

**Town of North Yarmouth**  
**Planning Board**  
**Meeting Minutes of August 11, 2020**  
**Remote Zoom Meeting**  
(recording is available via Town Hall Streams)

**I. Call to Order**

The meeting was called to order at 7:04 PM. Present: Audrey Lones (Chairperson) Clark Whittier (Board member), Gary Bahlkow, (Board Member), Chris Cabot (Board Member) and Chris Gordon (alternate), Ryan Keith (CEO)

Absent with Notice: Sandra Falsey (Board Member)

**II. Minutes Approval**

**a. July 16, 2020**

Clark Whittier motioned to approve the minutes of the July 16, 2020 as presented, Gary Bahlkow seconded the motion. Discussion.

**Vote 3 Yes 0 No**

**III. Old Business**

NONE

**IV. New Business**

Chris Cabot recused himself in the Village Center Estates Major Subdivision Phase 2 discussion due to the fact he is a direct abutter of the proposed project.

**a. Preliminary Review – Village Center Estates Subdivision – Phase 2**

Jeffrey Read, P.E. of Sevee & Maher Engineers presented an updated sketch plan for Phase 2 of the Village Center Estates Subdivision on behalf of Construction Aggregate, Inc to the Board.

Gary Bahlkow requested a Site Walk of the Village Center Estates Subdivision – Phase 2 area.

**V. Any other Business**

**a. Special Town Meeting Update – Ordinance Amendments**

Audrey Lones informed the Board that a preliminary date has been set for the Special Town Meeting for Saturday, October 3, 2020 More information will be coming.

**b. Ordinance Review – MMA Review Update on Section 10.31**

The Board reviewed the response from MMA regarding Section 10.31. Audrey will contact MMA to get clarification on some further questions the Board has on this topic.

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**c. TIF Workshop Update**

The workshop is set for September 8, 2020 at 6:00 PM.

**d. Document Signing Update**

Tracey reviewed with the Board on the process the Town Manager would like the Board to follow while the Zoom Meetings are being conducted. Documents will be available at the Code Office for Board members to come in a sign or they will be signed at the next in person meeting. Tracey will continue to post drafts until the signed documents are available on the website.

**e. Review of Previous Year's Applications**

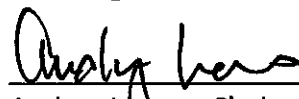
Gary Bahlkow suggested the Board review what applications they have approved each month from the previous year. Ryan and Tracey will review last year's meetings and provide a report each month to the Board.

**VI. Adjournment**

Meeting was adjourned 8:48 PM.

Recorded by Tracey Cox, Executive Assistant to CEO/Assessor

**Planning Board Members**

  
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Audrey Lones - Chair

  
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Chris Cabot

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Clark Whittier

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Gary Bahlkow

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Sandra Falsey

  
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Chris Gordon (Alternate)