

**Town of North Yarmouth
Select Board Meeting Agenda
Tuesday, February 06, 2024
Regular Business Meeting
6:30PM**

Wescustogo Hall & North Yarmouth Community Center

Select Board Members

Amy Haile, Chair
Karl Cyr, Board Member

Andrea Berry, Vice Chair
Paul Hodgetts, Board Member

Katherine Maloney, Board Member

1. Call to Order

A. Pledge of Allegiance

2. Appointments

A. Waste Reduction Resignation-Darcy Cunningham

3. Announcements

4. Public Comment-Non-Agenda Items

5. New Business

- A. March 5, 2024 Election-Cancel Select Board Meeting
- B. Tax Collector Settlement-2023 Taxes
- C. Select Board Budget & Town Meeting Calendar
- D. Cumberland County Radio Grant Award Acceptance
- E. Fire Truck Disposal Bid Award
- F. Fire Truck Interest Earnings
- G. LUO-Proposed Sign Ordinance Amendment-Discussion
- H. LUO-Advanced Wastewater Treatment Systems

6. Old Business

- A. LD2003-Joint Select Board & Planning Board Meetings-Set Dates (2/27 & 3/27)
- B. Committee Forum-Schedule Date
- C. Senior Tax Program-Discussion
- D. North Yarmouth Climate Forum

7. Consent Agenda

- A. Payroll Warrants
- B. Municipal Accounts Payable Warrants
- C. Select Board Minutes of 12/19/2023
- D. Select Board Minutes of 1/2/2024

8. Management Reports & Communications

- A. Select Board Committee Reports:
 - 1. EDSC-Kit Maloney
 - 2. Parks-Karl Cyr
 - 3. Joint Standing Committee-Amy Haile, Andrea Berry
 - 4. Waste Reduction Committee-Andrea Berry
 - 5. Walnut Hill Parkway-Paul Hodgetts, Kit Maloney
 - 6. Recreation Advisory Board-Karl Cyr
 - 7. School Fund Committee-Paul Hodgetts
 - 8. Prince Memorial Library-Amy Haile
 - 9. Shellfish Commission-Karl Cyr
 - 10. Budget Committee-Andrea Berry
 - 11. Open Space Committee-Andrea Berry, Karl Cyr
- B. Town Manager's Report
- C. Department Reports
- D. Financial Reports-Bi-Annual 2024

9. Any Other Business

10. Adjournment

REMINDERS TO THE ATTENDING PUBLIC: Please mute all digital devices; Select Board meetings are open to the public, but the public may not speak unless recognized by the Chairperson first. **Workshops:** The public is welcome to attend workshops and listen to the discussion that takes place. The purpose of holding a workshop is to provide the Select Board with the opportunity to focus on specific town matters to later present at a regular business meeting. Therefore, public participation is limited to only regular business meetings of the Select Board.

Town of North Yarmouth Select Board Business

Summary of Recommended Motions & Other Action Items

February 6, 2023

5. *New Business*

B. Tax Collector Settlement-2023 Taxes

Settlement is an accounting in full by the tax collector upon completion of his or her collections for any given tax year. This is the final step taken in the duties of the tax collector and is the foundation of his/her discharge from further liability for collection of taxes for those years.

Under Maine State Statute, settlement marks the completion of his or her duties as tax collector for that year's taxes and entitles the collector to be discharged from any further liability to the municipality for the collection of taxes for that year.

The uncollected real estate taxes have gone through a lien process and is the responsibility of the treasurer to collect any remaining unpaid taxes. The uncollected personal property taxes have gone through the UCC Lien process.

Suggested Motion

Approve and sign the certificate of settlement for Diane Barnes, Tax Collector for the 2023 tax year.

Motion _____, Second _____ Vote _____

C. Select Board Budget Meeting Calendar

Two versions of the budget meeting schedule are being presented. Version 1, has the meetings scheduled on Tuesday evenings during the month of April. Version 2, has the budget meeting on a Saturday in April. The entire budget and CIP would be presented in one day rather than four Tuesday night meetings. Both schedules have the Annual Town meeting scheduled for Monday, June 17, 2024.

Suggested Motion

Adopt Version # FY 25 Select Board Budget Schedule and set Monday, June 17, 2024 as the date for the Annual Town Meeting.

Town of North Yarmouth Select Board Business

Summary of Recommended Motions & Other Action Items

D. Cumberland County Radio Grant Award Acceptance

Cumberland County has earmarked funds for Police, Fire, and EMS organizations that are partnered with Cumberland County Dispatch for the sole purpose of assisting Departments with purchasing P-25 capable licensing, radios, and other equipment.

This initiative is intended to help agencies move toward the Linear P-25 platform in a united way.

North Yarmouth has been awarded the following:

1. Kenwood NX-5200 Portable Radio outfitted with battery, antenna, desk charger, P25 Conventional Licensing, DMR II Licensing according to Total Riding Positions & Officers – 27- \$ 35,146.17
(this includes programming up to 16 channels or by using an existing configuration.)
2. Noise cancelling speaker microphone – 25 - \$ 2,221.00
3. P25 License Key for Radios owned/already supported – 19 - \$ 7,364.40
4. Kenwood NX-5700 Dash Mount Mobile Radios – 5 - \$ 6,096.70

Approximate Value: \$ 50,828.27

Suggested Motion

Accept the “new” equipment, radios, and licensing from Cumberland County, and to turn in “old” portables to Cumberland County EMA.

Motion _____, Second _____ Vote _____

E. Fire Truck Disposal Bid Award

On December 14th, the Town solicited bids for the sale of a 2004 Pierce Fire Truck (E-51). Bids were received and publicly opened on January 17th at 10:00am. One bid was received From Asian Auto Services of Plaistow NH in the amount of \$5,678.90. This amount is slightly higher than the offer generated by Brindle Mountain Fire Apparatus when researching the trade-in value of E-51.

We recommend that the bid be awarded to Asian Auto Services in the amount of \$5,678.90.

Suggested Motion

Award the bid as is to Asian Auto Services for the sale prices \$5,678.90.

Motion _____, Second _____ Vote _____

Town of North Yarmouth Select Board Business

Summary of Recommended Motions & Other Action Items

F. Fire Truck Interest Earnings

The fire truck bank account has unspent proceeds (interest earning) totaling approximately \$4,860.27. We are requesting authorization from the Select Board to apply the proceeds to equipment for the new fire truck. The bond order does authorize the Select Board to allocate costs to the project and unspent proceeds.

The tax code doesn't specifically permit the use of bond proceeds or interest to be used towards debt service and should only be applied as a last resort.

Suggested Motion

Authorize the unspent proceeds from the Fire Truck Bond interest earnings to be used to purchase new equipment for the new Fire Truck.

Motion _____, Second _____ Vote _____

G. LUO-Advanced Wastewater Treatment Systems

The proposed new Land Use Ordinance "Advanced Wastewater Treatment Systems" has been through a public hearing with the Planning Board. The Planning Board has submitted the proposed ordinance for approval of the Select Board to be included in the Annual Town Meeting Warrant in June.

If the Select Board approves adding this section to the Land Use Ordinance, then the Town Manager will ask legal to draft the warrant article.

Suggested Motion

Approve including the Advanced Wastewater Treatment Systems ordinance on the Annual Town Meeting Warrant in June 2024.

Motion _____, Second _____ Vote _____

Town of North Yarmouth Select Board Business

Summary of Recommended Motions & Other Action Items

7. Consent Agenda

A. Municipal Accounts Payable Warrants

#53 \$ 5,640.96

#54 \$ 12,198.32

#57 \$ 10,071.88

#58 \$ 97,146.43

#59 \$ 37,245.20

#61 \$ 6,860.32

#62 \$ 2,077.03

#64 \$889,043.15

B. Municipal Payroll Warrants

#55 \$ 48,051.73

#56 \$ 9,866.90

#60 \$ 60,893.16

#63 \$ 46,173.21

C. Select Board Minutes-12/19/2023

D. Select Board Minutes-1/2/2024

Suggested Motion

To approve the consent agenda as presented.

Motion _____, Second _____ Vote _____

CERTIFICATE OF SETTLEMENT
36 MRSA § 763

COUNTY OF _____ ss.

STATE OF MAINE

TO: _____, Tax Collector of the Municipality
of _____ within this County:

We hereby certify that the 20_____ taxes committed to you consisting of:

- | | | |
|---|----------|----------|
| 1. Real and Personal Tax commitments: | \$ _____ | |
| 2. Supplemental commitments totaling: | \$ _____ | |
| 3. Interest: | \$ _____ | |
| 4. A grand total of: | | \$ _____ |
| 5. Cash Payments: | \$ _____ | |
| 6. Abatements granted: | \$ _____ | |
| 7. Tax lien mortgages:
(Recorded in the _____
County Registry of Deeds) | \$ _____ | |
| 8. Other credits: | \$ _____ | |
| 9. A net total of: | | \$ _____ |
| 10. Balance due of: | | \$ _____ |

Under the authority contained in MRSA, Title 36, section 763, as amended,
we hereby discharge you from further liability or obligation to collect the
balance due of: \$ _____

and acknowledge receipt of the tax lists for the taxable year 20_____.

Given under our hands this _____ day of _____ 20_____.

_____ Municipal Officers

INSTRUCTIONS FOR CERTIFICATE OF SETTLEMENT

USE A SEPARATE FORM FOR EACH COMMITMENT YEAR.

EXECUTE IN TRIPLICATE (one each for tax collector, municipal records, and the bondsman).

Line 1-4. - Enter total commitments for the single taxable year, i.e., personal, real and supplemental taxes. Interest paid on taxes after the due date is entered on line 4 and line 8. Do not use commitments of other years. Use separate form for recommitted taxes of previous years.

Line 5. - Enter cash collections supported by treasurer's receipts.

Line 6. - Enter abatements granted to the taxpayer or the tax collector according to the assessors' records.

Line 7. - Enter only recorded tax lien mortgage sums. Do not enter unrecorded liens or tax collector's deeds. Do not credit unrecorded liens on this form. Do not include security interests on personal property filed with the Secretary of State (UCC liens).

Line 8. - Include here such items as tax deeds, discounts for early payment, suits brought in the name of the municipality, interest, etc.

Line 9. - Total of lines 5 through 9.

Line 10. - Subtract line 9 from line 4.

North Yarmouth Municipal Budget Meeting Schedule FY2025

[Annual Town Meeting | Monday, June 17, 2024 – 6:30PM]

SELECT BOARD | Tuesdays

Budget Workshops 6PM

Board Meetings 7PM

April 9, 2024

- 6PM Budget Workshop
 - Budget Introduction
 - Administration
 - General Assistance
 - Social Services
 - Technology

April 16, 2024

- 6PM Budget Workshop
 - Boards & Committees
 - Wescustogo Hall & Community Ctr

April 23, 2024

- 6PM Budget Workshop
 - Public Safety
 - Code Enforcement, Assessing & Planning
- Select Board Meeting

April 30, 2024

- 6PM Budget Workshop
 - Public Works Department
 - Parks – Cemeteries
 - Solid Waste
 - TIF & Capital Expense

BUDGET COMMITTEE | Thursdays

Budget Workshops 6PM

April 11, 2024

- 6PM Budget Workshop
 - Budget Introduction
 - Administration
 - General Assistance
 - Social Services
 - Technology

April 18, 2024

- 6PM Budget Workshop
 - Boards & Committees
 - Wescustogo Hall & Community Ctr

April 25, 2024

- 6PM Budget Workshop
 - Public Safety
 - Code Enforcement, Assessing & Planning

May 2, 2024

- 6PM Budget Workshop
 - Public Works Department
 - Parks – Cemeteries
 - Solid Waste
 - TIF & Capital Expense

APRIL - MAY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

North Yarmouth Municipal Budget Meeting Schedule FY2025

[Annual Town Meeting | Monday, June 17, 2024 – 6:30PM]

SELECT BOARD | Saturday

Budget Workshops 9AM

April 27, 2024

- Budget Introduction
- Administration
- General Assistance
- Social Services
- Technology
- Public Safety
- Code Enforcement, Assessing & Planning
- Boards & Committees
- Wescustogo Hall & Community Ctr
- Public Works Department
- Parks – Cemeteries
- Solid Waste
- TIF & Capital Expense

BUDGET COMMITTEE | Saturday

Budget Workshops 9AM

May 4, 2024

- Budget Introduction
- Administration
- General Assistance
- Social Services
- Technology
- Public Safety
- Code Enforcement, Assessing & Planning
- Boards & Committees
- Wescustogo Hall & Community Ctr
- Public Works Department
- Parks – Cemeteries
- Solid Waste
- TIF & Capital Expense

APRIL - MAY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1	2	3	4	5	6	28	29	30	1	2	3	4
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30	1	2	3	4	26	27	28	29	30	31	1

**North Yarmouth Fire
Rescue**

Memo

To: Diane Barnes
From: Greg Payson
cc:
Date: 01-18-2023
Re: Radio Equipment

Diane

We recently applied for a portion of funds provided from a grant Cumberland County Regional Communication Center has received. Any agency that the CCRCC dispatches through was available to put in for equipment out of this grant. This initiative was intended to help agencies move toward the Linear P-25 platform in a united way. The FCC is pushing public safety agencies to move to the Linear P-25 Platform. We will be given the following under the guides of the funds earmarked for the sole purpose of assisting Departments with the purchasing of P-25 capable licensing, radios, and other equipment.

