



TOWN of
NORTH YARMOUTH, MAINE
July 1, 2016–June 30, 2017

Living Well in North Yarmouth:



Ice Cream Social



Kite Festival



Cribbage Tourney



and
a
whole
lot
more
to
come!





NORTH YARMOUTH, MAINE

ANNUAL REPORT

FISCAL YEAR 2017

July 1, 2016–June 30, 2017



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CHELLIE PINGREE
CONGRESS OF THE UNITED STATES
1ST DISTRICT, MAINE

COMMITTEE ON APPROPRIATIONS

SUBCOMMITTEES:

AGRICULTURE, RURAL DEVELOPMENT, AND
RELATED AGENCIES

INTERIOR, ENVIRONMENT, AND RELATED
AGENCIES

Dear Friend,

I hope this letter finds you well. It's a privilege to share an update on my work to represent you and your family in Washington and in Maine.

As always, the interests of my constituents are what guide my work. There are many things I could talk about in that regard. But I want to focus here on one issue of particular importance—economic development. Having good-paying jobs allows future generations to make this wonderful state their home. With that goal in mind, I'm working to address Maine's economic challenges and capitalize on its opportunities.

One such opportunity is agriculture, where Maine is bucking national trends. The average age of our farmers is actually going down while acreage in cultivation is going up. Consumer demand for local food is driving that growth. I've been successful in reforming federal policies to help farmers and processors meet that demand. My work will continue this year as Congress reauthorizes the Farm Bill.

I'm also working to support jobs in our coastal communities. Last year, I helped block Sweden's proposed ban on the export of Maine lobsters to the European Union. I also introduced legislation to lift unnecessary regulations on seafood exporters and invest in working waterfront infrastructure.

On the House Appropriations Committee, I'm defending federal programs that support jobs throughout Maine. These programs invest in worthy projects that are beyond the reach of private, municipal, or state resources. In our state, they provide loans to small businesses, clean polluted sites for redevelopment, find new marketable uses for Maine's natural resources, build broadband infrastructure, and much more.

Aside from economic development, advocating for Maine veterans is one of my highest priorities. With Congress' current agenda, I'm also fighting to defend Medicare and Social Security, protect clean air and water, and ensure that our communities have the resources to address hunger, homelessness and lack of health care access.

Just as important as my policy work in Washington is what my office does to help individuals in Maine. Every year, my staff helps hundreds of constituents who have issues with federal agencies or programs. Please call my Portland office at (207) 774-5019 for assistance. It's an honor to serve you.

Take care,

Chellie Pingree
Member of Congress



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PORTLAND, ME 04101
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1 SILVER STREET
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United States Senate

WASHINGTON, DC 20510

ANGUS S. KING, JR.
MAINE

133 HART SENATE OFFICE BUILDING
(202) 224-5344
Website: <http://www.King.Senate.gov>

COMMITTEES:
ARMED SERVICES
BUDGET
ENERGY AND
NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

Dear Friends of North Yarmouth,

Since being sworn into the Senate in 2013, I have made it my mission to address at the federal level the most important issues facing our great state. Working closely with my colleagues in the Maine Congressional Delegation, we've been able to successfully secure a number of legislative victories that support our state's economy, our rich traditions, and the hardworking people I am proud to represent.

In an increasingly polarized Congress, my goal as an Independent is to put partisanship aside, build consensus and further common-sense solutions to address the needs of the American people. To this end, I have co-founded the Former Governors Caucus, a group of former state executives who are frustrated with legislative gridlock and eager to find bipartisan solutions. And as always, I aim to bridge the partisan divide by hosting barbeque dinners in Washington with colleagues ranging from Ted Cruz to Elizabeth Warren. If you know a person's children, then you see them as a mother or father and not a rival vote, and working to further personal dialogue and build relationships can lay the foundation for successful legislation.

One of the accomplishments of which I am most proud is the legislative victory that protects our college students and their families from an expensive hike in student loan interest rates. In 2013, as students faced a significant spike in interest rates that would have taken thousands of dollars out of their pockets, I brought together colleagues from across the political spectrum to broker compromise legislation called the Bipartisan Student Loan Certainty Act. Thanks to this bill, students will save \$50 billion over the next 10 years by lowering their interest rates, which means that a student in Maine will now save between \$3,000 and \$6,000 over the life of their loan.

Being an Independent in the Senate has allowed me to make calls and vote on policies that are best for Maine, but it has also made it possible to play key roles in finding simple solutions and legislative fixes that make good commonsense to both parties. Of course, much of what we do in the Senate doesn't happen on the Senate floor, or even in committee. Instead, it involves working across all levels of government to ensure the State of Maine receives attention and support from the federal government.

Take, for example, the opioid and heroin epidemic devastating communities across our state. While Congress has passed legislative solutions aimed at expanding access to medical treatment, I've also pressed for other changes that can be accomplished more quickly and make a more immediate difference in Maine. For example, I successfully urged the U.S. Department of Health and Human Services to increase the number of patients to whom a doctor can provide medication-assisted treatment, and in 2015 brought the Director of the Office of National Drug Control Policy to Brewer to meet directly with Mainers and hear their stories. I've also engaged law enforcement – including the Drug Enforcement Agency – to crack down on the production of opioids and work to limit their diversion. Together, Senator Collins and I helped pass the Northern Border Security Review Act to combat drug and human trafficking along our border with Canada.

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Bangor, ME 04401
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Presque Isle, ME 04769
(207) 764-5124

SCARBOROUGH
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Scarborough, ME 04074
(207) 883-1588

In Maine call toll-free 1-800-432-1599
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While the opioid epidemic is certainly our biggest public health crisis, job loss in Maine is still our number one economic problem and that's why we need to focus on bringing good paying jobs back to Maine and protecting the ones we still have. As a member of the Armed Services Committee, I teamed up with Senator Collins and Representative Poliquin to successfully secure a provision in the defense bill that can help domestic shoe manufacturers like New Balance. The three of us also worked together with the Department of Commerce to establish an Economic Development Assessment Team, known as an EDAT, to assist Maine's forest industry in the wake of several mill closures. We have an incredible spirit of innovation and ingenuity in Maine and I believe finding ways to invest in that spirit will reignite Maine's forest products sector and our economy. Part of our economic path forward must also include expanding access to high-speed broadband, which can help connect our businesses and communities to information and economic opportunities.

As a member of the Senate Armed Services and Intelligence Committees, I work to keep Maine and our nation safe. Part of that important work means continuing to work for funding for the construction of Navy ships that will be used to protect American interests across the globe. We all know that "Bath Built is Best Built," which is why I've fought to authorize funding for Navy ships built at BIW. The best way to preserve peace is by deterring war through unassailable strength, and to do that we must support our shipbuilders and our brave service members and invest in our military. I strive to meet this solemn responsibility every day as a member of these committees, which is why I hardly ever miss a hearing and take great care in overseeing the agencies sworn to keep us safe. Armed Services Chairman John McCain called me "one of the most serious and hard-working members" of the Committee, and that's a humbling compliment from a true American hero.

As always, please call or write me with thoughts or concerns with matters currently before Congress, or if you need assistance navigating a federal agency. As a public servant, it is critical to me to listen and learn from you, which is why staying connected with people from all over our beautiful state remains a top priority for my work in the Senate. Please call my toll-free line at 1-800-432-1599 or one my offices: Augusta: (207)622-8292, Bangor: (207)945-8000, Presque Isle (207)764-5124, Scarborough (207)883-1588, or Washington, D.C. (202)224-5344. You can also write me on our website at www.king.senate.gov/contact. It is an honor and a privilege serving the people of Maine in the Senate, and I look forward to working with you in our search for a more perfect Union.

Sincerely,



A handwritten signature in black ink that reads "Angus S. King, Jr." The signature is fluid and cursive.

Angus S. King, Jr.
United States Senator

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SENATOR BROWNIE CARSON
3 State House Station
Augusta, ME 04333-0003
Office (207) 287-1515

Home Address:
P.O. Box 68
Harpwell, ME 04079

Dear Residents of North Yarmouth,

It is an honor and privilege to serve as your Senator in the Maine State Legislature. This is my first year of service and the first year of the 128th Legislature. As I write this letter, the session is about to adjourn, with only a few final bills and several important pieces of legislation that the governor vetoed awaiting action. Our work on the 2017-2019 budget was especially challenging; this legislature provided additional funding for public education, but not in the sustainable fashion endorsed by voters last year.

We have worked on nearly 2000 pieces of legislation during the last few months. Among those is a bill I sponsored to restore Maine's public health nursing services. This bill earned strong, bipartisan support in the Legislature, and is one of those awaiting the governor's signature — or veto.

Six years ago, the Maine CDC employed a corps of 59 public health nurses operating from 13 offices across the state. Due to the strength of our public health nursing program, Maine was the only state in the nation not to lose a school-age person during the H1N1 outbreak of 2009. Today, the number of public health nurses has fallen to less than 20. I am dedicated to working with colleagues from both sides of the aisle to ensure Maine's public health programs are restored and lead the nation once again.

In this legislative session I served, and will continue to serve, on the Joint Standing Committee on Insurance and Financial Services. As your voice on this committee and in the Legislature, I will advocate for government that serves Maine people effectively and builds on the strengths of our region. Though we face serious challenges, I believe we can rise to meet them — with the hard work, spirit, and ingenuity that have always defined Mainers and made our state a great place to live.

If I can be of assistance, please do not hesitate to contact me with questions, comments, concerns. You can reach me through email at Brownie.Carson@legislature.maine.gov or at my office at 287-1515.

Best Regards,

Brownie Carson





Paul Chace

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Durham, ME 04222
Cell: (207) 240-9300
Paul.Chace@legislature.maine.gov

HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0002

(207) 287-1400

TTY: (207) 287-4469

July, 2017

Dear Friends and Neighbors,

Thank you for giving me the opportunity to continue representing the citizens of North Yarmouth as your State Representative in Augusta. Serving the people of District 46 has been an honor and I intend to use my second term in office to help pass meaningful legislation that benefits all Mainers.

I have been appointed to serve on the Joint Standing Committee on Health and Human Services. The committee reviews bills relating to the Department of Health and Human Services; Parts of the Dirigo Health Act, MaineCare, Medicaid, and Medicare Part D, children's welfare and mental health services, childcare, public health and disease control, tobacco addiction prevention and control, prescription drugs, elderly and disability issues, medical use of marijuana, maternal and infant health, and nursing facilities and residential care. My career as a pharmacist has put me in a position where I am able to look at many of these issues from multiple viewpoints – both as a consumer and practitioner of medicine. This committee reviewed hundreds of bills in the last seven months and I look forward to the continued challenge of vetting those bills before they are presented to the rest of the Legislature in the next session.

The 128th Maine Legislature will reconvene in January and I encourage you to call me anytime at **287-1440** or email me at Paul.Chace@legislature.maine.gov to keep me updated on any concerns you might have. If you would like to be added to my email update list, you can do so by emailing me directly with your request. Another way to stay up to date on state news is to visit the Legislature's website, www.legislature.maine.gov.

Again, thank you for giving me the opportunity to serve as your State Representative. I look forward to continuing my work to help improve the lives of the people of our communities and across the state.

Warmest regards,

Paul Chace
State Representative

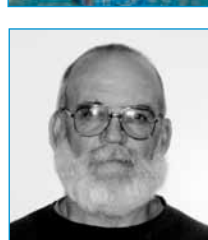


District 46 Durham, North Yarmouth and Pownal (part)

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Appointed and Elected Town Officials and Representatives



Select Board/ Overseers of the

Poor *Report, pages 9- 10*

Jeanne Chadbourne,
Chair, 2018; Peter
Lacy, Vice Chair, 2019;
Alex Carr, 2017; Anne
Graham, 2019; Paul
Napolitano, 2017.



**Familiar faces at Town
Office**—from top row:
Rosemary Roy, Debbie
Allen Grover, Cheryl
Trenowith, Stacey Ruby,
Gregory Payson, Clark
Baston, Ryan Keith.

MUNICIPAL STAFF

Town Manager

Report, pages 11–12

Rosemary E. Roy

Assistant Town Manager

Report, page 13

Deborah Allen Grover

Assistant Support Coordinators

Cheryl Trenowith

Stacey Ruby

Code Enforcement Officer

Ryan Keith

Tax Assessor

Report, page 14

Atlantic Valuation Service

Public Works Director, Road Commissioner

Report, page 17

Clark M. Baston

Fire Rescue Chief

Report, pages 18–19

Gregory Payson

NYMS

Marlee Baston

APPOINTED REPRESENTATIVES

Rep. to ecomaine

Report, page 33

Robert Wood

Rep. to GPCOG

Audrey Lones

Rep. to PACTS

Anne Lang

Health Officer

Anita Anderson

General Assistance

Report, page 21

Rosemary E. Roy,

Administrator

Valerie A. Fitzgerald,

Deputy Administrator

ELECTED OFFICIALS

Budget Committee

Report, page 16

Kevin Desmond, *Chair*, 2017

Pam Ames, *Sec.*, 2017

William Whitten, 2017

Sandra Falsey, 2018

Paul Metevier, 2019

Andy Walsh, 2019

Vacancy

Cemetery Commission

Report, page 24

Clark Baston, 2017

Mark Heath, 2018

Joy Malloy, 2019

Richard Baston, 2020

David Hyde, 2021

MSAD 51 Directors

Report, pages 29–31

Martha Leggat, 2017

Katherine Perrin, 2018

Kevin Desmond, 2019

Yarmouth Water District Trustee

Report, page 32

Stephen Gorden, 2019

Commissions, Boards, Committees, and Organizations

Board of Assessment Review

Scott Kerr, 2017, *Chair*
Eleanor Carolan, 2018
Norman L. Smith, 2018
Robert Taisey, 2019
Vacancy, Alt.

Communications Advisory Committee

Report, page 26
Rob Wood, *Chair*
Kathy Whittier, *Sec.*
Christian Edmundson
Darla Hamlin
Peggy Leonard
Katie Murphy

Community Ed. & Rec. Advisory Board

Report, page 15
Melissa Fowler
Johnna Mulligan

Comprehensive Plan Committee

Report, page 15
Grace Lovell, *Chair*
Steve Berry, *Sec.*
Chris Cabot
Stephanie Carver
Katryn Gabrielson
Patrick Gilligan
Ryan Keith
Rosemary Roy
William Whitten

Economic Development & Sustainability Committee

Report, page 23
Pat Gilligan, *Chair*
Matt Ahlberg

Carol Ellison
Amy Horstmann
David McLaughlin
Diane Morrison
Katie Murphy
Vacancy, Alt.

Events Committee

Report, pages 36-37
Jason Raven, *Chair*
Donna Stein, *Vice Chair*
Darla Hamlin, *Treas.*
Brenda Bacall
Alex Currie
Donna Palmer
Sue Pyncheon
Kate Wilbur

Flag Committee

Report, page 35
Darla Hamlin, *Chair*
Alex Currie
Ken Filliter
Stephen Friedrich
Stacy Holden

Joint Standing Committee

Pam Ames
Alex Carr, S
Paul Napolitano, S

Living Well in North Yarmouth

Report, page 27
Steven Palmer, *Chair*
Alvin Ahlers
Priscilla Brobst
Richard Brobst
Rod Duckworth
Donna Palmer
Ginny Van Dyke
Steve Frederick, Alt.
Emme "Gay" Peterson, Alt.

North Yarmouth Historical Society

Report, page 38
Katie Murphy, *President*
Charles Bacall, *Treasurer*
Dixie Hayes, *Secretary*
Sandra Green
Mark Heath
Joy Malloy
Linc Merrill
Laurie Wood
Vacancy

Parks & Recreation Committee

Report, page 34
Ken Filliter, 2018, *Chair*
Bryan Emerson, 2017
James Faunce, 2019
Scott Kerr, 2018
Anne Lang, 2018
Brian Sites, 2019

Planning Board

Report, page 22
Katryn Gabrielson, 2018, *Chair*
Chris Cabot, 2020
Thomas Hinman, 2018
Audrey Lones, 2020
Steve Morrison, 2017
Vacancy, Alt.

Prince Memorial Library Advisory Board

Report, page 39
Kelly Barnes, 2018
Trudy Dibner, 2018

School Fund Trustees

Report, page 25
Earle Edwards, *Pres.*
Nelson Smith, *Sec.*
Kenneth Allen
Blaine Barter

Clark Baston
Joel Fuller
Dixie Hayes
Linc Merrill
Vacancy

Shellfish Conservation Commission

Report, page 28
Harold Hibbard, 2017
Kevin Oliver, 2018
Clifford Small, 2019

Wescustogo Building & Design Committee

Brian Sites, *Chair*
Darla Hamlin, *Vice Chair*
Jennifer Smith, *Sec.*
Clark Baston
Stephen Barr
Stephen Friedrich
Paul Hodgetts
Rod Duckworth, Alt.

Wescustogo Hall Committee

Blaine Barter
Clark Baston
Alex Carr, S
Linc Merrill
Paul Napolitano, S

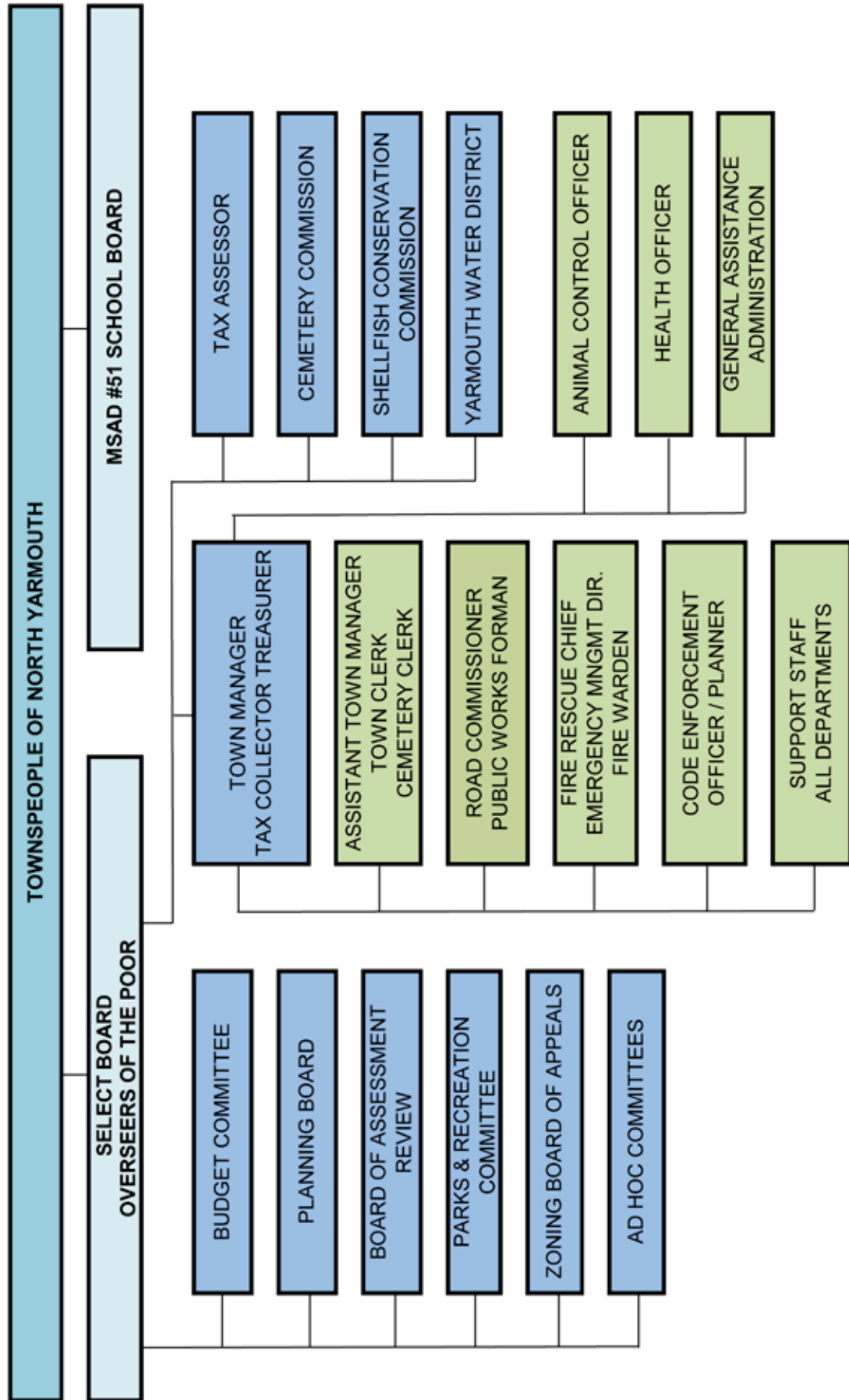
Zoning Board of Appeals

Report, page 22
Robert Davis, 2018
Thaddeus Day, 2019
Norman L. Smith, 2018
Michael Traister, 2016
Vacancy

S=Select Board member



TOWN OF NORTH YARMOUTH GOVERNMENT ORGANIZATIONAL CHART



REPORTS for Fiscal Year 2017

Town Statistics

July 1, 2016–
June 30, 2017

Births.....41
Deaths.....22
Marriages31
Permits
for Disposition.....7

Town
Population: 4,000+

Area:
21.41 square miles

Select Board *FY2017 Annual Report*

Greetings from the North Yarmouth Select Board:

I cannot even begin to express my appreciation to the members of our town committees for all they do to make North Yarmouth a fine place to live. I hope the chairpersons of the boards and committees are letting residents of North Yarmouth, via your articles, know what you have been doing this year. I am trying not to be redundant in this report, choosing instead to write an article that better reflects where we are trying to go, rather than what we have done. This makes perfect sense to me because the “buck may stop” with the Select Board, but the time, energy, and hard work rests on committees’ shoulders. I do want to acknowledge the Wescustogo Building and Design Committee and the Living Well in North Yarmouth Committee for their accomplishments over the past year. Their work will enhance our town (actually it already has) in such positive ways. Both committees are spending hours and hours doing their jobs!

