



# Town of North Yarmouth

## Annual Basic Financial Statement Report Fiscal Year Ended June 30, 2023

February 20, 2024

PRESENTED BY  
RON H.R. SMITH, CPA, CFE.  
MANAGING PARTNER





# Agenda

- Introductions
- Our Audit Responsibilities and Deliverables
- Budget Highlights
- Financial Statements
- Required Communications to the Select Board
- Takeaways
- Questions?

# Our Responsibilities & Deliverables

- Perform an audit of the Town's governmental activities and each major fund as of and for the year ended June 30, 2023.
- The objective of an audit of financial statements is to express opinions that the financial statements are fairly presented, in all material respects, in accordance with accounting standards generally accepted in the United States of America (GAAS)
- Obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions.
- Unmodified opinion on the Town's basic financial statements.
- Unmodified opinion on internal control over financial reporting and on compliance and other matters.

# Budget Highlights

- General fund expenditure budget increased to reflect the utilization of committed and unassigned fund balance.
- General fund revenues were in excess of budgeted amounts by \$231,387.
- General fund expenditures were under budgeted amounts by \$382,019.
- All expenditures were within budget with the exception of municipal administration and solid waste and recycling.

# Financial Statements, Statement C

STATEMENT C

**TOWN OF NORTH YARMOUTH, MAINE  
BALANCE SHEET - GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2023**

	General Fund	ARPA Fund	Westcustogo Hall Fund	Capital Projects Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>						
Cash and cash equivalents	\$ 2,129,276	\$ -	\$ -	\$ 67,284	\$ 960,180	\$ 3,156,740
Investments	-	-	-	386,904	44,205	431,109
Accounts receivable for uncollectibles):						
Taxes	8,270	-	-	-	-	8,270
Liens	64,001	-	-	-	-	64,001
Other	168,857	-	-	-	13,933	182,790
Prepaid items	5,400	-	-	-	-	5,400
Due from other funds	3,334	101,609	-	-	122,486	227,429
<b>TOTAL ASSETS</b>	<b>\$ 2,379,138</b>	<b>\$ 101,609</b>	<b>\$ -</b>	<b>\$ 454,188</b>	<b>\$ 1,140,804</b>	<b>\$ 4,075,739</b>
<b>LIABILITIES</b>						
Accounts payable	\$ 22,487	\$ -	\$ -	\$ -	\$ -	\$ 22,487
Accrued expenses	34,060	-	-	-	-	34,060
Due to other funds	224,095	-	-	3,334	-	227,429
<b>TOTAL LIABILITIES</b>	<b>280,642</b>	<b>-</b>	<b>-</b>	<b>3,334</b>	<b>-</b>	<b>283,976</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>						
Prepaid taxes	35,507	-	-	-	-	35,507
Deferred property tax	57,893	-	-	-	-	57,893
<b>TOTAL DEFERRED INFLOWS OF RESOURCES</b>	<b>93,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>93,400</b>
<b>FUND BALANCES</b>						
Nonspendable	5,400	-	-	-	-	5,400
Restricted	-	101,609	-	-	1,079,902	1,181,511
Committed	65,488	-	-	450,854	-	516,342
Assigned	60,000	-	-	-	60,902	120,902
Unassigned	1,874,208	-	-	-	-	1,874,208
<b>TOTAL FUND BALANCES</b>	<b>2,005,096</b>	<b>101,609</b>	<b>-</b>	<b>450,854</b>	<b>1,140,804</b>	<b>3,698,363</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>\$ 2,379,138</b>	<b>\$ 101,609</b>	<b>\$ -</b>	<b>\$ 454,188</b>	<b>\$ 1,140,804</b>	<b>\$ 4,075,739</b>

See accompanying independent auditor's report and notes to financial statements.

