

Town of North Yarmouth
Select Board
Meeting Minutes of January 15, 2019

 ORIGINAL

Call to Order

Members Present: Jennifer Speirs, Stephen Morrison, William Whitten, Anne Graham, and James Moulton. Town Manager Rosemary Roy was also present.

Minutes of Previous Meeting(s)

Selectperson Moulton moved to approve the minutes of December 18, 2018. Selectperson Whitten seconded the motion. Discussion: There is confusion in the way that the motions for the Wescustogo Hall & Community Center change orders are written; The motions are to be re-written. Vice Chairperson Morrison amended the motion to table the approval of the minutes until the next Select Board meeting. Chairperson Speirs seconded the motion. Discussion: None. **Vote 5 Yes – 0 No**

Public Comment - Non-Agenda Items

None.

Management Reports & Communications:

Town Manager's Report Highlights:

- The date for the EDSC forum on the Village Center Tax Increment Financing District is Thursday, January 31, 2019, at 6:30pm in the Town Office Meeting Room.
- FY20 budget preparations are ongoing.
- Shortly following the Christmas Holiday, a report was received regarding a strong sewage odor coming from a local business. Dugas Trucking & Excavating quickly relocated the compost to another facility of theirs and were sincerely apologetic for the upset.

Friends of Wescustogo – Update: The Chairperson of Friends of Wescustogo was unable to attend the meeting at the last minute. Town Manager Roy handed out a brochure designed by FOW to promote the mosaic and barn board initiative.

Department Head and Financial Reports: The Select Board received bi-monthly Department Head reports and financial reports for their review. Town Manager Roy reviewed the financial reports with the Select Board.

Old Business

Wescustogo Hall & Community Center Project: Owner Representative Ryan Keith gave a project update. Structural steel is in place; exterior walls are going up, roofing and interior frame out is ongoing. The town has finalized the kitchen and custodial room layouts.

Solar Bid: The Select Board was presented with a cost comparison spreadsheet, OR Ryan Keith reviewed the details of the bids with the Board. There are bills coming through the legislature that may change the ability of municipalities to receive tax benefits for solar purchases.

Selectperson Whitten moved to reject all solar bids until the legislation for solar has been put into effect. Selectperson Moulton seconded the motion. Discussion: Selectperson Moulton has questions

on the financing of the project. Chairperson Speirs noted that if the project is put on hold, the town may be able to find a better location to build a larger array to benefit the town better. **Vote 5 Yes – 0 No.**

Town Manager Roy asked the Select Board what their preferred time frame would be to revisit the solar installation; there should be something in the upcoming budget year to enter into a Power Purchase Agreement for the solar array prior to July 2020. They agreed that monies should be put into the budget for the upcoming year.

Finance Policy - Review & Adopt: Selectperson Graham moved to approve and adopt the Finance Policy as of January 15, 2019. Vice Chairperson Morrison seconded the motion. Discussion: None. **Vote 5 Yes – 0 No**

New Business

Committee Appointment: Vice Chairperson Morrison moved to approve the appointment of Shelly Harkins to the Parks and Recreation Committee with a term end date of June 30, 2021. Selectperson Whitten seconded the motion. Discussion: None. **Vote 5 Yes – 0 No**

School Bus Department Relocation Project: Town Manager Roy provided the Select Board with a site plan of the proposed bus department prepared by Sevee and Mahar. Town Manager Roy would like to put \$5,000 in the upcoming budget year to finalize plans for this project and take it to the next step. ~~USE~~ ~~CURRENT~~

Matt Reynolds with the Yarmouth Water District shared concerns on the amount of impact that a fuel island and bus traffic would have on the aquifer that the property sits on. There are engineering controls that should be put in place that the Town needs to research.

Selectperson Moulton moved to approve Town Manager Roy to move forward with discussions and planning, including the use of up to \$5,000 for Sevee and Mahar Engineering, with the Town of Cumberland and the MSAD 51 School District for the new bus department and public works facility. Selectperson Graham seconded the motion. Discussion: Steve Warton, North Yarmouth Representative to the Yarmouth Water District, asked the board to consider letting the Water District into the planning and decision making of this project. ~~W. Gorman~~ **Vote 5 Yes – 0 No.**

Knight's Pond Timber Management Project: The Cumberland/North Yarmouth Joint Standing Committee held a meeting on December 18, 2018, and voted to approve the Forestry Inventory proposal proposed by Integrated Forestry Management (IFM) at a total cost of \$3,219.10. North Yarmouth would be responsible for 50% of the price or \$1,609.55. Selectperson Graham moved to approve the cost of \$1,609.55 to come out of the Parks and Recreation capital reserve fund. Vice Chairperson Morrison seconded the motion. Discussion: Selectperson Moulton clarified that the \$1,609.55 was exactly half of the total cost, the two towns are splitting the cost. **Vote 5 Yes – 0 No.**

Accounts Payable – Review & Approval

Chairperson Speirs moved to approve accounts payable warrants 25, 26, 27 & 28 in the amount of \$1,084,761.82 Selectperson Whitten seconded the motion. Discussion: Selectperson Whitten asked about the Woodcock and Sons charge on Warrant 28. Town Manager Roy explained it was for the Fire Department Flooring. Selectperson Moulton asked what the charges were for the per-diem staff. Town Manager Roy explained that the town pays the per-diem fire department staff quarterly. **Vote 5 Yes – 0 No.**

Any Other Business

The North Yarmouth Historical Society has requested that a Select Board member volunteer to sit on their committee as they move forward in planning to relocate the Old School House. Selectperson Whitten volunteered. Chairperson Speirs moved to nominate Selectperson Whitten to be the Select Board liaison to the North Yarmouth Historical Society. Selectperson Moulton seconded the motion. Discussion: None. **Vote 5 Yes – 0 No.**

Selectperson Whitten discussed the outcome of the last Municipal Facilities meeting, the recommendation that came out of the meeting is to build a new Town Office on the site of Wescustogo Hall and Community Center.

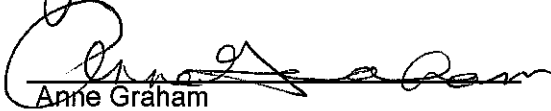
Adjournment

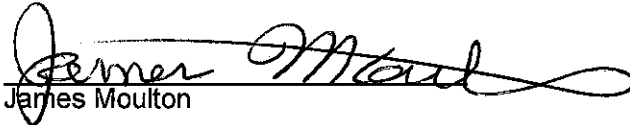
Chairperson Speirs moved to adjourn.

Ashley P. Roan
Recording Secretary

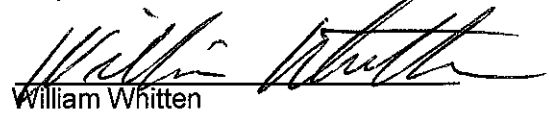
Select Board


Jennifer Speirs, Chair


Anne Graham


James Moulton

Stephen Morrison, Vice Chair


William Whitten