If you are involved in any way with what is happening in our town government, you no doubt realize how slowly the wheels are turning. Sometimes it seems to me that we are mired in knee-deep mud and working so hard to move forward, but really not getting very far in a timely manner. I have maintained for two years that this situation will only improve when representatives of all sides can sit at a table and find common ground. Until we hear all voices, or at least representatives of each, we will continue struggling.

In time, we will see resolution of some of the major works in progress for our town, but in the meantime, what can we celebrate? We have a wonderful trails and parks system, and more projects are being considered as I write. There are easy accesses to the Royal River for canoers and kayakers. Skyline Farm and Museum has some really exciting things going, in addition to being a great place to walk the meadow and woods trails; it also offers family-friendly activities or just a quiet place for some much needed down time. Did you know that several years ago the town helped Skyline Farm financially when a non-profit was given the opportunity to buy it?

The Garbage to Garden Program is a terrific opportunity to shrink our footprint, especially for those who do not have the equipment for composting at home. You’ll find containers by the firehouse.

Thanks to the Events Committee we continue to enjoy North Yarmouth Fun Day (September 16, 2017) which offers the opportunity to hang out with residents of our town and have a good bean supper put on by the North Yarmouth Fire Department, ending a fun-filled day. This is another group of men and women who serve our town admirably.

Perhaps the most forward-thinking action taken by the voters this year was to accept the recommendation of the Select Board to hire a part-time Administrative Assistant. I met weekly with our town manager this past year and was disappointed to find out how much time she had to spend on what I would term “non-managerial” business. In my opinion, these time-consuming activities were taking her away from promoting North Yarmouth interests! The town also voted to offer a property tax break for those folks who met the qualifications. This program has received very positive feedback from many residents.

I would be remiss to not mention how much we appreciate our town employees: the office staff, the road crew, the Fire Rescue women and men. Without you we would be so much less of a town. **Thank you.**

So, you ask, what is the greatest challenge facing the Select Board? My answer, without a doubt, is trying to maintain and improve, where necessary, our infrastructure (roads, buildings, and staff) while being as financially responsible to our taxpayers as we possibly can be. This feels like walking a very high tightrope without a net. Your encouragement and participation is imperative.

I will continue to serve North Yarmouth as best I can this coming year and work diligently because I really like living in this town.

Respectfully submitted,
JEANNE CHADBOURNE, CHAIR
North Yarmouth Select Board



Town Meeting, April 8, 2017



Town Manager *FY2017 Annual Report*

TO THE CITIZENS OF NORTH YARMOUTH:

It is my continued honor to serve the Town of North Yarmouth in the role of Town Manager. At the simplest level, the Town Manager's office is responsible for both overall operation and management of all municipal departments and employees, as well as the implementation of all policy decisions made by the Select Board. Fiscal Year 2017 saw a good deal of achievements by the Town thanks to our dedicated and experienced staff and goal setting by the Select Board.

Early in the year, specific objectives were established by the Select Board for the purposes of improving services and programs to the citizens of North Yarmouth. Broadband services, tax assistance for seniors, support for the concept of aging in place, economic planning, and the rebuilding of Wescustogo Hall were all top priorities.

In October the Town contracted with the Sewall Company to act as our representative with Charter/Spectrum (formerly Time Warner Cable) to ensure that the town was receiving maximum broadband and cable television service. The Town cable ordinance was updated and adopted by townspeople in April, and negotiations for a new franchise agreement were completed in June. In addition, it was agreed that a cable channel for North Yarmouth would be established thus eliminating the shared services with Cumberland's cable channel. It is anticipated that the new channel will be operational by December 2017.

During the year we reviewed the Town's property tax assistance ordinance modifying provisions to provide a tax break for seniors age 70 or more with an income of \$40,000 or less. These amendments were also adopted at the annual town meeting in April, and 47 households were approved for this benefit.

A new committee was established this year that focuses on developing and implementing strategies to respond to the needs and/or desires of the townspeople regarding issues of aging. Living Well in North Yarmouth began early in the calendar year by conducting a survey and has continued to successfully soar with hosting events and providing recreational fun and educational information for all ages. This committee is celebrated on the front of this report, and you can find out more by reading their story. North Yarmouth also became a member of the AARP organization.

Another success was the town's Strategic Development Plan. We hired the consulting firm of Camoin Associates to assist us with this task. After conducting significant research on North Yarmouth, interviewing residents and municipal officials, and analyzing data, the strategic plan was revealed and launched at the first-ever North Yarmouth Board and Committee Summit in May. It was a very successful Summit with energies renewed on the progress and prospects for North Yarmouth's future. The Economic Development and Sustainability Committee immediately began working with this plan and preparing the first (with more anticipated) Tax Increment Financing district to be implemented in 2018.

The primary goal of the year was that of the reconstruction of the Wescustogo Hall. The Wescustogo Building and Design Committee worked diligently throughout the year to determine the best location, space, and design for this iconic piece of North Yarmouth. Plans are currently in the final stages of design and will soon go into the construction phase. At the April town meeting, this committee was recognized for its work and dedication, receiving the Spirit of America Award, which it received in October from Cumberland County.

In addition to these accomplishments, we also started a compost dropoff located at the Fire Rescue facility. Garbage To Garden began picking up compost in November and is used on a regular basis by citizens.

The Comprehensive Plan Committee tasked in 2016 with the updating of the now 13-year-old town comprehensive plan intends to present the new program to the townspeople for approval in April 2018.

Winter started off with a bang—high winds and no power. The Public Works Department kept the roads clear and passable dealing with many downed trees, downed power lines, and one disabled department vehicle. The Fire Rescue Department fielded over 30 calls during this storm. Cleanup continued into the spring, giving residents the opportunity to dispose of debris up to and on Cleanup Day. I can't say enough about the staff of these two departments. Their dedication and care for the residents of North Yarmouth go beyond commendable.

I want to give a shout out to the front office staff for running one of the busiest presidential elections with efficiency and integrity. Preparation and service for an election like this begin at least 3 months in advance and follows with several more hours devoted to closing the election process. It is through the continued dedication of Debbie Allen Grover that these events go smoothly. In April, at the Annual Town Meeting, Debbie was recognized for her thirty (30) years of service to North Yarmouth.

Our municipal departments continue to be fully staffed. However, two employees retired this year to whom I wish the very best, Earl Edward (16 years) and Sherwood White (17 years).

Going forward, I want to mention several items that we began working on during this year and will continue into the next year. The first is the traffic and safety of North Road and second is the immediate need to improve air quality and ADA compliances in the Town Office to include the review of the entire structure. We hope to resolve these issues in the next fiscal year.

To those many individuals who donate their personal time to volunteer on town committees, my sincere thanks for all you do. If you are interested in becoming a volunteer, please contact the Town Office or go to the Town website.

For regular updates, you can view my biweekly Town Manager's Report on the town website. Please know my door is always open. If you have any questions or concerns, you can reach me at 207-829-3705 Ext. 207 or manager@northyarmouth.org.

Respectfully submitted,
ROSEMARY E. ROY
Town Manager

Assistant Town Manager FY2017 Annual Report

Really—has another 365 days passed by already? It has been another busy year in the Town.

The first set of our town's precious archival records were boxed up and transported to Vermont for restoration and returned a few months later looking better than the days they were created.

It was a busy year for elections and voter registration, with the presidential election in November 2016 and multiple ballots for the June 2017 election. A big round of applause to our volunteer ballot clerks, my co-workers, the Public Works crew, and our town custodian. It truly takes a team effort for each and every election.

In November 2016 I launched my NET Cancer Awareness Campaign. I have been overwhelmed by the support of my co-workers who quickly jumped on board with me to spread the about neuroendocrine cancer—a rare form that has taken three members of our community. And we painted one of our town plows with zebra stripes!

In December we wished Melissa Henes the very best as she moved on to work for the Town of Pownal; in January we welcomed Cheryl Trenoweth to our Town Office team.

In April, with assistance from members of the Fire Rescue Department and the Veteran's Memorial Park Association, we welcomed home WWII Navy veteran Ed Hanson from his Honor Flight Maine trip to Washington, DC, where he toured, experienced, and had the chance to reflect at many of our national memorials. In June we repeated this event for WWII Army Airborne 11th Division veteran Silas Peaslee. Welcoming these veterans home with "bells and whistles" is truly an experience and an honor. I hope we are able to provide this salute and celebration to more veterans in the future.

Kudos to my staff, Stacey Ruby and Cheryl Trenoweth, as they continue to train and learn all the aspects of their positions while manning the front counter, answering telephone calls for all departments, and taking on basically anything the Town Manager or I ask of them as well as the Code Enforcement Officer, Fire Rescue Chief, and Road Commissioner. They are both a tremendous asset to this Town.

Once again our annual Cleanup Day in June was a huge success, thanks to the combined efforts of our Public Works Department, Pine Tree Waste, Goodwill Industries of New England, and several hardy volunteers.

Sadly, Toni Thompson Willey, who had the honor of holding the Boston Post Cane as the oldest resident of North Yarmouth, passed away in June, 2017 at the age of 102. Condolences to the family of this great lady.

Thank you to members of the Cumberland/ North Yarmouth Moonlite SnoSkimmers Club for their donation of several gift cards to assist those in need in our community. And thank you to all who donated to the Keep North Yarmouth Warm Fund. With your donations we were able to provide heating assistance to our local families in need.

"We make a living by what we get, but we make a life by what we give."

— WINSTON CHURCHILL

Respectfully submitted,
DEBBIE ALLEN GROVER
*Town Clerk,
Assistant Town Manager*



RESOURCES

1 Visit
northyarmouth.org
for much more
information about YOUR
town!

2 While there,
subscribe to our
electronic biweekly
newsletter,
**Reminders From
Town Hall.**

3 Pay Online!
North Yarmouth
uses **INFORME** for online
tax payment services,
saving the payer 0.5%

4 And of course,
**You may always
find us HERE:**



*Below: Restored and
preserved archival
records.*



Questions?

Contact the
North Yarmouth
Tax Assessor:

Phone:
829-3705 x 209

Email:
assessor@
northyarmouth.
org



Office hours:
8-10 AM
each Friday.

Assessors FY2017 Annual Report

Property in Maine is assessed according to rules embedded in the State Constitution, Maine Statutes (mostly Title 36), and case law. Thus the Assessor acts as an agent of the State, although employed by the Town.

These various rules direct the Assessor to approximate the market value of taxable property within the Town, using a similar system for each property class. The market tends to oscillate over time, but the system is considered fair if properties are valued similarly. Annually, the state's Property Tax Division audits the work of the Assessor to ensure compliance with legal practices.

The assessment date is April 1 of each year. This means that ownership and values are based on what is current as of April 1. The owner of record on April 1 is who will receive the bill. Also, all applications for exemptions (Homestead, Veterans, Tree Growth, etc.) are due by the same date.

This last year, the Town's taxable valuation was \$425,108,400. A total of 994 homestead exemptions were granted on primary residences.

The assessor maintains office hours from 8 to 10 a.m. on Fridays; however, he may contact you during the week as he pursues valuation work. You may contact the assessor with your questions, either by phone (829-3705, ext. 209) or email (assessor@northyarmouth.org).

North Yarmouth tax assessment information, exemption and abatement applications, and tax maps can be found at www.northyarmouth.org. Property record cards are available online at www.vgsi.com.

Tax billing and payment questions should be directed to the Tax Collector's office.

Respectfully submitted,
ROBERT A. KONCZAL, CMA #521
North Yarmouth Town Assessor

Comprehensive Plan Committee

FY2017 Annual Report

The Comprehensive Plan Committee is an ad hoc committee convened by the Select Board for the sole purpose of writing North Yarmouth's newest Comprehensive Plan. Our goal is to have the plan ready for a town vote at the 2018 annual Town Meeting.

The committee consists of hard-working, like-minded individuals who have committed themselves to shaping the town's next ten years.

Shortly after we began meeting in July, 2016, we formulated a Vision Statement to help guide us through the process: *"The Town of North Yarmouth recognizes and seeks to maintain its unique character as a largely rural town that is still in close proximity to urban centers and related services. The town seeks to guide residential growth while attracting appropriate commercial growth and maintaining the appeal of its country character by preserving natural, historical, agricultural, and cultural resources. The town desires to encourage the development of a Village Center to protect natural resources, preserve the quality of the town's public water supply, and encourage recreational use of the town's extraordinary network of public parks, forests, and trails."*

We've spent this last year reviewing the data and responses from the Comprehensive Plan survey taken in the fall of 2016. Using it along with our Vision Statement, we shaped the final version of the plan. The committee also held a public forum so all residents could share their opinions and gain further information.

We hope that the Comprehensive Plan can be used as a tool and a guideline by other committees, the Select Board, and the town to help shape the Town of North Yarmouth in the years to come.

I wish to thank all the members of the committee, Rosemary Roy for her constant support, and Stephanie Carver of GPGOG for her guidance.

Respectfully submitted,

GRACE LOVELL

Chair, Comprehensive Plan Committee

The Comprehensive Planning and Land Use Act of 1988

brought an explicit dimension to municipal comprehensive plans: prevent development sprawl. To achieve that goal, comprehensive plans must direct most of the anticipated growth to areas of town designated as "growth" areas, and away from "rural" areas. This is at the heart of the law: to find ways to continue to build neighborhoods and commercial centers where they make the most sense in order to accommodate and stimulate economic growth, and, at the same time, conserve large rural territories as working landscapes and natural gems.

By 2003, 15 years after the Act was adopted, 218 towns and cities in Maine (out of 458 organized municipalities) had adopted comprehensive plans deemed consistent with the statewide goals of the Act, including preventing sprawl. More and more communities have taken stock and begun to build the capacity and know-how to manage growth in a way that serves property rights, economic growth, environment, and equity.

—Resource:

**Comprehensive Planning:
A Manual For Maine Communities, 2005**



**Like to crunch numbers?
The Budget Committee could use you!**

Bi-weekly meetings for 4 months only.

Contact the Town Office to volunteer!

Budget Committee

FY2017 Annual Report

The Budget Committee serves an essential role within North Yarmouth town government. By Charter, this elected body's charge is to:

- Meet, in conjunction with or apart from the Select Board, to hear and review the Town Manager's proposed budget (for all departments).
- Meet to make comments and/or recommendations on said budget, either separately or jointly with the Select Board, for the annual town warrant.
- Attend the annual Town Meeting to answer questions about the committee's recommendations.
- The Budget Committee's recommendations in all regards will be strictly advisory in nature and shall not be binding upon the Select Board.

The Budget Committee takes these responsibilities seriously. The committee's approach for its work through June 30, 2017, was to gain a total understanding of the elements that compose the North Yarmouth town budget and to debate the sustainability of present-day decisions. The committee adopted a mindset of approaching our work with a strong fiduciary responsibility, seeking answers to frank questions, and gaining deep insight into the alignment between the current budget and future sustainability. To that end, committee members dedicated mornings, evenings, and weekends to meet with the Town Manager, examine each town facility, and interview department managers to gain a complete understanding of the proposed budget.

The committee relied upon Town Manager Rosemary Roy to outline her budget-related vision and strategy. Ms. Roy prepared a comprehensive budget, with input from her department heads, and availed herself and her staff to allow the Budget Committee to probe in depth each budget category for a clearer understanding, so we could, in turn, clarify our budget recommendations to our multiple constituents.

The Select Board chose to work independently from the Budget Committee, leaving no opportunity for collaborative discussions. Therefore, the Budget Committee made several recommendations for the annual town warrant that differed from the Select Board.

The Budget Committee's strength lies in its members' diversity. We are fortunate to have dedicated members with deep expertise who are committed to fiscal responsibility and objective thinking: Paul Metevier, William Whitten, Sandra Falsey, Grace Lovell, Andy Walsh, and Pam Ames. These are talented individuals, and I would like to thank each of them for their leadership and insight during the 2017-2018 budget process.

Finally, the Budget Committee would like to thank everyone who provided essential guidance and assisted us, especially our extremely dedicated town staff who works tirelessly to provide cost-effective guidance and solutions to make this town such a great community in which to live. Please join the Budget Committee in thanking town staff for making our town's quality of life possible.

Respectfully submitted,

KEVIN D. DESMOND

Chair, Budget Committee

Public Works Department

FY2017 Annual Report

I would like to thank our citizens for their support of the Public Works Department, especially for their patience and understanding with the difficult winter of 2016-2017. Thanks to Carl Davis, Phil Wentworth, Travis Seaver, and Andy O'Brian, our part-time on-call plow drivers; and to our "full timers" David Whittier and John Berry for their hard work and dedication. Last but not least, thanks go to part-time groundskeeper Chip Amergain and part-time custodian Gerry Applin.

Two members of our crew retired in 2017: Sherwood White and Earl Edwards. My thanks to them for their dedication and long-time service to the town. *Sherwood and Earl—we wish you well in your retirement!*

Thanks to Chief Greg Payson and North Yarmouth Fire Rescue for their help and to Cumberland and Gray Public Works for sharing equipment when needed.

We always get questions about mailbox damage during the winter. Please take a look at the sidebar on this page for some tips. If you have any questions about your box and want to know if it's a potential "target," give us a call. We'd be happy to come take a look.

During the winter we treated our roads with ProMelt Magic Minus Zero. This works at lower temperatures than dry salt, reduces bounce and scatter, and is less corrosive on equipment and vehicles. We've found it to provide lasting performance and reduce runoff. As a result we have reduced salt and sand application rates. We hope to refine the process even more this coming winter.

Our major road projects of the season were Henry Road, Edna Lane, Fayview Lane, Delwin Drive, Pea Lane, Smithwood Drive, Prince Well Road, Bayberry Drive,

and Sweetser Road. Most received drainage work, shimming and leveling courses, and a finish of "chip seal." Sligo Road Extension and Lawrence Road received a base layer of "cold mix" asphalt and a chip seal finish coat.

Several equipment purchases will make our department more efficient going forward: Our fleet now includes a Mack plow/dump truck with stainless steel body, a Wacker Nausan EW65 wheeled excavator, and mobile column lifts for the garage.

Our town's open space and parks need your help. If you see anyone vandalizing, littering, or taking other inappropriate actions, please call and report these senseless acts.

Our residents help us out often and for this we thank them—from reporting road kill (before it smells), to accepting ditching materials close to the job site, to letting heavy equipment park in your yard overnight. This all helps to make our job easier.

Did you know that Public Works accepts your used motor oil? We use it to heat the town garage. Thanks especially to two contributors: North Corner Auto and Performance Workshop LLC.

Area contractors are always willing to go the extra mile and help us out. Special thanks to A.H. Grover, Inc. for inviting the public works crew to the annual mandatory MSHA (U.S. Department of Labor's Mine Safety and Health Administration) gravel pit safety training at no charge.

Respectfully submitted,

CLARK BASTON

Public Works Director,
Road Commissioner



A Word about PLOWS ... and MAILBOXES

Contrary to popular belief, our plow drivers do not like to knock them down. Many times it's not a direct hit from the plow, but the weight of plowed snow that does the damage.