# Financial Statements, Schedule A

SCHEDULE A

## TOWN OF NORTH YARMOUTH, MAINE

### BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS BUDGET AND ACTUAL - GENERAL FUND REVENUES FOR THE YEAR ENDED JUNE 30, 2023

	Original Budget	Final Budget	Actual Amounts	Variance Positive (Negative)
Resources (Inflows):				
Taxes:				
Property taxes	10,843,651	10,843,651	10,935,894	92,243
Auto excise	950,000	950,000	1,096,088	146,088
Boat excise	4,200	4,200	7,942	3,742
Subtotal	<u>11,797,851</u>	<u>11,797,851</u>	<u>12,039,924</u>	<u>242,073</u>
Intergovernmental revenues:				
BETE	69,063	69,063	69,197	134
General assistance	700	700	293	(407)
Homestead exemption	399,948	399,948	399,948	-
LRAP	25,000	25,000	27,760	2,760
State revenue sharing	696,729	696,729	752,593	55,864
Tree growth	2,500	2,500	4,310	1,810
Veterans' exemption	2,200	2,200	2,774	574
Renewable energy exemption	-	-	6,398	6,398
Subtotal	<u>1,196,140</u>	<u>1,196,140</u>	<u>1,263,273</u>	<u>67,133</u>

# Financial Statements , Schedule A cont.

SCHEDULE A

## TOWN OF NORTH YARMOUTH, MAINE

### BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS BUDGET AND ACTUAL - GENERAL FUND REVENUES FOR THE YEAR ENDED JUNE 30, 2023

	Original Budget	Final Budget	Actual Amounts	Variance Positive (Negative)
Charges for services:				
Agent fees	12,000	12,000	17,944	5,944
Building permits	75,000	75,000	73,657	(1,343)
Burn permits	200	200	-	(200)
Clerk fees	500	500	1,014	514
Code enforcement	14,775	14,775	9,980	(4,795)
Community center fees	77,305	77,305	35,554	(41,751)
Customer service fees	350	350	608	258
Dog control/park use permit	500	500	100	(400)
Electrical permits	20,000	20,000	13,871	(6,129)
FOAA fees	200	200	-	(200)
Genealogy seach	50	50	-	(50)
Planning board fees	2,400	2,400	4,200	1,800
Plumbing fees	18,300	18,300	11,571	(6,729)
Private road signs and road permits	800	800	1,244	444
Rescue fees	60,000	60,000	88,358	28,358
Site plan review	1,500	1,500	575	(925)
Solid waste/recycling	170,000	170,000	170,616	616
Solid waste hauler permit	75	75	-	(75)
Vital records	2,000	2,000	3,326	1,326
Subtotal	455,955	455,955	432,618	(23,337)

# Financial Statements , Schedule A cont.

SCHEDULE A

## TOWN OF NORTH YARMOUTH, MAINE

### BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS

#### BUDGET AND ACTUAL - GENERAL FUND REVENUES

FOR THE YEAR ENDED JUNE 30, 2023

	Original Budget	Final Budget	Actual Amounts	Variance Positive (Negative)
Interest income:				
Interest income	-	-	44,820	44,820
Tax interest	10,000	10,000	14,811	4,811
Subtotal	10,000	10,000	59,631	49,631
Miscellaneous revenues:				
Cable franchise fees	30,000	30,000	28,853	(1,147)
Cell tower rental	45,000	45,000	50,597	5,597
Consolidated Comm lease	6,000	6,000	9,500	3,500
Donation	15,000	15,000	15,000	-
Property and casualty	5,000	5,000	2,470	(2,530)
Rental fees	10,200	10,200	11,050	850
Sale of assets	1,000	1,000	-	(1,000)
Other miscellaneous	2,900	2,900	9,386	6,486
Subtotal	115,100	115,100	126,856	11,756
Transfers from other funds	290,428	290,428	174,559	(115,869)
Amounts Available for Appropriation	13,865,474	13,865,474	14,096,861	231,387



