

Town of North Yarmouth
Board of Selectmen
Meeting Minutes of Tuesday, August 4, 2015

 ORIGINAL

I. Call to Order

Members Present: Chairman Alex Carr, Mark Girard, Steve Palmer and Jeanne Chadbourne. Town Manager Rosemary Roy was also present.

II. Minutes of Previous Meeting(s)

Selectmen Palmer moved to approve the minutes of July 21, 2015. Selectmen Girard seconded the motion. Discussion: None. **Vote: 4- Yes 0- No**

III. Recognition of Visitors – Items not on the Agenda.

No public comment.

IV. Management Reports & Communications

Town Manager's Report- The Town Manager noted as a reminder to everyone, that her manager's report can be found on the town website in its entirety. "The Town Manager provided the Board with a brief summary of her report which contained recent town and departmental activities."

V. Old Business

Annual Appointments/ Liaison Appointments – After a brief discussion amongst the board regarding appointments Selectmen Palmer moved to accept Kevin Oliver's application for the Shellfish Conservation Commission. Selectmen Girard seconded the motion. Discussion: None. **Vote: 4- Yes 0- No**

Selectmen Palmer and Chairman Carr volunteered for the Joint Standing Committee positions.

Selectmen Palmer volunteered for the Recreation Advisory Board liaison position.

Selectmen Palmer moved to accept Jason Raven, Darla Hamlin, Jess Dyer, Brenda Bacall & Alex Currie to the Events Committee. Selectmen Girard seconded the motion. Discussion: None. **Vote: 4- Yes 0- No**

Selectmen Palmer moved to accept Darla Hamlin, Ken Filliter, Diane Burnell & Alex Currie to the Flag Committee. Selectmen Girard seconded the motion. Discussion: None. **Vote: 4- Yes 0- No**

Selectmen Palmer asked to be removed as the liaison to the Flag Committee. Selectperson Chadbourne volunteered to be the liaison to the Flag Committee.

Chairman Carr volunteered on a temporary basis to be liaison to the Event's Committee in lieu of the upcoming Fun Day event and that perhaps the newly elected Selectperson would take the position.

After discussion amongst the board and visitors regarding the current standing of the Wescustogo Hall Committee the board decided to table the appointments for the committee but encouraged people to still apply for the positions on the committee.

Selectmen Palmer moved to accept Patrick Gilligan and Carol Ellison as regular members on the Economic Development & Sustainability Committee and approve Anne Graham as an alternate to the committee. Selectmen Girard seconded the motion. Discussion: Chairman Carr suggested Anne Graham be made the regular member. The motion was not amended as both alternate members have been on the committee for the same amount of time. **Vote: 3- Yes 1- No**

Nelson Smith informed the board of the activities and responsibilities of the North Yarmouth School Scholarship Fund Committee. Selectperson Chadbourne moved to accept Clark Baston, Earle

Edwards, Joel Fuller, Nelson Smith, Lincoln Merrill Jr., Kenneth Allen & Dixie Hayes to the North Yarmouth School Scholarship Fund Committee. Selectmen Palmer seconded the motion. Discussion: None. **Vote: 4- Yes 0- No**

Selectmen Palmer volunteered to continue to be the North Yarmouth Veteran's Memorial Corporation liaison.

Village Center Development – Chairman Carr requested the item be put on the agenda because it very briefly came up at the end of their workshop regarding their warrant for the special town meeting on whether they wanted an opinion from the town attorney. He noted that since there is no citizen's referendum petition submitted yet there is no need for discussion regarding it. The board briefly discussed their options regarding signing the warrant. Chairman Carr went through the content of the last workshop held July 28, 2015. Mark Verrill inquired about the significance of it being put under "Old Business." Town Manager Roy gave a brief explanation as why the item ended up under "Old Business." The Board approved signing the Special Town Meeting Warrant.

Bid Results – Annex Building Public Works Facility – Town Manager Roy gave a brief overview of the project. She suggested the board award the bid to Woodcock & Sons and use funds from the municipal facilities reserve to cover unanticipated costs to finish the project. Code Enforcement Officer Ryan Keith gave a brief overview of the project, the benefits of it and the reasoning for the excavation prices being higher than expected. Selectperson Chadbourne inquired about the additional renovation to the interior of the building as well as the full basement that was proposed. Chairman Carr inquired about why the budget for the project was so far off. Selectmen Palmer expressed his disappointment and inquired as to why the foundation needed to change. His initial understanding was that the building was to be put on a frost wall not a full foundation. He noted he was extremely against the basement idea for the fact that "things go in and never come out." His standing was not to see it go over the budgeted amount set for this project. Code Officer Ryan spoke to the issues Selectmen Palmer was concerned with in regards to the basement. Ryan informed the Board of the extra work that would need to be put in in order to move the building to a slab that seals the plumbing to keep it from freezing. Selectmen Girard proposed the project get resubmitted to the budget process. Selectmen Palmer inquired about the possibility of the individuals who work in the town to do the excavation work to alleviate some of the cost. Chairman Carr proposed the Town Manager take the RFP back for reconsideration for the first meeting in September.

