

Town of North Yarmouth
Select Board
Meeting Minutes of Tuesday, July 7, 2020

 **ORIGINAL**

Call to Order – Stephen Morrison, Jennifer Speirs, James Moulton, and Paul Napolitano. Town Manager, Rosemary Roy, was also present. Vice Chairperson Morrison called the meeting to order.

Minutes of Previous Meeting(s) – Vice Chairperson Morrison moved to approve the minutes for June 16, 2020 and June 18, 2020, as presented. Selectperson Speirs seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Public Comment - Non-Agenda Items – Paul Hodgetts, 1095 Sligo Road, made a comment about the July 14th election.

Management Reports & Communications:

Town Manager's Report – The Town Manager provided her full report to the board. The Town Manager's report can be found on the town's website, www.northyarmouth.org, or at the Town Office.

The Select Board, by consensus, called for a workshop to be held on July 16, 2020 at 6 PM.

The Vice Chair read a letter regarding the "Spirit of America" award that was awarded to the Economic Development and Sustainability Committee. The committee chair, Diane Morrison, provided a brief statement recognizing all the volunteers that have given their time and input to the committee.

Old Business:

Annual Town Appointment – One (1) Year Terms – FY21

Vice Chairperson Morrison moved to appoint for a term of (1) year, Renee LaChapelle, as the town Assessor. Selectperson Speirs seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Vice Chairperson Morrison moved to appoint for a term of one (1) year, Bobby Silcott, as the town Animal Control Officer, as presented. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Traffic Calming – FY21 Proposal – The Town Manager provided explanation of the agenda item. Her statement can be found in the meeting materials for July 7, 2020. Vanessa Farr, Economic Planner for the town, and Clark Baston, Public Works Director, provided more information on the planning for FY21 Traffic Calming measures. Vice Chairperson Morrison moved to accept the proposal for phase two (2) of the Traffic Calming project contingent upon voter approval of the FY21 budget on July 14, 2020, as presented. Selectperson Speirs seconded the motion. Discussion: Selectperson Napolitano asked the Town Manager to provide documentation on how the Traffic Calming measures effect (before and after) Haskell and Mills road. **Vote: 4 Yes – 0 No.**

New Business:

Private Water Well – Paul Metivier, Resident – Paul Metivier reported water issues with his well. Mr. Metivier included his surrounding neighbors in his report with the flow of water in the general area. Selectperson Moulton asked a few questions to clarify the Board's understanding of the topic. The Town Manager asked a follow up question to better understand Mr. Metivier's water issues. No action was taken.

Excise Refund Request – Vice Chairperson Morrison moved to authorize the Tax Collector to issue a refund to resident Ruth Corbett for vehicle excise tax paid in the amount of \$89.50, as presented. Selectperson Moulton seconded the motion. Discussion: Selectperson Moulton stated that he found the circumstance highly unusual. **Vote: 4 Yes – 0 No.**

Cumberland County Assessing Contract – Vice Chairperson Morrison moved to authorize the Town Manager to enter into a 3-year contract with the Cumberland County Tax Assessing Service, as presented. Selectperson Moulton seconded the motion. Discussion: Selectperson Moulton asked if the 3-year contract was asked for by

Cumberland County Assessing. The Town Manager stated that Cumberland County Assessing suggested it.
Vote: 4 Yes – 0 No.

Accounts Payable – Vice Chairperson Morrison moved to approve accounts payable warrants 55, 56, 57, 58, and 59 in the amount of \$157,576.58, as presented for FY20. Selectperson Napolitano asked about warrants 58 and 57. The Town Manager clarified that the contents were for employee health insurance waiver reimbursements. Selectperson Napolitano also asked about a specific transaction for radio communications. The Town Manager stated that this transaction was for Fire Rescue. The Selectperson asked for further clarification on the transaction. **Vote: 4 Yes – 0 No.**

Any Other Business – Selectperson Napolitano asked for further clarification on tax information for FY21. The Town Manager responded that she would look further into finding the most up-to-date information for the Board's knowledge. Selectperson Moulton stated that the Town Office did not have signage to display for the recent holiday. The Town Manager stated that she has addressed the matter to her staff.

Adjournment – Vice Chairperson Morrison moved to adjourn.

Prepared By: Draven Walker
Executive Assistant/Recording Secretary

Select Board

Stephen Morrison, Vice Chair

Jennifer Speirs

James Moulton

Paul Napolitano

July 21, 2020 – Selectperson Napolitano and Selectperson Moulton approved, by consensus, that the minutes are an accurate representation of the July 7, 2020 business meeting.

So noted,



Rosemary Roy, Town Manager