



TOWN *of*
NORTH YARMOUTH, MAINE
July 1, 2017–June 30, 2018

LOOKING AHEAD to ...

**Our new
Wescustogo Hall &
Community Center!**





NORTH YARMOUTH, MAINE

ANNUAL REPORT
FISCAL YEAR 2018
July 1, 2017–June 30, 2018

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North Yarmouth remembers
RICHARD WILLIAM BROBST, SR., PCN, USN
1936–2018



We will never forget Dick: friend, town volunteer and booster extraordinaire, and loyal sailor in service to his country.

Since he arrived in North Yarmouth in 1975, Dick dedicated himself to serving our community—working to make it a better, safer, more efficient, more welcoming, and friendlier place to live.

We were especially thrilled when Dick was chosen for recognition by Honor Flight Maine in August 2018.

For your devotion to country, town, friends, and family we will be forever grateful, Dick. Godspeed.

2162 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515

PHONE: 202-225-6116
FAX: 202-225-5590

WWW.PINGREE.HOUSE.GOV



CHELLIE PINGREE
CONGRESS OF THE UNITED STATES
1ST DISTRICT, MAINE

COMMITTEE ON APPROPRIATIONS
SUBCOMMITTEES:
AGRICULTURE, RURAL DEVELOPMENT, AND
RELATED AGENCIES
INTERIOR, ENVIRONMENT, AND RELATED
AGENCIES

Dear Friend,

I hope this letter finds you well. It's a privilege to share an update on my work to represent you and your family in Washington and in Maine.

Even though Washington is so bitterly divided these days, I've continued to look for bipartisan opportunities to address issues important to our state. Nearly all the bills I've introduced this Congress have Republican cosponsors.

One piece of legislation would help protect our state's economy by investing in working waterfronts. Another would allow Mainers to import less expensive prescriptions from Canada. And several bills would help our farmers capitalize on the fastest growing areas of agriculture—local and organic sales—by investing in research, increasing consumer access to healthy food, and improving farmer programs.

I'm happy to report bipartisan victories for our veterans as well. After working for years with Maine's Congressional Delegation, we were finally able to push a much-needed expansion of the Portland VA Community Based Outpatient Clinic through Congress. Legislation I introduced to help veterans who find themselves in debt to the Department of Veterans Affairs unanimously passed the House of Representatives. And full GI Bill benefits were extended to a group of veterans who had been denied them previously—an issue I've introduced legislation to address.

While I strive to find common ground with my colleagues on everything from rural broadband access to economic development, there are many areas where I will not compromise. I have serious concerns about the direction the Trump Administration and its allies in Congress are taking our country. In so many ways, they have abandoned America's leadership in the world, made our country less safe, and are jeopardizing our future. They've weakened our health care system, rigged the tax code against working families, and endangered the environment. With one hand, they are taking away resources our families and communities need. With the other, they are offering generous giveaways to giant corporations and the wealthiest Americans.

Over the last year, I've received an unprecedented amount of feedback on these issues from my constituents. With their concerns and interests in mind, I have fought hard against these policies. I will continue using my role in Congress and the Appropriations Committee to hold the Administration and the President accountable.

Please keep in touch with your views or if there is anything I might be able to help you with. My office assists hundreds of constituents every year who have issues with federal programs or agencies. It's an honor to serve you.

Take care,

Chellie Pingree
Member of Congress



2 PORTLAND FISH PIER, SUITE 304
PORTLAND, ME 04101
PHONE: 207-774-5019
FAX: 207-871-0720



1 SILVER STREET
WATERVILLE, ME 04902
PHONE: 207-873-5713
FAX: 207-873-5717

ANGUS S. KING, JR.
MAINE

133 HART SENATE OFFICE BUILDING
(202) 224-5344
Website: <http://www.King.Senate.gov>

United States Senate
WASHINGTON, DC 20510

COMMITTEES:
ARMED SERVICES
BUDGET
ENERGY AND
NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

January 3, 2018

Dear Friends,

Representing Maine in the United States Senate is an honor.

I continue my work on the Senate Armed Services Committee, each year authorizing the funding required to build our military capabilities and ensuring that our service members are trained and equipped to defend our nation. I was pleased to be part of a bipartisan effort to enact a new law to simplify the appeals review process to reduce the backlog our veterans are facing, as well as a new law that provides critical funding to the VA Choice Program, allowing veterans in rural Maine to access services closer to home.

While my committee work is important, working to combat the opioid epidemic is one of my top priorities. Although Congress has made some important strides, much remains to be done to provide additional funding for prevention, treatment and enforcement. I am working with colleagues on both sides of the aisle to pressure the Drug Enforcement Administration to reduce the amount of opioids produced and to thwart the flow of fentanyl and other deadly drugs into our country.

I am very optimistic about the integrated, multiagency effort I led with Senator Collins to foster innovation and commercialization in Maine's forest economy. Through the Economic Development Assessment Team (EDAT) we are already experiencing increased federal investments that will strengthen our existing forest products industry and help support job creation in rural communities. Initiatives like Cross Laminated Timber, Combined Heat and Power, nanocellulose, 3D printing with biobased materials and other biobased products will mean that Maine's wood-basket will continue to be a major jobs and economic contributor for our future.

Finally, the coming year will continue the work of the Senate Select Committee on Intelligence in the ongoing investigation of Russian interference in the 2016 election. Our Committee has held seven public hearings and numerous classified sessions, reviewed tens of thousands of pages of documents and conducted hundreds of interviews. I remain focused on the security of our elections and committed to developing strategies to prevent interference by foreign governments in our democracy.

May 2018 be a good year for you, your family, your community and our great State.

Best,


Angus S. King
United States Senator



AUGUSTA
4 Gabriel Drive, Suite F1
Augusta, ME 04330
(207) 622-8292

BANGOR
202 Harlow Street, Suite 20350
Bangor, ME 04401
(207) 945-8000

PRESQUE ISLE
169 Academy Street, Suite A
Presque Isle, ME 04769
(207) 764-5124

SCARBOROUGH
383 US Route 1, Suite 1C
Scarborough, ME 04074
(207) 883-1588

In Maine call toll free 1-800-432-1599
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SENATOR BROWNIE CARSON
3 State House Station
Augusta, ME 04333-0003
Office (207) 287-1515

Home Address:
P.O. Box 68
Harpswell, ME 04079

Dear Residents of North Yarmouth,

I hope 2018 finds you and your families doing well. It is an honor to represent you and your community in the State Senate.

This past year, the Legislature made progress in providing direct property tax relief to Maine homeowners. I was outspoken in our effort to increase the Homestead Property Exemption from \$15,000 to \$20,000.


In addition to direct property tax relief, we also protected state funding for local services such as fire departments and road maintenance, and increased public K-12 education funding by \$162 million over the biennium. These efforts will decrease the pressure on municipalities to increase mil rates. I know this is a top priority for many residents, and I will continue to work toward greater relief.

I sponsored and invested considerable time and effort on a bill, LD 1108, to restore our public health nursing program, which had been decimated by cuts over the past eight years. Public health nurses provide community health services, support Maine's frail and elderly population, and are the first line of defense against infectious disease outbreaks. They also do crucial work with new parents and help drug-affected babies recover and grow into healthy children.

The bill, which requires that staff of Maine's public health nursing service be rebuilt, passed over the governor's veto with strong, bipartisan support from legislators in every corner of Maine. I am continuing my efforts to ensure this law is implemented by the current administration.

I am always available to listen to your thoughts or concerns as the Legislature does its work. As part of my effort to bring matters happening in Augusta back home to our district, I am pleased to offer an email newsletter to share information about ongoing legislative issues and useful resources.

If you would like to be added to the email list or need assistance with anything else, please do not hesitate to contact me. You can reach me via email at Brownie.Carson@legislature.maine.gov or at 287-1515.

Best Regards,






Appointed and Elected Town Officials and Representatives



Familiar faces at Town Office—Clockwise from top left: Rosemary Roy, Debbie Allen Grover, Stacey Ruby, Clark Baston, Ashley Roan, Ryan Keith. Gregory Payson, Cheryl Trenowith.

MUNICIPAL STAFF

Town Manager

Report, pp. 10–11
Rosemary E. Roy

Assistant Town Manager

Report, pp. 12–13
Deborah Allen Grover

Assistant Support Coordinators

Cheryl Trenowith
Stacey Ruby

Administrative Assistant

Ashley Roan

Code Enforcement Officer

Ryan Keith

Tax Assessor

Report, p. 19
Atlantic Valuation Service

Public Works Director, Road Commissioner

Report, p. 15
Clark M. Baston

Fire Rescue Chief

Report, pp. 16–17
Gregory Payson



Select Board/Overseers of the Poor

Report, pages 8–9
Front Row: Jeanne Chadbourne, 2018, Vice Chair; Peter Lacy, Chair, 2019 (resigned). Back Row: Jennifer Speirs, 2020; Steve Morrison, 2020; Anne Graham, 2019.

APPOINTED REPRESENTATIVES

Rep. to ecomaine

Robert Wood

Rep. to GPCOG

Audrey Lones

Rep. to PACTS

Rosemary Roy

Health Officer

Report, p. 24
Anita Anderson

General Assistance

Report, p. 19
Rosemary E. Roy
Administrator
Valerie A. Fitzgerald
Deputy Administrator

ELECTED OFFICIALS

Budget Committee

Andy Walsh, *Chair*, 2019
Pam Ames, *Sec.*, 2020
William Whitten, 2018
Sandra Falsey, 2021

Cemetery Commission

Report, p. 22
Joy Malloy, 2019
Richard Baston, 2020
David Hyde, 2021
Clark Baston, 2022
Mark Heath, 2023

MSAD 51 Directors

Report, pp. 27–29
Katherine Perrin, 2021
Kevin Desmond, 2019
Michael Simmons 2020

Yarmouth Water Dist.

Trustee Report, p. 33
Stephen Gorden, 2021

Commissions, Boards, Committees, and Organizations

Board of Assessment Review

Scott Kerr, 2020, *Chair*
 Eleanor Carolan, 2021
 Robert Taisey, 2019
 Norman L. Smith, *Alt.*
 Vacancy, *Alt.*

Communications Advisory Committee

Christian Edmundson, 2020, *Chair*
 Kathy Whittier, 2020, *Sec.*
 Peggy Leonard, 2020
 Katie Murphy, 2020
 Jay Fulton, *Alt.*, 2020

Community Ed. & Rec. Advisory Board

Ann Graham
 Peter Lacy

Comprehensive Plan Committee

Steve Berry, *Chair/Sec.*
 Sandra Falsey
 Chris Cabot
 Ryan Keith
 Rosemary Roy

Economic Development & Sustainability Committee

Report, page 21
 Diane Morrison, 2020, *Chair*
 Katie Murphy, 2019, *Sec.*
 Amy Horstmann, 2021
 Vacancy

Events Committee

Report, pages 30-31
 Donna Palmer, 2020, *Chair*
 Darla Hamlin, 2020
 Jason Raven, 2020

Flag Committee

Report, page 35
 Darla Hamlin, 2020, *Chair*
 Alex Currie
 Ken Filliter
 Stephen Friedrich
 Stacey Holden

Joint Standing Committee

Anne Graham, 2019, S
 James Moulton, 2019, S

Living Well in North Yarmouth

Report, page 25
 Steven Palmer, 2020, *Chair*
 Alvin Ahlers, 2020
 Priscilla Brobst, 2020
 Stephen Harris, 2020
 Donna Palmer, 2020
 Emme “Gay” Peterson, 2020
 Ginny Van Dyke, 2020

North Yarmouth Historical Society

Report, page 34
 Katie Murphy, *President*
 Charles Bacall, *Treasurer*
 Dixie Hayes, *Secretary*
 Sandra Green
 Mark Heath
 Joy Malloy
 Linc Merrill
 Vacancy

North Yarmouth School Fund Committee

Report, page 23
 Kenneth Allen
 Blaine Barter
 Clark Baston
 Earle Edwards
 Dixie Hayes, *Sec.*
 Linc Merrill
 Nelson Smith, *Sec.*

Parks & Recreation Committee

Report, page 26
 Bryan Emerson, 2018, *Chair*
 James Faunce, 2019
 Scott Kerr, 2021
 Anne Lang, 2021

Planning Board

Report, page 22
 Chris Cabot, 2020
 Gary DiLisio, 2020
 Audrey Lones, 2020
 Sandry Falsey, 2021
 Clark Whittier, 2021

Prince Memorial Library Advisory Board

Report, page 36-37
 Kelly Barnes, 2018
 Trudy Dibner, 2018

Recreation Advisory Board

Jennifer Speirs, 2019
 Johnna Mulligan, 2020
 Melissa Fowler, 2020

Shellfish Conservation Commission

Report, page 28
 Harold Hibbard, 2020
 Kevin Oliver, 2021
 Clifford Small, 2019

Wescustogo Building & Design Committee

Brian Sites, *Chair*
 Darla Hamlin, *Vice Chair*
 Jennifer Smith, *Sec.*
 Clark Baston
 Stephen Barr
 Stephen Friedrich
 Paul Hodgetts

Wescustogo Hall Fundraising Committee

Stephen Barr, 2019
 Clark Baston, 2019
 Darla Hamlin, 2019
 Paul Hodgetts, 2019
 Brian Sites, 2019
 Jennifer Smith, 2019

Wescustogo Hall Committee

Linc Merrill, 2021, *Chair*
 Steve Morrison, 2019
 William Whitten, 2019
 Blaine Barter, 2020
 Clark Baston, 2020

Zoning Board of Appeals

Michael Traister, 2019
 Thaddeus Day, 2019
 Jim Briggs, 2020
 Robert Davis, 2021
 Norman L. Smith, 2021

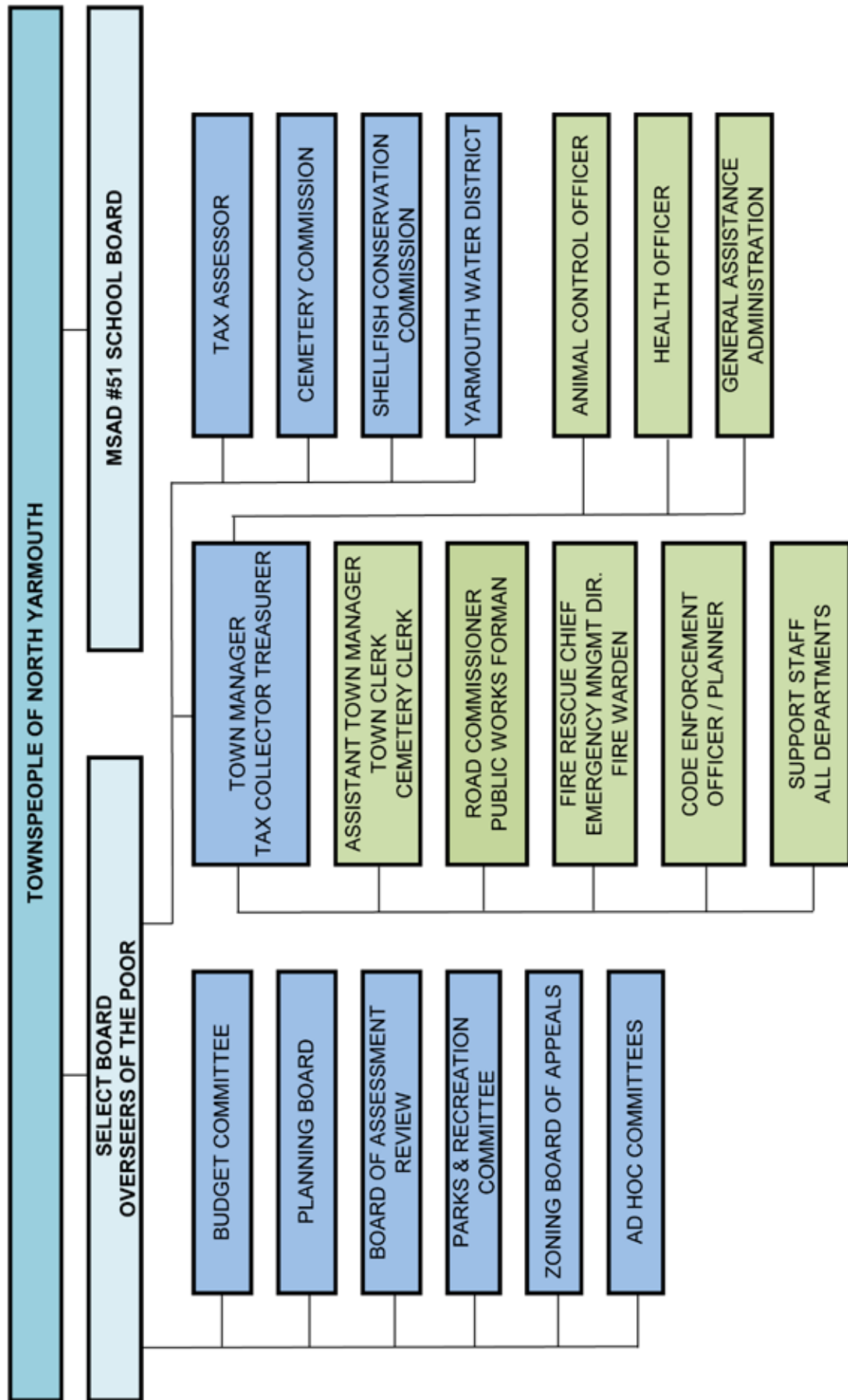
S=Select Board member

**REPLACE A “VACANCY”
 WITH YOUR NAME!**

*North Yarmouth needs your
 expertise—contact the
 Town Office for more info.*



TOWN OF NORTH YARMOUTH
GOVERNMENT ORGANIZATIONAL CHART



REPORTS for Fiscal Year 2018

Town Statistics

July 1, 2017–
June 30, 2018

Births.....39

Deaths 21

Marriages24

Permits

for Disposition.....8

Town

Population: 4,000+

Area:

21.41 square miles

Registered voters:

3,310

Select Board

FY2018 Annual Report

Greetings from the North Yarmouth Select Board:

It is my honor to write to you all as chair of the Select Board. 2018 was a significant year for North Yarmouth; we have invested in our infrastructure, our community, and are taking major steps in planning a vibrant future.

