

**Town of North Yarmouth
Planning Board- Minutes
Monday, March 9, 2015
7:00 PM Meeting Room, Municipal Building**

Present: Peter Lindsay (Chairman), Katryn Gabrielson, Steve Morrison, Tom Hinman, Ryan Keith (Code Enforcement Officer)

Absent: Gary DiLisio, Paul Turina (Alternate), Ande Smith

1. Approval by the board of the planning board minutes of February 10, 2015 and January 13, 2015.

There was a discussion as to whether or not a vote can be taken given that a couple of Board members present at tonight's meeting were not present at either the January or February meetings. Peter Lindsay stated that in the past, minutes were approved and that those present at that time believed that the minutes were a good representation of those meetings. There was a discussion and review of the Board's by-laws to see if there are rules governing approvals. There is no reference on members regarding general minute approvals, only particular action items/applications in a public hearing format. Reviewing the video for those items could permit them to vote however.

Ryan Keith stated that the last meeting was a pre-application meeting and no votes were taken and the January meeting overall, did not have any critical items. He commented that there are MMA guidelines and that he can get verification regarding this process and report to the Board.

There was an extensive discussion regarding the minute approval process. Katryn suggested tabling this item for this month and request that Ryan get clarification and legal counsel review to be certain and then clarify the process in the Board's by-laws.

Katryn Gabrielson moved to table the minutes of February 10, 2015 and January 13, 2015 to the next meeting. Tom Hinman seconded the motion.

Vote: 4-Yes 0-No

2. Any other items as the chair may deem appropriate

Peter Lindsay stated that there are 4 applications in process that will be coming before the Planning Board. Ryan Keith gave an overview of the process and some general comments regarding them. He indicated that his office has been very busy. Peter reminded Ryan and the Board that they would like to receive the applications by mail, as well as, email in order to be prepared for these upcoming proposals.

Tom asked about the Memorial School/Village Center redevelopment. Peter stated that there will be a few Public Hearings for public input and should it get approved, there is potential for changes and items could potentially come before the Planning Board. There was a discussion on the possibilities and potential Planning Board involvement for the future

Steve Morrison moved to adjourn the meeting. Katryn Gabrielson seconded the motion

Vote: 4-Yes 0-No

The meeting ended at approximately 7:30pm.

The Planning Board will not take up agenda items after 10:30 PM and will conclude the meeting by 11:00 PM