We can all reduce damage if you keep your box visible and in good repair. Here's what helps: **reflectors, high posts, boxes that swing on chains and are pulled up in the winter, and mounting boxes as far back as possible.** Shovel 'em out and keep 'em plowed so the road plow unloads before the snow hits your box!

Believe me: A white mailbox with no markings on a short post and set close to the pavement edge that hasn't been cleared out from previous storms in a wind-driven snowstorm at 3 AM is asking to be slaughtered.

Give us a chance—please take care of your box!

*Have a question? Need to report a problem?
We're just a phone call or message away!*

Phone: 207-829-3274

Email: nypwd@northyarmouth.org

We're located at 40 Parsonage Rd.

NYFR FY2017 Year In Review

Total hours members
spent on Fire and
EMS calls:

2,327 Hours

Total hours members spent
on fire and
EMS training:

2,067 Hours

Fire Mutual Aid to

Other Towns.....28

Structure Fires12

Wires Down..... 29

Vehicle Fires.....2

Burning w/out Permit...11

Woods Fire 11

Cooking Fire4

Chimney Fires3

Gas Smell or Spill.....6

Carbon Monoxide Leak...6

Public Assist25

Motor Vehicle

Accident.....23

Emergency Medical....156

EMS Mutual Aid

to other Towns.....6

Agency Assist (CCSO)...14

False Alarms.....29

Special Incident Type ...11

Paramedic Intercept to

Other Towns.....2

Total Calls..... 370

North Yarmouth Fire Rescue

**463 Walnut Hill Rd.
North Yarmouth
829-3025**

Fax: 207-829-4893

Mailing: 10 Village Sq. Rd.,
North Yarmouth, ME 04097

Fire Rescue Department FY2017 Annual Report

In FY 2017, North Yarmouth Fire Rescue answered 370 calls for service and responded on 156 EMS calls and 214 Fire calls. This is an increase of 56 calls for service.

The town of North Yarmouth has continued its paramedic coverage with the Town of Yarmouth for EMS calls. During FY2017 Yarmouth responded on and transported to the hospital 43 times. North Yarmouth Fire Rescue was able to staff our own paramedic on 91 EMS responses.

On December 29, 2016, North Yarmouth was hit by a major snow and ice storm that crippled our town for three days. Public Works did a phenomenal job keeping the town's roads open while Fire Rescue responded to 39 calls for service during this timeframe. Emergency calls for service included one structure fire, numerous EMS calls, motor vehicle crashes, wires down, and public assists.

A vast majority of our members staffed the station during the entire storm. We opened the Fire Rescue station as a warming shelter for our town's residents without power or heat. Our members served lunch, supper, and breakfast to those residents in need. Bathrooms were open to those residents who did not have running water, and we were able to provide numerous residents with drinking water. We served meals, feeding local Central Maine Power workers, contracted line crews, tree removal companies, and our own public works employees who worked to restore the town back to somewhat normal status.

THANKS!

On July 1, 2017, the Town of North Yarmouth changed dispatch services to the Cumberland County Regional Communications Center. Thanks go to the Falmouth Regional Dispatch Center members for their dedication over the years.



Thanks go to the Cumberland County Sheriff's Office and the Maine State Police for their responses to emergency calls in the town of North Yarmouth, as well as all of the surrounding mutual communities that have responded to our town in the time of need.

Most importantly, I would like to thank all of officers and members of North Yarmouth Fire Rescue who have committed many hours to train, maintain proficiency, and respond to calls on a moment's notice. Without these members' dedication and commitment, we would not be able to provide the services required to our citizens. These thanks include the wives, husbands, and children of our members. Our members commit many hours to the town and are away from their families at quite inopportune times—holidays, vacations, birthday parties, nights, weekends, and normal business hours.

New Certifications and Training

It has been a busy year for many of our members. Three members have become certified as Maine State Basic Firefighters; two members completed their Firefighter 1 and Firefighter 2 training; one member finished his paramedic program in Maryland and become licensed as a Maine Paramedic; one member became a licensed Maine Basic EMT; one member advanced training from basic EMT to Advanced EMT; and one fire officer completed the Maine Fire Service Institute training program for Basic Fire Officer. All of these certifications required numerous hours of training and time away from their families.

CPR / AED

North Yarmouth Fire Rescue continues its quarterly CPR/AED (cardiopulmonary resuscitation/automated external defibrillator) program accomplished

through partnership of North Yarmouth Fire Rescue and the North Yarmouth Business Association. Through these efforts we have been able to certify 84 members of the community in CPR/AED use.

Smoke and CO Detectors

In 2015 an initiative designed to put no-cost smoke and CO detectors in the homes of our elderly, low income, and special needs families was established with the help of Patriot Insurance. We have successfully installed over 50 detectors since the program began. If you are in the need of a smoke or CO detector please contact us to schedule your free home safety inspection.

Help Us Find You

We can't help you if we can't find you. Each year we spend valuable minutes searching for street addresses. Time is critical and wasted minutes could mean a difference of life or death. Please mark your mailboxes and house with large reflective numbers. Houses must have a minimum of 4" letters placed where we can see the number.

Before You Burn

A burning permit is needed year round, snow or no snow. The process is simple and it is the LAW. Obtain a FREE permit at www.wardensreport.com. Questions? Call NYFR, 829-3025.

Safety Tips

- Change smoke and carbon monoxide detector batteries twice yearly, spring and fall, when you change your clocks for daylight savings.
- Have your chimneys cleaned and inspected a minimum of once a year.
- Give plenty of room to any emergency vehicle on the roadway by giving way: pull to the right and

stop. This allows the emergency vehicle to pass in a safe manner for both you and the responder.

Adopt a Hydrant Program

Fire Department emergency response improves when hydrants are clear of snow and ice. North Yarmouth Fire Rescue's Adopt-a-Hydrant program leverages volunteers to keep hydrants clear of snow and vegetation. Volunteers are especially important after a big snowstorm. YOU make it easier for firefighters to find hydrants in an emergency. Individuals, families, businesses, and community organizations are all encouraged to adopt a hydrant. *Make a difference and help ensure safety in your neighborhood!*

If you notice that a hydrant is damaged, leaking, or hidden from view, please contact the Yarmouth Water District at (207) 846-5821.

Respectfully submitted,

GREGORY A. PAYSON

Fire Rescue Chief



NYFRD: CLAMFEST MUSTER WINNERS!

• 1st Place Overall • 1st Place Wet Hose • 1st Place Dry Hose • 1st Place Mystery Event



Lt. Nick Thibeault



Lt. Sean Woodcock



Deputy Chief Justin Deri

PROMOTIONS!

**North Yarmouth
Statistics for
FY2017
7/1/16 – 6/30/17**



CUMBERLAND COUNTY SHERIFF'S OFFICE

• Kevin J. Joyce
SHERIFF
• Naldo S. Gagnon
CHIEF DEPUTY

36 COUNTY WAY, PORTLAND, MAINE 04102 (207)774-1444

Calls for Service: 889

911 Hang Up, Misdial.....	53
Abandoned Vehicle.....	3
Accident, Property Damage.....	46
Accident, Personal Injury.....	4
Agency Assistance.....	32
Alarm.....	60
Animal Euthanize.....	4
Animal Problem.....	45
Assault - Simple.....	2
Attempt to Locate.....	29
Burglary, inc. to Motor Vehicle.....	3
Concealed Firearms Request.....	19
Child Abuse or Neglect.....	1
Citizen Assist.....	54
Citizen Dispute.....	6
Court Service.....	10
Criminal Mischief.....	9
Criminal Trespass.....	3
Custodial Interference.....	1
Death Unattended/Attended.....	3
Debris in Road.....	1
Message Delivery.....	1
Disabled Vehicle.....	12
Disturbance.....	10
Domestic Violence.....	2
Domestic Assault.....	1
Domestic Verbal Argument.....	1
Controlled Substance Problem.....	3
Escort.....	2
ESU Callout.....	2
Fireworks.....	3
Found Property.....	1
Fraud.....	34
Harassment.....	8
Honor Guard Detail.....	1
Information Report.....	16
Inspection Permit.....	3
Intoxicated Person.....	1
Juvenile Problem.....	6
Litter, Pollution, Public Health.....	1
Lockout - Assist.....	1
Lost Property.....	4
Mental Health Event.....	11
Official Misconduct.....	6
Noise Complaint.....	4
Operating Under Influence.....	1
Parking Problem.....	2
Pedestrian Check.....	4
Property Check.....	122
Prop. Damage, Non Vandalism.....	1
Relay / Transfer.....	1
Sex Offender Reg. Verify.....	15
Sex Offense.....	2
Speed Complaint.....	3
Suicide.....	3
Suspicious Person/ Circumstance.....	51
Theft.....	9
Threatening.....	2
Traffic Detail.....	3
Traffic Hazard.....	16
Traffic Violation.....	74
Underage Drinking.....	3
Unsecure Premise.....	2
Vehicle off Road undamaged.....	16
Vicious Animal.....	1
VIN Number Inspection.....	2
VIPS Citizen Patrol.....	1
VIPS Direct Traffic.....	1
Walk-in Paperwork.....	1
Weapons Offense.....	17

August 11, 2017

Dear Citizens of North Yarmouth,

The Cumberland County Sheriff's Office has had the honor and privilege of serving your community with the most efficient, professional and community oriented law enforcement services available.

During the past year, deputies saw a 6.2% increase in the number of calls for service.

A closer review of the types of calls that the Cumberland County Sheriff's Office responded to in 2016, indicated an increase in the number fraud and drug related cases. Fraud complaints are on the rise nationally as well. Whether it is an individual calling and misrepresenting themselves as a sheriff's deputy, police officer or IRS Agent claiming that you missed a court appearance, missed a grand jury assignment or have failed to pay taxes, please take the time to inquire further. Another common scam designed to separate you from your hard earned money is for someone to call posing as a bank representative and asking you to update your personal information. There have also been scams whereby individuals claim to be doing work in the area (tree cutting, paving driveways, shoveling snow off the roof) which are common ways to become a victim of fraud. There is no end to the devious methods a scammer might use to profit from you.

Some of the methods used by scammers' involve caller identification information that gives the impression that the telephone number is legitimate (Sheriff's Office, IRS, Court), but because of technology that information can be false as well. In ALL cases, ask the caller for a name and a call back number. In most cases, if the call was an attempt to commit fraud, the caller will refuse to give out that information. Even if the individual gives the information, please do some due diligence to verify that the telephone number is really accurate. One near victim called us to ask if we had called them about a warrant. Surprisingly, the number was ours, but we had not been the ones to call! If you have ANY concerns, please call the Cumberland County Sheriff's Office BEFORE paying any money or giving out any personal information.

Locally and nationally, we have also seen the impact of drug use disorders on our neighbors, our friends and unfortunately our families. The Cumberland County Sheriff's Office has been working diligently, whether with inmates in our jail or individuals in the community to educate and/or enforce our current laws in hopes of getting those affected with this disorder the help that they need. Recently, the patrol deputies began carrying Narcan so that we can effectively assist those individuals we serve, should we come upon an overdose. We also plan to start carrying Narcan in the jail. This is a difficult uphill battle, but one worth fighting and making sure we win!

It is an honor serving as your Sheriff and thank you for your support. Please remember that my door is always open. We are here to serve and protect you. I value customer service, and I value your suggestions and input.

Best Regards,  Kevin J. Joyce, Sheriff

Citations: 19

Violating Protect. Order.....	1
Domestic Violence, Criminal Threatening.....	1
Domestic Violence, Terrorizing.....	1
OUI (Alcohol).....	1

Illegal Possession, <1.5 oz Marijuana.....	1
Minor Possessing Liquor.....	1
Operating w/o License.....	1
FT Stop at Stop Sign.....	1
Speeding 10-14 Over.....	2
Speeding 15-19 Over.....	2
Seatbelts, 18 and Over.....	1

Attaching False Plates.....	1
Failure to Pay Fine.....	1
Violation of Protective Order.....	1
Theft of Lost/ Mislaidd Property.....	1
Operating While License Suspended.....	1

General Assistance

FY 2017 Annual Report

What Is General Assistance?

General Assistance is a program offered by your town to help meet basic needs for those who qualify. Basic needs are considered as those items needed to help sustain life, such as food, heating fuel, housing, and electricity. To apply for general assistance, you may contact your town for an appointment by calling 829-3705.

Appointments

No appointment is necessary; however, it may be helpful to call ahead to let the administrator know you are coming. When you talk with the administrator, you will be given information about the best time to meet and what you should bring with you. If you have scheduled an appointment but cannot make it, please call and let us know. Sometimes the previous appointment can take more time than scheduled; if this happens, you may still be seen. If you cannot wait, please let the general assistance provider know and you will be given the opportunity to schedule for the first available time. If this is an emergency, please let us know at that time. *(Note: The Town of North Yarmouth General Assistance will also assist in connecting residents with LiHEAP and other community programs as available.)*

Provide Documentation

When you come in for your appointment, you are required to have current documentation. The following information is necessary to determine your eligibility (but other documentation may also be needed—the general assistance officer will let you know at that time). The following items must be provided from all members of your household (if applicable):

- License or State I.D.
- Social Security numbers for each household member
- Proof of a written lease if you rent or a letter from your landlord if you are a tenant at will
- A current rent receipt
- If you pay a mortgage, proof of the current bill and last payments
- Proof of all bank accounts, statements, and current balances
- Proof of all income coming into your household even if you are NOT applying for everyone in your household
- Proof of ALL your bills (even if you did not pay them in the last 30 days)
- If you are a returning client, bring receipts as proof of how you spent your income in the last 30 days
- Documentation of all payment arrangements
- Proof of any recent changes in your income. If you started a job or if you ended a job; or if your unemployment benefits ended, etc.
- Proof of any disconnection notices you may have

The General Assistance Program is an application process. Anyone has the right to apply. Eligibility is determined based on guidelines and emergency criteria. If you have questions regarding your eligibility or are unsure about any questions, you may contact your General Assistance Administrator.

Best regards to the residents of North Yarmouth.

Respectfully submitted,

VALERIE A. FITZGERALD

Deputy General Assistance Administrator

General Assistance Expenditures

July 1, 2016 – June 30, 2017

Housing\$0.00

Emergency Shelter.....\$0.00

Electricity \$0.00

Heating Fuel\$0.00

Health Related \$0.00

Food \$0.00

Other\$0.00

Total.....\$0.00

Total Applications to date: 0

Number of People Served: 0

Other Assistance—
“Community Connections.” 12

North Yarmouth General Assistance Hours:

• Tuesdays, 1:00–2:00 PM
Weekly
Call: (207) 829-3705

Emergency Assistance:

**Emergency On-Call—
Telephone 807-2055**

An emergency is considered as a life-threatening situation where having to wait until town hours could cause an unsafe life-threatening condition or situation.

**FOR MORE RESOURCES,
DIAL 211**

Discussing, Clarifying, Decision making

Although this year saw the departure of two members and the addition of two new members, the Planning Board still had two vacancies at fiscal year-end which we are eager to fill.

The Planning Board meets on the second Tuesday of the month. Meetings are open to the public. Meetings are also televised. Tune into Channel 2 at 7:00.

The Zoning Board of Appeals meets on an “as-needed” basis.

Planning Board FY2017 Annual Report

Fiscal Year 2017 was a busy one for the Planning Board. The Board reviewed five subdivision applications, two subdivision amendments, and seven applications for site plan review. Four of the subdivision applications were approved and one was withdrawn. One subdivision amendment was approved and one was still in progress at fiscal year-end. Four site plan review applications were approved while two were withdrawn and one was determined not to require Planning Board review. One of the approved subdivision applications was in conjunction with the town’s first Contract Zone Agreement approved at Special Town Meeting in the previous fiscal year. After the approval of the first contract zone, the Planning Board reviewed the contract zone process and met with the Select Board to seek improvements to the process going forward.

Every year, the Planning Board considers amendments to the current Land Use Ordinance. This year, only one minor change was recommended and subsequently made at Town Meeting, to conform a provision of the Ordinance to the town’s current land holdings. However, the Planning Board began discussions on other possible Ordinance changes which will continue into FY2018.

In addition, the Planning Board updated its bylaws, including adding an August meeting.

Many thanks go to the town staff who provide invaluable support to us every month.

Respectfully submitted,

KATRYN GABRIELSON

Chair, North Yarmouth Planning Board

Zoning Board of Appeals FY2017 Annual Report

The Zoning Board of Appeals (ZBA) is comprised of five members and two alternates, all of whom are volunteers appointed by the Select Board.

This past year was another quiet year for the ZBA, as the ZBA’s work consisted of ruling on one setback variance appeal and governance matters such as the election of officers.

The ZBA wishes to thank Ryan Keith, Code Enforcement Officer, for his assistance. The ZBA also invites all Town residents who may be interested in serving on the Board to let the Town Office know of their interest, because openings on the Board do exist.

Respectfully submitted,

MICHAEL D. TRAISTER

Chair, Zoning Board of Appeals



Economic Development and Sustainability Committee

FY2017 Annual Report

After three years, two consultants, and multiple divisive/decisive votes surrounding town owned property, the EDSC has a plan with backing from the Select Board. The bulk of this was put together by Camoin Associates in the form of an Action Plan Matrix and disseminated to all of the boards and committees at a meeting this spring. It gives this committee a direction and was developed after Camoin conducted multiple interviews with varying committees, businesses, and large land owners; reviewed recent survey results by the Comprehensive Planning and Living Well committees; and assessed regional economic and employment trends.

To describe the Economic Development and Sustainability Committee's focus, we developed a vision statement that defines our objectives. The EDSC recognizes and seeks to maintain North Yarmouth's unique character as a still largely rural/country town, but in close proximity to major urban centers. EDSC seeks to guide residential growth and attract appropriate commercial activity while maintaining the appeal of North Yarmouth's country character and preserving natural, historical, and cultural resources. By focusing on this, we desire to encourage the development of a village center, to protect and preserve our natural resources, and to encourage recreational use of the town's extraordinary network of public parks, forests, and trails.

Looking ahead to our current fiscal year, the EDSC will be focusing efforts marked as high priority by Camoin's Action Plan Matrix. One area of focus includes work on establishing TIF (Tax Increment Funding) guidelines and identifying sites

within the town that have potential for implementing a TIF district. As described by our State's website (go to goo.gl/z1JDS9), "Tax Increment Financing is a flexible finance tool used by municipalities, towns, plantations, and the Unorganized Territory to leverage new property taxes generated by a specific project or projects within a defined geographic district. Any portion of the new taxes may be used to finance public or private projects for a defined period of time up to 30 years." To inform the public about why a TIF makes sense, when and where to use it, and what to use it on, it's the EDSC's goal to promote public meetings once we can establish a framework.

In conjunction with this, collaborating with other committees and boards is paramount for the success of the EDSC's vision. The Planning Board, Select Board, Comprehensive Planning, Events, Living Well, and the Parks & Recreation Committees all play an integral role in what we are striving to accomplish. By working more closely with these parties, we hope to develop a unified approach to put our Town in a better position for the future. With this approach, we will communicate this to the community so we can move forward as a whole and change together. To quote Joel Barker:

"Vision without action is merely a dream. Action without vision just passes the time. Vision with action can change the world."

Respectfully Submitted,
PATRICK GILLIGAN
Chair, EDSC

The EDSC works to—

- Promote a climate that increases job opportunities and economic well-being.
- Support economic growth that works well with our character and natural resources.
- Encourage economic growth to expand the tax base.

If you'd like to join the EDSC and/or have skills to offer, please contact the Town Office!

North Yarmouth Cemeteries

- Walnut Hill, Route 115
- Pine Grove, Route 9
- Bowie, Cluff Road

Cemetery Fees

Resident:

\$250 single lot
\$150 perpetual care

Nonresident:

\$350 single lot
\$200 perpetual care

Did you know?

**Photos of many
stones in our town
graveyards are found
online at
Findagrave.com**

- 88% of the gravestones in Walnut Hill Cemetery have been photographed.
- 91% of the gravestones in Pine Grove Cemetery have been photographed.
- 100% of the gravestones in Bowie Cemetery have been photographed and are online and searchable at Findagrave.com.

**Maps of all three
cemeteries can be
found online—**

at [Northyarmouth.org/
cemetery-commission/
town-cemeteries.pages](http://Northyarmouth.org/cemetery-commission/town-cemeteries.pages).