# Financial Statements, Schedule B

SCHEDULE B

## TOWN OF NORTH YARMOUTH, MAINE

### SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2023

	Original Budget	Budget Adjustments	Final Budget	Actual Expenditures	Variance Positive (Negative)
<b>MUNICIPAL ADMINISTRATION:</b>					
Operations	475,339	-	475,339	456,237	19,102
Contracts/professional services	158,284	-	158,284	225,413	(67,129)
<b>Totals</b>	<b>633,623</b>	<b>-</b>	<b>633,623</b>	<b>681,650</b>	<b>(48,027)</b>
<b>COMMUNITY SERVICES:</b>					
Code enforcement	153,320	-	153,320	151,003	2,317
Parks and recreation	7,300	-	7,300	2,110	5,190
General assistance	2,650	-	2,650	3,172	(522)
Social services	7,492	-	7,492	7,492	-
Cemeteries	5,560	-	5,560	817	4,743
Living Well	1,200	-	1,200	574	626
Community center	147,621	-	147,621	103,768	43,853
<b>Totals</b>	<b>325,143</b>	<b>-</b>	<b>325,143</b>	<b>268,936</b>	<b>56,207</b>
<b>PUBLIC SAFETY:</b>					
Fire/rescue department	369,266	-	369,266	357,301	11,965
Contracts/professional services	125,480	-	125,480	123,221	2,259
<b>Totals</b>	<b>494,746</b>	<b>-</b>	<b>494,746</b>	<b>480,522</b>	<b>14,224</b>

# Financial Statements, Schedule B cont.

SCHEDULE B

## TOWN OF NORTH YARMOUTH, MAINE

### SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND FOR THE YEAR ENDED JUNE 30, 2023

	Original Budget	Budget Adjustments	Final Budget	Actual Expenditures	Variance Positive (Negative)
PUBLIC WORKS:	653,784	-	653,784	553,880	99,904
BUILDINGS AND GROUNDS:					
Custodial	37,280	-	37,280	34,681	2,599
Utilities	67,084	-	67,084	70,359	(3,275)
Facility maintenance	42,287	-	42,287	34,762	7,525
Totals	146,651	-	146,651	139,802	6,849
SOLID WASTE AND RECYCLING	245,806		245,806	293,937	(48,131)
MUNICIPAL FINANCES:					
Employee benefits	434,917	8,472	443,389	420,579	22,810
Municipal insurance	48,063	-	48,063	45,661	2,402
Shared services	271,211	-	271,211	271,212	(1)
Grant expenses	-	3,569	3,569	3,569	-
Senior tax program	-	34,000	34,000	34,000	-
Totals	754,191	46,041	800,232	775,021	25,211
COUNTY ASSESSMENT	376,893	-	376,893	376,893	-

# Financial Statements , Schedule B cont.

SCHEDULE B

## TOWN OF NORTH YARMOUTH, MAINE

### SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND

FOR THE YEAR ENDED JUNE 30, 2023

	Original Budget	Budget Adjustments	Final Budget	Actual Expenditures	Variance Positive (Negative)
EDUCATION	8,850,145	-	8,850,145	8,850,145	-
DEBT SERVICE:					
Principal	175,000	-	175,000	175,000	-
Interest	95,150	-	95,150	95,150	-
Totals	270,150	-	270,150	270,150	-
OVERLAY:	341,100	-	341,100	75,318	265,782
TRANSFERS TO OTHER FUNDS:					
TIF	575,953	-	575,953	565,953	10,000
Capital projects fund	197,289	-	197,289	197,289	-
Totals	773,242	-	773,242	763,242	10,000
<b>TOTAL DEPARTMENTAL OPERATIONS</b>	<b>13,865,474</b>	<b>46,041</b>	<b>13,911,515</b>	<b>13,529,496</b>	<b>382,019</b>

See accompanying independent auditor's report and notes to financial statements.

# Auditor's Communications

## The Auditor's Communication with Those Charged with Governance

- Our responsibilities in relation to the financial statement audit
- Planned scope and timing of the audit
- Compliance with all ethical requirements regarding independence
- Qualitative aspects of the Town's accounting practices
  - Significant accounting policies
  - Significant accounting estimates
  - Financial statement disclosures
- No difficulties encountered in performing the audit
- No corrected and uncorrected misstatements
- No disagreements with management
- Representations requested and received from management
- No management consultations with other independent accountants
- Other matters, audit findings or issues noted:
  - Bank Reconciliations
  - Internal Controls
  - General Ledger Reconciliations



# Takeaways

- The Town's unassigned fund balance is currently at a level to sustain government operations for a period of approximately two months.
- FY 22 Unassigned FB \$1,089,587
- FY 23 Unassigned FB \$1,874,208 increase of \$784,621
- FY 22 GF Cash on Hand \$1,723,394
- FY 23 GF Cash on hand \$2,129,276 increase of \$405,882

# Questions?