1. Kenwood NX-5200 Portable Radio outfitted with battery, antenna, desk charger, P25 Conventional Licensing, DMR II Licensing according to Total Riding Positions & Officers – 27- \$ 35,146.17(this includes programming up to 16 channels or by using an existing configuration.)
2. Noise cancelling speaker microphone – 25 - \$ 2,221.00.
3. P25 License Key for Radios owned/already supported – 19 - \$ 7,364.40.
4. Kenwood NX-5700 Dash Mount Mobile Radios – 5 - \$ 6,096.70

Approximate Value: \$ 50,828.27. This is of no cost to the Town of North Yarmouth. Cumberland County Regional Communications Center will be purchasing all the equipment for us. We will need to turn in the equipment we will be removing from service.

Cumberland County Regional Communications Center
22B High Street, Windham, Maine 04062
207-894-3734 •
mjdyer@cumberlandcounty.org



Melinda J Fairbrother-Dyer, Director of Communications

Date: 18 January 2024
To: North Yarmouth Fire Chief Gregory Payson
From: 911 Director Melinda Fairbrother-Dyer
Re: Million Dollars Earmarked Funds

Chief Payson

After careful review of the applications submitted by Police, Fire, and EMS organization that are partnered with Cumberland County for Dispatch services. We are pleased to inform you that you are being given the following under the guides of the funds earmarked for the sole purpose of assisting Departments with the purchasing of P-25 capable licensing, radios, and other equipment.

1. Kenwood NX-5200 Portable Radio outfitted with battery, antenna, desk charger, P25 Conventional Licensing, DMR II Licensing according to Total Riding Positions & Officers – 27- \$ 35,146.17 (this includes programming up to 16 channels or by using an existing configuration.)
2. Noise cancelling speaker microphone – 25 - \$ 2,221.00
3. P25 License Key for Radios owned/already supported – 19 - \$ 7,364.40
4. Kenwood NX-5700 Dash Mount Mobile Radios – 5 - \$ 6,096.70

Approximate Value: \$ 50,828.27

Cumberland County will place a single order to Radio Communications Management for the items and will contact you when they are ready for you to retrieve. We will provide RCM with the name of the person who submitted the application, RCM will contact that person to coordinate the programming for new portables and for the licensing of radios currently in use.

It will be your responsibility to coordinate with Cumberland County EMA to turn in your “old” portables.

This initiative was intended to help agencies move toward the Linear P-25 platform in a united way. If you find you have been granted gear that you do not intend to use please consider sending it back and we will redistribute to those in need.

Respectfully Committee Members,

Cumberland County Director of Public Affairs Travis Kennedy
Cumberland County EMA Director Michael Durkin
Cumberland County Board of Directors Chair Kevin Schofield
Cumberland County Board of Directors Vice Chair Brian Cole
Cumberland County Board of Directors Technical Representative Dave Libby

**North Yarmouth Fire
Rescue**

Memo

To: Diane Barnes
From: Greg Payson
cc:
Date: 01-18-2023
Re: Engine 51 Sale Recommendation

Diane

On December 14th we posted this sale ad of E-51. The Town of North Yarmouth is selling it's 2004 Pierce / International Fire Truck. The truck is built on a two-door commercial International 4400 Series Chassis. The body on the truck is built by Pierce manufacturing and is a rescue style layout with coffin compartments beside the hose bed. The truck has a 750-gallon polypropylene water tank with a 1000gpm Waterous pump. The length of the truck is 30'-6", the height is 9'-6", with a wheelbase of 219". The truck has 24,790 miles with 2027 hours on the engine. The truck includes a 5.7 KW Westerbeke Diesel Generator with an XRT Hydraulic Pump built in running at 10,500psi. There are 401 hours on the generator. The truck includes an electric cord reel and two hydraulic lines. The truck is being sold as is.

The bid process closed on January 17th @ 10:00. We received one bid from Asian Auto Services from Plaistow NH for the bid of \$5,678.90. I would like to recommend that we award the bid to Asian Auto Services for the amount of \$5,678.90. This amount is slightly higher than the offer generated by Brindle Mountain Fire Apparatus when we were researching the trade in value of E-51. Their offer at that time was \$5,500.00 for the truck.

1-12-24

Sealed Bid

Asian Auto Services

21 Danville Rd

Plainsboro NJ

03885

contact = Barry 603-401-0391

OLD NEAT STUFF @ AOL 0/9

2004 Pierce

\$ 5678.90

**North Yarmouth Fire
Rescue**

Memo

To: Diane Barnes
From: Greg Payson
cc:
Date: Date
Re: February 6, 2024 Selectboard meeting

Diane

Can we add to the agenda of the 02/06/2024 selectboard meeting to discuss the bond earnings of the fire engine bond? I would like to use those funds for the installation of the radios into the new engine, new nozzles for the handlines, and an I-pad for the truck.

Thank You

Greg

VIII. GENERAL REQUIREMENTS: APPLICABLE TO ALL LAND USES

...

SECTION 8.7 SIGNS

...

F. Municipal Exemption. Any governmental signs erected and maintained by the Town of North Yarmouth for public safety and welfare or pursuant to and in discharge of any governmental function, or required by law, ordinance or governmental regulation are not subject to the requirements contained in this Section 8.7.

...

X. PERFORMANCE AND DESIGN STANDARDS FOR SITE PLAN REVIEW AND SUBDIVISION REVIEW

...

SECTION 10.18 SIGNS

...

N. ~~Municipal and Public Safety signs that do not comply with Town Ordinances must have Site Plan Review by Planning Board.~~ **Municipal Exemption. Any governmental signs erected and maintained by the Town of North Yarmouth for public safety and welfare or pursuant to and in discharge of any governmental function, or required by law, ordinance or governmental regulation are not subject to the requirements contained in this Section 10.18.**

Neokraft Signs, Inc.
647 Pleasant St | 70 Commercial St
Lewiston, Maine 04240
207.782.9654 | neokraft.com

Custom Sign Fabrication

These plans are the exclusive property of Neokraft Signs, Inc. and are the result of the original work of its employees. They are submitted to Neokraft's client for the sole purpose of consideration of whether to purchase these plans or to purchase from Neokraft a sign manufactured according to these plans.

Distribution or exhibition of these plans to anyone other than employees of said client, or use of these plans to construct a sign similar to the one embodied herein, is expressly forbidden. In the event that such exhibition or construction occurs, Neokraft expects to be reimbursed \$1500 in compensation for time and effort entailed in creating these plans.

PRESENTATION

**TOWN OF NORTH
YARMOUTH @12970**

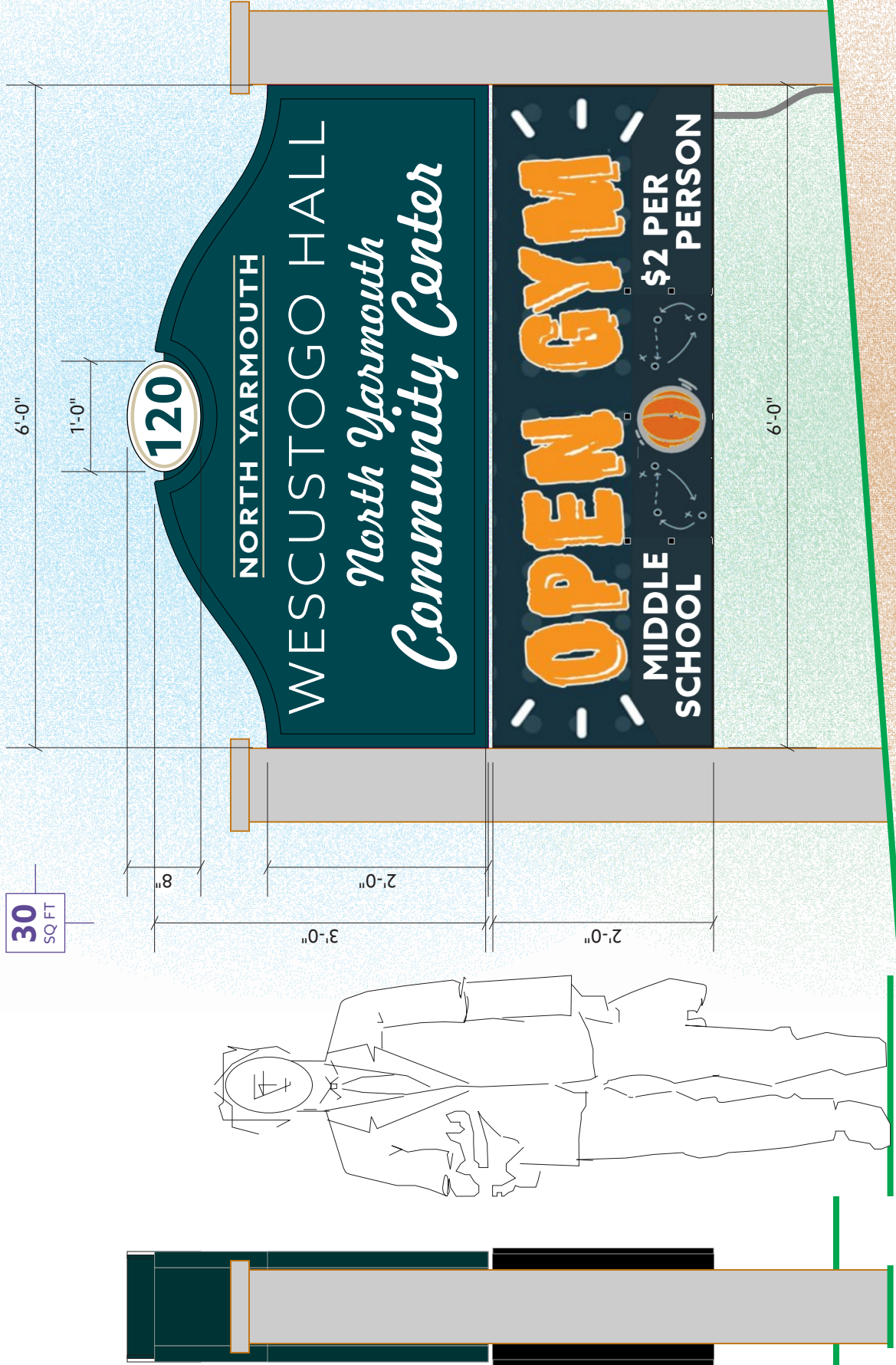
ACCT ID:	013580
LOCATION:	120 MEMORIAL HIGHWAY NORTH YARMOUTH, MAINE
DRAWING NO:	1 OF 2
DRAWN BY:	DS REP.: SY
DATE:	01.11.2024
QUOTE:	@12970
GEN REF:	

CUSTOMER APPROVAL

Drawing does not present exact color matches; refer to specified colors. By signing below, customer is responsible for art choices, spelling, punctuation. Changes after start of production may incur additional charges.

X

- ALUMINUM CABINET & RETAINER SYSTEM, PAINTED TO MATCH PANTONE 316
- FABRICATED ALUMINUM OVAL ADDRESS MEDALLION, TRIMLESS 3/4" CLEAR ACRYLIC FACES, REVEAL
- SHARED INTERNAL LED ILLUMINATION, WHITE
- SG ACRYLIC FACES, WHITE TRANSLUCENT
- PRINT AND/OR CUT TRANSLUCENT VINYL GRAPHIC BACKGROUND & ADDRESS NUMRALS, KNOCK-OUT FACE COPY, 3M 'GOLD NUGGET' [141] RULES & BORDER STRIPE
- CIRRUS 9 mm DOUBLE-FACE FULL-COLOR ELECTRONIC MESSAGE CENTER
- RRIMARY & EMC MOUNTED BETWEEN EXISTING GRANITE POSTS
- OWNER TO ADD (1) DEDICATED 20A 120V PRIMARY ELECTRICAL CIRCUIT FOR EMC



DOUBLE FACE INT. ILLUM. ID
SCALE: 1/2"=1'-0" (1) REQUIRED

END VIEW

NEOKRAFT SIGNS

Neokraft Signs, Inc.
647 Pleasant St | 70 Commercial St
Lewiston, Maine 04240
207.782.9654 | neokraft.com

Custom Sign Fabrication

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PRESENTATION

**TOWN OF NORTH
YARMOUTH @12970**

ACCT ID:	013580
LOCATION:	120 MEMORIAL HIGHWAY NORTH YARMOUTH, MAINE
DRAWING NO:	2 OF 2
DRAWN BY:	DS REP.: SY
DATE:	01.11.2024
QUOTE:	@12970
GEN REF:	

CUSTOMER APPROVAL

Drawing does not present exact color matches; refer to specified colors. By signing below, customer is responsible for art choices, spelling, punctuation. Changes after start of production may incur additional charges.

