

Town of North Yarmouth
Select Board
Meeting Minutes of Tuesday, September 15, 2020

 ORIGINAL

Call to Order – Steven Berry, James Moulton, Paul Napolitano, Brian Sites, and Austin Harrell were present. Town Manager, Rosemary Roy, was also present. Chairperson Berry called the meeting to order.

Minutes of Previous Meeting(s) – Chairperson Berry moved to approve the minutes of September 1, 2020, as presented. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

Public Comment - Non-Agenda Items – None

Management Reports & Communications:

Town Manager's Report – The Town Manager's report can be found on the town's website, www.northyarmouth.org, or at the Town Office.

Financial Reports – The Town Manager provided an overview of financial reports for August.

Department Head Report – The Board was provided the bi-monthly Department Head Reports for July and August.

Old Business:

Yarmouth Water District – Proposed Conveyance of Water Resource Land – Dexter Lane – Chairperson Berry moved to authorize the Town Manager to inform the Yarmouth Water District that the Board has decided to waive it's right to first refusal. Selectperson Moulton seconded the motion. Discussion: Selectperson Moulton stated to the Board that the property on Dexter Lane is landlocked. Chairperson Berry asked the Town Manager if the property could be sold if purchased by the Town. The Town Manager stated that the property was not desirable as it was described as swamp land. **Vote: 5 Yes – 0 No.**

Select Board Goal Setting FY21 – The Board and the Town Manager had an extensive conversation on affordable housing in North Yarmouth. Chairperson Berry moved that the Board adopt a goal to support a variety of responsible development emphasizing senior and workforce housing in North Yarmouth by studying the impact of that development on the town and MSAD 51 school budgets. Selectperson Sites seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

Chairperson Berry moved that the Board adopt a goal to support public engagement in North Yarmouth by continuing to evaluate and improve communication to residents and promote committee opportunities to individuals who are new or may have never participated on a board or committee. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

There was much discussion on the budget process. Chairperson Berry moved to adopt a goal to allow for ample time to propose and review a fiscally responsible budget for the Covid-19 crisis and one that will meet the town's needs. Selectperson Napolitano seconded the motion. Discussion: Selectperson Sites asked for an explanation for what the "ample" or appropriate time would be. Selectperson Moulton stated that the budget timing should start around September-October to discuss long-term capital improvement plans. The Town Manager noted that a schedule could be reviewed at the next meeting. **Vote: 5 Yes – 0 No.**

New Business:

Appointment – Chairperson Berry moved to appoint Bill Young to the Budget Committee for a term to expire on June 30, 2023. Selectperson Sites seconded the motion. Discussion: Selectperson Moulton stated that he would be abstaining from the vote. Selectperson Moulton also cautioned that he would make a motion, if this individual got elected, to remove if conduct issues arose. Selectperson Napolitano asked the Town Manager if the Select Board has appointed anyone to an elected post except the Budget Committee. The Town Manager responded in the affirmative and gave an example. Selectperson Sites asked for clarification on the appointment and withdrawal process. **Vote: 2 Yes – 2 No (Selectperson Napolitano & Chairperson Berry) – 1 Abstained (Selectperson Moulton)**

Land Use Workshop – Chairperson Berry moved to authorize the Town Manager to schedule a workshop with the Planning Board to discuss the proposed changes to the Land Use Ordinance. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

Loader Bid – Chairperson Berry moved to authorize the purchase of the Wacker Nausan WL32 loader for \$148,200.00, as presented by the Town Manager. Selectperson Moulton seconded the motion. Discussion: The Town Manager explained what was available in the capital improvement reserves for the purchase and clarified the actual price that was quoted. For clarification purposes, Chairperson Berry amended his motion to move to authorize the purchase of the Wacker Nausan WL32 loader for \$114,721.00, as presented by the Town Manager. Selectperson Moulton seconded the motion. Discussion: Selectperson Napolitano stated that amendments should be made to reduce the quote \$7,484.00 for items that were not discussed during the budget meetings and approved at the referendum. Public Works Director, Clark Baston, explained the additional equipment quoted. Selectperson Napolitano stated that the funds are authorized by the townspeople, and that amount should be honored for this purchase. The Town Manager said that funds raised and appropriated are not for specific purchases. Selectperson Moulton stated that this flexibility is allowed by the capital improvement plan. **Vote: 4 Yes – 1 No (Selectperson Napolitano)**

General Assistance Ordinance – Chairperson Berry moved to call forth a Public Hearing to be held on October 6, 2020, at 7:00 PM to address the General Assistance Ordinance Maximums for the ensuing year. Selectperson Moulton seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**

Signing of Special Town Meeting Warrant – Chairperson Berry moved to endorse the Special Town Meeting Warrant for October 3, 2020, as presented. Selectperson Sites seconded the motion. Discussion: none. **Vote: 5 Yes – 0 No.**


Accounts Payable – Chairperson Berry moved to approve accounts payable warrants 10 and 11 in the amount of \$838,410.97, as presented for FY21. Selectperson Moulton seconded the motion. Discussion: Selectperson Napolitano asked the Town Manager about a payment made out to the Bicycle Coalition of Maine. The Town Manager explained that the purchase was for equipment. Selectperson Napolitano asked the Town Manager about charges related to a UTV trailer that was purchased. Selectperson Napolitano stated that the charges should reflect the total amount set aside in the budget. Selectperson Moulton stated that he agreed with Selectperson Napolitano. The Town Manager should investigate if the additional charges were included in the original amount set aside in the budget. **Vote: 4 Yes – 1 No. (Selectperson Napolitano)**

Any Other Business – Selectperson Moulton commented about Clean Up Day.

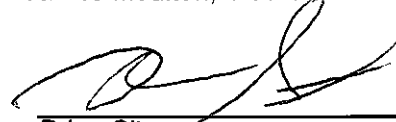
Adjournment – Chairperson Berry moved to adjourn.

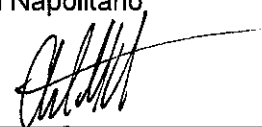
Prepared By: Draven Walker
Executive Assistant/Recording Secretary

Select Board


Steven Berry, Chair

James Moulton, Vice Chair


Brian Sites

Paul Napolitano

Austin Harrell