

North Yarmouth Parks & Rec
11.13.19

Present: Bryan Emerson, Bob Abbott, Scott Kerr, Anne Lang,
Shelly Harkins

Guests: Bill Whitten, Rosemary Roy, Steve Palmer, Al Ahlers

- I. Call to order - 7:06 pm
- II. October minutes
- III. Business
 - A. Bill - email list for minutes of all mtgs - group list to be finalized
 - B. Review of reserve fund, etc.
 - Overview from Rosemary helpful
 - P & R prefers to be included/alerted ahead of time - improve communication
 - a. Better process/procedure
 - b. Select Bd needs protocol/policy procedure for approving expenditures
 - C. Veterans & town have mutual agreement over Veterans Memorial Park
 - It is a town park, although it's not in town's name
 - D. Reserve \$ was culmination of irrigation \$ allocation & rollover funds
 - Regular maintenance items can be planned for in Capital Improvement Plan budget (like invasives)
 - Rosemary provided examples such as admin expenses, park signs, etc. can fall under misc.
 - template will be made available & committee to be invited to present to Budget Committee & Select Bd
 - E. Reserves & reg budget - Plan for rest of this year & next 3-5 yrs - try to align w/Select Bd goals
 - Rosemary to provide guidance
 - Factor in grant # (RTP for Knight's Pond)
 - Budget plan to Rosemary by January
 - F. Town Meeting - Saturday 4/11
 - G. Select Bd elections 3/3 ?
 - H. P&R Budget will be further discussed at the December meeting

IV. Parks Ordinance

- A. Rosemary to send electronic version to Anne
- B. Anne to send tracked changes to Rosemary & Select Bd for a January public hearing meeting before town meeting in March

V. Invasive Species Control Planning FY20

- A. Anything less than \$1,000 can just go through Rosemary, not Select Bd
- B. Basswood Enviro proposal is \$200 - unanimous decision
- C. Steve willing to spray under Basswood guy

VI. Baston Park Proposal - dredging pond

- A. NRPA permit will need DEP review & Army Corps of Engineers review
- B. RRCT & Yarmouth interested in ADA/handicap access
- C. Steve & Al are simply requesting to submit NRPA permit
- D. Total Amt w/o handicap access: approximately \$5,000
- E. Permit application fee = \$550
 - we can support this
 - Steve to talk to Rosemary
- F. P&R members still have concerns about elevation of pond in drier seasons & it's intended use
- G. Would like to see more detailed survey work before any dredging of pond
- H. Committee has concerns about continual dredging & the cost as P&R already has very limited funds

VII. Other

- A. Bob - Tree Lane is not accessible to Knight's Pond
 - Tree Lane is entirely private
 - FAA has an easement to get through there
 - Kate Adams has given tacit & signed approval to use trail
 - public access on abandoned Range Road
 - Maine State statue for landowners should cover her liability issue
- B. Bob would like to start maintaining the trail for NY P & R
- C. Bob to figure out survey
 - is trail on Range Road