduc, was also present. Chairperson Sites called the meeting to order at approximately 8:00 AM.

Executive Session – Chairperson Sites moved that the Select Board enter into executive session with the interim Town Manager pursuant to Title 1 M.R.S. § (6)(A) to discuss filling the vacant Town Manager position. Discussion: none. **Vote: 5 Yes – 0 No.**

Chairperson Sites moved to come out of executive session at approximately 8:56 AM. Selectperson Reed seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

Chairperson Sites moved to direct the interim Town Manager to enter into a three-year town manager employment agreement with Diane Barnes to be effective 30 days from the date the agreement is signed. Selectperson Hodgetts seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

Adjournment - Chairperson Sites moved to adjourn at approximately 8:59 AM. Selectperson Reed seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

Prepared By: Draven Walker
Executive Assistant/Recording Secretary

Select Board

Brian Sites, Chair

James Moulton, Vice Chair

Austin Harrell

David Reed

Paul Hodgetts

**Town of North Yarmouth
Select Board
Meeting Minutes of Tuesday, December 21, 2021
Wescustogo Hall & North Yarmouth Community Center**

Call to Order – Brian Sites, James Moulton, David Reed, and Paul Hodgetts were present. Austin Harrell provided notice to Chairperson Sites of his absence. The interim Town Manager, Christopher Bolduc, was also present. Chairperson Sites called the meeting to order at approximately 6:04 PM.

Executive Session – (9:15) Chairperson Sites moved that the Select Board, interim Town Manager, and Diane Barnes, enter into executive session pursuant to Title 1 M.R.S. § (6)(A) to discuss the position of the new Town Manager and the contract for employment with the Town. Selectperson Reed seconded. Discussion: none.
Vote: 4 Yes – 0 No.

The Board came out of executive session at approximately 7:03 PM.

Chairperson Sites introduced Diane Barnes as the new permanent Town Manager of North Yarmouth.

Selectperson Reed moved that the Board address the appointments in “New Business” prior to “Special Presentations”. Selectperson Hodgetts seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

New Business

(1:13:28)

Appointments – Selectperson Moulton moved to appoint Barbara Hauke to the Prince Memorial Library Board for a term starting on January 1, 2022, and ending June 30, 2022. Selectperson Reed seconded the motion. Discussion: Selectperson Hodgetts inquired why the term was shorter than one (1) year. The Executive Assistant to the Town Manager responded. **Vote: 4 Yes – 0 No.**

Special Presentation:

(1:16:55)

Yarmouth Water District – Eric Gagnon, Yarmouth Water District Superintendent, gave an extensive presentation on the aquifer’s status and the district’s goal to continue building infrastructure as prescribed in their master plan. The full presentation can be found on the town’s website, www.northyarmouth.org or a copy of the video can be requested at the Town Office.

Matt Reynolds, Drumlin Environmental, gave an extensive history on the surrounding wells. Mr. Reynolds presentation and questions from the Board and the public can be found on the town’s website, www.northyarmouth.org or a copy of the video can be requested at the Town Office.

Lisa Thompson, Community Center Director – The Community Center Director gave a presentation on the last two (2) years of the Community Center’s opening. The Community Center Director’s presentation can be found on the town website, www.northyarmouth.org, or a copy of the video can be requested at the Town Office.

Minutes of Previous Meeting(s) – (2:16:50) Selectperson Moulton moved to approve the minutes of December 7, 2021, as presented. Selectperson Reed seconded the motion. Discussion: Selectperson Reed requested that the minutes only include the motions, discussion that took place to reach a decision, and vote, to assist staff and keep the minutes concise. **Vote: 4 Yes – 0 No.**

Public Comment - Non-Agenda Items – (2:18:52) Katie Murphy, Montfort Road, provided comments on the move of the Old Town House. Marty Kremer, Sligo Road, made comments regarding the Royal River Dam projects happening in Yarmouth with the Army Corps of Engineers and asked the Select Board to provide communication to Dr. Reed of North Yarmouth’s interests. Judy Potter, Walnut Hill Road, commented on the

office hours being published on the cable channel, commented on tax increment financing funds being used towards a planned Yarmouth Water District water tank rather than ratepayer dollars, and spending concerns. Linc Merrill, North Road, stated his concerns about the dams potentially being removed. Mr. Merrill made additional comments on the auditor presenting to the Select Board and Budget Committee and the Budget Committee's first meeting. Ms. Potter asked if the Board has set an Annual Town Meeting date. Mike Mallory, Walnut Hill Road, questioned how grievances towards the Planning Board could be addressed. Chairperson Sites responded to bring them to the Board's attention.

More information on the discussion that took place during public comment can be found on the town's website, www.northyarmouth.org, or by requesting a copy of the video at the Town Office.

Management Reports & Communications:

(2:34:52)

Town Office Report – The Town Manager presented an alternative timeline to address the petition question. Selectperson Reed asked why electronic voting delayed the process. The Town Manager responded summarizing the state's process. Selectperson Reed inquired about additional expenses with a hand-count town meeting. The interim Town Manager responded that the amount could be around \$4,500.00. Selectperson Reed moved to amend the date of the special election from February 15, 2022, to March 15, 2022. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

More information on the discussion that took place during the Town Office Report can be found on the town's website, www.northyarmouth.org, or by requesting a copy of the video at the Town Office.

Old Business:

(2:42:57)

Annual Review of Committee Charges – Selectperson Reed inquired about how to increase membership on the Events Committee. The interim Town Manager suggested that the Community Center Director become more involved with the committee. Chairperson Sites recommended speaking with the one (1) member of the events committee, Darla Hamlin. Selectperson Reed suggested having a Board member be on the committee. The Community Center Director offered to speak with Darla Hamlin. The Board, by consensus, asked the Director to look further into the matter.

Update on Senior Housing Forums – Chairperson Sites provided an update to the Select Board on the next steps for the community discussion on senior housing. Selectperson Reed and Chairperson Sites discussed a survey to collect data on the socio-economic status of seniors who live in town to help determine what sort of affordable housing would be appropriate for them.

New Business:

(3:00:43)

Living Well in North Yarmouth Committee Appointment – Diane Morrison, Living Well in North Yarmouth Committee member, provided supporting comments for Mrs. Morrison's application. Selectperson Moulton stated that he felt the process should be adhered to as it was expected by the Board that Ms. Hauke attends this meeting. Selectperson Hodgetts provided supporting comments.

Selectperson Reed requested that the Board place appointments at the top of the agenda. Judy Potter, Walnut Hill Road, asked if previous volunteers who applied were contacted. The Executive Assistant to the Town Manager responded with comments in the affirmative.

Chairperson Sites moved to table the agenda item. Selectperson Moulton seconded the item. Discussion: none. **Vote: 3 Yes – 1 No. (Selectperson Reed)**

Accounts Payable – (3:07:10) Chairperson Sites moved to approve accounts payable warrants 23 & 24 in the amount of \$144,695.83, as presented for FY22. Selectperson Reed seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Any Other Business – (3:08:10) Chairperson Sites spoke about the undesignated funds and Financial Policy. Selectperson Reed spoke about the bylaws and rules of order. Selectperson Hodgetts spoke about broadcasting the meetings. Selectperson Reed moved to require that all meetings of boards and committees be recorded so that the public can review the record. There was no second to the motion. Discussion: There was discussion among the Board about what meetings should be recorded. Chairperson Sites clarified that the Planning Board, Select Board, and Economic Development & Sustainability Committee would be recorded. Chairperson Sites responded that the item would be placed on the agenda. Selectperson Hodgetts discussed having a request for proposal (RFP) being made for a new law firm. Selectperson Reed requested budgetary numbers for the fuel island. The interim Town Manager responded that he could have the Road Commissioner come in and provide an update. There was further discussion by the Board.

