

“The Town Where Other’s Began”

Annual Town Report

July 1, 2019 - June 30, 2020



About the Front Cover:

Town resident, Steve Foster, photographed this amazing birds-eye view of the new Wescustogo Hall & North Yarmouth Community Center.

The building opened on November 2, 2019.



**Town of
North Yarmouth, Maine**

Annual Report

Fiscal Year 2020

July 1, 2019 - June 30, 2020

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CELEBRATION OF COMMUNITY



November 2, 2019
North Yarmouth's Celebration of Community,
the day we opened Wescustogo Hall & Community Center.

What a day it was! From girl and boy scouts pledging allegiance to the flag, to Greely Madrigals singing our national anthem, to our own North Yarmouth Historical Society reminding us of our roots, we began our day of celebration. The day continued with Farm to Table Kids, face painting, yummy food, and delightful music and dance - let's not forget pickleball and the opening of our Community Room with beautiful artwork by Sue Clukey, lovingly restored by Jenny and Dave Tuemmler. The day concluded with our North Yarmouth Fire Department "Spaghetti Feed" followed by dancing to Captain Bangaroo.



Sue Clukey

Wow, what fun and joy was had by well over 100 community members of all ages. Many thanks go to the tireless volunteers who pulled our celebration together. After many months of pandemic and separation from family and friends, my heart lightens as I remember that day. I know that we will come together again in our new Wescustogo Hall & Community Center in the not too distant future. In the meantime, be well, stay safe and take care of yourself and one another.

Respectfully submitted,

Anne Graham
Celebration of Community Coordinator

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COMMITTEE ON APPROPRIATIONS
SUBCOMMITTEES:
AGRICULTURE, RURAL DEVELOPMENT, AND
RELATED AGENCIES
INTERIOR, ENVIRONMENT, AND
RELATED AGENCIES
MILITARY CONSTRUCTION, VETERANS AFFAIRS,
AND RELATED AGENCIES
HOUSE AGRICULTURE COMMITTEE
SUBCOMMITTEES:
BIOTECHNOLOGY, HORTICULTURE, AND
RESEARCH
CONSERVATION AND FORESTRY

Dear Friends,

I hope this letter finds you well. It is a privilege to represent you and your family during these challenging times and I am thankful for the opportunity to update you on my work in Washington and Maine.

I know that the COVID-19 pandemic has created a great number of challenges for families across Maine and the country. Please know that as your representative in Congress, the health and safety of you and your loved ones remains my top priority. I am working hard to ensure that the Congressional response to this public health crisis helps Mainers, including some of our most vulnerable, and Maine businesses and institutions. In response to this crisis, Congress has passed several pieces of legislation that were signed into law. Together, these relief packages have provided funding for vaccine development, expanded unemployment benefits, established a loan program for small businesses, and much more.

Additionally, this crisis has severely strained the resources of state and local governments as they ramp up relief programs while facing serious looming revenue shortages. That is why I was proud to support The Heroes Act which, among other things, would create a fund that would send \$5 billion in flexible funding to the state and municipal governments across Maine. I'll continue fighting to see this funding included in a future relief package. You can find more details on The Heroes Act, including a town-by-town breakdown of projected distributions from this fund, on my website.

In addition to working on COVID-19 relief legislation, my colleagues and I in Congress are also continuing our regular business, including the important work of appropriations. As a member of the House Appropriations Committee, I am working to support programs important to Maine, such as rural broadband investment, Head Start, PFAS clean up, and shipbuilding at Bath Iron Works. Further, I firmly believe we need to make substantial investments in all aspects of our infrastructure, from safe drinking water and modernized schools, to upgraded highways, transit, and rail.

Our country is facing unprecedented challenges, and I want you to know that my staff and I are doing all we can to support Mainers during this crisis. If you are unsure of the resources available to you, are having difficulty access resources, or if you'd just like to share a thought or opinion, please do not hesitate to reach out.

Best wishes,

Chellie Pingree
Member of Congress





Senator Brownie Carson
3 State House Station
Augusta, ME 04333-0003
Office (207) 287-1515

P.O. Box 68
Harpwell, Maine 04079

Dear Friends and Residents of North Yarmouth,

It's been an honor to serve as your state senator for the past four years. Even though my time in the legislature is nearing an end, and even though our second session concluded sooner than expected with a pandemic that has upended the state, I want to share with you some of the important work we were able to do as a legislature.

This year, we were able to grow Maine's Rainy Day Fund to \$258 million, the highest it has ever been. This pandemic and its economic consequences have highlighted the need for this fund, and the bipartisan, balanced budget we passed last year meant we entered this crisis in a strong position.

We worked to fix our broken health care system, protecting those with pre-existing conditions and lowering prescription drug costs. We also capped the out-of-pocket cost of insulin, and we put an end to surprise and abusive billing practices that have made healthcare an unpredictable, costly expense for many Mainers.

We also strengthened Maine's digital infrastructure by passing legislation that invests in quality Internet access across the state. From students keeping up with their learning to small businesses trying to find innovative ways to expand and stay competitive, an Internet connection is more important now than ever.

As chair of the Environment and Natural Resources Committee, I led negotiations to improve the water quality of our rivers and to protect the sustenance fishing rights of Maine tribes. We also approved the governor's proposal to create the Maine Climate Council, which will spearhead efforts to reduce greenhouse gas pollution by 80 percent and achieve 100 percent renewable energy by 2050.

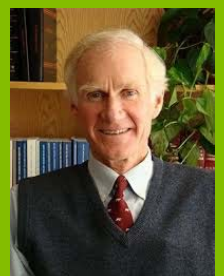
Despite my time as your senator nearing its close, I will continue to advocate for solutions to the issues that face the people in our community, as I'm doing now. In times like these, it is more important than ever to be kind, generous, and helpful to one's neighbors. These times are not easy, but they will be made easier by a community that stands together.

With COVID-19 affecting all of us in different ways, I have been working one-on-one with constituents to find solutions to the challenges they're facing. If I can ever be of help to you, you can reach me at (207) 287-1515 or by email at Brownie.Carson@legislature.maine.gov.

Sincerely,

Brownie Carson
State Senator

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COMMITTEE
ON AGING
CHAIRMAN
APPROPRIATIONS
HEALTH, EDUCATION,
LABOR, AND PENSIONS
SELECT COMMITTEE
ON INTELLIGENCE

Dear Friends:

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our State have placed in me and welcome this opportunity to reflect on 2020, an incredibly challenging year for Maine families, small businesses, and communities.

When the pandemic struck, our country faced the specter of an overwhelmed health care system and devastation to our small businesses and the millions of people they employ. I immediately worked with Republicans and Democrats to pass multiple laws allocating approximately \$3 trillion to respond to this public health and economic crisis, including more than \$8 billion directed to Maine to support testing, schools, the economy, and other purposes — that is nearly double Maine's annual state budget.

I am especially proud of the bipartisan Paycheck Protection Program (PPP) I co-authored. This program has provided three out of four Maine small businesses with nearly \$2.3 billion in forgivable loans, which has helped sustain more than 250,000 Maine jobs. I have met thousands of Maine small employers and employees in all 16 counties who are surviving because of the PPP. As one small business owner told me, the PPP provided "exactly what we needed at exactly the right time." The PPP also allowed employers to maintain benefits, such as health care, during this challenging time. Another round of PPP is needed to sustain small businesses and their employees.

While the pandemic continues across Maine, our nation, and the world, I thank the first responders, health care professionals, teachers, grocery store employees, factory workers, farmers, truck drivers, postal employees, and so many others who continue to stay on the job during this difficult time. With the deployment of the first vaccines, better tests, and the incredible speed with which these life-saving responses were developed, I am hopeful we can emerge from this crisis in the next few months.

While providing relief to American families was my focus throughout 2020, other accomplishments include the passage of the Great American Outdoors Act, which provides full funding of the Land and Water Conservation Fund and addresses the maintenance backlog at our national parks, forests, and wildlife refuges. As Chairman of the Transportation Appropriations Subcommittee, in 2020 alone, I secured \$132 million to improve Maine's roads, bridges, airports, buses, rail, ferries, and seaports. Finally, as Chairman of the Aging Committee, I led the reauthorization of the Older Americans Act, which funds programs that improve the well-being, independence, and health of our nation's seniors and their caregivers, and I authored laws to reduce the cost of prescription drugs and protect individuals with Alzheimer's disease.

As the end of 2020 is approaching, I have cast more than 7,535 votes, never having missed one. In the New Year, my focus remains to work with colleagues to find common ground on policies to help support the health and safety of Mainers and the safe, responsible opening of our communities. If ever I or my staff can be of assistance to you, please do not hesitate to contact one of my state offices. May the coming year be a successful one for you, your family, your community, and our state.

Sincerely,



Susan M. Collins
United States Senator



ANGUS S. KING, JR.
MAINE

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United States Senate

WASHINGTON, DC 20510

January 1, 2020

COMMITTEES:
ARMED SERVICES
BUDGET
ENERGY AND
NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

Dear friends,

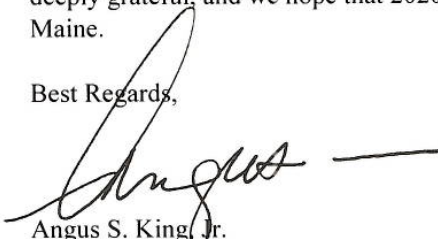
The beginning of a new year provides the opportunity to reflect on the progress of the past 12 months. If you've been watching cable TV, you might think that every waking moment of 2019 in Washington has been consumed by divisive, partisan issues – and while there's no shortage of those debates, there have also been opportunities for bipartisan cooperation. You sent me to the Senate to make the most of those opportunities, so as we enter into the New Year, I wanted to take a moment to update you on my efforts to work with members of both parties to make life better for the people of Maine.

One of my most important priorities this past year has been emphasizing preventive healthcare. Maine's distinction as the oldest state in the nation brings us wisdom, of course – but it also creates unique challenges, particularly relating to healthcare. The key to addressing these obstacles is being proactive, because the cheapest, safest medical procedure is the one that doesn't need to happen. That's why I've introduced legislation to incentivize healthier living, expand mental health screenings, and help more Americans access regular check-ups. We're making progress, but we've got a long way to go – and I'd like your help, because I know that the best ideas are the ones that come from families and communities on the front lines of these challenges. To strengthen this effort, I convened a policy forum on prevention in Bangor in October, which has already given me exciting new ideas that I'll carry with me into 2020. If you have additional thoughts on encouraging preventive healthcare, please share them with my office.

This year has also continued the growth of Maine's forest products industry – a key focus of my work to revitalize Maine's rural economy and communities. We've seen significant investment in mills across the state, creating good jobs to support rural Maine. I'm also pleased that the investments aren't just in our mills – the industry is thriving because of its commitment to innovation. We're fortunate to have the University of Maine's top-notch researchers exploring cutting-edge ways to use our forest resources, including capitalizing on the rise of 3D printing technology with the world's largest 3D printer. Combining this work with ongoing federal support, our vast forests, and Maine's dedicated workforce, I know that the future of this industry is bright, and I'll continue working to support it on all fronts.

I'm proud of all we've accomplished together this year, but even as I reflect on all that we've achieved, it is challenging to not think of the work left undone. It sometimes can be discouraging to watch these important priorities hang in limbo, but fortunately for me, encouragement is never far. After all, I get to live in Maine – which means I get to count Maine people as my neighbors and friends. I'm always struck by the kindness that our citizens show not only to me, but also to each other. This focus on collaboration and compassion is an inspiration, and it powers my efforts bring a little bit of Maine common sense to Washington. Thank you for all you do to for our state – Mary and I are deeply grateful, and we hope that 2020 will be a good year for you, your family, your community, and the State of Maine.

Best Regards,



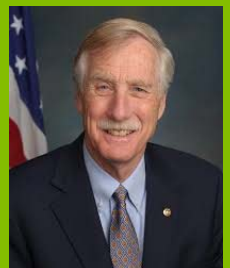
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United States Senator

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SELECT BOARD

The crowning achievement of this year has been the opening of the new Wescustogo Hall and North Yarmouth Community Center! This project – 5 years in the making – came in under budget, thanks to the careful efforts of Rosemary Roy, Town Manager, and Ryan Keith, Code Enforcement Officer, who managed the day-to-day supervision of the project. We thank them for the great effort and great result. The solar panels were installed in early winter of this year. The savings from these panels are both environmental and financial.

In November, thanks to the efforts of former Select Board member, Anne Graham, we held a day-long “Celebration of Community” to mark the opening of the new building. Clark Baston cut the ribbon to the applause of townspeople gathered that sunny morning, eager to see it. We also want to thank the Friends of Wescustogo and Darla Hamlin for raising over \$41,000.00 and additional pledges over the next five years totaling \$75,000.00.

As we began this fiscal year, the Select Board was looking forward to achieving goals that had been set in early July. Some were even accomplished. The pandemic, however, stymied progress in many areas. Here is a brief summary:

- Cumberland County Assessing was hired as our new tax assessor. Renee Lachapelle has been doing a great job. As a result of her work, along with that of Code Enforcement Officer Ryan Keith and Executive Assistant, Tracey Cox, \$22,060,000.00 in valuation has been added to our tax rolls.
- The Village Center Master Plan was received from the Economic Development and Sustainability Committee last fall. Further work to refine it was stalled by the pandemic.
- The Municipal Facilities Master Plan continues to be a work-in-progress, due to the pandemic.
- We began to examine the budget building process, along with the Budget Committee, with the goal of improvement. This, too, was impacted by the quarantine.
- Lisa Thompson was hired as the Director of the Wescustogo Hall and North Yarmouth Community Center in October 2019.
- Policies to govern the building were adopted, as well as financial reporting protocols.
- This year also saw the town and the North Yarmouth Historical Society reach agreement on the land lease that will result in the Old Town House being moved to the Village Green. We look forward to seeing this historic building in the center of the village.
 - The Fire Rescue Department is now staffed from 8 am-4 pm, Monday-Friday, as a result of the successful passage of the 2019 town budget.
 - When the pandemic struck, we were at the front end of discussions concerning the location of a new school in North Yarmouth. This discussion has been postponed indefinitely.
 - The center of the village was also the center of attention when we implemented a traffic calming test project last fall. With the assistance of the Bicycle Coalition of Maine, Vanessa Farr, North Yarmouth Economic Consultant, and the Living Well in North Yarmouth Committee, temporary measures were installed to slow traffic.



Steve Morrison
Select Board Vice Chair

- Data collected by the Public Works Department speed monitors showed these measures to be effective. A public forum, held following the test, heard approximately 75 people expressing their support for permanent calming measures, as well as speaking to the needs in other areas of town. Funds for permanent measures were put into the 2020-2021 budget. We see this as a multi-year project.
- The pandemic caused us to postpone town meeting, so the fiscal year ended with no new budget. We also have 5 proposed ordinances pending voter approval.
- Virtually all aspects of town life were affected by the Covid-19 virus. We learned to meet via Zoom and thus keep the town running – slowly, perhaps, but still moving. Our thanks go to all town staff who were creative, flexible and stubborn in their efforts for us all. We are also very pleased that, due to careful financial management, the town has suffered relatively little budget strain. Prudently, the town manager recommended reduced spending, i.e., road repairs were postponed, and non-essential spending was cut. We allocated \$50,000.00 to provide property tax reduction for eligible senior citizens. Of this, \$49,137.99 was used.

And thanks, too, to the volunteers who serve on the committees and boards that help our small-town function. Your work is invaluable to us all. We welcome the new faces who have come forward to help!

It has been my honor and pleasure to continue serving the town through my role as member of the Select Board. I have appreciated your help and the lessons I have learned from the townspeople. Please continue that support for the new board. It is greatly appreciated!

Finally, I want to thank our town manager for her fine work and leadership of the town. We are fortunate to have her dedication.

Respectfully,

Steve Morrison, Vice Chair
North Yarmouth Select Board



Jennifer Speirs
Member



Jim Moulton
Member



Paul Napolitano
Member

TOWN MANAGER

Dear Residents of North Yarmouth,

I am pleased to report that the challenges we endured with COVID-19 went remarkably well and continue as we enter a new year.

Managing the pandemic's impact has been our foremost priority. The North Yarmouth Fire Rescue Department's first responders became immediate front line workers implementing the safety measures. The Town Office customer service staff and the Public Works Department also became front line workers, when we reopened in June, implementing safety procedures. We will continue following the necessary steps to stay healthy until this virus is contained. I sincerely appreciate the patience and kindness residents have exhibited during these extraordinary times.



Rosemary Roy
Town Manager

My office is responsible for the management of all municipal departments and employees and the implementation of all policy decisions made by the Select Board. In the fiscal year 2020, the Town achieved one of its most significant goals - its' vision for the future - the opening of the new Wescustogo Hall & North Yarmouth Community Center. This could not have been achieved without the teamwork, dedication, and leadership of town staff, volunteers, and the Select Board.

In July, the Select Board contracted with Cumberland County's assessing office to obtain the services of new assessor Renee Lachapelle who began her work immediately. The town's taxable real estate and personal property records were reviewed for accuracy providing a positive picture of the town's overall \$11,095,953 valuation.

Taxes were committed in August, reflecting a decrease in the mil rate of .05, bringing the rate to 16.62 per thousand dollars of property value. Early projections showed a potential increase, but final tax assessment calculations provided a rise in valuation, resulting in a rate decrease. Again this year, the senior tax assistance program offered additional tax relief to those who qualified.

The Strategic Development Plan, Phase I of the Village Center Traffic Calming project was launched in late summer. The Economic Development & Sustainability Committee, the Living Well in North Yarmouth Committee, Ransom Engineering, Bicycle Coalition of Maine, Economic Consultant Vanessa Farr, and our Public Works Department worked together to increase awareness of road safety for all who use our roads. The slogan "Kite in Your Sight? Please Slow Down." began to take root. Following the end of the slow down trial, a public forum was held. Over 60 residents gathered to discuss the program's efforts and to strongly encourage us to move forward to Phase II.

In October, Lisa Thompson was hired as the director of the soon-to-be-opened Wescustogo Hall & North Yarmouth Community Center. Use of the facility started strong. Unfortunately, come March, the impact of the pandemic caused the facility to be closed. In June, limited activities resumed.

As November grew near, the excitement and anticipation of the new Wescustogo Hall & North Yarmouth Community Center opening swelled in town. A group of volunteers led by former Selectwoman Anne Graham were planning the "Celebration of Community."

Come November, the residents were ready, and so was the beautiful facility we had all been watching come to life. A ribbon-cutting ceremony hosted by Clark Baston, a long time resident, began the "Celebration of Community". Acknowledgments, tours, music, food, and festivities all day and into the evening made the day memorable. Wescustogo Hall & North Yarmouth Community Center will host events that will create wonderful memories for years to come.

During the winter months, the Select Board, Budget Committee, department heads, and I worked diligently on the next budget. However, the arrival of the pandemic and its impact on operations called for reconsiderations and revised planning.

After mastering virtual communications by April, we could resume some normality. The first item to address was the financial impacts we were facing due to the pandemic. We concluded that it was necessary to review the budget, yet again, to identify possible reductions. With this accomplished, the decision was made to have residents vote on the budget by referendum instead of the traditional Annual Town Meeting as gatherings of more than 25 people were not allowed under the State of Emergency.

Other happenings: Andy Walsh, Chair of the Budget Committee, was elected representative to the Yarmouth Water District, replacing long-serving Steve Gordon, who had moved from town.

Assistant Town Manager, Debbie Grover, and volunteer Donna Palmer, working on the town's website, giving it an updated look, providing for better navigation and cleaning up outdated data.

The Select Board and the Historical Society met several times developing the lease agreement which will enable NYHS to move the Old Town House to the Village Green, where the old Wescustogo Hall once stood.

The Select Board recognized the Economic Development & Sustainability Committee and presented them with the Spirit of America award to honor their accomplishments.

At the end of the year, two committees whose charges have been fulfilled were adjourned. The Communications Advisory Committee and the Friends of Wescustogo accomplished many challenging tasks with great success. A sincere thank you to all those who served on these committees, both past and present.

A warm thank you to the many individuals who give their time to volunteer. Without your dedication and kindness, we could not accomplish all that we do.

Each of our employees provides us with the utmost professionalism, knowledge, and support. It is a privilege for me to work beside them. We consider ourselves a family, and we take the word "team" seriously. I thank each one of them for another exceptional year.

Respectfully,

Rosemary E. Roy

Rosemary E. Roy
Town Manager

manager@northyarmouth.org
207-829-3705

ASSISTANT TOWN MANAGER

Seriously, where does the time go? How is it possible another 365 days has past by?

