

**Comprehensive Plan Meeting
Minutes
4/25/2018**

Sandy Falsey
Steve Berry
Ryan Keith
Chris Cabot
Vanessa Farr
Sandy Falsey

1. **Call to order**
2. **Approved Previous Minutes**
3. **Vanessa Farr of Maine Design Workshop**
 - a. She will assist the town with a wide range of services however much of her expertise lies in land use. One item she is going to be working on with this committee, and the Planning Board is the amending of the Land Use language in both the ordinance and the comp plan.
4. **Reviewed “formatted chapters”**
 - . **Housing**
 - a. **Facilities**
5. **Continue to utilize the matrix below to determine next steps and organize the committee. Establish/Review responsibilities and timeline for the following items**
 - . **Transportation - June**
 - a. **Economics - July**
 - b. **Fiscal Capacity -July**
 - c. **Natural Resources and Recreation- Due 6/20 - Chris**
 - d. **Growth Management - Due 6/20 (no significant changes coming)**
 - e. **Future Land Growth-Vanessa Farr will work on this chapter with a July target**
 - i. **Chris, Ryan and Vanessa will connect on what maps are needed and needed to be shared between chapters for the final product.**

Chapter number	Chapter Title	<input type="checkbox"/> or Who? content-checklist	<input type="checkbox"/> or Who? Data or maps	<input type="checkbox"/> or who format	<input type="checkbox"/> or who final review	Formatted Draft Due	Current Status	<input type="checkbox"/> or who final review date
	Introduction	Rosemary	n/a	Rosemary		4/18/2018	Currently only available in dropbox as a .pdf	4/25/2018
1	Vision Statement	<input type="checkbox"/>					<input type="checkbox"/>	<input type="checkbox"/>
2	Demographics	<input type="checkbox"/>	None needed	Steve		4/18/2018	<input type="checkbox"/>	4/25/2018
3	Historical	Rosemary	Add strategies from land use code document	Steve		4/18/2018	Currently only available in dropbox as a .pdf	4/25/2018
4	Economy and Economic Development	Patrick to merge in May Checklist items missing: job growth and wage growth need to mention the shift in employment away from rural	<input type="checkbox"/>	Patrick takes the first stab, then Steve follows up if necessary		July?	Patrick will work on this.	July?

		communities to larger metro areas Check on bringing new data into the body of the narrative Include TIF districts as a strategy (call it an area of focus).						
5	Housing	Sandy - Lacking data on the relationship between pricing and income Stephanie will take another pass at it.	Sandy - Lacking data on the relationship between pricing and income	Steve		5/16/2018		5/23/2018
6	Public Facilities and Service Plans	Rosemary				5/16/2018		5/23/2018
7	Transportation	Ryan				5/16/2018		6/20/2018
8	Fiscal Capacity	Rosemary				July?		
9	Natural Resources and Recreation	Chris	Add discussion of 1st 10 years of the parks and rec 100 year plan			6/20/2018		6/27/2018
10	Growth Management	Rosemary				July?		
11	Future Land Growth	Ryan	Chris, Ryan and Vanessa will connect on maps:			July?		

5. General Conversation about data used throughout various chapters

- Even though there are some differences between US Census data and the data utilized by Camoine
- For example, the median income is reported differently in different chapters. One references 2014 Census data, one references local data as revealed by Camoine.
- Consensus was that whenever possible and particularly for high interest points of data we will work for consistency.

6. Adjourned by 8:10