Perhaps our most notable highlight is that we are finally moving forward with the rebuilding of Wescustogo Hall. The new Wescustogo Hall and North Yarmouth Community Center, with its nod to the past and focus on the future, is one that residents of North Yarmouth can be proud of for years to come. We would like to thank the Wescustogo Building and Design Committee for their tireless efforts.

Additionally, we have hired an Economic Development consultant to help move forward our vision for a town center, and our annual budget is now providing capital improvement funds so that we can appropriately maintain our town facilities. I am proud of all we have accomplished and will let our Town Manager and Committee Chairs expand on these highlights in their reports. I would like to take this opportunity to look toward the future. The world doesn't stand still, and neither does North Yarmouth!

One major goal of the Board this year is to develop a long-range, master facilities plan. All town-owned buildings were evaluated by a structural engineering firm last year, so we now have all the data we need for future planning. Working together, our department heads, economic development consultant, and Budget Committee will plan for current maintenance needs, but will also plan for future infrastructure improvements. They will analyze all town facilities and properties and make recommendations on the most effective and efficient use, given our anticipated future needs.

Another major goal of the Board is to advance the vision of a vibrant town center, that incorporates both residential and commercial development. We took a significant step last spring by hiring Vanessa Farr of Maine Design Workshop to be our Economic Development Consultant. Ms. Farr is working closely with several committees and town staff to direct land use planning policy that fits with our vision and history. One important component of her work is to establish a Tax Increment Financing (TIF) district in the town center. We are also working on zoning changes that continue to preserve our natural, historical, agricultural, and cultural resources.

The Board is also working to increase citizen participation in boards, committees, and town government in general. Small towns like North Yarmouth run on the backs of citizen volunteers. We are fortunate to have a large and dedicated pool of residents

that regularly step up and pitch-in. However, we have several boards and committees in need of new members. Please reach out to our Town Manager or any Board member if you would like more information on how you can participate. Furthermore, while the Board has decided not to continue the “Keeping it Simple” program, we still want to hear from you. Board members are available by phone or email and we welcome the opportunity to talk about issues in our community that are important to you.

A top priority, and one of our greatest challenges, is to maintain and improve our town while being financially responsible to taxpayers. Maintaining a reasonable tax rate is at the forefront of all decisions we make. I am encouraged by all town staff, boards, and committee members who continue to work hard, with open minds, on enhancing our vibrant community; one that supports all residents, from our young families to our aging population.

North Yarmouth is a special community and I am proud and honored to represent our citizens on the Select Board. Thank you to our town staff and all residents who give their time to make North Yarmouth such a great place to live.

Respectfully submitted,
JENNIFER SPEIRS, CHAIR
North Yarmouth Select Board



Town Manager *FY2018 Annual Report*

TO THE CITIZENS OF NORTH YARMOUTH:

It is my continued honor to serve the Town of North Yarmouth in the role of Town Manager. At the simplest level, the Town Manager's office is responsible for both overall operation and management of all municipal departments and employees, as well as the implementation of all policy decisions made by the Select Board. In the fiscal year 2018 (FY18), the Town accomplished goals thanks to the teamwork and dedication of the staff and the leadership of the Select Board.

I have elected this year to provide a summary of the highlights of the year because throughout this Annual Town Report there are reports from Town Officials, Department Heads, and Committees that offer greater insight into the activities and accomplishments that took place. I encourage all readers to plunge into these reports for a comprehensive review of the year.

The summer months consisted of ongoing projects, summer concerts, and activities at the Memorial School. In August a town-wide increase in property valuation of 10% significantly lowered the mil rate for FY18 from 17.52 to 16.27 per thousand, overall a decrease of 1.97 per thousand dollars of value. Initially, the mil rate was projected to increase to 18.24. This type of analysis is conducted on a regular basis, thus avoiding the need for a revaluation, which can be costly and have a negative impact. Some residents experienced an increase but not nearly as high as what was projected in April 2018, and some experienced a reduction, all, of course, relevant to the taxpayer's own situation.

In October the Town, as well as a good portion of the state, was impacted by a tropical storm that caused the entire town of North Yarmouth to lose power, with many roadways closed due to downed trees and wires. The Public Works and Fire Rescue Departments went into full action mode and provided clean up and shelter. The Fire Rescue facility was opened to the public, and wellness checks were conducted on those housebound residents.

In continuing with the town's Strategic Development Plan, the Town hired Vanessa Farr of Maine Design Workshop to expand further and achieve the goals of economic development, tax increment financing, and growth planning. New energy has developed among all those involved in this process as all strive to accomplish many goals. Town Officials, Committees, Management, and Administration continue to work together through the participation in the twice a year Leadership Summits, which have proven to be a great way to connect and share ideas regarding positive economic growth for the town and its residents.

At the April Annual Town Meeting, the Living Well in North Yarmouth committee was recognized by the Select Board and presented with the Spirit of America award for volunteerism for the many accomplishments they achieved. Of their many successful activities the Kite Festival was held in October at the Old Town House Park. If you did not attend, I encourage you to go and enjoy a day of community and family fun for all ages.

The principal goal of the year was that of the completion of the plans for the reconstruction of the Wescustogo Hall and Community Center. The Wescustogo Building and Design Committee worked diligently throughout the year with town officials to resolve the final architectural design plans presented to the voters in June. And on June 12, 2018, the voters approved the project and a \$3,430,000 bond to finance the construction. Thank you to all those residents who came to polls to cast your vote. This was a significant turning point for the Town—one of positivity and growth.

Going through the process of rebuilding Wescustogo Hall and the former Memorial School prompted the need for the development of a Master Facilities Reserve Plan for all town facilities. The Town hired Criterium Associates to provide an in-depth analysis of all town facilities, which enabled management to begin the planning process. At the April Annual Town Meeting voters approved the initial plan, which provided for safer work environments at the Town Office, Fire Rescue, and Public Works facilities. The master plan will continue for years to come, and comprehensive planning will be accomplished.

There are many individuals who donate their personal time to volunteer on a town board or committee. North Yarmouth could not achieve its many goals without you; my heartfelt thanks for all you do. “Leadership is the capacity to translate vision into reality, and when we come together as a community, we CAN make things happen.”

Many people over the years have heard me speak of or recognize the staff here in North Yarmouth and once again it warrants acknowledgment. The team here is exceptional. Each one of them provides North Yarmouth citizens, officials, volunteers, and management with the utmost professionalism, knowledge, and support, and it is a privilege for me to work beside them. Thank you all for another fantastic year.

For regular updates, you can view my biweekly Town Manager’s Report on the town website. If you are interested in becoming a volunteer, please feel free to contact me, or you can go to the Town Office or the Town website and express your interest. I can be reached at 207-829-3705 Ext. 207 or manager@northyarmouth.org; my door is always open.

Respectfully submitted,
ROSEMARY E. ROY
Town Manager

RESOURCES

1 Visit northyarmouth.org for much more information about YOUR town!

2 While there, subscribe to our electronic biweekly newsletter, **Reminders From Town Hall.**

3 **Pay Online!** North Yarmouth uses **INFORME** for online tax payment services, saving the payer 0.5%

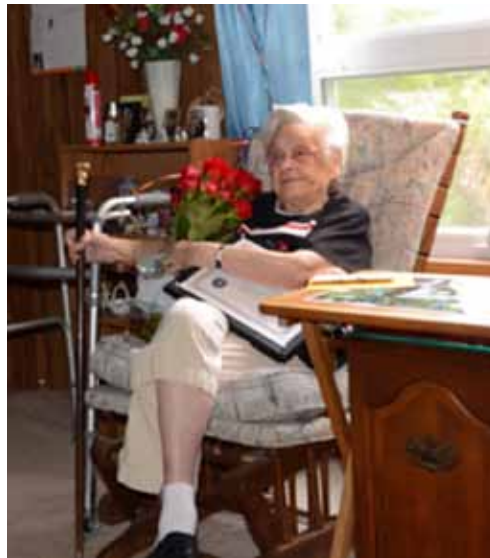
4 And of course, **You may always find us [HERE](#):**



Assistant Town Manager FY2018 Annual Report

Fiscal Year 2018—the Condensed Version:

Last July our second set of archival records were boxed up and transported to Vermont for restoration. They returned a few months later looking better than the days they were created. One more round of records to send this coming fiscal year and the project will be complete.



Esther Kilgore Mitchell honored.

In August 2017 I presented the Boston Post Cane to longtime resident Esther Kilgore Mitchell, at 96 years young. Esther has lived in North Yarmouth since 1958 and is now the 36th recipient of the town's Boston Post Cane.

In October I hosted the first annual benefit breakfast to bring awareness to neuroendocrine cancers and raise funds for the Neuroendocrine Tumor Research Foundation (netrf.org). *Thank You* to members of the North Yarmouth Fire Company who donated funds to buy the food products for this event. I am also extremely grateful to those who volunteered; together we raised \$1680 for the cause. Our second annual Benefit Breakfast is scheduled for October 27, 2018.

There was a great show of community support on the evening of December 10 as the Wreaths Across America Convoy came through town on its journey toward Arlington National Cemetery. Its mission to remember, honor, and teach is carried out by coordinating wreath-laying ceremonies



Benefit Breakfast for Neuroendocrine Tumor Research Foundation. Thank you, volunteers!



Dramatic welcome on the evening of December 10 for Wreaths Across America.



Cheryl Trenowith, Debbie Grover and Stacey Ruby: the Town Office staff who are ready for anything!

at Arlington National Cemetery, and at over 1,200 additional locations in all fifty states, at sea, and abroad.

In April, with assistance from members of the Fire Rescue Department and the Veterans' Memorial Park Association, we welcomed home US Navy career veteran Richard W. Brobst, Sr., with "bells and whistles" from his Honor Flight trip to Washington, DC where he toured, experienced, and reflected at the memorials. Sadly, Dick passed away about a month later. Remembering the smile on his face as he was welcomed home is a cherished memory. It is truly an experience to honor and welcome home our veterans. I hope we are able to continue these welcomes.

The State's first ranked choice election took place in June 2018. Although we exceeded the state's projected 20% voter turnout (45%), and there was some voter confusion and waiting lines, we were able to get past the glitches for a successful election. A big round of applause for our volunteer ballot clerks and to my coworkers, the Public Works crew and our custodian. Each and every election is truly a team effort.

Thank you to the Cumberland/North Yarmouth Moonlite SnoSkimmers Club for their annual donation of gift cards to assist those in need in our community.

Thank you to all who donated to the Keep North Yarmouth Warm fund. With your donations we were able to provide heating assistance to families in need.

And finally, THANKS to my "Jill of all trades, master of none" trainees Stacey and Cheryl. With a smile on their faces, ready to lend a hand or crack a joke if needed, they continue to train and learn while staffing the front counter, answering telephone lines for all departments, and taking on anything the Town Manager or I or the Code Enforcement Officer, Assessor, Fire-Rescue Chief, or Road Commissioner hands them. They are a tremendous asset to this town and to me. I couldn't do it without them.

"Alone we can do so little, together we can do so much." —
HELEN KELLER

Respectfully submitted,
DEBBIE ALLEN GROVER
Town Clerk, Assistant Town Manager



Assessors FY2018 Annual Report

Questions?

Contact the
North Yarmouth
Tax Assessor:

Phone:
829-3705 x 209

Email:
assessor@
northyarmouth.
org



Office hours:
8-10 AM
each Friday.

Property in Maine is assessed according to rules embedded in the State Constitution, Maine Statutes (mostly Title 36), and case law. Although contracted by the Town, the Assessor acts as an agent of the State, certified by Maine Revenue Services.

These various rules direct the Assessor to approximate the market value of taxable property within the Town, using a similar system for each property class. The market tends to oscillate over time, but the system is considered fair if properties are valued similarly. Annually, the state's Property Tax Division audits the work of the Assessor to ensure compliance with legal practices.

The assessment date is April 1 of each year. This means that ownership and values are based on what is current as of April 1. The owner of record on April 1 is who will receive the bill. Also, all applications (Homestead, Veterans, Tree Growth, etc.) are due by the same date.

This last year, the Town's taxable valuation was \$474,895,700. 986 Homestead exemptions were granted on primary residences.

Homestead Exemption: Under this law, homeowners are now eligible for up to a \$20,000 reduction in their permanent residence's property valuation. If you have owned a home in Maine for 12 months prior to April 1, you may apply for this program. Forms are available at the Tax Assessor's web page or at Town Hall.

The assessor maintains office hours from 8 to 10 a.m. on Fridays; however, he may contact you during the week as he pursues valuation work. You may contact the assessor with your questions, either by phone (829-3705 x209) or email (assessor@northyarmouth.org).

North Yarmouth tax assessment information, exemption and abatement applications, and tax maps can be found at www.northyarmouth.org. Property record cards are available online at www.vgsi.com.

Tax billing and payment questions should be directed to the Tax Collector's office.

Respectfully submitted,
ROBERT A. KONCZAL, CMA #521
North Yarmouth Town Assessor

Public Works Department

FY2018 Annual Report

I would like to thank residents for the support of their public works department. I would also like to thank everyone their patience and understanding with the difficult winter of 2017/2018.

Thanks to Carl Davis, our part-time on-call plow driver, and our “full timers” David Whittier, John Berry, Charlie Hall, and Joe Plante for their hard work and dedication. And last but not least, thanks to Chip Amergian, part-time groundskeeper and Jerry Applin, part-time custodian. Thanks to Chief Greg Payson and our Fire Rescue department for their help, and to Cumberland and Gray Public Works for sharing equipment when needed.

Mailbox Damage: Many times it’s not a direct hit from the plow but the weight of the plowed snow that does the damage. We can all reduce the damage if you make your box visible, keep it in good repair, and add reflectors. Mount your box on high posts as far back as possible. Consider a box that swings on chains, pulled up in the winter. And shovel ’em out and keep ’em plowed. This lets the road plow unload before the snow hits your box. Give us a chance; please take care of your box. If you have any questions about your box and want to know if it’s a “target.” give Public Works a call, we’ll come take a look.

Winter Roads: We again used a winter roads treatment that consists of salt mixed with ProMelt Magic Minus Zero, which works at lower temperatures than dry salt and reduces bounce and scatter. This reduces salt and sand application rates and is less corrosive on our equipment and on public vehicles. The mix also has strong residual effect, reducing runoff and providing lasting performance. We hope to refine the process even more this coming winter.

Road Work: Our major road repairing/paving/asphalt rubber chip sealing projects of the season were Doughty Road, Parsonage Road, Haskell Road, and Cluff Road. Most had drainage work, shimming and leveling courses, and a finish of chip seal. Cluff Road received a base layer of cold mix asphalt and a chip seal finish coat.

Upgrades: New to the Public Works Department are heat pumps to insulate the building, an alarm system, and a generator. The old generator was rehabbed and hooked up to Town Office.

Protecting Town Property: Our parks and our town’s open spaces needs your help. If you see anyone vandalizing, littering, or engaging in other inappropriate actions, please call and report these senseless acts.

I would like to thank all who helped Public Works this year—from reporting road kill (before it starts smelling), to accepting ditching materials close to our job sites, to letting us park heavy equipment at private residences overnight. This all helps make our job easier.

The Public Works Department continues to accept waste oil; it’s used to heat the Town Garage. Thanks to North Corner Auto for supplying us with used motor oil.

I would like to thank the area contractors who are always willing to go the extra mile and help out. Special thanks to A.H. Grover for inviting the Public Works crew to the mandatory gravel pit safety training.

Respectfully submitted,

CLARK BASTON

Public Works Director,
Road Commissioner



Have a question? Need to report a problem? Public Works is just a phone call or message away!

Call:
207-829-3274

Email: nypwd@northyarmouth.org

We are located at 40 Parsonage Road.



DID YOU KNOW?

Winter sand is available for residents’ personal use.

Each residential dwelling is eligible for up to 20 gallons (four 5 gallon pails) of sand per storm.

The use of municipal sand for the sanding of private roads is prohibited.

The winter sand pile for residential use is located at the entrance of the PWD facilities at 40 Parsonage Road.

**NYFR
FY2018
Year In Review**

Total hours members spent on Fire and EMS calls:
2,541 Hours

Total hours members spent on fire and EMS training:
1,895 Hours

Fire Mutual Aid.....	32
Structure Fire	18
Cooking Fire.....	2
Chimney Fire	2
Woods Fire.....	12
Vehicle Fire	3
EMS Calls.....	175
Motor Vehicle Crash.....	34
Gas or LP Spill/Leak.....	5
Carbon Monoxide Leak ...	6
Power Line Down.....	36
Public Assist.....	16
Agency Assist (CCSO).....	7
Unauthorized Burning.....	9
False Alarms.....	60
Special Incident Type.....	4
Mutual Aid EMS Calls.....	4
Paramedic Intercept to other towns	0

Total Calls..... 410

**North Yarmouth
Fire Rescue
463 Walnut Hill Rd.
North Yarmouth
829-3025**

Fax: 207-829-4893
Mailing: 10 Village Sq. Rd.,
North Yarmouth, ME 04097

firechief@northyarmouth.org
[www.northyarmouth.org/
fire-rescue](http://www.northyarmouth.org/fire-rescue)

**Fire Rescue Department
FY2018 Annual Report**



In FY2018, North Yarmouth Fire Rescue answered 410 calls for service. North Yarmouth Fire Rescue responded on 175 EMS calls and 235 Fire calls. This is an increase of 40 calls for service. The Town of North Yarmouth has continued to contract 24-7 paramedic coverage from the Town of Yarmouth when needed.