In August, we celebrated the 98th birthday of our current holder of the Boston Post Cane, Esther K. Mitchell. As part of her birthday celebration she received a ride in the sidecar of an antique Harley Davidson motorcycle, something she had been longing to do since the passing of her husband, "Duggie", in 1996. Sadly, Esther passed quietly on December 29, 2019.

In October, I was able to host the 3rd Annual Benefit Breakfast to bring awareness to Neuroendocrine Cancers and raise funds for the Neuroendocrine Tumor Research Foundation (netrf.org). I want to say "thank you" to the residents and businesses who donated the money needed to buy the food products for this event. I am also extremely grateful to all the people volunteered to help me in my quest; together we raised \$2,680.00 for the cause. I entered a photo of our "Plowing a Path for the Cure" plow truck to the American Public Works Association Snow Conference contest and we WON!



Debbie Allen Grover
Town Clerk /
Assistant Town Manager

Elections: Currently there are 3,462 registered voters in the Town. In November, we held our first election at the new Wescustogo Hall & North Yarmouth Community Center. What a great space to hold our elections! In March, we had the State's first Presidential Preference Primary Election with a 50% voter turnout. Due to the coronavirus, June elections were pushed to July 14, 2020. Stacey and I are very grateful to the volunteer Ballot Clerks who gladly give up half their day to assist us throughout the election process.

Vital Statistics for the fiscal year 2020: 34 births, 20 deaths, and 15 marriages.

Resident volunteer, Donna Palmer, and I have put in many hours cleaning up the town's website and meeting with other random various residents to find ways to make the website cleaner and more user friendly for those accessing the site. We made the request for changes with our website host and hopefully you will notice those changes soon.

Go to our website, www.northyarmouth.org, and subscribe to our electronic biweekly newsletter *Reminders from Town Hall*. "Find Us & Follow Us" on Facebook, Instagram and Twitter. These sources will keep you up to date with local events and issues.

Special "thank you" to the members of the Cumberland/North Yarmouth Moonlite SnoSkimmers and Royal River Riders Snowmobile Clubs for their annual donation of gift cards to assist those in need in our community. I would also like to say "thank you" to all who donated to the "Keep North Yarmouth Warm" fund. With these donations we were able to aid families in need.

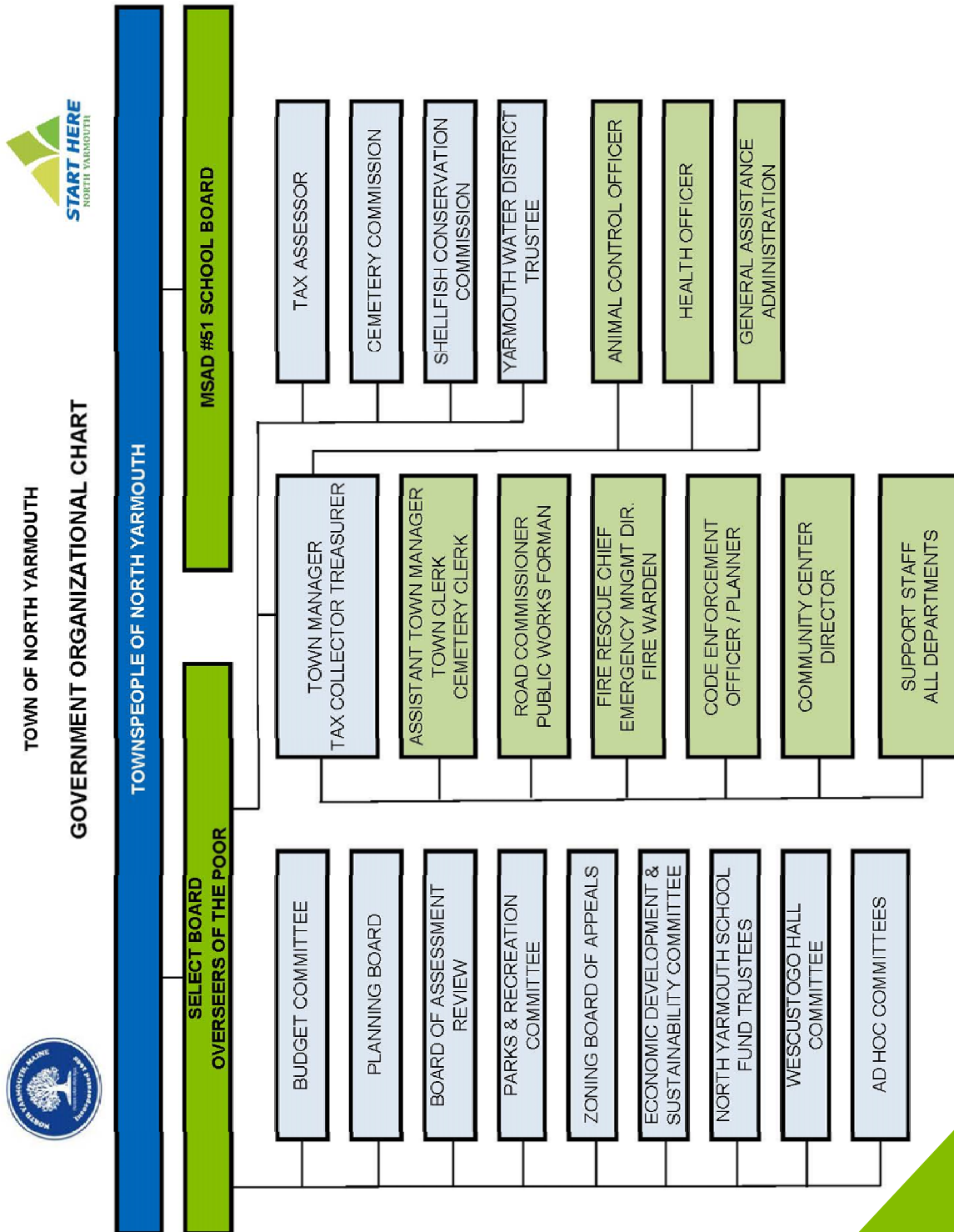
To our team – Thank YOU! The dedication this team has to their jobs and each other is amazing; I watched all of you pitch in and help each other to meet the goals for departments and the Town. From plowing the roads to running elections, from putting out fires to making the budget balance, from the "Celebration of Community" to COVID-19, we worked together as a team. As we move forward in the next fiscal year, I am grateful to have this team at my side as we face the new hurdles before us.

Respectfully,

Debbie Allen Grover
Town Clerk / Assistant Town Manager

"Continuous effort – not strength or intelligence – is the key to unlocking our potential." – Winston Churchill

TOWN ORGANIZATIONAL CHART



ASSESSOR

Property in Maine is assessed according to rules embedded in the State Constitution, Maine Statutes (mostly Title 36), and case law. Although contracted by the Town, the Assessor acts as an agent of the State, certified by Maine Revenue Services. The Assessor is governed by State statute and local management policy. The assessing year begins April 1st, at which point all identified real and personal property within the town is documented and updated.

This assessing department maintains accurate records of property ownership, and the equitable valuation of taxable real estate and personal property located in the Town setting forth:

- Title and exemption information
- Descriptions of land and buildings
- The valuation of all properties (taxable and exempt)
- Tax maps showing lot size
- Lists of all business personal property



Renee Lachapelle, CMA-4
Cumberland County
Regional Assessing

Record keeping of the property record cards, tax maps, deeds and transfer documents from the State is an ongoing process. Land splits, new subdivisions, along with changes in title from the deeds and declarations of value, are processed on a monthly basis. Tax maps are updated annually.

The State offers tax relief programs in the form of exemption and reimbursement programs which applications are administered by the Assessor's Office. Once approved, these may be applied to real estate and personal property valuations. Real property exemption programs include, Veterans, Blind, and Homestead Exemptions. Tax relief is also available through special land use programs including Tree Growth, Farmland, and Open Space.

By statute, businesses are required to file their 706A detail list annually. Personal property programs include Business Equipment Tax Reimbursement (BETR) and Business Equipment Tax Exemption (BETE).

North Yarmouth tax assessment information, land use applications, exemption, abatement applications, and tax maps can be found at www.northyarmouth.org and the Cumberland County website (under the "Regional Assessing" tab). Property record cards are available online at www.vgsi.com.

All tax billing and payment questions should be directed to the Tax Collector's office.

Respectfully submitted,

Renee Lachapelle

North Yarmouth Town Assessor

Assessment and Tax Information 2020/2021

Tax Mil Rate:	\$16.55
Tax Payment Due Dates:	September 15, 2020, December 15, 2020, March 15, 2021 & June 15, 2021
Interest Rate:	8.0%
Fiscal Year:	July 1 to June 30
Assessment Date:	April 1, 2020
Commitment Date:	August 11, 2020
Abatement Deadline:	February 12, 2021 (185 days from committing the taxes)
Certified Sales Ratio:	100%
Real Estate Property:	\$550,257,700 – 99% of tax base
Personal Property:	\$5,119,500 – 1% of tax base
Total Taxable Valuation:	\$555,377,200
2020/2021 Property Tax Levy:	\$9,191.492.66



PROPERTY TAX ASSESSMENT

CODE ENFORCEMENT OFFICE

Another busy year has come and gone with all kinds of new changes in our great Town of North Yarmouth. We are excited to welcome a couple new additions to the Code Office/Assessing Team, Tracey Cox, Executive Assistant and Renee' Lachapelle, Assessor. With the addition of these two individuals, we are super lucky to have join us, we have been able to get a significant amount of overdue maintenance accomplished, including mapping and online access to information. We saw some curve balls this year that made things slightly more interesting with Covid-19. Even with the virus, people taking more steps to social distance and us as a Town doing such a good job at being smart and safe, the Town has not slowed down upgrading their homes or building new ones where there were once none. With the pressure on, Tracey has been able to upgrade our website with fillable forms to make our permitting process easier for contractors and homeowners to simply e-mail almost all necessary permits into the office.



Ryan Keith
Code Enforcement Officer

PROJECTS UPDATE

Meadowbrook and Village Center Estates subdivisions are almost fully built out, Meadowbrook was approved with 20 residential lots and 3 commercial lots. All residential lots are completed and are being occupied, the last commercial lot is well under construction. Village Center Estates with 14 approved lots has all but 3 lots are built upon.

CODE UPDATES

The new Village Center Zoning, approved a little over a year ago (October 2018), we have found people are still getting used to the new building setbacks bringing the structures much closer to roadways. It is designed to help slow traffic and give us a downtown feel. The Zoning change helped us accomplish more density in the Village Center Zone by lowering the minimum lot size to ½ acre with advanced wastewater and lifting the net residential density rule.

The new State Electrical code has been adopted with a major change to the required electrical breakers that must be utilized in homes adding additional safety layer to homes.

I would like people to be aware that the Town does require a demolition permit prior for any demolition projects.



Permits Issued in 2019/2020

Total Building Permits	139
New houses	46
Electrical Permits	107
Plumbing Permits	135

NEW BUSINESS ANNOUNCEMENTS

I'm also excited to say North Yarmouth has added a few more businesses in the past year to help support our growing population.

- A Family Affair of Maine, LLC - Walnut Hill Road.
- Wedding Barn of Maine - Walnut Hill Road
- Outshine Detailing - New Gloucester Road
- Mountain Dogs Day Care - Gray Road

Please do not hesitate to contact the code office with any questions, comments or concerns with these or any other items that may come up in your projects. With today's technology and codes constantly changing it can be extremely hard to keep up. That is why you have us in the Code Enforcement Office. We would never claim to have all the answers but what we have an open door and encourage people to utilize us. The permit process can sometimes be intimidating but does not have to be. Our town is steadily growing and the more we prepare the better off we'll be.

Let's shoot for another great year!

Respectfully submitted,

Ryan Keith
Code Enforcement Officer

FIRE RESCUE DEPARTMENT

In FY 2019-2020, North Yarmouth Fire Rescue answered 341 calls for service. Fire Rescue responded on 182 EMS calls and 159 Fire calls. The Town of North Yarmouth has continued to contract 24-7 paramedic coverage from the Town of Yarmouth, when needed. Fire Rescue is staffed at the station Monday-Friday with the Fire Rescue Chief and a per-diem member beginning at 7:00AM to 5:00PM. This helps staff the department during the weekday hours when it is difficult for the call members to leave their full-time job.



Fire Rescue purchased a 2019 F-350 to replace our 2005 GMC Sierra pick-up, as approved in our Annual Town meeting.



Gregory A. Payson
Fire Rescue Chief

The unit went into service on December 6, 2019; Fire Rescue uses this vehicle for many things. Each weekend, one of the Fire Officers on the department has an assigned duty weekend where he/she provides coverage for the town for fire and EMS calls. His/her duty weekend begins at 18:00 on Friday night and runs thru 06:00AM on Monday morning. During this time, the duty officer is afforded the use of this truck to respond to any calls for service he/she may have. This allows us to get a command officer onto the scene quickly and make any decisions needed to help minimize the incident in a timely fashion.

Service Truck 54 is a 2019 F-350 super-cab with an 8' service body. The truck includes a 1500 lb lift gate and a 9-1/2' stainless steel v-plow. The lift gate was installed onto the truck to assist members with the picking up of fire hose and very heavy items on a fire scene. This unit responds to a vast amount of fire and EMS calls. It is assigned as a manpower unit when extra hands may be needed on EMS calls. It responds to all storm related emergencies, power line down calls, and pulls the trailer with our UTV for woods fires or medical emergencies that may be in the wilderness. The truck is equipped with EMS equipment, firefighting equipment, and a stokes stretcher to be used with the UTV or any other emergency.

As Chief, I would like to thank all of the officers and members of Fire Rescue who have committed to the many hours to train, maintain their proficiencies, and respond to calls on a moment's notice. Without these members' dedication and commitment, we would not be able to provide the services required to the citizens in this community. I would like to thank the wives, husbands, and children of all of our members. Our member's commit many hours to the town away from their families in quit inopportune times. These hours are during holidays, vacations, birthday parties, nights, weekends, and normal business hours.

NEW CERTIFICATIONS AND TRAININGS

It has been a busy year for many of our members. Over the course of this past year, we have had 4 members complete their basic EMT training. Due to the COVID-19 outbreak, these members are still working on their certification. One member completed her Advanced EMT program and is now a licensed A-EMT with State of Maine. All of these programs required numerous hours of training and time away from their families.





Total hours members spent
on Fire and EMS calls:

2153.54 Hours

Total hours members spent
on training:

2659.00 Hours

Incidents Total: 359

FIRE MUTUAL AID	33
STRUCTURE FIRE.....	13
COOKING FIRE.....	1
CHIMNEY FIRE	2
WOODS FIRE	20
DUMPSTER FIRE.....	1
VEHICLE FIRE	1
EMS CALLS	168
MOTOR VEHICLE CRASH	23
GAS OR LP SPILL/LEAK	11
CARBON MONOXIDE LEAK...7	
POWER LINE DOWN.....	21
PUBLIC ASSIST.....	17
AGENCY ASSIT (CCSO).....	10
UNAUTHORIZED BURNING .	16
FALSE ALARMS.....	26
SPECIAL INCIDENT TYPE	4
MUTUAL AID EMS CALLS.....	5
PARAMEDIC INTERCEPT TO OTHER TOWNS	0

CPR / AED

North Yarmouth Fire Rescue continues its quarterly CPR/ AED program. This has been accomplished through partnership of Fire Rescue and the North Yarmouth Business Association. Through these efforts we have been able to certify 175 members of the community in CPR / AED use. Fire Rescue currently has 4 members that are certified to teach these programs.



SMOKE AND CO DETECTORS

In 2015, we started an initiative to install smoke and CO detectors to our residents in need at zero cost. This fire prevention effort is designed to put smoke and CO detection in the homes of our elderly, low income, and special needs families. We have successfully installed over 50 smoke and CO detectors since the program began. If your are in the need of a smoke or CO detector, please contact the Fire Rescue Department to schedule your free home safety inspection.



HELP US FIND YOU

We can't help you if we can't find you. Each year we spend valuable minutes searching for someone's street address. Please mark your mailboxes and house with large reflective numbers. Time is critical and wasted minutes could mean the difference between life and death. Please help us and mark your house! Houses are required to have a minimum of 4" letters placed where WE can see the number.

SAFETY TIPS

Change your batteries in your smoke and carbon monoxide detectors twice a year, in the spring and the fall, when you change your clocks for daylight savings.

Have your chimneys cleaned and inspected a minimum of once a year. Make sure your house number is visible from the roadway. Numbers should be four+ inches in size, facing the road.

Please also give plenty of room to any emergency vehicle on the roadway by pulling over if you can. If an emergency vehicle is behind you while responding to an incident, pull to the right and stop. This allows the emergency vehicle to pass in a safe manner for both you and the responder.



FIRE RESCUE DEPARTMENT

STUDENT LIVE-IN PROGRAM

The department offers a student live-in program for up to three students. We currently have two students at our station. This program includes housing to students enrolled in either fire science or paramedicine at Southern Maine Community College by living at our station. This program provides the students with real life emergency fire and medical experiences by assisting our on-call members during training and emergency responses. These students become very valuable members of the department and often stay with us after graduating from college.

BEFORE YOU BURN



A burning permit is needed year round - snow or no snow - the process is simple and it is the LAW. Obtain a free permit at www.wardensreport.com.
Questions?

Call the Fire Station: 207-829-3025
North Yarmouth Fire Station,
463 Walnut Hill Road, North Yarmouth, ME

ADOPT A HYDRANT

Fire department emergency response improves when hydrants are clear of snow and ice. North Yarmouth Fire Rescue's "Adopt-a-Hydrant" program depends on volunteers to keep hydrants clear of snow and vegetation. Volunteers are especially important after a big snowstorm. Volunteers make it easier for firefighters to find nearby hydrants in an emergency.

Individuals, families, businesses, and community organizations are all encouraged to adopt a hydrant. Make a difference and help ensure safety in your neighborhood!



If you notice that a hydrant is damaged, leaking, or hidden from view, please contact the Yarmouth Water District at (207) 846-5821.

In conclusion, I would like to thank the citizens of North Yarmouth for your support. I speak for all the members of the department when I say you are the reason way we are here. We are thankful for the opportunity to serve you and our surrounding communities.

We are always looking for new members to help serve the community. If you are interested in joining our department, please contact Chief Payson at 207-829-3025 or email at firechief@northyarmouth.org. Our training nights are every Monday night beginning at 18:30.

Respectfully Submitted,

Gregory A. Payson
Fire Rescue Chief

**North Yarmouth Chief
Payson and E-52 at a Fire
the Russell School
in Gray**

**Woods Fire – in Gray with
Brush-57, Tank-53,
and Utility 58**

**Utility 58 operating
at a woods fire in
New Gloucester**



**Dumpster Fire -
North Yarmouth
Public Works**



**Car vs. House
Mountfort Rd**



**Jeep vs. Bus
New Gloucester Rd**



**Crash
Walnut Hill Rd**



Mutual-Aid to Pownal



CONTACT US

Office: 207-829-3025

Fax: 207-829-4893

Email: firechief@northyarmouth.org

Website: <https://www.northyarmouth.org/fire-rescue>

GENERAL ASSISTANCE

What is General Assistance?

General Assistance is a program offered by your town to help meet basic needs for those who qualify. Basic needs are considered as those items needed to help sustain life, such as, food, heating fuel, housing, electricity, etc. To apply for general assistance, you may contact your town for an appointment by calling 829-3705.

Appointments

No appointment is necessary however, it will be helpful if you call ahead and let the administrator know you are coming. When you talk with the administrator, you will be given information about the best time to meet and what you should bring with you. If you have scheduled but cannot make it, please call and let us know. Sometimes the previous appointment can take more time than scheduled; if this happens you may still be seen. If you cannot wait, please let the general assistance provider know and you will be given the opportunity to make a schedule for the first available time. If this is an emergency, please let us know at that time. *(Note: The Town of North Yarmouth General Assistance will also assist in connecting residents with LiHEAP and other community programs as available.)*

Provide documentation

When you come in for your appointment you are required to have current documentation. The following information is necessary to determine your eligibility (other documentation may also be needed – the general assistance officer will let you know at that time). The following items must be provided from all members of your household (if applicable).

- License or State I.D.
- Social Security numbers for each household member
- Proof of a written lease if you rent or a letter from your landlord if you are a tenant at will,
- A current rent receipt,
- If you pay a mortgage – bring in proof of the current bill and last payments.
- Proof of all bank accounts, statements, and current balances
- Proof of all income coming into your household, even if you are NOT applying for everyone in your household
- Proof of ALL your bills (even if you did not pay them in the last 30 days).
- If you are a returning client, bring receipts as proof of how you spent your income in the last 30 days.
- Documentation of all payment arrangements
- Proof of any recent changes in your income (If you started a job or if you ended a job; or did your unemployment benefits end, etc.)
- Proof of any disconnection notices you may have.