Adjournment – Selectperson Reed moved to adjourn at approximately 9:30 PM. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 3 Yes – 0 No – 1 Abstain. (Selectperson Hodgetts)**

Note: The meeting video for the December 21, 2021 meeting can be found on the town’s website, www.northyarmouth.org or a copy of the video can be requested at the Town Office. The town currently uses Town Hall Streams for their viewing needs and all videos on Town Hall Streams are timestamped for quick access. Also, the timestamp is included next to the agenda item in these minutes.

Prepared By: Draven Walker
Executive Assistant/Recording Secretary

Select Board

Brian Sites, Chair

James Moulton, Vice Chair

Austin Harrell

David Reed

Paul Hodgetts

Town of North Yarmouth

Select Board Business

VI. Management Reports & Communications

January 4, 2022

Reports Attached:

- Town Office Report
 - American Rescue Plan Act (ARPA) Funding
 - Broadcasting Select Board Meetings, Workshops, and Committee Meetings
 - Legal Services Request for Proposal Discussion
 - Fuel Island Contract
 - Any Other Items



Town of North Yarmouth *Town Office Report*

January 4, 2022

American Rescue Plan Act (ARPA) Funding:

| <u>Funding Disbursements</u> | |
|-------------------------------------|---------------------|
| FY2022 | \$204,049.73 |
| FY2023 | \$204,049.73 |
| Total | \$408,099.46 |

Background

On March 11, 2021, President Biden signed into law the American Rescue Plan Act (ARPA). This allocated funds directly to states and metropolitan cities across the country. The State of Maine, received \$119,223,764.00 that was distributed to each municipality across the state. As of this date, the town has collected the first installment of \$204,049.73.

Qualified Expenses

Attached is a list of categories of eligible uses of the ARPA funds. Each qualified expense comes from the Treasury's Interim Final Rule, published on their website, which is a 151-page document that provides guidance on how the ARPA funding is to be utilized.

Examples

- 1) AV/Broadcasting Equipment Installed in the Wescustogo Hall – Due to the pandemic, it is no longer safe to have Select Board or Planning Board meetings in the Town Office Meeting Room. In response to the issues with broadcasting the meetings because of the lack of equipment set-up in the Wescustogo Hall, the Community Center Director and Broadcast Technician were asked to look into prices to provide the needed AV equipment to run the meetings. Because COVID-19 has had a direct impact on the town's ability to conduct business as it has, the funds are being reviewed to go towards this expense, subject to Select Board and town meeting approval.
- 2) Premium Pay – This additional payment is meant to go towards employees who have worked during the COVID-19 public health emergency (both in direct cash payments or grants to businesses) and continued to provide critical operations to protect the wellbeing of their communities. Some towns have provided this pay to municipal workers (police officers, fire rescue personnel, office staff, etc.) but it can also go to any organization/business that has provided necessary services to the community (janitors, workers in the food supply industry, nursing homes, etc.)
- 3) Direct Cash Payments – Attached is a worksheet created by the State of New Hampshire summarizing the process for developing an application to determine if an individual is eligible to receive a cash payment through the local government as a response to a hardship created because of COVID-19 (ex. being laid off due to the pandemic).



Town of North Yarmouth
Town Office Report

- 4) **Affordable Housing** – MMA will be having a webinar on January 19, 2022, to discuss “a range of existing and future state housing programs [in 2022]”. They will also be discussing how to comply with the American Rescue Plan Act and justify using the funds towards affordable housing. It’s a free webinar. If Board members are interested, please reach out to the Executive Assistant.

The key question to ask for any project ideas is:

“What is the negative impact that COVID-19 has had on _____ (ex. senior citizens, holding regular meetings, workers in our community) and can the town justify this with either quantitative or other scientific information?”

There is no right or wrong answer, only ideas – however, it will be important that each project can be justified under the Treasury’s Interim Final Rule.

Timeline – Local Approvals

Before any funding can be used towards projects, the Select Board is strongly recommended to hold a public hearing and place a warrant article on a town meeting warrant to address the question. In addition, the Board may want to have a wider discussion during the FY23 budget season with the new Town Manager and Budget Committee. Treating these funds like any budgetary appropriation could help define the process and to use the funding in the best possible way for the town.

Timeline – Federal Approvals

PROJECTS NEED TO BE COMMITTED BY DECEMBER 31, 2024

| Annual Reporting Due Dates | | |
|----------------------------|-------------------------------------|----------------|
| Year | Period Covered | Due Date |
| 1 | September 14, 2021 - March 30, 2022 | April 30, 2022 |
| 2 | April 1, 2022 - March 31, 2023 | April 30, 2023 |
| 3 | April 1, 2023 - March 31, 2024 | April 30, 2024 |
| 4 | April 1, 2024 - March 31, 2025 | April 20, 2025 |
| 5 | April 1, 2025 - March 31, 2026 | April 30, 2026 |
| 6 | April 1, 2026 - December 31, 2026 | April 30, 2027 |



Town of North Yarmouth *Town Office Report*

Above are the annual reporting dates for the ARPA funds. For year one (1), there will be no reporting if no expenses are incurred by March 30th. The town has up to four (4) years starting **March 3, 2021 (or the date when the town received the funds)**, to **December 31, 2024**, to decide how to use the funding. The town has up to December 31, 2026, to spend the funds on projects that were already approved prior to December 31, 2024.

Town Meeting

The Select Board is strongly advised to call a town meeting prior to the spending of the ARPA funds. The same rules for budgetary appropriations apply, even though the townspeople approved warrant article 40, acceptance of gifts, real estate, donations, and other funds, at the last town meeting. Maine Municipal Association has published documentation strongly advising towns with town meeting forms of governments to adopt the spending authorization at a town meeting, not a regular Select Board meeting.

Additional Funding

The town was notified very recently that there will be additional funding coming down from the state due to funds that were left over after the first installment.

Conclusion

There's a lot more discussion to be had on the use of the ARPA funding. The Board may want to start with the budgetary process, compiling ideas from the Town Manager, Department Heads, and amongst themselves and the Budget Committee, then work towards a public hearing with a presentation on what are the suggested recommendations that will go for town meeting consideration.

Questions can be submitted to the Town Manager's office to either the interim Town Manager, Christopher Bolduc, cbolduc@cumberlandmaine.com, or the Town Manager's Assistant, Draven Walker, dwalker@northyarmouth.org.

- *Respectfully submitted by Draven Walker, Executive Assistant to the Town Manager*

Broadcasting Select Board Meetings, Workshops, and Committee Meetings:

At the last meeting, the Select Board asked that their meetings, Planning Board meetings and workshops, and Economic Development & Sustainability Committee meetings be broadcasted. Currently, the town pays for the following meetings to be broadcast:

- Select Board Meetings & Workshops
- Planning Board Meetings & Workshops
- Economic Development Committee Meetings
- Budget Committee Meetings

Currently, the contract allows for up to 236 hours of broadcasting time. The technician has completed 112 hours of broadcasting time as of the last meeting. The technician is aware of time missed on the



Town of North Yarmouth *Town Office Report*

week of December 14th and has provided a memo explaining the issues to the Town Manager. In his memo, he stated that he is working to avoid any lapses in coverage by accomplishing the following:

- 1) Working with committees to adopt Remote Participation policies. The technician can work remotely to broadcast the meeting if unable to come to the meeting. Of course, this is not preferable under short notice. Reasonable notice should be provided if a change in venue.
- 2) Working towards installing up-to-date equipment in the Wescustogo Hall using ARPA funding. This is mentioned under the item discussed prior.
- 3) Requesting that a backup position be included in the custodian job description.