On October 30, 2017, Maine was hit by a major wind and rain storm that crippled the town. Due to storm damage, power was out for six days. Public Works did a phenomenal job keeping the town's roads open while North Yarmouth Fire Rescue responded to 41 calls for service during this timeframe. Emergency calls were many: a chimney fire, EMS calls, motor vehicle crashes, wires-down incidents, carbon monoxide alarms, fire alarms, mutual aid assistance, and public assists. A vast majority of our members staffed the station during the entire storm, and we opened the Fire Rescue station as a warming shelter for town residents without power or heat. Our members served lunch, supper, and breakfast to those residents in need. Our bathrooms were open to those residents who were without running water and we were able to provide numerous residents with drinking water. Along with serving residents we made provision to feed local Central Maine Power workers, contracted line crews, tree removal companies, and our own public works employees who were working to restore the town back to somewhat normal status.

I would like to thank all of the members of the Cumberland County Regional Communications Center for their dedication to our community.

I would like to thank the Cumberland County Sheriff's Office and the Maine State Police for their responses to emergency calls in North Yarmouth, as well as all of the surrounding mutual communities that have responded to our town in the time of need.

Training Burn at 66 Walnut Hill Road



2017 Promotion: Lt. Jason Raven, 508

Most importantly, I would like to thank all of the officers and members of North Yarmouth Fire Rescue who have committed many hours to train, maintain their proficiencies, and respond to calls on a moment's notice. Without these members' dedication and commitment, we would not be able to provide the services required to the citizens in this community. Lastly I would like to thank the wives, husbands, and children of all of our members. Our members commit many hours to the town and away from their families in quite inopportune times. These hours are during holidays, vacations, birthday parties, nights, weekends, and normal business hours.

New Certifications and Training

It has been a busy year for many of our members. Over the course of this past year, we have had 2 members complete their basic EMT training. One member completed a Firefighter 1 and 2 training program. Numerous hours were given to continued EMS and fire trainings. In December, we hosted a mutual-aid training at 66 Walnut Hill Road (*see photos previous page*). The owner donated the building to the Fire Department to assist with live-fire training. The training incorporated all aspects of fighting a fire in a building. On December 2, 2017, we completed our drills. The following departments participated with a total of 68 members: Auburn Fire, Cumberland Fire, Gray Fire, Falmouth Fire, Pownal Fire, North Yarmouth Fire, and Yarmouth Fire. All of these programs required numerous hours of participant training and time away from their families.

CPR / AED

North Yarmouth Fire Rescue continues its quarterly CPR/AED (cardiopulmonary resuscitation/automated external defibrillator) program accomplished through a North Yarmouth Fire Rescue–North Yarmouth Business Association partnership. Through these efforts we have certified 115 members of the community in CPR/AED use.



Smoke and CO Detectors

In 2015 we started an initiative to install smoke and CO (carbon monoxide) detectors for residents in need at no cost. This fire prevention effort is designed especially for the homes of our elderly, low income, and special needs families. We have successfully installed over 50 smoke and CO detectors since the program began. If you are in need of these units please contact the Fire Rescue Department to schedule your free home safety inspection.

Help Us Find You

We can't help you if we can't find you. Each year we spend valuable minutes searching for someone's street address. Please mark your mailbox and house with large reflective numbers. Time is critical and wasted minutes could mean the difference between life and death. Please help us and mark your house! Houses are required to have a minimum of 4" letters placed where WE can see the number.

Safety Tips

- Change batteries in your smoke and carbon monoxide detectors twice a year in the spring and fall, when you change your clocks for daylight savings.
- Have your chimneys cleaned and inspected a minimum of once a year.
- Please give plenty of room to any emergency vehicle on the roadway by pulling over if you can. If an emergency vehicle is behind you while responding to an incident, pull to the right and stop. This allows the emergency vehicle to pass in a safe manner for both you and the responder.



Before You Burn

A burning permit is needed year round, snow or no snow. The process is simple and it is the LAW. Obtain a FREE permit at www.wardensreport.com. Questions? Call the Fire Station: 829-3025.



Adopt a Hydrant Program

Fire Department emergency response improves when hydrants are clear of snow and ice. North Yarmouth Fire Rescue's Adopt-a-Hydrant program leverages volunteers to keep hydrants clear of snow and vegetation. Volunteers are especially important after a big snowstorm. Volunteers make it easier for firefighters to find nearby hydrants in an emergency.

Individuals, families, businesses, and community organizations are all encouraged to adopt a hydrant. Make a difference and help ensure safety in your neighborhood!

If you notice that a hydrant is damaged, leaking, or hidden from view, please contact the Yarmouth Water District at (207) 846-5821.

Respectfully submitted,

GREGORY A. PAYSON

Fire Rescue Chief

**North Yarmouth
Statistics for
FY2018
7/1/17 – 6/30/18**

Calls for Service: 951

911 Cell Hang Up.....25
 911 Hang Up.....8
 911 Misdeal.....13
 911 Transfer.....1
 Abandoned Vehicle.....1
 Accident w/ Property Damage.....56
 Accident, w/ Personal Injury.....11
 Accident Reconstruction.....2
 Agency Assistance.....45
 Alarm.....64
 Animal Euthanize.....4
 Animal Problem.....12
 Assist Fire Department.....1
 Attempt to Locate.....22
 Theft, Non-sufficient Funds.....1
 Burglary.....2
 Burglary to Motor Vehicle.....2
 Canine Call.....2
 Concealed Firearms Request.....34
 Child Abuse or Neglect.....2
 Citizen Assist.....49
 Citizen Dispute.....7
 Court Service.....5
 Criminal Mischief.....15
 Criminal Trespass.....9
 Death Unattended/Attended.....2
 Debris in Road.....2
 Message Delivery.....1
 Disabled Vehicle.....8
 Disturbance.....11
 Domestic Violence.....1
 Domestic Assault.....1
 Domestic Verbal Argument.....3
 Controlled Substance Problem.....1
 Evidence Technician Work Order.....6
 Equipment Problem.....2
 Escort.....2
 FI Service Call.....1
 Fireworks.....3
 Found Property.....3
 Fraud.....22
 Harassment.....13
 Information Report.....15
 Inspection Permit.....2
 Juvenile Problem.....3
 Liquor Compliance Check.....1
 Litter/Pollution/Public Health.....1
 Lost Property.....1
 Mental Health Event.....3
 Official Misconduct.....2
 Missing / Lost Person.....1
 Noise Complaint.....3
 Operating Under Influence.....4
 Overdose.....2
 Parking Problem.....2
 Property Check.....139
 Property Damage, No Vandalism.....1
 Rape.....1
 Sex Offender Reg. Verification.....13
 Sex Offense.....4
 Sex Offender Registry.....1
 Speed Complaint.....5
 Suicide.....2
 Suspicious Person/Circumstance.....32
 Theft.....16
 Threatening.....5
 Traffic Hazard.....14
 Traffic Violation.....122
 Unsecure Premise.....2
 Unwanted Phone Calls.....1
 Vehicle off Road--No Damage.....12
 VIN Number Inspection.....5
 Walk-in Paperwork.....1
 Wanted Person.....3
 Weapons Offense.....9
 Welfare Check.....18

**Cumberland County Sheriff
FY2018 Annual Report**



**CUMBERLAND COUNTY
SHERIFF'S OFFICE**

- Kevin J. Joyce
SHERIFF
- Naldo S. Gagnon
CHIEF DEPUTY

36 County Way, Portland, Maine 04102

Phone (207)774-1444 – fax (207)828-2373

October 19, 2018

Dear Citizens of North Yarmouth,

The Cumberland County Sheriff's Office continues to be committed to providing you with the most efficient, professional, and community-oriented law enforcement services possible.

As of present, the Cumberland County Sheriff's Office has responded to approximately 951 calls for service in North Yarmouth, which is a 7% increase during this time last year. Our efforts to increase our traffic law enforcement in North Yarmouth, paired with a moderate increase in motor vehicle crashes has attributed to most of this year's rise in calls.

Additionally, we have seen a substantial increase in thefts, and harassment and criminal trespass complaints during this time frame. There has also been a 150% increase in reported sex offenses in North Yarmouth over the last year. However, two cases were determined to be unfounded and one of the reports was determined to have occurred in another jurisdiction.

Unfortunately, we have seen an increase in crime and overdoses caused by the public epidemic of Opiate Addiction hitting our country; and this is no different for Cumberland County. This year we have seen 3 overdoses in North Yarmouth, with one of those incidents being fatal.

The Cumberland County Sheriff's Office is committed to actively applying a three-prong approach to the substance use issue, which has now become a public health issue. In addition to enforcement, we have been advocating for treatment and education. If you know of anyone suffering from a substance use disorder, please reach out to someone and try to get them help. Also, take advantage of our bi-annual Drug Take Back events and get rid of unused medications.

It is truly an honor serving as your Sheriff. Thank you for your support. Please remember that my door is always open and I value customer service, as well as your suggestions and input.

Best Regards,

Kevin J. Joyce, Sheriff



JAIL 50 County Way, Portland, ME 04102
(207) 774-5939 – FAX (207) 879-5600

Citations: 45

OUI (Alcohol).....2
 OUI (Alcohol)-No Test.....1
 Produce Proof of Insurance.....3
 Display Cert of Inspection.....7
 Stop at Stop Sign.....1
 Following Too Close.....1

Improper Passing.....1
 Speeding 1-9 Over.....1
 Speeding 10-14 Over.....1
 Speeding 15-19 Over Limit.....2
 Unnecessary Brake/Accelerator Noise.....1
 Seatbelts, 18 and Over.....11
 Attaching False Plates.....1

Leaving Scene of PD Accident.....1
 Driving to Endanger.....2
 Fail to Register MV 30-150 Days.....3
 Criminal Mischief.....1
 Criminal Threatening.....1
 Assault.....2
 Theft by Unauthorized Taking.....1
 Forgery.....1

General Assistance

FY2018 Annual Report

What Is General Assistance?

General Assistance is a program offered by your town to help meet basic needs for those who qualify. Basic needs are considered as those items needed to help sustain life, such as food, heating fuel, housing, and electricity. To apply for general assistance, you may contact your town for an appointment by calling 829-3705.

Appointments

No appointment is necessary; however, it may be helpful to call ahead to let the administrator know you are coming. When you talk with the administrator, you will be given information about the best time to meet and what you should bring with you. If you have scheduled an appointment but cannot make it, please call and let us know. Sometimes the previous appointment can take more time than scheduled; if this happens, you may still be seen. If you cannot wait, please let the general assistance provider know and you will be given the opportunity to schedule for the first available time. If this is an emergency, please let us know at that time. *(Note: The Town of North Yarmouth General Assistance will also assist in connecting residents with LiHEAP and other community programs as available.)*

Provide Documentation

When you come in for your appointment, you are required to have current documentation. The following information is necessary to determine your eligibility (but other documentation may also be needed—the general assistance officer will let you know at that time). The following items must be provided from all members of your household (if applicable):

- License or State I.D.
- Social Security numbers for each household member
- Proof of a written lease if you rent or a letter from your landlord if you are a tenant at will
- A current rent receipt
- If you pay a mortgage, proof of the current bill and last payments
- Proof of all bank accounts, statements, and current balances
- Proof of all income coming into your household even if you are NOT applying for everyone in your household
- Proof of ALL your bills (even if you did not pay them in the last 30 days)
- If you are a returning client, bring receipts as proof of how you spent your income in the last 30 days
- Documentation of ALL payment arrangements
- Proof of any recent changes in your income. If you started a job or if you ended a job; or if your unemployment benefits ended, etc.
- Proof of any disconnection notices you may have

The General Assistance Program is an application process. Anyone has the right to apply. Eligibility is determined based on guidelines and emergency criteria. If you have questions regarding your eligibility or are unsure about any questions, you may contact your General Assistance Administrator.

Best regards to the residents of North Yarmouth.

Respectfully submitted,

VALERIE A. FITZGERALD

Deputy General Assistance Administrator

General Assistance Expenditures

July 1, 2017 – June 30, 2018

Housing	\$1200.00
Emergency Shelter.....	\$0.00
Electricity	\$77.46
Heating Fuel.....	\$0.00
Health Related.....	\$0.00
Food.....	\$0.00
Other	\$0.00
Total.....	\$1277.46

Total Applications to date: 3

Number of People Served: 1

Other Assistance—
“Community Connections:” 6

North Yarmouth General Assistance Hours:

- Tuesdays, 1:00–2:00 PM Weekly
Call: (207) 829-3705

Emergency Assistance:

**Emergency On-Call—
Telephone 807-2055**

An emergency is considered as a life-threatening situation where having to wait until town hours could cause an unsafe life-threatening condition or situation.

**FOR MORE RESOURCES,
DIAL 211**

Discussing, Clarifying, Decision making

The Planning Board still had vacancies at fiscal year-end that we are eager to fill.

Please contact the Town Office if you have an interest in participating!

The Planning Board meets on the second Tuesday of the month. Meetings are open to the public. Meetings are also televised. Tune into Channel 2 at 7:00.

The Zoning Board of Appeals meets on an “as-needed” basis.

Planning Board FY2018 Annual Report

Fiscal Year 2018 was a busy one for the Planning Board. The Board reviewed three subdivision applications, two subdivision amendments, and three applications for site plan review.

One of the subdivision applications was approved, and two applications were still in progress at fiscal year-end. The two subdivision amendments were approved. Two site plan review applications were approved while one was still in process at the end of the fiscal year.

Following the approval of the town’s first Contract Zone in Fiscal Year 2017, the Planning Board and the Select Board reviewed and finalized an improved contract zone approval process during FY2018.

Every year, the Planning Board considers amendments to the current Land Use Ordinance. This fiscal year, a few minor and editorial changes to sections of the Land Use Ordinance for signage requirements, family burial grounds, lot line definitions, mineral extraction permitting, and light manufacturing businesses in the Village Center were recommended and subsequently approved at Town Meeting.

A Planning Board member participated in the update to the town’s Comprehensive Plan, and the board kept open a dialogue with the Economic Development and Sustainability and Living Well in North Yarmouth committees. This ensured that the Planning Board was aware of the future development goals of the town and what changes would be needed to the zoning map and land use ordinances in order to implement those goals.

In addition, the Planning Board also implemented refinements to its application approval and workflow processes to better serve applicants and ensure consistency in following the Land Use Ordinance.

Many thanks go to the town staff who provide invaluable support to us every month.

Respectfully submitted,

**CHRIS CABOT, GARY DiLISIO,
SANDY FALSEY, AUDREY LONES,
AND CLARK WHITTIER**

North Yarmouth Planning Board



Economic Development and Sustainability Committee

FY2018 Annual Report

What progress has the Economic Development and Sustainability Committee (EDSC) made since the last Town Report? Last year's update talked about an action plan matrix developed by Camoin Associates. An action plan is only as good as the action taken and EDSC has followed thru on some key recommendations from that report. The Camoin report suggested the EDSC take action on the following high priority goals, which are now either completed or in process:

- Host community summit(s) to facilitate discussion around goals, priorities, and responsibilities and integrating these with the Comprehensive Plan, departments, programs, and initiatives.
- Develop TIF guidelines and districts. These guidelines will support business and community development and investment within targeted commercial areas. TIF roll out to the Select Board is expected in November 2018. Subsequent public sessions will be held and final approval at the April Town Meeting.
- Pursue initiatives to increase connectivity throughout the town.
- Integrate the findings, analysis, and recommendations from EDSC Plan into the Comprehensive Plan and the Planning Board.

This has been an exciting time for EDSC since the residents' overwhelming support of hiring a planning consultant at the 2018 April Town Meeting. Adding planner Vanessa Farr has provided EDSC and other committees

with the professional expertise that North Yarmouth has needed in to move this community into a future that supports a good plan and best practices. Vanessa, along with Town Manager Rosemary Roy, have worked to bridge the discussions among many committees; Comprehensive Plan, Planning Board, EDSC, Yarmouth Water District, and more. The Town mission statement is central to the work being done.

“The Town of North Yarmouth recognizes and seeks to maintain its unique character as a largely rural/country town, but in close proximity to major urban centers. The Town seeks to guide residential growth while attracting appropriate commercial growth while maintaining the appeal of its country character and by preserving natural, historical and cultural resources. The Town desires to encourage the development of a village center, to protect natural resources and preserve the quality of the town's public water supply and to encourage recreational use of the town's extraordinary network of public parks, forests and trails.”

EDSC ends this report with recognition and thanks to Patrick Gilligan who was chair and a member of the committee for the past three years. Also, we welcome our newest member, Greg Schueman, and the continued support and time commitment of the current committee.

Respectfully submitted,

DIANE MORRISON
Chair, EDSC

Join us.

If you'd like to join the EDSC and/or have skills to offer, please contact the Town Office! We meet twice a month. I can guarantee that the commitment to this committee will be rewarding to you and our town.

EDSC Members

Diane Morrison,
Chair
Amy Horstmann
Katie Murphy
Rosemary Roy,
Town Manager
Vanessa Farr,
Planning Consultant

North Yarmouth Cemeteries

- Walnut Hill, Route 115
- Pine Grove, Route 9
- Bowie, Cluff Road

Maps of all three cemeteries can be found online at ...
goo.gl/6FhVGe

And go to
findagrave.com
to search for even more info!

Cemetery Fees

Resident:

\$250 single lot
\$150 perpetual care

Nonresident:

\$350 single lot
\$200 perpetual care

Cemetery Commission FY2018 Annual Report

This year seven lots were sold and twelve interments took place within Walnut Hill and Pine Grove Cemeteries. Currently there are 210 veterans laid to rest in Walnut Hill Cemetery and 66 veterans laid to rest in Pine Grove Cemetery and one veteran laid to rest in Bowie Cemetery.

