

**Town of North Yarmouth
Select Board
Meeting Minutes of November 20, 2018**

 **ORIGINAL**

Call to Order

Members Present: Jennifer Speirs, Stephen Morrison, William Whitten, and James Moulton. Town Manager Rosemary Roy was also present. Anne Graham was absent with notification.

Minutes of Previous Meeting(s)

Selectperson Whitten moved to approve the minutes of November 7, 2018. Vice Chairperson Morrison seconded the motion. Discussion: None. **Vote 4 Yes – 0 No.**

Public Comment - Non-Agenda Items

Darla Hamlin of New Gloucester Road. The North Yarmouth Business Association is holding its 3rd Annual Santa's Helper campaign, filling Christmas stockings for a certain number of senior citizens in town. Donations are welcomed.

Management Reports & Communications:

Town Manager's Report Highlights:

- The recent contamination report received from ecomaine shows that the town's recycling percentages have gone down by a good mark.
- Summit planning and preparing, by several individuals, has been taking place. Formal invitations have been mailed.
- The TIF district planning is in its final stages, and it is the goal to present the TIF to the Select Board at a workshop on December 18th at 6:00 pm. The Select Board agreed unanimously to hold the workshop on December 18th at 6:00 pm.
- The municipal facilities group has met twice so far; they are looking at all options of updating and/or replacing the town office as well as assessing all other town facilities.
- Town Manager Roy has attended two meetings to discuss the proposed bus department/Cumberland public works facilities.

Parks & Recreation Committee - Bryan Emerson: The committee is trying to spread awareness and use of the parks in town. The committee plans several events throughout the year including a snowshoe hike, park workdays and more. Timber harvesting is ongoing in the town forests, to be completed this winter with the goal to open up more trails for walking, mountain biking, and mixed use. Selectperson Whitten asked what will require on the towns part to obtain the vegetation management license. Town Manager Roy explained that she is researching it with the help of PWD Director Baston. Selectperson Whitten asked where in town people can go sledding. Bryan Emerson explained that there is a hill at Old Town House Park that is an option and that the committee is looking into other options. Chairperson Speirs asked how the membership of the committee is. The committee currently has 4 members and needs one or two more. Chairperson Speirs mentioned that the committee should start thinking about park use fees and event fees, the Select Board will be looking for the committee's input sometime in the near future.

Living Well in North Yarmouth – Pasha Marlow: The First Greeter program was recently recognized by the AARP at their national conference. The kite festival was very well attended, 70 kites were flown. One major project that LWNy is working on traffic calming. Upcoming events include the cribbage tournament and ice cream social. The Living Well Action Plan is now complete after two years of hard work. Chairperson Speirs asked about the traffic calming project. Pasha explained that the committee has many ideas including bike lanes, planters, art installation and more. Steve Palmer explained that many citizens had voiced concerns of the speeds through the village center, the LWNy committee is working with PWD Director Baston to research speed patterns and brainstorm solutions.

Department Head Reports: The Select Board received bi-monthly department head reports.

Selectperson Moulton asked why fire department training has doubled. Town Manager Roy explained that this covers training for two firefighters rather than one in the past.

Old Business

Wescustogo Hall & Community Center Project:

- Update: Code Enforcement Officer Ryan Keith gave a brief update to WH&CC progress. Demolition is complete, concrete footings are being poured. The project is progressing ahead of schedule.
- Change Order #1: Vice Chairperson Morrison moved to approved Change Order #1 as presented in the amount of \$48,404.17. Selectperson Moulton seconded the motion. Discussion: None. **Vote 4 Yes – 0 No.**

Recreational Marijuana Laws - Statute Update & Discussion of Next Steps: The Select Board is beginning a review of marijuana laws and deciding what is best for the town. The approval of the type of facility or use needs to be clarified, a fee schedule set up and approved at a town meeting. Town Manager Roy discussed the possibility of surveying the townspeople to find out how they feel about different types/phases of business coming to North Yarmouth. The Select Board would like to review the survey questions before it is sent out.

Finance Policy – First Draft Review: Selectperson Whitten moved to table the financial policy review until the next meeting on December 4, 2018. Vice Chairperson Morrison seconded the motion. Discussion: None. **Vote 4 Yes – 0 No.**

New Business

Friends of Wescustogo Logo Review: Selectperson Moulton moved to accept the logo. Vice Chairperson Morrison seconded the motion. Discussion: None. **Vote 4 Yes – 0 No.**

Accounts Payable – Review & Approval

Chairperson Speirs moved to approve accounts payable warrants 19 & 20 in the amount of \$748,433.18 Selectperson Whitten seconded the motion. Discussion: Selectperson Moulton asked about the charges for Automotive Garage Tools, Shrader Enterprises and Tucker Ford. Town Manager Roy explained that Tucker Ford is for the new public works truck and the other two she will need to research and report back to the board. **Vote 4 Yes – 0 No.**

Any Other Business


None.

Adjournment


Chairperson Speirs moved to adjourn.


Ashley P. Roan
Recording Secretary

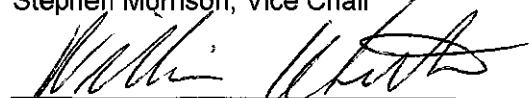
Select Board


Jennifer Speirs, Chair


Anne Graham


James Moulton


Stephen Morrison, Vice Chair


William Whitten