Board members may contact the Town Manager directly if they have any further questions.

- *Respectfully submitted by Draven Walker, Broadcast Technician*

Legal Services Request for Proposal (RFP) Discussion:

Verbal report from Christopher Bolduc, interim Town Manager

Fuel Island Bid Contract:

Verbal report from Christopher Bolduc, interim Town Manager

Any Other Items:

Verbal report from Christopher Bolduc, interim Town Manager

Eligible Uses by Expenditure Category
American Rescue Plan Act

| 1. Expenditure Category: Public Health | |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| 1.1 | COVID-19 Vaccination |
| 1.2 | COVID-19 Testing |
| 1.3 | COVID-19 Contact Tracing |
| 1.4 | Prevention in Congregate Settings |
| 1.5 | Personal Protective Equipment |
| 1.6 | Medical Expenses (including Alternative Care Facilities) |
| 1.7 | Capital Investments or Physical Plant Changes to Public Facilities that Respond to the COVID-19 public health emergency |
| 1.8 | Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine) |
| 1.9 | Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to |
| 1.10 | Mental Health Services |
| 1.11 | Substance Use Services |
| 1.12 | Other Public Health Services |
| 2. Expenditure Category: Negative Economic Impacts | |
| 2.1 | Household Assistance: Food Programs |
| 2.2 | Household Assistance: Rent, Mortgage, and Utility Aid |
| 2.3 | Household Assistance: Cash Transfers |
| 2.4 | Household Assistance: Internet Access Programs |
| 2.5 | Household Assistance: Eviction Prevention |
| 2.6 | Unemployment Benefits or Cash Assistance to Unemployed Workers |
| 2.7 | Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives) |
| 2.8 | Contributions to UI Trust Funds |
| 2.9 | Small Business Economic Assistance |
| 2.10 | Aid to nonprofit organizations |
| 2.11 | Aid to Tourism, Travel, or Hospitality |
| 2.12 | Aid to Other Impacted Industries |
| 2.13 | Other Economic Support |
| 2.14 | Rehiring Public Sector Staff |

Eligible Uses by Expenditure Category
American Rescue Plan Act

| 3. Expenditure Category: Services to Disproportionately Impacted Communities | |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| | |
| 3.1 | Education Assistance: Early Learning |
| 3.2 | Education Assistance: Aid to High-Poverty Districts |
| 3.3 | Education Assistance: Academic Services |
| 3.4 | Education Assistance: Social, Emotional, and Mental Health Services |
| 3.5 | Education Assistance: Other |
| 3.6 | Healthy Childhood Environments: Child Care |
| 3.7 | Healthy Childhood Environments: Home Visiting |
| 3.8 | Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System |
| 3.9 | Healthy Childhood Environments: Other |
| 3.10 | Housing Support: Affordable Housing |
| 3.11 | Housing Support: Services for Unhoused persons |
| 3.12 | Housing Support: Other Housing Assistance |
| 3.13 | Social Determinants of Health: Other |
| 3.14 | Social Determinants of Health: Community Health Workers or Benefits Navigators |
| 3.15 | Social Determinants of Health: Lead Remediation |
| 3.16 | Social Determinants of Health: Community Violence Interventions |
| | |
| 4. Expenditure Category: Premium Pay | |
| | |
| 4.1 | Public Sector Employees |
| 4.2 | Private Sector: Grants or other employees |
| | |
| 5. Expenditure Category: Infrastructure | |
| | |
| 5.1 | Clean Water: Centralized wastewater treatment |
| 5.2 | Clean Water: Centralized wastewater collection and conveyance |
| 5.3 | Clean Water: Decentralized wastewater |
| 5.4 | Clean Water: Combined sewer overflows |
| 5.5 | Clean Water: Other sewer infrastructure |
| 5.6 | Clean Water: Stormwater |
| 5.7 | Clean Water: Energy conservation |
| 5.8 | Clean Water: Water conservation |
| 5.9 | Clean Water: Nonpoint source |
| 5.10 | Drinking Water: Treatment |
| 5.11 | Drinking Water: Transmission & distribution |
| 5.12 | Drinking Water: Transmission & distribution: lead remediation |
| 5.13 | Drinking Water: Source |
| 5.14 | Drinking Water: Storage |
| 5.15 | Drinking Water: Other water infrastructure |

Eligible Uses by Expenditure Category
American Rescue Plan Act

| | |
|--------------------------------------------------------|----------------------------------------|
| 5. Expenditure Category: Infrastructure (cont.) | |
| | |
| 5.16 | Broadband: "Last Mile" projects |
| 5.17 | Broadband: Other projects |
| | |
| 6. Expenditure Category: Revenue Replacement | |
| | |
| 6.1 | Provision of Government Services |
| | |
| 7. Administrative and Other | |
| | |
| 7.1 | Administrative Expenses |
| 7.2 | Evaluation and data analysis |
| 7.3 | Transfers to Other Units of Government |

Town of North Yarmouth Select Board Business

VIII. New Business

January 4, 2022

Action Item(s):

- **FOAA Policy Amendments:**

To stay consistent with the Fee Schedule and new FOAA laws, the Board is being asked to also review the minor amendments to the FOAA policy attached. This policy directly corresponds with the state statute.

Move to amend the FOAA policy, as presented. Second, discussion and vote follow.

TOWN OF NORTH YARMOUTH PUBLIC RECORDS REQUEST POLICY
Freedom of Access Act (FOAA)
Title1 MRS § 402

PURPOSE: This policy delineates the process by which the Town of North Yarmouth ensures citizens access to public records (electronic and paper) and public proceedings in accordance with the Maine Freedom of Access Act.

DEFINITION of “Public Record”: The Freedom of Access Act defines “public record” as “any written, printed or graphic matter of any mechanical or electronic data compilation from which information can be obtained, directly or after translation into a form susceptible of visual or aural comprehension, that is in the possession or custody of an agency or public official of this State of any of its political subdivision, or is in the possession or custody of an association, the membership of which is composed exclusively of one or more of any of these entities, and has been received or prepared for use in connection with the transaction of public or governmental business or contains information relating to the transaction of public or governmental business”. A number of exceptions are also specified.