The General Assistance Program is an application process. Everyone has the right to apply. Eligibility is determined based on eligibility guidelines and emergency criteria. If you have questions regarding your eligibility or are unsure if you have questions, you may contact your General Assistance Administrator.

Best Regards to the Residents of North Yarmouth.

Respectfully,

Valerie A. Fitzgerald,
Deputy General Assistance Administrator

General Assistance Expenditures

July 1, 2019 – June 30, 2020

Housing - 0.00

Emergency Shelter - \$0.00

Electricity - \$28.47

Heating Fuel - \$0.00

Health Related - \$0.00

Food - \$552.10

Other - \$45.00

Total = \$625.57

*Total Applications to date: 2
Number of People served: 3*

*Other Assistance -
'Community Connections' is
available during consult.*

General Assistance Town Hours

Tuesday, 1:00 to 2:00 p.m.
1st Tuesday of Month

Call: (207) 829-3705

Note: Due to the recent Covid Impact, General Assistance hours have been suspended until further notice. All applications and assessments are completed remotely, by telephone. Please call the number above to be referred to the General Assistance Administrator.

Emergency Assistance 'Emergency On-Call'

Call: 807-2055

(An emergency is considered as a life-threatening situation where having to wait until town hours could cause an unsafe life-threatening condition or situation.)

For more Resources dial '211'

HEALTH OFFICER

This year has had many health issues in Southern Maine. The following is a brief description of the problems facing our citizens as well as our leaders.

The female deer tick continues to be an issue that is on many Mainers' minds. Diligence is needed to dress appropriately, remove all piles of leaves and other natural matter, as well as tall grass, to help eliminate the harborage of ticks. This will be helpful in minimizing the nesting and reproduction of ticks.



Anita L. Anderson
Local Health Officer

The Brown Tail moth (BTM) continues to be a problem. Residents are urged to remove all moth nests in trees and shrubs. The BTM, frequently cause severe rashes to people who come in contact with them. Any webs on trees and shrubs should be removed, placed in a plastic bag and disposed of in the trash or burned. **Do not dispose in the woods.** Web worms are not as bothersome to humans, but they can defoliate and kill trees and shrubs.

There have been several inquiries regarding mold. If mold is found in the home, the origin must be determined and corrected. Cleaning mold can usually be successful by using a good detergent. If bleach is used, it is not advisable to mix it with any other detergent.

Rabies is always a danger when wildlife is present. Wildlife biologists strongly urge the public not to feed, touch, or allow any wildlife in their home. If a wild animal appears to be ill, report it to the Dept. of Inland Fisheries and Game. The local animal control officer does not address wildlife.

There have been a few reports of bedbugs. They can be found in beds, under chairs, and in any kind of furniture. Although they do not normally carry disease, they are a nuisance. They do not necessarily indicate sanitation issues. Check luggage when returning from a trip to assure they have not tagged along for a "free ride".

The Coronavirus (COVID-19), is a new virus (NOVEL), that has had a significant impact on our lives. Here in Maine, we have been following the advisories from the Maine CDC as well as the U.S. CDC. The efforts of our town and the Maine CDC have been instrumental in keeping our citizens as safe as possible with advisories.

Respectfully Submitted,

Anita L. Anderson
Local Health Officer



PUBLIC WORKS DEPARTMENT

The crew and I would like to thank the citizens for their support of the Public Works Department. I want to thank my crew Nick Thibeault, Kody Copp, and John Berry; part-time: Chip Amergian, Jerry Applin, Carl Davis, Nick Hutchins, and Phil Wentworth. "thank you" to Fire Rescue Chief Greg Payson and the department for their help. Also, "thank you" to the surrounding towns' public works departments for sharing equipment when needed.

New to the public works fleet is a 2019 Ford F350 truck, plow, and aluminum flatbed body. We replaced the old sickle bar mower with a new 3-point hitch flail slope mower for roadside mowing. The department also acquired a used Morbark wood chipper - this will make brush cutting and storm clean up much more safe, efficient and convenient.



Clark Baston
Director of Public Works
&
Road Commissioner

This season's paving and road projects were: Baston Road-drainage work and hot mix asphalt; The Lane we added/replaced culverts, graveled road, drainage work; and paved with hot mix asphalt, hot rubber crack seal on Mill Road, North Road, Royal Road, and Mountfort Road. This past winter provided us 31 storm events, all with a significant amount of heavy wet snow, freezing rain, and sleet. It is the most difficult precipitation to deal with in a storm and the most expensive. "Thank you" for your understanding of road conditions. The town parks and open spaces need your help. If you see vandalism, littering, or other inappropriate actions, please report it.

To those that helped Public Works by reporting roadkill (before it smells), road problems, accepting ditching materials, letting heavy equipment park in yards overnight, and supplying used motor oil - we are always accepting used oil at the public works garage, "thank you." And, "thank you" to North Corner Auto for their steady supply. Thank you to A. H. Grover for sharing training opportunities for mandatory MSHA gravel pit safety training.

Engineering for the salt shed structural repairs have been completed, and hopefully, the repairs can be completed in the spring of 2021. The town also closed its old brush dump and relocated to a new DEP licensed facility located on Walnut Hill Park Way. Please call the Public Works Department to make arrangements to drop off brush.

With new and planned future growth in the Village Center, it has been determined that high-speed traffic through this area has become more of a problem than in previous years. Public Works assisted the Living Well Committee, the Town's contracted Economic Consultant with the assistance of the Bicycle Coalition of Maine and Random Engineering; and, MDOT to conduct a test to help control speeding cars through our Village Center. To help slow down traffic, we have been researching and collecting data to find the best and safest way to do this. We set up traffic calming in the Village Center and collected data during this trial, finding that it did make a difference with the speeding traffic. With this test being successful, it was decided to do another expanded test through a larger portion of the Village Center next year.

Respectfully submitted,

Clark Baston
Public Works Director/Road Commissioner

WESCUSTOGO HALL & NORTH YARMOUTH COMMUNITY CENTER

Hello!

It has been a pleasure to work as the new Community Center Director for the Wescustogo Hall & North Yarmouth Community Center! Our first year has been nothing short of memorable. The opening of the new Community Center and the impact of COVID-19 on our center and the community will be something for the history books.

A New Beginning

The Community Center was completed in July and I began my position with the town in mid- October. Pulling together the final touches of the facility and getting ready for the “Celebration of Community” event on November 2nd was my priority. This event was a huge success with hundreds of people showing up throughout the day to see the building for the first time. Our Public Works Director, Clark Baston, cut the ribbon for us! It was a day to celebrate what a wonderful community North Yarmouth truly is.



Lisa Thompson,
Director of Wescustogo Hall &
North Yarmouth Community
Center

Programs, Events and more!

The fall months started off with several programs taking place at the Community Center, including dance, fitness, yoga, and youth basketball in December. Open Gym time was very popular with our middle and high school students and the development of the open gym punch pass was created, so kids could get multiple visits for a discounted price. The Community Center hosted the “Annual Tree Lighting” and “Potluck Dinner” on December 8. The Events Committee did a great job and the attendance was incredible with about 100 people joining in on the fun. The Living Well group had monthly meetings in our Community Room and continues their valuable work in our community. We received several requests for party rentals, trade shows, and meetings with our local civic organizations. We introduced our first “Kiddie Gym” program for tots ages 5 and under - a place for parents of young ones to come and play and connect with other families. In January, we had our first “Family Movie Night” and began planning for a March “Kid’s Yard Sale”, as well as a “Girls’ Night Out” vendor night in April. The North Yarmouth Business Association was busy planning their annual show for mid- March 2020. Our very first wedding reception was going to take place in June. Things were moving forward with great success!



Going Green

In December, Revision Energy installed our much anticipated solar panel system. This system, which went online in January will help to provide energy not only for Wescustogo Hall & North Yarmouth Community Center, but for all of the towns’ municipal buildings. This project was part of the original building plan and will become an economical asset to the town for energy sustainability.

WESCUSTOGO HALL & NORTH YARMOUTH COMMUNITY CENTER

Revision Energy also supplied us with two EV chargers which will be installed this summer for electric car charging. This will be another service we will be able to add to our facility at no cost, as the electricity created for these chargers will be created by solar power.

Unprecedented Times

On Friday, March 13, we shut down operations indefinitely due to the impacts of the coronavirus and the concerns that having the public gather in the community center would encourage the spread of the virus. It was a long and very quiet 2 ½ months. During that time, I kept in touch with our community via our website and social media pages by offering ideas to have fun at home and outside in our local trails and parks. Internally, we worked on some facility projects and hired a first full-time custodian, Cliff Young, who brought the cleanliness of the facility up to COVID standards and worked on small projects in and around the facility so that when we could open, we would be ready! The creation of a COVID Standard Operation Procedures (SOP) was created by the staff and we were as ready as we could be to provide services to the public.

On June 1st, we opened once again under very different circumstances and many restrictions to keep the public safe and healthy. Though very little was happening at the time, by mid-late July we were operating at about 40% capacity. We will continue to keep a healthy balance of keeping the public safe while offering programs that enhance the quality of life for those in our community.

And the winner is...

The Wescustogo Hall & North Yarmouth Community Center was recognized by receiving two facility awards in 2020. The Maine Recreation and Parks Association awarded Wescustogo Hall & North Yarmouth Community Center with the **Facility of Merit** award, based on their following criteria:

- A significant recreation facility established within the last two years
- Shows the project overview, design, plan, and priority of need
- Demonstrates an increase in recreational opportunities – including types of uses
- Local commitment to the project
- Accessibility to users
- Demonstrates innovation and creativity

Other recent award recipients include our neighbors in Cumberland for Broad Cove Reserve and the Mason-Motz Center in Falmouth, home of Falmouth Community Programs. We are honored to be awarded with this recognition! MRPA will provide us with a plaque to be displayed in our facility.

Our architect for the buildings' construction, local resident Matt Ahlberg of Barrett-Made, a Portland construction company. Barrett-Made was honored with an **AIA Merit Award** for the design and building of the Community Center. Matt Ahlberg and their work on Wescustogo Hall & North Yarmouth Community Center are featured in the June 2020 edition of *Maine Design and Home* and will be proudly displayed in the hall in the upcoming months.

As we move into a new year, I am hopeful that the Wescustogo Hall & North Yarmouth Community center will continue to grow despite the pandemic and the services we will offer will become essential to the quality of life of those in North Yarmouth.

Respectfully submitted,

Lisa Thompson, CPRP
Director of
Wescustogo Hall & North Yarmouth Community Center



MUNICIPAL OFFICIALS

ELECTED OFFICIALS

Select Board

Steve Morrison, V. Ch. 2020
James Moulton 2022
Jennifer Speirs 2020
Paul Napolitano 2020
Page 7-8

Budget Committee

Pam Ames, Sec. 2020
Sandra Falsey, V. Ch. 2021
Jim Knight 2022
Carol LeCours 2021
Steve Palmer 2021
Andy Walsh, Ch. 2022
No Report Provided

Cemetery Commission

Clark Baston 2022
Richard Baston 2020
Mark Health 2023
David Hyde 2021
Joy Malloy, Ch. 2024
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MSAD 51 Directors

Kevin Desmond 2022
Katherine Perrin 2021
Michael Simmons 2020
Page 43-45

Yarmouth Water District Trustee

Andy Walsh 2021
Page 46

COMMISSIONS, COMMITTEES, ORGANIZATIONS

Economic Development and Sustainability Committee

Amy Horstmann 2021
Kit Maloney 2022
Diane Morrison, Ch. 2020
Jason Perkins 2022
Greg Schueman 2021
Page 30

North Yarmouth School Fund Committee

Blaine Barter, Ch. 2023
Clark Baston 2023
Dixie Hayes, Sec. 2023
Judith Maddox 2024
Linc Merrill 2023
Nelson Smith 2023
Page 35

Parks & Recreation Committee

Robert Abbott 2021
Bryan Emerson, Ch. 2022
Shelly Harkins 2021
Scott Kerr 2021
Anne Tricomi 2021
No Report Provided

Shellfish Conservation Committee

Harold Hibbard 2020
Kevin Oliver 2021
No Report Provided

Planning Board

Gary Bahlkow, Alt. 2021
Chris Cabot 2020
Gary DiLisio Sec. 2020
Sandra Falsey 2021
Christopher Gordon Alt. 2021
Audrey Lones, Ch. 2020
Clark Whittier 2021
Page 36

Wescustogo Hall Committee

Blaine Barter 2020
Clark Baston 2020
Linc Merrill 2021
Steve Morrison 2020
James Moulton 2020
No Report Provided

Zoning Board of Appeals

Jim Briggs 2020
Thaddeus Day 2022
Norman Smith 2021
Michael Traister, Ch. 2022
No Report Provided

CUMBERLAND / NORTH YARMOUTH COMMITTEES

Joint Standing Committee

Steve Morrison 2020
James Moulton 2020
No Report Provided

Recreation Advisory Board

Melissa Fowler 2020
Johnna Mulligan 2020
Jennifer Speirs 2020
No Report Provided

Prince Memorial Library Advisory Board

Kelly Barnes 2020
Trudy Dibner 2020
Page 37-38

AD HOC COMMITTEES

Communications Advisory Committee

Christian Edmundson, Ch. 2020
Jay Fulton 2020
Kathy Whittier, Sec. 2020
No Report Provided

Events Committee

Darla Hamlin 2020
Donna Palmer 2020
Jason Raven, Ch. 2020
Page 31

Flag Committee

Holly Day 2020
Darla Hamlin Ch. 2020
Paul Hodgetts 2020
No Report Provided

Living Well in North Yarmouth

Alvin Ahlers 2020
Peggy Leonard 2020
Peter Lindsay 2020
Donna Palmer 2020
Steven Palmer 2020
Gay Peterson 2020
Ginny Van Dyke 2020
Page 32

Friends of Wescustogo

Stephen Barr 2020
Darla Hamlin, Ch. 2020
Brian Sites 2020
Jennifer Smith 2020
No Report Provided

COMMISSIONS / SERVICE REPRESENTATIVES

Assessor

Renee Lachapelle, Cumberland County
Page 13-14

Health Officer

Anita Anderson 2020
Page 22

ecomaine

Rob Wood 2020
No Report Provided

North Yarmouth Historical Society

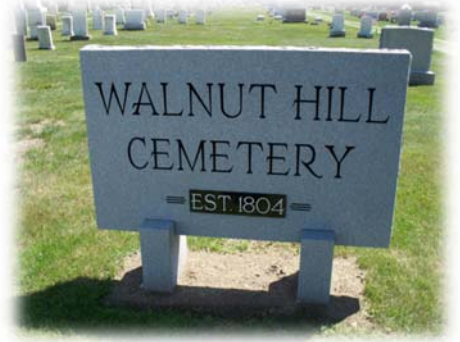
Katie Murphy
Page 33-34



CEMETERY COMMISSION

During the fiscal year 2020, 8 lots were sold, and 8 interments took place within Walnut Hill and Pine Grove Cemeteries. Currently, there are 211 veterans laid to rest in Walnut Hill Cemetery, 69 veterans laid to rest in Pine Grove Cemetery, and 1 veteran laid to rest in Bowie Cemetery.

The commission placed monuments this spring to recognize the un-named deceased laid to rest in the paupers section of Walnut Hill Cemetery, we are now waiting on the monument company to do the inscription.



Unfortunately, many of the spring burials for 2020 were pushed to the end of June and July.

A special thank you to the Public Works crew who assist with the mowing and trimming of the three cemeteries.



The commission would like to remind lot owners and family members of loved one to plant annual flowers only. Artificial flowers and shrubbery are not allowed in the cemeteries. Placement of glass vases, shells, figurines, toys, etc. is not permitted in the cemeteries. These items cause injuries when hit by a mower or trimmer. The commission will remove all flowers, wreaths and other decorations left on lots when they become unsightly.

Respectfully submitted,

Debbie Allen Grover
Clerk of Cemeteries



ECONOMIC DEVELOPMENT & SUSTAINABILITY COMMITTEE

The Economic Development and Sustainability Committee continues its efforts to promote economic well-being and promote and guide growth and development that is compatible with the unique character of our town. EDSC works closely with other town committees and boards to advance initiatives and move towards implementing the goals of Economic Development Strategic Plan (Camoin Report) developed in 2017 and the Comprehensive Plan adopted in 2018. EDSC's efforts are supported by the Town Manager and an Economic Development Consultant.

In FY 2018, a number of projects and action items were accomplished, including the following:

Slow Flow in the Village Center: Working collaboratively with Living Well, MDOT, and supported by Greater Portland Council of Governments, Bicycle Coalition of Maine, AARP Maine, and Cumberland County, we installed a number of treatments to test traffic calming in the Village Center. Walkable, safe streets are a fundamental component to attracting local economic development in a "Main Street" pattern. A well-attended, robust community forum was held in November 2019 with over 60 people attending to share ideas, concerns and recommendations for future improvements and testing.

Vibrant North Yarmouth, By Design: A Guidebook prepared by the Town's Economic Development Consultant, Vanessa L. Farr, EDSC developed a master plan to communicate the town's vision for development in the Village Center. This manual includes design best practices, a short and long term vision for sidewalks, streets and connectivity, and a number of example opportunity site drawings. The manual communicates the town's vision to perspective new businesses and investors, helps guide zoning policy changes, and inform the prioritization of TIF (Tax Increment Financing) dollars.

New Building Design Standards: EDSC worked jointly with the Planning Board to develop a set of new building design standards for the Village Center District. This packet of new zoning ensures that new buildings will be compatible in architectural character and scale with the buildings that exist today in the town. The zoning will open up opportunities to build apartments, assisted living, inns, mixed-use buildings, and accessory businesses. These changes will be put before voters at the next scheduled annual town meeting in 2021.

Marijuana Survey: EDSC was given the charge by the Select Board to consider how recently legalized use of marijuana could affect the Town's economics. EDSC discussed how other towns, states, and provinces have approached marijuana from an economic development perspective, gathered information about licensing and zoning approaches, and issued a survey to residents to gauge interest in North Yarmouth having businesses that cultivate, process, and/or retail. Results of the survey were provided to the Select Board and a community forum will occur this fall (2020).

EDSC looks forward to continuing its work implementing the Strategic Plan in FY 2021 while being flexible recognizing the broad implications of COVID 19. We welcome local entrepreneurs, businesses and residents to reach out to us should you have any questions.

Respectfully submitted,

Diane Morrison, Chairperson
Economic Development & Sustainability Committee

EVENTS COMMITTEE



With Fun Day taking a year off, there was a lot less to do than usual for the Events Committee in 2019. We had few meetings and no fund-raising was done.

On August 4, 2019, the Greely Jazz Combo made another appearance in what has become a cherished tradition on the Village Green! Their “Sunset Jazz” concert was well attended and the weather was beautiful. Like a varsity sports team, each year the Jazz Combo features a blend of veteran talent and fresh faces. It’s great to see that every new roster is still able to perform up to the group’s very high standards!



Flight 317, a talented acoustic bluegrass band from 317 Main Community Music Center, put on another fantastic show at the bandstand on August 18, 2019. In a textbook case of “the show must go on” spirit, the guitarist broke a string and had to borrow a guitar from the live-in student at the nearby fire station. Finishing the show on an unfamiliar instrument and not missing a beat, these young performers proved that they are already seasoned pros!



The “Summer Concert Series” was wrapped up on September 14, 2019 when the Cumberland Community Band (which includes members of our former North Yarmouth Community Band) performed at what would have been our normal Fun Day weekend. The weather definitely did not cooperate for this one, but the band persevered and put on an excellent show. Many of the members were excited to take home left-over beans from the Fire Company dinner that preceded the concert!

On Sunday, December 8, we capped the year off with the biggest and best Christmas Tree Lighting event that we’d had since Wescustogo Hall burned down. The newly opened Wescustogo Hall & North Yarmouth Community Center, hosted for the first time, had enough space to bring back the “Potluck Dinner”. The North Yarmouth Historical Society led the crowd in carols around the new christmas tree and of course, Santa Clause made his annual appearance! The Walnut Hill Garden Club provided cookies and raffles. It was a great way to celebrate the end of 2019, blissfully unaware of what 2020 would bring...!

Respectfully submitted,

**Jason Raven, Chair
Events Committee**

LIVING WELL IN NORTH YARMOUTH



This year, the Living Well in North Yarmouth committee was pleased to welcome four new members: Peter Lindsay, Jay Fulton, Peg Leonard and Anna Kress. Their energy, creativity and vitality add much to the committee!

Construction of the new Wescustogo Hall & North Yarmouth Community Center caused the annual ice cream social, always held the evening before town meeting, to be cancelled. It will return!

