

Town of North Yarmouth  
Select Board  
Meeting Minutes of Tuesday, May 17, 2022  
Wescustogo Hall & North Yarmouth Community Center



**Call to Order** – (6:22) Brian Sites, James Moulton, David Reed, and Paul Hodgetts were present. The Town Manager was also present. Chairperson Sites called the meeting to order at 7:00 PM

Selectperson Moulton read the historical minute provided by the North Yarmouth Historical Society.

**Proclamations:**

**Spirit of America Award** (11:46) – The Town Manager explained the award and read the proclamation. The proclamation can be found on the Town's website or at the Town Office. Selectperson Reed moved that the Select Board award the Spirit of America Tribute to the North Yarmouth Historical Society for their 49 years of commendable community service. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.** President of the Historical Society, Katie Murphy, thanked the Select Board.

**Public Hearing(s):**

**Fee Schedule** (18:30)

*Opening the Hearing*

Chairperson Sites moved that the Select Board open the public hearing on the amendments to the Fee Schedule. Selectperson Reed seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

*Public Recognition*

Kate Perrin, New Gloucester Road, stated that the Town may only be able to generate so much funding off the Wescustogo Hall & North Yarmouth Community Center. Selectperson Reed clarified that he would just be looking to fund the positions.

Selectperson Hodgetts requested that the item be tabled until a new director is hired for the facility. Selectperson Hodgetts inquired about items that were increased and inquired on the "N/A" meaning in the schedule. Selectperson Reed commented that he believed the fees were not high enough. Selectperson Moulton stated that the fee schedule should be moved forward.

*Closing the Hearing*

Selectperson Reed moved that the Select Board close the public hearing on the amendments to the Fee Schedule. Selectperson Hodgetts seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

**Appointments** – none.

**Consent Agenda** – (24:40) Selectperson Reed stated that items could not be discussed out of order. Selectperson Hodgetts inquired about a check written to Ann Dillion and Donna Palmer. The Town Manager answered that the funds would come from the LWNYS fund balance. Selectperson Moulton moved that the Select Board approve the consent agenda, as presented. Selectperson Reed seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

**Public Comment - Non-Agenda Items:**

(27:11) Judy Potter, Walnut Hill Road, discussed an incident regarding the Planning Board. Judy Potter questioned when the residents were able to discuss on agenda items. Selectperson Moulton responded that he was aware of the situation and clarified that the process allows certain times for the public to speak but stated that it needs to be clear when the public could speak. Kit Maloney, Walnut Hill Road, responded that certain item, such as the one discussed by Judy Potter, are classified differently depending on where in the process the



application is during a Planning Board meeting. There was further discussion on the item and Selectperson Reed made comments regarding the Planning Board's process for allowing public comment adding that there should be consistency in all the notices published regarding public participation at Planning Board meetings. Mike Mallory, Walnut Hill Road, described the event with the Select Board. Paul Whitmarsh, Wild Turkey Lane, clarified that the Site Plan Review happens prior to the public hearing and prior to the final approval. Selectperson Moulton further commented that the Planning Board has discretion to allow people to speak. Chairperson Sites encouraged residents to send communications to the Planning Board.

Tim Valenti, 15 Field Stone, introduced himself to the Select Board and shared his view on the proposed school being built in North Yarmouth. Tim Valenti is running for the M.S.A.D. 51 Board of Directors.

Bill Young, Sweetser Road, inquired about the Sharp's Field Agreement. Selectperson Moulton indicated that he would address the item under "Any Other Business".

### **Management Reports & Communications:**

Town Manager's Report – (40:44) The Town Manager commented that the next year audit was in progress and requested that the Department Head Reports be available quarterly. Selectperson Moulton thanked the Fire Chief for a class he recently held.

Department Head Reports – These reports can be found on the Town's website, [www.northyarmouth.org](http://www.northyarmouth.org), or at the Town Office.

April Expense and Revenue Reports – These reports can be found on the Town's website, [www.northyarmouth.org](http://www.northyarmouth.org), or at the Town Office.

### **Old Business:**

Fee Schedule – (42:10) Selectperson Reed moved to approve the Fee Schedule, as presented. Selectperson Hodgetts seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

### **New Business –**

Trudy Bird, LLC – On Premises Liquor License Approval – New – (42:48) Selectperson Reed moved to set a public hearing for June 7<sup>th</sup> 2022. Selectperson Moulton seconded the motion. Discussion: Selectperson Hodgetts requested the applicants be available at the next meeting. **Vote: 4 Yes – 0 No.**

Waiver of Foreclosure – (43:44) Selectperson Moulton moved that the Select Board authorize the Treasurer to file a waiver of foreclosure for account #143, Hilda Gladstone, 111 Mountfort Road, Map/Lot 003-091, for the 2020 tax lien mortgage in the Cumberland County Registry of Deeds. Chairperson Sites seconded the motion. Discussion: Selectperson Moulton stated that the property may have some contaminants that would need to be looked at. Selectperson Hodgetts asked how long the property was in foreclosure. The Town Manager responded that the foreclosure was set prior but was extended to June 15, 2022 due a clerical error. The Town Manager stated that she wanted to have the waiver of foreclosure filed before June 15<sup>th</sup>. **Vote: 4 Yes – 0 No.**

Any Other Business – (46:24) Selectperson Moulton responded to a question from Bill Young, Sweetser Road, in public comment. Selectperson Moulton described his efforts to reach out to the facilities board with M.S.A.D. 51 and their concerns with the current agreement, as drafted. Selectperson Moulton clarified that the item would not go before the M.S.A.D. 51 Board of Directors. Selectperson Moulton recommended that the Board go forward with a restrictive covenant.

Selectperson Reed requested that he have the opportunity to access the town's legal services and search for a third party. Selectperson Moulton requested that the warrant article be reviewed for further options to move forward. Selectperson Reed requested an hour with the legal services to make the agreement more concise to be attractive to another board or organization. Selectperson Reed clarified that the purpose of the article was meant to have an entity check the town. Chairperson Sites stated that he was concerned with entering in an agreement with the Veteran's Park due to the indefinite length that an agreement would require (Selectperson Reed suggested this entity as a third party to meet the warrant article's language to enter into

an agreement with a third party). Selectperson Moulton stated that the lawyer should provide further advice. Selectperson Hodgetts asked how long the item would be brought back to the board from the attorney. Chairperson Sites recognized Bill Young, Sweester Road. Selectperson Reed moved for a point of information to read Article 2 of the FY2021 Town Meeting Warrant. Selectperson Reed read Article 2 of the FY2021 Town Meeting Warrant.

*Public Recognition*

Bill Young made inquiries on who would be responsible for the insurance and who would address the scheduling of the sport's field (Sharp's Field). Selectperson Moulton responded with comments indicating that the school district is responsible for the scheduling.

**Adjournment** – (1:11:55) Selectperson Hodgetts moved to adjourn at 8:07 PM. Selectperson Reed seconded the motion. Discussion: none. **Vote: 4 Yes – 0 No.**

Prepared By: Draven Walker  
Executive Assistant/Recording Secretary

Select Board

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Brian Sites, Chair

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David Reed

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James Moulton, Vice Chair

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Paul Hodgetts