



**Department Head Comments**  
**Learning Loft Preschool - Site Plan Review**  
**Application Review**  
**January 18, 2022**

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Clark Baston, Public Works Director/Road Commissioner  
Nick Thibeault, Public Works  
Greg Payson, Fire/Rescue Chief  
Ryan Keith, Code Enforcement Officer  
Ben Smith, Town Planner  
Tracey Cox, Executive Assistant CEO/Assessing

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The following comments by Town Department Heads may be helpful to the applicant during the development of their formal application. The applicant is encouraged to reach out to specific staff with questions they might have as those questions arise.

**Code Enforcement**

- Submitted septic design uses maximum gallons per day flow; any use expansion needs septic design to be revisited.

**Fire/Rescue - Fire and Safety**

- A monitored alarm system and a knock box are required for the preschool building.
- Building should have the State's requirements for the Preschool
- Parking – The Chief asks that vehicles picking up children are parked near the outer edge of the cul de sac in case there is an emergency

**Public Works - Streets and Connectivity**

- An 18" base road is required – Recommended using filter fabric
- Requests a statement by Sevee & Maher on the completeness of the roadway
- Drainage is put in place to accommodate the runoff into the cul de sac from the house elevation