

Town of North Yarmouth  
Select Board  
Meeting Minutes of February 5, 2019

**ORIGINAL**

**Call to Order**

Members Present: Jennifer Speirs, William Whitten, Anne Graham, and James Moulton. Stephen Morrison was absent with notification. Town Manager Rosemary Roy was also present.

**Minutes of Previous Meeting(s)**

Selectperson Whitten moved to approve the minutes of December 18, 2018. Selectperson Graham seconded the motion. Discussion: None. **Vote 4 Yes – 0 No**

Selectperson Whitten moved to approve the minutes of January 15, 2019. Selectperson Moulton seconded the motion. Discussion: Chairperson Speirs noted that the Yarmouth Water District Representatives last name is "Gordon" rather than "Wharton." It should be noted that the \$5000 for the school bus department relocation project is to be used in the current budget year, not the upcoming year. **Vote 4 Yes – 0 No**

**Public Comment - Non-Agenda Items**

None.

**Management Reports & Communications:**

Town Manager's Report Highlights:

- One meeting has been held thus far with representatives from MSAD #51, Sevee & Maher, and the Town to firm up the design and discuss preliminary costs of the Bus Station.
- The Town has been approached by developer Ben Grover, Walnut Hill Enterprises, who recently purchased the property on Route 9 located across from the Fire Rescue Station, is proposing both commercial and residential development for the property and through his discussions with the Yarmouth Water District he would like to create a water line extension over the town's Fire Rescue property connecting Rt. 115 to Rt. 9. Selectperson Moulton moved to authorize Town Manager Roy to talk with the water district about the requested easement. Selectperson Whitten seconded the motion. Discussion: None. **Vote 4 Yes – 0 No.**
- MMA is sponsoring a seminar in March regarding community involvement. Select Board and Living Well members are invited to attend.
- Central Maine Power (CMP) will be trimming trees along power lines this coming spring.
- Budget preparations are ongoing.
- Nomination papers will be available February 28<sup>th</sup>. and the filing deadline is March 21<sup>st</sup>.

**Old Business**

Wescustogo Hall & Community Center Project:

Change Order #5 (new - same work scope): This change order covers an upgrade to the drywall being used in the gymnasium that is more impact resistant. Selectperson Whitten moved to approve the Change Order #5 in the amount of \$2,360.76 Selectperson Moulton seconded the motion. Discussion: None. **Vote 4 Yes – 0 No**

Change Order #8: This change order is a credit to the fire alarm and access control budget. Selectperson Graham moved to approve the Change Order #8 in the amount of \$(6,104.54) Selectperson Whitten seconded the motion. Discussion: None. **Vote 4 Yes – 0 No**

Owner Representative Ryan Keith gave a project update. The walls have been erected, and trusses are going in. Ryan is working on pricing up the generator; it may come in at a higher cost than originally expected. The community room is being re-designed, there will now be a permanent stage wall rather than a partition wall. This will allow for better use of the community room as well as added storage space.

Friends of Wescustogo: Brian Sites, Friends of Wescustogo (FOW), brought samples of barn board carving to the Select Board for review, these can be displayed in the Town Office for residents to look at. Darla Hamlin, Chair of Friends of Wescustogo, presented the Select Board a sample online donation and order form, the committee feels that the current donation website the town is using is very limited and not user-friendly. Darla asked the Select Board to reconsider naming rights for donors; the committee has a large donor that will only donate if naming rights are an option. The FOW would like to have the ability to fundraise for the entire project.

Selectperson Moulton moved to allow fundraising to be used for the entire Wescustogo Hall & Community Center project, and amend the Friends of Wescustogo Committee charge to read as such. Selectperson Graham seconded the motion. Discussion: None. **Vote 4 Yes – 0 No.**

Selectperson Graham suggested amending the fundraising policy to allow naming rights for individuals and families and exclude businesses. Chairperson Spiers would like to review the policy, consult with the Town's attorney and revisit the issue at the next meeting.

#### Village Center Tax Increment Financing District (TIF) - Specifications & Public Hearing Date:

Chairperson Speirs moved to set a public hearing date of March 5, 2018, at 7PM for Tax Increment Financing District; Set the district duration to 30 years; set the district distribution to 100% and exclude personal property tax from the TIF District. Selectperson Moulton seconded the motion. Discussion: None. **Vote 4 Yes – 0 No.**

Selectperson Graham spoke to MMA and the House Chair of the Taxation Committee, repealing Personal Property Tax statewide was voted down. As to giving small towns a waiver on the tax, it is unconstitutional.

Town Office - Facility Renovations: Town Manager Roy reviewed plans with the Select Board for the proposed Town Office renovations including the installation of heat pumps, gutters, new carpeting, and new ADA compliant reception modules and layout. There are cost savings of approximately \$30,000, and the Select Board had no objections in going forward.

### **New Business**

Chairperson Speirs moved to table the review of Assessing Services RFP until the next meeting on February 19<sup>th</sup>. Selectperson Graham Seconded. Discussion: None. **Vote 4 Yes – 0 No.**

The Select Board received the Spirit of America Award papers to review, fill out and return to Town Manager Roy at the next meeting.

### **Accounts Payable – Review & Approval**

Chairperson Speirs moved to approve accounts payable warrants 29 & 30 in the amount of \$563,775.86. Selectperson Whitten seconded the motion. Discussion: Chairperson Speirs asked what the charge from Norway Savings are. Town Manager Roy explained that it was for cemetery lots. **Vote 4 Yes – 0 No.**

### Any Other Business

Selectperson Moulton would like to know what happened with the truck that was ordered from Ford. Town Manager Roy explained that we were no longer able to get the model year we ordered, Chief Payson found the model year 2018 that will be purchased through another dealer. The Town Manager will provide Selectperson Moulton with the specifications sheets on the vehicle.


Chairperson Speirs has attended two meetings with GPCOG. The first discussing roadway and transportation updates. The second was a meeting for Chairs and Vice Chairs discussing new ideas and Select Board management methods.

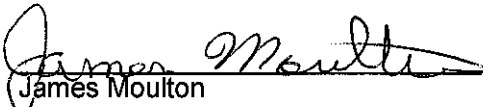
### Adjournment

Chairperson Speirs moved to adjourn.

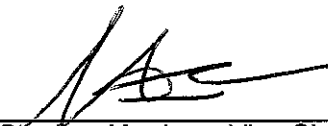
Ashley P. Roan  
Recording Secretary

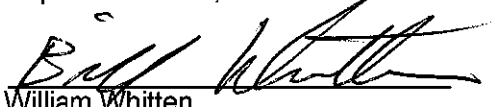
  
\_\_\_\_\_  
Jennifer Speirs, Chair

  
\_\_\_\_\_  
Anne Graham

  
\_\_\_\_\_  
James Moulton

Select Board

  
\_\_\_\_\_  
Stephen Morrison, Vice Chair

  
\_\_\_\_\_  
William Whitten