The Commission would like to thank Linc and Kim Merrill for the generous gift of a granite bench, which now sits at the front of Bowie Cemetery.

In conjunction with North Yarmouth Historical Society we hosted a walking tour of Walnut Hill Cemetery on May 20, 2018 with author and historian Ron Romano. Ron showed us stones carved by 19th-century master stonecutter Bartlett Adams, an artisan widely recognized for his beautiful artwork. Finding Adams stones in Walnut Hill Cemetery was a wonderful discovery. Ron also demonstrated the proper techniques for cleaning older gravestones. This was a well-attended event and we hope to join forces with the Historical Society again in the future for more events in the cemeteries.

Thank you to the Public Works Crew who assist with the mowing and trimming of the three cemeteries.

The commission would like to remind lot owners and family members of loved ones to plant annual flowers only. Artificial flowers and shrubbery are not allowed in the cemeteries. Placement of glass vases, shells, figurines, toys, etc. is not permitted; these items cause injuries when hit by a mower or trimmer. The commission will remove all flowers, wreaths, and other decorations left on lots when they become unsightly.

Respectfully submitted,

DEBBIE GROVER

Clerk of Cemeteries



May 20, 2018 event with Ron Romano.



School Fund Trustees

FY2018: 211th Annual Report

In November 2017 Trustees of the North Yarmouth School Fund voted to move the Fund’s assets into an investment account at Norway Savings Bank, hoping to earn enough interest to again award grants to North Yarmouth students enrolled in post-secondary education. Although we have not yet seen significant gains, generous gifts from townspeople allowed us to award three \$200 grants for the second semester of the 2018-19 school year.

The three students, whose names were drawn from a pool of thirty-one 2017 and 2018 graduates, are Brandon George, Joshua Herreid, and Rachel St. Pierre. Congratulations, scholars!

More than 145 grants have been awarded to North Yarmouth students since 1992, and the School Fund Trustees are proud that assets from the original 1700s land grant continue to help students and families with education expenses. We are committed to preserving the rich legacy entrusted to us and will gratefully accept contributions to the School Fund. Please consider making a donation to express your pride in our town and our students! And, special thanks for the donations received this year.

June 30, 2018 Account Balances:

Checking Account \$467.44
 Total Annual Interest..... \$1.18
 Ending Balance.....\$468.62

Investment Account \$40,000.00
 Fee \$70.70
 Gain/Loss..... (\$64.14)

Ending Balance \$39,865.16

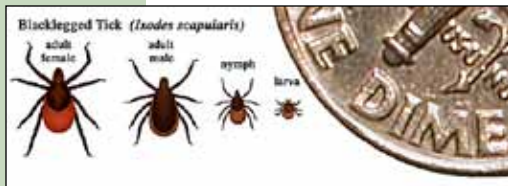
Respectfully submitted,
 DIXIE E. HAYES
 Secretary



Congratulations, scholarship recipients! Left to right: Brandon George, Joshua Herreid, and Rachel St. Pierre.

Health Officer FY2018 Annual Report

Insects can be bothersome particularly this time of year when we are enjoying the outdoors. Unfortunately, some insects are more dangerous than others, particularly ticks.



Female deer ticks carry Lyme disease, Anaplasmosis, Babesiosis, and Powassan Encephalitis. All four can be very debilitating to a person, with Powassan possibly resulting in death. It is very important to do thorough tick checks on children, adults, and pets. It is further advised to use a repellent on clothes, one that is specifically intended as a personal repellent. Sprays intended to be used in yards, lawns, etc., are not safe to use on one's person or clothing. Use of personal repellents or essential oils such as eucalyptus and peppermint oil, as well as other oils have been effective in repelling insects including ticks.

Additionally, keeping grass mowed and removing dead leaves helps to expose ticks and make it more difficult for them to hide and create nests for breeding.

Another issue that is being addressed along the coast is the problem of the browntail moth. Their hairs are tiny and very difficult to see but they can cause severe rashes to people who come in contact with them. It is strongly urged to remove any webs on trees and shrubs, place in a plastic bag, and

dispose in the trash. Do not throw it in the woods. Web worms are not as bothersome to humans, but they can be deadly to trees and shrubs.

Another important issue is the threat of rabies. There have been several cases of rabies in southern Maine, including humans and animals. Wildlife biologists strongly urge the public to not interact with any wild animals. This includes not feeding them under any circumstances.

Mold is another issue that continues to be a problem for those of us who live in New England. When mold appears, the cause must be found and eliminated. Mold should be washed off with a good detergent. Most mold is not harmful to most individuals, unless they have an allergy to mold.

The offices of General Assistance, Code Enforcement, EMS, Police departments, and the Maine DHHS/ Division of Adult Protective have all worked collectively to help those in need of aid.

We are always willing to help those in need. Please contact our Town Office with your concerns regarding public health and safety so that you can be referred to the appropriate department.

Thank you again for allowing me to serve as your Local Health Officer.

Respectfully submitted,
ANITA L. ANDERSON
Local Health Officer

Living Well in North Yarmouth

FY2018 Annual Report

In 2016, the committee that came to be known as Living Well in North Yarmouth was organized.

The original goal of the committee was to look at so-called “aging in place” resources for town residents. After the committee met with AARP and joined its initiative to become an “Age-Friendly Community,” one of 58 (at this writing) communities in Maine to do so, the LWN Y group broadened the scope of its mission to include all people in the town. Living Well in North Yarmouth recognized that accessible sidewalks benefitted people of all ages, for example; that living well in a community has no age requirement. The committee has enjoyed the support of the Select Board and the Town Manager.

In the past year, the committee repeated some very popular activities, including the Ice Cream Social. This year, child care at the Town Meeting was provided. In the dead of winter, Steve Barr and Paul Hodgetts dominated the cribbage tourney. Also in the dead of winter, the committee helped the Parks and Rec Committee with the Once in a Blue Moon event that featured snow sports—and hot chocolate.

The committee also discovered brand-new local talent. The North Yarmouth Troubadours played their very first gig at the Social and were so popular, they were invited to perform at one of the summer concerts sponsored by the Events Committee. The second Annual Kite Festival, scheduled for October 6th, is planned to be bigger and better, attracting people from many different towns. The North Yarmouth Fire Company will grill hot dogs and burgers and Toots, now an institution, plans to provide the sweet.

On more serious matters, the committee continues to provide needed rides for folks in town—regardless of age. Because of their interest in affordable and appropriate housing, we have advocated to the Planning Board and the Comprehensive Plan Committee.

As supporting the creation of a vibrant Village Center is also a goal, committee members, along with economic development consultant Vanessa Farr, toured the heavily traveled roads in town. This assessment of road and traffic conditions, including excessive speed, is developing into a project that will address these issues. Other issues, such as availability of more sidewalks, paved road shoulders and walking/hiking trails, will be included as Ms. Farr continues her work.

The First Greeter program continues to be a great success. Coordinator Gay Peterson reports that 43 new residents have been visited. The response has been all that we hoped—neighbors welcoming neighbors making everyone feel welcome in their new town. Rod Duckworth, originator of the First Greeter idea, retired from the committee this year. His thoughtful input is missed, as is his sense of humor, and we appreciate his contributions.

We lost one of the founding members of our committee in the spring. Dick Brobst, who, along with Priscilla, helped design the path that the committee would take, as well as set goals that continue to guide us. Thanks so much, Dick. We miss you.

Respectfully submitted,

STEVE PALMER

Chair, Living Well in
North Yarmouth Committee



Have an idea that will make our town better for us all? Please contact Steve Palmer at shpalmer@maine.rr.com or at 572-7151.

The **First Greeter** program, a collaboration between Living Well in North Yarmouth and the town's Communications Advisory Committee, kicked off in the spring of 2017. If you are new to town or know someone who is and would like a visit from a First Greeter—which includes a welcome bag of information, please send an email to firstgreeter@northyarmouth.org.

Let us
Guide
You.

**Pick up
guides
to North
Yarmouth's
parks at the
Town Office.**

Parks and Rec folks:

Bryan Emerson
Jim Faunce
Ken Filliter, Chair
Shelly Harkins
Scott Kerr
Anne Lang

**Got a Plan?
WE DO!**

*Parks & Rec has a
long range plan
for the next
100 years!
Take a look at it here:
goo.gl/9tebYf*

Parks & Recreation Committee *FY2018 Annual Report*

Residents of North Yarmouth are very fortunate to have several beautiful parks and nature preserves in our community. The Parks & Recreation committee is charged with the management of these special green places:

Chandler Brook Preserve
Baston Park
Knight's Pond Preserve
Old Town House Park
Sam Ristich Trail
Wescustogo Park
Hayes Town Forest

The Hayes Town Forest suffered major storm damage after the "Halloween Storm" of October 30, 2017. The acreage was due for a periodic thinning, however. With the aid of professional foresters, it was concluded that the Norway Spruce were not doing well in that soil type and were generally weak or dying. The Red Pine appeared healthy but growing slowly and the White Pine doing well. We contracted to have the blowdowns removed and selective pruning of the Norway Spruce. The understory of White Pines are expected to do well with the additional sunlight.

We planted six trees and added a picnic table at Wescustogo Park near the canoe launch. As these shade trees mature we will have a nice picnic spot near the river.

We also added a picnic table at the entrance to Old Town House. Old Town House was also the site for the Kite Festival and the Blue Moon Snowshoe night.

There are now eight birdboxes distributed through the parks. Most of them had feathered residents this spring including the attractive Eastern Bluebird (see photo at right).

Moving forward we are committed to conserving the natural beauty of our green spaces, controlling invasive plant species, establishing foot or bike networks to connect our parks and expanding the user base to include more residents and more varied activities.

We hope to see you at one of our parks. Each is different with a unique charm and certainly worth a visit.

Respectfully submitted,

KEN FILLITER

Chair, Parks & Recreation Committee



MSAD#51

FY2018 Annual Report

Jeff Porter
Superintendent of Schools
Julie Olsen, Ed.D
Director of Instructional Support
Ashley Caswell
Community Development & Resource Manager



Scott Poulin
Director of Finance, Human
Resources & Operations
Sally Loughlin
Director of Academic Services

Maine School Administrative District #51

August 2018

Dear Citizens of North Yarmouth,

The 2017-18 school year is now only a memory, but it proved to be another successful and vibrant experience for our students, staff, and entire school community.

The first Strategic Plan (2015-2018) has now been sunsetted and we have begun the work on our next Strategic Plan that will guide our work until June of 2021, as approved by the Board of Directors in June 2018. The ideas presented in this plan are the culmination of dialogue, deliberations, and planning that have included the voices of 800 stakeholders in the community. The ambitious plans outlined in our Strategic Plan will only be realized through the continued collaboration and support within our community that remain essential to the success of the MSAD #51 schools. The multitude of voices that shaped this plan will be equally important in the successful implementation of these ideas.

The path forward is an exciting one and I invite you to join me as we continue to improve, refine and chart a new course for the students of MSAD #51. This new plan outlines four major priorities:

- **Wellness:** Promote wellness initiatives that advance and sustain healthy, balanced, and well-rounded students and staff.
- **Early Childhood Education, The Critical Building Block:** Review the district's long-term elementary education program and structure, including options for three and four year olds, optimal grade spans, and facilities that address projected enrollment increases over the next decade.
- **Every Student College and Career Ready:** Working together as a district, we can find the right answers to these key questions: What should students learn? How do we know they're learning it? What do we do when they're not learning it? What do we do when they already know it? Focusing on the vital nature of literacy, while continuing to promote STEM, will ensure college and career readiness.
- **21st Century Learning Skills. Skills for Life:** Students are more likely to engage when learning is meaningful and relevant. Fostering creativity, innovation, and personalization enhances the learning process. Extend access to pathways for all high school students through connections to meaningful career-related field experiences.

Below you will find some representative highlights from the 2017-18 school year. Though this is not an exhaustive list, it provides a snapshot of the remarkable things happening in your school district.

DISTRICT

- The Greely Center for the Arts (GCA) groundbreaking took place the beginning of October. Nearly 200 students and an additional 200 parents and community members joined together for this momentous occasion. The GCA is scheduled to open in January of 2019.
- As of August 1, 2018, over \$40,000 has been raised for the GCA through the *Leave Your Legacy* Brick & Seat Campaign. Bricks & Seats can still be purchased online (www.msad51.org/donate), mail in order or by stopping into the Central Office.



- The third year of stakeholder surveys for students, staff, and parents was completed, providing comparative data with valuable feedback as to its practices and procedures.
- “Board Goes to School” is a great opportunity for Board members to see schools & programs in action in order to illustrate the highlights and challenges that are brought to the Board for consideration and approval.
- Standard & Poor’s bond rating for MSAD #51 is AA+ in recognition of its sound financial management practices.

ACADEMIC & EXTRACURRICULAR

- Nearly a dozen GMS students competed at the State of Maine National History Day Competition. Six students placed at the state level and went onto the national competition in D.C. Two 8th grade students, Matthew Gilbert and Don Strawbridge, placed 1st in the nation for their documentary in the Junior Group.
- Gregory Pershing, Peter Theodores and Maddie Albert advanced to the prestigious invitation-only American Regions Mathematics League competition.
- GMS 5th grader Christopher Gilbert is Maine state winner for the 3M Young Scientist Challenge.
- Ben Otte’s Senior Project won "best film" award for his play "Small Street" at a local small film festival.
- Congratulations to Dominic Gianattasio for being recognized at Westbrook Regional Vocational Center for "Outstanding Student in Web Design"
- Junior Kira Shepard had the honor of being selected to attend the New England Young Writers Conference at the Breadloaf Campus of Middlebury College
- The 2nd Annual Community First Responders Event was held in May. Special thanks to Cumberland Police, Cumberland Fire, North Yarmouth Fire and Maine State Police for attending!
- Throughout the spring, Scott Clark from Ledgewood Construction met with many classes from Kindergarten to High School Juniors to talk about the progress at the Greely Center for the Arts (GCA). Approximately 80 students were also able to tour the GCA as it was being built.
- The 4th grade Friendship Concert was a hit and included several numbers from the newly formed ukulele ensembles.
- Cassidy Dean and Lauren Dennen, 7th graders at GMS, were winners of the Maine Municipal Association essay contest.
- The Environmental Stewardship Committee sponsored “Outdoor Classroom Week” in May. Many teachers took their students outside for lessons to enjoy the fresh air and natural surroundings.
- Greely Middle School 8th grade student Laura Howe was selected to read her piece of writing at the Statewide Civil Rights Team Project.
- GHS senior Gregory Pershing, named US Presidential Scholar, one of only two students in Maine and 161 students in the US to win this honor
- GMS 4-5 students raised more than \$6,500 for Habitat for Humanity through a Habitat Walk.
- Jillian Brown and Kasey Newman competed in the SkillsUSA Maine Competition in the Health Knowledge Bowl and placed with a silver medal.
- Student exchanges and homestays with Namioka, Japan and Santiago, Chile helped our students experience global connections.
- Charlie Saffian placed 1st in the 25 butterfly and 3rd in the 50 freestyle at the Special Olympics state swim meet.
- Kira Fried & Stephanie Tillotson received national awards from the American Association of Teachers of Spanish & Portuguese. They were eligible for these awards by scoring in the top 75% on the National Spanish Exam then completing a scholarship application
- Eight Greely High School students competed in the Maine State Science Fair. 6 students came home with scholarships and awards
- 56 new members of the National Honor Society who were inducted this week at GHS at an evening candlelight ceremony. NHS members exemplify the core pillars of scholarship, character, leadership, and service since NHS was founded in 1921.
- The GHS band performed and was one of just two schools in the state in our division to earn a Gold award. Gregory Pershing and Edmund Paquin earned outstanding musicianship awards, with Edmund also awarded the Dale Huff outstanding musician award.
- Former USA Olympian Bill Becklean visited some of our 5th graders to share what it was like competing in the Olympic Games in 1956.



- Kindergarten classes visited the District Office to drop off artwork, work on their math facts, and show staff their “How To” books that they authored.
- 2nd grader George Reynolds had artwork featured at the Portland Museum of Art as part of National Youth Art Month.
- GHS theatrical productions “Guys & Dolls” and “Robin Hood” were enjoyed by many.

ATHLETICS

- Anna DeWolfe scored her 1,000th career point.
- Greely High School winter athletes set the bar high this year bringing home five State Championships!



STAFF

- The 3rd Annual MSAD #51 “Employee of the Year” recognition honor was bestowed to Greely Middle School 6-8 social studies teacher Peter Gillingham. Kudos to finalists MIW school counselor Dawn Lane, GMS 4-8 library media specialist Dorothy Hall-Riddle, GHS social studies teacher Chris Hoffman, and GMS 4-8 special education educational technician Megan Rogers.
- Additionally, these staff members were honored with special awards this past year:
 - Mabel I. Wilson School second grade teacher Connie Russell was named Cumberland County Teacher of the Year and has now moved onto the state semi-final round.
 - Greely High School french teacher Grace Leavitt was named president of the Maine Educational Association.
 - Greely High School’s Jayme Jones was named Assistant Principal of the Year by the Maine Principals Association.
 - Greely Middle School 4-5 PE teacher Becki Belmore was named 2017 Elementary PE Teacher of the Year by MAHPERD.

NEWSWORTHY

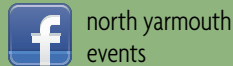
- MSAD #51 again ranked as a top Maine school district, this time by Backgroundchecks.org, placing #3 in the state.
- Niche.com once again ranked MSAD #51 the 5th best school district in Maine for 2018, the second year in a row. GMS 6-8 ranked 6th best middle school in Maine and GHS ranked 6th best high school in state.
- The GHS Pathways program has continued to expand to reach more students. WGME 13 Highlighted one student’s success through their *Dirigo Stories Series*.
- MSAD #51 partnered with the Cumberland Police Department and Casco Bay CAN to hose a Vaping Workshop. Over 50 parents attended.
- The “Challenge Day” program continued at Greely High School for the sophomore class in order to promote and sustain a positive school culture. Special thanks to the 30 adult volunteers who participated to make this day possible.
- The third annual “senior walk” brought back memories for the Class of 2018, which proudly graduated 143 students in June.