REQUESTS FOR PUBLIC RECORDS

1. A Freedom of Access Act (FOAA) request to inspect or copy public records must be made in writing, verbally, by e-mail or by phone by completing the attached form and presenting it to an employee at Town Hall during regular business hours.
2. The Town will acknowledge the request in writing (via USPS, e-mail or fax) within a reasonable time, not to exceed five business days, and provide an estimate of the time necessary to complete the request and of the total cost.
 - a. To protect records, the Town may require that an employee or official of the Town be present during the inspection and/or copying of documents.
 - b. When the presence of an employee or official is required to ensure the protection of any record, the inspection or copying shall be scheduled as promptly as possible during regular business hours provided that it will not delay or inconvenience the regular activities of the employee or official.
 - c. The Town shall charge a fee of \$.10 per page to cover the cost of copying.
 - i. Records that are already available in electronic format may be emailed to the requester at no charge or provided on a thumb drive for a charge of \$5.00. ~~CD for a charge of \$13.00 per disc.~~
 - d. The Town shall charge a fee of \$15.25 per hour after the first two (2) hours of staff time to cover the cost of searching for, retrieving, and compiling the requested public record.
 - e. If the estimate of the total cost is greater than \$30.00, the Town will inform the requester before proceeding.
 - f. If the estimate of the total cost is greater than \$100.00 or the requester has previously failed to pay a properly assessed fee in a timely manner the Town may require the requester to pay all or a portion of the estimated costs prior to fulfilling the request.
3. If the Town denies a request to inspect or copy a public record, a written decision stating the Reason for denial will be made within five (5) working days of the request. Denial of a request to inspect or copy a public record may be appealed to any Superior Court within the State within five (5) working days of receipt of the written notice of denial.
4. Unauthorized removal of a government document, failure to return a government document, and damaging a government document are Class D crimes.

Select Board

Brian Sites, Chair

James Moulton, Vice Chair

Austin Harrell

David Reed

Paul Hodgetts

Town of North Yarmouth Select Board Business

IX. Accounts Payable

January 4, 2022

Action Item(s):

- *Move to approve accounts payable warrants 25 & 26 in the amount of \$779,700.05, as presented for FY22. Second, discussion and vote follow.*



TOWN OF NORTH YARMOUTH



Authorization of accounts payable for the Fiscal Year 2022 totaling:

| | |
|-----------------|----------------------|
| Payroll: | \$ 34,587.49 |
| *Town Payables: | \$ 745,112.56 |
| | <hr/> |
| TOTAL | \$ 779,700.05 |

*Itemized warrants 25 & 26 attached.

Board of Selectpersons

Austin Harrell

Paul Hodgetts

Brian Sites- Chair

James Moulton- Vice Chair

David Reed

Dated: January 4, 2022

WARRANT: 25

| Check | D / D | Check | Employee | Gross Pay |
|--------------|------------------|------------------|------------------------------|------------------|
| 14557 | 2,137.64 | 0.00 | 002 DEBORAH ALLEN GROVER | 3,030.40 |
| 14558 | 1,849.15 | 0.00 | 011 RYAN S KEITH | 2,551.20 |
| 14559 | 1,171.92 | 0.00 | 012 STACEY M RUBY | 1,524.82 |
| 14560 | 1,090.10 | 0.00 | 013 CHERYL C. TRENOWETH | 1,524.01 |
| 14561 | 1,371.67 | 0.00 | 015 DRAVEN L WALKER | 1,878.30 |
| 14562 | 1,120.86 | 0.00 | 016 TRACEY J COX | 1,672.00 |
| 14563 | 1,533.24 | 0.00 | 070 LISA J THOMPSON | 2,143.20 |
| 14564 | 153.51 | 0.00 | 080 CLIFFORD J. YOUNG | 592.96 |
| 14565 | 2,639.15 | 0.00 | 103 CLARK M BASTON | 3,509.53 |
| 14566 | 1,653.18 | 0.00 | 117 SETH N.D. PIERCE | 2,263.94 |
| 14567 | 1,915.02 | 0.00 | 126 NICHOLAS J. THIBEAULT | 2,920.00 |
| 14568 | 1,820.57 | 0.00 | 128 KODY N COPP | 2,486.92 |
| 14569 | 576.45 | 0.00 | 315 HOWARD A PALMER III | 693.00 |
| 14570 | 449.14 | 0.00 | 419 CRAIG J WADE | 567.00 |
| 14571 | 1,507.03 | 0.00 | 451 NICHOLAS DANIEL HUTCHINS | 2,039.11 |
| 14572 | 318.47 | 0.00 | 452 ANNA K. ALLARD | 399.00 |
| 14573 | 1,198.33 | 0.00 | 500 GREGORY A. PAYSON | 2,474.40 |
| 14574 | 0.00 | 22,505.43 | D / D 6 NORWAY SAVINGS BANK | |
| 14575 | 0.00 | 1,243.42 | T & A 2 Maine SIT | |
| 14576 | 0.00 | 7,281.24 | T & A 1 Norway Savings Bank | |
| Total | 22,505.43 | 31,030.09 | | 32,269.79 |

| | |
|-------------------------|-------------------|
| Put into A/P | 12,082.06 |
| Taken out of A/P | (8,524.66) |
| Total Payroll | 34,587.49 |

| | |
|--------------|----|
| Count | |
| Checks | 20 |

Warrant 26

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|---------------------------------------------------|--------|-------|---------------------------------------------------------|-----------------|-----------------|-------------|
| Description | | | Account | Proj | | |
| 00702 ADOBE | | | | | | |
| 0212 | 333333 | 01 | NOVEMBER ADOBE PRO | | | |
| NOVEMBER ADOBE PRO | | | E 110-01-5216-00 | | 107.56 | 0.00 |
| | | | MUN ADMN / OPERATIONS - SOFTWARE / SOFTWARE | | | |
| | | | Invoice Total- | | 107.56 | |
| 0212 | 333333 | 01 | DECEMBER ADOBE PRO | | | |
| DECEMBER ADOBE PRO | | | E 110-01-5216-00 | | 107.56 | 0.00 |
| | | | MUN ADMN / OPERATIONS - SOFTWARE / SOFTWARE | | | |
| | | | Invoice Total- | | 107.56 | |
| | | | Vendor Total- | | 215.12 | |
| 00517 AMAZON CAPITAL SERVICES, INC | | | | | | |
| 0212 | 42106 | 01 | INVOICE 1KY6-YQ6W-9Y37 | NYFRD | | |
| INVOICE 1KY6-YQ6W-9Y37 | | | E 130-01-5522-00 <i>ipad key boards</i> | | 74.99 | 0.00 |
| | | | PUBL SAFETY / FIRE RESCUE - EQPT MAINT / EQPT MAINT | | | |
| | | | Invoice Total- | | 74.99 | |
| 0212 | 42106 | 01 | INVOICE 17RK-CVXV-F1DK | OFFICE SUPPLY | | |
| INVOICE 17RK-CVXV-F1DK | | | E 110-01-5224-00 <i>P-touch tape / supply</i> | | 88.62 | 0.00 |
| | | | MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL | | | |
| | | | Invoice Total- | | 88.62 | |
| 0212 | 42106 | 01 | INVOICE 119C-HPFG-H1CJ | NYFRD | | |
| INVOICE 119C-HPFG-H1CJ | | | E 130-01-5522-00 <i>Head phone hangers</i> | | 38.36 | 0.00 |
| | | | PUBL SAFETY / FIRE RESCUE - EQPT MAINT / EQPT MAINT | | | |
| | | | Invoice Total- | | 38.36 | |
| 0212 | 42106 | 01 | INVOICE 17LY-LWXP-V7VN | CUSTODIAL/WHCC | | |
| INVOICE 17LY-LWXP-V7VN | | | E 145-01-5516-00 <i>Ly601</i> | | 10.90 | 0.00 |
| | | | BLDGS/GRNDS / OPERATIONS - CUST SUPPLY / CUST SUPPLY | | | |
| INVOICE 17LY-LWXP-V7VN | | | E 125-01-5244-00 <i>Pikee ball balls</i> | | 25.47 | 0.00 |
| | | | COMM CENTER / OPERATIONS - PROG SUPPL / PROG SUPPL | | | |
| | | | Invoice Total- | | 36.37 | |
| | | | Vendor Total- | | 238.34 | |
| 01417 BASSWOOD ENVIRONMENTAL LLC | | | | | | |
| 0212 | 42107 | 01 | INVOICE 21171 | BASTON PRK STDY | | |
| INVOICE 21171 | | | E 120-03-5635-00 <i>Wetland Delimitation</i> | | 1,000.00 | 0.00 |
| | | | COMM SVCS / PKS/REC - PARK MAINT / PARK MAINT | | | |
| | | | Vendor Total- | | 1,000.00 | |
| 00168 BASTON, CLARK M | | | | | | |
| 0212 | 42108 | 01 | STADD REIMBURSEMENT | 2ND QTR | | |
| STADD REIMBURSEMENT | | | E 140-01-5130-00 | | 135.00 | 0.00 |
| | | | PUBLIC WORKS / OPERATIONS - ALLOWANCES / ALLOWANCES | | | |
| | | | Vendor Total- | | 135.00 | |
| 00009 BERNSTEIN, SHUR, SAWYER & NELSON | | | | | | |
| 0212 | 42109 | 01 | INVOICE 4002604 | NOVEMBER | | |
| INVOICE 4002604 | | | E 110-02-5316-00 | | 2,381.50 | 0.00 |
| | | | MUN ADMN / CONTR/PROF - LEGAL / LEGAL | | | |
| | | | Vendor Total- | | 2,381.50 | |
| 00332 BOUND TREE MEDICAL LLC | | | | | | |
| 0212 | 42110 | 01 | INVOICE 84310309 | NYFRD MED SUP | | |
| INVOICE 84310309 | | | E 130-01-5532-00 | | 19.49 | 0.00 |
| | | | PUBL SAFETY / FIRE RESCUE - MED SUPPLIES / MED SUPPLIES | | | |
| | | | Invoice Total- | | 19.49 | |
| 0212 | 42110 | 01 | INVOICE 84310308 | NYFRD MED SUP | | |
| INVOICE 84310308 | | | E 130-01-5532-00 | | 9.59 | 0.00 |
| | | | PUBL SAFETY / FIRE RESCUE - MED SUPPLIES / MED SUPPLIES | | | |

