



TOWN OF NORTH YARMOUTH

The Town Where Others Began.

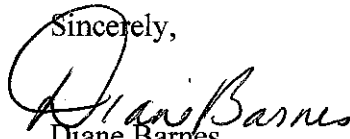
May 11, 2023

A few questions have been raised regarding a pizza lunch that was provided for Town employees on May 4, 2023 as a gesture of appreciation, and whether that was an “event” that required a reservation application and fee payment under the Town of North Yarmouth Public Facilities Use Policy, which governs the use of Wescustogo Community Center.

Under the Policy, the Town Manager is responsible for the oversight and management of the Community Center. Any person, group or business who would like to reserve the Community Center for their exclusive use must fill out a reservation application form and pay a reservation fee, among other things. In this situation, the Town Manager did not view the circumstances of the pizza lunch, and the delivery of thank-you notes to staff from community members, to constitute an “event” that would require the resident who provided the food to fill out an application to reserve space at the Community Center. Due to the inclement weather that day, the Facilities Director decided to make the food available to Town employees indoors in the Community Room rather than outdoors, as had been planned.

To clarify, although the Town Manager generally informed her staff that food had been provided for lunch at the Community Center, it was not sponsored by the Town in any way, and all employees who went to the Community Center for pizza did so on their lunch hours.

Sincerely,


Diane Barnes
Town Manager