X

SEE DRAWING 1



COPY LAYOUT OPTION

END VIEW



TOWN OF FREEPORT MAINE
FREEPORT
PUBLIC SAFETY

Welcome to Freeport
10:46 AM
Mon 51 °F
34 °F
Tue 40 °F
30 °F
Wed 37 °F
29 °F


**DIRIGO
HIGH SCHOOL**
"In Memory of Susan Holmes"

145 WELD STREET

DIRIGO HIGH SCHOOL
COMMUNITY CENTER

DIRIGO HIGH SCHOOL

Daniel R. Baker
1954 - 2018

Section 11.11 Advanced Wastewater Treatment Systems (Where Required)

- A. Purpose and Applicability: The purpose of this section is to preserve and protect public health, safety, and welfare by ensuring that advanced wastewater treatment systems installed in the Town of North Yarmouth function as designed and that owners of advanced wastewater treatment systems provide for their proper maintenance. Advanced wastewater treatment systems are required for lots in the Village Center District to take advantage of reduced minimum lot size requirements, as further specified in Table 7.2, Footnote 4; are required for nursing homes and congregate care facilities located in the Groundwater Overlay District, as further specified in Table 7.1, Footnote 4; and provide a mechanism for clustered housing developments and open space developments to take advantage of reduced minimum lot sizes, as further specified in Section 11.3.C.9.a.2.
- B. Standards and Requirements for Advanced Wastewater Treatment Systems:
1. Nitrogen Removal.
Advanced wastewater treatment systems shall employ a denitrification process and shall have a nitrogen removal capacity that meets the standards of NSF 245: Certification for Global Wastewater Market Acceptance.
 2. Form HHE-300 Required.
 - a. The owner(s) of an advanced wastewater treatment system constructed, expanded, enlarged, rebuilt, or replaced, on or after the effective date of this section, shall prepare, execute, and record in the Cumberland County Registry of Deeds a Pre-treatment Maintenance Agreement form (Form HHE-300, prepared by Maine Department of Health and Human Services, Maine Center for Disease Control and Prevention).
 - b. The owner(s) shall provide a copy of the recorded Form HHE-300 with recording information to the CEO prior to receiving a certificate of occupancy for the dwelling unit.
 - c. Replacement of an advanced wastewater treatment system shall require the owner(s) of the dwelling unit to complete and record a new Form HHE-300 and to submit a copy of the recorded form within fourteen (14) days of the date of installation.
 3. Maintenance Agreement Required.
 - a. The owner(s) of a property that is served by an advanced wastewater treatment system installed on or after the effective date of this section must execute a maintenance agreement providing for maintenance and repair of the advanced wastewater treatment system in accordance with the requirements of that system's manufacturer, with a company certified to provide such maintenance. A copy of an executed maintenance agreement must be provided to the CEO within 180 days of the installation of the advanced wastewater treatment system. The property owner shall provide the CEO with a copy of a substitute or replacement maintenance agreement within ten (10) days of the expiration or cancellation of a prior maintenance agreement. New owners of a property shall provide a copy of a replacement maintenance agreement, or shall

provide written certification that the previously-existing maintenance agreement has been transferred to them, to the CEO within sixty (60) days of closing.

b. Maintenance agreements required under this section shall specify the manufacturer's maintenance and repair requirements for the advanced wastewater treatment system, and shall provide for annual sampling and testing of the system's effluent. The results of such effluent tests shall be provided to the CEO and to the Yarmouth Water District (YWD) within one (1) year of the effective date of this section, and then again by December 31 of each calendar year following. The CEO shall annually provide written notice of this requirement to all affected property owners on or about September 1 of each calendar year.

c. Effluent testing shall include, but not be limited to: Total Suspended Solids (TSS), Five Day Biological Oxygen Demand (BOD5), and total nitrogen concentration.

d. The CEO and YWD shall coordinate to establish and maintain a database of advanced wastewater treatment systems in order to enforce this provision.

4 Minimum Lot Size:

a. The minimum lot size can be reduced in the VC to 20,000 square feet when the lot is served by an advanced wastewater treatment system, or the existing system is retrofitted with an advanced wastewater system that that meets or exceeds the standards and requirements imposed by Section 11.11.B of this Article.

b. GPD or gallon per day design flows may be utilized when presented and proven to not exceed the assumed 4 bedroom or 360 gpd flows of a typical residential home per lot, this type of development requires Planning Board approval.

c. Pocket Neighborhoods allow for the use of reduced lot size below 20,000 sf, consistent with Section 7.2(D).

Town of North Yarmouth CLIMATE ACTION FORUM



Get involved
with climate
action in North
Yarmouth!

Monday, February 12, 2024

6:00 to 8:00 p.m.

Wescustogo Hall

Memorial Hwy #120, North Yarmouth, ME

AT THIS FORUM :

- Learn how climate change is impacting the people and places in North Yarmouth
- Share your concerns and ideas about climate action to shape the plan for North Yarmouth
- Learn about ways to stay involved throughout the process led by the Town of North Yarmouth

All those who live, work, go to school, own a business or property in town are encouraged to participate!

What is a Climate Action Plan?

A plan to address impacts from climate change and build a more sustainable North Yarmouth

**Town of North Yarmouth
Select Board
Meeting Minutes December 19, 2023, 6:30 PM**

Select Board Members

Amy Haile, Chairperson
Karl Cyr, Board Member

Andrea Berry, Vice Chairperson
Paul Hodgetts, Board Member

Katherine Maloney, Board Member

Call to Order (16:35-17:05)

Pledge of Allegiance

Special Presentations (17:06-1:02-55)

Chairperson Haile thanked the Fire Department and Public Works for their work during the storm.

Legislative Update, Senator Teresa S. Pierce



2023 North
Yarmouth Delegation

Questions:

Selectperson Cyr asked about affordable housing. It means different thing in North Yarmouth verses Portland. He asked how they balance those priorities.

Senator Pierce advised there is a housing committee. They are focusing on three areas. Emergency, Inventory, and Systemic issues. The housing inventory is low. It is a concern. The market is softening, but volatile. We have not been building homes since 2008 and now things are more expensive. We need more inventory. It is a focal point. The Committee is working on it.

Vice Chairperson Berry asked about PFAS funding.

Senator Pierce stated she was happy to share more information about PFAS, but she did not have anything with her.

Jim Moulton, 54 Mill Road, stated he knew the Tax legislation LD 290 was unsustainable. He asked about the deferral program.

Senator Pierce stated it was a program that allowed the state to pay a homeowner's taxes. A tax lien would then be placed on the home to pay back the taxes when the property is sold.

Scott Legge, 605 Sligo Road, asked how the public was made aware of the property tax fairness credit. Does this replace LD 130?

Senator Pierce advised it is on the income tax form by checking some boxes. The program was already in existence. The state just increased the benefit from \$1000 to \$2000. You must qualify for the program.



NY Selectboard
update Dec 19 2023.

Vice Chairperson Berry asked if there would be any opportunity for North Yarmouth to be included in a larger school bond to potentially build a playground in North Yarmouth or to support some potential field development due to loss of outside amenities with an on-campus school.

Leanne Candura stated she asked the Recreation Department to do an assessment and look at both towns to see what spaces are available for the school's recreational needs.

Vice Chairperson Berry asked if there will be a joint meeting before the final decision is made.

Leanne Candura advised them to meet in February 2024.

Alicia Dostilio, Parsonage Road, asked how many PreK and first grade classrooms are proposed on campus?

Leanne Candura advised the building will hold about five hundred students. She will know more once the plans are complete.

Public Comment-Non-Agenda Items (1:02:56-1:09:46)

Linc Merrill, 1572 North Road, stated the PFAS list does not list all the sites in North Yarmouth where there is PFAS. The issue is broader than what you see on those maps. He feels the town should make residents aware of land where sludge was spread because those areas contain PFAS and are not on the list.

Dan Merrill, 1045 Sligo Road, stated he was here to talk about taxes. With the talk of the school expansion, he is worried about the amount taxes he pays with the increased population. Please consider the school costs when allowing all these new developments.

Mike Malory, Walnut Hill Road stated Linc was correct about additional PFAS areas. He stated his tax bill has doubled over the years. How are we going to tell someone living on social security that their taxes are going up by \$800.00. He stated some people feel like they must move because they cannot afford their taxes.

Chairperson Haile closed public comments.

New Business (1:09:47-2:33:24)

Streaming of Standing Meetings

Selectperson Hodgetts asked why the last EDSC meeting was not broadcasted.

Chairperson Haile stated she would like to give some background. Every Tuesday before the Select Board meeting, she meets with Vice Chairperson Berry and Diane Barnes, Town Manager to go over the agenda. Diane asked if we needed to record it. It is the only standing committee meeting that is recorded. The committee cannot make any independent decisions without bringing them to the Select Board. They looked at stats and not many people watched the recordings. Some residents only watch for about 15 minutes.

Selectperson Hodgetts advised the problem is that they did not include the entire Select Board. He found out on November 30, 2023, that it was not being recorded. The EDSC has been broadcasted since 2021, when the prior Select Board voted to record it. He stated it was previously, recorded due to trust issues. Some prior meetings were not public and this started the mistrust.

Selectperson Maloney advised it would have been nice to know what was going on, but she agrees people are busy and she does not feel it was intentionally done. She was on the EDSC committee as a member in 2020. It was disheartening to hear the rumors. At the time we lost all committee members. Members did not renew their term as they did not want to be the subject of rumors. She was relieved that the meeting was recorded, and she thought there would be more participation. She has not seen any improvement. She is not seeing the benefit that she hoped for.

Chairperson Haile apologized for not notifying the entire committee.

Selectperson Hodgetts stated three other Select Board members felt it should be recorded.

Selectperson Maloney stated yes, in 2020, but she is not sure why it is recorded now. She suggested unique content-based meetings should be recorded.

Selectperson Cyr asked how much it costs per meeting and how much we are spending per view.

Diane Barnes stated it is built into the wages and does not cost anything other than overtime. If it gets done by 8 PM. There are no other costs.

Selectperson Cyr had a family emergency and was excused at 7:47 PM.

Vice Chairperson Berry stated she likes Selectperson Maloney's idea of unique content recordings. Some of the other committee meetings would have been great to record when there was a speaker. It would be wonderful to have those recorded. She has concerns that this specific focus on EDSC is routed in distrust of how our government here in town is working.

Linc Merrill, 1572 North Road, stated this is not an EDSC issue. What we are talking about is the underlying current that there is a belief that the town officials were not transparent and did not always follow the rules. The issue that has people upset is that the Select Board decided to broadcast the meetings and then made the decisions to not broadcast. He urges the Select Board not to decide tonight. He stated the board brought up some great ideas and some meetings should be broadcast. He felt this warranted a future discussion. We should let go of the past because now we have a good committee doing good work. Put the meeting on a future agenda and talk about it. He agrees that some meetings do not need to be broadcasted, but we should be honest about it.

Alicia Dostilio, Parsonage Road, stated she got notice that the meeting was going to be moved. She did not know if the meeting was going to be recorded or not. Their current charge is public comment on sidewalks, now may not be a suitable time to stop recordings. She has been a member since 2022 and there have been three meetings canceled, one due to snowstorm, one due to Lewiston shooting and another due to covid. She does not recall any being cancelled due to room unavailability. She stated she does not even know if the other EDSC members have any knowledge of what is going on and that feels uncomfortable.

Judy Potter, Walnut Hill Road, advised it does not cost us any money to record it and it is in Jackson's job description to record EDSC. She is not sure why we have the need to stop recording it. She felt the public should have been notified.

Paul Napolitano, 18 Mill Ridge Road, advised he can remember when the meetings were not broadcasted.

By broadcasting you keep everyone sharp. He usually watches every meeting, but when he listens to it, he gets frustrated as it is hard to hear and see.

Paul Whitmarsh, Wild Turkey Lane, stated he wanted to go back to the video equipment installation. He would like to see all meetings recorded and a committee member should be able to do. Why are the viewing numbers so low? Is the quality so poor that people turn it off or are they downloading it? He feels there is more of a discussion needed here.

Mike Mallory, Walnut Hill Road, advised that they should be recorded for the notetaker so information can be validated.

Jim Moulton, 54 Mill Road, In January 2021 EDSC and the Select Board went into executive session. The EDSC was ahead of the Select Board. He thinks transparency is important. He thinks spending a little money to record it is the right decision.

Rachel Whitmarsh, Wild Turkey Lane, advised she watches some of the meetings at home. She used to come to every meeting but due to her family she cannot. She supports broadcasting more of them. She knows the budget is coming up and if it is a financial issue can we get it on the budget to make recording possible.

Select person Maloney wanted to thank everyone who came out for public comments. She listened to all the comments, and she has thought about this. A few comments stood out to her. She believes that the board decided to record all EDSC meetings. She would like to talk to committee members before making any decision on this. She referenced Mr. Merrill's comments that it is a good committee that does good work. She feels they are very committed people and thanks them for their volunteerism. She does not want the recordings to come from a place of mistrust. She does not feel we should rush this and have time to hear from the members that are going to be affected by it.

