

**Town of North Yarmouth
Select Board
Meeting Minutes of Wednesday, March 30, 2022
Wescustogo Hall & North Yarmouth Community Center**

Call to Order – Brian Sites, James Moulton, David Reed, and Paul Hodgetts. Chairperson Sites called the joint workshop at 5:30 PM.

Note: The Select Board called a workshop to discuss the final budget presented by the Town Manager. The Board then entered a meeting to decide the final amounts that will be published on the draft warrant to be presented at their April 19, 2022, Select Board Business Meeting.

To watch the discussion prior to the Select Board's budget decisions, visit the Town's website.

Select Board Budget Decisions

Revenues – The Town Manager presented the revenues for FY2023.

Municipal Administration Department (39:14) – Chairperson Sites moved to place on the warrant the Town Manager's recommended Municipal Administration Department budget in the amount of \$635,886.00. Selectperson Reed seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Note: The Budget Committee also recommends this appropriation.

Community Services Department (1:09:39) – The Town Manager reported a reduction of \$11,245.00 to the Tax Increment Financing District Plan for signage upgrades. Selectperson Reed moved to place the Budget Committee's recommended Community Services Department budget in the amount of \$219,337.00 on the warrant. Selectperson Hodgetts seconded the motion. Discussion: Selectperson Moulton clarified with the Town Manager that the Budget Committee can't list a higher expense on the warrant. The Town Manager explained that the Budget Committee can only offer a reduction. Selectperson Moulton shared his concerns with the \$100 appropriation for Maine Public Radio. **Vote: 3 Yes – 1 No. (Selectperson Moulton).**

Note: The Budget Committee reduced the Town Manager's proposed budget by \$250.00 under the line item for Social Services. Their final budget recommendation was \$219,337.00.

Community Center Department (1:14:06) – Selectperson Reed moved to place on the warrant the Town Manager's recommended Community Center budget in the amount of \$121,806.00. Selectperson Moulton seconded the motion. Discussion: Selectperson Hodgetts shared his concerns with the Facility Programmer position. Selectperson Hodgetts also inquired about the expense for the Golf Tournament. The Community Center Director responded that there would be a profit after the expenses. Selectperson Reed asked for an explanation of the revenues proposed by the Town Manager and the Community Center Director. The Director explained her proposed fee increases and fee schedule recommendations she provided to the Town Manager for Select Board consideration at a future meeting. The Director also explained her reasons for increasing the rental rates for various spaces of the facility and the special event rates on the fee schedule. The fee schedule is expected to be brought to the Board for consideration that will reflect the Director's recommended rates for FY23. Chairperson Sites asked if there was an impact study for having the additional position. The Town Manager responded in the negative. Selectperson Reed stated that he was in favor of the position. Selectperson Moulton moved the question. **Vote: 3 Yes – 1 No. (Selectperson Hodgetts)**

Note: The Budget Committee recommended the Town Manager's budget for the Community Center Department.

Public Safety Department (1:54:28) – Selectperson Reed moved to accept the Town Manager's recommendation for the Public Safety Department budget in the amount of \$494,746.00. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Note: The Budget Committee recommended the Town Manager's budget for the Public Safety Department.

Public Works Department (1:34:46) – Selectperson Reed moved to place on the warrant the Budget Committee's recommended Public Works Department budget in the amount of \$653,784.00. Selectperson Moulton seconded the motion. Discussion: Chairperson Sites stated that he felt the brown-tailed moth expense was important to leave in the budget. Selectperson Reed responded that the spraying would not be effective enough and suggested a study be done. **Vote: 4 Yes – 0 No.**

Note: The Budget Committee recommended an amount of \$658,784.00, a reduction of \$20,750.00 which was recommended by the Town Manager for town-wide spraying to repel brown-tailed moths.

Buildings & Grounds (1:43:51) – Selectperson Reed moved to place on the warrant, as amended by the Town Manager and Budget Committee, the Buildings and Grounds budget in the amount of \$146,651.00. Selectperson Moulton seconded the motion. Discussion: Selectperson Hodgetts inquired if the Veteran's Memorial Corp water bill was still being funded. The Town Manager answered in the affirmative. **Vote: 4 Yes – 0 No.**

Note: The Budget Committee recommended the Town Manager's budget, with the mentioned amendments.

Solid Waste & Recycling (1:45:25) – Selectperson Reed moved to place on the warrant the Town managers recommend Solid Waste & Recycling budget in the amount of \$245,806.00. Selectperson Hodgetts seconded the motion. Discussion: Selectperson Hodgetts inquired if Clean Up Day was included in the budget. Chairperson Sites responded in the affirmative. **Vote: 4 Yes – 0 No.**

Fixed Expenses (1:56:39) – Selectperson Hodgetts moved to place on the warrant the Town Manager's recommended budget for Fixed Expenses in the amount of \$1,401,234.00. Selectperson Reed seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Note: The Budget Committee recommended the Town Manager's budget for Fixed Expenses.

Capital Improvement Plan (1:59:21) – Selectperson Reed moved to place on the warrant the Town Manager's recommended budget in the amount of \$197,289.00. Selectperson Hodgetts seconded the motion. Discussion: Selectperson Reed inquired if the American Rescue Plan funds would reduce the needed appropriation into capital reserves. The Town Manager responded in the affirmative. **Vote: 4 Yes – 0 No.**

Note: The Budget Committee recommended the Town Manager's budget for the Capital Improvement Plan.

Tax Increment Financing – The Town Manager stated that the line items have already been approved by the Select Board.

American Rescue Plan Funding – The item was tabled to a future meeting.

Adjournment (2:13:11) – Chairperson Sites adjourned the meeting at 7:48 PM.

Prepared By: Draven Walker
Executive Assistant/Recording Secretary

Select Board

Brian Sites, Chair

James Moulton, Vice Chair

Anne Graham

William Whitten

James Moulton