I wish to thank all students, staff, parents, and community members for their support and commitment to the ideals of our high-performing school district. I look forward to the promises of the 2018-2019 year.

Respectfully,

Jeffrey J. Porter
Superintendent of Schools

Creating Community in North Yarmouth!



THANK YOU SPONSORS!

We heartily thank these 2018 sponsors for their support!

Anderson Landscape

Ames Farm Center

Bowdoin Excavation

Casco Bay Paving & Construction, Inc.

Cedar Springs Technologies, Inc.

Law Offices of Thaddeus V. Day, PLLC

**Michael A. Frost, DMD
Hansel's Orchard**

North Yarmouth Variety

Patriot Insurance Company

Soft Trac

Events Committee FY2018 Annual Report

As outgoing chair, this is my eighth, and final, annual town report for the Events Committee. While still a member of the committee, I have shifted more of my volunteer time to North Yarmouth Fire Rescue and North Yarmouth Fire Company. I'm happy to report that in 2018 we have maintained most of the crew that has brought you Fun Day and other events over the last several years; Darla Hamlin, Brenda Bacall, Donna Stein, Sue Pynchon, Kate Wilber, Emma Raven, and Ashley Durgin are all back! This dedicated crew is now led by Donna Palmer, who brings new energy a wealth of experience from other town committees!

I'd like to recognize a trio of special volunteers who have moved on from the committee, but had given so much time and made my job easier over the past few years:

- Alex Currie moved to town just a few years ago and immediately joined the Flag Committee and the Events Committee. Over the course of three years, he provided a fresh perspective at meetings and much-needed muscle while setting up and tearing down Fun Day.

- Jessica Dyer joined the committee way back in 2011 and served for six years! Jess was a serious innovator and creative force and most importantly, she always kept us laughing. She and her talented husband, Justin, have left an enduring mark on Fun Day, bringing us so many ideas and props that we continue to use each year!

- Angela Raven took over layout and production of the Fun Day program book in 2008 and used her creativity and meticulous attention to detail to produce a top-notch book each of the past 10 years! I'm very proud of the work my wife did, but I'm also very much looking forward to spending less-stressful Augusts together!

Finally, I would like to pass along some lessons learned from the past eight years. Here are three of the most important:

- You will never find the perfect date for an event. It's hard enough to find a good one.
- If you need something done, it's more effective to ask one person directly than to broadcast to hundreds.
- Folks might come to Fun Day the first time to check out a band, the games, the food or the vendors, but they keep coming back because it's an opportunity to hang out and socialize with neighbors they rarely get to see otherwise. The real magic of Fun Day is in the smiles and laughter of our community being together.

The Events Committee is always in need of new people. If you can spare a few hours per month and one Saturday in September, please consider joining and adding your own ideas and energy. It has been an honor to serve as the committee chair for so long. Thank you all!

Respectfully submitted,

JASON RAVEN

Chair, North Yarmouth
Events Committee

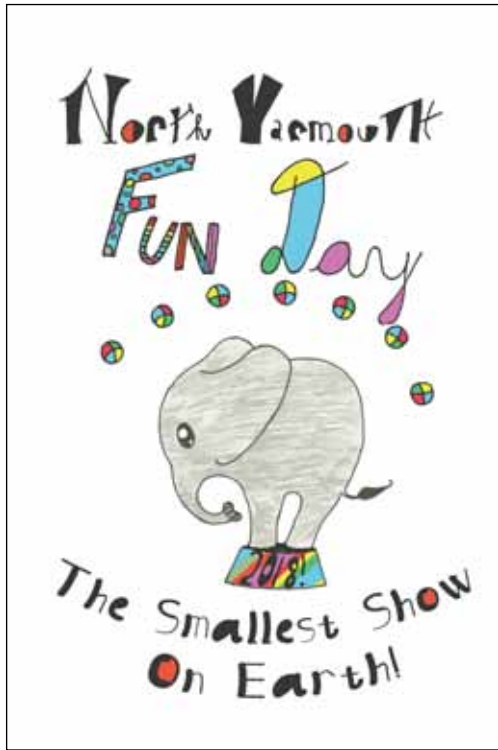


Jason Raven as Hugh Jackman with sidekick Darla "Zendaya" Hamlin at Fun Day 2018!

FUN DAY

Sept. 15, 2018

—it was a great day!



About the 2018 Fun Day logo:

The winner of the 2018 Fun Day logo contest was 10-year-old **Meadow Buxton-Rost!** Meadow created her winning entry as part of her classes at local after-school program Let's Create in Walnut Hill. Meadow is a fifth-grader at Greely Middle School. She likes art, playing soccer and other sports, gymnastics, boating and cycling, juggling, camping, and snowmobiling.

Meadow lives on Hemlock Ridge Road and is the daughter of Deborah Buxton and Michael Estes, and sister to River, Mikaela, and Robyn.



Congratulations, Meadow, and thank you for your GREAT artwork!

A few shots from the 2018 Fun Day grounds. Special recognition to Rob Wood (above), our Distinguished Citizen for 2018.

Photos: Darla Hamlin and others



Call or write any committee member to

- Join the growing list of sponsors
- Join the committee
 - Obtain a star

Flag Committee Members Contact Info:

Alex Currie
489-9282
macroline@hotmail.com

Stephen Friedrich
horsecrazy215@yahoo.com

Darla Hamlin
221-3113
darla@maine.rr.com

Stacy Holden
sholden1@maine.rr.com

View the honor roll at the Town Office, Memorial School lobby, or the Fire Station.

Download a digital version on the town's website at northyarmouth.org/flag-committee

Flag Committee *FY2018 Annual Report*

For more than a decade, from early spring through late fall, the American flag has flown over North Yarmouth. We are grateful to the long roster of donors and volunteers who have been steadfast in their support. Visit the Flag Committee's page of the Town's website (www.northyarmouth.org) for the Donor Honor Roll.

As evidenced by the Honor Roll, the flag represents different things to different people. For some, it is a way to honor the sacrifice made by our veterans and active servicemen and women, for others it is an opportunity to honor or memorialize a family member, while for others it is a meaningful way to beautify our town. No matter your personal reasons, the flag program has brought positive attention to North Yarmouth.

Special thanks go to the members of the Flag Committee who maintained the flags, recruited volunteers, and helped with the actual raising and lowering. Much of this activity was led by Ken Filliter and Stacey Holden.

This year, the Committee voted to lower the annual cost of adding your name to the Honor Roll. Instead of \$50, the first-year cost is \$40. The annual renewal cost has dropped from \$20 to just \$10. We are late



in sending out renewal invoices, but expect to have them out by the end of November 2018.

We currently have three openings on the Committee and would welcome all kinds of support. For more information, you may contact Darla Hamlin anytime by phone at 207-221-831-0160 or by email at darla@softtrac.com.

Respectfully submitted,

DARLA HAMLIN

Chair, North Yarmouth Flag Committee

Yarmouth Water District

FY2018 Annual Report



Robert N. MacKinnon, Jr.
Superintendent

William L. Reinsborough
Chairman, Board of Trustees

2017 ADDITIONS

12 new water services
4 fire hydrants
821' new water mains

The year 2017 saw slower growth for the District, with only twelve new water services, four new fire hydrants and 821 feet of new water mains added. The District also replaced 111 feet of old, undersized water main in Main Street in Yarmouth.

Total water production for 2017 was 422,233,000 gallons, comprised of 105,708,000 gallons of purchased water and 316,525,000 gallons pumped from the District's wells. This total represents a total water purchase and production increase of 7.0% over 2016.

Lastly, the District has always allowed passive uses of its properties. The District does not allow any target shooting, motorized vehicles, cutting or clearing on its land. The District's ultimate responsibility is to preserve and protect the water quality of its sources. Public use of these properties is a benefit to the general public, but it must be used responsibly for this to continue. Unfortunately there have been several recent incidents regarding improper use of the properties. We would ask your assistance by reporting any such activity or incident to the Sheriff's Department and District. Your cooperation and proper use of the property will insure its continued use by the public.

Respectfully submitted,
ROBERT MACKINNON
Superintendent, Yarmouth Water District

North Yarmouth Historical Society

FY2018 Annual Report



THANK YOU.

No organization can survive without volunteer energy. NYHS is no exception.

Those who serve on the Board, who write for the Gazette (a benefit of membership), who staff the Archives monthly, and who contribute to us through membership dues and donations of photos and other historical material **are our heroes.**

Your support is essential!

Find us at:

www.northyarmouthhistorical.org

nyhs@maine.rr.com



During FY2018 North Yarmouth Historical continued to hold regular, monthly public hours at NYHS's **Archives** on the first Saturday of each month, from 9 AM to noon. If you've come to the Archives to research your house or have had a question answered about local history, or if you've gotten help with a personal research project, you can thank stalwart volunteers **Joy Malloy, Dixie Hayes, Mark Heath, Charlie Bacall, and Katie Murphy** for staffing during FY2018.

NYHS has supplied samples of our publication the *Gazette* to Living Well North Yarmouth's **welcome bag initiative**. In this way we introduce new residents to our town's long history—from 1680 forward. (If you know of a new resident who would like a welcome bag, please contact the Town Office.)

Last fall NYHS contributed historical information and volunteer assistance to Royal River Conservation Trust's "**Discover the Royal**," a month-long event starting last September 30 that encouraged area residents to visit conservation areas in North Yarmouth and surrounding towns. We assembled text about Skyline Farm and Old Town House Park for RRCT's interpretive brochure. Information about the Park's history will be turned into permanent signage at the parking area kiosk, a project of the Recreation Commission.

NYHS supplied two brickmaking images to Bethel's **Maine Mineral and Gem Museum** for an upcoming exhibition on brickmaking in Maine. Our thanks to NYHS member and Freeport Historical Society curator **Holly Hurd** for making the connection.

We held our annual **Soup and Cider Day** on Sunday, October 15, 2017 in collaboration with **Skyline Farm**. This community event revolves around NYHS's antique cider press, refurbished by talented resident **Bob Sessums**. Every year this event grows as old and new residents join in to press dozens of bushels of apples generously donated by **Hansel's Orchard**. Volunteers supply soup and breads and help keep both energy and cider flowing. If you have never been to this fall celebration, *we heartily invite you*—new residents, old timers, young families, active seniors. It's a way to discover our town as it used to be and still is: rural, beautiful, welcoming, and close to home!

As we explore our options for our over-capacity Archives at North Yarmouth's Fire Station, three NYHS Board members—**Mark Heath, Dixie Hayes, and Katie Murphy**—visited Poland's and Gray's Historical Societies to see how other towns display and store historical artifacts and ephemera.

Our **Annual Meeting** on March 18, 2018 featured **Nancy Milliken Mason** of Cumberland, a genetic genealogist and researcher. Great stories and information!

We are incredibly grateful to **North Yarmouth residents** for their **show of support for NYHS** at Town Meeting on April 28, 2018. The Town voted to contribute \$5,000, matched by an equal amount by NYHS, for digital system upgrades and Old Town House assessment and stabilization. The money will be spent wisely and for the benefit of all residents, as we partner with the Town to create a stronger sense of pride in our community's history.

Respectfully submitted,

KATIE MURPHY, President
North Yarmouth Historical Society

SEEN AROUND TOWN



Greeting in process: Since the First Greeter program was launched by Living Well in North Yarmouth in 2017 more than 50 new residents have been welcomed to our town!



"Nothin' beats a beautiful Maine sunset," comments Ethan Sprague during a Thanksgiving visit.



Homemade biscuits from the First Friday Lunch Buffet, offered at 11:30 AM every First Friday (except January and July) at North Yarmouth Congregational Church. From chowder to dessert with lots of socializing in between.



The second annual Benefit Breakfast for NET Patient Care & Awareness sponsored by the North Yarmouth Fire Company raised \$2,350! Thanks to more than a dozen volunteers and generous donations from AH Grover Inc, Bowdoin Excavation LLC, Averill Insurance Agency, Casco Bay Paving & Construction Inc., Yarmouth Hannaford, North Yarmouth Fire Company, North Yarmouth Fire Rescue Cumberland Fire Department-Maine, Oakhurst Dairy, Patriot Insurance, Dugas Scott Trucking & Excavating, and Teamsters Local 340. Mark your calendars now for the next annual benefit: Saturday, October 5, 2019!



A familiar weekly sight: Casella Waste Systems at work picking up curbside waste and recycling. Thanks, guys!

The First Annual Full Moon Ski and Shoe was held at Old Town House Park on January 31, 2018. S'mores and hot chocolate served by the fire, lots of fun for kids of all ages. This year's event will take place on Sunday, January 20, 5-8 PM. Come on by!



Prince Memorial Library



Prince Memorial Library
CUMBERLAND, MAINE

Prince Memorial Library serves as the community library for the residents of Cumberland and North Yarmouth. Services include the lending of library materials, programs for both children and adults, use of computers and access to the Internet, and providing community meeting space.

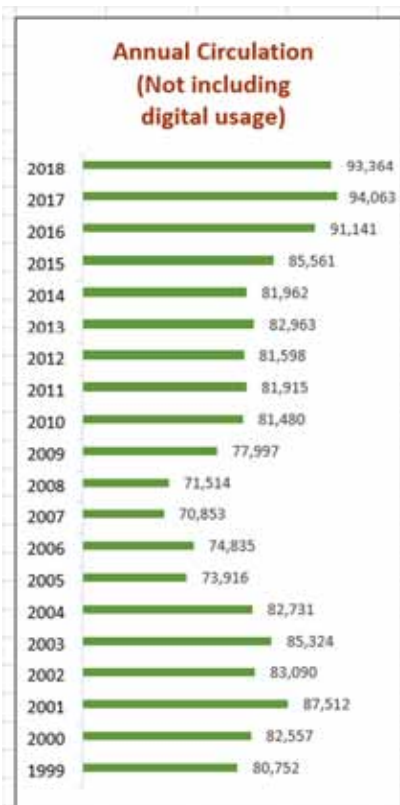
The library website is at princememorial.org. Patrons will find increased access to our services and programs, as well as links to reading resources and recommendations. The catalog and download library can also be accessed via the website.

ADULT PROGRAMS AND SERVICES

Prince Memorial Library offers programs for all ages and interests. In addition to the programs listed below, the library provides meeting space for a number of community groups. The library is host to weekly Dominoes and Scrabble games, knitting groups, Daisy Troop meetings, and more. During the year, the library hosted 217 programs attended by a total of 2,366 people.

Music & Muffins, the popular monthly concert series, ran September through May, and featured performances by:

- Flight 317
- Truth About Daisies
- Music's Quill
- Jason St. Pierre
- Pretty Girls Sing Soprano
- Christian Stevens
- Dan Merrill
- Nicole Rabata Choro Band



Author Talks feature local authors discussing their craft, inspirations, and more. Author Talks included:

- Paul Betit, *Let Me Tell a Story*
- Mary Plouffe, *I Know It in My Heart*
- Joanne Lannin, *Finding a Way to Play*
- Kathryn Miles, *Quakeland*
- Mary Lawrence, *Death at St. Vedast*
- Jean Peck, *Blue Girls*
- Paula Harrington, *Mark Twain & France: The Making of a New American Identity*
- Kelly Payson Roopchand, *Birth, Death and a Tractor: Connecting and Old Farm to a New Family*

The Lecture Series brings in local speakers to discuss current issues. Featured speakers included:

- Tad Runge, *Oriental Rugs*
- Brian Bickford, *Golf*
- Gary Goodrich, *Gardening for Tomorrow*
- Carla Nixon, Cumberland Town Planner
- Tom Gruber, *Aging in Place*
- John Gobel, *Beekeeping*
- Wendy Thompson, *College Admissions*

Book Groups are held monthly, both in the afternoon and evening. Books are chosen by the group, and selections change

monthly. New members are always welcome. Contact Reference Librarian Elizabeth Tarasevich at 829-2215 for more information.

PML is a passport acceptance facility, with certified passport agents who process applications for the U.S. Department of State. The library processed a total of 802 passport applications during FY2017-18, a decrease of 30 applications over the previous year, resulting in \$22,560 in revenue and \$2,189 in expenses, for a net gain of \$20371.

YOUTH PROGRAMMING

During the year, 4,033 children and young adults visited the library for 327 separate programs, including storytimes, therapy dog visits, Minecraft Club, Lego Club, Maine Student Book Award Book Group, fairy house and Lego contests, and kids' yoga. The library benefited from 100 hours of service by teen volunteers. Youth Services Librarian Lauren Isele visited with a total of 1,133 students from MSAD51, the Friends School, Tender Years, and Children's Cooperative Nursery School to offer activities and promote the library's youth services and 2017 Summer Reading Program. The Summer Reading Program kicked off with comic and mime Robert Rivest, closed with an ice cream party and entertainment from Lindsay & her Puppet Pals, had 237 children and young adults registered, and hosted 963 program attendees.

FRIENDS OF PRINCE MEMORIAL LIBRARY

The Friends of Prince Memorial Library provide an important service to the library and the community. The Friends supply the library with memberships to the Portland Museum of Art, the Children's Museum of Maine, Maine Maritime Museum, the Maine Wildlife Park, and the Tate House Museum, making discounted passes available to families and individuals. This year, the Friends provided the library with two Maine State Park Vehicle Passes, a new service that was supplemented by one pass provided by the Cumberland Mainland and Islands Trust. The Friends also manage the annual book sale in the fall, support the children's book sale and craft session in February, and contribute financially to children's programs and other library needs.

