

Town of North Yarmouth  
Select Board  
Meeting Minutes of Tuesday, June 4, 2019

**ORIGINAL**

**Call to Order** – Members Present: Jennifer Speirs, Stephen Morrison, William Whitten, Anne Graham, and James Moulton. Town Manager Rosemary Roy was also present. Chairperson Speirs called the meeting to order.

**Minutes of Previous Meeting(s)** – Selectperson Moulton moved to approve the minutes on May 7, 2019. Selectperson Graham seconded the motion. Discussion: Selectperson Whitten requested clarification on the exact wording in the auditor's report as pertaining to the auditor's recommendation to the board to watch future spending. **Vote: 5 Yes – 0 No.**

Chairperson Speirs moved to table the minutes for May 21, 2019. Selectperson Whitten seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.**

**Public Comment - Non-Agenda Items** – None.

**Management Reports & Communications:**

Town Manager's Report consisted of updates on the following matters; the report in its entirety is available online and at the Town Office.

- Summit
- Administrative Assistant New Hire
- Worker's Compensation Fees
- Software Upgrade
- Town Properties
- Solid Waste Report
- NAPA bills
- Appointment for a future meeting between Cumberland Council and North Yarmouth Select Board
- Assessor

Selectperson Graham inquired about the boat launch easement. The Town Manager explained that the boat launch easement is something that has been in the works for about a year, and the documentation is still pending. It is hoped that this documentation is completed soon.

Selectperson Graham inquired about the meeting with Cumberland Council in June. The Selectperson wanted to clarify to the public that there was no decision on the bus garage. The Town Manager responded that the previous consensus to the Board was to meet with Representatives of MSAD 51 and Cumberland Council prior to the voting or announcing their decision on the bus garage.

**Old Business** –

Wescustogo Hall & Community Center Project

- Matrix Update – No Changes

Financial Update

The Town Manager informed the Board of the financial status of the construction project. This information can be found in the meeting materials on the North Yarmouth webpage.

**New Business**

Paving Bids FY20 Bids – Selectperson Moulton moved to approve the pavement bids in the amount of \$187,480.85. Selectperson Morrison seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.**

Vehicle Bids FY20 Bids – The Town Manager recommended to the Board that they choose Casco Bay Ford to fill the bid for the needed work on the Fire Rescue Department's Service Truck and the Public Works Department's

Plow Truck for the amount of \$120,990.25. To save on the overall cost, The Town Manager recommended that the Town be responsible for repairing any lighting or electronics for both vehicles. Discussion: Chairperson Graham inquired whether prices would be set based on the PO provided to the Board. Gregory Payson, Fire Rescue Chief, responded by informing the Board that the PO was set and prices could not increase at a later time. Chairperson Speirs made the motion to approve the Casco Bay Ford. Selectperson Morrison seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.**

**Accounts Payable** – Chairperson Speirs moved to approve warrants 47 and 48 in the amount of \$531,292.55. Selectperson Graham seconded the motion. Discussion: Selectperson Whitten inquired about a transaction to East Coast Service Center that was in the amount of \$7,700. Chief Payson responded and explained that there was an issue with one of the Fire Rescue's vehicles. **Vote: 5 Yes – 0 No.**

**Any Other Business** – Selectperson Whitten inquired to why the musical group, "317", could not play music freely without an insurance recommendation and liability forms. The Town Manager responded that the group needs to fill out the appropriate forms to not hold the Town accountable for damages and that it was recommended they have insurance. The Selectperson also inquired about the budget for furniture for the Wescustogo facility, such as chairs and tables. The Town Manager responded that some items already purchased, such as chairs and tables, were already assessed but did not have an exact amount for the Board.

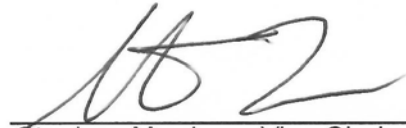
**Executive Session** – Chairperson Speirs moved that the Select Board, in accordance with their roles and responsibilities, enter into executive session with the Town Manager, pursuant to Title 1 MRSA § 405 (A) to discuss a personnel matter. Selectperson Whitten seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.** Out at 9:05 PM. No action taken.

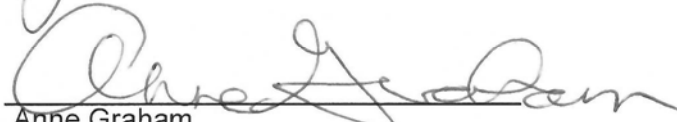
**Adjournment** - Chairperson Speirs moved to adjourn.


Prepared By: Draven Walker  
Administrative Assistant/Recording Secretary

Select Board

  
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Jennifer Speirs, Chair

  
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Stephen Morrison, Vice Chair

  
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Anne Graham

  
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William Whitten

  
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James Moulton