The third annual Kite Festival, now established on the first Saturday in October, was held – much to the delight of the townspeople – the young and the not-so – who enjoyed Old Town House Park that day.

The demand for kite-making was historic and we ran out of kites for the kids to decorate. Despite a low-wind day, the kids made them fly with pull-power! The bubbles are always a hit!

Because of the bubbles, the hot dogs and burgers grilled by the Fire Company, the Nor'East Kite Club, and treats from the church folks, it was a most successful day! Drinks were provided by the Historical Society. The painted faces, created by Gail Strattard, added to the fun! A special thanks to Jeanne Chadbourne who, as usual, managed traffic control with ease.

And, of course, a very special thanks to all the volunteers – you know who you are – that made the Festival possible! Without the help of many people, the Kite Festival could not happen. (We missed the Pan-Fried Steel Band – hopefully, next year!)

The town-wide concern over traffic calming continues to be one that the committee is interested in addressing.

In the fall, we helped implement the experimental traffic calming strategies designed by the Bicycle Coalition of Maine and Ransom Engineering. A public forum held to evaluate the test was well-attended. We heard much positive feedback – especially from residents living on Walnut Hill Rd. and Rt. 115. With budget support from the town, we expect to continue this project.

To celebrate the opening of the new Wescustogo Hall & North Yarmouth Community Center, LWNy helped former select board member, Anne Graham, plan the event. Called a Celebration of Community, the opening was a day-long party! And, in the evening, there was a spaghetti dinner (thanks, fire company) and a dance! Thanks to Chair Anne Graham for her leadership!

After the Center opened, the committee helped organize several programs and events, including ping-pong, cribbage play and pickleball. Along with former Select Board member, Jeanne Chadbourne, we helped organize a community book share located near the Community Room. We are grateful for the generous donations!

Leap into Living Well in North Yarmouth, led by Jessica Petrie of Yoga Next Door, was a great event! Thanks to Jessica for her generosity! And it was one of the last town gatherings before the pandemic struck.

Transportation services were provided to several residents through the year and the Resource Guide was updated and posted on the town website. In March, when the pandemic arrived, we teamed with the Fire Rescue Department to provide wellness checks for some residents. A new group of volunteers was organized and helped with groceries and prescription deliveries. Thanks to all 26 volunteers who reached out to help!

Living Well is always interested in the needs of the community and how it might be able to assist.

Respectfully,

Steven H. Palmer, Chair
Living Well in North Yarmouth Committee

NORTH YARMOUTH HISTORICAL SOCIETY

From July 2019, through June, 2020 North Yarmouth Historical Society's focus was on the Old Town House project: moving the Old Town House from its location on Memorial Highway to a new site, the Wescustogo Hall property in North Yarmouth's center, at the edge of the Village Green.

Volunteers, a mix of NYHS Board members and members at large, pushed this plan along. The Building Committee met regularly to hammer out an actual design for the relocated Town House and a modest addition. The Fundraising Committee spent many hours planning its presentation of the plan to potential funders. Meanwhile, the Program Committee worked on NYHS's public face. Archives volunteers met weekly to refine NYHS's collections organization.

As was for most of Maine and the U.S., all of this good work came to a halt at the beginning of 2020 when the coronavirus pushed everyone into crisis mode. When Wescustogo Hall & Community Center shut its doors on March 13, 2020, NYHS's 2019 Annual Meeting scheduled for March 15 was effectively canceled. Committee meetings were suspended, including monthly Board meetings. The plan for the actual moving of the Town House, projected to take place in late summer of 2020, came to a standstill.

It is difficult to convey how unclear the future seemed at that time and how uncertain we felt about going forward with our activities. Since then, life and work in general has proceeded with new caution—but the results of the pandemic have been far-reaching. Many plans have been set back, and the Old Town House project is a good example. The cost of materials, the unavailability of contractors, and the unpredictable fundraising climate have all combined to push the project ahead into 2021.

Is there a silver lining? Yes. We have been heartened by the opportunity to take a closer look at our mission, goals, and aims. Reaching out to town residents and friends has always been North Yarmouth Historical Society's motivation (and has been the most fun!), and that will be NYHS's focus for the months of Fiscal Year 2021. We are looking forward to programs, publications, and other ways to engage the community. We may not be able to do this in person, but this won't stop our activity. And if you have any suggestions for us, we're happy to hear them at nyhs1680@gmail.com.

Meanwhile, it's my pleasure to report that major goals were achieved in May, 2020.

- Thanks to the hard work and persistence of the Building Committee and project architect Buell Heminway, plans for Old Town House's new location in Walnut Hill were approved by the Planning Board.
- The lease agreement between NYHS and the Town was settled, thanks especially to Board member Charlie Bacall and with the generous support of Verrill Dana and the expert work of attorney Spencer Thibodeau.
- NYHS's website, northyarmouthhistorical.org has been updated and expanded through the efforts of Board members and Custom Communications (desktoppub.com). This initiative was funded by monies allocated by the Town for FY2020 and matched by NYHS. THANKS to town residents!
- Training of Archives volunteers and regular IT updates and computer support (by CIOMainSt of Gray) was also funded by matching monies from the Town and NYHS. Again, THANKS for our town support!

- Holly Hurd, along with volunteer Susie Doyle, put in yeoman's work as they tackled a backlog of materials to be accessioned. Work remains, but in general we are in better shape than we have been in decades. This initiative was funded by three anonymous donors, to whom we owe great thanks.
- Two Gazettes were published, covering material about cemeteries, Route 9 history, the Doyle family, "movable" buildings, and more.
- Statistics—*not dull, impressive!* Close to 40 volunteers contributed 1,157+ hours to NYHS. **That's 29 work weeks!** Volunteers participated in committee meetings. They photographed happenings around town. They organized refreshments. They worked on the landscape plan for the Old Town House. They reorganized shelves in the Archives. They entered members' names into the computer. They picked apples for Soup and Cider Day. And ... a good time was had by all. We are lucky to have so many involved community members! **Thank you!**

We acknowledge with regret the passing of **Ursula Baier** on February 4, 2020. Ursula was 90 years old, and was a significant foremother who helped found North Yarmouth Historical Society. Her hard work, foresight, and wisdom brought NYHS and Skyline Farm to life, and our town has greatly benefitted from her selfless activities. Ursula appears on the Gallery page of NYHS's website.



**Ursula Baier
1929-2020**

NYHS *DID* go ahead with its Annual Meeting, an exciting presentation by historian Anne B. Gass about the [woman suffrage crusade](#) and her family's connection to the movement through her great grandmother, Florence Brooks Whitehouse of Portland. The meeting was a month late and took place online rather than in person, but it was a successful experiment in which three dozen people participated, several from out of town ... and even out of state.

Is this the future? Partially, we think. It's exciting to think about NYHS's reach extending from archives and programming to far beyond the boundaries of the small town of North Yarmouth.

Thanks to all who made FY2020 a successful twelve months. Our hardworking Board of Directors met faithfully, contributing their knowledge and expertise throughout the year. They, along with so many other volunteers, are the engine that makes NYHS run!

Respectfully submitted,

**Katie Murphy, President
North Yarmouth Historical Society**

NYHS Volunteers

Anne Bowdoin, Jeanne Chadbourne, Ed Gervais, Joyce Gervais, Bill Hopkins, Holly Hurd, Martha Leggat, Leslie Livingston, Kathy Blake, Rosemary Whitney, Cayden Smith, Brenda Bacall, Clark Baston, Todd Nicholson, Steve Palmer, Diane Morrison, Norm Smith, Gay Peterson, Rob Wood, Peter Lindsay, Kathy Whittier, Hansel's Orchard, Pam Ames, Tori Bacall, Marsha Heath, Lois Knight, Nathan Farnham, Erin Farnham, Jim's Tree Service, Susan Elliott, Lynne Champoux, Audrey Lones, Anne Graham, Jen Miller, Sue Gerry, Michelle Wentworth, the McDevitt family, Bill Whitten, Mary Holman, Marion Goff, Brickyard Hollow, Debbie Grover, North Yarmouth Town Office Staff.

NORTH YARMOUTH SCHOOL FUND TRUSTEES

The North Yarmouth School Fund Trustees are tasked with managing town-owned assets from a 1700s land grant dedicated for “the establishment and support of common schools.” According to recently updated by-laws, the Fund’s principal must be maintained at a minimum of \$40K, but interest income may be used for awards to North Yarmouth residents who are enrolled in full-time post-secondary education. Since 1992, awards have been made to more than 150 North Yarmouth students.

By all accounts, it has been a successful year for School Fund Trustees. Blaine Barter was elected President, replacing Earle Edwards who served in that capacity for many years. Earle, along with Ken Allen and Dick Baston, have been awarded trustee emeritus status. The current Trustees wish to thank these dedicated citizens who have each given more than twenty years of service to NYSF.

Updated by-laws for the School Fund and an updated award application process were approved in November 2019, and in February 2020, Judy Maddox became the newest Trustee. The mandated annual meeting was held shortly before Covid19 struck, and in the upcoming year NYSF will conduct business via Zoom if necessary.

Most noteworthy, five awards were given this year, and the amount was increased from \$200 to \$250. We say it every year, but it bears repeating: The awards are small, but they represent the immense pride North Yarmouth feels for local students and their goals for higher learning.

The 2020 award recipients are: Emma Raven, who is attending Worcester Polytechnic Institute where she plans to major in Bioinformatics; Olivia Giandrea, who is at Wellesley College pursuing a double major in Computer Science and Japanese Language and Literature; Lauren Lamberson, who is at Clemson University studying Language and International Trade; Harrison McFarland, who is studying International Affairs at UMO; and Michaela Estes who is in the Civil Engineering program at Wentworth Institute of Technology. Congratulations to this year’s recipients, and the North Yarmouth School Fund Trustees wish each of you a safe and successful year of study.

We’d also like to take this opportunity to remind all residents that contributions to the School Fund are always welcome! See the Town website for details.

Respectfully submitted,

Blaine Barter, Chair
North Yarmouth School Fund Trustees



PLANNING BOARD

Fiscal Year 2020 continued to be a busy one for the Planning Board with the additional challenge of conducting meetings remotely due to COVID-19. The Board approved four (4) new applications for site plan review of which three were for projects in the Village Center District and one (1) in Farm & Forest, one (1) revision of a previously approved site plan and revision of two (2) minor subdivisions in Farm & Forest District. In addition, the Planning Board provided input to applicants on two (2) preliminary sketch plans for projects in the Village Center District.



This year the Planning Board adopted the following Mission Statement:

The North Yarmouth Planning Board is a volunteer board composed of members of the North Yarmouth community. The Board is charged with reviewing applications for development within the town and making decisions by applying the Town of North Yarmouth Land Use Ordinance and applicable State of Maine Statutes. In addition to application review, the Planning Board periodically reviews the Land Use Ordinance and recommends changes to support the Comprehensive Plan and foster sustainable development. The goal is to keep North Yarmouth a safe, peaceful, healthful, attractive and economically successful community. Applicants can expect efficient, fair, thoughtful, impartial decisions and respectful treatment by all members of the Board.

In addition to our monthly meetings, the Planning Board held four (4) workshops to develop proposed amendments to the Land Use Ordinance. These amendments were intended to better align the Land Use Ordinance with other areas of the Comprehensive Plan, promote cohesive development in the Village Center District and to clarify some sections of the Ordinance. A public hearing was held in early March in preparation for including those amendments on the warrant for Town Meeting in April. Due to COVID-19, Town Meeting was postponed. It is hoped that the proposed amendments can be approved at a special town meeting before the end of 2020.

The Planning Board continues to maintain a dialogue with the Select Board, Economic Development and Sustainability Committee and other town committees to ensure continued coordination of town goals.

This fiscal year Chris Gordon joined the Planning Board as a second alternate member. Gary Dilisio, who joined the Planning Board in the early 2000's, completed his service to the town on June 30, 2020. His expertise and institutional knowledge will be missed. We thank him for his service to the community. With Gary Dilisio's departure, Gary Bahlkow will move from alternate to full board member.

Many "thanks" go to Ryan Keith, Code Enforcement Officer, Tracey Cox, Executive Assistant to Code Enforcement Officer & Assessor, and Vanessa Farr, Economic Development and Planning consultant who provides invaluable technical support to us every month as well as Draven Walker for his broadcasting and remote video meeting assistance during the COVID-19 challenges.

There is still an opening for another alternate member. If you are interested in learning more about serving on the Planning Board, please feel free to contact Audrey Lones, Planning Board Chair or Rosemary Roy, Town Manager.

Respectfully submitted,

**Audrey Lones, Chair
North Yarmouth Planning Board**

PRINCE MEMORIAL LIBRARY

A year like no other...

The year began with record setting numbers of library visits, circulation, and program attendance. The highlights included our popular Music & Muffins series, which brought our dedicated music fans in to listen to Timothy Burris, Spruce Rooster, Sorchia, Scott Thurston and Sarah Cummings, Pretty Girls Sing Soprano and Jason St. Pierre Trio.

Our Author Talks featured local talent, beginning with Greg Westrich's *Maine's Wicked Wild 25*, Joh Moon's *City by the Sea II*, Christopher Gilbert's *Quantum Mechanics for Kids*, and Kathy Eliscu's *Not Even Dark Chocolate Can Fix This Mess*.

PML had its first year as a full participant in the Camden Conference and we welcomed Georges Budagu Makoko on "The Story of Amjambo Africa", and Peter Imber on "A Brief History of TV News in America". The lecture series also featured Thomas Bennett's talk on the "Broad Cove Archaeological Project", Scott Douglas on "The Athlete's Guide to CBD", and Sally Bancroft on "Welcoming the Asylum Seekers".

Art in the Library, a revolving gallery set in the Prince Room featured the art work of Arabella Eldredge, Nicola Drew, Tony Lisa, Ed Nolde, and Jon Breyer. In January, the Archangel Committee show its special photographic exhibit, *Bridges of Friendship* in celebration of the 30-year anniversary of the Sister City relationship between Greater Portland, Maine, and Archangel, Russia.

In all, 1,520 visitors participated in 150 library programs. In March, things came to an abrupt halt in response to COVID-19, when the library had to close to the public. We continued with virtual book groups and discussions, and hope to re-schedule our musicians, authors, and speakers when it is safe to do so.

In response to library closure, hundreds of new PML patrons began using the Cloud Library app to download digital ebooks and audiobooks. In May, we launched curbside delivery of library materials, circulating books, puzzles, movies, and magazines to our users in a manner that was safe and efficient for all. The library re-opened to the public with some restrictions on July 1, 2020.

Youth services at PML are offered to children from birth through grade 12. Our goal is to invite children and teens into the library to explore the world through reading and with programs that encourage inquiry and exploration.

At a Glance:

Number of Patrons: 5,143

Visits July 1, 2019 to March 14, 2020: 38,248

Number of books, videos & audiotapes: 49,499

Circulation of PML Materials: July 1, 2019 to June 30, 2020: 86,486 (Circulation was in-person through March 14, 2020; curbside pickup for the week of March 17- 21, 2020; and curbside pickup May 26 through June 30, 2020)

Digital circulation increased 44% with 7,269 downloads in PML's Cloud library app

The first half of the year offered programs for young chess players, a Halloween parade for toddlers, a “Witch-Hat-Making” workshop, monthly preschool music workshops from 317 Main Community Music Center, a writing contest, and voting booths within the library for kids to learn civic responsibility. New this year, we offered our first “Stuffie Sleepover”, an offering that engages young children, as well as volunteer middle schoolers who help make the program a success. Puzzle Palooza was a multigenerational success, drawing participants as young as 4 years old through retirement age.

Summer 2019 kicked off with a Juggler Michael Menes. 317 Main Community Music Center offered drum workshops three times during the summer. Our biggest success was another multigenerational offering, this time at Twin Brook Recreational Facility, where Astronomer Edward Gleason of Southworth Planetarium offered a tour of the night sky in late July. The audience of all ages enjoyed ice cream sundaes under the big night sky. Mad Science offered our finale program in August.

Our story times, therapy dog visits, middle school book group, Lego contest, Lego club and Santa visits are mainstays of our children’s programming. Kelly Greenlee, Youth Services Librarian, offers engaging monthly visits with local schools and area preschools, including the MSAD 51 Preschool, the Children’s Cooperative Nursery School, The Friends School of Portland, and Tender Years Preschool.

A word about programming during the COVID-19 pandemic: Live and recorded virtual programming continued via Facebook. This largely consisted of story time offerings and picture book read alouds.

<u>FY2019–20 Youth Programs by the Numbers</u>
Number of In-Person Programs Offered: 178
Number of Virtual Programs Offered: 89 (45 were live)
Number of In-Person Program Attendees: 2,851
Number of Virtual Program Views: 4,701 (995 were live)
Students Reached via School Visits: 1,277
2019 Summer Reading Program Registrations: 203 Children; 33 Teens

Staff: Thomas Bennett is Library Director and Elizabeth Manning is Assistant Director. Kelly Greenlee is Youth Services Librarian. Arabella Eldredge is head of Circulation, and Pam Copenhagen is head of Technical Services. Jennifer Benham, Carolyn Currie, and Sally Somes are Circulation aides.

Library staff would like to thank the Friends of Prince Memorial for their generous support of library programs and events that serve the people of Cumberland and North Yarmouth. We also thank our Library Advisory Board for their guidance and leadership. We are especially grateful this year to the patience, kindness, and engagement of our library patrons in this year of unprecedented disruption and change: YOU ARE WONDERFUL! Stay safe.

CUMBERLAND COUNTY SHERIFF



CUMBERLAND COUNTY SHERIFF'S OFFICE

- Kevin J. Joyce
SHERIFF
- Naldo S. Gagnon
CHIEF DEPUTY

36 COUNTY WAY, PORTLAND, MAINE 04102

PHONE (207)774-1444 – FAX (207)828-2373

August 24, 2020

Dear Citizens of North Yarmouth,

The Cumberland County Sheriff's Office has had the honor and privilege of serving your community for numerous decades and remains committed to providing the Town of North Yarmouth with the most efficient, professional, and community-oriented law enforcement services.

During the past year, calls for service in North Yarmouth increased by 11.7% from July 1, 2019-June 30, 2020. Some of the calls for service that were high last year decreased while other call classifications increased. There was a slight decrease in the number of motor vehicle crashes during the past year, which we hope was due to the increased efforts in traffic enforcement in the Town of North Yarmouth.

A concerning trend this year and last year as well is fraud. In fact, as I write this letter, I am learning of a significant fraud case perpetrated against one of your neighbors for a substantial amount of money. Please, please, please be very cautious of anyone calling you unsolicited, or stopping by your residence wanting you to provide them with personal information, credit card information, bank information or you to go to a store and buy gift cards to resolve an alleged debt. Before you write that check, give out information, or purchase gift cards, call the Cumberland County Sheriffs Office. A number of these scams are being perpetrated under the auspices of the scammer being from a Federal Agency or Law Enforcement Agency.

There is NEVER a sense of urgency, SLOW DOWN, and verify.

The Sheriffs Office continually works with various partners throughout Cumberland County to educate our neighbors on fraud prevention and we had the intention of holding a fraud/scam prevention event this Spring in the North Yarmouth area, but the COVID-19 came upon us. We will continue to find ways to educate you in the new "normal", because unfortunately, the prevalence of scams is increasing each and every year with various technological advancements that allow crooks to steal from people without ever leaving their residence.

It is truly an honor serving as your Sheriff. Thank you for your support. Please remember that my door is always open. I value customer service, and I value your suggestions and input.

Best Regards,

A handwritten signature in blue ink, appearing to read "K. Joyce".

