

**Town of North Yarmouth
Select Board
Meeting Minutes of Tuesday, February 4, 2020**

Call to Order – William Whitten, Steve Morrison, James Moulton, and Jennifer Speirs was present. Town Manager Rosemary Roy was also present. Chairperson Whitten called the meeting to order.

Public Hearing – Chairperson Whitten moved to open the Public Hearing on the proposed amendments to the town Fee Schedule. Selectperson Speirs seconded the motion. Discussion: None. **Vote: 4 Yes – 0 No.** The Town Manager explained the purpose of the change in the Fee Schedule to the Select Board and the public. Selectperson Moulton asked the Town Manager if a charging station for vehicles should incur a fee and if that fee should be posted to the Fee Schedule. The Town Manager stated that the Board could decide to discuss the topic at a later meeting and amend the Fee Schedule by holding another Public Hearing. Chairperson Whitten moved to close the Public Hearing on the proposed amendments to the town Fee Schedule. Selectperson Moulton seconded the motion. **Vote: 4 Yes – 0 No.**

Fee Schedule

Chairperson Whitten moved to approve the proposed amendments to the town Fee Schedule as presented. Selectperson Morrison seconded the motion. Discussion: None. **Vote: 4 Yes – 0 No.**

Minutes of Previous Meeting(s) – Selectperson Morrison moved to table the minutes of January 21, 2020 until the next Select Board business meeting. Selectperson Speirs seconded the motion. Discussion: Selectperson Speirs provided the Town Manager specific comments on two sections that needed to be corrected. **Vote: 4 Yes – 0 No.**

Public Comment - Non-Agenda Items – Steve Palmer, Mountfort Road, asked the Board to consider an agenda item on discussing how the monies being raised for the Wescustogo Hall and North Yarmouth Community Center were being used. Steve Palmer also inquired about the remaining tenure of the Friends of Wescustogo. The Board acknowledged Steve Palmer's questions.

Management Reports & Communications:

Select Board Communications

- Absence Notification for Budget Meeting (Chairperson Whitten)
- School Board Meeting Update (Chairperson Morrison)

Town Manager's Report

The Town Manager's Report can be found on the town's website, northyarmouth.org, or at the Town Office.

Old Business:

By Your Side Program

Brian Sites, Vice President of Business Development and Implementation of Volunteers of America Northern New England, presented a proposed program to the Board that is part of a grant application. The Board asked questions about the presentation. To learn more, please watch this meeting at northyarmouth.org under "Municipal Broadcasts". No action taken.

Property Gift – Delwin Drive

Chairperson Whitten moved to place on the Annual Town Meeting warrant for April 11, 2020, an article to accept the gift of the property being real estate tax account number 681, tax map 10, lot 86, located on Delwin Drive with the owner taking responsibility for all costs associated with the transfer of ownership. Selectperson Morrison seconded the motion. Discussion: Selectperson Moulton asked the Town Manager if the current owner offered to pay all costs associated with the transfer of ownership to the Town. The Town Manager recommended that the Board does not include the phrase "with the owner taking responsibility for all costs associated with the transfer

of ownership." Selectperson Morrison asked the Town Manager why the last phrase of the article could not be added to the warrant. The Town Manager responded that she felt that the best interest of the Board and the Town would be to include the last phrase as an explanation of the warrant article. The Town Manager recommended that the townspeople should only vote to accept the donation and that she would check with MMA (Maine Municipal Association) on the legality of adding the phrase "with the owner taking responsibility for all costs associated with the transfer of ownership." Selectperson Moulton stated that he agreed with the Town Manager's opinion but also stated that either asking for legal advice or only adding the original motion stated in the meeting materials should not be debated by the Board. Selectperson Speirs asked the Town Manager the implications if the warrant article did not include the phrase "with the owner taking responsibility for all cost associated with the transfer of ownership". Furthermore, Selectperson Speirs wanted to know which party would be responsible if the warrant article was presented as is in the meeting materials and the current owner decided not to pay for any fees associated with the transfer of ownership. Chairperson Whitten withdrew his motion. Selectperson Speirs withdrew her second to Chairperson Whitten's motion. Chairperson Whitten moved to place on the Annual Town Meeting warrant for April 11, 2020, an article to accept the gift of the property being real estate tax account number 681, tax map 10, lot 86, located on Delwin Drive. Selectperson Speirs seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

New Business:

Special Town Meeting Warrant

Chairperson Whitten moved to sign the Special Town Meeting warrant for March 3, 2020, for the purposes of electing a Select Board official. Selectperson Speirs seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

New Animal Control Ordinance

The Town Manager introduced Bobby Silcott, North Yarmouth's Animal Control Officer, to the Board. The Board asked Bobby Silcott questions regarding clarification about the ordinance. Chairperson Whitten moved to call for a public hearing on the proposed Animal Control Ordinance for February 18, 2020. Selectperson Speirs seconded the motion. Discussion: none. **Vote 4 Yes – 0 No.**

Chairperson Whitten moved to place on the Annual Town Meeting warrant for April 11, 2020, an article to repeal the Barking Dog Ordinance enacted on March 11, 1983. Selectperson Morrison seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Chairperson Whitten moved to call for a public hearing on the proposed amendments to the Regulations for the Use of Parks and Recreation Areas Ordinance for February 18, 2020. Discussion: none. **Vote: 4 Yes – 0 No.**

Community Center – Gymnasium Floor Covering

The Town Manager discussed the need for extra protection for the Wescustogo Hall and North Yarmouth Community Center gym floor. The Board provided feedback to the Town Manager.

Accounts Payable – Chairperson Whitten moved to approve accounts payable warrants 32 and 33 in the amount of \$125,561.91, as presented. Selectperson Moulton seconded the motion. Discussion: Selectperson Moulton inquired on the legal fees incurred. The Town Manager responded that she would provide Selectperson Moulton a report at a future time. Selectperson Moulton also inquired about another charge. The Town Manager responded. Chairperson Whitten asked the Town Manager about a charge of \$1,800.00 from Ion Networking. The Town Manager explained the charge to the Board. **Vote: 4 Yes – 0 No.**

Any Other Business – None.

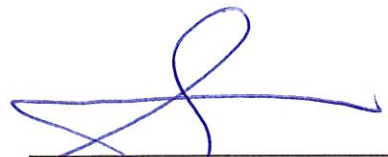
Adjournment - Chairperson Whitten moved to adjourn.

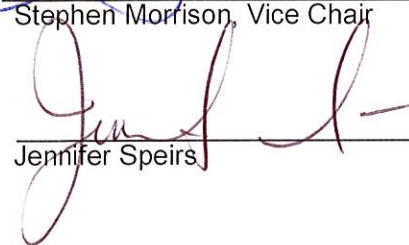
Prepared By: Draven Walker
Executive Assistant/Recording Secretary

Select Board


William Whitten, Chair


James Moulton


Stephen Morrison, Vice Chair


Jennifer Speirs