

**Town of North Yarmouth
Select Board
Meeting Minutes of Tuesday, October 20, 2020**

Call to Order – Steven Berry, James Moulton, Brian Sites, and Austin Harrell were present. Town Manager, Rosemary Roy, was also present. Chairperson Berry called the meeting to order.

Minutes of Previous Meeting(s) – Chairperson Berry moved to approve the minutes of October 6, 2020, as presented. Discussion: none. **Vote: 3 Yes – 0 No – 1 Abstained (Selectperson Moulton)**

Public Comment - Non-Agenda Items – Judy Potter, 551 Walnut Hill Road, addressed to the Board regarding matters involving the TIF and development in town. The Town Manager responded. Chairperson Berry spoke to her concerns and explained that one of the Board's goals this year is to look further into how new development positively or negatively impacts taxes. Selectperson Moulton expressed his concerns with the recent development in town and how its building regulations impact this matter. Selectperson Moulton also discussed senior housing. Judy Potter asked how the public could be more involved in the decision-making process of the town. Selectperson Moulton stated that all the meetings are public and his openness to speak with any resident who wants to talk with him. Chairperson Berry informed the public that a Select Board workshop on the Land Use Ordinance proposed changes is on October 27, 2020, at 6:00 PM.

Paul Hodgetts, 1095 Sligo Road, asked the Board about any updates from the MSAD 51 school district on a new school location. Mr. Hodgetts asked the Town Manager about the current zoning height specifications approved by the town. Clark Baston, Road Commissioner, stated that believed the current height specification was 35 feet. The Town Manager said concerning the Master Village Center Plan, which depicts a tall building on the cover page. The economic development consultant is making appropriate changes to the drawing. It is not the intent to have high buildings in the center. Mr. Hodgetts asked about a property on Parsonage Road and an interest in the property being developed. The Town Manager explained that the town knew nothing concrete about that property. Mr. Hodgetts also inquired about a water pump that the Yarmouth Water District planned to install. More information is included in the Town Manager's Report.

Mike Mallory, 551 Walnut Hill Road, asked the Board if there was an intention to purchase a ladder truck for around \$105,000.00 and cautioned not to do so. Selectperson Moulton asked the Town Manager if she knew about the ladder truck. The Town Manager stated that the Town had no plans for purchasing a ladder truck. Mr. Mallory asked about the perimeter of the TIF district. Chairperson Berry noted that the information could be found on the town's website; the Town Manager elaborated on the TIF district's perimeter.

Management Reports & Communications:

Town Manager's Report – The Town Manager provided her full report to the Board. The Town Manager's report can be found on the Town's website, www.northyarmouth.org, or at the Town Office.

In her report, the Town Manager asked the Board if they would like her to pursue looking into a public bathroom on the Village Green per an inquiry from the Historical Society. Selectperson Moulton asked the Town Manager if the Historical Society asked for the town to fund the project. The Town Manager responded in the affirmative. Selectperson Moulton also asked the length of having a bathroom on the Village Green, and the Town Manager responded that the structure would be permanent. Selectperson Moulton informed the Board about the original agreement with the Historical Society. Selectperson Sites asked what the need was for the bathroom. The manager explained that the old Town Hall, once moved, has no bathroom, and the project will take place over several years and that perhaps a permanent bathroom would be better than a portable. The Town Manager stated that she did not recommend a permanent structure on the Village Green but a temporary bathroom. By consensus, the Board asked the Town Manager to not look into the matter at this time.

Financial Reports – The Town Manager presented the town's monthly financial reports for September and the Quarterly Reserve report to the Board. Selectperson Moulton asked about the line item "Tax Supplemental." The Town Manager explained the line item. Selectperson Moulton commented that he was pleased to see the findings of the reports.

Old Business – None.

New Business:

Plow Truck Bid Results – Chairperson Berry moved to accept the bid of \$87,117.00 received from O'Connor GMC for the plow truck and the \$91,995.00 proposal received from Viking Cities for the plow truck body and authorize the Town Manager to secure the purchase for a total expenditure of \$179,112.00 from the heavy equipment reserve fund. Selectperson Moulton seconded the motion. Discussion: Selectperson Moulton elaborated on the specifications of the equipment proposed to the Board. **Vote: 4 Yes – 0 No.**

Appointments – Chairperson Berry moved to appoint Chris Gordon as a regular voting member of the Planning Board. Discussion: none. **Vote: 4 Yes – 0 No.**

Solar Study Committee – Chairperson Berry moved to establish the Solar Study Committee, and ad hoc committee of the Town, for a term of six (6) months to begin when the committee convenes. Selectperson Moulton seconded the motion. Discussion: The Town Manager stated that she had a diverse group of individuals ready to be appointed to the committee. Selectperson Sites asked for clarification on the purpose and scope of the committee. There was much discussion between Selectperson Moulton and Sites about how North Yarmouth could benefit from solar in North Yarmouth and what the committee will learn on the topic of solar in North Yarmouth. Selectperson Harrell stated that he would like to be the selectperson liaison to the Solar Study Committee. **Vote: 4 Yes – 0 No.** Chairperson Berry moved to assign the following charge to the Solar Study Committee: This committee shall explore potential solar usage opportunities, specifically solar farms, but not limited to that will benefit the Town and report back to the Select Board on their findings and recommendation. The committee shall be made up of five (5) residents of North Yarmouth for a term of six (6) months from when the committee assembles. Selectperson Moulton seconded the motion. Discussion: Selectperson Moulton asked if the committee could explore individual acquisition to bank with a town account or facility. **Vote: 4 Yes – 0 No.**

Accounts Payable – Chairperson Berry moved to approve accounts payable warrants 17 and 18 in the amount of \$814,019.28, as presented for FY21. Selectperson Sites seconded the motion. Discussion: Chairperson Berry asked about an amount expended for the reconstruction of the memorial monuments. The Town Manager explained that the amount was in the town's reserves to renovate the monuments. Selectperson Sites asked about a charge for Harris software. The Town Manager explained that the software is the leading software utilized for town operations. **Vote: 4 Yes – 0 No.**

Any Other Business – None.

Adjournment – Chairperson Berry moved to adjourn.

Prepared By: Draven Walker
Executive Assistant/Recording Secretary

Select Board



Steven Berry, Chair



James Moulton, Vice Chair



Brian Sites

Austin Harrell