

**Town of North Yarmouth  
Select Board Meeting Agenda  
Tuesday, July 5, 2023  
Regular Business Meeting  
6:00 PM**

**Wescustogo Hall & North Yarmouth Community Center**

**Select Board Members**

Andrea Berry, Board Member  
Karl Cyr, Board Member

Amy Haile, Board Member  
Paul Hodgetts, Board Member

Katherine Maloney, Board Member

**I. Call to Order**

A. Pledge of Allegiance

**II. Inauguration of Elected Officials**

- A. Elected Officials - Swearing In
- B. Election of Chairperson
- C. Election of Vice Chairperson

**III. Appointments**

- A. EDSC Resignation-Kit Maloney
- B. Parks Committee Appointments
  - 1. Elise Kern- 1-Year Term Ending 2024
  - 2. Kelly Barnes- 3-Year Term Ending 2026
  - 3. Martin Kremer- 3-Year Term Ending 2026

**IV. Announcements**

**V. New Business**

- A. Treasurer’s Disbursement Policy
- B. Date and Time of Meetings

**VI. Consent Agenda**

- A. Municipal Accounts Payable Warrants

**VII. Public Comment – Non-Agenda Items**

**VIII. Any Other Business**

**IX. Adjournment**

**REMINDERS TO THE ATTENDING PUBLIC:** Please mute all digital devices; Select Board meetings are open to the public, but the public may not speak unless recognized by the Chairperson first. **Workshops:** The public is welcome to attend workshops and listen to the discussion that takes place. The purpose of holding a workshop is to provide the Select Board with the opportunity to focus on specific town matters to later present at a regular business meeting. Therefore, public participation is limited to only regular business meetings of the Select Board.

# Town of North Yarmouth Select Board Business

## Summary of Recommended Motions & Other Action Items

July 5, 2023

### II. Appointments

#### A. EDSC Resignation- Kit Maloney

**Suggested Motion**

**To accept the resignation of Kit Maloney from the EDSC committee.**

**Motion \_\_\_\_\_, Second \_\_\_\_\_ Vote \_\_\_\_\_**

#### B. Annual Appointments of Boards & Committees

**Select Board Appointments – One (1) Year Terms**

<u>Position</u>	<u>Individual</u>	<u>Term Ending</u>
<i>Parks Committee</i>	<i>Elise Kearn</i>	<i>June 30, 2024</i>

**Suggested Motion**

**To appoint Elise Kearn to the Parks Committee for a one-year term ending 6/30/2024.**

**Motion \_\_\_\_\_, Second \_\_\_\_\_ Vote \_\_\_\_\_**

**Select Board Appointments – Three (3) Year Terms**

<i>Parks Committee</i>	<i>Martin Kremer</i>	<i>June 30, 2026</i>
<i>Parks Committee</i>	<i>Kelly Barnes</i>	<i>June 30, 2026</i>

**To appoint Martin Kremer to the Parks Committee for a three-year term ending 6/30/2026.**

**Motion \_\_\_\_\_, Second \_\_\_\_\_ Vote \_\_\_\_\_**

# Town of North Yarmouth Select Board Business

## Summary of Recommended Motions & Other Action Items

**To appoint Kelly Barnes to the Parks Committee for a three-year term ending 6/30/2026.**

**Motion \_\_\_\_\_, Second \_\_\_\_\_ Vote \_\_\_\_\_**

***V. New Business***

**A. Treasurer’s Disbursement Policy**

This policy allows designated municipal officers (Select Board), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants for wages, benefits, & state fees only.

This Policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits.

**Suggested Motion**

**To adopt and sign the Treasurer’s Disbursement Policy as presented.**

**Motion \_\_\_\_\_, Second \_\_\_\_\_ Vote \_\_\_\_\_**

***VI. Consent Agenda***

**A. Municipal Accounts Payable Warrants**

#113	\$ 5,529.59
#114	\$37,239.45

**To approve the consent agenda as presented.**

**Motion \_\_\_\_\_, Second \_\_\_\_\_ Vote \_\_\_\_\_**

June 28, 2023

To: North Yarmouth Select Board

From: North Yarmouth Parks Committee

CC: Diane Barnes, Town Manager

The N.Y. Parks Committee interviewed three applicants to fill the vacancies on our committee due to a resignation and two members who decided not to continue with the committee at the end of their terms.

Finding all three candidates to be equally proficient and possessing valuable skills, we chose names at random for the length of term. The Parks Committee recommends the following residents be appointed to the committee:

Elise Kern - 1 year term ending 2024

Martin Kremer - 3 year term ending 2026

Kelly Barnes - 3 year term ending 2026

We are excited to add this talent to our committee and request that you please appoint these members as shown above.

Thank you for your continued support.

Respectfully,

Laurie Gilman

Robert Abbott

Parks Committee Co-chairs



**Town of North Yarmouth  
Policy on Treasurer’s Disbursement Warrants  
Municipal Employee Wages, Benefits and State Fees**

**Purpose:** This policy allows designated municipal officers (selectboard), acting on behalf of the full board of municipal officers, to review, approve, and sign municipal treasurer's disbursement warrants for wages, benefits, & state fees only.

This Policy is additional to, not in lieu of, majority power. Nothing in this policy is intended to replace the authority of the full board of municipal officers, acting by majority vote, to act on any treasurer's warrant, including warrants for wages and benefits.

Delegation of authority. Pursuant to 30-A, M.R.S.A., Section 5603(2)(A)(1)(3), the following authority is granted with respect to treasurer's disbursement warrants for municipal employee wages, benefits, and state fees only:

Current municipal officers. The municipal officers in office at the time of execution of this policy are: **Andrea Berry, Karl Cyr, Amy Haile, Paul Hodgetts, and Katherine Maloney.**

The Chair of the municipal officers designates any one of the municipal officers named above, acting alone, may review, approve, and sign such warrants.

**Effective date.** This policy becomes effective on July 5, 2023

Copies. The Chair of the municipal officers will furnish copies of this policy to the municipal clerk and to the municipal treasurer.

Lapse. This policy lapses one year after its effective date, if not sooner amended or canceled.

Renewal. This policy may be renewed at any time before its lapse. Thereafter, it may be readopted at any time. Any renewal is valid for one year from its effective date unless a sooner date of expiration is specified.

Reminder. The treasurer shall remind the municipal officers to consider renewing this policy on or before the first Council meeting in July.

Original. The clerk will maintain the original copy of this policy on file.

**Dated:** July 5, 2023

SELECT BOARD

\_\_\_\_\_  
Andrea Berry

\_\_\_\_\_  
Paul Hodgetts

\_\_\_\_\_  
Karl Cyr

\_\_\_\_\_  
Katherine Maloney

\_\_\_\_\_  
Amy Haile