STAFF

Youth Services Librarian Lauren Isele resigned to pursue another career. Former Circulation Aide Kelly Greenlee has assumed the position of Youth Services Librarian, and Jennifer Benham has joined the staff as Circulation Aide. Reference Librarian Elizabeth Tarasevich, Circulation Librarian Arabella Eldredge, Technical Services Librarian Pam Copenhagen, and Circulation Aides Carolyn Currie and Sally Somes round out the staff, which provides the many services that make Prince Memorial Library such a valuable asset to the communities of Cumberland and North Yarmouth.

Library staff would like to thank the Friends for their generous assistance in offering services to the residents of Cumberland and North Yarmouth, and to members of the Prince Memorial Library Advisory Board for their guidance. Thanks go out to all the groups and individuals who donated money and books to the library.

Respectfully submitted,

Thomas C. Bennett, Library Director

A T A GLANCE

Overall Circulation

Number of patrons: 4,644

Number of Visits: 51,123

Total number of books, videos and audiotapes: 54,094

Circulation of PML Materials: 93,364 *

This figure represents a:

- *0.74% decrease from the previous year's circulation of 94,063*
- *Circulation of digital audiobooks and e-books through Maine Infonet Download Library increased 16.7% from 3,946 to 4,605. Total circulation, including digital, was 97,969*

* In addition to cataloged materials, the library loans paperback books and school summer reading list books, but does not maintain statistics on their usage.



Management Discussion and Analysis

The Town of North Yarmouth (the Town) provides this Management Discussion and Analysis to present additional information to the readers of the Town's basic financial statements. This narrative overview and analysis of the financial activities of the Town is for the fiscal year ended June 30, 2017. Readers are encouraged to consider this information in conjunction with the additional information that is furnished in the Town's basic financial statements, required supplementary information, and other supplementary information.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's financial statements. The Town's basic financial statements include three components: 1) Government-wide Financial Statements, 2) Fund Financial Statements, and 3) Notes to the Financial Statements. This report also contains required supplementary information that provides budgetary comparisons with actual results. The components of the financial statements are described in the following sections.

Basic Financial Statements

The basic financial statements include two types of financial statements that present different views of the Town – the Government-wide Financial Statements and the Fund Financial Statements. The Notes to the Basic Financial Statements supplement the financial statement information and clarify line items that are part of the financial statements.

Government-wide Financial Statements

The Government-wide Financial Statements provide a broad view of the Town's operations in a manner similar to a private sector business. The statements provide both short-term and long-term information about the Town's financial position, which assists in assessing the Town's economic condition at the end of the fiscal year. These are prepared using the economic resources measurement focus and the accrual basis of accounting. This basically means they follow methods that are similar to those used by most businesses. They take into account all revenues and expenses connected with the fiscal year even if cash involved has not been received or paid. The Government-wide Financial Statements include two statements:

- The *Statement of Net Position* presents all of the government's assets, liabilities, and deferred inflows of resources, with the difference between total assets and the sum of total liabilities and total deferred inflows of resources reported as total net position. Over time, increases or decreases in the Town's net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating

For the Year Ended June 30, 2017

- The *Statement of Activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will not result in cash flows until future fiscal periods (such as uncollected taxes and earned but unused vacation leave). This statement also presents a comparison between direct expenses and program revenues for each function of the Town.

Both of the above financial statements present the net position and activities of *governmental activities*. Governmental activities are those activities that are mostly supported by taxes and intergovernmental revenues (federal and state grants), and are the only major category of activities carried on by the Town.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

The Fund Financial Statements focus on individual parts of the Town government, reporting the Town's operations in more detail than the Government-wide Financial Statements. The Town maintains only two categories of funds: governmental funds and fiduciary funds. It is important to note that these fund categories use different accounting approaches and should be interpreted differently.

Governmental Funds

All of the basic services provided by the Town are financed through governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the Government-wide Financial Statements. However, unlike the Government-wide Financial Statements, the Governmental Fund Financial Statements focus on near term inflows and outflows of spendable resources. They also focus on the balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the Town's near term financing requirements. This approach is known as using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under this approach, revenues are recorded when cash is received or when susceptible to accrual (i.e., measurable and available to liquidate liabilities of the current period). Expenditures are generally recorded when liabilities are incurred, except for those related to long-term liabilities, which are recorded when due and payable. These statements provide a detailed short term view of the Town's finances to assist in determining whether there will be adequate financial resources available to meet the current needs of the Town.

Because the focus of governmental funds is narrower than that of the Government-wide Financial Statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the Government-wide Financial Statements. By doing so, readers may better understand the long term impact of the government's near term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and the governmental activities. These reconciliations are presented on the page immediately following each governmental fund financial statement.

The Town presents five columns in the governmental fund Balance Sheet and in the governmental fund Statement of Revenues, Expenditures, and Changes in Fund Balances. The Town's major governmental funds are the General Fund, the Wescustogo Hall Fund, and the PWD/FRD Heavy Equipment Reserve Fund. All non-major governmental funds are combined in the "Other Governmental Funds" column on these statements.

For the Year Ended June 30, 2017

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the Town government. Fiduciary funds are not reflected in the Government-wide Financial Statements because the resources of these funds are not available to support the Town's own programs.

The Town's sole fiduciary fund is a private-purpose trust fund that accounts for money held and administered by the Town on behalf of third parties for the cemetery.

Current Year Financial Highlights

- The Town's real and personal property increased in taxable valuation from \$422,299,869 to \$425,108,400, an overall increase of \$2,808,531 – an increase of just under 0.7%.
- The Town's mil-rate increased from \$17.52 in fiscal year 2016 to \$17.62 in fiscal year 2017, an increase of \$0.10 per thousand.
- The Town's assets exceeded its liabilities and deferred inflows of resources by \$24,694,595 as of the end of the fiscal year. This year's total net position includes an unrestricted portion totaling \$2,733,810 (a decrease from prior year of \$270,462), which may be used to meet the Town's ongoing obligations to employees, citizens, and creditors.
- The Town's operations for this year resulted in a decrease in net position of \$688,755. The Town's general revenues of \$8,848,059 did not completely offset its net expenses of \$9,536,814.
- Total governmental activities' expenses in fiscal year 2017 were up by \$144,684 from fiscal year 2016. The bulk of the change was due to an \$116,575 increase in education expenses assessed by MSAD 51. Total governmental activities' revenues were also up in fiscal year 2017 compared to fiscal year 2016 by \$194,764, the majority of the increase coming from excise tax revenue.
- In the General Fund, the Town's unassigned fund balance decreased by \$33,532 from June 30, 2016 to June 30, 2017.
- At the close of the current fiscal year, the Town's General Fund's unassigned fund balance as a percentage of the General Fund's expenditures for the fiscal year was 16.16% – down from 16.82% in the prior year.
- During the fiscal year, the Town paid off the remainder of their total bonded debt obligations.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. The Town's net position totaled \$24.69 million at the end of fiscal year 2017, compared to \$24.86 million at the end of fiscal year 2016.

Table A
Town of North Yarmouth
Condensed Statement of Net Position
As of June 30, 2017 and 2016

	2017	2016	\$ Change	% Change
Current assets	\$ 2,959,272	\$ 3,374,883	\$ (415,611)	-12.3%
Capital assets, net	<u>21,891,804</u>	<u>21,806,324</u>	<u>85,480</u>	0.4%
Total assets	24,851,076	25,181,207	(330,131)	-1.3%
Current liabilities	80,239	260,742	(180,503)	-69.2%
Long-term liabilities	<u>64,653</u>	<u>54,687</u>	<u>9,966</u>	18.2%
Total liabilities	144,892	315,429	(170,537)	-54.1%
Deferred inflows of resources	<u>11,589</u>	<u>3,298</u>	<u>8,291</u>	251.4%
Net investment in capital assets	21,891,804	21,792,988	98,816	0.5%
Restricted	68,981	65,220	3,761	5.8%
Unrestricted	<u>2,733,810</u>	<u>3,004,272</u>	<u>(270,462)</u>	-9.0%
Total net position	<u>\$ 24,694,595</u>	<u>\$ 24,862,480</u>	<u>\$ (167,885)</u>	-0.7%

The change in current liabilities is primarily due to the timing of the payment of outstanding invoices. At June 30, 2016, the Town had two significant invoices - \$119,850 for a new excavator and \$29,920 for a new defibrillator – that were paid in early July 2016 (fiscal year 2017).

Table B
Town of North Yarmouth
Condensed Statement of Activities
For the Year Ended June 30, 2017 and 2016

	2017	2016	\$ Change	% Change
Charges for services	\$ 279,996	\$ 257,000	\$ 22,996	8.9%
Operating grants and contributions	<u>41,825</u>	<u>39,958</u>	<u>1,867</u>	4.7%
Total program revenues	321,821	296,958	24,863	8.4%
Taxes	8,393,424	8,241,357	152,067	1.8%
Intergovernmental	318,957	277,026	41,931	15.1%
Other	<u>139,330</u>	<u>163,427</u>	<u>(24,097)</u>	-14.7%
Total general revenues	<u>8,851,711</u>	<u>8,681,810</u>	<u>169,901</u>	2.0%
Total revenues	9,173,532	8,978,768	194,764	2.2%
Municipal administration	484,178	518,849	(34,671)	-6.7%
Community services	150,266	151,885	(1,619)	-1.1%
Public safety	437,541	403,068	34,473	8.6%
Public works	1,271,839	1,284,645	(12,806)	-1.0%
Solid waste and recycling	193,234	198,893	(5,659)	-2.8%
Fixed expenses	764,064	703,795	60,269	8.6%
Capital projects	96,533	29,045	67,488	232.4%
Education	6,446,477	6,329,902	116,575	1.8%
Overlay / abatements	18,155	24,893	(6,738)	-27.1%
Other expenses	<u>-</u>	<u>72,628</u>	<u>(72,628)</u>	-100.0%
Total expenses	<u>9,862,287</u>	<u>9,717,603</u>	<u>144,684</u>	1.5%
Change in net position	<u>\$ (688,755)</u>	<u>\$ (738,835)</u>	<u>\$ 50,080</u>	-6.8%

Overall, total revenues were up in fiscal year 2017 compared to fiscal year 2016 by just over 2.2%. Most of this increase came from property and excise taxes. Total expenses were up by just 1.5%.

The largest increase in expenses was the \$116,575 increase in the education line. The other large variances were in the other expenses and capital projects expense lines. These variances net to \$5,140 and was due to a classification adjustment.

Charts A and B on the following page shows the relative sizes of revenues and expenses based on their source/category.

Chart A
Revenues by Source

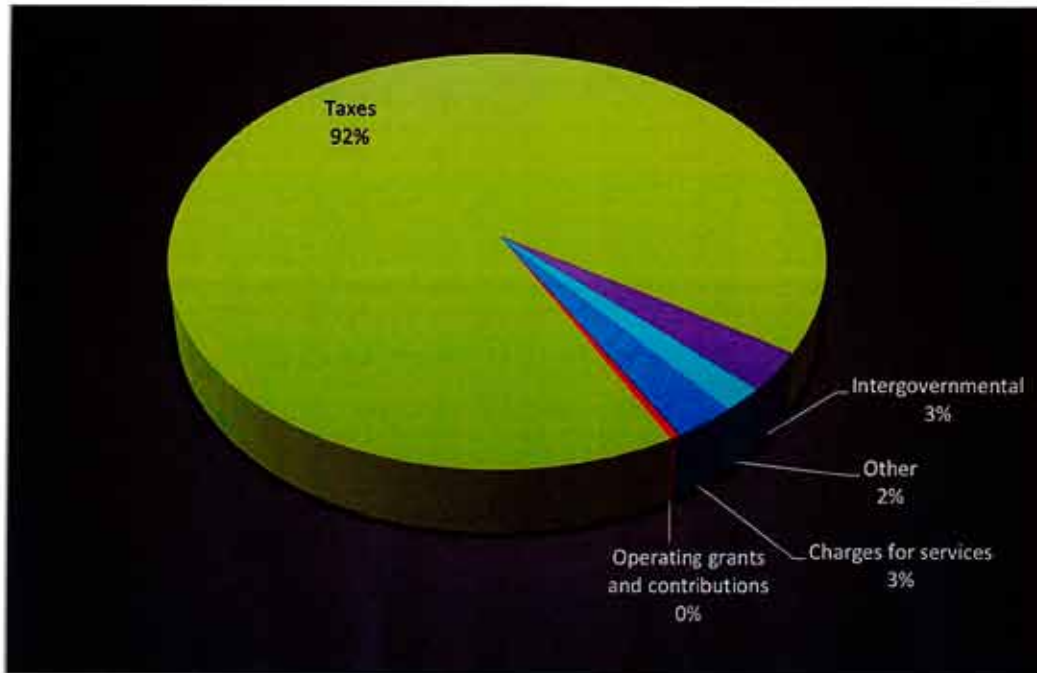
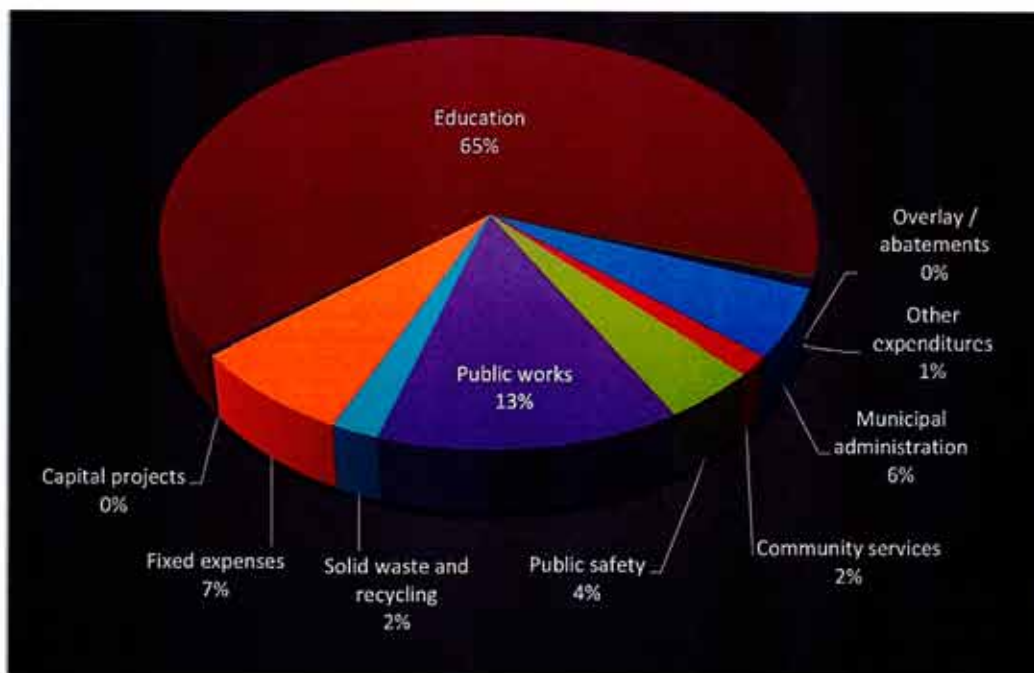


Chart B
Expenses by Category



For the Year Ended June 30, 2017

Statement of Net Position

As of June 30, 2017

Statement 1

	<u>Governmental Activities</u>
Assets	
Cash and investments	\$ 2,751,222
Accounts receivable	41,774
Taxes receivable	128,963
Liens receivable	32,713
Interest receivable	<u>4,600</u>
Total current assets	2,959,272
Land	989,942
Construction in progress	164,668
Depreciable capital assets	41,370,083
Accumulated depreciation	<u>(20,632,889)</u>
Total capital assets, net of depreciation	21,891,804
Total Assets	24,851,076
Liabilities	
Accounts payable	49,883
Accrued wages and related liabilities	19,354
Due to cemetery trust fund	11,002
Accrued compensated absences	<u>64,653</u>
Total Liabilities	144,892
Deferred Inflows of Resources	
Taxes collected in advance	<u>11,589</u>
Net Position	
Net investment in capital assets	21,891,804
Restricted for:	
Nonexpendable permanent fund principal	600
Expendable permanent fund balances	39,137
Special revenues	29,244
Unrestricted	<u>2,733,810</u>
Total Net Position	<u>\$24,694,595</u>

The accompanying notes are an integral part of these financial statements.

Town of North Yarmouth

Basic Financial Statements

Balance Sheet

Statement 3

Governmental Funds

As of June 30, 2017

	General Fund	Wescustogo Hall Fund	PWD/FRD Heavy Equip Reserve	Other Governmental Funds	Total Governmental Funds
Assets					
Cash and investments	\$ 1,342,533	\$ 507,055	\$ 847,660	\$ 53,974	\$ 2,751,222
Accounts receivable	40,559	-	-	1,215	41,774
Taxes, and other receivable	166,277	-	-	-	166,277
Due from other funds	405,768	-	-	118,439	524,207
Total Assets	\$ 1,955,137	\$ 507,055	\$ 847,660	\$ 173,628	\$ 3,483,480
Liabilities, Deferred Inflows of Resources, and Fund Balances					
Liabilities					
Accounts payable	49,083	\$ -	\$ -	\$ 800	\$ 49,883
Accrued wages and related liabilities	19,354	-	-	-	19,354
Due to other funds	26,085	257,743	250,781	600	535,209
Total liabilities	94,522	257,743	250,781	1,400	604,446
Deferred Inflows of Resources					
Unavailable property taxes	101,624	-	-	-	101,624
Taxes collected in advance	11,589	-	-	-	11,589
Total deferred inflows of resources	113,213	-	-	-	113,213
Fund Balances					
Nonspendable	-	-	-	600	600
Restricted	-	-	-	68,381	68,381
Committed	75,000	249,312	596,879	103,247	1,024,438
Assigned	200,000	-	-	-	200,000
Unassigned	X 1,472,402	-	-	-	1,472,402
Total fund balances	1,747,402	249,312	596,879	172,228	2,765,821
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 1,955,137	\$ 507,055	\$ 847,660	\$ 173,628	\$ 3,483,480

The accompanying notes are an integral part of these financial statements.