Fire Rescue Command Vehicle Proposal – Town Manager Roy summarized her full report provided to the board in their meeting packets of the purchase for the command vehicle the Town of Yarmouth offered to sell to the town. Chairman Carr noted that there was discussion regarding this however, it was not brought up at the town meeting. Selectmen Palmer noted that he firmly believes no person working for the town should be using their own personal vehicle for the extent the Fire Chief has been in the capacity it has been used in. He also noted it was not something they accounted for in the expenses. He did express that it was a "no brainer" and expressed his gratitude for Chief Robitaille for making the offer and stood in strong support for purchasing the vehicle. Selectmen Girard also expressed his support for purchasing the vehicle. Nelson Smith questioned the procedures involved in purchasing a vehicle such as this. Selectmen Girard clarified the subject of procedures in purchasing capital equipment. Jim Moulton inquired about the price of the purchase. He also asked about the equipment that comes with the vehicle. Chief Payson gave a quick synopsis about the specs of the vehicle. Selectperson Chadbourne inquired about having someone look over the vehicle so we are well informed about what the town is purchasing. Chief Payson confirmed that the vehicle has not yet been brought to a mechanic but he is well aware of the maintenance that has been kept up with for this vehicle as well as the equipment that comes included in the vehicle. He also touched on the process of getting this vehicle. Selectmen Palmer touched base on the process for capital reserve funding. Paul Napolitano inquired about the life expectancy of the vehicle and what it is going to do to the maintenance budget. Chief Payson spoke about the maintenance of the vehicle. Selectmen Girard moved that the town purchase the 2007 Ford Explorer for \$6,000 from the Yarmouth Fire Department. Selectmen Palmer seconded the motion. Discussion: Jim Moulton inquired what specific engine the vehicle has on it due to the price of maintenance. **Vote: 4- Yes 0- No**

Excavator Proposal – The Town Manager provided the board in their meeting material with an authoritative report on this purchase and then gave a brief overview of the excavator proposal. Selectmen Palmer asked for clarification regarding pricing. Selectmen Palmer moved to accept the purchase of the Excavator. Selectperson Chadbourne seconded the motion. Discussion: Selectmen Girard inquired about the total use of this equipment as well as the maintenance of the equipment. Public Works Foreman Clark Baston spoke to the board expanding on uses of the excavator.

Selectmen Girard stated he was not sold on the economics of buying the piece of equipment and is not in favor of purchasing equipment outside of budget review process. Paul Napolitano agreed the purchase of a piece of equipment such as this should go to town meeting. **Vote: 1- Yes 3- No**

Fee Schedule – The board decided to table this topic and schedule a workshop.

VI. New Business

None.

VII. Payables

Selectmen Palmer moved to approve payroll warrant #5. Selectmen Girard seconded the motion. Discussion: None. **Vote: 4- Yes 0- No**

Selectmen Palmer moved to approve payables warrant #6. Selectmen Girard seconded the motion. Discussion: None. **Vote: 3- Yes 0- No 1- Abstention (Chairman Carr)**

VIII. Any Other Business

Selectmen Girard noted that rescheduling a meeting due to broadcasting issues with such short notice conflicts with the by-laws that states the meeting will be on the first and third Tuesday of every month. He disagreed with the decision to postpone the meeting till Thursday. He feels it shows that people viewing at home takes precedence over the individuals participating at the meetings.

Selectmen Palmer also expressed his concern with rescheduling a meeting and that it was inappropriate to ask that everyone participating in the meeting change their schedules to attend. He felt as though people participating in the meetings should get primary consideration.

Chairman Carr informed the public about the severe accident that happened on North Road five (5) days ago and expressed his concern with speed on that road. Going along with that there were two (2) citizen volunteers (Keith Thompson & Jason Raven) to do data analysis he suggested there are things the board could do such as policing the area since he has had multiple comments come up regarding the speed on North Road.

IX. Adjournment

Selectmen Girard made the motion to adjourn.

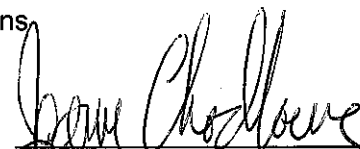
Melissa Henes
ACS II- Recording Secretary



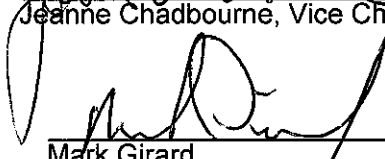
Alex Carr, Chairperson

Steve Palmer

Board of Selectpersons



Jeanne Chadbourne, Vice Chairperson



Mark Girard