Cemetery Commission FY2017 Annual Report

This year seven lots were sold and thirteen interments took place within Walnut Hill and Pine Grove Cemeteries. Currently there are 203 veterans laid to rest in Walnut Hill Cemetery and 66 veterans laid to rest in Pine Grove Cemetery. One veteran is laid to rest in Bowie Cemetery.

Sadly, the old cedar trees in the center of Walnut Hill Cemetery were taken down because they had become a hazard to the older grave monuments in that area of the cemetery.

Thank you to our Public Works Department who assist with the mowing and trimming of the three cemeteries

The commission would like to remind lot owners and family members of loved ones to plant annual flowers only. Artificial flowers and shrubbery are not allowed in the cemeteries. Placement of glass vases, shells, figurines, toys, etc. is not permitted in the cemeteries. These items cause injuries when hit by a mower or trimmer. The commission will remove all flowers, wreaths, and other decorations left on lots when they become unsightly.

Respectfully submitted,
DEBBIE GROVER



School Fund Trustees

FY2017: 211th Annual Report

“So what exactly is that committee?” is the question I have been asked repeatedly since I became a Trustee of the North Yarmouth School Fund. Linc Merrill, a Trustee since 2008, explains the group’s history in great detail in the 2012 North Yarmouth Historical Society *Gazette*, but the short answer is that for more than 200 years the School Fund Trustees have managed a small, but historically rich, purse of town-owned assets for the benefit of North Yarmouth students.

The Fund was started with an early 1700s land grant from the Commonwealth of Massachusetts. Income from use of the land was dedicated for the establishment and support of common schools. After several decades, presumably because it produced little income, the land was sold. In 1806 the Trustees group, as we know it today, was established. The profits from the land sale have survived the town’s multiple reconfigurations, the countless ups and downs of the economy, and most recently, the forming of a school administrative district with Cumberland. In 1992 voters agreed that rather than contributing what amounted to a very small drop into a very large bucket of annual school costs, the Fund assets could be used to make modest grants to North Yarmouth college students. Since 2002 the fund has awarded more than 145 grants. Although each grant is small, \$200, students and families are grateful for the help.

The 2017 annual report of the School Fund reflects many changes. Given poor returns on Fund investments, no awards were given this year. The committee that met only once each year for two hundred years, will have met at least five times in 2017. The committee has its first ever female Trustee. And sadly, cake is no longer served at every annual meeting!

The current Trustees, many with long-established ties to the committee, are wrestling with how to increase Fund assets (roughly \$40,000) to ensure that awards will be made each year. They are committed to preserving the rich legacy of the School Fund and are keenly aware of the valuable records and responsibility that have been entrusted to them.

Respectfully submitted,

DIXIE E. HAYES

Secretary

Keeping in Touch!



How to find out what's going on in town:

1. **READ** the quarterly town newsletter that comes to your mailbox
2. **SUBSCRIBE** to Reminders From Town Hall that comes to your e-mailbox (go to northyarmouth.org)
3. **KEEP AN EYE** on the town website calendar for meeting dates and attend meetings (go to northyarmouth.org)
4. **TUNE IN** to Select Board meetings via live stream or Vimeo (go to northyarmouth.org)
5. **ASK** a volunteer committee member or town official for updates.

Communications Advisory Committee FY2017 Annual Report

The charge to the Communications Advisory Committee from the Select Board is to “effectively inform North Yarmouth citizens of town events and issues and continue to build on and improve the town brand.”

During FY2017 the Communications Advisory Committee has met eleven times. (The public is welcome to attend and contribute!) Efforts included the following products and projects:

- Produced two newsletters
- Continued to contribute to the bi-weekly publishing of Reminders From Town Hall
 - Monitored and made recommendations for the town website (northyarmouth.org), Facebook, and Twitter accounts
 - Sponsored Candidates' Night
 - Designed and encouraged the installation of town gateway signs
 - Encouraged and assisted the Living Well in North Yarmouth Committee on the establishment of the First Greeter initiative.

During the next fiscal year the Committee will focus on other signage, newsletter publications, and improved assistance to other town committees. The Communications Advisory Committee is always looking for new members. Please contact the town office if you wish to subscribe to Reminders From Town Hall.

Respectfully submitted,
ROB WOOD
Chair, Communications
Advisory Committee

Health Officer FY2017 Annual Report

Once again, the year has been warm and dry, enabling nuisance and illness-spreading insects to thrive.

At the forefront is the issue of ticks. Female deer ticks carry Lyme disease, Anaplasmosis, Babesiosis, and Powassan Encephalitis. All four can be very debilitating to a person, with Powassan possibly resulting in death. Once again, we are reminded to do thorough tick checks on children, adults, and pets. It is further advised to use a repellent on clothes and that is specifically intended to be used as a personal repellent. Sprays intended to be used in yards, lawns, etc., are not safe to use on one's person or clothing. Use of repellents or essential oils such as eucalyptus, and peppermint oil, as well as other oils have been effective in repelling insects including ticks.

Mold is another issue that continues to be bothersome to those of us who live in New England. When mold appears, the cause must be found and eliminated. The mold should be washed off with a good detergent. Most mold is not harmful to most individuals, unless they have an allergy to mold.

The Office of General Assistance, Code Enforcement, EMS, Police Department, and the Maine DHHS/Division of Adult Protective, have all worked collectively to help those in need of aid.

We are always willing to help those in need. Please contact the Town Office for concerns regarding public health and safety to be referred to the appropriate department.

Thank you again for allowing me to serve as your Local Health Officer.

Respectfully submitted,
ANITA L. ANDERSON
Local Health Officer

Living Well in North Yarmouth

FY2017 Annual Report

In 2016, the committee that came to be known as Living Well in North Yarmouth was organized.

The original goal of the committee was to look at so-called “aging in place” resources for town residents. After the committee met with AARP and joined its initiative to become an “Age-Friendly Community,” becoming one of 39 communities in Maine to do so, the LWN Y group broadened the scope of its mission to enclose all people in the town. Living Well in North Yarmouth recognized that accessible sidewalks benefitted people of all ages, for example, and that living well in a community has no age requirement.

To learn more about community needs and desires, a survey was taken and completed by over 500 townspeople of all ages. The survey demonstrated that townspeople loved their North Yarmouth and felt comfortable and safe here. No extraordinary needs were identified and in fact, the survey pointed to the safety net the community has in place to help those who might be in need.

What the community did want was more community. Many spoke of a community center as being a critical need.

And many said that they would like more opportunities for social participation. The Events Committee already sponsors Fun Day, concerts, holiday celebrations, and potluck dinners. So, to respond to the calls for more, the LWN Y group, in collaboration with the Events Committee, sponsored an ice cream social on the evening before Town Meeting in April. They decided to make the Cribbage Tournament, now in its second year, an annual event. In October 2017 the First Annual North Yarmouth Community Kite Festival was held. The Events Committee, along with LWN Y and the Parks and Recreation Committee, sponsored this event. Another project, suggested by AARP, is the newly published *Town Resource Guide*. Another ice cream social is planned, of course.

LWN Y has heard from many people in town—volunteering to help with an event, giving us another idea. The enthusiastic response to its mission for all residents has been great. So, if you have an idea that will make our town better for us all, you may contact Steve Palmer at shpalmer@maine.rr.com or 572-7151.

Respectfully submitted,

STEVE PALMER

Chair, Living Well in North Yarmouth Committee

**Welcome,
New
Resident!**



The First Greeter program, a collaboration between Living Well in North Yarmouth and the town's Communications Advisory Committee, kicked off in the spring of 2017. If you are new to town or know someone who is and would like a visit from a First Greeter—which includes a welcome bag of information, please send an email to firstgreeter@northyarmouth.org.

CLAMMING

**CALL before digging
for the latest state
closure info:**

**1-800-232-4733
207-624-7727**

Shellfish Conservation Committee Members

- Harold Hibbard III,
North Yarmouth, Chair
- Kevin Oliver,
North Yarmouth, Sec.
- Clifford Small,
North Yarmouth

Marine Patrol Wardens

Robert Byron
Lee Ruby

The Shellfish Commission holds regularly scheduled meetings on the first Tuesday of each month at the Community Room in Yarmouth, 7 PM.

Contact: 846-3333

LICENSES ISSUED during the 2016 calendar year:

- Three Day License: 4
- Comp/Non Residence
License: 20
- Comp/Resident
License: 43
- Non Resident: 20
- Resident: 30

Yarmouth-North Yarmouth Shellfish Conservation Commission *FY2017 Annual Report*

It was a meager year for shellfish harvesting in Yarmouth's waters. Red Tide made an appearance offshore, which closed our area for mussels and surf clams but did not affect soft shell harvesting. The weather, however, did cooperate, resulting in only three closures for the entire season.

There was no depuration harvesting in the Royal River this year. (Depuration harvesting is the process whereby potentially contaminated shellfish are removed from polluted areas and, using natural methods, are made safe for human consumption.) There were two days of depuration in the upper end of the Cousin's River which is typically closed to normal harvesting, but was open for special depuration harvesting.

We have not received the landing reports from the Department of Marine Resources, but a dramatic reduction is expected in the number of pounds harvested in 2016 as compared to 2015.

With the approval of the Department of Marine Resources, Razor Clams were incorporated into the Shellfish Ordinance.

We have partnered with Morgan Cuthbert and the other science teachers at Yarmouth's Harrison Middle School. We have partnered in a Softshell Clam Upweller System. The students from the middle school tended the upweller located at Yarmouth Town Landing on Old Shipyard Road through the summer of 2016. A clam upweller may be described as being similar to a large aquarium for growing seed clams until such time as they are large enough to place into the clam flats. The program shows great promise and should help in the seeding of the Yarmouth clam flats.

The Town of Yarmouth continues to have conditional approval on a one-inch rain gauge in the Cousins River. This means that any rain accumulation in excess of one inch within a 24-hour period results in the closing of shellfish harvesting for a period of two weeks. This gives sufficient time for the river to flush out and cleanse any toxins contained in the shellfish that may have been washed in by the rain. These closures are listed on the State's Shellfish Hotline and on the website of the same name.

The Shellfish Conservation Committee is working diligently to develop a plan to continue conservation efforts for Yarmouth's clam flats. The group has participated in a survey off Lane's Island and in the Royal River. The group also continues to work closely with Peter Thayer from the DMR on this issue. Additionally, a Conservation Time Program was initiated with the commercial harvesters in Yarmouth—meaning that when a commercial harvester participates in this program, there is a reduction in the harvester's licensing fee for the following year.

There was a reduction of one commercial license through attrition.

Respectfully submitted,

ROBERT J. BYRON

Harbormaster/Shellfish Warden

MSAD#51

FY2017 Annual Report

Jeff Porter

Superintendent of Schools

Julie Olsen

Director of Instructional Support

Ashley Caswell

Community Development & Resource Manager



Scott Poulin

Director of Finance, Human

Resources & Operations

Sally Loughlin

*Director of Curriculum, Assessment,
Instruction & Professional Development*

Maine School Administrative District #51

August 2017

Dear Citizens of North Yarmouth,

The 2016-17 school year is now only a memory, but it proved to be another successful and vibrant experience for our students, staff, and entire school community. We even celebrated the 50th anniversary of MSAD #51.

The Strategic Plan's second year is now behind us. This plan was implemented beginning in July 2015, with an ambitious set of 23 action steps to be accomplished by June 2018. Meanwhile, we are in the early phases of developing the next strategic plan; stay tuned for more information about this in the coming months.

Below you will find some representative highlights from the 2016-17 school year. Though this is not an exhaustive list, it provides a snapshot of the remarkable things happening in your school district.

DISTRICT

- Later start times for all grades began in August 2016, in response to research on adolescent sleep patterns, and implementation went smoothly. This was the first major change to school start times in over 30 years.
- The Performing Arts Center was approved by the residents of Cumberland & North Yarmouth. Ground breaking will occur this fall and is slated to open in the fall of 2018. A 15-member building committee was formed to work with Stephen Blatt Architects on the design plan for this new facility. *(photo to right)*
- A 10-year enrollment study was commissioned with *Planning Decisions* in partnership with Cumberland and North Yarmouth. The study indicated that the district enrollment will increase steadily over the next decade.
- Due to increasing enrollment at the K-3 level, three additional classrooms have been added over the last two years. Mabel I. Wilson School has gained over 60 students during this time.
- A Pre-Kindergarten task force made up of teachers, administrators, parents, and community members worked for several months on a plan that was approved by the Board of Directors.
- Significant expansion of technology devices at the elementary level has nearly provided all students in grades K-8 with 1:1 access to technology.
- K-12 structures for Section 504 and Response To Intervention (RTI) continue to be developed to further assist students who require interventions and accommodations in order to be successful.
- The environmental stewardship committee implemented a composting program across the district and was awarded a \$4,500 grant to help fund this initiative.
- State Assessment Results ranked MSAD #51 in the top 10 in state (#6 English/Reading, #7 Math and #3 Science).
- The second year of stakeholder surveys for students, staff, and parents was completed, providing comparative data with valuable feedback as to its practices and procedures.
- An energy project has started at Mabel I. Wilson School, with a new heating and cooling system being installed.
- The \$35,950,197 FY18 fiscal budget was approved by voters in June 2017, calling for a modest expenditure increase of 2.83% over the current year.



- An 18-member Wellness Committee, as envisioned in the Strategic Plan, began work on a comprehensive Wellness Plan for students and staff.
- Both Moody's and Standard & Poor upgraded the district's bond ratings to Aa3 and AA+, respectively, in recognition of its sound financial management practices.

ACADEMIC & EXTRACURRICULAR

- Greely High School implemented block schedules this year to deepen academic learning time and reduce distractions in the school day.
- A new non-categorical Learning Lab was initiated at Mabel I. Wilson School in line with the Strategic Plan's vision around more seamless Response to Intervention services.
- The district held its first-ever K-12 "Drop Everything and Read" event with all students and staff in every school taking 30 minutes at the same time to sit and read; many classes across grade levels and schools joined together for this event.
- Astronaut Jessica Meir, a Maine native, visited with students in grades 4-12 to talk about her background and astronaut training.
- Seven GMS students placed at the State National History Day Competition and four went onto the national competition in D.C., where they met with U.S. Supreme Court Justice Clarence Thomas. *(Photo to the right)*
- Student exchanges and homestays with Namioka, Japan and Barr, France as well as Chile helped our students experience global connections.
- Greely Middle School hosted its first-ever Naturalization Ceremony, welcoming 31 new United States citizens.
- GHS implemented a new Latin honors system using cum laude, magna cum laude, and summa cum laude designations, eliminating the Top 10 tradition. The school also began weighting grades.
- The transition to proficiency-based education continued, with course-standards alignment and revamping of grading practices major focus areas at the secondary level.
- The first year of full implementation of the new teacher and administrator evaluation system took place.
- The street artist "Pigeon" and singer-songwriter Monte Selby worked with students as part of two artist-in-residencies.
- GHS theatrical productions "Carousel" and "Peril on High Schools" were enjoyed by many, along with "Homeroom" at GMS.
- Mabel I. Wilson School launched a Civil Rights Team for 3rd graders, with 50 students participating.



ATHLETICS

- GHS students participated in the Maine Principals' Association inaugural Unified Track Festival.
- State Titles were won for girls cross country, girls volleyball, girls indoor track, boys basketball *(photos below)*, girls outdoor track and girls tennis by Greely teams.



- Additionally, Greely boys & girls alpine and boys tennis won Sportsmanship Awards.
- Numerous student-athletes won individual recognitions.

STAFF

- The 2nd Annual MSAD #51 “Employee of the Year” recognition honor was bestowed to Greely Middle School music teacher Barry Saunders. Kudos to finalists MIW educational technician Brendan Bernard, GMS Grade 5 teacher Jeff Brookes, GMS Grade 7 science teacher Yana Davis, and GMS school counselor Bobbi Goodwin.
- Additionally, these staff members were honored with special awards this past year:
 - Aquatics Director Rob Hale was recognized as “Citizen of the Year” by the Cumberland/North Yarmouth Lions Club
 - Mabel I. Wilson School teacher Jennifer Kameisha won a “Golden Apple Award” which recognizes excellence in education through Binnie Media.
 - GHS science teacher Brian Blum was one of 16 Maine teachers to participate in the Jackson Laboratory’s pioneering research on personal genomics.

COMMUNITY PARTNERSHIPS

- 20 middle school students participated in Tech Day as part of a UNUM partnership focused on STEM (Science, Technology, Engineering, and Math).
- Siemens Industry, Inc. donated over 20 windkits to 8th grade science classes, 3 employees spent a day in 7th grade science classes teaching an energy audit & awarded the district a \$10,000 grant to use for STEM education.
- The inaugural STEM Business Roundtable was a success with over 30 educators, business leaders and district administrators in attendance. Thanks to IDEXX, Unum, Siemens Industry, Inc., Kepware, Tyler Technologies and Fairpoint Communications for attending and providing insight on necessary skills students should have to attain employment in STEM fields.
- Continued partnership between Greely PTO and Foundation 51 allowed for another successful year of “Parent University”, providing parents the opportunity to gain insight on valuable topics.
- Kepware donated \$2,500 to purchase “Little Bits” STEM Kits for the newly designed 4-5 STEM Program.

NEWSWORTHY

- U.S. News & World Report ranked Greely High School 4th in Maine and #963 (top 4%) in the nation.
- Niche.com again ranked all district schools as top-notch in the state. MSAD #51 was ranked the fifth best district in Maine, with an overall grade of A.
- Greely Middle School was ranked #1 in Maine by MSN.
- Greely High School participated in WGME’s School Spirit Challenge. WGME’s Charlie Lopresti and Jeff Peterson did a live broadcast as part of the Challenge *(photo to the right)*. Students raised \$1,800 for the Cumberland Food Pantry.
- 50 GHS students and staff volunteered to cut their hair to make wigs for women for Pantene Beautiful Lengths in partnership with the American Cancer Society.
- The “Challenge Day” program continued at Greely High School for the sophomore class in order to promote and sustain a positive school culture. Special thanks to the 50 adult volunteers who participated to make this day possible.
- The second annual “senior walk” brought back memories for the Class of 2017, which proudly graduated 151 students in June.



I wish to thank all students, staff, parents, and community members for their support and commitment to the ideals of our high-performing school district. I look forward to the promises of the 2017-2018 year.

Respectfully,

A handwritten signature in black ink, appearing to read "J. Porter".

Jeffrey J. Porter
Superintendent of Schools

Engage • Empower • Inspire

Yarmouth Water District

FY2017 Annual Report



Robert N. MacKinnon, Jr.
Superintendent

William L. Reinsborough
Chairman, Board of Trustees

2016 ADDITIONS

53 new water services
4 fire hydrants
3,898' new water mains

The year 2016 was a year of significant growth for the District. (See box above.) The District replaced 2,040 feet of old, undersized water main on Pleasant Street, Yarmouth. Nine water services and two hydrants were also replaced as part of that project. This project was funded by the State of Maine SRF Program and enjoyed 15.0% principal forgiveness and a 1.0% interest rate for the term of the bond.

Total water production for 2016 was 394,679,000 gallons, comprised of 110,825,000 gallons of purchased water and 283,854,000 gallons pumped from the District's wells. Metered revenues were up 13.9% due to the increased demand of the hot, dry summer and this being the first full year of a rate increase that went into effect July 1, 2015.

The District was awarded the 2016 Andrew Tolman Award by the Maine Rural Water Association for its efforts for Source Water Protection. Superintendent MacKinnon received the 2016 Sid Anthony Award of Merit presented by the Maine Water Utilities Association. This award recognizes outstanding service to a Maine water utility and exceptional contributions and assistance to other water utilities and the waterworks profession. MacKinnon and District consulting hydrogeologist Matt Reynolds presented at the national AWWA Conference on Sustainability held in Providence, Rhode Island. Their topic was entitled "Developing Affordable and Effective Wellhead Protection for a Small Utility" and discussed the District's wellhead protection efforts.

The District completed the purchase of approximately thirty-two acres of land off Route 9 for the purpose of protecting water quality at the Hayes Well.

Lastly, the District has always allowed passive uses of its properties. The District does not allow any target shooting, motorized vehicles, cutting or clearing on its land. The District's ultimate responsibility is to preserve and protect the water quality of its sources. Public use of these properties is a benefit to the general public, but it must be used responsibly for this to continue. Unfortunately there have been several recent incidents regarding improper use of the properties. We would ask your assistance by reporting any such activity or incident to the Sheriff's Department and District. Your cooperation and proper use of the property will insure its continued use by the public.