Vice Chairperson Berry felt we should be consistent with this issue. She felt that the recordings were due to mistrust, and she does not want to uphold the recordings based on that. She felt there should be a policy.

Judy Potter, Walnut Hill Road, stated the board works for the people and the people want it recorded. It will not cost any more money.

Alicia Dostilio, Parsonage Road, thanked Selectperson Maloney for hearing her. She advised it is difficult to hear you applaud volunteerism yet not ask the volunteers what they think. It is difficult listening to the board say we are going to table it, but this is the decision we are going to come back with and that is a decision.

Chairperson Haile, seconded by Vice Chairperson Berry moved that Selectperson Maloney will speak to the EDSC and ask them how they feel about the issue.

Diane Barnes, Town Manager, suggested the liaisons go to other committees and ask what they feel about recording.

Motion amended.

Chairperson Haile, seconded by Selectperson Maloney moved to ask the liaisons of The Parks Committee, The EDSC, and The Waste Reduction Committee to ask for their thoughts on streaming. **Vote 4 Yes/0 No.**

Chairperson Haile stated to be clear, they will keep recording the EDSC meeting.

Old Business (2:33:25-3:04:49)

Select Board Goals, Vice Chairperson Berry



23-24 Board Goals
Worksheet - Leads A

Selectperson Maloney, seconded by Chairperson Haile moved to approve the goals and assignments presented by Vice Chairperson Berry. Vote 4 Yes/0 No.

Senior Tax Program

Chairperson Haile stated that Selectperson Maloney and Selectperson Hodgett will work together on the senior tax program. They both had interest.

Paul Napolitano, 18 Mill Ridge Road, advised he did not qualify for affordable housing in this town. He felt the town needed to give him an incentive to stay. If he sells his home to a family that has three kids, the town will pay \$36,000 to educate the children. The taxes on his second home are only \$1,000.00. His taxes go up in North Yarmouth \$1,000.00 a year. He stated he did not feel the board could come up with a plan in time.

Judy Potter, Walnut Hill Road, asked if have used all the money from the American Resue Act. This money can be used for senior taxes.

Andrea Berry, Vice Chairperson, advised it's as a good idea, but that is a one-time thing, and the senior tax program needs to be sustainable.

Linc Merrill, 1572 North Road, He stated several families moved away due to taxes. The kids were done with school, and they moved up north to their camps. The cheapest way to hold tax increase is to decrease the number of kids in school. Keeping seniors in their home is better for them and better for the town's tax perspective.

Chairperson Haile set a check-in date for January 2, 2024.

Highlights from Community Engagement Activities

This was moved to January 02, 2024.

Consent Agenda (3:04:50-3:05:41)

Payroll Warrants

#42 \$ 51,653.68
#45 \$ 54,088.60

Municipal Accounts Payable Warrants

#41 \$ 16,822.46
#43 \$ 7,715.74
#44 \$ 5,326.81
#46 \$ 11,140.56
#47 \$ 9,562.10
#48 \$ 1,845,810.11
Total \$ 2,002,120.06

Vice Chairperson Berry, seconded by Selectperson Maloney moved to approve the consent agenda as presented. Vote 4 Yes/0 No.

Management Reports & Communications (3:05:42-3:13)

Select Board Committee Reports:

EDSC-Kit Maloney advised they are working on the sidewalk charge. They have also decided to add another representative to the Climate Resiliency Project. Alicia Dostilio will be the second representative. The next meeting is December 21, 2023, at 6:30 PM.

Recreation Advisory Board-Karl Cyr. No updates.

Parks-Karl Cyr. No Updates.

School Fund Committee-Paul Hodgetts. No updates.

Joint Standing Committee-Amy Haile, Andrea Berry advised they did not meet, and the next meeting is the third week of January 2024.

Prince Memorial Library-Amy Haile. No updates.

Waste Reduction Committee-Andrea Berry advised there are sheep and goat farms that will take your Christmas trees. 10 Apple Farm in Gray takes Christmas Trees. North Yarmouth Variety now has a PakTech and bottles and cans recycling bin. The bottles and cans will be donated to the fire station. Climate action plan public forum is in early February.

Shellfish Commission-Karl Cyr. No updates.

Walnut Hill Parkway-Paul Hodgetts, Kit Maloney. They will not meet until October 2024.

Budget Committee-Andrea Berry. No budget committee updates.

Town Manager's Report, Diane Barnes. The Joint meeting between Cumberland and SAD 51 want to move the meeting to February 2024. The Select Board agreed to February 13, 2024, 6:00 PM, but Diane will confirm that.

Any Other Business (3:13:01-3:15:48)

Selectperson Maloney shared she was expecting a child in March 2024.

Selectperson Hodgetts asked if the new board members took the MMA training?

Town Manager, Diane Barnes stated she registered them, but will follow up to make sure.

Chairperson Haile stated happy last meeting of 2023. Enjoy your holidays and breaks.

Adjournment

Chairperson Haile, seconded by Selectperson Maloney moved to adjourn at 9:30 PM. Vote 4 Yes/0 No.

Karen Casale, Recording Secretary

Select Board

Amy Haile, Chairperson

Andrea Berry, Vice Chairperson

Paul Hodgetts

Karl Cyr

Katherine Maloney

**Town of North Yarmouth
Select Board
Meeting Minutes January 2, 2024, 6:30 PM**

Select Board Members

Amy Haile, Chairperson Andrea Berry, Vice Chairperson Katherine Maloney, Board Member
Karl Cyr, Board Member Paul Hodgetts, Board Member

Paul Hodgetts, Board Member, was excused by the Chair.

Call to Order (17:30-18:19:10)

Pledge of Allegiance

Special Presentations (None)

Public Comment-Non-Agenda Items (None)

New Business (19:11-30:30)

Committee Forum

Chairperson Haile stated she likes the idea of highlighting the committees and giving them the opportunity to share their goals. They could align different activities within the committee with the Select Board goals. She would like to schedule during February or March. Vice Chairperson Berry is in favor of meeting together. She offered to help with the organization of the meeting.

Selectperson Maloney stated she has been to two of these meetings. It was nice to meet and connect with new people.

Selectperson Cyr stated he did not have much to add, but thought it was a great idea.

Chairperson Haile suggested setting a date, but the Town Manager, Diane Barnes stated she will have a budget schedule for the next meeting and suggested the Board wait until the next meeting to select dates.

Old Business (30:31-1:15:19)

North Yarmouth Open Space & Planning Committee-Establish AD Hoc Committee & Review Charge



North Yarmouth
Open Space Plannin

Public Comments

Bob Wood, Milliken Road, stated we live in a community of 4000 people. When he moved here there was 2000. The best time to have an open space committee was 20 years ago and the next best time is now. If we wait another 20 years, there will be no need for an open space committee. He applauds the effort. He hopes we get good committee members and hopes the town gives resources to the committee.

Mike Mallory, Walnut Hill Road, agreed that open space is important. Is there a target amount of property we want to convert from taxed to tax exempt and how does that spread out over the residence tax bill.

Chairperson Haile advised she has not done an open space committee before. What type of budget and expenses will the committee need?

Vice Chairperson Berry advised she would like to see access to mapping and GIS work. She does not know exactly how much will be needed.

Alan Stearns, Executive Director of the Royal River Conservation Trust, stated resources for the study or task force and resources for implementation are two different things. We can find money for good open space acquisition if there is cohesion, energy, and a plan would make it easier to find resources for conservation. He urged the board to have a discussion with municipal staff. They are a valuable resource to the success of the committee.

Chairperson Haile, seconded by Selectperson Maloney, moved to establish an Ad Hoc Committee known as “North Yarmouth Open Space and Planning” and approve committee charge as presented and appoint Andrea Berry and Karl Cyr as Select Board liaisons. Vote 4 Yes/0 No.

Senior Tax Program-Update

Katherine Maloney, Board Member advised that she and Paul Hodgetts had not met to discuss the program.

Highlights from Community Engagement Activities

Andrea Berry, Vice Chairperson provided the following notes from the November 18, 2023 Tax Group Open House:

Housing

- Desire for a housing study for North Yarmouth to compare to Cumberland’s study
- One person felt that the housing caps were too high (especially in Cumberland) because we never reach them.
- We need real “low income” housing or workforce housing for people in our community. What kind of housing subsidies can we offer to help people locate in our town centers so they can be close to needed services? How can we also work to bring transportation opportunities to our town centers to help people get to where they need to go when they live in these new subsidized housing complexes?
- Cumberland 55+ housing built a few years ago was affordable. The new Drowne Rd project will not be affordable for folks, despite the name of the state formula. The people who actually need the place to live cannot afford the “affordable” price point.
- Some of the Cumberland affordable housing properties have 100 person wait lists.
- We need more affordable housing for people UNDER 55
- Wondering about the RV/mobile home regulations in town
- The existing senior housing (Hawthorne Court) has a waitlist and only one-unit bedrooms (and “most” seniors want 2 bedrooms)

Taxes

- Many people have confusion about how our property taxes break down between Town, County, and MSAD

- “Retired people don’t have a business background and so don’t understand how budgets work. They don’t see things how business people see things.”
- People want lower taxes
- One resident felt that the school percentage was much closer to 80% of our tax base
- Suggestion that people should pay a progressive tax based on how many kids they currently have in our school system

Community Engagement

- People don’t have time to attend all the town and school meetings
- People don’t like the format of town and school meetings
- People want more social events to get folks together, with particular focus on non-family-focused events (literally said “where kids are not invited”). Examples were a softball game like “we used to have” (I believe this is in reference to the yearly NY softball game—where only the men were invited to play while the women and girls cooked the meal) or “a kegger”. Any event we do should include “beer and no kids.”

School

- People want a cheaper school
- The group felt the school issue was too big to include in this open house so are considering planning a second gathering centered around that issue.
- Some people really regret not having an elementary school in North Yarmouth.
- One NY resident said that she was less willing to volunteer because the schools are currently all in Cumberland. She felt that NY residents would have more ownership over the schools if one was in our town.
- The on-campus option is intriguing, but concern we will grow out of it too quickly
- Dislike of the Performing Arts Center
- Suggestion to shift graduations to Portland’s Merrill Auditorium
- Dislike that the MSAD participates in the school ranking process
- Disappointment that MIW is ranked 53 in state for elementary schools
- Desire for shop classes at Greely so kids don’t need to go to PATHS

Government Format

- There are challenges with the three-year term model for elected leaders. With this model, often people in elected positions set a path and move the town in a direction that then isn’t carried on with a new set of leaders. One person indicated that this tax group formed to help hold people to a commitment to the town direction. The individual did not have a response when asked how the town’s Comprehensive Plans fit into this issue.
- People don’t like going to Town Meeting, especially on Saturdays.

Climate/Sustainability

- Cumberland is also done with the goals set out in their Climate Action Plan!
- Cumberland goal of 50% households shifting to heat pumps looks possible in 7 years (about 200 shifting each year so far)- no town subsidies
- Important to ask what each household can do for the climate. Focus on carbon emissions, landscape practices
- How do our towns match up with the state’s 30 by 30 plan?
- Landscaping shifts- what practices can we encourage in our community to reduce the environmental impacts of our landscaping practices? Enthusiasm for a pesticide ban.

- In Cumberland there is a conservation subdivision ordinance that allows developers to cut the lot size requirements if 50% of property is turned into conservation land.
- Goals should include reduction in tree loss in developments and regular home ownership through LUO

General Comments

- One person mentioned a talk by Dr. Shaw and the info she learned: There will continue to be an influx of people coming to the state of Maine as environmental refugees. How do we get ourselves (and our towns) in a position where we're re-focusing on what is coming and how we can support those people? How can we build up our housing stock and expand our schools to be ready for the coming new wave of residents?
- One resident particularly called out Cumberland for not being "community-focused". They thought Cumberland approached issues with a NIMBY attitude.
- Desire for the sidewalk plan in NY to progress more quickly
- Feeling that the new people who move to Cumberland or North Yarmouth are not engaged in the community, are only there until their children graduate, and leave the people who have lived there for their entire lives to do all the work (i.e. take care of trails, take care of neighbors, etc.)
- Perception that the rails vs trails project is potentially illegal because of a supreme court decision that said any property abutting abandoned train lines go back to the initial abutting landowner - why haven't abutters in NY and Cumberland been notified?
- NY and Cumberland do not have anything in common except the school; the school is a failure, and the library is struggling.

Amy Haile, Chairperson provided the following comments: stated she and Selectperson Cyr noted residents talked about a directory of businesses. How does one attract town business? Some residents suggested an economic consultant. More business will reduce resident taxes. She encouraged the board to look at dates for future public comment meetings.

Katherine Maloney, Selectboard provided the following comments: She stated it went well and it is always good to hear from people. There was a lot of overlap with Vice Chairperson Berry's notes. There were the same concerns about increased taxes, having kids in school versus no kids, having meetings during the week and not on Saturday, and concerns with transparency. A majority of the Select Boards work happens in these meetings. Selectperson Hodgetts and Selectperson Maloney are open to these meetings on a regular basis.