Warrant 26

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|--------------------------------------------------|------------------|-------|----------------------------------------|---------------------------------------------------------|-----------------|-------------|
| Description | Account | Proj | | | | |
| | | | | Invoice Total- | 9.59 | |
| 0212 | 42110 | 01 | INVOICE 84312057 | NYFRD MED SUP | | |
| INVOICE 84312057 | E 130-01-5532-00 | | | | 25.49 | 0.00 |
| | | | | PUBL SAFETY / FIRE RESCUE - MED SUPPLIES / MED SUPPLIES | | |
| | | | | Invoice Total- | 25.49 | |
| 0212 | 42110 | 01 | INVOICE 84317864 | NYFRD MED SUP | | |
| INVOICE 84317864 | E 130-01-5532-00 | | | | 148.74 | 0.00 |
| | | | | PUBL SAFETY / FIRE RESCUE - MED SUPPLIES / MED SUPPLIES | | |
| | | | | Invoice Total- | 148.74 | |
| 0212 | 42110 | 01 | INVOICE 84319797 | NYFRD MED SUP | | |
| INVOICE 84319797 | E 130-01-5532-00 | | | | 248.01 | 0.00 |
| | | | | PUBL SAFETY / FIRE RESCUE - MED SUPPLIES / MED SUPPLIES | | |
| | | | | Invoice Total- | 248.01 | |
| 0212 | 42110 | 01 | INVOICE 84315942 | NYFRD MED SUP | | |
| INVOICE 84315942 | E 130-01-5532-00 | | | | 493.95 | 0.00 |
| | | | | PUBL SAFETY / FIRE RESCUE - MED SUPPLIES / MED SUPPLIES | | |
| | | | | Invoice Total- | 493.95 | |
| | | | | Vendor Total- | 945.27 | |
| 00134 CASCO BAY PAVING & CONSTRUCTION | | | | | | |
| | | | <i>Walnut Hill parkway Association</i> | | | |
| 0212 | 42111 | 01 | INVOICE 6051 | SHIM PVNG WHP | | |
| INVOICE 6051 | E 220-26-5920-00 | | | | 2,000.00 | 0.00 |
| | | | | CAPITAL RESV / CONTINGENCY - CAPTL RESV / CAPTL RESV | | |
| | | | | Vendor Total- | 2,000.00 | |
| 00025 CENTRAL MAINE POWER COMPANY | | | | | | |
| 0212 | 42112 | 01 | 3501-0498-802 | FIRE STATION | | |
| 3501-0498-802 | E 145-02-5414-00 | | | | 295.58 | 0.00 |
| | | | | BLDGS/GRNDS / UTILITIES - ELECTRICITY / ELECTRICITY | | |
| | | | | Invoice Total- | 295.58 | |
| 0212 | 42112 | 01 | 3001-0697-644 | WH&CC | | |
| 3001-0697-644 | E 145-02-5414-00 | | | | 1,254.33 | 0.00 |
| | | | | BLDGS/GRNDS / UTILITIES - ELECTRICITY / ELECTRICITY | | |
| | | | | Invoice Total- | 1,254.33 | |
| 0212 | 42112 | 01 | 3501-6178-291 | RT9 & NORTH RD | | |
| 3501-6178-291 | E 130-02-5332-00 | | | | 18.85 | 0.00 |
| | | | | PUBL SAFETY / CONTR/PROF - STREETLIGHTS / STREETLIGHTS | | |
| | | | | Invoice Total- | 18.85 | |
| 0212 | 42112 | 01 | 3501-0507-990 | PWD | | |
| 3501-0507-990 | E 145-02-5414-00 | | | | 432.80 | 0.00 |
| | | | | BLDGS/GRNDS / UTILITIES - ELECTRICITY / ELECTRICITY | | |
| | | | | Invoice Total- | 432.80 | |
| 0212 | 42112 | 01 | 3501-1848-294 | TOWN OFFICE 1 | | |
| 3501-1848-294 | E 145-02-5414-00 | | | | 155.96 | 0.00 |
| | | | | BLDGS/GRNDS / UTILITIES - ELECTRICITY / ELECTRICITY | | |
| | | | | Invoice Total- | 155.96 | |
| 0212 | 42112 | 01 | 3501-7054-863 | TOWN OFFICE 2 | | |
| 3501-7054-863 | E 145-02-5414-00 | | | | 417.70 | 0.00 |
| | | | | BLDGS/GRNDS / UTILITIES - ELECTRICITY / ELECTRICITY | | |
| | | | | Invoice Total- | 417.70 | |
| 0212 | 42112 | 01 | 3501-6653-624 | VETERANS PARK | | |
| 3501-6653-624 | E 120-05-5608-00 | | | | 20.13 | 0.00 |
| | | | | COMM SVCS / SOC SERVC - NYVMC / NYVMC | | |
| | | | | Invoice Total- | 20.13 | |
| | | | | Vendor Total- | 2,595.35 | |