Statement of Revenues, Expenditures, and Changes in Fund Balances

Statement 5

Governmental Funds

For the Year Ended June 30, 2017

	General Fund	Wescustogo Hall Fund	PWD/FRD Heavy Equip Reserve	Other Governmental Funds	Total Governmental Funds
Revenues					
Taxes	\$ 8,407,076	\$ -	\$ -	\$ -	\$ 8,407,076
Intergovernmental	345,985	-	-	-	345,985
Licenses and permits	93,857	-	-	-	93,857
Charges for services	279,996	-	-	-	279,996
Other revenues	37,853	165	5,543	16,713	60,274
Total revenues	9,164,767	165	5,543	16,713	9,187,188
Expenditures					
Municipal administration	469,674	-	-	-	469,674
Community services	122,442	-	-	11,541	133,983
Public safety	339,696	-	-	-	339,696
Public works	591,491	-	-	-	591,491
Solid waste and recycling	193,234	-	-	-	193,234
Fixed expenses	777,401	-	-	-	777,401
Capital projects	1,500	164,668	203,511	90,480	460,159
Education	6,446,477	-	-	-	6,446,477
Overlay / abatements	18,155	-	-	-	18,155
Total expenditures	8,960,070	164,668	203,511	102,021	9,430,270
Revenue Surplus (Deficit)	204,697	(164,503)	(197,968)	(85,308)	(243,082)
Other Financing Sources (Uses)					
Transfers in	42,695	-	186,946	25,924	255,565
Transfers out	(155,924)	(42,695)	-	(56,946)	(255,565)
Total other financing sources (uses)	(113,229)	(42,695)	186,946	(31,022)	-
Net Change in Fund Balances	91,468	(207,198)	(11,022)	(116,330)	(243,082)
Beginning Fund Balances	1,655,934	456,510	607,901	288,558	3,008,903
Ending Fund Balances	\$ 1,747,402	\$ 249,312	\$ 596,879	\$ 172,228	\$ 2,765,821

The accompanying notes are an integral part of these financial statements.

Statement of Changes in Fiduciary Net Position

Statement 8

Fiduciary Funds

For the Year Ended June 30, 2017

	<u>Cemetery Trust</u>
Additions	
Lot sales	\$ 2,500
Perpetual care fees	1,450
Administrative fees	2,275
Interest income	<u>32</u>
Total additions	6,257
 Deductions	
Cemetery expenditures	<u>-</u>
 Change in Fiduciary Net Position	6,257
 Beginning Fiduciary Net Position	<u>112,891</u>
 Ending Fiduciary Net Position	<u>\$ 119,148</u>

The accompanying notes are an integral part of these financial statements.

Note 1 Summary of Significant Accounting Policies**The Reporting Entity**

The Town of North Yarmouth, Maine, incorporated in 1680, operates under a Select Board/Town Manager form of government. The Select Board consists of five members elected by the registered voters for staggered terms of three years. The financial statements of the Town of North Yarmouth conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its *Codification of Governmental Accounting and Financial Reporting Standards (Codification)*. Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB), when applicable, that do not conflict with or contradict GASB pronouncements. The more significant accounting policies established in GAAP and used by the Town are discussed below.

Principles Determining Scope of Reporting Entity

In evaluating the Town as a reporting entity, management has addressed all potential component units for which the Town may or may not be financially accountable and, as such, be includable within the Town's basic financial statements. In accordance with the *Codification*, the Town (the primary government) is financially accountable if it appoints a voting majority of the organization's governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the Town. The Town also is financially accountable for organizations that are fiscally dependent on it and there is a financial benefit or burden relationship. Additionally, the primary government is required to consider other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's basic financial statements to be misleading or incomplete.

Based on the application of these criteria, there are no other entities within the Town that should be included as part of these basic financial statements.

Basis of Presentation

The Town's basic financial statements consist of government-wide financial statements that describe the Town's overall financial position and changes in financial position, and fund financial statements that provide a more detailed level of financial information.

Government-Wide Financial Statements

The government-wide financial statements, composed of the Statement of Net Position and the Statement of Activities, report information on all of the non-fiduciary activities of the Town. Governmental activities are normally supported by taxes and intergovernmental revenues.

The Statement of Net Position presents the financial condition of the governmental activities of the Town at year end. The Statement of Activities points out the extent to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are specifically associated with a function, service, program, or department. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from general revenues of the Town.

As of and for the year ended June 30, 2017

Budgetary Comparison Schedule

Schedule 1

General Fund - Budgetary Basis
For the Year Ended June 30, 2017

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Property Taxes	\$ 7,486,156	\$ 7,490,410	\$ 7,505,936	\$ 15,526
Excise Taxes				
Boat excise taxes	8,045	8,045	8,672	627
Vehicle excise taxes	800,000	800,000	878,817	78,817
Total excise taxes	808,045	808,045	887,489	79,444
Intergovernmental				
BETE reimbursement	2,421	2,114	2,122	8
EMA reimbursement	-	-	1,617	1,617
General assistance	2,500	2,500	-	(2,500)
Homestead exemption	137,262	131,357	131,357	-
Local road assistance program	27,000	27,000	27,028	28
Municipal revenue sharing	181,018	181,018	178,319	(2,699)
Snowmobile clubs assistance	1,000	1,000	907	(93)
Training reimbursements	1,305	1,305	1,305	-
Tree growth exemption	2,718	2,718	1,895	(823)
Veterans exemption	2,244	2,244	1,435	(809)
Total intergovernmental	357,468	351,256	345,985	(5,271)
Licenses and Permits				
Agent fees	12,000	12,000	12,168	168
Appeals	-	-	50	50
Building permits	32,000	32,000	55,342	23,342
CEO miscellaneous permits	500	500	250	(250)
Clerk fees	755	755	392	(363)
Dog license fees	1,400	1,400	1,688	288
Electrical permits	7,200	7,200	8,030	830
Peer review	1,500	1,500	829	(671)
Planning board	600	600	500	(100)
Plumbing permits	8,000	8,000	9,840	1,840
Site plan review	500	500	1,250	750
Vital records	2,845	2,845	3,518	673
Total licenses and permits	67,300	67,300	93,857	26,557

See the accompanying Notes to the Required Supplementary Information.

Schedule 1 (Continued)

Budgetary Comparison Schedule

Budget and Actual ▪ General Fund ▪ Budgetary Basis

For the Year Ended June 30, 2017

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Charges for Services				
Ambulance fees	\$ 35,000	\$ 35,000	\$ 60,900	\$ 25,900
Cable TV franchise fees	29,000	29,000	28,910	(90)
Cell tower rental	37,000	37,000	35,807	(1,193)
CEO Pownal services	10,000	10,000	13,425	3,425
Customer service fees	1,250	1,250	669	(581)
Genealogy search	250	250	-	(250)
Rental fees	12,000	12,000	13,287	1,287
Solid waste and recycling	110,500	110,500	126,998	16,498
Solid waste hauler	75	75	-	(75)
Total charges for services	235,075	235,075	279,996	44,921
Other Revenues				
Donations	1,500	1,500	-	(1,500)
Insurance claims	-	-	1,000	1,000
Investment interest	500	500	-	(500)
Property and casualty pool	2,000	2,000	-	(2,000)
MSAD elections	2,200	2,200	4,963	2,763
Miscellaneous revenue	1,200	1,200	3,109	1,909
Private road signs	-	-	373	373
Sale of assets	-	-	6,000	6,000
Timber harvest	-	-	6,007	6,007
Tax interest	12,500	12,500	13,175	675
Tax penalties	4,900	4,900	3,226	(1,674)
Total other revenues	24,800	24,800	37,853	13,053
Total Revenues	8,978,844	8,976,886	9,151,116	174,230
Expenditures				
Municipal administration	400,761	400,761	410,727	(9,966)
NYMS public use	58,600	58,600	58,947	(347)
Community services	137,043	137,043	122,442	14,601
Public safety	364,424	364,424	339,696	24,728
Public works	582,109	582,109	591,491	(9,382)
Solid waste and recycling	195,615	195,615	193,234	2,381
Fixed expenses	771,204	771,204	777,401	(6,197)
Capital projects	25,924	25,924	1,500	24,424
Education	6,446,477	6,446,477	6,446,477	-
Overlay / abatements	16,687	14,729	18,155	(3,426)
Total Expenditures	8,998,844	8,996,886	8,960,070	36,816
Excess (deficiency) of revenues over (under) expenditures	(20,000)	(20,000)	191,046	211,046

See the accompanying Notes to the Required Supplementary Information.

Schedule 1 (Continued)

Budgetary Comparison Schedule

Budget and Actual ▪ General Fund ▪ Budgetary Basis
For the Year Ended June 30, 2017

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
Excess (deficiency) of revenues over (under) expenditures (from prior page)	\$ (20,000)	\$ (20,000)	\$ 191,046	\$ 211,046
Other Financing Uses				
Transfers in from other funds	-	-	42,695	42,695
Transfers out to other funds	<u>(130,000)</u>	<u>(130,000)</u>	<u>(155,924)</u>	<u>25,924</u>
Budgetary Surplus (Deficit)	<u>\$ (150,000)</u>	<u>\$ (150,000)</u>	<u>\$ 77,817</u>	<u>\$ 279,665</u>
Additions to (Use of) Fund Balance				
Nonspendable	\$ -	\$ -	\$ -	
Restricted	-	-	-	
Committed	-	-	75,000	
Assigned	(150,000)	(150,000)	50,000	
Unassigned	<u>-</u>	<u>-</u>	<u>(47,183)</u>	
	<u>\$ (150,000)</u>	<u>\$ (150,000)</u>	<u>\$ 77,817</u>	

See the accompanying Notes to the Required Supplementary Information.

**Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Reserve Funds**

Schedule 3

For the Year Ended June 30, 2017

	Beginning Balance	Investment Revenue	Transfers In	Approved Expenditures	Investment Expenditures	Transfers Out	Ending Balance
PWD / FRD heavy equipment	\$ 607,901	\$ 5,543	\$ 186,946	\$ 198,803	\$ 4,708	\$ -	\$ 596,879
Technology and communication	57,988	316	-	38,042	238	-	20,024
Future land fund	19,333	243	-	962	129	-	18,485
Parks and recreation	23,405	311	7,000	2,585	185	-	27,946
Municipal facilities	33,885	536	18,388	17,068	260	-	35,481
Contingency	6,394	4	-	5,087	-	-	1,311
Records preservation	-	-	25,924	25,924	-	-	-
Capital investments	22,220	-	-	-	-	22,220	-
Impact fees	34,191	-	-	-	-	34,191	-
Ambulance fees	535	-	-	-	-	535	-
Miscellaneous capital equipment	25,388	-	-	-	-	25,388	-
Totals	\$ 831,240	\$ 6,953	\$ 238,258	\$ 288,471	\$ 5,520	\$ 82,334	\$ 700,126

Note: "Reserve Fund" is not a fund category under GASB reporting standards. The above funds are classified as capital project funds under GASB reporting standards, with the exception of the Impact Fees reserve and Contingency reserve, which are classified as special revenue funds. The funds above are presented as "reserve funds" to assist the user when comparing with other Town reports that refer to "reserves."

**Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Committee Funds and Special Funds**
For the Year Ended June 30, 2017

Schedule 5

	Beginning Balance	Revenue	Expenditures	Transfers Out	Ending Balance
Committee Funds					
Town events committee	\$ 7,326	\$ 10,036	\$ 10,033	\$ -	\$ 7,329
Flag committee	5,453	2,540	1,161	-	6,832
Living Well in North Yarmouth	-	1,168	147	-	1,021
Scholarship fund	39,432	505	200	-	39,737
Special Funds					
Wescustogo Hall	456,510	165	164,668	42,695	249,312
Keep North Yarmouth Warm	13,008	1,053	-	-	14,061
Totals	<u>\$ 521,729</u>	<u>\$ 15,467</u>	<u>\$ 176,209</u>	<u>\$ 42,695</u>	<u>\$ 318,292</u>

Note: "Committee Fund" and "Special Fund" are not fund categories under GASB reporting standards. The above funds are categorized under GASB reporting standards as follows: Wescustogo Hall fund is a capital project fund, Scholarship fund is a permanent fund, and the four remaining funds are special revenue funds. The funds above are presented as "committee funds" and "special funds" to assist the user when comparing with other Town reports that refer to these activities.



Town of North Yarmouth, Maine
Annual Town Meeting Minutes
Fiscal Year July 1, 2017 - June 30, 2018
April 8, 2017

To: Clark Baston, a resident in the Town of North Yarmouth, County of Cumberland, and State of Maine.

GREETINGS: In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of North Yarmouth, Maine qualified by law to vote in town affairs, to meet at the North Yarmouth Memorial School Gymnasium, in said Town on Saturday the 8th day of April A.D. 2017, at nine (9) o'clock in the forenoon, then and there to act upon Articles 1 through 27 as set out below, to wit:

The Registrar of Voters gives notice that citizens will be able to register to vote April 8, 2017, from 8:30 AM to close of meeting.

ARTICLE 1. To elect a Moderator by written ballot to preside over said meeting.

Chairperson Chadbourne moved to elect Michael Traister, seconded by Selectperson Carr. Mr. Traister was sworn in as Moderator.

ARTICLE 2: To see if the Town will vote to adopt the Maine Moderator's Manual as prepared by the Maine Municipal Association as the parliamentary procedure at Town Meeting for the ensuing year, or see what action the Town will take.

Note: The Maine Moderator's Manual is the current guideline used by the Moderator presiding at North Yarmouth's Annual Town Meetings. Article 2 is a housekeeping matter to ensure procedural process.

Selectperson Carr moved to adopt the Maine Moderator's Manual, seconded by Chairperson Chadbourne. Motion passed.

The Moderator gave an overview of the Town Meeting's procedures. The Moderator asked for a consensus to allow non-residents to speak at this meeting. **Visitors were allowed to speak by a unanimous show of hands.**

ARTICLE 3: Shall the Town Charter be amended as described and presented in **Exhibit A** of this warrant?

Chairperson Chadbourne moved to pass Article 3 as read, seconded by Selectperson Graham. Discussion: None. Motion passed.

ARTICLE 4: Shall the ordinance entitled "Property Tax Assistance Ordinance" be amended as described and presented in **Exhibit B** of this warrant?

Chairperson Chadbourne moved to pass Article 4 as read, seconded by Selectperson Graham. Discussion: Steve Fournier, North Road and Darla Hamlin, New Gloucester Road asked questions on criteria. Town Manager Roy addressed questions on the process and criteria which is based on total household income. Motion passed.

ARTICLE 5: Shall the ordinance entitled "Regulations for the Use of Parks and Recreation Areas" be amended as described and presented in **Exhibit C** of this warrant?

Selectperson Graham moved to pass Article 5 as read, seconded by Selectperson Lacy. Discussion: None. Motion passed.

ARTICLE 6: Shall the ordinance entitled "CATV Ordinance" be amended as described and presented in Exhibit D of this warrant?

Selectperson Graham moved to pass Article 6 as read, seconded by Selectperson Lacy. Discussion: Katie Murphy, Mountfort Road requested clarification of the ordinance. Motion passed.

ARTICLE 7: Shall the ordinance entitled "Town of North Yarmouth, Maine Land Use Ordinance" be amended as described and presented in Exhibit E of this warrant?

Selectperson Carr moved to pass Article 7 as read, seconded by Selectperson Napolitano. Discussion: Steve Fournier of North Road asked for clarification, Katryn Gabrielson advised reason is that the Town no longer owns this property. Motion passed.

ARTICLE 8: Shall the ordinance entitled "Victualers' License Ordinance" be repealed?

Explanation: The State statute requiring victualers to be licensed annually by the Municipal Officers was repealed in 1997.

Selectperson Lacy moved to pass Article 8 as read, seconded by Selectperson Napolitano. Discussion: Unidentified resident asked for explanation which was provided by Town Manager Roy. Motion passed.

ARTICLE 9: To see if the Town will vote to raise and appropriate \$416,490.00 for Municipal Administration, or see what action the Town will take.

Municipal Administration	Budget FY17	Request FY18	Difference	Percent
Wages/Allowances/Training	\$ 225,475	\$ 209,672	(\$ 15,803)	(7.01)
Operating Expenses	\$ 68,572	\$ 76,463	\$ 7,891	11.51
Contracted / Professional Services	\$ 51,947	\$ 62,100	\$ 10,153	19.54
Buildings & Grounds	\$ 49,517	\$ 44,774	(\$ 4,743)	(9.58)
Communications Committee	\$ 5,250	\$ 4,250	(\$ 1,000)	(19.05)
Memorial School Operations	\$ 58,600	\$ 19,231	(\$ 39,369)	(67.18)
TOTAL	\$ 459,361	\$ 416,490	(\$ 42,871)	(9.33)

Selectperson Napolitano moved to pass Article 9 as read, seconded by Selectperson Carr. Kevin Desmond moved to amend the amount to \$438,954, seconded by Pamela Ames. Discussion: Clark Whittier asked reasons Select Board was opposed to Budget Committee recommendations. Selectpersons Graham and Chadbourne along with Bill Whitten agreed with Budget Committee recommendations. Leslie Livingston asked if this item is amended what would be decreased. Selectperson Carr answered stating the Budget would increase. Rob Wood feels uncomfortable making a decision without knowing what the need is. He feels the Select Board should have done a pay study to provide a better picture of the need. Selectperson Napolitano stated the Town Manager was asked how the budget could be cut and she chose to remove the administrative assist position. The amendment was approved. Motion passed as amended.