Respectfully submitted,
ROBERT MACKINNON
Superintendent, Yarmouth Water District

Recycling/Solid Waste Report

FY2017 Annual Report

North Yarmouth continues to recycle approximately 40% of its municipal solid waste. We have slipped from #1 of the ecomaine's 34 owner communities to #6.

One significant change in the weekly trash pick-up rules is that ecomaine can no longer recycle plastic bags and wrap. There is currently no resale market for these items and their inclusion in the recycling machinery creates havoc.

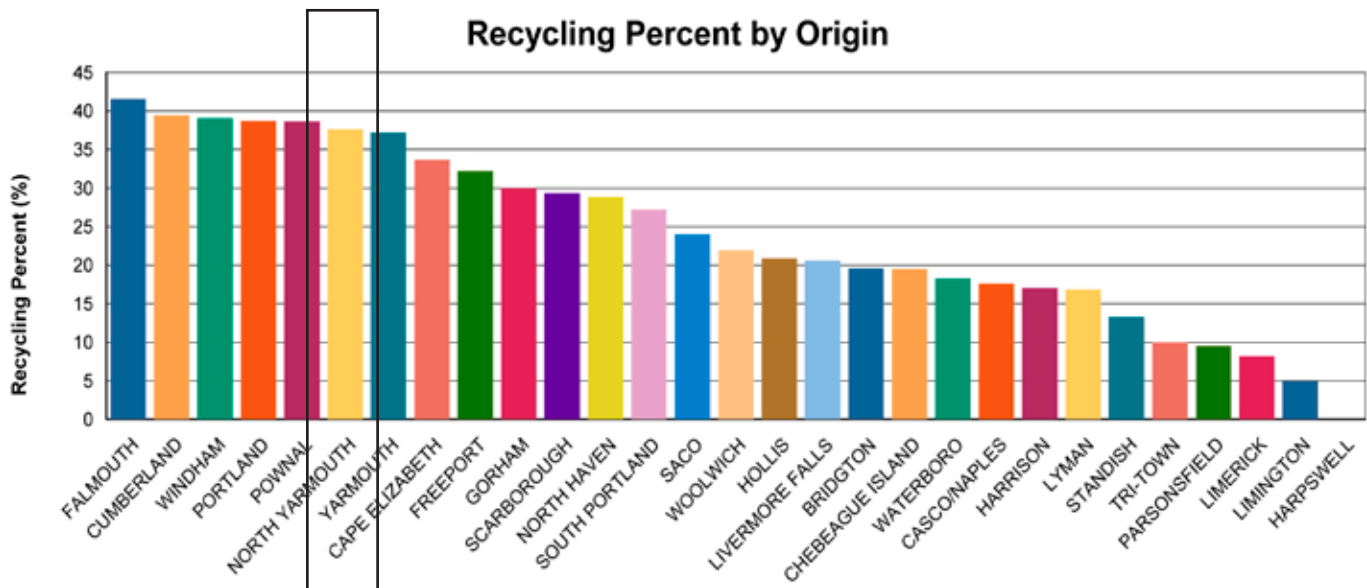
During the last year North Yarmouth has supported a "Garbage to Garden" collection site at the Fire Station. All residents are invited to contribute compostable materials ("if it grows, it goes!"). There is no fee to the resident. As of June 2017 about 100 gallons a month have been composted.

For more information please visit the "Talking Trash" section of the North Yarmouth website: www.northyarmouth.org.

Respectfully submitted,

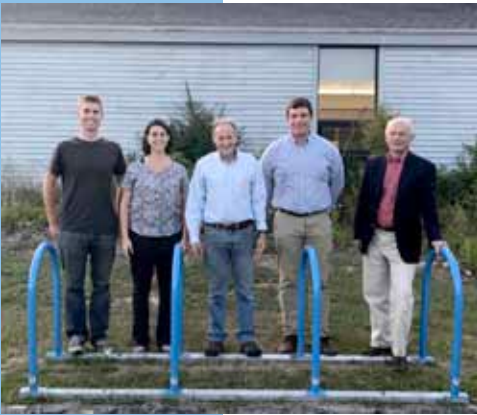
ROB WOOD

ecomaine Representative



Let us
Guide
You.

**Pick up
guides
to North
Yarmouth's
parks at the
Town Office.**



Parks and Rec folks:

Bryan Emerson
Anne Lang
Ken Filliter, Chair
Jim Faunce
Scott Kerr

**Got a Plan?
WE DO!**

*Parks & Rec has a
long range plan
for the next
100 years!
Take a look at it here:
goo.gl/9tebYf*

Parks & Recreation Committee

FY2017 Annual Report

The Parks & Recreation Committee is committed to maintaining and improving our town's parkland to ensure the maximum enjoyment by residents and visitors.

A major initiative begun this year is something we're calling "connectivity." The goal is to gradually convert our six individual parks to a network of green space allowing safe and easy foot or bike transit throughout the community using parks, town-owned land, easements and low-traffic roadways. Our initial effort is to create a pathway thru the Town Forest along Route 9. This is a long-term effort requiring plenty of planning, negotiation, and communication with residents and adjacent communities.

This year saw the creation of a network of trails at our newest park, the 300-acre Knight's Pond Preserve. Most of the trail work was facilitated by our partner, Royal River Conservation Trust. This lovely park, jointly owned with Cumberland, now includes a variety of trails ideal for hiking, biking, or snowshoeing.

Residents may recently have noticed the bright blue bike racks distributed throughout our community. We're hoping this will encourage biking to local destinations. These bike racks are portable and can be readily moved to the most popular locations around town. Suggestions for optimal placement are welcome of course.

To help our feathered friends dealing with habitat loss this year, we mounted bird nesting boxes for Eastern Bluebirds at Wescustogo and Old Town House Parks as well as larger boxes intended for American Kestrels/Northern Flickers at Chandler Brook Park. The nesting boxes and locations were selected with help from our friends at the Wild Bird Supply in Yarmouth.

We have begun a program to minimize invasive and undesirable plants in our parks. This year we treated a large area of aggressive Japanese Knotweed adjacent to the Royal River at Old Town House Park. We plan to develop and implement a comprehensive plan to best address invasives in the future.

Last winter's ice storm caused widespread damage in several of our parks. The extent of the damage required major clean-up efforts throughout the summer of 2017.

There's always plenty to be done to improve our parks. Residents interested in lending a helping hand should contact one of our committee members.

We hope to see you on the trails or paddling the Royal ...

Respectfully submitted,

KEN FILLITER

Chair, Parks & Recreation Committee

Flag Committee

FY2017 Annual Report

The year 2017 marks the official ten-year anniversary of the Committee's first American flag purchase. The first lot of flags was purchased from Goff's Hardware an iconic business in Yarmouth that was owned by the Goff family of North Yarmouth. You may know Marion Goff and her son, Vernon "Butch" Goff. While Goff's Hardware is no longer a part of the Yarmouth landscape, we are happy to report that the flying of the American Flag remains a strong tradition in North Yarmouth.

A program of any kind is only as good as its sponsors and the volunteers who make it work. Under the leadership of Ken Filliter, the flags were raised in May and lowered just days ahead of the 65 mph winds that hit North Yarmouth on October 30, 2017. Good timing or good luck? We don't know, but we are grateful that they came down when they did. Special thanks to Rob Wood and Scout Troop 92 for your help in lowering the flags.

In addition to funding the purchase of 3x5' American flags to fly over our Town, we also donated new flags that will be flying over the North Yarmouth Memorial Park. These flags include a flag for each branch of the service and are under the care of the North Yarmouth Veterans Memorial Park Corporation. Drop by the park on the corner of Memorial Highway and Parsonage Road. You will be impressed by the display.

During the flying season, we have encountered a few incidences of broken brackets or poles and damaged, torn, or faded flags. If you see this, please contact the Town Office at 829-3705 or deliver any downed flag to the Town Office. If you can provide the approximate location of where it was found we will take care of getting it replaced.

Join the growing list of sponsors, join the committee, or volunteer to help maintain the flags. Please contact any committee member.

Respectfully submitted,

DARLA HAMLIN

Flag Committee Member

FREQUENTLY ASKED QUESTIONS

• *How do I sign up to be a sponsor?*

Pick up a form at the town office or download the form from our web page on the town's website. Watch for updates through Reminders From Town Hall.

• *Do my taxes pay for the flag program?*

No. Funds for the flag program come solely through our sponsor program.

• *May I sponsor a flag without designating an honoree?*

Yes. Several sponsors do so already.

• *How much does it cost to join the program?*

The fee for the first year is \$50 per flag, which covers the cost for a complete kit (bracket, pole, and flag). Thereafter, there is an annual renewal fee of \$20 per flag.

• *What is the average life cycle of a flag?*

Because of wear and tear, the average life of a flag is three years. The annual renewal fee covers the cost of maintenance and replacement.

• *Who maintains the flags?*

Volunteers Ken Filliter and Alex Currie.

• *Is my flag marked?*

No; it would be difficult to manage each flag and its location by donor name. Instead, we publish an Honor Roll on which we name all donors and their honorees.



Call or write any committee member to

- Join the growing list of sponsors
- Join the committee
- Obtain a star

Flag Committee Members Contact Info:

Alex Currie
489-9282
macroline@hotmail.com

Ken Filliter
829-3027
kenfil@maine.rr.com

Stephen Friedrich
horsecrazy215@yahoo.com

Darla Hamlin
221-3113
darla@maine.rr.com

Stacy Holden
sholden1@maine.rr.com

View the honor roll at the Town Office, Memorial School lobby, or the Fire Station.

Download a digital version on the town's website at northyarmouth.org/flag-committee



north yarmouth
events

THANK YOU SPONSORS!

We heartily thank
these 2017 sponsors
for their support!

A+ Garage Doors

Ames Farm Center

Bowdoin Excavation

**Casco Bay Paving &
Construction, Inc.**

**Cedar Springs
Technologies, Inc.**

**Law Offices of
Thaddeus V. Day, PLLC**

Michael A. Frost, DMD

Hansel's Orchard

**North Yarmouth
Business Association**

**North Yarmouth
Variety**

**Patriot Insurance
Company**

Soft Trac

TSD Environomics



Events Committee FY2017 Annual Report

As I write my record-breaking *seventh* annual report for North Yarmouth Events Committee, I'm also knee-deep in preparations for North Yarmouth Fun Day on Saturday, September 16, 2017. The event likely has already happened by the time you read this, and I hope that you were there and had a great time! If you missed it, please check out our Facebook page at [Facebook.com/NorthYarmouthEvents](https://www.facebook.com/NorthYarmouthEvents) so you can see photos. Give us a Like so you can stay informed of what's going on around town!

During one of our early Events Committee meetings this year, when snow covered the ground and Fun Day seemed a distant speck on the horizon, we realized some of our sponsors had supported the committee for more than ten years! I'd like to focus this year's report on the four "super sponsors" that make up the inaugural class of our NYEC Sponsor Hall of Fame.

Ames Farm Center: Thank you John, Jen, and your hard-working employees for being a 12-year sponsor and letting us hang our signs at Ames, on The Lane. The Ames family works and gives as hard as any other in town. They are also big supporters and volunteers for other North Yarmouth organizations, such as the Fire Company and Skyline Farm. If you've never been to Ames Farm Center, stop by. You don't need to own a farm to find what you need there!

Law Offices of Thaddeus V. Day, PLLC: Thad Day has given generously to the committee for 12 years. He and his wife Holly are mainstays at our summer concerts, and their daughter Madelyn has been a frequent volunteer at Fun Day. Several years ago, Thad saw me struggling to hang the giant Fun Day banner and immediately rushed across the street to help. That's just the kind of guy he is! A big supporter of the North Yarmouth Veterans Memorial Corporation, Thad is a proud

veteran himself. Thank you, Thad Day, for all you do around town!

Patriot Insurance Company: Long-time North Yarmouth resident Linc Merrill is the President & CEO of Patriot Insurance Company. While watching his brother, Dan Merrill, perform at a summer concert in 2014, Linc decided that the Village Green bandstand was looking weathered. Did he complain about it? No! He spent the better part of a vacation week painting it! Linc is a Distinguished Citizen award recipient (2009), too. Thank you, Patriot Insurance, for 13 years of sponsoring the NYEC!

Soft Trac: Last, but not least, is Darla Hamlin's own business Soft Trac, a 13-year NYEC sponsor. Darla is quite possibly the most generous person in town. She has served on many town committees, worked with so many organizations and given so much of her time and money to improve our town. Darla was my predecessor as Chair of the Events Committee, currently is my mentor, and I wouldn't be surprised if she also ends up being my successor. Most importantly, she's my next door neighbor and a dear friend. Thank you, Darla and Soft Trac!

The Events Committee derives most of its funding from sponsors; we really rely on these great local businesses and the people behind them. Please patronize them and thank them for giving back to our wonderful community! While the above four businesses are the inaugural class of our sponsor hall of fame, we have some other generous sponsors that have supported us for 5+ years. *Casco Bay Paving*, *Hansel's Orchard*, and *North Yarmouth Variety* are shoo-ins for the next induction!

Respectfully submitted,

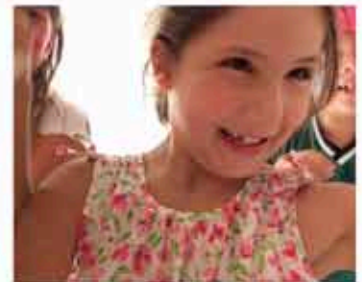
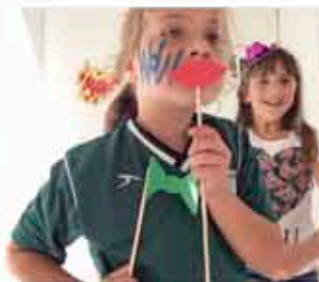
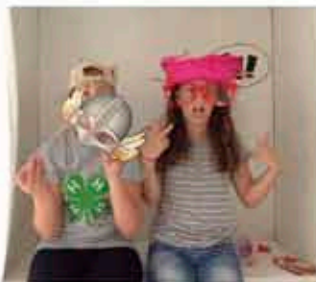
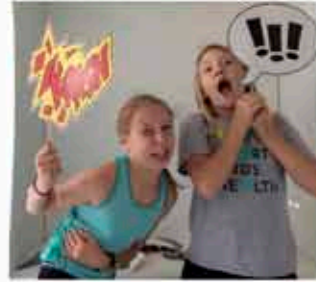
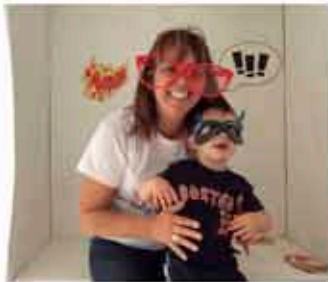
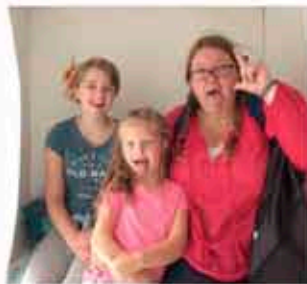
JASON RAVEN

Chair, North Yarmouth
Events Committee

The Events Committee's Photo Booth has become a popular attraction at Fun Day!



Don't forget to visit it ... and you might find yourself featured in next year's Annual Report!



**A letter to the North
Yarmouth Select Board:**

"... [W]e've been watching the recent visioning and planning for a town center in North Yarmouth with great interest. We see ourselves as an important stakeholder in this process, as a long time community organization with a unique private/municipal identity. We feel that the success of this plan for a town center is very important to the town's future economic development, and that NYHS's presence could be a significant part of the plan.

"To that end the NYHS Board, on February 10, 2013 voted to ... offer the idea of moving the Old Town House to the planned town center or creating a new building for our purposes within the scope of this plan."

—Feb. 26, 2013

**Signed,
Board of Directors,
North Yarmouth
Historical Society:**

Katie Murphy
Joy Malloy
Eric Austin
Dixie Hayes
Laurie Wood
Linc Merrill
Charles Bacall
Rick Kostelnik
Dick Baston
Mark Heath

**northyarmouth
historical.org**

**Contact:
nyhs@maine.rr.com**

North Yarmouth Historical Society

FY2017 Annual Report

The intent of moving North Yarmouth Historical Society's Old Town House from its site on Route 9 to a yet-to-be-determined location in the center of North Yarmouth is a proposal that the NYHS Board forwarded to our Select Board four years ago (*see left*). Because the town has struggled to implement changes to our town's center, NYHS has not gone ahead with planning and fundraising for the move. It's always helpful to review the history of such an idea and, in the case of the Old Town House, we must go back to the mid 1800s.

When North Yarmouth's current borders were finally established in 1849 (following Yarmouth's secession) we were a town of two villages: Walnut Hill and East North Yarmouth. Walnut Hill is what we think of today as North Yarmouth—with Stones, Walnut Hill Variety, Ames Farm Center, etc. But fewer people know of East North Yarmouth—so named because the village was east of the Royal River. Its center was Dunn's Corner, at Route 9 and North Road, where there was a post office (established 1851) and a railroad depot.

Walnut Hill, too, had a post office and train station. Both villages had a store, church, and schools. And in 1849, each was *sure* that North Yarmouth's new Town House (office) should be sited at *their* center. But neither got what it wanted.

The Town House, finally built in 1853, was more than a half-mile from Dunn's Corner—decidedly NOT in the center of East North Yarmouth, and certainly NOT in the village of Walnut Hill, two miles away. Its location was a reluctant compromise, and it may never have come about if farmer Enoch Morse, at the height of all the arguing, hadn't carved out an acre lot from his property and donated it to the town. And that is where the Old Town House sits today.

The location wasn't much good for East North Yarmouth folks. The Royal River often flooded and the bridge was wrecked by heaving ice. Residents were ferried across the water for Town Meeting or to transact town business. Diaries of the time document this very occurrence.

The location didn't work very well for Walnut Hill residents, either. Although there was no river to cross, the Hallowell Road (Route 9) could be impassable: "deep mud and very sticky."

But the town stuck with the location. It was cheap and residents were tired of the arguing. The Town House was built, but its location was unfortunate. There was a small mutiny in 1900 when it was proposed to move the Town House to property to within Walnut Hill village—but it would have cost \$2,000. Angry voters turned it down, 96 to 54.

North Yarmouth Historical Society purchased the Old Town House from the town in 1976. By then East North Yarmouth's commercial center had disappeared. Our town's modest center of activity had moved years earlier—down to Walnut Hill, with its school, stores, and new town office. The Old Town House is now closed due to structural and safety issues.

As North Yarmouth carefully plans for a true town center, consider the above history of our Old Town House. After 164 years, moving it to a new home can be emblematic of change and collaboration. As we struggle to bring our town together, remember that we are more than two villages. We are one town.

Respectfully submitted,

KATIE MURPHY President, North Yarmouth Historical Society

Prince Memorial Library



Prince Memorial Library
CUMBERLAND, MAINE

Our small, bustling library serves as the community library for the residents of Cumberland and North Yarmouth. Services include the lending of library materials, programs for both children and adults, use of computers and access to the Internet, and providing community meeting space.

Our new website is live at princememorial.org. Patrons will find increased access to our services and programs, as well as links to reading resources and recommendations. Of course, the catalog and download library can also be accessed via the website.

ADULT PROGRAMS AND SERVICES

Prince Memorial Library offers programs on a wide range of topics for all ages and interests. In addition to the programs listed below, the library provides community meeting space for a wide range of groups. The library is host to weekly Scrabble games, a Dominoes group, knitting groups, Daisy Troop meetings, and more.