Warrant 26

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|-----------------------------------------------|--------------------------------------------------------|-------|-----------------------|----------------|-----------------|-------------|
| Description | Account | Proj | | | | |
| 01216 CONSOLIDATED COMMUNICATIONS | | | | | | |
| 0212 | 42113 | 01 | ACCT#110534781699 | 12/18-1/17 | | |
| ACCT#110534781699 | E 145-02-5410-00 | | | | 485.16 | 0.00 |
| | BLDGS/GRNDS / UTILITIES - PHONE / PHONE | | | | | |
| | | | Vendor Total- | | 485.16 | |
| 01361 COPP, KODY | | | | | | |
| 0212 | 42114 | 01 | STAFF REIMBURSEMENT | 2ND QUARTER | | |
| STAFF REIMBURSEMENT | E 140-01-5130-00 | | | | 45.00 | 0.00 |
| | PUBLIC WORKS / OPERATIONS - ALLOWANCES / ALLOWANCES | | | | | |
| | | | Vendor Total- | | 45.00 | |
| 01259 COX, TRACEY | | | | | | |
| 0212 | 42115 | 01 | STAFF REIMBURSEMENT | 2ND QUARTER | | |
| STAFF REIMBURSEMENT | E 120-01-5130-00 | | | | 45.00 | 0.00 |
| | COMM SVCS / CEO/PLAN - ALLOWANCES / ALLOWANCES | | | | | |
| | | | Vendor Total- | | 45.00 | |
| 00889 CUMBERLAND COUNTY FINANCE OFFICE | | | | | | |
| 0212 | 42116 | 01 | INVOICE 3620 | TRAFFIC DETAIL | | |
| INVOICE 3620 | E 130-02-5334-00 | | | | 392.00 | 0.00 |
| | PUBL SAFETY / CONTR/PROF - SPEED PATROL / SPEED PATROL | | | | | |
| | | | Invoice Total- | | 392.00 | |
| 0212 | 42117 | 01 | JANUARY ASSESSING | | | |
| JANUARY ASSESSING | E 110-02-5312-00 | | | | 4,536.58 | 0.00 |
| | MUN ADMN / CONTR/PROF - ASSESSOR / ASSESSOR | | | | | |
| | | | Invoice Total- | | 4,536.58 | |
| | | | Vendor Total- | | 4,928.58 | |
| 00791 DEAD RIVER COMPANY | | | | | | |
| 0212 | 42118 | 01 | INVOICE 83045 | NYFRD | | |
| INVOICE 83045 | E 145-02-5416-00 | | | | 510.37 | 0.00 |
| | BLDGS/GRNDS / UTILITIES - HEAT / HEAT | | | | | |
| | | | Vendor Total- | | 510.37 | |
| 00106 DENNISON LUBRICANTS INC. | | | | | | |
| 0212 | 42119 | 01 | INVOICE 3534782 | PWD | | |
| INVOICE 3534782 | E 140-01-5526-00 | | | | 462.25 | 0.00 |
| | PUBLIC WORKS / OPERATIONS - GAS/DIESEL / GAS/DIESEL | | | | | |
| | | | Vendor Total- | | 462.25 | |
| 00886 HARRISON SHRADER ENTERPRISES | | | | | | |
| 0212 | 42120 | 01 | INVOICE F-246421 | NYFRD | | |
| INVOICE F-246421 | E 130-01-5522-00 | | | | 195.00 | 0.00 |
| | PUBL SAFETY / FIRE RESCUE - EQPT MAINT / EQPT MAINT | | | | | |
| | | | Vendor Total- | | 195.00 | |
| 01181 HUTCHINS, NICHOLAS D. | | | | | | |
| 0212 | 42121 | 01 | STAFF REIMBURSEMENT | 2ND QUARTER | | |
| STAFF REIMBURSEMENT | E 140-01-5130-00 | | | | 45.00 | 0.00 |
| | PUBLIC WORKS / OPERATIONS - ALLOWANCES / ALLOWANCES | | | | | |
| | | | Vendor Total- | | 45.00 | |
| 00219 HYGRADE BUSINESS GROUP INC | | | | | | |
| 0212 | 42122 | 01 | INVOICE 732310 | W-2/1099'S | | |
| INVOICE 732310 | E 110-01-5218-00 | | | | 230.83 | 0.00 |
| | MUN ADMN / OPERATIONS - PRINTING / PRINTING | | | | | |
| | | | Vendor Total- | | 230.83 | |
| 00057 ICMA RETIREMENT TRUST | | | | | | |
| 0212 | 42123 | 01 | DECEMBER | | | |

Heating fuel, fire station

Diesel Stabilizer

Year end

Warrant 26

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|------------------------------------------|--------|-------|----------------------------------------------------------|-----------------|------------|-------------|
| Description | | | Account | Proj | | |
| EMPLOYER CONTRIBUTIONS | | | E 160-02-5730-00 | | 3,089.32 | 0.00 |
| | | | FIXED EXPENS / EE BENEFITS - ICMA RETIRE / ICMA RETIRE | | | |
| EMPLOYEE CONTRIBUTIONS | | | G 10-230-05 | | 1,901.44 | 0.00 |
| | | | GENERAL / ICMA EMPLOYEE | | | |
| EMP LOAN | | | G 10-230-06 | | 84.91 | 0.00 |
| | | | GENERAL / ICMA EMP LOA | | | |
| Vendor Total- | | | | | 5,075.67 | |
| 00899 JOHN MONAHAN | | | | | | |
| 0212 | 42124 | 01 | INVOICE 605710 | PWD TIME CRDS | | |
| INVOICE 605710 | | | E 140-01-5544-00 | | 57.90 | 0.00 |
| | | | PUBLIC WORKS / OPERATIONS - SUPPLIES / SUPPLIES | | | |
| Vendor Total- | | | | | 57.90 | |
| 01418 LEXIPOL | | | | | | |
| 0212 | 42125 | 01 | INVOICE INVPR3260 | NYFRD TRNG PROG | | |
| INVOICE INVPR3260 | | | E 130-01-5140-00 | | 3,195.00 | 0.00 |
| | | | PUBL SAFETY / FIRE RESCUE - TRAINING / TRAINING | | | |
| Vendor Total- | | | | | 3,195.00 | |
| 00070 MAINE MUNICIPAL ASSOCIATION | | | | | | |
| 0212 | 42126 | 01 | INVOICE 54820 | WORKERS COMP | | |
| INVOICE 54820 | | | E 160-02-5750-00 | | 10,998.80 | 0.00 |
| | | | FIXED EXPENS / EE BENEFITS - WORKMAN COMP / WORKMAN COMP | | | |
| Vendor Total- | | | | | 10,998.80 | |
| 01419 MAINE.GOV | | | | | | |
| 0212 | 333333 | 01 | NOTARY RENEWAL | | | |
| NOTARY RENEWAL | | | E 110-01-5130-00 | | 50.00 | 0.00 |
| | | | MUN ADMN / OPERATIONS - ALLOWANCES / ALLOWANCES | | | |
| Vendor Total- | | | | | 50.00 | |
| 00302 MORTON SALT, INC | | | | | | |
| 0212 | 42127 | 01 | INVOICE 5402457726 | SALT | | |
| INVOICE 5402457726 | | | E 140-01-5572-00 | | 5,686.24 | 0.00 |
| | | | PUBLIC WORKS / OPERATIONS - SALT / SALT | | | |
| Vendor Total- | | | | | 5,686.24 | |
| 00077 MSAD #51 | | | | | | |
| 0212 | 42128 | 01 | JANUARY | | | |
| JANUARY | | | E 160-04-5830-00 | | 685,865.85 | 0.00 |
| | | | FIXED EXPENS / EDUCATION - EDUCATION / EDUCATION | | | |
| Vendor Total- | | | | | 685,865.85 | |
| 01172 PALMER, DONNA M. | | | | | | |
| 0212 | 42129 | 01 | REIMBURSMENT | KITE KIT | | |
| REIMBURSMENT | | | E 120-07-5625-00 | | 177.48 | 0.00 |
| | | | COMM SVCS / LIVING WELL - GENL EXP / GENL EXP | | | |
| Vendor Total- | | | | | 177.48 | |
| 00069 PAYSON, GREGORY | | | | | | |
| 0212 | 42130 | 01 | STAFF REIMBURSEMENT | 2ND QUARTER | | |
| STAFF REIMBURSEMENT | | | E 130-01-5130-00 | | 135.00 | 0.00 |
| | | | PUBL SAFETY / FIRE RESCUE - ALLOWANCES / ALLOWANCES | | | |
| Vendor Total- | | | | | 135.00 | |
| 01397 PIERCE, SETH | | | | | | |
| 0212 | 42131 | 01 | STAFF REIMBURSEMENT | 2ND QUARTER | | |
| STAFF REIMBURSEMENT | | | E 140-01-5130-00 | | 45.00 | 0.00 |
| | | | PUBLIC WORKS / OPERATIONS - ALLOWANCES / ALLOWANCES | | | |
| Vendor Total- | | | | | 45.00 | |