Karl Cyr, Selectboard provided the following comments: stated it was a good discussion around public comment. Residents asked about snowmobile access. He will bring it to the parks committee for a discussion. It was time well spent and he looks forward to making those connections.

Charter Commission Information Forum-Scheduling

Diane Barnes, Town Manager stated that she spoke to a former Town Manager who recently spoke to the Town of Kennebunk on the same topic and asked him if he would be interested in presenting to the Town of North Yarmouth on January 30, 2024, at 6pm. By consensus, the Select Board agreed on the date and time.

Public Comment

Mike Mallory, Walnut Hill Road, stated he did some research and gave it to Selectperson Maloney and Selectperson Hodgetts. Stated whatever we come up with for a change, it will be the cheapest way to deal with this and make it more affordable for seniors to stay in their homes.

Consent Agenda (1:15:20-1:15:45)

A. Municipal Accounts Payable Warrants

- # 49 \$ 3,258.92
- # 51 \$ 1,891.75
- # 52 \$845,425.27

B. Municipal Payroll Warrants

- # 50 \$ 45,102.86

C. Select Board Minutes-11/21/2023

Chairperson Haile, seconded by Vice Chairperson Berry, moved to approve the consent agenda as presented. Vote 4 Yes/0 No.

Management Reports & Communications (1:15:46-1:15:47)

Town Manager Report: (None)

Any Other Business (1:15:48-1:17)

Selectperson Cyr stated he left the last meeting in the middle of the broadcasting issue conversation. He went back and watched the rest of the meeting. He wanted to clarify that he will meet with his committee and report back to the Select Board, but he will not be at the next meeting.

Adjournment

Chairperson Haile, seconded by Vice Chairperson Berry moved to adjourn at 7:35 PM. Vote 4 Yes/0 No.

Karen Casale, Recording Secretary

Select Board

Amy Haile, Chairperson

Andrea Berry, Vice Chairperson

Paul Hodgetts

Karl Cyr

Katherine Maloney



Town of North Yarmouth

Quarterly Report – Municipal Administration Department

Reporting Period: **October | November | December - FY24**

Voter Registration

Fiscal Year	Democrat	Green	Libertarian	Republican	Un-Enrolled	Total Voters
2023	1557	134	2	1045	1100	3808
2022	1549	135	2	1046	1089	3821

Elections

- Voter Registration Drive at Greely High School on October 17, 2023.
- November 7, 2023, State Referendum Election – 45% Voter turnout, 1724 votes cast. Reporting for this election continues through to January 31, 2024.

Upcoming Elections

- Tuesday, March 5, 2024, Presidential Primary | Ranked-choice voting will be used in this election.
- Tuesday, June 11, 2024, State Primary, MSAD Referendum and Municipal Officers. Nomination papers are available March 4, 2024, for the open election seats. April 11, 2024, is the deadline file nomination paper. The following seats will be open for the nomination process:
 - Budget Committee | 3 seats | 3 years terms
 - Cemetery Commission | 1 seat | 5-year term
 - MSAD#51 Board of Directors | 1 seat | 3-year term
 - Select Board | 1 seat | 3-year term.
 - Yarmouth Water District Trustee | 1 seat | 3-year term
- Annual Town Meeting, June 2024, date TBD.
- Tuesday, November 5, 2024, Presidential General Election.

<u>Communications</u>	<i>(number of subscribers)</i>	FY24	FY23
• Reminders From Town Hall		1041	1014
• Facebook		1945	1787
• Instagram		727	694
• Twitter		375	370
• TextMyGov (Opt-Ins/Help Notification Messages)		202	122
○ Alerts Sent Out		7	
• Town Hall Streams – Live Connections*		249	742

*Note: Connections are not necessarily 1 person per meeting, if someone lost there connect 5 times and reconnected 5 times, those numbers are included in these totals.

Notes

- Preparation for switching to totters for curbside collections in the Spring of 2024 continues.
- A reminder that Town Office staff cannot post agendas and minutes to the Town website from the various Town boards/committees if we do not receive them.
- Significant water leaks and mold were found in the Town Office needing immediate repair. It has been a struggle to find a contactor to do the job.
- The Quarterly meeting of the Workers' Compensation Safety Incentive Program [WCSIP] was held on November 22, 2023. This meeting is a requirement of the MMA program to continue the Town's discounted rate.
- Deputy Tax Collector, Cheryl Goodwin retired from her position on November 30, 2023. Her replacement, April Woodcock, has officially assumed her duties as Deputy Tax Collector.
- Please note that the upcoming months will be extremely busy in the front office, for multiple reasons, while training and being short staffed, I ask that all residents please be patient and kind with the staff that is here they are working hard to serve everyone in a timely manner. *Thank you.*

Submitted by Debbie Grover, Assistant Town Manager



Town of North Yarmouth
Code Enforcement Department
Quarterly Report
October-December 2023

Permit Comparison

<u>Permit Type</u>	<u>Q2 2023</u>	<u>Q2 2024</u>
Occupancy Certificates	10 CO	9 CO / 5 CC / 2 CU
Building Permits	20	13
New Homes	1 SFD / 2 MFD	2
Plumbing Permits	16	13
Septic Permits	8	4
Electric Permits	31	54
Subdivisions	1	0
Contract Zoning	0	0

CEO Overview

There is a trend this year of slightly less activity compared to Q2 last year. This quarter, we issued nine certificates of occupancy, with seven of them being for new single-family dwellings. The other two C/Os were for previous projects that were never closed out. We have been working to identify older permits that were never closed out, so this trend will most likely continue. Seven less building permits were issued, and only two were issued for new single-family homes in the last quarter. I think this is typical for the time of year as Fall sets in and it is the holiday season. Only half the amount of septic permits were issued compared to Q2 last year. This seems to be a result of less single-family homes being constructed as phase 2 of Village Center Estates and other subdivisions/builds wrap up. Most major subdivisions, with the exception of Deacon Hayes Commons, are nearing completion. No new subdivisions were approved in the last quarter. During the pandemic, there was a large increase in new construction. The past 18 months have been especially busy as a result. It appears that building trends are beginning to normalize as we get further away from the end of the pandemic and interest rates remain high.

Respectfully,
Ben Scipione

Submitted by Ben Scipione
Code Enforcement Officer
Date: 1/10/2024



Town of North Yarmouth Quarterly Department Head Report Fire Rescue Department

Reporting Period: 2nd Quarter October 2023 through December 2023

Activity	FY2023	FY 2024
Medical Calls	69	83
Fire Calls	90	61
Patient Evaluations	67	80
Transports	50	73
Public Assistance	8	9
Vehicle Accidents	8	11
Mutual Aid	18	15
Unauthorized Burning	0	0
Total Incidents	159	144

Changes/Updates

Over the last quarter we have implemented a new NIFIRs reporting system due to our previous program being phased out by the manufacturer. We are still Very much in the learning stage of the program’s capabilities. Our new program is called first-due, and it encompasses 4 programs in one.

I would like to take a minute to thank all of the call members that assisted with emergency responses throughout the calendar year. Our trends are still increasing on an annual basis as shown by the numbers below. We would be unable to handle the increase without the support of the call department, the live-in student program, or the per-diem program.

Call Volume Statistics for the calendar years of 2015 through 2023

Calendar Year	Calls for Service
January 1, 2015 to December 31, 2015	288
January 1, 2016 to December 31, 2016	355
January 1, 2017 to December 31, 2017	399
January 1, 2018 to December 31, 2018	357
January 1, 2019 to December 31, 2019	346
January 1, 2020 to December 31, 2020	384
January 1, 2021 to December 31, 2021	431
January 1, 2022 to December 27, 2022	489
January 1, 2023 to December 31, 2023	508

Project(s) Update

1. Port City Architecture is still working on the Green space requirement for the station assessment study. I am in hopes to have the final results of their findings within the next month or two.
2. New Engine – Its has been a busy past few months with the approval of the replacement Engine. We have been working hand and hand with Greenwood Fire Apparatus in Massachusetts with the installation of the extrication equipment onto the truck and to ensure proper layout. We are expected to take delivery of the truck within the



Town of North Yarmouth Quarterly Department Head Report Fire Rescue Department

next two weeks. We were expecting to have the truck by now, however as with many things, some of the equipment needed for the foam system has not been received at the facility yet.

3. The Oil Tanks in the basement at the station were replaced back in November and are working appropriately.
4. Roof repairs are still being completed at the station. The contractor has been working around the cold and wet weather to get this completed. They are in the final stages of completing the project. Once the roof repairs are complete, we will have a contractor come in and make the repairs to the ceilings.

Coming Up

With the new Calander year, we are working on our annual mandatory training requirements town wide. I have requested \$3150.00 from Cumberland County EMA to pay for our annual Hazardous Materials refresher training from the department. This training is requested through Cumberland County EMA every year from the department with the class being taught by Al Nygren from Training Technologies.

New Hire – We are in the process of hiring our fulltime firefighter / paramedic. The new person will be starting before the end of the month. We will be able to announce a start date and the name of the individual within the next week.

Respectfully Submitted,
January 3, 2024

Gregory Payson
Fire Rescue Chief/EMA Director/ Public Health Officer, Fire Rescue Department



Quarterly Report - Public Works Department October/November/December 2023

General Maintenance of Parks & Grounds

- Dump trash cans at Parks, restock dog waste bags.
- Rotary mow hay fields- hay not cut by farmer in summer.
- Blow/rake/pick up leaves, Fall clean up.
- Store summer equipment, Get grounds ready for winter.
- Close parks for winter. (Baston/ Meeting house river access)
- Assist Parks committee in removing pine trees, and brush from North Field, Chandler Brook preserve.

PW Building Maintenance:

- New shingle roof on Public works office building

Heavy Equipment:

- Maintenance of equipment
- Assist Fire/rescue with maintenance of Fire rescue equipment.
- Storage of summer equipment.
- Get winter equipment ready.
- Placed new debris loader in service.
- New plow for truck 3-19 in service

Road Maintenance:

- Repair and installed street signs at various locations.
- Pick up of roadkill.
- Tree, limb and brush removal roadside.
- Grade dirt roads and park drive/parking lots.
- Pothole patching- Various locations
- Brush mowing- West Pownal rd., Lawrence rd., Royal rd., Mountfort, Sligo, Sligo extension, Sweetser road, The Lane, Doughty rd., Prince well, Baston rd.
- Crack sealing-Milliken Road, royal road, Mountfort road.
- Paved, North Road and Graveled shoulders.
- Get salt/sand/Magic-Minus Zero etc. Stored Mixed and ready for winter.
- Gravel traveling surface on Lufkin and Sweetser Gravel road sections.

Other:

- Open brush dump as requested.
- Forman Kody Copp- Completed American Public Works Association, Supervisory Leadership Class.
- Installed public information signs as directed by Town clerk.
- Assist Town Clerk with Voting as requested.
- Assist WH&CC as requested.
- Pick up waste oil for winter heat.

Changes/Updates/Projects:

- Working on iWorQ underground Culvert/Drainage inventory and Pavement inventory
- Working on. "Municipal Disaster Debris management plan"
- Pacts/Mpi Grant money future sidewalk connection projects

Storms: 6 winter storms



Town of North Yarmouth Quarterly Department Head Report Wescustogo Hall & North Yarmouth Community Center

Reporting Period: October 1 – January 1, 2023

Department Head: Jackie Hersey

STATISTICS

Usage	October	November	December
Pickleball	24	97	152
Open Gym/Indoor Walking	42	100	57
Meetings	11	6	5
Programs	95	91	69
Community Groups/Events	20	22	17
Rentals	3	5	7
TOTALS	195	118	307
Operating Hours	October	November	December
Monthly	290	283	269
Weekly Average	72.5	70.75	67.25

REPORT

During the month of October, we welcomed back indoor pickleball for residents. We held off until mid-month since the weather was still cooperating for outdoor play at Val Halla. Due to unfortunate circumstances, we had to shift our game plan for our big Trunk or Treat celebration. However, we only lost one food truck and a couple trunks due to the shift in date. Our turn out was still great, but less than last year due to the schedule shift and cold/drizzly weather. Recreation programs continue to grow, and Prince Memorial continues to add programs as well. We have continued to host a monthly PML cook the book club, a monthly concert series, and introduced two StoryTime hours on Wednesday. We also hosted our first blood drive with the American Red Cross of Northern New England. We served as an emergency relocation in October, but the group will now host every other month here at the center.

November was a busy month for the center. Along with all our regular activities, elections were held, we held a PML Astronomy discussion, and hosted 4 various banquets/gatherings for Greely sports teams. We also had two additional Girl Scout troops request space. Our pickleball group continues to grow, and attendance more than tripled in November. We continue to use the Spond app and have added a session to both Monday and Friday to accommodate for not hosting on Sundays.

