

**Town of North Yarmouth
Select Board
Meeting Minutes of Tuesday, May 7, 2019**

Call to Order - Members Present: Jennifer Speirs, Stephen Morrison, William Whitten, Anne Graham, and James Moulton. Town Manager Rosemary Roy was also present. Chairperson Speirs called the meeting to order.

Special Presentation - FY2018 Audit - Marc Roy, CPA - Berry · Talbot · Royer - Mr. Roy gave a power point presentation of the overall financial activity and impact for the fiscal year 2018. The town's finances remain in good standing, and there is no evidence of fraudulent activity. The Town's undesignated fund balance is 1.2M+ approximately 2-3 months of operations. The auditor did note that the town needs to pay attention to expenditures and any overspending that occurs.

Minutes of Previous Meeting(s) - Selectperson Whitten moved to approve the minutes of April 16, 2019. Selectperson Graham seconded the motion. Discussion: None. **Vote: 4 Yes - 0 No - 1 Abstention (Ch. Speirs)**

Public Comment - Non-Agenda Items - Diane Morrison, Chairperson of the town's Economic Development & Sustainability Committee, spoke briefly to the Board on the committee's correspondence submitted to the Board regarding the MSAD 51 school bus garage relocation and the need for facility expansions in the elementary division of the school. The committee's response to these matters was to support the possibility of a new school facility in North Yarmouth but did not support the relocation of the school district's bus garage to the town's Village Center. Selectman Moulton stated his concerns with the correspondence in that he felt it was premature for the committee to express their position on these two matters. He further commented that it was unsuitable for the committee to explore these matters when not charged to do so by the Select Board. Ms. Morrison concluded the conversation by acknowledging that the intent was only to bring it to the Board's attention.

Management Reports & Communications:

Town Manager's Report consisted of updates on the following matters; the report in its entirety is available online and at the Town Office.

- Clean Up Day
- Tax Billing Update
- US Cellular Tower Contract Renewal
- Assessing Workshop
- Historical Society Project / Property
- Property, Casualty, and Cyber Insurance Renewals, and Wescustogo Hall Claim
- Personnel - Fee Schedule Review and Performance Evaluations
- Committee Meetings

Selectman Morrison inquired as to how the interest charges will be applied. The Town Manager explained that interest will begin the day following the due date of each payment and that the Town has authorized the Tax Collector to forgive up to \$5.00 in interest charges.

Rob Wood - Town Representative to ecomaine - Mr. Wood provided the Board with an update on the activities of recycling in North Yarmouth and that the Town has dropped significantly in its efforts to recycle trash items. North Yarmouth for several years was at the top of the percentage list in this matter, and Mr. Wood would like to see the Town return to this status. He asked for the Board's support in educating residents and perhaps holding a contest to this effect. It was suggested that other committees get involved in the effort. In addition, the Town Manager will begin implementing a reminder letter to those residents processing recycling materials incorrectly.

Old Business

Wescustogo Hall & Community Center Project

- Change Orders - Selectperson Morrison moved to approve PCO #20 in the amount of \$4,745.74 for the addition of 4" main for fire hose connection. Selectperson Moulton seconded the motion. Discussion: None. **Vote: 4 Yes - 1 No (Selectman Whitten)**
- Matrix Update - No Changes; Ryan Keith provided the Board with an update on construction with considerations and explanations to future proposed change orders.
- Opening Celebration - By consensus of the Board Selectwoman Graham was assigned the task of overseeing and directing the opening celebration of the facility later this year.

Workshops - The Board scheduled the following:

- Bus Garage - changed to Tuesday, May 21st from 5:30pm to 6:45pm.
- WH&CC Use Policy and Town Fee Schedule changed to June 18th from 5:30pm to 6:45pm.

Dates for other workshops will be discussed in June.

New Business

Appointments - Selectperson Morrison moved to appoint Alvin Ahlers as the GPCOG/PACTS representative for North Yarmouth. Selectperson Graham seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No**

MSAD51 Referendum Budget Warrant - Chairperson Speirs moved to sign the referendum budget warrant for MSAD 51 the budget year 2020. Selectperson Graham seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No**

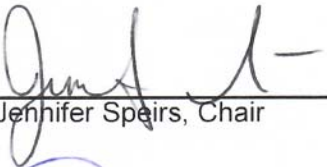
Accounts Payable - Chairperson Speirs moved to approve accounts payable warrant 42 and 43 in the amount of \$554,724.91. Selectperson Whitten seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No**

Any Other Business - None.

Adjournment - Chairperson Speirs moved to adjourn.

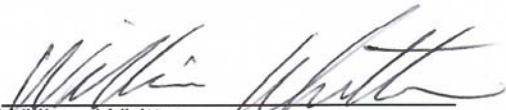
Rosemary E. Roy
Town Manager/Recording Secretary


Select Board


Jennifer Speirs, Chair


Stephen Morrison, Vice Chair


Anne Graham


William Whitten


James Moulton