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|---------------------------------------------|-----------------------------------------------------|-------|-------------------------|-----------------|----------|-------------|
| Description | Account | Proj | | | | |
| 00955 POIRIER GUIDELINES | | | | | | |
| 0212 | 42132 | 01 | INVOICE 21093 | MILL RD STRPNG | | |
| INVOICE 21093 | E 140-01-5560-00 | | | | 2,071.24 | 0.00 |
| | PUBLIC WORKS / OPERATIONS - STRIPING / STRIPING | | | | | |
| | | | Vendor Total- | | 2,071.24 | |
| 01415 RHR SMITH & COMPANY | | | | | | |
| 0212 | 42133 | 01 | INVOICE 2021-1925 | AUDIT | | |
| INVOICE 2021-1925 | E 110-02-5310-00 | | | | 2,500.00 | 0.00 |
| | MUN ADMN / CONTR/PROF - AUDITOR / AUDITOR | | | | | |
| | | | Vendor Total- | | 2,500.00 | |
| 00483 ROYAL RIVER CONSERVATION TRUST | | | | | | |
| 0212 | 42134 | 01 | ANNUAL SUPPORT | | | |
| ANNUAL SUPPORT | E 120-03-5150-00 | | | | 1,000.00 | 0.00 |
| | COMM SVCS / PKS/REC - DUES/MEMBER / DUES/MEMBER | | | | | |
| | | | Vendor Total- | | 1,000.00 | |
| 00347 RUBY, STACEY | | | | | | |
| 0212 | 42135 | 01 | STAFF REIMBURSEMENT | 2ND QUARTER | | |
| STAFF REIMBURSEMENT | E 110-01-5130-00 | | | | 45.00 | 0.00 |
| | MUN ADMN / OPERATIONS - ALLOWANCES / ALLOWANCES | | | | | |
| | | | Vendor Total- | | 45.00 | |
| 00014 SECRETARY OF STATE, MAINE | | | | | | |
| 0212 | 42105 | 01 | 12/14-12/20 COLLECTIONS | | | |
| 12/14-12/20 COLLECTIONS | G 10-220-01 | | | | 1,443.13 | 0.00 |
| | GENERAL / BMV STATE | | | | | |
| | | | Invoice Total- | | 1,443.13 | |
| 0212 | 42136 | 01 | 12/20-12/27 COLLECTIONS | | | |
| 12/20-12/27 COLLECTIONS | G 10-220-01 | | | | 8,122.29 | 0.00 |
| | GENERAL / BMV STATE | | | | | |
| | | | Invoice Total- | | 8,122.29 | |
| | | | Vendor Total- | | 9,565.42 | |
| 00102 SPECTRUM | | | | | | |
| 0212 | 42137 | 01 | 12/15-1/14 SRVC | 40 PARSONAGE | | |
| 12/15-1/14 SRVC | E 145-02-5412-00 | | | | 99.99 | 0.00 |
| | BLDGS/GRNDS / UTILITIES - INTERNET / INTERNET | | | | | |
| | | | Invoice Total- | | 99.99 | |
| 0212 | 42137 | 01 | 12/12-11/11 SRVC TV | 10 VILLAGE SQ | | |
| 12/12-11/11 SRVC TV | E 145-02-5412-00 | | | | 33.36 | 0.00 |
| | BLDGS/GRNDS / UTILITIES - INTERNET / INTERNET | | | | | |
| | | | Invoice Total- | | 33.36 | |
| 0212 | 42137 | 01 | 12/13-1/12 SRVC | 463 WALNUT HILL | | |
| 12/13-1/12 SRVC | E 145-02-5412-00 | | | | 119.99 | 0.00 |
| | BLDGS/GRNDS / UTILITIES - INTERNET / INTERNET | | | | | |
| | | | Invoice Total- | | 119.99 | |
| 0212 | 42137 | 01 | 12/12-1/11 SRVC | 120 MEMORIAL | | |
| 12/12-1/11 SRVC | E 145-02-5412-00 | | | | 142.97 | 0.00 |
| | BLDGS/GRNDS / UTILITIES - INTERNET / INTERNET | | | | | |
| | | | Invoice Total- | | 142.97 | |
| | | | Vendor Total- | | 396.31 | |
| 01298 STRATUS VIDEO, LLC | | | | | | |
| 0212 | 42138 | 01 | INVOICE SIN342551 | DECEMBER | | |
| INVOICE SIN342551 | E 120-04-5647-00 | | | | 50.00 | 0.00 |
| | COMM SVCS / GENL ASST - INTERPRETERS / INTERPRETERS | | | | | |