Kevin J. Joyce, Sheriff



JAIL 50 County Way, Portland, ME 04102 (207) 774-5939 – FAX (207) 879-5600

CUMBERLAND COUNTY SHERIFF CITATIONS/WARNINGS



Cumberland County Sheriff's Office

Town of North Yarmouth

Citation Totals

July 1, 2019 - June 30, 2020



Violation	Description	Total
29A-1407	FT Notify Name/Add Change Reg	1
29A-1601-8	29A-FT Produce Proof of Insurance	6
29A-1917-2	29A-Inadequate Tires	1
29A-2057-7A	29A-FT Stop at Stop Sign	1
29A-2073-3A	29A-Speeding 1-9 Over	3
29A-2073-3B	29A-Speeding 10-14 Over	4
29A-2073-3C	29A-Speeding 15-19 Over Limit	5
29A-2412-A	29A-OAS/FT Pay Fine	1
Report Totals		22



Cumberland County Sheriff's Office

Town of North Yarmouth

Warning Totals

July 1, 2019 - June 30, 2020



Violation	Description	Total
29A-2057-7A	29A-FT Stop at Stop Sign	4
29A-2073-3B	29A-Speeding 10-14 Over	14
29A-2073-3C	29A-Speeding 15-19 Over Limit	3
29A-2081-2	Age < 4 Not in Safety Seat	1
29A-2121-1	Oper MV While Using an Electronic Device	1
29A-452	29A-FT Properly Display Registration Plate	1
3C	29A-Speeding 1-15 Over Limit	1
Report Total:		25

CUMBERLAND COUNTY SHERIFF CALLS OR SERVICE



Cumberland County Sheriff's Office

Town of North Yarmouth
Calls for Service Totals
July 1, 2019 - June 30, 2020



Nature of Incident	Total Incidents
911 Cell Hang Up	120
911 Hang Up	7
911 Misdial	58
911 Text	1
Abandoned Vehicle	2
Accident w/ Property Damage	55
Accident, w/ Personal Injury	7
Agency Assistance	42
Alarm	47
Animal Euthanize	5
Animal Problem	8
Assault - Simple	1
Attempt to Locate	19
Bail Check	1
Burglary to Motor Vehicle	2
Canine Call	2
Concealed Firearms Request	19
Child Abuse or Neglect	2
Citizen Assist	66
Citizen Dispute	5
Court Service	15
Criminal Mischief	3
Criminal Trespass	2
Cruiser Accident	1
Custodial Interference	3
Debris in Road	1
Message Delivery	4
Disabled Vehicle	12
Disorderly Conduct	1
Disturbance	21
Domestic Assault	1
Domestic Verbal Argument	3
Controlled Substance Problem	1
Evidence Technician Work Order	3
Escort	3
Fireworks	4
Incident Follow Up	2
Found Property	2
Fraud	41
Harassment	14
Information Report	13
Inspection Permit	5
Juvenile Problem	7
Litter/Pollution/Public Health	5
Lost Property	3
Mental Health Event	12



Cumberland County Sheriff's Office

**Town of North Yarmouth
Calls for Service Totals
July 1, 2019 - June 30, 2020**



Misconduct	2
Missing / Lost Person	2
Noise Complaint	3
Operating Under Influence	2
Parking Problem	3
Pedestrian Check	3
Property Check	29
Property Damage, Non Vandalism	3
Repossession	1
Sex Offender Registry Verification	15
Sex Offense	6
Speed Complaint	3
Suicide/Attempted Suicide	1
Suspicious Person/Circumstance	32
SDS Cad Test	1
Theft	8
Theft-Vehicle	3
Threatening	4
Traffic Detail	3
Traffic Hazard	16
Traffic Violation	80
Underage Drinking	1
Vehicle off Road - No Damage	13
VIN Number Inspection	16
Wanted Person	1
Weapons Offense	18
Welfare Check	16

Total Incidents for This Report: **936**

SCHOOL DISTRICT #51

MSAD #51

The Schools of Cumberland and North Yarmouth, Maine

Jeffrey Porter, Superintendent of Schools

Scott Poulin, Director of Finance, Human Resources & Operations

Julie Olsen, Ed.D., Director of Instructional Support

Susie Robbins, Director of Academic Services

Dirk Van Curan, Director of Technology Services



Dear Citizens of North Yarmouth,

I am pleased to submit this annual report on behalf of Maine School Administrative District #51. We strive to fulfill our mission to *Engage, Empower, and Inspire* each student in our care every day.

This year was unlike any other in the history of MSAD #51. In mid-March, we had to close our doors and transition to remote, at-home learning, which continued until the end of the school year.

I have never been more proud of our staff than I am this year. They were determined to make the best for our students out of this impossible situation. Our instructional staff, with only two days' notice, transformed the curriculum into a virtual learning program. The school nutrition program provided bagged breakfasts and lunches to nearly 150 students daily during the remote learning months. Our bus drivers and custodial staff disinfected and sanitized the buses and schools. The technology staff has been in overdrive since the shutdown occurred, helping to fix student and staff devices, troubleshooting software issues, and managing our 'Continuity of Learning' website.

While the end of the school year was not what we expected, we still have much to celebrate. Below you will find representative highlights from the 2019-20 school year. Though not an exhaustive list, it provides a snapshot of the remarkable people and events happening in your school district.

DISTRICT

- US News and World Report ranked Greely High School #1 in Maine for 2020. Congrats to students, staff, and families for making our high school the best in the state with an 'A' average.
- Niche.com ranked MSAD #51 in the top 5% of all US school districts.
- Southern ME Partnership at USM identified MIW as having an exemplary model for academic & behavioral interventions, bringing a team of 25 educators from across the region to learn about non-categorical supports. MIW offers seamless supports regardless of special ed. or regular ed.
- Renovations on campus included (but not limited to) a new cafeteria design at Greely High School, renovated art rooms at GHS, GMS cafeteria floor replacement, and new playground equipment in 'Tuttle Town' at MIW (see picture to the right).



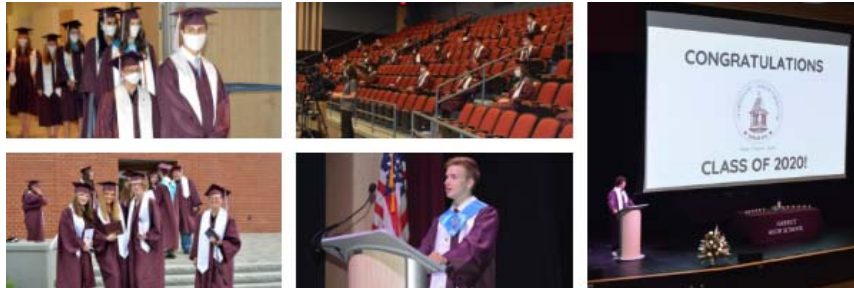
Engage • Empower • Inspire

www.msad51.org 357 Tuttle Road, PO Box 6A, Cumberland, ME 04021
Phone 207.829.4800 Fax 207.829.4802

- A new 8-room modular unit will be set on the grounds of MIW during the summer of 2020 to further assist with enrollment increases at the school, which is projected to have over 700 students in September 2020, up 170 students since 2015.
- The Board formed a building committee in December 2019 to begin planning for a new primary school to be decided by voters in the future. Oak Point Associates was hired to assist with this process.
- In a switch in job roles, Sally Loughlin was appointed principal of Mabel I. Wilson School and Susie Robbins moved over to the district office as the Director of Academic Services.
- With the help of PTO and Foundation 51, bus drivers delivered ice cream sandwiches (& popsicles) to all MSAD #51 students at their bus stops to celebrate the end of this unusual school year.

ACADEMIC & EXTRACURRICULAR

Congratulations to the Greely High School Class of 2020! This was a unique year, but you did it!



- GMS outgoing 8th graders were recognized with individual signs for each student posted throughout the school yard.
- Greely students attended and presented at the National History Day Competition in Lewiston. Over 300 students registered and all Greely students moved onto the state competition! Many of our Greely students will move onto the National Competition.
- Many of our GMS and GHS students participated in various choral groups, including All Eastern Honors Music Festival, District 2 Honors Chorus, and the All National Honors Choir.
- Grades 4 & 5 students utilized the GCA to Skype with scientist Jean Penneycooke in Antarctica! 1 student per class asked her a question about studying penguins. They got to see inside her home & peek outside to see Antarctica in real time. An amazing experience for everyone.
- Greely High School's Debate Team won their fourth consecutive state-wide tournament. Greely has been in the top two at every tournament this school year.
- Our Civil Rights Teams hosted DAY OF WELCOME (picture to the right). Students all across the district participated. The focus of the day is to celebrate a school community where we all belong. Students, staff & community were asked to wear ORANGE to show your support that the school community is for everyone.
- 8th graders wrote thank you letters to veterans from their family or community and sent over 120 letters and cards to the Maine Veterans' Home in Scarborough.
- Congratulations to Greely's four National Merit Scholarship commended and semifinalist scholars.
- We are pleased to announce that the first year of our public Pre-K program was a huge success for our 30 youngest students.



Engage • Empower • Inspire

SCHOOL DISTRICT #51

ATHLETICS-GO RANGERS!

- Although their season was cut short due to the pandemic, Greely Middle School held their FIRST Unified Basketball game this year.
- Boys Ice Hockey... State Champs again.
- Both boys AND girls Cross Country secured State Championships.
- Class A girls South Basketball Sportsmanship Award winners.
- Four Greely Special Olympians attended this year's State Winter Games and all were victorious.
- Greely Women's swim team for impressive results at the regional relay meet, swimming away with 1st place.
- GHS & GMS students won the Northern New England Mountain Bike Championship.
- Cross Country Girls & Boys both took home the Class B South Regional Championship recognitions (picture to the right).
- Golf team was runner up for the Class A state title.
- Girls & Boys Outdoor Track teams won the MPA's 'Good Sportsman' award.



STAFF

- Congrats to the 2019-20 MSAD #51 Employee of the Year, Eliza Miller, an educational technician at GHS.
- MIW teacher Allison Fluet was recently recognized for Outstanding Achievement in Instructional Technology by UMaine.
- GHS Principal Christopher Hoffman was awarded the Maine Association of School Libraries Administrator of the Year Award.
- Gifted/Talented teacher Kathi Kearney, was nominated by the National History Day® program in Maine for consideration for the 2020 Patricia Behring Teacher of the Year Award (picture to the right).
- Greely Swim Coach Rob Hale was inducted into the Maine Swimming Hall of Fame.
- Teachers Val Dominiski, Denise Allen, Amy Jacobson & Carol Robinson were each nominated for Cumberland County Teacher of the Year.
- MIW teacher Connie Russell was recognized by the National Board of Certified Teachers for her outstanding leadership in the teaching profession.



I wish to thank all the students, staff, parents, and community members for their support and commitment to the ideals of our high-performing school district. I look forward to the promises of the 2020-2021 year.

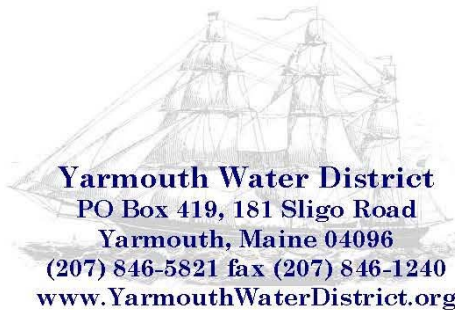
Respectfully,

Jeffrey J. Porter
Superintendent of Schools

Engage • Empower • Inspire

YARMOUTH WATER DISTRICT

Eric Gagnon
Superintendent



Irving C. Felker, Jr.
Chairman, Board of Trustees

December 3, 2020

RE: 2019 Annual Report of the Yarmouth Water District

The following is a brief report of the Yarmouth Water District's operations for 2019.

The District replaced 3,092 feet of watermain, 37 water services, and 5 fire hydrants on Hillside and Cumberland Streets in Yarmouth. This project replaced undersized water main that had past its life cycle and also added a loop to the distribution system to improve fire flow and water quality.

There were 39 new services, 4 new fire hydrants, and 2,792 feet of new water main installed in the system in 2019. Most of this new work was completed in the Meadowbrook Development in North Yarmouth which added 28 metered connection, 2,240 feet of water main, and 2 hydrants.

Total production for 2019 was 375,576,000 gallons, comprised of 95,055,000 gallons of purchased water and 280,521,000 gallons pumped from the District wells. This amount represents a 9.1 % decrease in the production levels over 2018. The District did have a general rate increase of 9.0%, effective March 1, 2019 fully implemented in June 2019. Metered revenue was 2.3 % greater as a result compared to the previous year.

Sincerely,

Eric Gagnon
Yarmouth Water District

OUTSTANDING TAX LIST

Acct #	Name.....Balance Due (w/interest)
1060	655 WALNUT HILL, LLC\$ 1,483.40*
1136	ADAMS, ANTHONY K & JEAN L JT..\$ 1,946.79*
1156	ALLEN, JONATHAN.....\$ 2,172.55*
1752	ANDERSON, DAVID J & TERRI L\$ 429.61*
406	ARGUELLES, ADAM J. & MEGAN E...\$ 516.46*
1970	BARIL, ROBERT T. & KRISTA G.....\$ 424.54*
1543	BELANGER, DONALD J.\$ 7.30*
1012	BENARD, PAUL M\$ 1,526.08*
997	BENN, CHRISTINA A.....\$ 97.84*
1130	BIRD, JAMES T.....\$ 1,231.08*
58	BISKUP, MICHAEL S.....\$ 1,706.40*
1464	BISSON, DANIEL\$ 1,434.17*
132	BLANCHARD, ANN C.\$1,566.57*
93	BOUTON, PATRICIA M.....\$1,832.04*
1971	BOYNTON, BRIAN D & MARCY B.\$ 858.68*
1842	BRADEEN, MATTHEW\$ 2,139.96*
1295	BROBERG JR., GILBERT E & LAURIE\$ 761.92*
33	BROWN, IAN A.\$ 1,794.12*
702	BURGESS, MICHAEL T.....\$ 736.90*
1081	BURKE, DANIEL P & DEBORAH S..\$ 1,047.99*
174	CAYOT, PAUL P.\$ 2,401.30*
272	CLEMENT, AMY S & DOUGLAS R ...\$ 6,164.70
1822	COLE, CHRISTOPHER & JOHNSON, HELEN\$ 79.28*
1561	COLE, CHRISOPHER C\$ 589.59*
1356	COMPARETTO, DAVID C.....\$ 2,582.87*
684	CORRAL, MARGARET E.....\$ 2,582.87*
11	CUMBERLAND RENTALS, LLC\$ 918.31*
362	CUNNINGHAM, DARCY L.\$ 1,050.52*
443	CURIT, SHERRI.\$ 2,599.85*
355	DAHLGREN, CHRISTOPHER H.....\$ 336.95*
483	DAHLGREN, CHRISTOPHER H.....\$ 1,363.70*
484	DAHLGREN, CHRISTOPHER H.....\$ 414.12*
832	DAHLGREN, CHRISTOPHER H.....\$ 249.79*
1490	DAVIK, CHRISTINE S.\$ 2,057.65*
1773	DAVIS, ELLEN M.\$ 3,627.05*
523	DEMERS, BRIGITTE HELEN.....\$ 2,927*
1712	DENNISON, JASON.....\$ 136.23*
791	DIBIASE, DAVID & JOYELLE\$ 1,934.10

Acct #	Name.....Balance Due (w/interest)
1471	DUSCH, JAMES.....\$ 5,102.48*
1850	EDGERLY-GADDIS, DENISE J.....\$ 55.65
1938	FARNHAM, TIMOTHY S & ERIN M.. \$ 1,783.24*
1627	FECTEAU JR., JACK R\$ 3,932.67
1627	FECTEAU JR., JACK R\$ 3,831.59
1045	FED NAT MORTGAGE ASSN\$ 4,385.15*
119	FINELY RESTORED.....\$ 1,417.08*
1643	FT HOLDINGS, LLC\$ 1,354.11*
1304	GALLANTS AUTO SALVAGE.....\$ 55.58*
122	GARDNER, JR., DAVID R.\$ 797.36*
530	GILLIGAN, MOLLY B & PATICK E ...\$ 2,647.16*
143	GLADSTONE, HILDA\$ 3,854.23
143	GLADSTONE, HILDA\$ 3,413.34
667	GOLDING, JEANNE F.\$ 1,557.14*
806	GORDEN GLENN R & MEGHANN L.....\$ 8,942.92
201	GORDEN, STEPHAN F\$ 144.85
1072	GRIFFIN, SHARI L\$ 136.65*
1605	GUAY III, NORMAN J.\$ 2,478.03*
1255	HAIGHT, BRYAN E.....\$ 5,357.68*
32	HALLOWELL & WARD, LLC.....\$ 994.63*
603	HAMILTON, SHERMAN.....\$ 4,113.39
1960	HARRIGAN, EAMONN M & CAITLIN M\$ 1,172.35*
527	HAYWARD, JR., JAMES W.\$ 1,841.35*
560	HAYWARD, SR., DEAN W.\$ 3,000.44
850	HEIN, CHRISTINE & PETER.....\$ 1,922.52*
1867	HOWE, JAMES G & LAURA J.....\$ 1,058.78*
238	JACOBSON, MATTHEW C.....\$ 2,467.23*
89	JUSTIN M FLETCHER INC\$ 2,390.01*
1921	JUSTIN M. FLETCHER, INC\$ 907.60*
1380	KNIGHT, DANIEL S.\$ 1,988.40*
227	KNODT, RICHARD P. & JEAN SUSELE\$ 4,324.78*
473	KUCERA, KRISTEN R.\$ 23.09*
539	LEYDEN, JAMES E.\$ 7.52*
1730	LONG POND LLC\$ 293.54*
1120	LOVE, MICHEAL E.\$ 4,942.11*
625	LOVELL, GUY H III\$ 797.78*
586	LYNCH, JESSICA H\$ 3,718.99*

Acct #	Name.....	Balance Due (w/interest)	Acct #	Name.....	Balance Due (w/interest)
1332	MACKLIN, JOHN WILLIAM.....	\$ 6,738.94*	709	RUSSELL, MARK E.....	\$ 1,487.93*
1916	MALLAR, JAMES L.....	\$ 353.59*	414	SANGILLO, P. PATRICIA.....	\$ 10,555.01*
1958	MALONEY, KATHERINE M.....	\$ 2,750.64*	1384	SATELL WOODLANDS, LLC.....	\$ 1,292.81*
1678	MANSON, JR., DAVID W.....	\$ 5,392.18*	983	SAWYER, DEBRA A.....	\$ 2,405.04*
744	MARQUIS-GIRARD KATHLEEN.....	\$ 8.72*	211	SCIPIONE, PAMELA	\$ 4,326.51
663	MCIVOR, LAURA.....	\$ 4,165.34*	681	SEEDDEX, INC.....	\$ 58.21*
903	MCNEIL JAMIE L & GAMES S.....	\$ 909.97*	1570	SEPTEMBER CORPORATION.....	\$ 15.35*
1950	MEEHAN, STEPHEN.....	\$ 733.02*	841	SMALLEY, ELIZABETH A.....	\$ 2,566.12*
1951	MEEHAN, STEPHEN.....	\$ 466.93*	1977	SMITH, NORMAN L. 1.2 INT.....	\$ 192.12*
1952	MEEHAN,STEPHEN.....	\$ 451.58*	275	SOPER, GREG.....	\$ 3,540.16*
1927	MEGUIER, JAMES D.....	\$ 3,148.75*	704	SPRAGUE, DAPHNE.....	\$ 10,058.39*
668	MEIER, WILLIAM A.....	\$ 1,016.39*	1617	STERN FAMILY TRUST.....	\$ 56.92*
582	MILES, MARY F.....	\$ 1,399.33	1949	STRATTARD, THOMAS E	
1415	MORRISON, JEFFREY W.....	\$ 1,492.29*		& ERIKA D.....	\$ 341.14*
1709	MORRISON, JEFFREY W.....	\$ 1,462.18*	1100	VALLEY VIEW LLC.....	\$ 148.29
1144	MOYNIHAN, SCOTT A.....	\$ 3,251.79*	269	VARRELL, LINDA S.....	\$ 717.35*
96	NOSEWORTHY,		1395	VERRILL, MARK W.....	\$ 1,751.11*
	CHARLENE STARR.....	\$ 627.24*	855	VERRILL, SHIRLEY E.....	\$ 729.40*
236	O'MALLEY-SAMPSON, MARYANN.....	\$ 97.84*	1364	WARD, DAVID.....	\$ 1,359.54*
1603	ORLANDO, ANGELA M.	\$ 3,378.09*	490	WARE, RACHEL.....	\$ 3,412.58*
973	PICARD, RAYMOND.....	\$ 945.00*	1928	WASHO, MICHAEL M. & MOLLY.....	\$ 414.44*
1501	PIERCE, ROBERT A.....	\$ 5,092.37*	1851	WEBSTER, CHRISTOPHER	
1052	PIPER, LLC.....	\$ 1,884.17*		& AMY.....	\$ 2,277.85*
1020	PORTER, JOSEPH.....	\$ 23.65*	404	WETMORE, LAURA & JOSHUA T....	\$ 1,313.65*
1566	POTTS, STEPHEN C.....	\$ 2,086.85*	1573	WILLIAMS, PATRICK J.....	\$ 1,331.73*
1622	PROULX, ROBERT H	\$ 1,918.77*	637	WOOTEN, BRIDGETT.....	\$ 867.96*
769	RICE, JOSEPH J.....	\$ 1,198.56*	638	WOOTEN, ELIAS.....	\$ 1,232.35*
1288	RIVER STREET LLC.....	\$ 929.58*	147	YORK, ACE W.....	\$ 779.84*
837	RIVERS, VIRGINIA L.....	\$ 901.68*	620	YORK, ACE W.....	\$ 51.71*
1616	ROBBINGS, WILLIAM P &			FY 2019	
	SUSAN W JT.....	\$ 12,751.89*	272	CLEMENT, AMY S & DOUGLAS R....	\$ 6,309.99
258	ROBERGE, PAULA J.....	\$ 3,672.96	560	HAYWARD, SR.,DEAN W.....	\$ 3,097.41
1086	ROBERTS, PAULA J.....	\$ 3,174.61	1927	MEGUIER, JAMES D.....	\$ 771.44*
1297	ROLLINS, KEVIN M.....	\$ 425.90*	258	ROBERGE, PAULA J.....	\$ 4,034.01
81	ROBINSON, WINSLOW S		1086	ROBERTS, PAULA J.....	\$ 460.81*
	& LAURA M	\$ 3,265.81*	211	SCIPIONE, PAMELA	\$ 4,202.57
1973	ROGERS, TIMOTHY F		704	SPRAGUE, DAPHNE.....	\$ 2,611.25*
	& VIRGINIA A.....	\$ 425.90*	1100	VALLEY VIEW LLC.....	\$ 218.15
1411	ROSE, ALEXANDER L.....	\$ 7.96*		FY 2018	
632	ROWE, WILLIAM P SR.....	\$ 592.50*	1627	FECTEAU JR., JACK R.....	\$ 744.38*

* Signifies payments made after June 30, 2020

FISCAL YEAR 2019 AUDIT REPORT



Town of North Yarmouth Management's Discussion and Analysis

Management's Discussion and Analysis

The Town of North Yarmouth (the Town) provides this Management's Discussion and Analysis to present additional information to the readers of the Town's basic financial statements. This narrative overview and analysis of the financial activities of the Town is for the fiscal year ended June 30, 2019. Readers are encouraged to consider this information in conjunction with the additional information that is furnished in the Town's basic financial statements, required supplementary information, and other supplementary information.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's financial statements. The Town's basic financial statements include three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains required supplementary information that provides budgetary comparisons with actual results. The components of the financial statements are described in the following sections.