Music & Muffins, the popular monthly concert series, featured performances by:

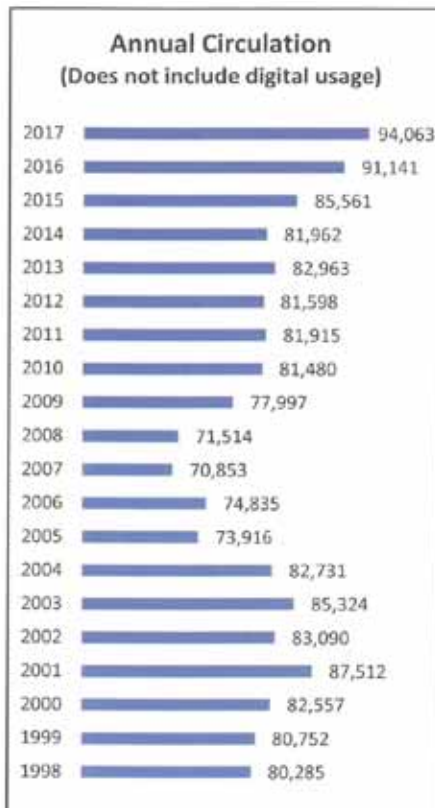
- Max Garcia Conover (songwriter and one-man band)
- L.C. Williams and the Driver (rockin' blues band)
- Sarah Cummings & Scott Thurston (kantele and guitar)
- Tom Porter (jazz pianist)
- Jim Nga and Hugh Judge (classical piano & violoncello)
- Nicole Rabata (irish flute)
- Putnam Smith (rootsy multi-instrumentalist songwriter)

Author Talks are a great way to hear from and talk to local authors about their craft and their inspiration. Author Talks included:

- Kevin Mannix and Linda Rota, *Weathering Shame*
- Kevin Hancock, *Not For Sale: Finding Center in the Land of Crazy Horse*
- Debra Spark, *Unknown Caller*
- Phyllis Chinlund, *Looking Back from the Gate: A Story of Love, Art and Dementia*
- Andy Young, *Young Ideas: Twelve Extraordinarily Thought-Provoking Essays (and 58 Others) by an Exceptionally Ordinary Human Being*
- Lou Zambello, *Flyfisher's Guide to New England*
- Susan Deborah King, *Dropping into the Flower: Poems*
- Caitlin Shetterly, *Modified: GMOs and the Threat to Our Food, Our Land, Our Future*
- Peter Bridgford, *Hauling Through*

The Lecture Series brings in local speakers to discuss current issues. Featured speakers included:

- William Heinz, MD, David Higgins & David Shapiro: *Challenging the Play* — A Discussion on Youth and High School Football
- Steve Greenlee: *Jazz on the Record* — The story of jazz through some essential recordings
- Yasmin Vitalius, PSO Violinist: *Inside the Music*



- Scott Andrews: *145 Years of Skiing in Maine*
- Ivy Frignoca, Casco Baykeeper: *Facing the Challenges of the Bay*
- Sarah Long, WMTW Meteorologist: *Life at the Top* — Living and Working at the Top of Mt. Washington
- David Witherill: *Set Sail*—Sailing from Falmouth to the Bahamas
- Leah's Lyme Busters Support and Education Group: *Tick Talk* — Lyme Disease Prevention and Treatment

Book Groups are held monthly, both in the afternoon and evening. Books are chosen by the group, and selections change monthly. New members are always welcome. Contact Reference Librarian Elizabeth Tarasevich at 829-2215 for more information.

PML is a passport acceptance facility, with certified passport agents who accept applications for the U.S. Department of State. The library processed a total of 832 passport applications during FY2016-17, an increase of 175 applications over the previous year, resulting in \$21,560 in revenue and \$2,666 in expenses, for a net gain of \$18,894.

YOUTH PROGRAMMING

Throughout the year, 4,480 children and young adults visited the library for storytimes, therapy dog visits, Minecraft Club, Lego Club, Maine Student Book Award Book Group, monthly crafts, Lego contest, PuppeTree puppet show, kids' yoga, Teen Advisory Board, and teen costume contest. Youth Services Librarian Lauren Isele visited with a total of 1,516 students from the local schools as well as the Friends School, Tender Years, and Children's Cooperative Nursery School to offer storytimes and book groups, among other activities, as well as to promote the library's annual Children's Program Guide and the Summer Reading Program, which continues to be a success with 317 children and young adults registered.

FRIENDS OF PRINCE MEMORIAL LIBRARY

The Friends of Prince Memorial Library provide an important service to the library and the community. The Friends supply the library with memberships to the Portland Museum of Art, the Children's Museum of Maine, Maine Maritime Museum, the Maine Wildlife Park, and the Tate House Museum, making discounted passes available to families and individuals. The Friends also manage the annual book sale in the fall, support the children's book sale and craft session in February, and contribute financially to children's programs and other library needs.

Library staff would like to thank the Friends for their generous assistance in offering services to the residents of Cumberland and North Yarmouth, and to members of the Prince Memorial Library Advisory Board for their guidance. Thanks go out to all the groups and individuals who donated money and books to the library.

Respectfully submitted,

Thomas C. Bennett, Library Director

A T A GLANCE

Overall Circulation

Number of patrons: 5,593

Number of Visits: 52,392

Total number of books, videos and audiotapes: 52,862.

Circulation of PML Materials: 94,063 *

This figure represents a:

- 3.21% increase from the previous year's circulation of 91,141.
- Circulation of digital audiobooks and e-books through Maine Infonet Download Library decreased 18.34% from 4,832 to 3,946. Total circulation, including digital, was 98,009.

* In addition to cataloged materials, the library loans paperback books and school summer reading list books, but does not maintain statistics on usage.

TOWN OF NORTH YARMOUTH OUTSTANDING TAX LIST *as of June 30, 2017*

Outstanding Real Estate Taxes

Acct #	Name	Balance Due (w/interest)	Acct #	Name	Balance Due (w/interest)
Fiscal Year Ending 2017			Fiscal Year Ending 2016		
.....	ALTEMUS, MARY F ATTN: CYNTHIA HOWISON.....	2,929.40*	693	BRIMIGION, DANE S.	1,575.49*
1872	AMERICAN CLASSIC CHEVROLETS LLC	1,650.86	33	BROWN, IAN A.	3,698.80
467	ANDERSON, VIRGINIA E	3,073.83*	573	DEMERS, BRIGITTE HELEN	3,818.03
360	BAHLKOW, SOPHIA LEE & MARKS, DANIEL .B		1627	FECTEAU JR., JACK R.	1,051.99
	BAHLKOW, ASHLEY PIPER	1,406.75*	89	JUSTIN M FLETCHER INC	1,069.59*
1416	BARNES, TIMOTHY E.	946.33*	819	MACMAHON J MARY MACMAHON, DAVID M.....	7,501.83
291	BEARCE, JR. KEITH A.	1,208.01*	582	MILES, MARY F.	204.41*
132	BLANCHARD, ANN C.	1,405.06	1686	NAUTA, TIFFANIE C	1,880.21*
693	BRIMIGION, DANE S.	2,624.37*	1616	ROBBINS, WILLIAM P & SUSAN W JT	6,125.26
580	CARRIER, JOHN A.	659.88*	1086	ROBERTS, PAULA J.	2,557.95
1865	CIANCHETTE, TUCKER J.	2,031.40*	709	RUSSELL, MARK E.	1,114.67*
1677	FAULHABER, CHRISTOPHER M.	2,595.29*	704	SPRAGUE, DAPHNE	2,741.15*
1627	FECTEAU JR., JACK R.	3,408.46			
55	GAMBIT, LLC C/O PETER MILLIKEN, PRES.....	806.73	TOTAL.....		\$33,339.38
1039	GUIDI FLASH HOLDINGS, LLC	692.47*			
685	JOHN LIBBY CONSTRUCTION	1,037.50*			
89	JUSTIN M FLETCHER INC.	2,229.68			
1189	KING, DANIELLE M & WILLIAM F.	3,745.00*			
1680	LANDERS, PATRICK M & MELISSA L.	1,885.97*			
819	MACMAHON J MARY MACMAHON, DAVID M.	6,795.02			
759	MCGUFFEY, SUZANNE G., HEIRS OF.....	3,180.28			
1726	MEILLAT, GUILLAUME & KARI L.	3,717.00*			
582	MILES, MARY F.	3,061.34			
57	MILLIKEN, PETER G.	1,453.52			
138	MILLIKEN, PETER G.	5,162.53			
261	MILLIKEN, PETER G.	953.11			
299	MILLIKEN, PETER G.	796.29			
604	MILLIKEN, PETER G.	410.41			
1415	MORRISON, JEFFREY W.	1,331.35*			
1709	MORRISON, JEFFREY W.	1,294.89*			
320	MOTLEY, EDWARD JR. COX, KIM LEE.....	1,970.66			
1144	MOYNIHAN, SCOTT A. MOYNIHAN, KIMBERLY A.	481.52			
1686	NAUTA, TIFFANIE C	3,727.38			
96	NOSEWORTHY, CHARLENE STARR	1,439.36			
7530	LIVER, KEVIN A.	2,839.33*			
888	PENNINGTON, JULIE E.	1,849.99*			
1501	PIERCE, ROBERT A.	4,678.86*			
1644	RESTUCCIA, BRIAN D RESTUCCIA, SARAH C.	940.10*			
1616	ROBBINS, WILLIAM P & SUSAN W JT	11,429.08			
258	ROBERGE, PAULA J.	1,631.41*			
1086	ROBERTS, PAULA J.	2,788.23			
709	RUSSELL, MARK E.	2,731.85			
211	SCIPIONE, PAMELA.	1,941.59			
704	SPRAGUE, DAPHNE	8,803.70			
1617	STERN FAMILY TRUST	1,040.33*			
77	SUTHERLAND, HAROLD	2,749.47			
1603	TOMPKINS, SETH A.	333.01*			
791	WEAVER III, CHARLES W., HEIRS OF	3,537.08			
1573	WILLIAMS, PATRICK J.	1,584.79*			
1349	WILSON, MELODIE R.	2,497.67*			
1177	WOODWARD, STEPHEN MCGUFFEY, SUZANNE G., HEIRS OF	2,153.01*			
1194	WOODWARD, STEPHEN G. MCGUFFEY, SUZANNE G., HEIRS OF	99.60*			
TOTAL.....		\$125,740.75			

* Signifies payments made after June 30, 2017



Management Discussion and Analysis

The Town of North Yarmouth (the Town) provides this Management Discussion and Analysis to present additional information to the readers of the Town's basic financial statements. This narrative overview and analysis of the financial activities of the Town is for the fiscal year ended June 30, 2016. Readers are encouraged to consider this information in conjunction with the additional information that is furnished in the Town's basic financial statements, required supplementary information, and other supplementary information.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's financial statements. The Town's basic financial statements include three components: 1) Government-wide Financial Statements, 2) Fund Financial Statements, and 3) Notes to the Financial Statements. This report also contains required supplementary information that provides budgetary comparisons with actual results. The components of the financial statements are described in the following sections.

Basic Financial Statements

The basic financial statements include two types of financial statements that present different views of the Town – the Government-wide Financial Statements and the Fund Financial Statements. The Notes to the Basic Financial Statements supplement the financial statement information and clarify line items that are part of the financial statements.

Government-wide Financial Statements

The Government-wide Financial Statements provide a broad view of the Town's operations in a manner similar to a private sector business. The statements provide both short-term and long-term information about the Town's financial position, which assists in assessing the Town's economic condition at the end of the fiscal year. These are prepared using the economic resources measurement focus and the accrual basis of accounting. This basically means they follow methods that are similar to those used by most businesses. They take into account all revenues and expenses connected with the fiscal year even if cash involved has not been received or paid. The Government-wide Financial Statements include two statements:

- The *Statement of Net Position* presents all of the government's assets, liabilities, and deferred inflows of resources, with the difference between total assets and the sum of total liabilities and total deferred inflows of resources reported as total net position. Over time, increases or decreases in the Town's net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

PLEASE NOTE

**The complete post audit report for the last municipal year
is on file at the municipal town office.**

Town of North Yarmouth
Management Discussion and Analysis
June 30, 2016

- The *Statement of Activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future fiscal periods (such as uncollected taxes and earned but unused vacation leave). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.

Both of the above financial statements present the net position and activities of *governmental activities*. Governmental activities are those activities that are mostly supported by taxes and intergovernmental revenues (federal and state grants), and are the only major category of activities carried on by the Town.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The Fund Financial Statements focus on individual parts of the Town government, reporting the Town's operations in more detail than the Government-wide Financial Statements. The Town maintains only two categories of funds: governmental funds and fiduciary funds. It is important to note that these fund categories use different accounting approaches and should be interpreted differently.

Governmental Funds

All of the basic services provided by the Town are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the Government-wide Financial Statements. However, unlike the Government-wide Financial Statements, the Governmental Fund Financial Statements focus on near term inflows and outflows of spendable resources. They also focus on the balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near term financing requirements. This approach is known as using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under this approach, revenues are recorded when cash is received or when susceptible to accrual (i.e., measurable and available to liquidate liabilities of the current period). Expenditures are generally recorded when liabilities are incurred, except for those related to long-term liabilities, which are recorded when due and payable. These statements provide a detailed short term view of the Town's finances to assist in determining whether there will be adequate financial resources available to meet the current needs of the Town.

Because the focus of governmental funds is narrower than that of the Government-wide Financial Statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the Government-wide Financial Statements. By doing so, readers may better understand the long term impact of the government's near term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and the governmental activities. These reconciliations are presented on the page immediately following each governmental fund financial statement.

The Town presents five columns in the governmental fund Balance Sheet and in the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances. The Town's town major governmental funds are the General Fund, the Wescustogo Hall Fund, and the PWD/FRD Heavy Equipment Reserve Fund. All non-major governmental funds are combined in the "Other Governmental Funds" column on these statements.

Town of North Yarmouth
Management Discussion and Analysis
June 30, 2016

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The Town's net position totaled \$24.9 million at the end of fiscal year 2016, compared to \$25.6 million at the end of fiscal year 2015.

Table A
Town of North Yarmouth
Condensed Statement of Net Position
As of June 30, 2016 and 2015

	2016	2015	\$ Change	% Change
Current assets	\$ 3,374,883	\$ 3,808,855	\$ (433,972)	-11.4%
Capital assets, net	<u>21,806,324</u>	<u>21,998,686</u>	<u>(192,362)</u>	-0.9%
Total assets	25,181,207	25,807,541	(626,334)	-2.4%
Current liabilities	260,742	147,635	113,107	76.6%
Long-term liabilities	<u>54,687</u>	<u>53,266</u>	<u>1,421</u>	2.7%
Total liabilities	315,429	200,901	114,528	57.0%
Deferred inflows of resources	<u>3,298</u>	<u>5,325</u>	<u>(2,027)</u>	-38.1%
Net investment in capital assets	21,792,988	21,921,180	(128,192)	-0.6%
Restricted	65,220	6,465	58,755	908.8%
Unrestricted	<u>3,004,272</u>	<u>3,673,670</u>	<u>(669,398)</u>	-18.2%
Total net position	<u>\$24,862,480</u>	<u>\$25,601,315</u>	<u>\$ (738,835)</u>	-2.9%

**2015 restated. See note 12 in the Notes to the Basic Financial Statements*

The change in current assets is due primarily to approved expenditures from the reserve funds totaling \$599,859.

The change in capital assets during the year is the net between \$799,294 in new capital additions and \$991,656 in current year depreciation.

The change in current liabilities is primarily due to the timing of the payment of outstanding invoices. At June 30, 2016, the Town had two significant invoices - \$119,850 for a new excavator and \$29,920 for a new defibrillator – that were paid in early July 2016.

Town of North Yarmouth
Management Discussion and Analysis
June 30, 2016

Table B
Town of North Yarmouth
Condensed Statement of Activities
For the Year Ended June 30, 2016 and 2015

	2016	2015	\$ Change	% Change
Charges for services	\$ 257,000	\$ 331,380	\$ (74,380)	-22.4%
Operating grants and contributions	39,958	93,949	(53,991)	-57.5%
Total program revenues	296,958	425,329	(128,371)	-30.2%
Taxes	8,241,357	7,968,433	272,924	3.4%
Intergovernmental	277,026	267,993	9,033	3.4%
Other	163,427	40,970	122,457	298.9%
Total general revenues	8,681,810	8,277,396	404,414	4.9%
Total revenues	8,978,768	8,702,725	276,043	3.2%
Municipal administration	518,849	486,238	32,611	6.7%
Community services	151,885	133,975	17,910	13.4%
Public safety	403,068	291,331	111,737	38.4%
Public works	1,284,645	1,181,443	103,202	8.7%
Solid waste and recycling	198,893	198,756	137	N/A
Fixed expenses	703,795	675,262	28,533	4.2%
Capital projects	29,045	32,881	(3,836)	N/A
Education	6,329,902	5,860,086	469,816	8.0%
Overlay / abatements	24,893	46,732	(21,839)	-46.7%
Other expenditures	72,628	172,798	(100,170)	-58.0%
Total expenses	9,717,603	9,079,502	638,101	7.0%
Change in net position	<u>\$ (738,835)</u>	<u>\$ (376,777)</u>	<u>\$ (362,058)</u>	96.1%

**2015 restated. See note 12 in the Notes to the Basic Financial Statements*

Overall, total revenues were up in fiscal year 2016 compared to fiscal year 2015 by just over 3%. Most of this increase came from property and excise taxes. Total expenses were up by 7.0%. This disparity led to a larger decrease in net position in fiscal year 2016 (\$738,835) as compared to 2015's decrease (\$376,777).

The largest increase in expenses was the \$469,816 increase in education. The other large variances were in the public safety and public works expense lines. While the variance in these two lines in terms of General Fund *expenditures* was actually a net decrease by \$40,536, on a full accrual basis the *expenses* in these lines increased a total of \$214,939. This is because fiscal year 2015 had \$239,571 more in capital asset expenditures in these lines than in 2016; and capital asset expenditures aren't recorded as expenses in the year of the outlay, but instead are expensed in the future through depreciation.

Charts A and B on the following page shows the relative sizes of revenues and expenses based on their source/category.