ARTICLE 10: To see if the Town will vote to raise and appropriate \$128,613 for Community Services, or see what action the Town will take.

Community Services	Budget FY17	Request FY18	Difference	Percent
Code Enforcement & Planning	\$ 61,947	\$ 63,428	\$ 1,481	2.39
Planning & Economic Growth	\$ 40,000	\$ 32,500	(\$ 7,500)	(18.75)

Parks & Recreation	\$ 11,800	\$ 9,600	(\$ 2,200)	(18.64)
General Assistance	\$ 7,688	\$ 7,688	-----	-----
Social Service Agencies	\$ 10,000	\$ 9,432	(\$ 568)	(5.68)
Cemetery Operations	\$ 5,608	\$ 5,215	(\$ 393)	(7.01)
Living Well	\$ 0	\$ 750	\$ 750	100
TOTAL	\$ 137,043	\$ 128,613	(\$ 8,430)	(6.15)

Selectperson Napolitano moved to pass Article 10 as read, seconded by Selectperson Carr. Discussion: None. Motion passed.

ARTICLE 11: To see if the Town will vote to raise and appropriate \$368,829.00 for Public Safety, or see what action the Town will take.

Fire Rescue Department	Budget FY17	Request FY18	Difference	Percent
Wages/Allowances/Training	\$157,653	\$151,033	(\$6,620)	(4.20)
Physicals	\$ 7,000	\$ 7,000	-----	-----
Dues/Membership/Licenses	\$ 4,805	\$ 5,380	\$ 575	11.97
Operating Expenses	\$ 57,090	\$ 59,410	\$2,320	4.06
Contracted / Professional Services	\$ 20,350	\$ 19,050	(\$1,300)	(6.39)
Operating Supplies	\$ 22,925	\$ 30,482	\$7,557	32.96
Fire Rescue Dept. Sub-total	\$ 269,823	\$272,355	\$2,532	0.94

Public Safety - Other	Budget FY17	Request FY18	Difference	Percent
Dispatch Service	\$ 23,822	\$ 24,705	\$ 883	3.71
Animal Control Services	\$ 12,644	\$ 12,644	-----	-----
Health Officer	\$ 400	\$ 400	-----	-----
Hydrants	\$ 53,500	\$ 55,500	\$ 2,000	3.74
Street Lighting Operational	\$ 2,930	\$ 3,225	\$ 295	10.07
Other Sub-Total	\$ 93,296	\$ 96,474	\$ 3,178	3.41
GRAND TOTAL	\$ 363,119	\$ 368,829	\$ 5,710	1.57

Selectperson Carr moved to pass Article 11 as read, seconded by Chairperson Chadbourne. Discussion: Bill Whitten moved to amend the article to \$371,329.00, seconded by Andrew Walsh. Selectperson Graham, Pamela Ames, Gray Road, Darla Hamlin, New Gloucester Road, Chief Greg Payson and Michelle Zimmerman voiced their support of the amended motion. Steve Palmer of Mountfort Rd asked for clarification of amounts that have been discussed. Vote to amend motion was passed. Motion passed as amended.

ARTICLE 12: To see if the Town will vote to raise and appropriate \$692,080.00 for Public Works, or see what action the Town will take.

Public Works Department	Budget FY17	Request FY18	Difference	Percent
Wages/Allowance/Training	\$ 184,706	\$ 243,165	\$ 58,459	31.65
Operating Expenses	\$ 172,403	\$ 205,915	\$ 33,512	19.44
Roadway Maintenance	\$ 225,000	\$ 243,000	\$ 18,000	8.00
TOTAL	\$ 582,109	\$ 692,080	\$ 109,971	18.89

Selectperson Carr moved to pass Article as read, seconded by Chairperson Chadbourne. Kevin Desmond moved to amend Article to \$663,880.00, seconded by Steve Palmer. Discussion: Clark Whittier asked for explanation from Select Board as to the amount recommended. Kathryn Whittier of Walnut Hill, Darla Hamlin, New Gloucester Road, Virginia VanDyke, Delwin Drive asked questions for clarification. Regionalization of services have been discussed with other towns, however, no

agreements have been reached. Gay Peterson, Milliken Road and Dan Smith feel the needs have been addressed by fill-ins and question the need for an additional employee. Rob Taisey of Mountfort Road and Nelson Smith support this article. Diane Morrison of Brown Dog Drive and Bill Whitten both felt more communication between the Select Board and Budget Committees may have lessened confusion today. Leslie Livingston of North Road spoke in support due to safety concerns. Dan Rose, New Gloucester Road spoke in support of this article. Chairperson Chadbourne requested the question be moved. Motion to move the question was passed. Motion to amend failed. Article 12 passed.

Meeting was recessed for 10 minutes at 10:55am.

ARTICLE 13: To see if the Town will vote to raise and appropriate \$199,705 for Solid Waste / Recycling, or see what action the Town will take.

Solid Waste / Recycling	Budget FY17	Request FY18	Difference	Percent
MSW Disposal	\$ 63,865	\$ 63,865	-----	-----
Recyclables Collection	\$ 63,890	\$ 63,890	-----	-----
MSW Collection Surcharge	\$ 1,000	\$ 300	(\$ 700)	(70.00)
Ecomaine Tonage	\$ 49,350	\$ 49,350	-----	-----
PAYT Disposal Bags	\$ 11,910	\$ 14,000	\$ 2,090	17.55
HHW Collection / Clean Up Day	\$ 5,600	\$ 7,500	\$ 1,900	33.93
Garbage to Garden Composting	\$ -	\$ 500	\$ 500	100
Compost & Recycling Bins	\$ -	\$ 300	\$ 300	100
TOTAL	\$ 195,615	\$ 199,705	\$ 4,090	2.09

Chairperson Chadbourne moved to pass Article 13 as read, seconded by Selectperson Graham. Discussion: None. Motion passed.

ARTICLE 14: To see if the Town will vote to raise and appropriate \$520,302.00 for Fixed Expenses, or see what action the Town will take.

Fixed Expenses	Budget FY17	Request FY18	Difference	Percent
Debt Service	\$ 13,482	-----	(\$ 13,482)	(100)
Employee Benefits	\$ 232,742	\$ 292,921	\$ 60,179	25.86
Municipal Insurance	\$ 34,400	\$ 38,591	\$ 4,191	12.18
Shared Services NY/Cumberland	\$ 190,673	\$ 188,790	(\$ 1,883)	(0.99)
TOTAL	\$ 471,297	\$ 520,302	\$ 49,005	10.40

Chairperson Chadbourne moved to pass Article 14 as read, seconded by Selectperson Graham. Discussion: Peter Lindsey and Stacey Hawke, Mountfort Road asked for clarification including reasons the Select Board and Budget Committee made the recommendations as stated. Pam Ames motioned to amend the Article to \$505,302.00, seconded by Kevin Desmond. Ms. Ames clarified reasons for Budget Committee recommendations. Selectperson Carr explained the Select Boards' intentions. Motion passed as amended.

ARTICLE 15: To see if the Town will vote to raise and appropriate \$233,100 for Capital Improvements Reserves, or see what action the Town will take.

Capital Reserves	Budget FY17	Request FY18	Difference	Percent
PWD/FRD (Heavy Equipment)	\$ 130,000	\$ 130,000	-----	-----
Future Land Reserve	\$ 0	\$ 10,000	\$ 10,000	100
Parks & Recreation	\$ 0	\$ 5,000	\$ 5,000	100
Municipal Facilities/Grounds	\$ 0	\$ 50,000	\$ 50,000	100

Contingency Reserve	\$ 0	\$ 9,000	\$ 9,000	100
Records Preservation	\$ 25,924	\$ 29,100	\$ 3,176	12.25
TOTAL	\$ 155,924	\$ 233,100	\$ 77,176	49.50

Selectperson Graham moved to pass Article 15 as read, seconded by Selectperson Lacy. Discussion: Clark Whittier, Steve Palmer, Rob Taisey, Dixie Hayes asked for clarification for reasons to pass this motion. Selectperson Carr explained the need to plan for future needs of parks and to increase town owned land. Town Manager Roy explained the needs for work to current aging town buildings. Darla Hamlin asked for the clarification of Records Preservation which was addressed by Town Manager Roy. Nelson Smith shared concerns of additional funds being spent on town facilities. Selectperson Carr reminded the public of the current Zero Based Budget and need for residents to get involved in planning previous to Town Meeting. Motion passed.

ARTICLE 16: To see if the Town will vote to accept and apply \$1,539,201 of the following non-property tax revenues to reduce the total amount authorized to be raised by taxation.

Revenues	Budget FY17	Request FY18	Difference	Percent
State Municipal Revenue Sharing:	\$ 181,018	\$ 179,209	(\$ 1809)	(0.99)
Motor Vehicle Excise:	\$ 800,000	\$ 830,000	\$30,000	3.75
Solid Waste & Recycling:	\$ 110,500	\$ 110,500	-----	-----
Local Road Assistance:	\$ 27,000	\$ 27,000	-----	-----
Ambulance Service Fees:	\$ 35,000	\$ 45,000	\$10,000	28.57
All Other Anticipated Revenues:	\$ 337,865	\$ 347,492	\$ 9,627	2.85
TOTAL	\$ 1,491,383	\$ 1,539,201	\$47,818	3.20

And further to see if the Town will authorize the Select Board and Treasurer to accept any additional revenues or funds that may be used to reduce the amount required to be raised by taxation, or see what action the Town will take.

Selectperson Lacy moved to pass Article 16 in the amount of \$1,539,201 as read, seconded by Selectperson Graham. Pamela Ames moved to amend the amount to \$1,559,201, seconded by Steve Palmer. Discussion: Selectperson Carr & Katherine Dion spoke along with Town Manager Roy how the use of funds will be used. Motion to amend article for change in amount requested. Motion as amended.

ARTICLE 17: To see if the Town will vote to authorize the Select Board to transfer \$6,000 received from the sale of assets in the fiscal year 2017 to the Public Works Department/Fire Rescue Department Heavy Equipment Reserve to support future purchases from the account or see what action the Town will take.

Selectperson Lacy moved to pass Article 17 as read, seconded by Selectperson Napolitano. Discussion: None. Motion passed.

ARTICLE 18: To see if the Town will raise and appropriate an estimated \$30,000 for overlay for the purposes of granting tax abatements or see what action the Town will take.

Selectperson Lacy moved to pass Article 18 as written, seconded by Selectperson Napolitano. Discussion: None. Motion passed.

ARTICLE 19: To see if the Town will vote to authorize the Select Board to transfer from the town's undesignated fund balance an amount not to exceed \$200,000 for the purpose of reducing the total amount authorized to be raised by taxation for the fiscal year 2017, or see what action the Town will take.

Selectperson Napolitano moved to pass Article 19 as read, seconded as Selectperson Carr. Discussion: Peter Lindsey, Steve Palmer, Andrew Walsh, Clark Whittier, Town Manager Roy, Selectpersons Carr and Napolitano and Bill Whitten spoke on funding and determination of funds. Motion passed.

ARTICLE 20: To see if the Town will vote to authorize the transfer of \$50,000 from the Town's undesignated fund balance to be set aside in a committed fund balance account to be expended in future years for providing the property tax assistance, in accordance with the Town's Property Tax Assistance Ordinance or see what action the Town will take. *(Approval of this article will not increase the property tax levy.)*

Selectperson Napolitano moved to pass Article 20 as read, seconded by Selectperson Carr. Discussion: Sandra Falsey made a motion to amend amount to \$30,000.00, seconded by Bill Whitten. Selectperson Lacy shared reason for \$50,000 request. Darla Hamlin asked if funds could be rolled to next year. Town Manager Roy advised the funds will be rolled over from year to year. Motion to amend failed. Motion passed.

ARTICLE 21: To see if the Town will vote to authorize the transfer of \$25,000 from the Town's undesignated fund balance to be set aside in a committed fund balance account to be expended in future years for the purpose of employee disbursements of earned but not expended benefits or see what action the Town will take. *(Approval of this article will not increase the property tax levy.)*

Selectperson Carr moved to pass Article 21 as stated, seconded by Chairperson Chadbourne. Discussion: Rob Wood voiced opposition to this Article. Bill Whitten & Selectperson Napolitano shared the need for funds. Dixie Hayes & Catherine Dion, North Road both asked questions on caps and amounts that may need to be paid. Town Manager Roy advised the auditor felt \$25,000 would be an appropriate amount. Motion passed.

ARTICLE 22: To see if the Town will vote to allocate funds received from the registration of snowmobiles to Town established snowmobile club(s) for the purpose of maintaining their snowmobile trails to be open to the use of the public at all times.

Selectperson Carr moved to approve Article 22 as stated, seconded by Chairperson Chadbourne. Discussion: Nelson Smith asked if this Article applies to snowmobiles only. Selectperson Graham reiterated explanation. Motion passed.

ARTICLE 23: To see if the Town will vote to exceed the maximum property tax levy limit (LD1) established by State law in the event that the municipal budget approved results in a tax commitment in excess of the property tax levy otherwise allowable, such that the increased maximum property tax levy hereby established will equal the amount committed, or see what action the Town will take.

Chairperson Chadbourne moved to approve Article 23 as read, seconded by Selectperson Graham. Discussion: Steve Palmer asked if the Select Board would be willing to amend. Moderator Traister ruled the motion to amend out of order. Clark Whittier & Stacey Caulk asked questions to clarification. Town Manager Roy and Selectperson Graham offered explanations. Vote: 51-Yes 12-No 1-Blank vote. Motion passed.

ARTICLE 24:

- 1) To see if the Town will vote to make all taxes assessed for the Town's 2018 fiscal year, July 1, 2017 through June 30, 2018, due in two (2) installments, with the first half (1/2) of the total amount assessed due and payable on **October 1, 2017**, and the remaining half (1/2) due on **April 1, 2018**; and to charge **interest** at the rate of seven percent (**7.00%**) per year computed on a daily basis on any portion of the installment due that remains outstanding as of October 2, 2017 or April 2, 2018, and

- 2) To see if the Town will permit the Tax Collector or her designee to waive unintentional tax interest payment shortages in an amount not to exceed \$5.00; and
- 3) To see if the Town will vote to authorize the Tax Collector to accept payment of real estate and personal property taxes not yet due or assessed pursuant to M.R.S.A. Title 36, Section 506-A. The Town does not apply interest on such collections, and
- 4) To see if the Town will vote to authorize the Treasurer to release payment of tax abatements and applicable interest approved by the Town's Assessor from the property tax overlay account.

Chairperson Chadbourne moved to pass Article 24 as read, seconded by Selectperson Graham. Selectperson Lacy moved to amend the article to change dates payable on October 2, 2017 and April 2, 2018 with interest assessed on balances remaining after October 3, 2017 and April 3, 2018. The motion to amend was seconded by Selectperson Carr. Discussion: None. Motion passed as amended.

ARTICLE 25: To see if the Town will vote to authorize the Select Board and the Treasurer, on behalf of the Town and any of the Town's departments, to accept gifts, real estate, donations and other funds, including trust funds that may be given or left to the Town and to grant the Select Board the further authority to expend up to **\$25,000** from undesignated funds, if necessary, to match the grant, funding such sums of money as they deem necessary from these funds for their designated purposes. These expenditures may be reflected outside of the Town's approved budget.

Selectperson Graham moved to pass Article 25 as read, seconded by Selectperson Lacy. Discussion: None. Motion passed.

ARTICLE 26: To see if the Town will vote to authorize the Town Manager acting in concurrence with the Select Board to accept and expend, on behalf of the Town, any Federal or State funds received in the form of grants during the period July 1, 2017, until June 30, 2018. These expenditures may be reflected outside of the Town's approved budget.

Selectperson Graham moved to approve Article 26 as read, seconded by Selectperson Lacy. Discussion: None. Motion passed.

ARTICLE 27: To see if the Town will vote to authorize the transfer of all unexpended balances to the Undesignated Fund Balance and to authorize any overdrafts that may occur in Town operations during the fiscal year ending June 30, 2018, to be taken from Undesignated Fund Balance.

Selectperson Lacy moved to approve Article 27 as read, seconded by Selectperson Napolitano. Discussion: None. Motion passed.

Selectperson Graham moved to adjourn, seconded by Chairperson Chadbourne.

Attest: A True Copy

Debbie Allen Grover, Town Clerk



North Yarmouth



Handy Information

EMERGENCY FIRE RESCUE: 911
POISON CONTROL: 871-2381
CUMBERLAND CO. SHERIFF: 911
FOOD, SHELTER, MORE: CALL 211

- Town Office 829-3705
- Town Manager 829-3705, x207
- Town Clerk..... 829-3705, x201
- Assessor..... 829-3705, x209
- Town Office Fax..... 829-3743
- Code Enforcement Officer..... 829-3705
- Public Works Department..... 829-3274
- Cumberland County Sheriff
 - Non-emergency 893-2810
- Maine State Police..... 657-3030
- Fire Rescue Department
 - Non-emergency 829-3025
- Yarmouth Water District 846-5821
- Animal Control Officer..... 846-3333
- Cumberland Recreation Dept. 829-2208
- MSAD #51 Superintendent’s Office 829-4800
- Prince Memorial Library 829-2215
- Health Officer 829-3705

Town Office Hours

- Monday 8 AM–6 PM
- Tuesday–Thursday 8 AM–5 PM
- Friday..... CLOSED

Monthly Meeting Schedule *(subject to change)*

For updates please check the website calendar or contact the Town Office.

- Select Board..... 1st and 3rd Tues.
- Planning Board..... 2nd Tues.
- Parks & Recreation Committee 1st Wed.
- Economic Development Committee 3rd Thurs.
- Communications Advisory Committee..... 1st Fri.

Volunteers are always welcome!



TOWN OF NORTH YARMOUTH
10 Village Square Road
North Yarmouth, Maine 04097



 **FOR MORE INFO: www.northyarmouth.org**