Basic Financial Statements

The basic financial statements include two types of financial statements that present different views of the Town – the *government-wide financial statements* and the *fund financial statements*. The notes to the basic financial statements supplement the financial statement information and clarify line items that are part of the financial statements.

Government-wide Financial Statements

The government-wide financial statements provide a broad view of the Town's operations in a manner similar to a private sector business. The statements provide both short-term and long-term information about the Town's financial position, which assists in assessing the Town's economic condition at the end of the fiscal year. These are prepared using the economic resources measurement focus and the accrual basis of accounting. This basically means they follow methods that are similar to those used by most businesses. They take into account all revenues and expenses connected with the fiscal year even if cash involved has not been received or paid. The government-wide financial statements include two statements:

The *Statement of Net Position* presents all of the government's assets, liabilities, and deferred inflows of resources, with the difference between total assets and the sum of total liabilities and total deferred inflows of resources reported as total net position. Over time, increases or decreases in the Town's net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *Statement of Activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future fiscal periods (such as uncollected taxes and earned but unused vacation leave). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.

Both financial statements present the net position and activities of *governmental activities*. Governmental activities are those activities that are mostly supported by taxes and intergovernmental revenues (federal and state grants) and are the only major category of activities carried on by the Town.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The fund financial statements focus on individual parts of the Town government, reporting the Town's operations in more detail than the government-wide financial statements. The Town maintains only two categories of funds: governmental funds and fiduciary funds. It is important to note that these fund categories use different accounting approaches and should be interpreted differently.

Governmental Funds

All the basic services provided by the Town are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, the governmental fund financial statements focus on near term inflows and outflows of spendable resources. They also focus on the balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near-term financing requirements. This approach is known as using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under this approach, revenues are recorded when cash is received or when susceptible to accrual (i.e., measurable and available to liquidate liabilities of the current period). Expenditures are generally recorded when liabilities are incurred, except for those related to long-term liabilities, which are recorded when due and payable. These statements provide a detailed short-term view of the Town's finances to assist in determining whether there will be adequate financial resources available to meet the current needs of the Town. Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and the governmental activities. These reconciliations are presented on the page immediately following each governmental fund financial statement.

FISCAL YEAR 2019 AUDIT REPORT

The Town presents five columns in the governmental fund Balance Sheet and in the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances. The Town's major governmental funds are the General Fund, the Wescustogo Hall Fund, and the PWD/FRD Heavy Equipment Reserve Fund. All non-major governmental funds are combined in the "Other Governmental Funds" column on these statements.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the Town government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of these funds are not available to support the Town's own programs.

The Town's sole fiduciary fund is a private-purpose trust fund that accounts for money held and administered by the Town on behalf of third parties for the cemetery.

Current Year Financial Highlights

- The Town's real and personal property increased in taxable valuation from \$474,895,700 to \$517,179,300, an overall increase of \$42,283,600— an increase of 8.9%.
- The Town's mil-rate increased from \$16.27 in fiscal year 2018 to \$16.67 in fiscal year 2019, an increase of \$0.40 per thousand.
- The Town's assets exceeded its liabilities and deferred inflows of resources by \$22,788,153 as of the end of the fiscal year. This year's total net position includes an unrestricted portion totaling \$2,590,584 (a decrease from prior year of \$295,215), which may be used to meet the Town's ongoing obligations to employees, citizens, and creditors.
- The Town's operations for this year resulted in a decrease in net position of \$843,612. The Town's general revenues of \$10,424,446 did not completely offset its net expenses of \$11,268,058.
- Total governmental activities' expenses in fiscal year 2019 were up by \$1,035,020 from fiscal year 2018. The bulk of the change was in capital projects expenses (up \$353,457 from last year), and in education expenses (up \$561,898 from last year). Total governmental activities' revenues were also up in fiscal year 2019 compared to fiscal year 2018 by \$1,264,341, the majority of the increase coming from property tax revenue.
- In the General Fund, the Town's unassigned fund balance increased by \$174,857 from June 30, 2018 to June 30, 2019.
- At the close of the current fiscal year, the Town's General Fund's unassigned fund balance as a percentage of the General Fund's expenditures for the fiscal year was 13.9% — up from 12.6% in the prior year.

As of and for the Year Ended June 30, 2019

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The Town's net position totaled \$22.79 million at the end of fiscal year 2019, compared to \$23.63 million at the end of fiscal year 2018.

Condensed Statement of Net Position As of June 30, 2019 and 2018

	2019	2018	\$ Change	% Change
Current assets	\$ 2,977,412	\$ 2,657,682	\$ 319,730	12.0%
Capital assets, net	<u>23,630,429</u>	<u>21,266,485</u>	<u>2,363,944</u>	11.1%
Total assets	26,607,841	23,924,167	2,683,674	11.2%
Current liabilities	542,925	198,743	344,182	173.2%
Long-term liabilities	<u>3,255,000</u>	<u>57,000</u>	<u>3,198,000</u>	5610.5%
Total liabilities	3,797,925	255,743	3,542,182	1385.1%
Deferred inflows of resources	<u>21,763</u>	<u>36,659</u>	<u>(14,896)</u>	-40.6%
Net investment in capital assets	20,124,430	21,266,485	(1,142,055)	-5.4%
Restricted	73,139	69,911	3,228	4.6%
Unrestricted	<u>2,590,584</u>	<u>2,295,369</u>	<u>295,215</u>	12.9%
Total net position	<u>\$ 22,788,153</u>	<u>\$ 23,631,765</u>	<u>\$ (843,612)</u>	-3.6%

The increase in current assets is attributable to cash and investments related to the Wescustogo Hall renovations bond issue and increase in reserves.

The increase in net capital assets was largely due to the Wescustogo Hall renovations.

The change in current liabilities is primarily due to the timing of the payment of outstanding invoices and can fluctuate greatly from year to year. All accounts payable outstanding at June 30, 2019, were paid in the following month.

FISCAL YEAR 2019 AUDIT REPORT

Condensed Statement of Activities For the Year Ended June 30, 2019 and 2018

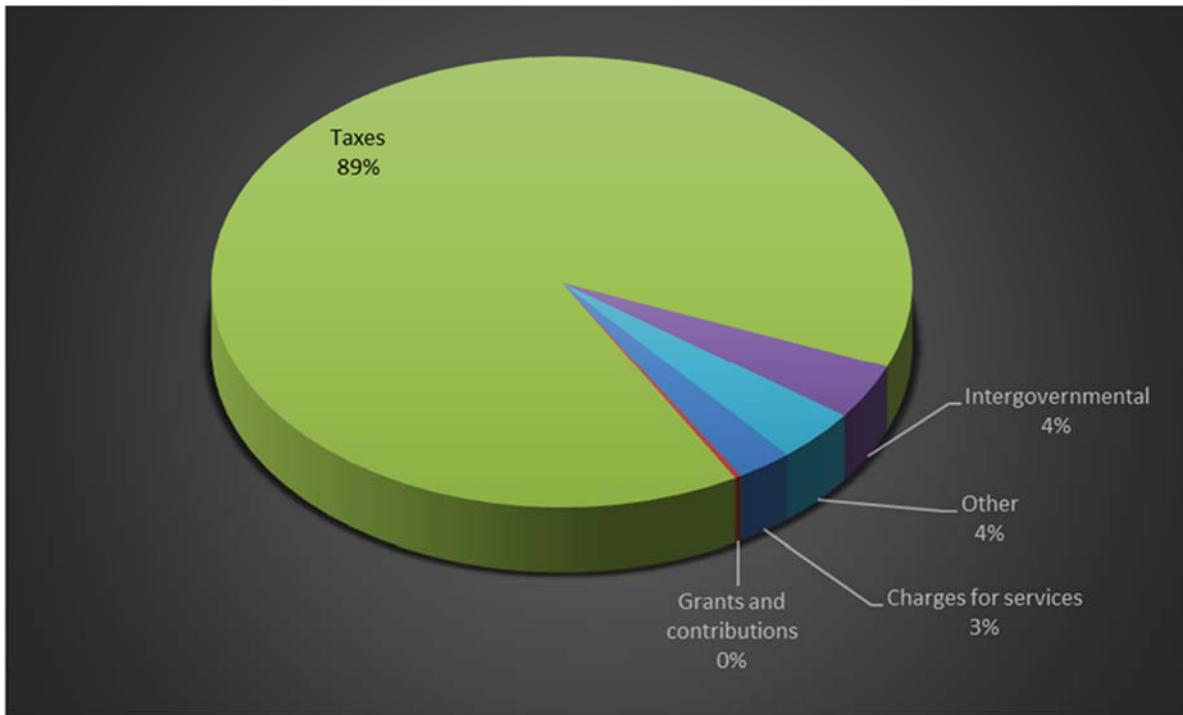
	2019	2018	\$ Change	% Change
Charges for services	\$ 279,546	\$ 290,606	\$ (11,060)	-3.8%
Grants and contributions	<u>29,972</u>	<u>33,316</u>	<u>(3,344)</u>	-10.0%
Total program revenues	309,518	323,922	(14,404)	-4.4%
Taxes	9,586,976	8,641,657	945,319	10.9%
Intergovernmental	430,329	366,308	64,021	17.5%
Other	<u>407,141</u>	<u>137,736</u>	<u>269,405</u>	195.6%
Total general revenues	<u>10,424,446</u>	<u>9,145,701</u>	<u>1,278,745</u>	14.0%
Total revenues	10,733,964	9,469,623	1,264,341	13.4%
Municipal administration	503,032	514,252	(11,220)	-2.2%
Community services	170,318	124,642	45,676	36.6%
Public safety	462,625	471,145	(8,520)	-1.8%
Public works	1,376,832	1,401,898	(25,066)	-1.8%
Solid waste and recycling	224,443	203,708	20,735	10.2%
Fixed expenses	908,895	833,176	75,719	9.1%
Capital projects	508,354	154,897	353,457	228.2%
Education	7,333,711	6,771,813	561,898	8.3%
Abatements and tax assistance	<u>89,366</u>	<u>67,025</u>	<u>22,341</u>	33.3%
Total expenses	<u>11,577,576</u>	<u>10,542,556</u>	<u>1,035,020</u>	9.8%
Change in net position	<u>\$(843,612)</u>	<u>\$ (1,072,933)</u>	<u>\$ 229,321</u>	-21.4%

Overall, total revenues were up in fiscal year 2019 compared to fiscal year 2018 by 13.4%. Most of this increase came from property and excise taxes. Total expenses were up by 9.8%.

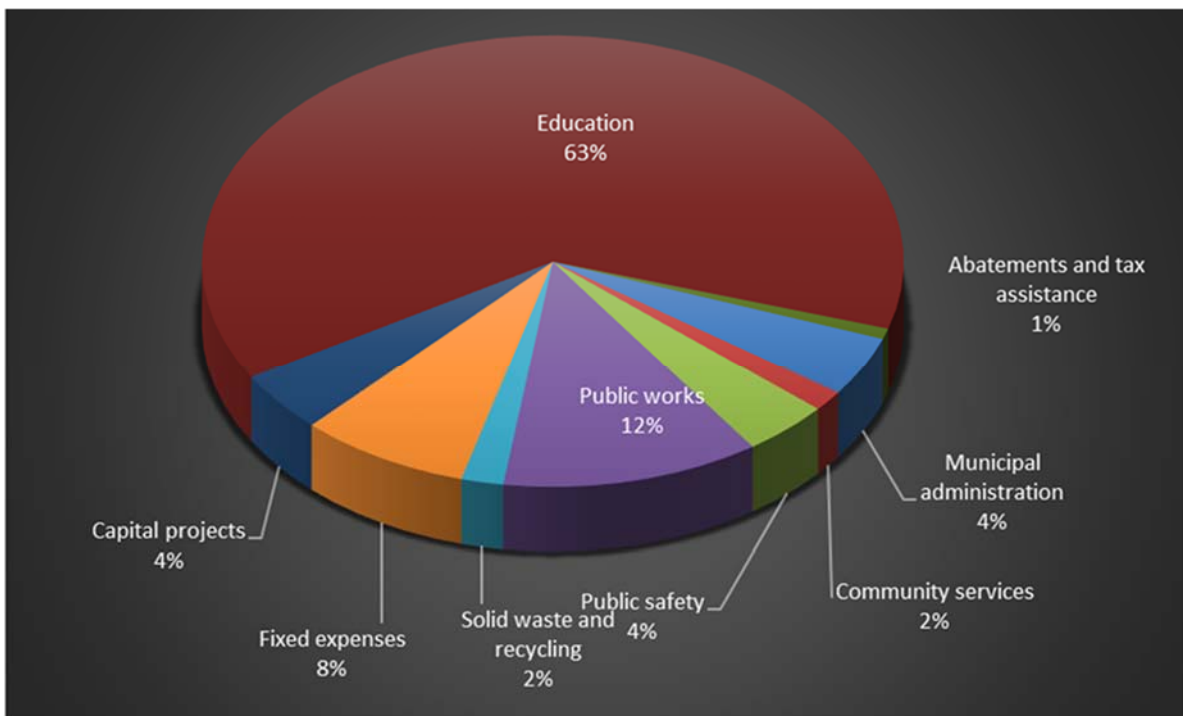
The largest increases in expenses were related to an increase in the education and capital projects lines.

Charts A and B on the following page shows the relative sizes of revenues and expenses based on their source/category.

Revenues by Source



Expense by Category



FISCAL YEAR 2019 AUDIT REPORT

Statement of Net Position

As of June 30, 2019

Assets

Cash and investments	\$ 2,747,385
Accounts receivable	55,479
Taxes receivable	132,799
Liens receivable	39,318
Interest receivable	2,431
Total current assets	2,977,412
Land	989,942
Construction in progress	3,420,172
Depreciable capital assets	41,279,956
Accumulated depreciation	(22,059,641)
Total capital assets, net of depreciation	23,630,429

Total Assets 26,607,841

Liabilities

Accounts payable	207,091
Accrued wages and related liabilities	21,225
Due to cemetery trust fund	400
Accrued compensated absences	63,210
Accrued Interest	75,999
Long-term debt-due within one year	175,000
Long-term debt-due beyond one year	3,255,000

Total Liabilities 3,797,925

Governmental Activities

Deferred Inflows of Resources

Taxes collected in advance	21,763
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Net Position

Net investment in capital assets	20,124,430
Restricted for:	
Nonexpendable permanent fund principal	600
Expendable permanent fund balances	40,331
Special revenues	32,208
Unrestricted	2,590,584

Total Net Position 22,788,153

Overall, total revenues were up in fiscal year 2019 compared to fiscal year 2018 by 13.4%. Most of this increase came from property and excise taxes. Total expenses were up by 9.8%.

The largest increases in expenses were related to an increase in the education and capital projects lines.

Charts A and B on the following page shows the relative sizes of revenues and expenses based on their source/category.

As of and for the Year Ended June 30, 2019

Balance Sheet
Governmental Funds
As of June 30, 2019

	General Fund	Wescustogo Hall Fund	PWD/FRD Heavy Equip Reserve	Other Governmental Funds	Total Governmental Funds
Assets					
Cash and investments	\$ 831,908	\$ 974,968	\$ 695,520	244,989	\$ 2,747,385
Accounts receivable	55,479	-	-	-	55,479
Taxes receivable	174,547	-	-	-	174,547
Due from other funds	<u>3,900,197</u>	<u>-</u>	<u>-</u>	<u>20,991</u>	<u>3,921,188</u>
Total Assets	<u>\$ 4,962,131</u>	<u>\$ 974,968</u>	<u>\$ 695,520</u>	<u>\$ 265,980</u>	<u>\$ 6,898,599</u>

**Liabilities, Deferred Inflows
of Resources, and Fund Balances**
Liabilities

	General Fund	Wescutogo Hall Fund	PWD/ FRD Heavy Equip Reserve	Other Governmental Funds	Total Governmental Funds
Accounts payable	\$ 207,091	\$ -	\$ -	\$ -	\$ 207,091
Accrued payroll	21,225	-	-	-	21,225
Due to other funds	<u>3,075,714</u>	<u>661,515</u>	<u>181,204</u>	<u>3,155</u>	<u>3,921,588</u>
Total liabilities	3,304,030	661,515	181,204	3,155	4,149,904

FISCAL YEAR 2019 AUDIT REPORT

Continued Governmental Funds

Deferred Inflows of Resources

	General Fund	Wescutogo Hall Fund	PWD/FRD Heavy Equip Reserve	Other Governmental Funds	Total Governmental Funds
Unavailable taxes	102,639	-	-	-	102,639
Prepaid taxes	<u>21,763</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,763</u>
Total deferred inflows	124,402	-	-	-	124,402

	General Fund	Wescutogo Hall Fund	PWD/FRD Heavy Equip Reserve	Other Governmental Funds	Total Governmental Funds
Nonspendable	-	-	-	600	600
Restricted	-	-	-	72,539	72,539
Committed	53,000	313,453	514,316	189,686	1,070,455
Assigned	100,000	-	-	-	100,000
Unassigned	<u>1,380,699</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,380,699</u>
Total fund balances	<u>1,533,699</u>	<u>313,453</u>	<u>514,316</u>	<u>262,825</u>	<u>2,624,293</u>
Total Liabilities,	\$ 4,092,131	\$ 974,968	\$ 695,520	\$ 265,980	\$ 6,898,599
Deferred Inflows of Resources,					
and Fund Balances					

Statement of Revenues, Expenditures, and Changes in Fund Balances

Governmental Funds for the Year Ended June 30, 2019

	General Fund	Wescutogo Hall Fund	PWD/FRD Heavy Equip Reserve	Other Governmental Funds	Total Governmental Funds
Revenues					
Taxes	\$ 9,566,173	-	-	-	\$ 9,566,173
Intergovernmental	457,561	-	-	-	457,561
Licenses and permits	84,934	-	-	-	84,934
Charges for services	279,546	-	-	-	279,546
Other revenues	<u>265,211</u>	<u>27,031</u>	<u>20,173</u>	<u>11,957</u>	<u>324,372</u>
Total revenues	10,653,425	27,031	20,173	11,957	10,712,586