In December, we hosted our Village Holiday, which we teamed up with the Historical Society to plan. We had countless volunteers and lots of activities for the community. We also hosted the Walnut Hill Craft Fair, which



Town of North Yarmouth Quarterly Department Head Report Wescustogo Hall & North Yarmouth Community Center

was a huge success and attracted a lot of people to the facility. Recreation basketball practices also started this month. With the growth in the program, we are hosting 10 team's practices M-F from 5:30-7:30pm. During the holiday break, we closed the facility for maintenance. During this time, our gym floor was stripped and waxed, touch up painting was accomplished, HVAC filters were checked/cleaned, and blinds were dusted. All tasks that are hard to do when guests are in the facility.

All and all, interest in rentals continues to grow each month. We will continue to add pickleball to our Saturday schedule as rentals allow.

Respectfully Submitted,

Jackie Hersey
Wescustogo Hall & North Yarmouth Community Center Director

SELECT BOARD EXPENSE REPORT

FUND: 10
JULY TO DECEMBER

ACCOUNT	BUDGET	---- Y T D ----		UNEXPENDED	PERCENT
	NET	DEBITS	CREDITS	BALANCE	SPENT
110 - MUNICIPAL ADMINISTRATION	11,474,433.80	6,125,849.75	4,184.81	5,352,768.86	53.35
01 - MUNICIPAL ADMIN OPERATIONS	610,302.00	287,441.58	3,818.13	326,678.55	46.47
5100 - FULL TIME WAGES	375,430.00	192,606.03	2,267.70	185,091.67	50.70
5112 - SELECT BOARD STIPEND	6,500.00	0.00	0.00	6,500.00	0.00
5120 - OVER TIME WAGES	5,000.00	1,452.66	0.00	3,547.34	29.05
5130 - ALLOWANCES	3,980.00	921.96	0.00	3,058.04	23.16
5140 - TRAINING	2,000.00	470.00	35.00	1,565.00	21.75
5150 - DUES/MEMBERSHIPS/LICENSES/SUBS	7,863.00	917.39	0.00	6,945.61	11.67
5210 - POSTAGE	4,900.00	2,410.00	49.92	2,539.92	48.16
5214 - ADVERTISING	3,500.00	251.30	0.00	3,248.70	7.18
5218 - PRINTING	10,855.00	3,307.14	0.00	7,547.86	30.47
5220 - BANK FEES	0.00	34.20	0.00	-34.20	----
5222 - SPECIAL EVENTS	1,750.00	179.52	0.00	1,570.48	10.26
5224 - OFFICE SUPPLIES	8,000.00	1,420.53	59.56	6,639.03	17.01
5226 - OFFICE EQUIPMENT	10,190.00	9,098.39	0.00	1,091.61	89.29
5228 - ELECTIONS/REGISTRAR OF VOTERS	12,605.00	637.37	0.00	11,967.63	5.06
5710 - HEALTH & LIFE INSURANCE	78,647.00	36,938.24	674.49	42,383.25	46.11
5715 - HEALTH PAYOUT	2,834.00	0.00	0.00	2,834.00	0.00
5720 - DENTAL INSURANCE	4,871.00	2,459.23	0.00	2,411.77	50.49
5730 - ICMA RETIREMENT	0.00	7,548.93	0.00	-7,548.93	----
5735 - MEPEERS RETIREMENT	38,804.00	9,610.21	0.00	29,193.79	24.77
5740 - FICA	29,601.00	15,012.02	0.00	14,588.98	50.71
5750 - WORKERS COMPENSATION	1,395.00	1,435.00	0.00	-40.00	102.87
5760 - UNEMPLOYMENT	1,577.00	0.00	0.00	1,577.00	0.00
5775 - LIFE OVER 50K	0.00	731.46	731.46	0.00	----
02 - CONTRACTS/PROFESSIONAL SERVICE	112,610.00	55,373.56	0.00	57,236.44	49.17
5310 - AUDITOR	18,000.00	18,300.00	0.00	-300.00	101.67
5316 - LEGAL	50,000.00	23,299.66	0.00	26,700.34	46.60
5318 - WEBSITE	2,170.00	0.00	0.00	2,170.00	0.00
5322 - TECHNOLOGY	42,440.00	13,773.90	0.00	28,666.10	32.45
03 - TOWN OFFICE	83,014.00	72,866.09	89.92	10,237.83	87.67
5410 - PHONE	7,000.00	2,656.83	0.00	4,343.17	37.95
5412 - INTERNET CABLE	2,295.00	1,120.29	0.00	1,174.71	48.81
5414 - ELECTRICITY	7,000.00	2,346.78	0.00	4,653.22	33.53
5418 - PROPANE	300.00	0.00	0.00	300.00	0.00
5420 - WATER	238.00	118.72	0.00	119.28	49.88
5510 - ALARMS	1,000.00	1,187.73	0.00	-187.73	118.77
5512 - PEST CONTROL	4,525.00	300.00	0.00	4,225.00	6.63
5514 - FLOOR MATS	816.00	414.70	0.00	401.30	50.82
5516 - CUSTODIAL MAINTENANCE SUPPLIES	1,415.00	434.37	53.85	1,034.48	26.89
5517 - BUILDING REPAIRS	2,625.00	10,660.52	0.00	-8,035.52	406.12
5900 - CAPITAL PROJECTS	55,400.00	53,626.15	36.07	1,809.92	96.73
5958 - GENERATOR EXPENSE	400.00	0.00	0.00	400.00	0.00
04 - MUNICIPAL INSURANCE	46,516.00	24,147.00	0.00	22,369.00	51.91
5790 - PROPERTY/CASUALTY/VOLUNTEER	46,516.00	24,147.00	0.00	22,369.00	51.91
05 - ASSESSING,CEO & PLANNING	318,350.00	145,119.75	272.92	173,503.17	45.50
5100 - FULL TIME WAGES	130,687.00	65,431.06	0.00	65,255.94	50.07
5120 - OVER TIME WAGES	3,000.00	851.45	0.00	2,148.55	28.38
5130 - ALLOWANCES	2,100.00	1,529.29	0.00	570.71	72.82
5140 - TRAINING	2,000.00	250.00	0.00	1,750.00	12.50
5150 - DUES/MEMBERSHIPS/LICENSES/SUBS	800.00	776.25	0.00	23.75	97.03
5210 - POSTAGE	1,000.00	500.00	0.00	500.00	50.00
5212 - REGISTRY OF DEEDS	300.00	0.00	0.00	300.00	0.00

SELECT BOARD EXPENSE REPORT

FUND: 10
JULY TO DECEMBER

ACCOUNT	BUDGET NET	---- Y T D ----		UNEXPENDED BALANCE	PERCENT SPENT
		DEBITS	CREDITS		
110 - MUNICIPAL ADMINISTRATION CONT'D					
5214 - ADVERTISING	1,000.00	106.00	0.00	894.00	10.60
5216 - SOFTWARE	5,250.00	3,750.00	0.00	1,500.00	71.43
5217 - MAPPING EXPENSE	10,500.00	0.00	0.00	10,500.00	0.00
5218 - PRINTING	250.00	0.00	0.00	250.00	0.00
5224 - OFFICE SUPPLIES	500.00	331.95	0.00	168.05	66.39
5226 - OFFICE EQUIPMENT	500.00	477.00	250.00	273.00	45.40
5241 - PROFESSIONAL SERVICES	2,900.00	0.00	0.00	2,900.00	0.00
5312 - ASSESSOR	56,890.00	28,142.67	0.00	28,747.33	49.47
5313 - PLANNER CONTRACT	20,000.00	4,691.50	0.00	15,308.50	23.46
5600 - ENGINEERING & PEER REVIEW	2,500.00	0.00	0.00	2,500.00	0.00
5710 - HEALTH & LIFE INSURANCE	50,000.00	24,038.58	0.00	25,961.42	48.08
5720 - DENTAL INSURANCE	1,510.00	725.76	0.00	784.24	48.06
5730 - ICMA RETIREMENT	0.00	544.53	0.00	-544.53	----
5735 - MEPERS RETIREMENT	13,636.00	5,707.53	0.00	7,928.47	41.86
5740 - FICA	10,227.00	4,969.26	0.00	5,257.74	48.59
5750 - WORKERS COMPENSATION	2,274.00	2,274.00	0.00	0.00	100.00
5760 - UNEMPLOYMENT	526.00	0.00	0.00	526.00	0.00
5775 - LIFE OVER 50K	0.00	22.92	22.92	0.00	----
06 - TECHNOLOGY	44,447.00	31,140.66	0.00	13,306.34	70.06
5216 - SOFTWARE	28,947.00	22,477.66	0.00	6,469.34	77.65
5322 - TECHNOLOGY	10,000.00	8,663.00	0.00	1,337.00	86.63
5522 - EQUIPMENT MAINTENANCE & REPAIRS	5,500.00	0.00	0.00	5,500.00	0.00
08 - DEBT SERVICE	264,900.00	221,262.50	0.00	43,637.50	83.53
5700 - WH&NYCC DEBT	264,900.00	221,262.50	0.00	43,637.50	83.53
11 - MISCELLANEOUS GEN GOVERNMENT	9,994,294.80	5,288,498.61	3.84	4,705,800.03	52.92
5830 - EDUCATION MSAD #51	9,144,530.00	4,572,265.21	0.00	4,572,264.79	50.00
5840 - COUNTY TAXES	436,571.00	436,889.39	0.00	-318.39	100.07
5850 - OVERLAY	144,182.80	10,333.01	3.84	133,853.63	7.16
5852 - TIF VILLAGE CENTER	269,011.00	269,011.00	0.00	0.00	100.00

SELECT BOARD EXPENSE REPORT

FUND: 10
JULY TO DECEMBER

ACCOUNT	BUDGET NET	---- Y T D ----		UNEXPENDED BALANCE	PERCENT SPENT
		DEBITS	CREDITS		
120 - COMMUNITY SERVICES CONT'D					
120 - COMMUNITY SERVICES	16,768.00	12,986.24	1.57	3,783.33	77.44
01 - CEO SERVICES & PLANNING	0.00	1.57	1.57	0.00	----
5740 - FICA	0.00	1.57	1.57	0.00	----
04 - GENERAL ASSISTANCE	6,900.00	3,116.67	0.00	3,783.33	45.17
5645 - OUT SOURCE SERVICES FOR GA	3,300.00	2,816.67	0.00	483.33	85.35
5647 - GA INTERPRETERS SERVICE	600.00	300.00	0.00	300.00	50.00
5650 - GENERAL ASSISTANCE	3,000.00	0.00	0.00	3,000.00	0.00
05 - SOCIAL SERVICES	9,868.00	9,868.00	0.00	0.00	100.00
5601 - REGIONAL TRANSPORTATION	500.00	500.00	0.00	0.00	100.00
5603 - NORTHERN LIGHT HEALTH	500.00	500.00	0.00	0.00	100.00
5604 - MAINE HEALTH HOME CARE	500.00	500.00	0.00	0.00	100.00
5605 - LIFEFLIGHT	1,018.00	1,018.00	0.00	0.00	100.00
5606 - SO. MAINE AGENCY OF AGING	1,250.00	1,250.00	0.00	0.00	100.00
5607 - MAINE PUBLIC RADIO	100.00	100.00	0.00	0.00	100.00
5609 - OPPORTUNITY ALLIANCE	4,000.00	4,000.00	0.00	0.00	100.00
5611 - THROUGH THESE DOORS	2,000.00	2,000.00	0.00	0.00	100.00