Town of North Yarmouth
Management Discussion and Analysis
June 30, 2016

Chart A
Revenues by Source

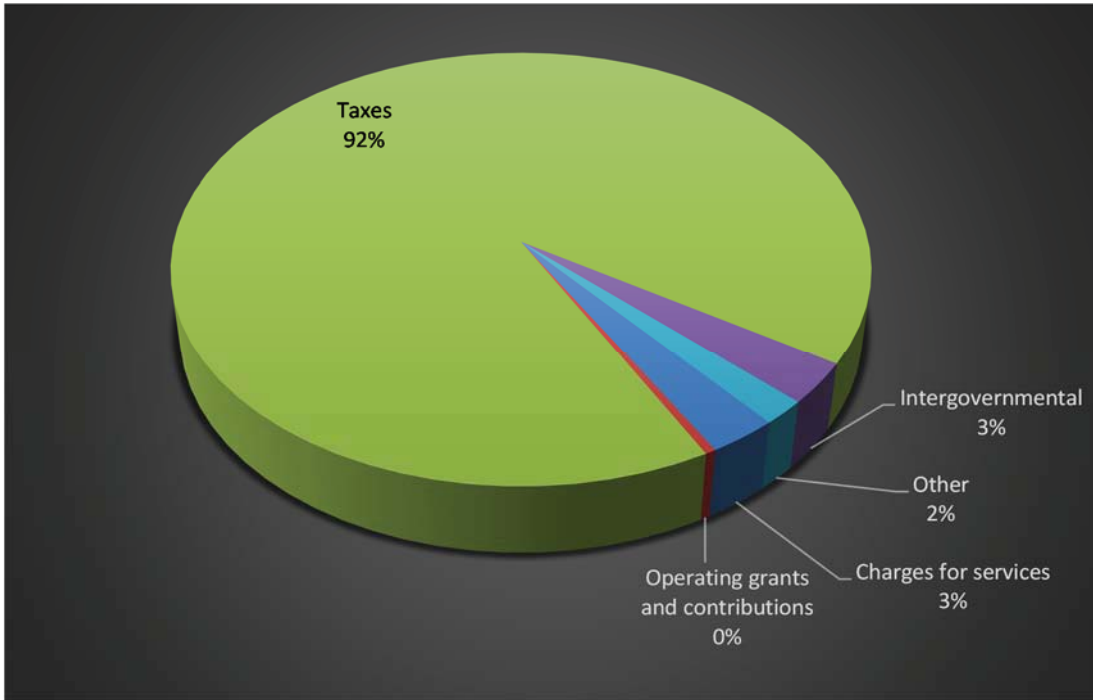
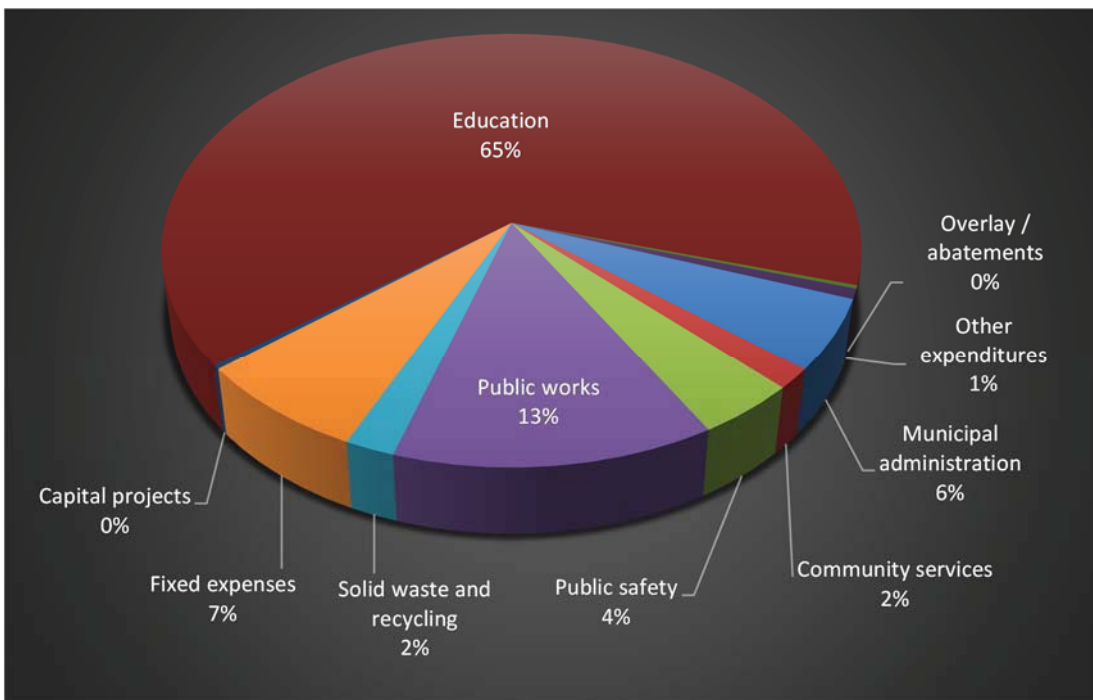


Chart B
Expenses by Category



Town of North Yarmouth
Statement of Net Position
As of June 30, 2016

	Governmental Activities
Assets	
Cash and investments	\$ 3,127,184
Accounts receivable	51,224
Taxes receivable	137,907
Liens receivable	58,332
Interest receivable	236
Total current assets	<u>3,374,883</u>
Land	989,942
Depreciable capital assets	40,414,844
Accumulated depreciation	<u>(19,598,462)</u>
Total capital assets, net of depreciation	<u>21,806,324</u>
Total Assets	25,181,207
Liabilities	
Accounts payable	216,663
Accrued wages	22,016
Accrued interest	149
Due to cemetery trust fund	8,727
Long-term debt - due within one year	13,187
Accrued compensated absences	<u>54,687</u>
Total Liabilities	315,429
Deferred Inflows of Resources	
Taxes collected in advance	<u>3,298</u>
Net Position	
Net investment in capital assets	21,792,988
Restricted for:	
Nonexpendable permanent fund principal	600
Expendable permanent fund balances	38,832
Special revenues	25,788
Other externally imposed purposes	-
Unrestricted	<u>3,004,272</u>
Total Net Position	<u><u>\$ 24,862,480</u></u>

Town of North Yarmouth
Statement of Activities
For the Year Ended June 30, 2016

				Net (Expense) Revenue and Changes in Net Position
Functions / Programs	Expenses	Program Revenues		Governmental Activities
		Charges for Services	Operating Grants and Contributions	
Primary Government				
Governmental Activities				
Municipal administration	\$ 518,849	\$ 92,460	\$ -	\$ (426,389)
Community services	151,885	-	2,111	(149,774)
Public safety	403,068	42,466	-	(360,602)
Public works	1,284,645	-	27,152	(1,257,493)
Solid waste and recycling	198,893	122,074	-	(76,819)
Fixed expenses	703,795	-	-	(703,795)
Capital projects	29,045	-	-	(29,045)
Education	6,329,902	-	-	(6,329,902)
Overlay / abatements	24,893	-	-	(24,893)
Other expenses	<u>72,628</u>	<u>-</u>	<u>10,695</u>	<u>(61,933)</u>
Total Primary Government	<u><u>\$ 9,717,603</u></u>	<u><u>\$ 257,000</u></u>	<u><u>\$ 39,958</u></u>	(9,420,645)
General Revenues				
Property taxes				7,410,507
Excise taxes				830,850
Intergovernmental				277,026
Licenses and permits				71,950
Other revenues				<u>91,477</u>
Total general revenues				8,681,810
Change in Net Position				(738,835)
Beginning Net Position, restated				<u>25,601,315</u>
Ending Net Position				\$ 24,862,480

Town of North Yarmouth
Balance Sheet
Governmental Funds
As of June 30, 2016

	General Fund	Wescustogo Hall Fund	PWD/FRD Heavy Equip Reserve	Other Governmental Funds	Total Governmental Funds
Assets					
Cash and investments	\$ 1,479,812	\$ 549,586	\$ 1,046,514	\$ 51,272	\$ 3,127,184
Accounts receivable	48,974	-	-	2,250	51,224
Taxes, liens, and interest receivable	196,475	-	-	-	196,475
Due from other funds	158,821	-	-	236,718	395,539
Total Assets	<u>\$ 1,884,082</u>	<u>\$ 549,586</u>	<u>\$ 1,046,514</u>	<u>\$ 290,240</u>	<u>\$ 3,770,422</u>
Liabilities, Deferred Inflows of Resources, and Fund Balances					
Liabilities					
Accounts payable	\$ 65,822	\$ -	\$ 149,770	\$ 1,071	\$ 216,663
Accrued wages	22,016	-	-	-	22,016
Due to other funds	21,736	93,076	288,843	611	404,266
Total liabilities	109,574	93,076	438,613	1,682	642,945
Deferred Inflows of Resources					
Unavailable property taxes	115,276	-	-	-	115,276
Taxes collected in advance	3,298	-	-	-	3,298
Total deferred inflows of resources	118,574	-	-	-	118,574
Fund Balance					
Nonspendable	-	-	-	600	600
Restricted	-	-	-	64,620	64,620
Committed	-	456,510	607,901	223,338	1,287,749
Assigned	150,000	-	-	-	150,000
Unassigned	1,505,934	-	-	-	1,505,934
Total fund balance	1,655,934	456,510	607,901	288,558	3,008,903
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 1,884,082</u>	<u>\$ 549,586</u>	<u>\$ 1,046,514</u>	<u>\$ 290,240</u>	<u>\$ 3,770,422</u>

The accompanying notes are an integral part of these financial statements.

Town of North Yarmouth
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2016

	General Fund	Wescustogo Hall Fund	PWD/FRD Heavy Equip Reserve	Other Governmental Funds	Total Governmental Funds
Revenues					
Taxes	\$ 8,263,952	\$ -	\$ -	\$ -	\$ 8,263,952
Intergovernmental	306,289	-	-	-	306,289
Licenses and permits	71,950	-	-	-	71,950
Charges for services	257,000	-	-	-	257,000
Other revenues	37,880	330	36,255	27,707	102,172
Total revenues	8,937,071	330	36,255	27,707	9,001,363
Expenditures					
Municipal administration	495,565	-	-	-	495,565
Community services	150,238	-	-	-	150,238
Public safety	318,296	-	-	-	318,296
Public works	608,171	-	-	-	608,171
Solid waste and recycling	198,893	-	-	-	198,893
Fixed expenses	767,970	-	-	-	767,970
Capital projects	61,218	-	-	-	61,218
Education	6,329,902	-	-	-	6,329,902
Overlay / abatements	24,892	-	-	-	24,892
Other expenditures	-	-	431,789	187,873	619,662
Total expenditures	8,955,145	-	431,789	187,873	9,574,807
Revenue Surplus (Deficit)	(18,074)	330	(395,534)	(160,166)	(573,444)

The accompanying notes are an integral part of these financial statements.

Town of North Yarmouth
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2016

	General Fund	Wescustogo Hall Fund	PWD/FRD Heavy Equip Reserve	Other Governmental Funds	Total Governmental Funds
Revenue Surplus (Deficit) from prior page	\$ (18,074)	\$ 330	\$ (395,534)	\$ (160,166)	\$ (573,444)
Other Financing Sources (Uses)					
Transfers in	-	-	55,000	10,000	65,000
Transfers out	(65,000)	-	-	-	(65,000)
Total other financing sources (uses)	(65,000)	-	55,000	10,000	-
Net Change in Fund Balances	(83,074)	330	(340,534)	(150,166)	(573,444)
Beginning Fund Balances, restated	1,739,008	456,180	948,435	438,724	3,582,347
Ending Fund Balances	<u>\$ 1,655,934</u>	<u>\$ 456,510</u>	<u>\$ 607,901</u>	<u>\$ 288,558</u>	<u>\$ 3,008,903</u>

The accompanying notes are an integral part of these financial statements.

Town of North Yarmouth
Statement of Changes in Fiduciary Net Position
Private Purpose Trust Fund
For the Year Ended June 30, 2016

	Cemetery Trust
Additions	
Lot sales	\$ 3,150
Perpetual care fees	1,850
Administrative fees	3,150
Interest income	31
Total additions	<u>8,181</u>
Reductions	
Cemetery expenditures	<u>1,764</u>
Change in Fiduciary Net Position	6,417
Beginning Fiduciary Net Position	<u>106,474</u>
Ending Fiduciary Net Position	<u><u>\$ 112,891</u></u>

Town of North Yarmouth
 Budgetary Comparison Schedule
 Budget and Actual ▪ General Fund ▪ Budgetary Basis
 For the Year Ended June 30, 2016

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Property Taxes	\$ 7,522,414	\$ 7,398,694	\$ 7,410,507	\$ 11,813
Excise Taxes				
Boat excise taxes	-	5,500	8,503	3,003
Vehicle excise taxes	710,000	710,000	822,347	112,347
Total excise taxes	710,000	715,500	830,850	115,350
Intergovernmental				
BETE reimbursement	1,000	2,439	2,467	28
General assistance	2,500	2,500	853	(1,647)
Homestead exemption	93,759	90,228	90,228	-
Local road assistance program	26,876	26,876	27,152	276
Municipal revenue sharing	173,524	173,524	179,369	5,845
Snowmobile clubs assistance	1,000	1,000	1,258	258
Tree growth exemption	1,566	1,566	2,718	1,152
Veterans exemption	2,029	2,029	2,244	215
Total intergovernmental	302,254	300,162	306,289	6,127
Licenses and Permits				
Agent fees	12,000	12,000	12,449	449
Appeals	-	-	50	50
Building permits	15,000	15,000	33,958	18,958
CEO miscellaneous permits	500	500	300	(200)
Clerk fees	6,255	755	545	(210)
Dog license fees	1,400	1,400	1,714	314
Electrical permits	4,800	4,800	7,216	2,416
Impact fees	12,000	12,000	176	(11,824)
Peer review	2,000	2,000	275	(1,725)
Planning board	1,100	1,100	1,600	500
Plumbing permits	7,000	7,000	9,613	2,613
Site plan review	-	-	1,100	1,100
Vital records	2,845	2,845	2,954	109
Total licenses and permits	64,900	59,400	71,950	12,550

Town of North Yarmouth
Budgetary Comparison Schedule
 Budget and Actual ▪ General Fund ▪ Budgetary Basis
 For the Year Ended June 30, 2016

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Charges for Services				
Ambulance fees	\$ 42,500	\$ 42,500	\$ 42,466	\$ (34)
Cable TV franchise fees	29,000	29,000	27,797	(1,203)
Cell tower rental	37,000	37,000	37,970	970
CEO Pownal services	10,000	10,000	12,908	2,908
Customer service fees	1,250	1,250	780	(470)
Genealogy search	250	250	-	(250)
Rental fees	12,000	12,000	13,005	1,005
Solid waste and recycling	108,500	108,500	121,999	13,499
Solid waste hauler	100	100	75	(25)
Total charges for services	240,600	240,600	257,000	16,400
Other Revenues				
Donations	1,500	1,500	825	(675)
Insurance claims	-	-	20,699	20,699
Investment interest	500	500	-	(500)
Property and casualty pool	1,998	1,998	-	(1,998)
MSAD elections	2,200	2,200	-	(2,200)
Miscellaneous revenue	2,200	2,200	1,026	(1,174)
Tax interest	9,100	9,100	12,845	3,745
Tax penalties	4,900	4,900	2,485	(2,415)
Total other revenues	22,398	22,398	37,880	15,482
Total Revenues	8,862,566	8,736,754	8,914,476	177,722
Expenditures				
Municipal administration	385,340	385,340	409,837	(24,497)
NYMS public use	111,158	111,158	85,728	25,430
Community services	171,224	210,659	150,238	60,421
Public safety	337,326	337,326	318,296	19,030
Public works	582,658	582,658	608,171	(25,513)
Solid waste and recycling	192,170	192,170	198,893	(6,723)
Fixed expenses	769,291	769,291	767,970	1,321
Capital projects	51,810	51,810	61,218	(9,408)
Education	6,329,902	6,329,902	6,329,902	-
Overlay / abatements	16,687	15,875	24,892	(9,017)
Total Expenditures	8,947,566	8,986,189	8,955,145	31,044
Revenue Surplus (Deficit)	(85,000)	(249,435)	(40,669)	208,766

Town of North Yarmouth
 Budgetary Comparison Schedule
 Budget and Actual ▪ General Fund ▪ Budgetary Basis
 For the Year Ended June 30, 2016

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Revenue Surplus (Deficit) (from prior page)	\$ (85,000)	\$ (249,435)	\$ (40,669)	\$ 208,766
Other Financing Uses				
Transfers out to other funds	<u>65,000</u>	<u>65,000</u>	<u>65,000</u>	<u>-</u>
Budgetary Surplus (Deficit)	<u>\$ (150,000)</u>	<u>\$ (314,435)</u>	<u>\$ (105,669)</u>	<u>\$ 208,766</u>
Additions to (Use of) Fund Balance				
Nonspendable	\$ -	\$ -	\$ (4,771)	
Restricted	-	-	(6,465)	
Committed	-	-	-	
Assigned	(150,000)	(189,435)	(39,435)	
Unassigned	<u>-</u>	<u>(125,000)</u>	<u>(54,998)</u>	
	<u>\$ (150,000)</u>	<u>\$ (314,435)</u>	<u>\$ (105,669)</u>	

Town of North Yarmouth
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Reserve Funds
For the Year Ended June 30, 2016

	Beginning Balance	Investment Revenue	Transfers In	Approved Expenditures	Investment Expenditures	Ending Balance
PWD / FRD heavy equipment	\$ 948,435	\$ 36,255	\$ 55,000	\$ 427,802	\$ 3,987	\$ 607,901
Technology and communication	98,486	3,723	-	43,816	405	57,988
Future land fund	117,791	1,913	-	100,171	200	19,333
Parks and recreation	29,100	1,160	-	6,727	128	23,405
Municipal facilities	49,385	2,066	-	17,343	223	33,885
Contingency	-	441	10,000	4,000	47	6,394
Capital investments	21,283	1,052	-	-	115	22,220
Impact fees	32,750	1,618	-	-	177	34,191
Ambulance fees	512	25	-	-	2	535
Miscellaneous capital equipment	24,318	1,202	-	-	132	25,388
Totals	<u>\$ 1,322,060</u>	<u>\$ 49,455</u>	<u>\$ 65,000</u>	<u>\$ 599,859</u>	<u>\$ 5,416</u>	<u>\$ 831,240</u>

Note: "Reserve Fund" is not a fund category under GASB reporting standards. The above funds are classified as capital project funds under GASB reporting standards, with the exception of the Impact Fees reserve and Contingency reserve, which are classified as special revenue funds. The funds above are presented as "reserve funds" to assist the user when comparing with other Town reports that refer to "reserves."

Town of North Yarmouth
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Committee Funds and Special Funds
For the Year Ended June 30, 2016

	Beginning Balance	Revenue	Expenditures	Ending Balance
Committee Funds				
Town events committee	\$ 9,616	\$ 10,623	\$ 12,913	\$ 7,326
Flag committee	4,406	2,120	1,073	5,453
Scholarship fund	39,376	456	400	39,432
Special Funds				
Wescustogo Hall fund	456,180	330	-	456,510
Keep North Yarmouth Warm fund	11,701	1,307	-	13,008
Totals	<u>\$ 521,279</u>	<u>\$ 14,836</u>	<u>\$ 14,386</u>	<u>\$ 521,729</u>



Town of North Yarmouth, Maine
Annual Town Meeting Minutes
Fiscal Year July 1, 2016 - June 30, 2017

To: Clark Baston, a resident in the Town of North Yarmouth, County of Cumberland, and State of Maine.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of North Yarmouth, Maine qualified by law to vote in town affairs, to meet at the North Yarmouth Memorial School Gymnasium, in said Town on Saturday the 9th day of April A.D. 2016, at nine (9) o'clock in the forenoon, then and there to act upon Articles 1 through 39 as set out below, to wit:

The Registrar of Voters gives notice that citizens will be able to register to vote April 9, 2015 from 8:30AM to close of meeting.

ARTICLE 1. To elect a Moderator by written ballot to preside over said meeting.

Nominations were taken. Michael Traister was nominated and elected and sworn in as Moderator.

ARTICLE 2: To see if the Town will vote to adopt the Maine Moderator's Manual as prepared by the Maine Municipal Association as the parliamentary procedure at Town Meeting for the ensuing year, or see what action the Town will take.

Michael Traister gave an overview of the Town Meeting's procedures. The Moderator asked for a motion to allow non-residents to speak at this meeting.

Peter Lindsay moved to approve Article 2. The Select Board seconded the motion. Discussion: None. Motion passed.

Chairman Carr gave an overview of the budgetary warrant articles.

ARTICLE 3: To see if the Town will vote to raise and appropriate **\$459,361** for **Municipal Administration**, or see what action the Town will take.

Municipal Administration	Budget FY16	Request FY17	Difference	Percent
Wages/Allowances/Training	\$ 210,071	\$ 225,475	\$ 15,404	+ 7.3
Operating Expenses	\$ 59,008	\$ 68,572	\$ 9,564	+16.2
Contracted / Professional Services	\$ 54,785	\$ 51,947	(\$ 2,838)	-5.2
Buildings & Grounds	\$ 58,198	\$ 49,517	(\$ 8,681)	-14.9
Communications Committee	\$ 3,278	\$ 5,250	\$ 1,972	+60.1
Memorial School Operations	\$ 111,158	\$ 58,600	(\$ 52,558)	-47.2
TOTAL	\$ 496,498	\$ 459,361	(\$ 37,137)	- 7.04%

Chairman Carr moved to approve Article 3. Selectperson Chadbourne seconded the motion. Discussion: Resident Darla Hamlin inquired about the Building & Grounds item decreasing. **Article 3 passed as written.**

ARTICLE 4: To see if the Town will vote to raise and appropriate \$137,043 for **Community Services**, or see what action the Town will take.

Community Services	Budget FY16	Request FY17	Difference	Percent
Code Enforcement & Planning	\$ 60,926	\$ 61,947	\$ 1,021	+1.67
Planning & Economic Growth	\$ 80,000	\$ 40,000	(\$40,000)	- 50.0
Parks & Recreation	\$ 9,550	\$ 11,800	\$ 2,250	+23.5
General Assistance	\$ 7,688	\$ 7,688	\$ 0	-----
Social Service Agencies	\$ 8,800	\$ 10,000	\$ 1,200	+13.6
Cemetery Operations	\$ 4,260	\$ 5,608	\$ 1,348	+31.6
TOTAL	\$ 171,224	\$ 137,043	(\$34,181)	- 19.96%

Selectperson Chadbourne moved to approve Article 4. Selectman Moulton seconded the motion.
Discussion: Resident Anne Graham inquired about General Assistance. **Article 4 passed as written.**

ARTICLE 5: To see if the Town will vote to raise and appropriate \$363,119 for **Public Safety**, or see what action the Town will take.