Statement of Revenues, Expenditures, and Changes in Fund Balances Continued

	General Fund	Wescustogo Hall Fund	PWD/FRD Heavy Equip Reserve	Other Governmental Funds	Total Governmental Funds
Municipal admin	481,612	-	-	286	481,898
Community services	157,001	-	-	-	157,001
Public safety	354,597	-	-	-	354,597
Public works	449,522	-	-	-	449,522
Solid waste	224,443	-	-	-	224,443
Fixed expenses	496,233	-	-	-	496,233
Education	7,333,711	-	-	-	7,333,711
County taxes	336,663	-	-	-	336,663
Abatements / assistance	89,366	-	-	-	89,366
Capital projects	<u>-</u>	<u>3,307,107</u>	<u>307,686</u>	<u>320,511</u>	<u>3,935,304</u>
Total expenditures	<u>9,923,148</u>	<u>3,307,107</u>	<u>307,686</u>	<u>320,797</u>	<u>13,858,738</u>
Revenue Deficit	730,277	(3,280,076)	(287,513)	(308,839)	(3,146,152)
Other Financing Sources (Uses)					
Bond proceeds	-	3,430,000	-	-	3,430,000
Transfers in	-	-	142,513	424,182	566,695
Transfers out	<u>(566,695)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(566,695)</u>
Total other financing	(566,695)	3,430,000	142,513	424,182	3,430,000
Change in Fund Balances	163,582	149,924	(145,000)	115,343	283,848
Beginning Fund Balances	<u>1,370,117</u>	<u>163,529</u>	<u>659,316</u>	<u>147,482</u>	<u>2,340,444</u>
Ending Fund Balances	<u>\$ 1,533,699</u>	<u>\$313,453</u>	<u>\$ 514,316</u>	<u>\$262,825</u>	<u>\$ 2,624,293</u>

FISCAL YEAR 2019 AUDIT REPORT

Statement of Changes in Fiduciary Net Position

Additions		Cemetery Trust
Lot sales	\$	2,700
Perpetual care fees		2,650
Interest Income		900
Total Additions		
Deductions		
Cemetery Expenditures		1,307
Change in Fiduciary Net Position		4,943
Beginning Fiduciary Net Position		112,578
Ending Fiduciary Net Position	\$	117,521

Budgetary Comparison Schedule General Fund - Budgetary Basis

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Property Taxes	\$ 8,610,167	\$ 8,621,379	\$ 8,614,310	(7,069)
Excise Taxes				
Boat excise taxes	8,500	8,500	8,781	281
Vehicle excise taxes	<u>867,000</u>	<u>867,000</u>	<u>943,082</u>	<u>76,082</u>
Total excise taxes	875,500	875,500	951,863	76,363
Intergovernmental				
General assistance	2,500	2,500	140	(2,360)
Homestead exemption	200,527	200,527	208,167	7,640
EMA reimbursements	-	-	26,090	
Local road assistance program	27,000	27,000	27,232	232
Municipal revenue sharing	191,575	191,575	190,903	(672)
Snowmobile clubs assistance	1,200	1,200	1,271	71
Tree growth exemption	3,700	3,700	2,418	(1,282)
Veterans exemption	<u>2,950</u>	<u>2,950</u>	<u>1,340</u>	<u>(1,610)</u>
Total intergovernmental	429,452	429,452	457,561	28,109

**Budgetary Comparison Schedule
General Fund - Budgetary Basis
For the Year Ended June 30, 2019**

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Licenses and Permits				
Agent fees	12,300	12,300	11,925	(375)
Appeals	50	50	-	(50)
Building permits	41,240	41,240	48,270	7,030
CEO miscellaneous permits	300	300	250	(50)
Clerk fees	755	755	598	(157)
Dog license fees	1,650	1,650	1,571	(79)
Park use permit	-	-	700	700
Electrical permits	7,500	7,500	7,292	(208)
Peer review	1,000	1,000	-	(1,000)
Planning board	1,200	1,200	2,300	1,100
Plumbing permits	8,000	8,000	8,293	293
Site plan review	1,200	1,200	1,175	(25)
Vital records	3,100	3,100	2,560	(540)
Total licenses and permits	78,295	78,295	84,934	6,639

**Budgetary Comparison Schedule
General Fund - Budgetary Basis**

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Charges for Services				
Ambulance fees	\$ 65,000	\$ 65,000	\$ 46,456	\$ (18,544)
Cable TV franchise fees	29,000	29,000	33,414	4,414
Cell tower rental	37,200	37,200	36,109	(1,091)
CEO Pownal services	15,000	15,000	18,340	3,340
Customer service fees	700	700	439	(261)
Genealogy search	250	250	65	(185)
Rental fees	13,000	13,000	10,705	(2,295)
Solid waste and recycling	140,000	140,000	134,018	(5,982)
Solid waste hauler	75	75	-	(75)
Total charges for services	300,225	300,225	279,546	(20,679)
Other Revenues				
Property and casualty pool	2,000	2,000	2,283	283
MSAD elections	2,200	2,200	3,117	917
Miscellaneous revenue	1,200	1,200	64,301	63,101
Insurance proceeds	-	-	171,808	171,808
Private road signs	-	-	281	281
Timber harvest	-	-	9,582	9,582
Tax interest	12,500	12,500	12,893	393
Tax penalties	3,500	3,500	946	(2,554)
Total other revenues	21,400	21,400	265,211	243,811
Total Revenues	10,315,039	10,326,251	10,653,425	327,174

FISCAL YEAR 2019 AUDIT REPORT

Budgetary Comparison Schedule General Fund - Budgetary Basis For the Year Ended June 30, 2019 Continued

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Expenditures				
Municipal administration	497,216	511,491	481,612	29,879
Community services	169,562	169,562	157,001	12,561
Public safety	381,794	381,794	354,597	27,197
Public works	447,813	447,813	449,522	(1,709)
Solid waste and recycling	202,905	202,905	224,443	(21,538)
Fixed expenses	476,475	476,475	496,233	(19,758)
Education	7,333,711	7,333,711	7,333,711	-
County tax	336,663	336,663	336,663	-
Abatements / Tax Assistance	30,000	91,212	89,366	1,846
Total Expenditures	<u>9,876,139</u>	<u>9,951,626</u>	<u>9,923,148</u>	<u>28,478</u>
Revenue Surplus (Deficit)	438,900	374,625	730,277	355,652
	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Revenue Surplus (Deficit)	\$ 438,900	\$ 374,625	\$ 730,277	\$ 355,652
Other Financing Uses	<u>(538,900)</u>	<u>(538,900)</u>	<u>(566,695)</u>	<u>(27,795)</u>
Transfers out to other funds				
Change in Fund Balance	<u>\$ (100,000)</u>	<u>\$ (164,275)</u>	<u>\$ 163,582</u>	<u>\$ 327,857</u>
Additions to (Use of) Fund Balance				
Committed	\$ -	\$ (64,275)	\$ (11,275)	
Assigned Unassigned	(100,000)	(100,000)	-	
	<u>-</u>	<u>-</u>	<u>174,857</u>	
	<u>\$ (100,000)</u>	<u>\$ (164,275)</u>	<u>\$ 163,582</u>	

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances

Reserve Funds

For the Year Ended June 30, 2020

	Cash and Investments	Due From Other Funds	Total Assets
PWD / FRD heavy equipment	\$ 695,520	\$ -	\$ 695,520
Technology and communication	17,422	-	17,422
Future land fund	39,432	-	39,432
Parks and recreation	50,626	-	50,626
Municipal facilities	76,803	-	76,803
Contingency	5,267	-	5,267
Records preservation	135	-	135
Totals	<u>\$ 885,206</u>	<u>\$ -</u>	<u>\$ 885,206</u>

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances Reserve Funds Continued

	Due To Other Funds	Fund Balances	Total Liab & Fund Balances
PWD / FRD heavy equipment	181,204	\$ 514,316	\$ 695,520
Technology and communication	-	17,422	17,422
Future land fund	-	39,432	39,432
Parks and recreation	-	50,626	50,626
Municipal facilities	-	76,803	76,803
Contingency	-	5,267	5,267
Records preservation	-	135	135
Totals	\$ 181,204	\$ 704,002	\$ 885,206

	Beginning Balance	Transfers In (Out)	Investment Revenue	Available for Expenditure
PWD / FRD heavy equipment	\$ 659,316	\$ 142,513	\$ 20,173	\$ 822,002
Technology and communication	-	38,900	957	39,857
Future land fund	28,251	10,000	1,397	39,648
Parks and recreation	34,802	14,582	1,711	51,095
Municipal facilities	2,848	165,000	3,977	171,825
Contingency	10,056	-	247	10,303
Records preservation	1,615	15,000	108	16,723
Roadway	-	180,700	44	180,744
Totals	\$ 736,887	\$ 566,695	\$ 28,614	\$ 1,332,197

	Available for Expenditure	Investment Expenditures	Program Expenditures	Ending Balance
PWD / FRD heavy equipment	\$ 822,002	\$ 3,182	\$ 304,504	\$ 514,316
Technology and communication	39,857	172	22,262	17,422
Future land fund	39,648	216	-	39,432
Parks and recreation	51,095	262	207	50,626
Municipal facilities	171,825	689	94,334	76,803
Contingency	10,303	41	4,995	5,267
Records preservation	16,723	18	16,570	135
Roadway	180,744	4	180,740	-
Totals	\$ 1,332,197	\$ 4,585	\$ 623,612	\$ 704,001

Note: "Reserve Fund" is not a fund category under GASB reporting standards. The above funds are classified as capital project funds under GASB reporting standards, with the exception of the Contingency reserve, which is classified as a special revenue fund. The funds above are presented as "reserve funds" to assist the user when comparing with other Town reports that refer to "reserves."

FISCAL YEAR 2019 AUDIT REPORT

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances

Committee Funds and Special funds

For the Year Ended June 30, 2019

	Cash and Investments	Assets Due From Other Funds	Total Assets
Committee Funds			
Events Committee	\$ 6,647	-	6,647
Flag Committee	4,116	-	4,116
Living Well in North Yarmouth	-	2,331	2,331
Scholarship Fund	44,540	-	44,540
Special Funds			
Wescustogo Hall	974,968	-	974,968
Keep NY Warm	-	18,660	18,660
Grants Fund	-	-	-
Totals	\$ 1,030,271	\$ 20,991	\$ 1,051,262

Liabilities and Fund Balances

	Due To Other Funds	Fund Balances	Total Liabilities & Fund Balances
Committee Funds			
Events Committee	\$ -	\$ -	\$ 6,647
Flag Committee	-	4,116	4,116
Living Well in North Yarmouth	-	2,331	2,331
Scholarship Fund	3,155	41,385	44,540
Special Funds			
Wescustogo Hall	661,515	313,453	974,968
Keep NY Warm	-	18,660	18,660
Totals	\$ 664,670	\$ 386,592	\$ 1,051,262

Combining Statement of Revenues, Expenditures, and Changes in Fund Balances Committee Funds and Special Funds Continued

	Beginning Balance	Revenue	Transfers In (Out)	Expenditures	Ending Balance
Committee Funds					
Events Committee	\$ 6,042	\$ 605	\$ -	\$ -	\$ 6,647
Flag Committee	4,402	-	-	(286)	4,116
Living Well in North Yarmouth	2,019	312	-	-	2,331
Scholarship Fund	40,334	1,051	-	-	41,385
Special Funds					
Wescustogo Hall	163,529	3,457,031	-	(3,307,107)	313,453
Keep NY Warm	17,114	1,546	-	-	18,660
					\$ 386,592
Totals	\$ 233,440	\$ 3,460,545	\$ -	\$(3,307,393)	

Note: "Committee Funds" and "Special Funds" are not fund categories under GASB reporting standards. The above funds are categorized under GASB reporting standards as follows: Wescustogo Hall fund is a capital project fund, Scholarship fund is a permanent fund, and the five remaining funds are special revenue funds. The

ANNUAL TOWN MEETING MINUTES



Town of North Yarmouth, Maine

Annual Town Meeting Minutes

Fiscal Year July 1, 2019 - June 30, 2020

To: Clark M. Baston, a resident in the Town of North Yarmouth, County of Cumberland, and the State of Maine.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of North Yarmouth, Maine qualified by law to vote in town affairs, to meet at the Greely Arts Center located in Cumberland, Maine on Saturday the 6th day of April A.D. 2019, at nine (9) o'clock in the forenoon, then and there to act upon Articles 1 through 24 as set out below, to wit:

The Registrar of Voters gives notice that citizens will be able to register to vote April 6, 2019, from 8:30 AM to close of the meeting.

ARTICLE 1: To elect a Moderator by written ballot to preside over said meeting.

Chairperson Speirs moved to elect Michael Traister, seconded by Selectperson Whitten. Vote: 4 Yes 0 No. Motion passed.

ARTICLE 2: To see if the Town will vote to adopt the **Maine Moderator's Manual** as prepared by the Maine Municipal Association as the parliamentary procedure at Town Meeting for the ensuing year, or see what action the Town will take.

Note: The Maine Moderator's Manual is the current guideline used by the Moderator presiding at North Yarmouth's Annual Town Meetings. Article 2 is a housekeeping matter to ensure procedural process.

Chairperson Speirs moved to adopt "The Maine Moderator's Manual, seconded by Selectperson Morrison. Motion passed.

ARTICLE 3: Shall the Town vote to authorize the municipal officers to accept a gift of 5.91 acres a specific section of property tax Map 7, Lot 34 and to execute any documents related to the acceptance of said gift, and authorize the expenditure of all closing costs (giver and receiver) relating to the transfer of ownership of the property.

Explanation: The property is owned and being gifted by the Norm Smith family. The 5.91 acres abuts Map 7 Lot 52 that the Town already owns and has some rights of access to the Town property. The property also abuts land owned by the Royal River Conservation Trust. If accepted by the Townspeople the Smith family requests that acknowledgment of the gift be provided through an announcement, a sign on the lot, and labeling on maps of the land around Knight's Pond Preserve.

Select Board recommends approval.

Selectperson Graham moved to pass article as read, seconded by Selectperson Whitten. Discussion: Daniel Smith, 410 Walnut Hill encouraged passage of article and thanked the Smith family. Motion passed.

ARTICLE 4: Shall the Town vote to authorize the municipal officers to lease the town-owned property known as the Village Green, located at 475 Walnut Hill Road, Map 7, Lot 65 to North Yarmouth Historical Society for the relocation of the Old Town House, for the sum of one dollar (\$1.00) in exchange for the transfer of ownership of the .25 acre property at 470 Memorial Highway, identified as Map 9. Lot 46, and to execute any necessary documents relating to the matter.

Explanation: Relocating the historic Old Town House would enhance the village center and be an aesthetic and economic asset. The restored Old Town House would provide versatile space for meetings, programs, education, and social events. It will be in character with the Village Green, band stand, and Memorial Garden.

The lease is given for a term of ninety-nine (99) years or more, with the provision it is for the NYHS or a successor organization with the same purpose. If that entity ceases to exist, the property and buildings revert to the Town of North Yarmouth. It is further understood that the provisions of the 1997 agreement with the Wescustogo Grange, notably the sixty-five percent (65%) required green space, will not change as a result of this lease.

Select Board recommends approval.

Selectperson Whitten moved to pass article as read, seconded by Selectperson Morrison. Discussion: Katie Murphy, 440 Mountfort Road provided history of idea to move building and supports article. Martha Leggat, 263 Mountfort Road spoke in favor of article. Lincoln Merrill, 1572 North Road, spoke as grange member and president supports passage. Motion passed.

ARTICLE 5: Shall the town adopt to be effective July 1, 2019, an act to require local write-in candidates to declare their candidacy by filing with the Town Clerk at least forty-five (45) days before the election, as now required for state write-in candidates MRSA 21-A § 722-A?

Select Board recommends approval.

Selectperson Morrison moved to pass article as read, seconded by Selectperson Whitten. Discussion: Robert Taisey, 460 Mountfort Road, questioned reason for request. Lincoln Merrill, 1572 North Road voiced concerns over process. Town Clerk Debbie Grover clarified state law and issues that arise from candidates being written in. Motion passed.

ARTICLE 6: Shall the following vote be adopted: Shall the voters of the Town of North Yarmouth, Maine designate a municipal development and tax increment financing district known as the "Village Omnibus Municipal Development and Tax Increment Financing District" and adopt a Development Program for the District such approvals to be pursuant to the following findings, terms and provisions?

WHEREAS, the Town of North Yarmouth (the "Town") is authorized pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, to designate tax increment financing districts and adopt development programs for such districts; and

WHEREAS, designating the Village Omnibus Municipal Development and Tax Increment Financing District (the "District") and adopting the District's development program (the "Development Program") will help to provide new employment opportunities within the Town, provide opportunities for economic development in the Town and the surrounding region, improve and broaden the tax base in the Town and improve the economy of the Town and the State of Maine; and

WHEREAS, the Town has held a public hearing on the question of designating the District and adopting the Development Program in accordance with the requirements of 30-A M.R.S.A. Section 5226, upon at least ten (10) days prior notice published in a newspaper of general circulation within the Town; and

WHEREAS, the Town shall vote whether to designate the District and adopt the Development Program; and

WHEREAS, it is expected that approval will be sought and obtained from the State of Maine Department of Economic and Community Development, approving the amendments to the District and Development Program.

ANNUAL TOWN MEETING MINUTES

NOW, THEREFORE BE IT HEREBY RESOLVED BY THE TOWN:

Section 1. The Town hereby approves the Village Omnibus Municipal Development and Tax Increment Financing District and the Development Program therefor; such approval to be pursuant to the following findings, terms, and provisions:

Section 2. The Town hereby finds and determines the following, demonstrating the District's compliance with State statute: North Yarmouth Village Omnibus Municipal Development and Tax Increment Financing District Development Program.

a. At least twenty-five percent (25%), by area, of the real property within the District, as hereinafter designated, is suitable for commercial uses; and

b. The total area of the District does not exceed two percent (2%) of the total acreage of the Town, and the total area of all existing and proposed development districts within the Town (including this District) does not exceed five percent (5%) of the total acreage of the Town; and

c. The original assessed value of all existing and proposed tax increment financing districts (including this District) does not exceed five percent (5%) of the total value of equalized taxable property within the Town as of April 1, 2018; and

d. The designation of the District and pursuit of the Development Program will generate substantial economic benefits for the Town and its residents, including employment opportunities, broadened and improved tax base and economic stimulus, and therefore constitutes a good and valid public purpose. The Town has considered all evidence, if any, presented to it at the required public hearing with regard to any adverse economic effect on or detriment to any existing business and has found and determined that such adverse economic effect on or detriment to any existing business, if any, is outweighed by the contribution expected to be made through the District and the Development Program.

Section 3. Pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, the Town hereby adopts the Development Program presented to Town Meeting in the form attached hereto, and such Development Program is hereby incorporated by reference into this vote as the Development Program for the District.

Section 4. Pursuant to the provisions of 30-A M.R.S.A. Section 5227, the percentage of captured assessed value to be retained in accordance with the Development Program is to be established as set forth in the Development Program.

Section 5. The Town Manager or his or her duly-appointed representative, be and hereby is authorized, empowered and directed to submit the proposed designation of the District and the proposed Development Program for the District to the State of Maine Department of Economic and Community Development for review and approval pursuant to the requirements of 30-A M.R.S.A. Section 5226.

Section 6. The Town Manager or his or her duly-appointed representative, be and hereby is authorized and empowered, to make such revisions to the Development Program as he/she, or his/her duly appointed representative, deems reasonably necessary or convenient in order to facilitate the process for review and approval of the District by the State of Maine Department of Economic and Community Development, or for any other reason, so long as such revisions are not inconsistent with this article or the basic structure and intent of the Development Program. North Yarmouth Village Omnibus Municipal Development and Tax Increment Financing District Development Program.

Section 7. The foregoing designation of the District and adoption of the Development Program shall automatically become final and shall take full force and effect upon receipt by the Town of approval of the designation of the District and adoption of the Development Program by the State of Maine Department of Economic and Community Development, without requirement of further action by the Town, the Select Board or any other party.

Select Board recommends approval.

Chairperson Speirs moved to pass article as read, seconded by Selectperson Graham. Discussion: William Young, Sweetser Road, commented that developers can not use as TIF District, section 2a. left out information, the area must be a blighted area. He didn't realize Village Green was a blighted area. Mr. Young commented that there is no guarantee that businesses coming to town are favorable and what type of development they may have. Chairperson Speirs asked Shana Mueller to address state requirements. Ms. Mueller confirmed that this meets the 25% requirement and a TIF is more beneficial to the community than a business.

Paul Napolitano, Mill Ridge Road, asked at public hearing where it is sheltered. Ms. Mueller addressed what the hope and goals are and mentioned the town can vote to reduce or eliminate if the need is there. The purpose is to generate growth to the town.

Audrey Lones, Baston Road, asked where can the funds be used. Town Manager Roy responded that this would allow for funds to go to salary for Town Manager or staff to administer the TIF plan. Shana Mueller referred to the handout provided for how the money can be spent.

Mike Mallory, Walnut Hill Rd, commented that this is a short-term solution for a long-term problem. Town Manager Roy responded that everyone will be taxed on the same basis as it is today. TIF allows monies to be separated to improve town center. At completion, TIF can be amended to reallocate money.

Daniel Smith, Walnut Hill, stated Cumberland is doing this now and he supports passage.