SELECT BOARD EXPENSE REPORT

FUND: 10
JULY TO DECEMBER

ACCOUNT	BUDGET NET	---- Y T D ---- DEBITS	CREDITS	UNEXPENDED BALANCE	PERCENT SPENT
125 - COMMUNITY CENTER CONT'D					
125 - COMMUNITY CENTER	605,318.00	147,479.48	1,259.03	459,097.55	24.16
01 - OPERATIONS	359,468.00	147,479.48	1,259.03	213,247.55	40.68
5100 - FULL TIME WAGES	155,584.00	72,814.03	0.00	82,769.97	46.80
5110 - OTHER WAGES	19,240.00	0.00	0.00	19,240.00	0.00
5120 - OVER TIME WAGES	1,000.00	1,723.58	0.00	-723.58	172.36
5130 - ALLOWANCES	1,000.00	517.06	0.00	482.94	51.71
5140 - TRAINING	250.00	0.00	0.00	250.00	0.00
5150 - DUES/MEMBERSHIPS/LICENSES/SUBS	60.00	0.00	0.00	60.00	0.00
5214 - ADVERTISING	0.00	92.00	0.00	-92.00	----
5216 - SOFTWARE	500.00	144.00	263.99	619.99	-24.00
5222 - SPECIAL EVENTS	10,000.00	665.81	0.00	9,334.19	6.66
5224 - OFFICE SUPPLIES	5,000.00	285.27	0.00	4,714.73	5.71
5226 - OFFICE EQUIPMENT	3,461.00	1,756.08	0.00	1,704.92	50.74
5240 - CONTRACT SERVICES	6,710.00	3,799.00	0.00	2,911.00	56.62
5242 - MARKETING/PRINTING/ADVERTISING	1,000.00	208.00	0.00	792.00	20.80
5244 - PROGRAM SUPPLIES	3,325.00	12.99	0.00	3,312.01	0.39
5317 - LICENSES	1,020.00	1,186.59	0.00	-166.59	116.33
5412 - INTERNET CABLE	1,500.00	1,054.26	0.00	445.74	70.28
5414 - ELECTRICITY	22,700.00	4,886.63	0.00	17,813.37	21.53
5415 - SOLAR PANEL LEASE	13,590.00	3,431.27	0.00	10,158.73	25.25
5420 - WATER	3,602.00	1,800.80	0.00	1,801.20	49.99
5510 - ALARMS	1,050.00	0.00	0.00	1,050.00	0.00
5512 - PEST CONTROL	660.00	330.00	0.00	330.00	50.00
5514 - FLOOR MATS	800.00	962.00	0.00	-162.00	120.25
5516 - CUSTODIAL MAINTENANCE SUPPLIES	3,329.00	2,675.21	986.40	1,640.19	50.73
5517 - BUILDING REPAIRS	11,734.00	381.45	0.00	11,352.55	3.25
5522 - EQUIPMENT MAINTENANCE &REPAIRS	1,449.00	591.76	0.00	857.24	40.84
5526 - GAS/DIESEL	1,060.00	257.36	0.00	802.64	24.28
5710 - HEALTH & LIFE INSURANCE	36,754.00	17,669.88	0.00	19,084.12	48.08
5715 - HEALTH PAYOUT	2,834.00	0.00	0.00	2,834.00	0.00
5720 - DENTAL INSURANCE	1,878.00	902.76	0.00	975.24	48.07
5730 - ICMA RETIREMENT	0.00	3,487.12	0.00	-3,487.12	----
5735 - MEPERS RETIREMENT	15,972.00	2,628.12	0.00	13,343.88	16.45
5740 - FICA	13,451.00	5,719.81	0.00	7,731.19	42.52
5750 - WORKERS COMPENSATION	2,492.00	2,492.00	0.00	0.00	100.00
5760 - UNEMPLOYMENT	1,052.00	0.00	0.00	1,052.00	0.00
5775 - LIFE OVER 50K	0.00	8.64	8.64	0.00	----
5900 - CAPITAL PROJECTS	14,811.00	14,811.00	0.00	0.00	100.00
5958 - GENERATOR EXPENSE	600.00	185.00	0.00	415.00	30.83
02 - CONTRACTED SVS	245,850.00	0.00	0.00	245,850.00	0.00
5800 - PRINCE MEMORIAL LIBRARY	214,905.00	0.00	0.00	214,905.00	0.00
5810 - RECREATION	30,945.00	0.00	0.00	30,945.00	0.00

SELECT BOARD EXPENSE REPORT

FUND: 10
JULY TO DECEMBER

ACCOUNT	BUDGET NET	---- Y T D ---- DEBITS	CREDITS	UNEXPENDED BALANCE	PERCENT SPENT
128 - COMMITTEES CONT'D					
128 - COMMITTEES	3,400.00	1,396.19	0.00	2,003.81	41.06
03 - PARKS COMMITTEE	1,100.00	1,000.00	0.00	100.00	90.91
5150 - DUES/MEMBERSHIPS/LICENSES/SUBS	1,000.00	1,000.00	0.00	0.00	100.00
5640 - PARKS COMMITTEE	100.00	0.00	0.00	100.00	0.00
07 - LIVING WELL	1,200.00	264.55	0.00	935.45	22.05
5625 - GENERAL EXPENSE	1,200.00	264.55	0.00	935.45	22.05
08 - WASTE REDUCTION	1,100.00	131.64	0.00	968.36	11.97
5625 - GENERAL EXPENSE	1,100.00	131.64	0.00	968.36	11.97

SELECT BOARD EXPENSE REPORT

FUND: 10
JULY TO DECEMBER

ACCOUNT	BUDGET NET	---- Y T D ---- DEBITS	CREDITS	UNEXPENDED BALANCE	PERCENT SPENT
130 - PUBLIC SAFETY CONT'D					
130 - PUBLIC SAFETY	909,375.00	447,785.58	27,759.56	489,348.98	46.19
01 - FIRE RESCUE DEPARTMENT	775,729.00	386,088.13	20,754.77	410,395.64	47.10
5100 - FULL TIME WAGES	111,120.00	41,007.20	0.00	70,112.80	36.90
5110 - OTHER WAGES	166,640.00	54,765.27	0.00	111,874.73	32.86
5120 - OVER TIME WAGES	3,011.00	0.00	0.00	3,011.00	0.00
5130 - ALLOWANCES	4,415.00	664.63	0.00	3,750.37	15.05
5140 - TRAINING	11,775.00	5,022.70	69.79	6,822.09	42.06
5145 - PHYSICALS & HEP B SHOTS	7,140.00	3,364.00	0.00	3,776.00	47.11
5150 - DUES/MEMBERSHIPS/LICENSES/SUBS	3,545.00	3,595.25	0.00	-50.25	101.42
5211 - CELL PHONE REIMBURSEMENT	1,980.00	0.00	0.00	1,980.00	0.00
5214 - ADVERTISING	0.00	92.00	0.00	-92.00	----
5216 - SOFTWARE	10,995.00	8,214.71	0.00	2,780.29	74.71
5222 - SPECIAL EVENTS	1,250.00	1,108.09	0.00	141.91	88.65
5224 - OFFICE SUPPLIES	1,300.00	371.73	0.00	928.27	28.59
5226 - OFFICE EQUIPMENT	5,870.00	5,091.91	0.00	778.09	86.74
5240 - CONTRACT SERVICES	8,162.00	6,332.80	0.00	1,829.20	77.59
5412 - INTERNET CABLE	1,440.00	1,664.70	0.00	-224.70	115.60
5414 - ELECTRICITY	3,780.00	1,289.74	0.00	2,490.26	34.12
5418 - PROPANE	1,200.00	0.00	0.00	1,200.00	0.00
5420 - WATER	560.00	198.00	0.00	362.00	35.36
5510 - ALARMS	800.00	327.60	0.00	472.40	40.95
5512 - PEST CONTROL	200.00	270.00	0.00	-70.00	135.00
5514 - FLOOR MATS	900.00	466.31	0.00	433.69	51.81
5516 - CUSTODIAL MAINTENANCE SUPPLIES	2,100.00	581.52	0.00	1,518.48	27.69
5517 - BUILDING REPAIRS	4,120.00	3,072.49	0.00	1,047.51	74.58
5522 - EQUIPMENT MAINTENANCE &REPAIRS	32,126.00	30,903.30	45.88	1,268.58	96.05
5524 - VEHICLE MAINTENANCE	36,900.00	13,730.04	181.54	23,351.50	36.72
5526 - GAS/DIESEL	13,000.00	7,324.23	1,585.54	7,261.31	44.14
5527 - HEATING EXPENSE	4,900.00	716.84	0.00	4,183.16	14.63
5530 - PARAMEDIC SERVICE	15,900.00	7,200.00	0.00	8,700.00	45.28
5531 - RESCUE FEE COLLECTION SERVICE	5,000.00	3,166.52	0.00	1,833.48	63.33
5532 - MEDICAL SUPPLIES	15,000.00	8,414.35	0.00	6,585.65	56.10
5534 - PERSONAL PROTECTIVE EQUIPMENT	23,025.00	16,429.43	0.00	6,595.57	71.35
5535 - EMERGENCY MANAGEMENT / WARMIN	1,000.00	0.00	0.00	1,000.00	0.00
5710 - HEALTH & LIFE INSURANCE	36,800.00	11,817.24	0.00	24,982.76	32.11
5720 - DENTAL INSURANCE	2,134.00	692.58	0.00	1,441.42	32.45
5730 - ICMA RETIREMENT	0.00	341.67	0.00	-341.67	----
5735 - MEPERS RETIREMENT	14,863.00	4,441.36	0.00	10,421.64	29.88
5740 - FICA	21,632.00	7,381.68	0.00	14,250.32	34.12
5750 - WORKERS COMPENSATION	28,344.00	3,457.95	0.00	24,886.05	12.20
5760 - UNEMPLOYMENT	9,724.00	226.65	0.00	9,497.35	2.33
5775 - LIFE OVER 50K	0.00	75.90	75.90	0.00	----
5780 - FIREFIGHTER'S SUPPLEMENTAL INS	1,678.00	1,292.00	0.00	386.00	77.00
5900 - CAPITAL PROJECTS	160,600.00	130,975.74	18,796.12	48,420.38	69.85
5958 - GENERATOR EXPENSE	800.00	0.00	0.00	800.00	0.00
02 - CONTRACTS / PROFESSIONAL SVCS	133,646.00	61,697.45	7,004.79	78,953.34	40.92
5324 - DISPATCH SERVICES	33,676.00	16,837.72	0.00	16,838.28	50.00
5326 - ANIMAL CONTROL SERVICES	25,000.00	103.32	0.00	24,896.68	0.41
5327 - ANIMAL SHELTER	4,276.00	4,275.60	0.00	0.40	99.99
5330 - HYDRANTS	65,000.00	32,308.98	0.00	32,691.02	49.71
5332 - STREET LIGHTS	4,000.00	1,167.04	0.00	2,832.96	29.18
5334 - CCSO SPEED PATROLS	1,694.00	0.00	0.00	1,694.00	0.00
5740 - FICA	0.00	4.79	4.79	0.00	----

SELECT BOARD EXPENSE REPORT

FUND: 10
JULY TO DECEMBER

ACCOUNT	BUDGET NET	---- Y T D ---- DEBITS	CREDITS	UNEXPENDED BALANCE	PERCENT SPENT
130 - PUBLIC SAFETY CONT'D					
5900 - CAPITAL PROJECTS	0.00	7,000.00	7,000.00	0.00	----

SELECT BOARD EXPENSE REPORT

FUND: 10
JULY TO DECEMBER

ACCOUNT	BUDGET NET	---- Y T D ---- DEBITS	CREDITS	UNEXPENDED BALANCE	PERCENT SPENT
140 - PUBLIC WORKS CONT'D					
140 - PUBLIC WORKS	950,632.00	512,466.17	25,979.79	464,145.62	51.18
01 - OPERATIONS	560,230.00	415,223.84	24,512.41	169,518.57	69.74
5100 - FULL TIME WAGES	134,994.00	91,823.85	225.00	43,395.15	67.85
5110 - OTHER WAGES	12,720.00	6,201.57	0.00	6,518.43	48.75
5120 - OVER TIME WAGES	5,000.00	2,215.34	0.00	2,784.66	44.31
5130 - ALLOWANCES	6,675.00	3,337.61	554.40	3,891.79	41.70
5140 - TRAINING	1,000.00	495.00	0.00	505.00	49.50
5145 - PHYSICALS & HEP B SHOTS	500.00	0.00	0.00	500.00	0.00
5150 - DUES/MEMBERSHIPS/LICENSES/SUBS	300.00	50.00	0.00	250.00	16.67
5160 - DRUG TESTING	775.00	425.00	0.00	350.00	54.84
5216 - SOFTWARE	12,600.00	6,500.00	0.00	6,100.00	51.59
5224 - OFFICE SUPPLIES	1,000.00	28.96	0.00	971.04	2.90
5241 - PROFESSIONAL SERVICES	5,000.00	1,653.13	0.00	3,346.87	33.06
5317 - LICENSES	400.00	200.00	0.00	200.00	50.00
5412 - INTERNET CABLE	1,200.00	479.95	0.00	720.05	40.00
5414 - ELECTRICITY	4,975.00	2,149.93	0.00	2,825.07	43.21
5416 - HEAT	1,000.00	0.00	0.00	1,000.00	0.00
5418 - PROPANE	350.00	0.00	0.00	350.00	0.00
5420 - WATER	600.00	179.93	0.00	420.07	29.99
5510 - ALARMS	600.00	600.00	0.00	0.00	100.00
5512 - PEST CONTROL	600.00	0.00	0.00	600.00	0.00
5514 - FLOOR MATS	1,300.00	923.28	0.00	376.72	71.02
5516 - CUSTODIAL MAINTENANCE SUPPLIES	1,050.00	221.03	0.00	828.97	21.05
5517 - BUILDING REPAIRS	3,600.00	364.99	0.00	3,235.01	10.14
5518 - LAND FILL COVER (MOWING)	375.00	350.00	0.00	25.00	93.33
5522 - EQUIPMENT MAINTENANCE &REPAIRS	3,000.00	2,226.71	0.00	773.29	74.22
5524 - VEHICLE MAINTENANCE	18,000.00	17,332.22	2,799.77	3,467.55	80.74
5526 - GAS/DIESEL	8,600.00	15,027.62	6,186.85	-240.77	102.80
5534 - PERSONAL PROTECTIVE EQUIPMENT	3,000.00	628.54	0.00	2,371.46	20.95
5540 - RADIO REPAIRS	2,500.00	364.43	0.00	2,135.57	14.58
5542 - EQUIPMENT RENTALS	2,200.00	0.00	0.00	2,200.00	0.00
5543 - EQUIPMENT PURCHASES	5,500.00	5,449.99	0.00	50.01	99.09
5544 - SUPPLIES	4,000.00	5,506.04	52.12	-1,453.92	136.35
5548 - LUBRICANTS	4,420.00	904.65	0.00	3,515.35	20.47
5550 - TIRES	13,500.00	8,303.00	0.00	5,197.00	61.50
5552 - SIGNS	10,000.00	3,948.20	0.00	6,051.80	39.48
5554 - CULVERTS	7,500.00	68.41	0.00	7,431.59	0.91
5558 - CRACK SEALING	7,200.00	3,807.30	0.00	3,392.70	52.88
5560 - STRIPING	15,645.00	12,313.31	0.00	3,331.69	78.70
5562 - SWEEPING/CATCH BASINS	2,158.00	0.00	0.00	2,158.00	0.00
5564 - TREE CUTTING	6,000.00	800.00	0.00	5,200.00	13.33
5566 - EROSION CONTROL	5,197.00	2,879.20	0.00	2,317.80	55.40
5568 - GRAVEL PIT OPERATIONS	21,000.00	21,000.00	0.00	0.00	100.00
5570 - CUTTING EDGES	3,750.00	0.00	0.00	3,750.00	0.00
5572 - SALT	0.00	7,109.05	7,109.05	0.00	----
5578 - SAFETY INSPECTIONS	2,025.00	0.00	0.00	2,025.00	0.00
5580 - PAVING	126,073.00	126,073.00	0.00	0.00	100.00
5710 - HEALTH & LIFE INSURANCE	30,163.00	21,811.35	0.00	8,351.65	72.31
5715 - HEALTH PAYOUT	708.00	0.00	0.00	708.00	0.00
5720 - DENTAL INSURANCE	1,451.00	1,071.75	0.00	379.25	73.86
5730 - ICMA RETIREMENT	0.00	888.68	0.00	-888.68	----
5735 - MEPERS RETIREMENT	13,060.00	9,650.27	0.00	3,409.73	73.89
5740 - FICA	12,152.00	8,206.60	0.00	3,945.40	67.53