Warrant 26

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|----------------------------------------|------------------|-------|--------------------------------------------------------|-----------------|---------------|-------------|
| Description | Account | Proj | | | | |
| Vendor Total- | | | | | 50.00 | |
| 00121 SUBURBAN PROPANE | | | | | | |
| 0212 | 42139 | 01 | INVOICE 269187 | FD TNK FEE | | |
| INVOICE 269187 | E 145-02-5418-00 | | BLDGS/GRNDS / UTILITIES - PROPANE / PROPANE | | 72.00 | 0.00 |
| Invoice Total- | | | | | 72.00 | |
| 0212 | 42139 | 01 | INVOICE 269215 | PWD TNK RNTL | | |
| INVOICE 269215 | E 145-02-5418-00 | | BLDGS/GRNDS / UTILITIES - PROPANE / PROPANE | | 72.00 | 0.00 |
| Invoice Total- | | | | | 72.00 | |
| Vendor Total- | | | | | 144.00 | |
| 01258 THIBEAULT, NICHOLAS | | | | | | |
| 0212 | 42140 | 01 | STAFF REIMBURSEMENT | 2ND QUARTER | | |
| STAFF REIMBURSEMENT | E 140-01-5130-00 | | PUBLIC WORKS / OPERATIONS - ALLOWANCES / ALLOWANCES | | 45.00 | 0.00 |
| Vendor Total- | | | | | 45.00 | |
| 00989 THOMPSON, LISA | | | | | | |
| 0212 | 42141 | 01 | STAFF REIMBURSEMENT | DECEMBER | | |
| STAFF REIMBURSEMENT | E 125-01-5130-00 | | COMM CENTER / OPERATIONS - ALLOWANCES / ALLOWANCES | | 75.24 | 0.00 |
| STAFF REIMBURSEMENT | E 125-01-5244-00 | | COMM CENTER / OPERATIONS - PROG SUPPL / PROG SUPPL | | 119.74 | 0.00 |
| STAFF REIMBURSEMENT | E 125-01-5242-00 | | COMM CENTER / OPERATIONS - MKG PRNT ADV / MKG PRNT ADV | | 13.62 | 0.00 |
| Vendor Total- | | | | | 208.60 | |
| 00981 TOWN OF NORTH YARMOUTH | | | | | | |
| 0212 | 42142 | 01 | PETTY CASH | 1ST QTR & 2ND Q | | |
| PETTY CASH | E 110-01-5224-00 | | MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL | | 151.07 | 0.00 |
| Vendor Total- | | | | | 151.07 | |
| 00181 TREASURER, STATE OF MAINE | | | | | | |
| 0212 | 42143 | 01 | NOTICE 1012901210928 | | | |
| NOTICE 1012901210928 | G 10-401-00 | | GENERAL / EMP DEDUCT | | 160.00 | 0.00 |
| Vendor Total- | | | | | 160.00 | |
| 00615 TRENOWETH, CHERYL | | | | | | |
| 0212 | 42144 | 01 | STAFF REIMBURSEMENT | 2ND QUARTER | | |
| STAFF REIMBURSEMENT | E 110-01-5130-00 | | MUN ADMN / OPERATIONS - ALLOWANCES / ALLOWANCES | | 45.00 | 0.00 |
| Vendor Total- | | | | | 45.00 | |
| 00397 UNIFIRST CORPORATION | | | | | | |
| 0212 | 42145 | 01 | INVOICE 1040140045 | PWD UNI/FLR MAT | | |
| INVOICE 1040140045 | E 145-03-5514-00 | | BLDGS/GRNDS / FACLTY MAINT - FLOOR MATS / FLOOR MATS | | 19.64 | 0.00 |
| INVOICE 1040140045 | E 140-01-5130-00 | | PUBLIC WORKS / OPERATIONS - ALLOWANCES / ALLOWANCES | | 90.74 | 0.00 |
| Invoice Total- | | | | | 110.38 | |
| 0212 | 42145 | 01 | INVOICE 1040138189 | PWD UNI/FLR MAT | | |
| INVOICE 1040138189 | E 145-03-5514-00 | | BLDGS/GRNDS / FACLTY MAINT - FLOOR MATS / FLOOR MATS | | 19.64 | 0.00 |
| INVOICE 1040138189 | E 140-01-5130-00 | | PUBLIC WORKS / OPERATIONS - ALLOWANCES / ALLOWANCES | | 90.74 | 0.00 |
| Invoice Total- | | | | | 110.38 | |

| Jrnl | Check | Month | Invoice Description | Reference | Amount | Encumbrance |
|--------------------------------------------|-------------------------------------------------------|-------|-----------------------|-----------------|------------|-------------|
| Description | Account | Proj | | | | |
| 0212 | 42145 | 01 | INVOICE 1040138193 | NYFRD FLR MAT | | |
| INVOICE 1040138193 | E 145-03-5514-00 | | | | 30.10 | 0.00 |
| | BLDGS/GRNDS / FACLT Y MAINT - FLOOR MATS / FLOOR MATS | | | | | |
| | | | Invoice Total- | | 30.10 | |
| 0212 | 42145 | 01 | INVOICE 1040138192 | TOWN OFF FLR MA | | |
| INVOICE 1040138192 | E 145-03-5514-00 | | | | 29.03 | 0.00 |
| | BLDGS/GRNDS / FACLT Y MAINT - FLOOR MATS / FLOOR MATS | | | | | |
| | | | Invoice Total- | | 29.03 | |
| 0212 | 42145 | 01 | INVOICE 1040138190 | WH&CC FLR MATS | | |
| INVOICE 1040138190 | E 145-03-5514-00 | | | | 74.45 | 0.00 |
| | BLDGS/GRNDS / FACLT Y MAINT - FLOOR MATS / FLOOR MATS | | | | | |
| | | | Invoice Total- | | 74.45 | |
| | | | Vendor Total- | | 354.34 | |
| 00821 VISTAPRINT | | | | | | |
| 0212 | 333333 | 01 | INVOICE RZ17A03AF77D9 | STAFF APPREC. | | |
| INVOICE RZ17A03AF77D9 | E 110-01-5222-00 | | | | 249.08 | 0.00 |
| | MUN ADMN / OPERATIONS - SPCL EVENTS / SPCL EVENTS | | | | | |
| | | | Vendor Total- | | 249.08 | |
| 00729 W.B. MASON CO INC | | | | | | |
| 0212 | 42146 | 01 | INVOICE 225803356 | PAPER | | |
| INVOICE 225803356 | E 110-01-5224-00 | | | | 54.94 | 0.00 |
| | MUN ADMN / OPERATIONS - OFFICE SUPPL / OFFICE SUPPL | | | | | |
| | | | Vendor Total- | | 54.94 | |
| 00935 WALKER, DRAVEN | | | | | | |
| 0212 | 42147 | 01 | STAFF REIMBURSEMENT | 2ND QUARTER | | |
| STAFF REIMBURSEMENT | E 110-01-5130-00 | | | | 45.00 | 0.00 |
| | MUN ADMN / OPERATIONS - ALLOWANCES / ALLOWANCES | | | | | |
| | | | Vendor Total- | | 45.00 | |
| 00137 WAL-MART | | | | | | |
| 0212 | 333333 | 01 | NYFRD MEETING | | | |
| NYFRD MEETING | E 130-01-5140-00 | | | | 97.86 | 0.00 |
| | PUBL SAFETY / FIRE RESCUE - TRAINING / TRAINING | | | | | |
| | | | Vendor Total- | | 97.86 | |
| 01398 YOUNG, CLIFFORD | | | | | | |
| 0212 | 42148 | 01 | STAFF REIMBURSEMENT | 2ND QUARTER | | |
| STAFF REIMBURSEMENT | E 145-01-5130-00 | | | | 30.00 | 0.00 |
| | BLDGS/GRNDS / OPERATIONS - ALLOWANCES / ALLOWANCES | | | | | |
| | | | Vendor Total- | | 30.00 | |
| 01303 ZOOM VIDEO COMMUNICATIONS INC | | | | | | |
| 0212 | 333333 | 01 | INVOICE 123815398 | 12/20-1/19 | | |
| INVOICE 123815398 | E 110-01-5216-00 | | | | 154.99 | 0.00 |
| | MUN ADMN / OPERATIONS - SOFTWARE / SOFTWARE | | | | | |
| | | | Vendor Total- | | 154.99 | |
| | | | Prepaid Total- | | 2,210.18 | |
| | | | Current Total- | | 742,902.38 | |
| | | | EFT Total- | | 0.00 | |
| | | | Warrant Total- | | 745,112.56 | |