

Call to Order - Members Present: Jennifer Speirs, Stephen Morrison, William Whitten, Anne Graham, and James Moulton. Town Manager Rosemary Roy was also present. Chairperson Speirs called the meeting to order.

Minutes of Previous Meeting(s) - Chairperson Speirs moved to approve the minutes of May 7, 2019. Selectperson Graham seconded the motion. Discussion: Selectman Moulton stated that Diane Morrison, Chairperson of the town's Economic Development & Sustainability Committee, spoke on her own behalf with no charge presented and would like the minutes to reflect this. Selectperson Graham and Chairperson Speirs withdrew their motions to approve the minutes of the previous meeting on May 7, 2019. Following, Chairperson Speirs made a motion to table the minutes of the meeting on May 7, 2019 to add Selectperson's comments to the record. Selectperson Whitten seconded this motion. **Vote: 5 Yes – 0 No.**

Public Comment - Non-Agenda Items - Alicia Dostilio, 15 Parsonage Road, spoke briefly to the Board on the issue regarding the MSAD 51 school bus garage relocation. Alicia Dostilio cited that the relocation could negatively affect environmental aspects of the community as well as traffic congestion and reduce quality of life for residents on Parsonage Road.

Management Reports & Communications:

Town Manager's Report consisted of updates on the following matters; the report in its entirety is available online and at the Town Office.

- Extension of invitation to North Yarmouth Summit to Board
- Employment Update
- Tax Increment Financing Districts
- Assessing Services Contract Extension
- Wescustogo Hall Paint Scheme
- Pownal's Decision to Extend Code Enforcement Officer's Contact
- APWA Snow Conference Winner
- Events Committee and Historical Society Christmas Tree
- Animal Control Update
- Location of Christmas Tree

Town Manager Rosemary Roy noted to the Board of an incident where individuals were on the Wescustogo Hall construction site which is only accessible at the times designated for public access.

Discussion

Selectperson Graham inquired about the location of the Christmas Tree at a possible construction site. The Town Manager mention that the location of the Christmas Tree should not inhibit possible future construction of the Old Town House.

Selectman Graham clarified that "Fun Day" will not take place.

Selectman Whitten asked the Town Manager whether it would be appropriate to hire a per-diem contracted assistant and if the Town Manager has had time to work on the Historical Society Legal Work. The Town Manager respectively answered in the negative to both questions citing another issue that needs to be resolved in order to work further on the Historical Society Legal Work.

Selectman Morrison inquired about a noticeable increase in a charge on the account payable you. The Town Manager clarified that Waste Zero may have lapsed payments causing the issue.

Wescustogo Hall & Community Center Project

- Change Orders – Selectperson Morrison moved to approve PCO #22 in the amount of \$27,110.39. Selectperson Moulton seconded the motion. Discussion: Selectperson Whitten inquired about the remaining balance for the contingency fund for the project. Ryan Keith responded that the account will have a remaining balance of \$33,473.00 for additional changes. **Vote: 5 Yes – 0 No.**

Selectperson Graham moved to approve PCO #23 in the amount of \$644.14 to accommodate changes for the entrance door that are required for an entrance buzzer and camera. Selectperson Morrison seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.**

Selectperson Morrison moved to table PCO #24 in the amount of \$2,862.86 for the addition of gutters. Chairperson Speirs seconded the motion. Discussion: Ryan Keith provided comments about the nature of the gutters as being described as “residential”. Ryan Keith felt that it was necessary for the Board to know that there was another option to purchase gutters that can be described as “commercial”. Ryan Keith informed the Board that he will be pursuing the total cost for the “commercial” gutters.

Selectperson Graham made a motion to approve PCO #25 in the amount of \$4,557.45 for the addition of a stone drip edge. Selectperson Moulton seconded the motion. Discussion: None. Ryan Keith provided construction comments regarding the addition. **Vote: 5 Yes – 0 No.**

Selectperson Morrison made a motion to approve PCO #26 in the amount of \$1,040.54 for the addition of basketball hoops. Selectperson Moulton seconded the motion. Discussion: None. Ryan Keith explained the design of the basketball hoops. **Vote: 5 Yes – 0 No.**

- Matrix Update – The Town Manager provided the update to the Board. In the update, the Town Manager informed the Board of a reimbursement for architecture and engineering that amounted to \$44,469.00. The Town Manager identified that this was a gain of \$30,635.00 from the estimated amount that was provided for reimbursement for architecture and engineering.

New Business –

Appointments – Selectperson Whitten moved to appoint Jennifer Speirs as the GPCOG representative for North Yarmouth. Selectperson Graham seconded the motion. Discussion: None. **Vote: 4 Yes – 0 No – 1 Abstained (Chairperson Speirs)**

- Economic Development and Sustainability Committee: Selectperson Graham made a motion to appoint Jason Perkins and Kit Maloney the Economic and Sustainability Committee. Selectperson Whitten seconded that motion. Discussion: Selectperson Whitten asked to clarify the number of seats that would be remaining with the two appointments. The Town Manager responded that two positions remain open. **Vote: 5 Yes – 0 No.**

MSAD51 Elementary School Facility Update – Chairperson Speirs identified that there was a need for additional space for grades kindergarten to grade five because of the additional steady incline of enrollment that was contrary to previous reports done by third party entities.

June Election Warrant – Chairperson Speirs moved to have the warrant revised by the town clerk and have the Select Board sign off at a near future date before June 11th. Selectperson Graham seconded the motion. Discussion: None. **Vote: 5 Yes – 0 No.**

Accounts Payable – Chairperson Speirs moved to approve accounts payable warrant 44, 45, and 46 in the amount of \$770,947.40. Selectperson Morrison seconded the motion. Discussion: Selectperson Whitten referred to warrant 45 for the amount of 10,500.00 that is designated for the auditor. Selectperson Whitten inquired to the Board if that position should be put up for bid. Selectperson Whitten also inquired on the expense of \$3,000 for assessing in April 2019. The Town Manager responded those additional costs were to process the tax amendment. **Vote: 5 Yes – 0 No.**

Any Other Business – Selectman Moulton suggested that the Board send a letter to a group of students at Greely High School for their success in an academic competition they attended.


Executive Session – Chairperson Speirs moved that the Select Board, in accordance with their roles and responsibilities, enter into executive session, pursuant to Title 1 MRSA § 405 6 (A) to discuss a personnel matter. Selectperson Morrison seconded the motion. **Vote: 5 Yes – 0 No.** Out of Executive Session at 9:35 PM. No action taken.

Adjournment - Chairperson Speirs moved to adjourn.

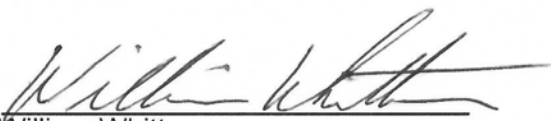
Prepared By: Draven Walker
Administrative Assistant/Recording Secretary

Select Board


Jennifer Speirs, Chair


Stephen Morrison, Vice Chair


Anne Graham


William Whitten


James Moulton