



# TOWN OF NORTH YARMOUTH

*The Town Where Others Began.*

## Cemetery Commission Annual Meeting & Walk of Cemeteries Monday, May 4, 2015 at 3pm

### Agenda

- A. Call the meeting to order.
- B. Approval of 10/15/2014 Minutes
- C. Finance Report
- D. Pine Grove Cemetery Fence Update
- E. Walnut Hill Cemetery New Range Update
- F. Annual Walk of Bowie, Pine Grove and Walnut Hill Cemeteries.

### Minutes

Meeting called to order at 3pm. Members present, Clark Baston, Richard Baston, Mark Heath, David Hyde, and Joy Malloy – Chairperson, Debbie Allen Grover – Clerk.

Motion by Mark Heath to accept the minutes of 10/15/2014 as printed, motion seconded by David Hyde, so voted 5-0 in favor.

Clerk gave a report of the commission finances (See attached bank statements). Also that the commission has earned \$2300.00 to date this fiscal year in administrations fees, to be deposited in the Cemetery General Account after 6/30/2015.

Clerk gave an update of the Veteran Monument Project (see attached report).

Clerk had requested an estimated cost to do a perimeter survey of Walnut Hill Cemetery from 3 survey companies, the results were as follows.

- |                              |         |
|------------------------------|---------|
| ○ Royal River Survey Company | \$4,000 |
| ○ St. Clair Associates       | \$4,500 |
| ○ Wayne Wood & Co.           | \$2,000 |

Motion by David Hyde to award the survey project to Wayne Wood & Co. based on the written estimated cost, with payment for the service to come from the Commission's Cemetery General Account at Norway Savings Bank. Motion seconded by Richard Baston, so voted 5-0 in favor.



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The Clerk noted that she will be having a workshop meeting with Chris Stilkey of D.C. Stilkey & Son and Clark Baston, Road Foremen to have preliminary discussions regarding the layout of new ranges in Walnut Hill Cemetery.

Clark Baton, mentioned that the old fence removed from Pine Grove Cemetery last year is still stacked behind the PWD salt building and needs to be removed soon, did anyone know if the Historical Society was still interested in the fence, if not he would like to dispose of the fence at the Town's cleanup day on May 30<sup>th</sup>. Mark Heath believes the Historical Society was still interested and asked if the PWD could move the fence up to the old town house, Clark Baston, replied yes. Motion was made by David Hyde to allow the Historical Society to take the old fence that was removed from Pine Grove Cemetery in 20414, motion seconded by Clark Baston, so voted 5-0 in favor.

At 3:45 the commission disbursed for the annual tour of the 3 cemeteries.

Motion to adjourn by Joy Malloy, seconded by Mark Heath, so voted 5-0 in favor.  
Meeting adjourned at 5pm.

Respectfully submitted.

Debbie Allen Grover - Clerk