SELECT BOARD EXPENSE REPORT

FUND: 10
JULY TO DECEMBER

ACCOUNT	BUDGET NET	---- Y T D ----		UNEXPENDED BALANCE	PERCENT SPENT
		DEBITS	CREDITS		
140 - PUBLIC WORKS CONT'D					
5750 - WORKERS COMPENSATION	10,064.00	3,206.95	0.00	6,857.05	31.87
5760 - UNEMPLOYMENT	1,050.00	91.08	0.00	958.92	8.67
5775 - LIFE OVER 50K	0.00	174.24	174.24	0.00	----
5900 - CAPITAL PROJECTS	23,000.00	18,181.68	7,410.98	12,229.30	46.83
5958 - GENERATOR EXPENSE	700.00	0.00	0.00	700.00	0.00
02 - WINTER OPERATIONS	374,962.00	96,358.81	1,137.38	279,740.57	25.39
5100 - FULL TIME WAGES	134,995.00	38,908.36	0.00	96,086.64	28.82
5110 - OTHER WAGES	0.00	2,862.00	0.00	-2,862.00	----
5120 - OVER TIME WAGES	30,000.00	2,338.04	0.00	27,661.96	7.79
5214 - ADVERTISING	0.00	104.00	0.00	-104.00	----
5522 - EQUIPMENT MAINTENANCE &REPAIRS	3,000.00	657.66	0.00	2,342.34	21.92
5524 - VEHICLE MAINTENANCE	18,000.00	7,226.45	0.00	10,773.55	40.15
5526 - GAS/DIESEL	17,200.00	3,660.43	1,137.38	14,676.95	14.67
5543 - EQUIPMENT PURCHASES	6,500.00	5,663.00	0.00	837.00	87.12
5544 - SUPPLIES	9,500.00	555.60	0.00	8,944.40	5.85
5556 - COLD PATCH	2,200.00	0.00	0.00	2,200.00	0.00
5570 - CUTTING EDGES	10,700.00	6,419.52	0.00	4,280.48	60.00
5572 - SALT	68,386.00	12,034.46	0.00	56,351.54	17.60
5574 - LIQUID CALCIUM CHLORIDE	8,900.00	8,056.79	0.00	843.21	90.53
5710 - HEALTH & LIFE INSURANCE	30,162.00	4,362.27	0.00	25,799.73	14.46
5715 - HEALTH PAYOUT	708.00	0.00	0.00	708.00	0.00
5720 - DENTAL INSURANCE	1,452.00	214.35	0.00	1,237.65	14.76
5735 - MEPERS RETIREMENT	13,060.00	0.00	0.00	13,060.00	0.00
5740 - FICA	12,153.00	3,295.88	0.00	8,857.12	27.12
5750 - WORKERS COMPENSATION	6,993.00	0.00	0.00	6,993.00	0.00
5760 - UNEMPLOYMENT	1,053.00	0.00	0.00	1,053.00	0.00
03 - PARKS	4,220.00	462.93	0.00	3,757.07	10.97
5420 - WATER	220.00	0.00	0.00	220.00	0.00
5635 - PARK MAINTENANCE	4,000.00	462.93	0.00	3,537.07	11.57
06 - CEMETERIES	11,220.00	420.59	330.00	11,129.41	0.81
5420 - WATER	220.00	0.00	0.00	220.00	0.00
5525 - MAINTENANCE/SUPPLIES	2,000.00	420.59	330.00	1,909.41	4.53
5900 - CAPITAL PROJECTS	9,000.00	0.00	0.00	9,000.00	0.00

SELECT BOARD EXPENSE REPORT

FUND: 10
JULY TO DECEMBER

ACCOUNT	BUDGET NET	---- Y T D ---- DEBITS	CREDITS	UNEXPENDED BALANCE	PERCENT SPENT
150 - SOLID WASTE & RECYCLING CONT'D					
150 - SOLID WASTE & RECYCLING	528,780.00	328,405.05	0.00	200,374.95	62.11
01 - SOLID WASTE	528,780.00	328,405.05	0.00	200,374.95	62.11
5655 - MSW DISPOSAL	113,250.00	56,719.42	0.00	56,530.58	50.08
5660 - RECYCLABLES COLLECTION	113,250.00	56,194.85	0.00	57,055.15	49.62
5670 - ECOMAINE TONAGE	87,500.00	29,642.12	0.00	57,857.88	33.88
5685 - CLEANUP DAY	15,000.00	0.00	0.00	15,000.00	0.00
5688 - GARBAGE TO GARDEN	4,780.00	1,818.56	0.00	2,961.44	38.05
5690 - TOTE PURCHASES	195,000.00	184,030.10	0.00	10,969.90	94.37

SELECT BOARD EXPENSE REPORT

FUND: 10
JULY TO DECEMBER

ACCOUNT	BUDGET NET	---- Y T D ---- DEBITS	CREDITS	UNEXPENDED BALANCE	PERCENT SPENT
160 - FIXED EXPENSES CONT'D					
160 - FIXED EXPENSES	0.00	3,579.52	3,579.52	0.00	----
02 - EMPLOYEE BENEFITS	0.00	3,253.45	3,253.45	0.00	----
5740 - FICA	0.00	3,253.45	3,253.45	0.00	----
07 - OVERLAY	0.00	326.07	326.07	0.00	----
5850 - OVERLAY	0.00	326.07	326.07	0.00	----

SELECT BOARD EXPENSE REPORT

FUND: 10
JULY TO DECEMBER

ACCOUNT	BUDGET NET	---- Y T D ---- DEBITS	CREDITS	UNEXPENDED BALANCE	PERCENT SPENT
170 - CAPITAL RES. APPROPRIATIONS CONT'D					
170 - CAPITAL RES. APPROPRIATIONS	150,000.00	150,000.00	0.00	0.00	100.00
01 - BUDGETED APPROPRIATION	150,000.00	150,000.00	0.00	0.00	100.00
5895 - EQUIPMENT RESERVE	150,000.00	150,000.00	0.00	0.00	100.00
Final Totals	14,638,706.80	7,729,947.98	62,764.28	6,971,523.10	52.38

SELECT BOARD REVENUE REPORT

DEPARTMENT(S): 100
JULY TO DECEMBER

ACCOUNT	BUDGET NET	YTD NET	UNCOLL BALANCE	PCT COLL
100 - REVENUES	14,638,706.81	13,573,447.04	1,065,259.77	92.72
4010 - AGENT FEES	15,000.00	8,927.00	6,073.00	59.51
4020 - RESCUE FEES	70,000.00	66,681.12	3,318.88	95.26
4021 - INTEREST INCOME	70,000.00	75,572.09	-5,572.09	107.96
4030 - APPEALS	50.00	0.00	50.00	0.00
4035 - BAD CHECK FEES	0.00	80.00	-80.00	----
4040 - BETE REIMBURSEMENT	70,047.28	70,047.00	0.28	100.00
4050 - BOAT EXCISE	4,200.00	1,335.20	2,864.80	31.79
4060 - BUILDING PERMITS	65,000.00	17,585.60	47,414.40	27.05
4070 - CASH SHORT/OVER	0.00	-8.51	8.51	----
4080 - CATV FRANCHISE FEES	30,000.00	0.00	30,000.00	0.00
4090 - CELL TOWER RENTAL	45,000.00	25,698.22	19,301.78	57.11
4100 - CEO FINES	100.00	0.00	100.00	0.00
4110 - CEO MISC. PERMITS	800.00	200.00	600.00	25.00
4115 - CEO ADMINISTRATION FEES	8,000.00	3,675.00	4,325.00	45.94
4130 - CLERK FEES	600.00	424.00	176.00	70.67
4140 - CUSTOMER SERVICES FEES	500.00	268.00	232.00	53.60
4156 - GRANTS RECIVABLE - FUND 10	15,000.00	0.00	15,000.00	0.00
4157 - PARK USE PERMIT DOGS	500.00	0.00	500.00	0.00
4160 - ELECTRICAL PERMITS	11,000.00	10,014.87	985.13	91.04
4190 - FOAA FEES	0.00	186.25	-186.25	----
4200 - GENEALOGY SEARCH	0.00	15.00	-15.00	----
4210 - GENERAL ASSISTANCE	2,100.00	0.00	2,100.00	0.00
4220 - HOMESTEAD EXEMPTION	391,551.07	275,237.00	116,314.07	70.29
4230 - RENEWABLE ENERGY EXEMPTION	0.00	345.00	-345.00	----
4255 - EMA REIMBURSEMENTS	0.00	10,716.51	-10,716.51	----
4260 - LOCAL ROAD ASSISTANCE PROGRAM	27,000.00	32,012.00	-5,012.00	118.56
4265 - PROPERTY & CASUALTY POOL	2,500.00	0.00	2,500.00	0.00
4270 - MSAD ELECTIONS	1,700.00	0.00	1,700.00	0.00
4280 - MISC REVENUES	200.00	5,759.00	-5,559.00	999.99
4290 - BMV EXCISE	1,000,000.00	581,088.23	418,911.77	58.11
4320 - PLANNING BOARD	3,000.00	0.00	3,000.00	0.00
4330 - PLUMBING PERMITS	10,000.00	4,215.00	5,785.00	42.15
4335 - PRIVATE ROAD SIGNS	800.00	143.56	656.44	17.95
4340 - SHARP HOUSE RENTAL FEES	10,200.00	5,525.00	4,675.00	54.17
4342 - ROAD ORDINANCE PERMITS	100.00	425.00	-325.00	425.00
4343 - SOLAR TAX REIMBURSEMENT	0.00	7,266.00	-7,266.00	----
4345 - WH&CC FEES	25,000.00	7,318.25	17,681.75	29.27
4350 - REVENUE SHARING	748,498.00	404,282.90	344,215.10	54.01
4370 - SITE PLAN REVIEW	1,500.00	0.00	1,500.00	0.00
4390 - SOLID WASTE/RECYCLING	100,000.00	68,525.40	31,474.60	68.53
4400 - SW HAULER PERMIT	75.00	0.00	75.00	0.00
4410 - TAX COMMITMENT	11,785,285.46	11,785,285.98	-0.52	100.00
4415 - TAX SUPPLEMENTAL	0.00	4,917.75	-4,917.75	----
4420 - TAX INTEREST	15,000.00	3,695.34	11,304.66	24.64
4480 - TREE GROWTH EXEMPTION	4,300.00	4,551.68	-251.68	105.85
4485 - CONSOLIDATED COMM. LEASE	6,000.00	2,000.00	4,000.00	33.33
4500 - VETERAN'S EXEMPTION	2,200.00	0.00	2,200.00	0.00
4510 - VITAL RECORDS	3,000.00	1,536.60	1,463.40	51.22
4991 - WH DONATIONS	15,000.00	10,000.00	5,000.00	66.67
4993 - TRANSFER IN TIF	77,900.00	77,900.00	0.00	100.00
Final Totals	14,638,706.81	13,573,447.04	1,065,259.77	92.72