Fire Rescue Department	Budget FY16	Request FY17	Difference	Percent
Wages/Allowances/Training	\$148,035	\$157,653	\$ 9,618	+6.5
Physicals	\$ 6,993	\$ 7,000	\$ 7	+0.01
Dues/Membership/Licenses	\$ 3,986	\$ 4,805	\$ 819	+20.5
Operating Expenses	\$ 41,600	\$ 57,090	\$15,490	+37.23
Contracted / Professional Services	\$ 17,350	\$ 20,350	\$ 3,000	+17.29
Operating Supplies	\$ 25,997	\$ 22,925	(\$ 3,072)	-11.84
Fire Rescue Dept. Sub-total	\$ 243,961	\$ 269,823	\$ 25,862	+10.6%
Public Safety - Other	FY16	FY17	Difference	Percent
Dispatch Service	\$ 23,186	\$ 23,822	\$ 636	+2.7
Animal Control Services	\$ 13,644	\$ 12,644	(\$ 1,000)	-7.3
Health Officer	\$ 400	\$ 400	\$ -----	-----
Hydrants	\$ 53,500	\$ 53,500	\$ -----	-----
Street Lighting Operational	\$ 2,635	\$ 2,930	\$ 295	+11.2
Other Sub-Total	\$ 93,365	\$ 93,296	(\$ 69)	-.07
GRAND TOTAL	\$ 337,326	\$ 363,119	\$ 25,793	+ 7.6%

Selectperson Chadbourne moved to approve Article 5. Selectman Moulton seconded the motion.
Discussion: Resident Katherine Perrin inquired about staffing. Resident Conrad Lausier inquired about streetlights. **Article 5 passed as written.**

ARTICLE 6: To see if the Town will vote to raise and appropriate \$582,109 for **Public Works**, or see what action the Town will take.

Public Works Department	Budget FY16	Request FY17	Difference	Percent
Wages/Allowance/Training	\$ 178,390	\$ 184,706	\$ 6,316	+3.5
Operating Expenses	\$ 164,268	\$ 172,403	\$ 8,135	+4.9
Roadway Maintenance	\$ 240,000	\$ 225,000	(\$ 15,000)	-6.6%
TOTAL	\$ 582,658	\$ 582,109	(\$ 549)	-0.94%

Selectperson Chadbourne moved to approve Article 6. Selectman Moulton seconded the motion.
Discussion: None. **Article 6 passed as written.**

ARTICLE 7: To see if the Town will vote to raise and appropriate **\$195,615** for **Solid Waste / Recycling**, or see what action the Town will take.

Solid Waste / Recycling	Budget FY16	Request FY17	Difference	Percent
MSW Disposal	\$ 63,500	\$ 63,865	\$ 365	+ .57
Recyclables Collection	\$ 63,845	\$ 63,890	\$ 45	+ .07
MSW Collection Surcharge	\$ 1,000	\$ 1,000	\$ 0	-----
Ecomaine Tonage	\$ 45,825	\$ 49,350	\$ 3,525	+7.7
PAYT Disposal Bags	\$ 12,400	\$ 11,910	(\$ 490)	-3.95
HHW Collection / Clean Up Day	\$ 5,600	\$ 5,600	\$ 0	-----
Compost & Recycling Bins	\$ -	\$ -	\$ 0	-----
TOTAL	\$ 192,170	\$ 195,615	\$ 3,445	+1.75%

Selectman Moulton moved to approve Article 7. Chairman Carr seconded the motion. Discussion: Resident Darla Hamlin spoke about reducing that amount. **Article 7 passed as written.**

ARTICLE 8: To see if the Town will vote to raise and appropriate **\$471,297** for **Fixed Expenses**, or see what action the Town will take.

Fixed Expenses	Budget FY16	Request FY17	Difference	Percent
Debt Service	\$ 66,880	\$ 13,482	(\$ 53,398)	-80.0
Employee Benefits	\$ 221,960	\$ 232,742	\$ 10,781	+4.9
Municipal Insurance	\$ 31,100	\$ 34,400	\$ 3,300	+1.49
Shared Services NY/Cumberland	\$ 155,981	\$ 190,673	\$ 34,692	+22.2
TOTAL	\$ 475,921	\$ 471,297	(\$ 4,624)	-0.98%

Selectman Moulton moved to approve Article 8. Chairman Carr seconded the motion. Discussion: Resident Rob Wood inquired about the Cumberland expense increasing. Resident Darla Hamlin inquired about offsetting revenue. Resident Rob Wood inquired about the Board meeting with Cumberland regularly about shared services. Resident Pam Ames explained the Joint Standing Committee and the warrant article. **Article 8 passed as written.**

ARTICLE 9: To see if the Town will establish a **Records Preservation Reserve** for purposes of protecting and preserving vital town records and other relevant records maintained by the Town Clerk as mandated by state statute, or see what action the Town will take.

Selectman Moulton moved to approve Article 9. Chairman Carr seconded the motion. Discussion: Resident Katie Murphy spoke in favor of Article 9. **Article 9 passed as written.**

ARTICLE 10: To see if the Town will vote to raise and appropriate **\$25,924.00** for Capital Improvements **Records Preservation Reserve**, or see what action the Town will take.

Capital Reserves	Budget FY16	Request FY17	Difference	Percent
Records Preservation	\$ 0	\$ 25,924	\$ 25,924	+100%

Chairman Carr moved to approve Article 10. Selectperson Chadbourne seconded the motion. Discussion: None. **Article 10 passed as written.**

ARTICLE 11: To see if the Town will vote to raise and appropriate **\$130,000** for Capital Improvements **Public Works / Fire Rescue (Heavy Equipment) Reserve**, or see what action the Town will take.

Capital Reserves	Budget FY16	Request FY17	Difference	Percent
PWD / FRD (Heavy Equip.)	\$ 55,000	\$ 130,000	\$ 75,000	+136.3%

Chairman Carr moved to approve Article 11. Selectperson Chadbourne seconded the motion.
Discussion: Resident Nelson Smith inquired about the process of getting new equipment. Resident Conrad Lausier inquired about the Budget Committee recommendation. **Article 11 passed as written.**

ARTICLE 12: To see if the Town will release the following reserve accounts and transfer the remaining balances totaling **\$54,545** to the **Public Works Department / Fire Rescue (Heavy Equipment) Reserve**, or see what action the Town will take.

Reserve Account	Current Balance
Capital Investment (1990 PWD)	\$ 21,283
Impact Fees (PWD / FRD)	\$ 32,750
Ambulance Fees (FRD)	\$ 512
TOTAL	\$ 54,545

Chairman Carr moved to approve Article 12. Selectperson Chadbourne seconded the motion.
Discussion: Resident Nelson Smith inquired about (FRD) and about donations. **Article 12 passed as written.**

ARTICLE 13: To see if the Town will release the reserve account Misc. Capital Investments and transfer the remaining balance totaling **\$24,318** into the following active reserve accounts, or see what action the Town will take.

Reserve Account	Current Balance
Parks & Recreation	\$ 7,000
Municipal Facilities	\$ 17,318
TOTAL	\$ 24,318

Selectperson Chadbourne moved to approve Article 13. Selectman Moulton seconded the motion.
Discussion: None. **Article 13 passed as written.**

After a short recess Paul Chase introduced himself.

ARTICLE 14: To see if the Town will vote to accept and apply **\$1,491,383** of the following **non-property tax revenues** to reduce the total amount authorized to be raised by taxation.

Revenues	Budget FY 16	Request FY17	Difference	Percent
Clerk Fees	\$ 27,700	\$ 28,745	\$ 1,045	+3.7
Code Enforcement	\$ 49,300	\$ 57,700	\$ 8,400	+17.0
Planning	\$ 1,100	\$ 1,100	-----	-----
Peer Review	\$ 2,000	\$ 1,500	(\$ 500)	-25
Ambulance Fees	\$ 42,500	\$ 35,000	(\$ 7,500)	-17.6
Cable TV Franchise Fees	\$ 29,000	\$ 29,000	-----	-----
Cell Tower Rental	\$ 37,000	\$ 37,000	-----	-----
Auto Excise	\$ 710,000	\$ 800,000	\$ 90,000	+12.7
MISC Revenues	\$ 2,200	\$ 3,275	\$ 1,075	+48.9
Solid Waste / Recycling	\$ 108,600	\$ 110,500	\$ 1,900	+1.7
General Assistance	\$ 2,500	\$ 2,500	-----	-----
Local Road Assistance	\$ 26,876	\$ 27,000	\$ 124	+4.6
Revenue Sharing	\$ 173,524	\$ 181,018	\$ 7,494	+4.3
Snow Club Reimbursement	\$ 1,000	\$ 1,000	-----	-----

Rental Fees	\$ 12,000	\$ 12,000	-----	-----
Interest/Fees	\$ 14,500	\$ 17,400	\$ 2,900	+20
BETE Reimbursement	\$ 1,000	\$ 2,421	\$ 1,421	+142.1
Homestead Exemption	\$ 93,759	\$ 137,262	\$ 43,503	+46.3
Tree Growth Exemption	\$ 1,566	\$ 2,718	\$ 1,152	+73.5
Veteran's Exemption	\$ 2,029	\$ 2,244	\$ 215	+10.5
Property & Casualty Pool	\$ 1,998	\$ 2,000	\$ 2	+1
TOTALS	\$ 1,340,152	\$ 1,491,383	\$151,231	+11.3%

And further to see if the Town will authorize the Select Board and Treasurer to accept any additional revenues or funds that may be used to reduce the amount required to be raised by taxation, or see what action the Town will take.

Selectperson Chadbourne moved to approve Article 14. Selectman Moulton seconded the motion. Discussion: None. Article 14 passed as written.

ARTICLE 15: To see if the Town will raise and appropriate an estimated **\$16,687** for overlay for the purposes of granting tax abatements or see what action the Town will take.

Selectperson Chadbourne moved to approve Article 15. Selectman Moulton seconded the motion. Discussion: None. Article 15 passed as written.

ARTICLE 16: To see if the Town will vote to authorize the Select Board to transfer from the town's undesignated general fund an amount not to exceed **\$150,000** for the purpose of reducing the total amount authorized to be raised by taxation for the fiscal year 2017, or see what action the Town will take.

Selectman Moulton moved to approve Article 16. Chairman Carr seconded the motion. Discussion: None. Article 16 passed as written.

ARTICLE 17: To see if the Town will vote to exceed the maximum property tax levy limit (LD1) established by State law in the event that the municipal budget approved results in a tax commitment in excess of the property tax levy otherwise allowable, such that the increased maximum property tax levy hereby established will equal the amount committed, or see what action the Town will take.

Selectman Moulton moved to approve Article 17. Chairman Carr seconded the motion. Discussion: None. Written Vote: 60- Yes 5- No.

ARTICLE 18:

- 1) To see if the Town will vote to make all taxes assessed for the Town's 2017 fiscal year, July 1, 2016 through June 30, 2017, due in two (2) installments, with the first half (1/2) of the total amount assessed due and payable on **October 1, 2016**, and the remaining half (1/2) due on **April 1, 2017**; and to charge **interest** at the rate of seven percent (**7.00%**) per year computed on a daily basis on any portion of the installment due that remains outstanding as of October 2, 2016 or April 2, 2017, and
- 2) To see if the Town will permit the Tax Collector or her designee to waive unintentional tax interest payment shortages in an amount not to exceed \$5.00; and
- 3) To see if the Town will vote to authorize the Tax Collector to accept payment of real estate and personal property taxes not yet due or assessed pursuant to M.R.S.A. Title 36, Section 506-A. The Town does not apply interest on such collections, and
- 4) To see if the Town will vote to authorize the Treasurer to release payment of tax abatements and applicable interest approved by the Town's Assessor from the property tax overlay account.

Selectman Moulton moved to approve Article 18. Chairman Carr seconded the motion. Discussion: None. **Article 18 passed as written.**

ARTICLE 19: To see if the Town will vote to authorize the Select Board and the Treasurer, on behalf of the Town and any of the Town's departments, to accept gifts, real estate, donations and other funds, including trust funds that may be given or left to the Town and to grant the Select Board the further authority to expend up to **\$25,000** from undesignated funds, if necessary, to match the grant funding such sums of money as they deem necessary from these funds for their designated purposes. These expenditures may be reflected outside of the Town's approved budget.

Chairman Carr moved to approve Article 19. Selectperson Chadbourne seconded the motion. Discussion: None. **Article 19 passed as written.**

ARTICLE 20: To see if the Town will vote to authorize the Town Manager acting in concurrence with the Select Board to accept and expend, on behalf of the Town, any Federal or State funds received in the form of grants during the period July 1, 2016 until June 30, 2017. These expenditures may be reflected outside of the Town's approved budget.

Chairman Carr moved to approve Article 20. Selectperson Chadbourne seconded the motion. Discussion: None. **Article 20 passed as written.**

ARTICLE 21: To see if the Town will vote to authorize the transfer of all unexpended balances to the Undesignated Fund Balance and to authorize any overdrafts that may occur in Town operations during the fiscal year ending June 30, 2017 to be taken from Undesignated Fund Balance.

Chairman Carr moved to approve Article 21. Selectperson Chadbourne seconded the motion. Discussion: None. **Article 21 passed as written.**

ARTICLE 22: Shall the town Charter be amended as described and presented in **Exhibit A** of this warrant?

Selectperson Chadbourne moved to approve Article 22. Selectman Moulton seconded the motion. Discussion: None. **Article 22 passed as written.**

ARTICLE 23: Shall the ordinance entitled "Fire Rescue Department Ordinance" be amended as described and presented in **Exhibit B** of this warrant?

Selectperson Chadbourne moved to approve Article 23. Selectman Moulton seconded the motion. Discussion: None. **Article 23 passed as written.**

ARTICLE 24: Shall the ordinance entitled "Assessment of Impact Fees Ordinance" be repealed?

Explanation: After close review of the impact fees ordinance and its purpose, and in conjunction with reviewing current Code Enforcement practices and fee structure, the Select Board finds the Code Enforcement Fees to be sufficient collection for the impact of new development.

Selectperson Chadbourne moved to approve Article 24. Selectman Moulton seconded the motion. Discussion: None. **Article 24 passed as written.**

ARTICLE 25: Shall the town adopt to be effective January 1, 2017 an act to require local write-in candidates to declare their candidacy by filing with the Town Clerk at least forty-five (45) days before the election, as now required for state write-in candidates MRSA 21-A § 722-A, or see what action the town will take?

Selectman Moulton moved to approve Article 25 with an amendment to the forty-five (45) day time frame

to be one (1) business day. Chairman Carr seconded the motion with the amendment. Discussion: Resident Anne Graham spoke in favor of the forty-five (45) day time frame. Resident Linc Merrill spoke about declaring yourself as a write in and spoke in favor of the single business day. Resident Pam Ames supports the reduction in time. Resident Steve Morrison inquired when it would go into effect. Resident Nelson Smith spoke against the amendment. **Article 25 passed as amended.**

ARTICLE 26: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" be amended to improve the formatting of the document and update the Table of Contents for corrections and or additions described and presented in **Exhibit C** of this warrant?

Peter Lindsay moved to approve Article 26. Chairman Carr seconded the motion. Discussion: Peter Lindsay Chairman of the Planning Board gave a brief overview of the remaining warrant articles for clarification. Resident Linc Merrill asked for clarification about the roadway. Resident Nelson Smith spoke about the width of the roadway in regards to rescue apparatus'.

ARTICLE 27: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article III, Administration and Enforcement: Section 3.3, Building /Land Use Permits: E: Residential Growth Limitation (Cap)** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 27. Peter Lindsay seconded the motion. Discussion: None. **Article 27 passed as written.**

ARTICLE 28: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article V, Subdivision Review Procedures and Criteria: Section 5.3, Pre-Application Meeting, Sketch Plan and Site Inspection: B: Procedure** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 28. Peter Lindsay seconded the motion. Discussion: None. **Article 28 passed as written.**

ARTICLE 29: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article V, Subdivision Review Procedures and Criteria: Section 5.4, Special Submission Requirements: B: North Yarmouth Conservation Commission Review Required** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 29. Peter Lindsay seconded the motion. Discussion: None. **Article 29 passed as written.**

ARTICLE 30: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article V, Subdivision Review Procedures and Criteria: Section 5.7, Final Plan for Major Subdivision: B: Submissions** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 30. Steve Morrison (Vice Chair of the Planning Board) seconded the motion. Discussion: Resident Nelson Smith spoke about process. **Article 30 passed as written.**

ARTICLE 31: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article V, Subdivision Review Procedures and Criteria: Section 5.12, Subdivision: B: Review Criteria** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 31. Peter Lindsay seconded the motion. Discussion: Resident Rob Wood inquired about spaghetti lots. **Article 31 passed as written.**

ARTICLE 32: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article VII, Zoning District Regulations: Section 7.2, Zoning Map and Locations of Districts: B: Location of**

Resource Protection District, Residential Shoreland District, Royal River Corridor Overlay District, Groundwater Protection Overlay District and the FEMA 100-year Floodplain Boundaries be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 32. Peter Lindsay seconded the motion. Discussion: Resident Nelson Smith spoke about Knight's pond and wetlands becoming dry lands. Peter Lindsay clarified that the only change to the ordinance is a few references to the Conservation Commission. **Article 32 passed as written.**

ARTICLE 33: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article VIII, General Requirements: Applicable to all Land Uses: Section 8.3, Back Lots and Street Access Requirements: A** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 33. Peter Lindsay seconded the motion. Discussion: None. **Article 33 passed as written.**

ARTICLE 34: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article VIII, General Requirements: Applicable to all Land Uses: Section 8.4, Driveway/Road Entrance Permit Requirements** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 34. Steve Morrison seconded the motion. Discussion: None. **Article 34 passed as written.**

ARTICLE 35: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article X, Performance and Design Standards for Site Plan Review and Subdivision Review: Section 10.2, General Layout of Development: B: Lots** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 35. Peter Lindsay seconded the motion. Discussion: None. **Article 35 passed as written.**

ARTICLE 36: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article X, Performance and Design Standards for Site Plan Review and Subdivision Review: Section 10.29, Subdivision Street Connectivity Required in the Village Center & Village Residential Districts: C: Requirements** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 36. Peter Lindsay seconded the motion. Discussion: None. **Article 36 passed as written.**

ARTICLE 37: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article X, Performance and Design Standards for Site Plan Review and Subdivision Review: Section 10.30, Subdivision Street Length & Connection Requirements in the Farm & Forest District & Residential Shoreland District: B: Standards** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 37. Peter Lindsay seconded the motion. Discussion: None. **Article 37 passed as written.**

ARTICLE 38: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article X, Performance and Design Standards for Site Plan Review and Subdivision Review: Section 10.31, Road Design and Construction Standards** be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve Article 38. Peter Lindsay seconded the motion. Discussion: None. **Article 38 passed as written.**

ARTICLE 39: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" **Article XI,**

Standards for Specific Activities: Section 11.3, Clustered Housing Development and Open Space Development: E: Dedicated Open Space Land be amended as described and presented in Exhibit C of this warrant?

Chairman Carr moved to approve **Article 39**. **Peter Lindsay** seconded the motion. **Discussion:** None. **Article 39** passed as written.

Chairman Carr moved to adjourn. **Selectperson Chadbourne** seconded the motion. **Motion passed.**

Recorded By: Melissa Henes, Deputy Clerk



**North
Yarmouth**



Handy Information

EMERGENCY FIRE RESCUE: 911
POISON CONTROL: 871-2381
CUMBERLAND CO. SHERIFF: 911
FOOD, SHELTER, MORE: CALL 211

Town Office	829-3705
Town Manager	829-3705, x207
Town Clerk.....	829-3705, x201
Assessor.....	829-3705, x209
Town Office Fax.....	829-3743
Code Enforcement Officer.....	829-3705
Public Works Department.....	829-3274
Cumberland County Sheriff	
Non-emergency	893-2810
Maine State Police.....	657-3030
Fire Rescue Department	
Non-Emergency	829-3025
Yarmouth Water District	846-5821
Animal Control Officer.....	846-3333
Cumberland Recreation Dept.	829-2208
MSAD #51 Superintendent's Office	829-4800
Prince Memorial Library	829-2215
Health Officer	829-3705

Town Office Hours

Monday	8 AM–6 PM
Tuesday–Thursday	8 AM–5 PM
Friday.....	CLOSED

Monthly Meeting Schedule *(subject to change)*

For updates please check the website calendar or contact the Town Office.

Select Board.....	1st and 3rd Tues.
Planning Board.....	2nd Tues.
Parks & Recreation Committee	1st Wed.
Economic Development Committee	3rd Thurs.
Communications Advisory Committee.....	1st Fri.
Comprehensive Planning Committee.....	4th Wed.

Volunteers are always welcome!



TOWN OF NORTH YARMOUTH
10 Village Square Road
North Yarmouth, Maine 04097

 **FOR MORE INFO: www.northyarmouth.org**