

Town of North Yarmouth
Select Board
Meeting Minutes of October 3, 2017

 **ORIGINAL**

Call to Order

Members Present: Peter Lacy, Jeanne Chadbourne, Anne Graham, Steve Morrison & Jennifer Speirs.
Town Manager Rosemary Roy was also present.

Public Hearing

Selectperson Morrison moved to open the public hearing to review amendments to the General Assistance Ordinance. Vice Chair Chadbourne seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No**

There was no public comment on the proposed amendments to the General Assistance Ordinance.

Selectperson Morrison moved to come out of public hearing. Chairperson Lacy seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No**

Chairperson Lacy moved to accept the General Assistance appendices as drafted. Selectperson Graham Seconded the Motion. Discussion: None. **Vote 5 Yes - 0 No**

Minutes of Previous Meeting(s)

Selectperson Speirs moved to approve the Select Board Meeting Minutes of September 5, 2017. Selectperson Graham seconded the motion. Discussion: Selectperson Graham voiced concerns that the minutes are caught up going forward. Town Manager Roy assured the Select Board that they would be. **Vote: 5 Yes - 0 No**

Public Comment - Non-Agenda Items

Donna Palmer of Mountfort Road spoke about the AARP grant for the Knox Box Program, the first North Yarmouth resident is set to receive a knox box on 10/4. The First Greeter program kicked off with a visit to a young new family in town.

Steve Palmer of Mountfort Road read a letter regarding concerns of the Wescustogo project. Asked why part of the building needs to be demolished and would like a report detailing why.

Management Reports & Communications

Town Manager's Report: The Town Manager provided the Board with a verbal summary of her report.

Highlights:

- Online assessing records have been updated.
- County recognition announcement: The Wescustogo Building & Design Committee was chosen as a winner of the County Spirit of America Award, to be presented October 10th at the Cumberland County Courthouse.
- The Strategic Planning Committee of MSAD 51 has started on phase II. Phase II information session will be held in early November.
- The Planning Board will be down to four members in October. The Town Manager will be putting together a new way to advertise for Committee volunteers.

Old Business

Town Office Facility: Office air quality is the first issue that needs to be addressed. Heat pumps at a cost of \$16,000.00 installed would be the best option. Carpeting also needs to be replaced.

Vice Chairperson Chadbourne expressed concerns that putting money into the current Town Office is a waste and a new facility needs to be found or built.

Selectperson Morrison agrees that updates need to be made to the building and wants them done as soon as possible so that the staff can work in safe conditions.

ADA update report will be presented at the next meeting and factored into the budget for next year.

Brian Sites asked if the town has done a capital needs assessment on the building and, if not, recommended that one be done. The Select Board agreed to having an assessment done.

Wescustogo Hall & Community Center update: Chair Lacy drafted a letter to the Wescustogo Building & Design Committee outlining the Boards stance on the project.

Brian Sites asked what the sticking point was getting the Board to a 5-0 vote in favor of the project. Selectperson Morrison explained his position on not supporting the cost of the project. He does not believe that the town can afford the \$3,000,000. Brian expressed concerns that Selectperson Morrison would actively campaign against the project within the community.

Selectperson Graham motioned to authorize the Town Manager to enter into a contract with Barrett-Made for the next phase of the project. Vice Chairperson Chadbourne seconded the motion. Discussion: None. **Vote: 4 Yes – 1 No (Selectperson Morrison)**

Charter/Spectrum (TWCC) Franchise Agreement: There is a 10-year franchise in place. The town will have its own full-time channel and is receiving grant money for updated equipment.

Steve Palmer asked what the 3% typically generates in revenue. Town Manager Roy and Chairperson Lacy explained that it generates approximately \$29,000 annually and it goes directly into the Town's General Fund.

Chairperson Lacy moved to authorize the Town Manager to enter into a contract with Charter/Spectrum. Selectperson Graham seconded the motion. Discussion: None. **Vote: 5 Yes - 0 No**

New Business

None

Accounts Payable – Review & Approval

Chairperson Lacy moved to accept the accounts payable Warrants 11, 12 & 13 in the amount of \$327,063.44. Selectperson Graham seconded the motion. Discussion: Selectperson Morrison asked what the invoice from All States Asphalt was, Town Manager Roy explained that it was for this year's road maintenance (paving). Selectperson Graham asked how many gateway signs are included in the cost; there are 6 signs. **Vote: 5 Yes - 0 No**

Adjournment


Chairperson Peter Lacy moved to adjourn.

Ashley P. Roan
Recording Secretary

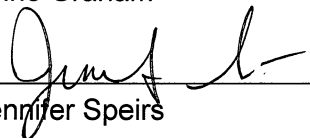


Peter Lacy, Chair

Select Board



Jeanne Chadbourne, Vice Chair

Anne Graham


Jennifer Speirs

Stephen Morrison