Lincoln Merrill, North Road, asked to hear from School Board representative Kevin Desmond. Mr. Merrill opposed passage. He refused this for his business in Yarmouth. Mr. Merrill has researched and is concerned about what kind of infrastructure and how it will impact us in the future. He doesn't feel it would benefit us.

Chairperson Speirs stated the tax shift benefits every tax dollar and the town will keep a very small amount. She also stated having a TIF the town keeps and controls money.

Shana Mueller said at the end of the TIF district revenue will be shifted to the General Fund.

Ed Gervais, Gray Road, stated this is farm and forest area and why would we do this?

Selectperson Graham referred to handout page 5 of pink handout. Individual will not see increase in their tax bill. She supports passage.

Dan Rose, 417 New Gloucester questioned if this is the best for the town.

Town Manager said the state looks at the total value of everything.

Selectperson Whitten asked Shana Mueller to address question of number of TIFS. She responded there are 400 TIF districts.

Bill Young, Sweetser Road, stated the tax shift will happen due to the new Comprehensive Plan. He feels school enrollment is up due to influx. He also feels this is a business enticement only to build Dollar General's so if you want to keep the town as it is vote against it.

Town Manager Roy clarified the Economic Development and Sustainability Committee and Select Board have no intentions of chain stores and to maintain the present character.

Raymond Lynch, Rani Road, spoke of property tax distribution and wonders what it means to the town.

Shana Mueller said the agencies will collect money they need. We will get more subsidy and explained the tax shift impact.

Rob Wood, Milliken Road doesn't favor TIF's but recognized how Cumberland TIF's have impacted North Yarmouth.

Greg Schueman, a member of the EDSC and resident feels everyone is working together to keep character the same as it is today and he supports passage.

Jeanne Chadbourne asked to move the question, seconded by Chairperson Speirs.

Motion passed.

ARTICLE 7: To see if the Town will vote to raise and appropriate **\$541,126.00** for **Municipal Administration**, or see what action the Town will take.

ANNUAL TOWN MEETING MINUTES

	Budget		Request		
<u>Municipal Administration</u>	<u>FY19</u>		<u>FY20</u>	<u>Difference</u>	<u>Percent</u>
Wages/Allowances/Training	\$ 249,805.00		\$ 307,462.00	\$ 57,657.00	23.1
Operating Expenses	\$ 85,318.00		\$ 84,871.00	\$ (447.00)	(0.5)
Contracted / Professional Services	\$ 67,660.00		\$ 78,716.00	\$ 11,056.00	16.3
Buildings & Grounds	\$ 63,045.00		\$ 61,577.00	\$ (1,468.00)	(2.3)
Communications Committee	\$ 9,950.00		\$ 8,500.00	\$ (1,450.00)	(14.6)
Memorial School Operations	\$ 21,438.00		\$ -	\$ (21,438.00)	(100.0)
TOTAL	\$ 497,216.00		\$ 541,126.00	\$ 43,910.00	8.80

Select Board and Budget Committee recommend approval.

Selectperson Morrison moved to pass article as read, seconded by Chairperson Speirs. Discussion: Paul Napolitano, Mill Ridge Road asked if this article includes Wescustogo Hall and Community Center and why the school listed as separate entity. Selectperson Morrison responded it is included. Town Manager Roy addressed question. Mr. Napolitano wanted to know if that is enough money. Deb MacLeod, Mountfort Road, asked if this article includes salary increases. Raymond Lynch, Rani Drive asked why wages and benefits are listed separately. Town Manager Roy addressed the questions. Brian Sites, Colawicki Drive asked if this article takes into consideration for solar savings. Town Manager Roy stated it does. Gary Whiting, Mill Road was concerned about proper assessing and enough money was budgeted. Motion passed.

ARTICLE 8: To see if the Town will vote to raise and appropriate **\$192,841.00** for **Community Services**, or see what action the Town will take.

	Budget		Request		
<u>Community Services</u>	<u>FY19</u>		<u>FY20</u>	<u>Difference</u>	<u>Percent</u>
Code Enforcement & Planning	\$ 69,219.00		\$ 103,698.00	\$ 34,479.00	49.8
Planning & Economic Growth	\$ 69,400.00		\$ 58,400.00	\$ (11,000.00)	(15.9)
Parks & Recreation	\$ 8,850.00		\$ 11,350.00	\$ 2,500.00	28.2
General Assistance	\$ 7,688.00		\$ 7,688.00	\$ -	0.0
Social Service Agencies	\$ 3,440.00		\$ 3,440.00	\$ -	0.0
Cemetery Operations	\$ 5,215.00		\$ 5,765.00	\$ 550.00	10.5
Living Well	\$ 750.00		\$ 750.00	\$ -	0.0
Historical Society	\$ 5,000.00		\$ 1,750.00	\$ (3,250.00)	(65.0)
TOTAL	\$ 169,562.00		\$ 192,841.00	\$ 23,279.00	13.7

Select Board and Budget Committee recommend approval.

Selectperson Morrison moved to pass article as read, seconded by Selectperson Whitten. Discussion: Selectperson Whitten commented on the need to properly assess. Paul Napolitano, Mill Ridge feels the need to put Ryan Keith on as full-time to Town of North Yarmouth and was concerned about how personal property is assessed. He feels everyone needs to be taxed fairly. Scott Kerr, New Gloucester Road

commented on assessing and mentioned Vision is not updated. Rob Taisey, Mountfort Road, commented that he received two personal property tax bills and wants it to be taxed fairly. Steve Gordon of Heather Loch, commented that he wants personal property taxed fairly and would like all records cleaned up. Town Manager Roy advises residents of the RFP for the Assessor. Motion passed.

ARTICLE 9: To see if the Town will vote to raise and appropriate **\$432,210.00** for **Public Safety**, or see what action the Town will take.

	Budget		Request		
Fire Rescue Department	FY19		FY20	Difference	Percent
Wages/Allowances/Training	\$ 158,491.00		\$ 195,523.00	\$ 37,032.00	23.4
Physicals	\$ 7,000.00		\$ 9,030.00	\$ 2,030.00	29.0
Dues/Membership/Licenses	\$ 2,980.00		\$ 2,720.00	\$ (260.00)	-8.7
Operating Expenses	\$ 56,324.00		\$ 60,503.00	\$ 4,179.00	7.4
Contracted / Professional Services	\$ 19,050.00		\$ 19,050.00	\$ -	-
Operating Supplies	\$ 37,982.00		\$ 35,482.00	\$ (2,500.00)	-6.6
Fire Rescue Dept. Sub-total	\$ 281,827.00		\$ 322,308.00	\$ 40,481.00	14.4
Other Sub-Total	\$ 99,967.00		\$ 109,902.00	\$ 9,935.00	9.9
GRAND TOTAL	\$ 381,794.00		\$ 432,210.00	\$ 50,416.00	13.2

Select Board and Budget Committee recommend approval.

Selectperson Graham moved to pass article as read, seconded by Selectperson Whitten. Discussion: Selectperson Graham expressed the need for additional funds. William Young, Sweetser Road commented on budget needs and wages for the fire department. Motion passed.

ARTICLE 10: To see if the Town will vote to raise and appropriate **\$429,518.00** for **Public Works**, or see what action the Town will take.

	Budget		Request		
Public Works Department	FY19		FY20	Difference	Percent
Wages/Allowance/Training	\$ 247,562.00		\$ 231,687.00	\$ (15,875.00)	-6.4
Operating Expenses	\$ 200,251.00		\$ 197,831.00	\$ (2,420.00)	-1.2
TOTAL	\$ 447,813.00		\$ 429,518.00	\$ (18,295.00)	-4.1

Select Board and Budget Committee recommend approval.

Chairperson Speirs moved to pass article as read, seconded by Selectperson Morrison. Discussion: None. Motion passed

ANNUAL TOWN MEETING MINUTES

ARTICLE 11: To see if the Town will vote to raise and appropriate **\$228,188.00** for **Solid Waste / Recycling**, or see what action the Town will take.

	Budget	Request		
Solid Waste / Recycling	FY19	FY20	Difference	Percent
MSW Disposal	\$ 63,865.00	\$ 65,557.00	\$ 1,692.00	2.6
Recyclables Collection	\$ 63,890.00	\$ 65,557.00	\$ 1,667.00	2.6
MSW Collection Surcharge	\$ 300.00	\$ 300.00	\$ -	-
Ecomaine Tonage	\$ 49,350.00	\$ 66,819.00	\$ 17,469.00	35.4
PAYT Disposal Bags	\$ 17,000.00	\$ 20,000.00	\$ 3,000.00	17.6
HHW Collection / Clean Up Day	\$ 7,500.00	\$ 7,500.00	\$ -	-
Garbage to Garden Composting	\$ 1,000.00	\$ 2,455.00	\$ 1,455.00	145.5
TOTAL	\$ 202,905.00	\$ 228,188.00	\$ 25,283.00	12.5

Select Board and Budget Committee recommend approval.

Selectperson Whitten moved to pass article as read, seconded by Chairperson Speirs. Discussion: Norm Smith of The Lane, asked why Garbage to Garden request is so high. Greg Payson explained the usage is very heavy and another bin has been added. Motion passed.

ARTICLE 12: To see if the Town will vote to raise and appropriate **\$816,668.00** for **Fixed Expenses**, or see what action the Town will take.

	Budget	Request		
Fixed Expenses	FY19	FY20	Difference	Percent
Debt Service	\$ -	\$ 285,900.00	\$ 285,900.00	100.0
Employee Benefits	\$ 265,654.00	\$ 323,435.00	\$ 57,781.00	21.8
Municipal Insurance	\$ 39,767.00	\$ 41,457.00	\$ 1,690.00	4.2
Shared Services NY/Cumberland	\$ 178,994.00	\$ 165,876.00	\$ (13,118.00)	-7.3
TOTAL	\$ 484,415.00	\$ 816,668.00	\$ 332,253.00	68.6

Select Board and Budget Committee recommend approval.

Selectperson Graham moved to pass article as read, seconded by Selectperson Morrison. Discussion: None. Motion passed.

ARTICLE 13: To see if the Town will vote to raise and appropriate **\$549,100.00** for Capital Improvements **Reserves**, or see what action the Town will take.

	Budget		Request		
Capital Reserves	FY19		FY20	Difference	Percent
PWD/FRD (Heavy Equipment)	\$ 130,000.00		\$ 130,000.00	\$ -	-
Technology & Communications	\$ 38,900.00		\$ 29,100.00	\$ (9,800.00)	-25.2
Future Land Reserve	\$ 10,000.00		\$ 10,000.00	\$ -	-
Parks & Recreation	\$ 5,000.00		\$ -	\$ (5,000.00)	-100.0
Municipal Facilities/Grounds	\$ 165,000.00		\$ 165,000.00	\$ -	-
Contingency Reserve	\$ -		\$ 5,000.00	\$ -	-
Records Preservation	\$ 15,000.00		\$ -	\$ (15,000.00)	-100.0
Roadway Maintenance	\$ 175,000.00		\$ 210,000.00	\$ 35,000.00	20.0
TOTAL	\$ 538,900.00		\$ 549,100.00	\$ 10,200.00	1.9

Select Board and Budget Committee recommend approval.

Selectperson Graham moved to pass article as read, seconded by Chairperson Speirs. Discussion: None. Motion passed.

ARTICLE 14: To see if the Town will vote to accept and apply **\$2,085,347.00** of the following **non-property tax revenues** to reduce the total amount authorized to be raised by taxation.

	Budget		Request		
Revenues	FY19		FY20	Difference	Percent
State Municipal Revenue Sharing:	\$ 191,575.00		\$ 387,000.00	\$ 195,425.00	102.0
Motor Vehicle Excise:	\$ 867,000.00		\$ 965,000.00	\$ 98,000.00	11.3
Solid Waste & Recycling:	\$ 140,000.00		\$ 186,300.00	\$ 46,300.00	33.1
Local Road Assistance:	\$ 27,000.00		\$ 27,000.00	\$ -	-
Ambulance Service Fees:	\$ 65,000.00		\$ 60,000.00	\$ (5,000.00)	-7.7
All Other Anticipated Revenues:	\$ 414,597.00		\$ 460,047.00	\$ 45,450.00	11.0
TOTAL	\$ 1,705,172.00		\$ 2,085,347.00	\$ 380,175.00	22.3

And further to see if the Town will authorize the Select Board and Treasurer to accept any additional revenues or funds that may be used to reduce the amount required to be raised by taxation, or see what action the Town will take.

Selectperson Graham moved to pass article as read, seconded by Chairperson Speirs. Discussion: None. Motion passed.

ARTICLE 15: To see if the Town will raise and appropriate an estimated **\$30,000** for overlay for the purposes of granting tax abatements or see what action the Town will take.

Select Board and Budget Committee recommend approval.

Selectperson Morrison moved to pass article as read, seconded by Chairperson Speirs. Discussion: Steve Gordon, 24 Heather Loch, asked if the amount requested is enough. Town Manager addressed the question. Motion passed.

ANNUAL TOWN MEETING MINUTES

ARTICLE 16: To see if the Town will vote to authorize the Select Board to transfer from the town's undesignated fund balance an amount of **\$100,000.00** for the purpose of reducing the total amount authorized to be raised by taxation for the fiscal year 2020, or see what action the Town will take.

Select Board and Budget Committee recommend approval

Chairperson Speirs moved to pass article as read, seconded by Selectperson Whitten. Discussion: None. Motion passed.

ARTICLE 17: To see if the Town will vote to authorize the transfer of **\$36,000** from the Town's undesignated fund balance to be set aside in a committed fund balance account to be expended in future years for providing the property tax assistance, in accordance with the Town's Property Tax Assistance Ordinance or see what action the Town will take. *(Approval of this article will not increase the property tax levy.)*

Select Board and Budget Committee recommend approval.

Selectperson Whitten moved to pass article as read, seconded by Selectperson Morrison. Discussion: None. Motion passed.

ARTICLE 18: To see if the Town will vote to authorize the transfer of **\$4,453** from the Town's undesignated fund balance to be set aside in a committed fund balance account to be expended in future years for the purpose of employee disbursements of earned but not expended benefits or see what action the Town will take. *(Approval of this article will not increase the property tax levy.)*

Select Board and Budget Committee recommend approval.

Selectperson Graham moved to pass article as read, seconded by Chairperson Speirs. Discussion: Raymond Lynch and Daniel Smith asked for clarification of article. Town Manager Roy addressed questions. Motion passed.

ARTICLE 19: To see if the Town will vote to allocate funds received from the registration of snowmobiles to Town established snowmobile club(s) for the purpose of maintaining their snowmobile trails to be open to the use of the public at all times.

Explanation: It is a state mandate that the snowmobile registration money must be appropriated annually by the town for whatever purpose it desires. If all or part of it is appropriated to a snowmobile club, one of the conditions of that appropriation must be that the club's trails are open to public use. Otherwise, it would be an illegal appropriation of public funds for a private group.

Select Board and Budget Committee recommend approval

Selectperson Morrison moved to pass article as read, seconded by Selectperson Whitten. Discussion: None. Motion passed.

ARTICLE 20: To see if the Town will vote to exceed the maximum property tax levy limit (LD1) established by State law in the event that the municipal budget approved results in a tax commitment in excess of the property tax levy otherwise allowable, such that the increased maximum property tax levy hereby established will equal the amount committed, or see what action the Town will take.

Select Board and Budget Committee recommend approval.

Explanation: *It is not projected that the town's budget will exceed tax levy limits established by State law, but as a preventive housekeeping action it is recommended the Town vote to approve Article 20. By State Law, the vote on this article must be by written ballot.*

Selectperson Whitten moved to pass article as read, seconded by Selectperson Graham. Discussion: Mike Mallory, Walnut Hill asked for clarification which was provided by Town Manager Roy. Rob Taisey asked if it

ARTICLE 21:

1. To see if the Town will vote to make all taxes assessed for the Town's 2020 fiscal year, July 1, 2019 through June 30, 2020, due in four (4) installments, with the first quarter (1/4) of the total amount assessed due and payable on **September 15, 2019**, the second quarter (1/4) due **December 15, 2019**, the third quarter (1/4) due **March 15, 2020**, and the remaining quarter (1/4) due on **June 15, 2020**; and to charge **interest** at the rate of eight percent (**9.00%**) per year computed on a daily basis on any portion of the installment due that remains outstanding as of September 16, 2019, December 16, 2019, March 16, 2020, and June 16, 2020
2. To see if the Town will permit the Tax Collector or her designee to waive unintentional tax interest payment shortages in an amount not to exceed \$5.00; and
- 3) To see if the Town will vote to authorize the Tax Collector to accept payment of real estate property taxes not yet due or assessed pursuant to M.R.S.A. Title 36, Section 506-A. The Town does not apply interest on such collections, and
- 4) To see if the Town will vote to authorize the Treasurer to release payment of tax abatements and applicable interest approved by the Town's Assessor from the property tax overlay account.

Select Board recommends approval.

Chairperson Speirs moved to pass article as read, seconded by Selectperson Morrison. Discussion: Daniel Smith asked if the date needs to be addressed. Lincoln Merrill questioned language "due and payable". Town Manager Roy clarified it is not necessary. Audrey Lones clarified percentage rate. Selectperson Whitten stated this will help with cash flow. Motion passed.

ARTICLE 22: To see if the Town will vote to authorize the Select Board and the Treasurer, on behalf of the Town and any of the Town's departments, to accept gifts, real estate, donations and other funds, including trust funds that may be given or left to the Town and to grant the Select Board the further authority to expend up to **\$25,000** from undesignated funds, if necessary, to match the grant, funding such sums of money as they deem necessary from these funds for their designated purposes. These expenditures may be reflected outside of the Town's approved budget.

Select Board recommends approval.

Selectperson Whitten moved to pass article as read, seconded by Selectperson Graham. Discussion: None. Motion passed.

ARTICLE 23: To see if the Town will vote to authorize the Town Manager acting in concurrence with the Select Board to accept and expend, on behalf of the Town, any Federal or State funds received in the form of grants during the period July 1, 2019, until June 30, 2020. These expenditures may be reflected outside of the Town's approved budget.

Select Board recommends approval.

Selectperson Morrison moved to pass article as read, seconded by Selectperson Whitten. Discussion: None. Motion passed.

ARTICLE 24: To see if the Town will vote to authorize the transfer of all unexpended balances to the Undesignated Fund Balance and to authorize any overdrafts that may occur in Town operations during the fiscal year ending June 30, 2020, to be taken from Undesignated Fund Balance.

Select Board recommends approval.

Chairperson Speirs moved to pass article as read, seconded by Selectperson Morrison. Discussion: Paul Napolitano of Mill Road asked if the Town had ever transferred for overdrafts. Town Manager Roy answered yes, once when Wescustogo Hall was not started when expected. Mr. Napolitano is not in favor of this article. Rob Taisey asked where do the Undesignated Fund Balance stand. "Is it sitting there for a rainy-day fund?" Town Manager Roy stated, "1.1 million has been used to lower taxes." Lincoln Merrill asked if the money could be used for overage of Wescustogo. Motion passed.

Selectperson Graham moved to adjourn, seconded by Selectperson Whitten. Recording by: Cheryl Trenoweth

HANDY INFORMATION

www.northyarmouth.org



North Yarmouth Handy Information



EMERGENCY FIRE RESCUE: 911

POISON CONTROL: 871-2381

CUMBERLAND CO. SHERIFF: 911

FOOD, SHELTER, MORE: 211

Town Office829 - 3705

Town Office Fax.....829 - 3743

Assessor#1

Code Enforcement Officer.....#1

Registration, Taxes, General Info.....#2

Town Clerk.....#3

Town Manager#4

Health Officer.....829 - 3025

Public Works Department829 - 3274

Wescustogo Hall &

North Yarmouth Community Center.....829 - 5555

Casella Waste Systems883 - 9777

Cumberland County Sheriff

Non-emergency774 - 1444

Animal Control Officer.....774 - 1444

Maine State Police657 - 3030

Fire Rescue Department

Non-emergency829 - 3025

Yarmouth Water District846 - 5821

NY/Cumberland Recreation Department829 - 2208

MSAD #51 Superintendent's Office829 - 4800

Prince Memorial Library.....829 - 2215

Town Office Hours

Monday8 AM - 6 AM

Tuesday-Thursday8 AM - 5 PM

Friday.....CLOSED

HOURS MAY VARY DUE TO COVID-19

Monthly Meeting Schedule *(subject to change)*

For updates, please check the website calendar or contact the Town Office

Select Board.....1st and 3rd Tues.

Planning Board.....2nd Tues.

For the committee meeting dates and times, please visit the town website or call the Town Office.

Volunteers are always welcome!



10 Village Square Road, North Yarmouth, ME 04097
(207) 829-3705
www.northyarmouth.org