

**Town of North Yarmouth
Board of Selectmen
Meeting Minutes
June 3, 2014
7:00 p.m. Town Office**

Steve Palmer (Chairman), Clark Whittier, Paul Napolitano, Darla Hamlin (arrived at approximately 7:05pm), Mark Girard (arrived at approximately 7:15pm)

Rick Plummer, Audrey Lones, Interim Town Manager Marnie Diffin

I. Call the Meeting to Order

ADMINISTRATIVE:

II. Consent Agenda:

Paul Napolitano moved and Clark Whittier seconded to approve the following consent agenda items: Minutes of the May 20, 2014 meeting; Payroll warrants #57& #58; Accounts Payable warrant #59. VOTE: 3-0

III. Public Comment on Items Not Part of the Agenda and Not Relating to Personnel Matter

IV. Interim Town Manager Report:

A. Report on Clean Up Day

Marnie Diffin stated that feedback was positive regarding the organization and the overall the day was a success. The bills will be coming. Goodwill was very pleased with what they received.

The transition audit will be either June 25th or 26th.

The Fire Chief's vehicle was damaged by a falling tree at Sharp House. The insurance has approved the damage repair costs.

The Town Office back stairwell project quotes are coming and the project should be completed soon.

30 day lien notices have been sent and some issues are being addressed by the Assessor.

The insurance adjuster has requested a timeframe for the Westcustogo Hall claim.

Ms. Diffin stated that she and the Fire Chief are working on a portable classroom plan. They would like to see the smaller one placed by the Fire Station and used as student firefighter housing. There is funding in the FEMA grant to accommodate this. They would like to see it behind the building.

There was a discussion on the portable classroom use. Darla Hamlin stated that meeting space has been an issue and asked how the classroom move will help this. Ms. Diffin stated that it could help by providing more access to meeting space.

Paul Napolitano asked about the current space being used by the students. What will the space become and will be the building be attached or free standing. Ms. Diffin stated that it will be free standing possibly on blocks. The current space will become storage. Mr. Napolitano stated that he understands that residential living space may require the structure to be on a frost protection foundation.

Mark Girard asked if there are any zoning concerns. Ms. Diffin stated that Code Enforcement did not object. Fire Chief Plummer stated that the SMCC Firefighter program has been around for 25 years. Communities house the students in different ways given the size of the stations. Currently, the fire station is 50 years old and at capacity. Steve asked if this proposal would encourage more students. Fire Chief Plummer stated that it would and having a day room, shower facility and an extra bunk space would be helpful overall. Ms. Diffin stated that they have assessed a number of options in this process. Ms. Hamlin reminded the public that this building will belong to the town and is not leased or other by the school district.

There was a discussion on shower facilities as they exist and what they would like to see. There are some FEMA funds to help with this but there are a few issues that need to be addressed.

This item will be on the next Selectmen's agenda. There are a number of items (moving costs, renovations etc) will need to be determined.

Steve Palmer asked for a quick overview of the funds for Memorial School. At Town Meeting, the additional funding was to keep the school from completely being mothballed, but minimal systems operational (heat/water) to prevent damage. The additional funding was not to keep the building open for public use.

Paul Napolitano asked about Fire Department budget overages. Ms. Diffin will provide a more complete report at the next meeting, but the bulk came from payroll and vehicle repairs. They have cut optional training as one way to help with some savings and looking at vehicle repairs in a different way.

V. Board Written Correspondence/ E-Mails Received:

A. Status of the Nitrate Study of the NYMS existing septic system

Mark Girard stated that in summary, the report indicates that, overall, this system's life expectancy is good which is positive. Paul Napolitano stated that the use has been underutilized. Mr. Girard indicated that the codes at the time essentially had it over built to what would be necessary today. M. Girard suggested taking the information and schedule a meeting with the State to find out what the re-application process and steps would be and that the report recommends this process as well in order to be prepared for the future. It is more an information gathering-type meeting. The re-application (permitting) is required for any new use of the system. He commented on the monitoring wells.

Steve Palmer asked what the Selectmen would like to do. Darla Hamlin suggested moving forward with the suggested steps and would like Mark Girard to represent them in the process with Sevee & Mahar. Mr. Palmer agreed to do so.

B. Pastor Joe Campbell- White Pine Church

Marnie Diffin stated that he is asking in general about possible use of the Memorial School. There was a discussion on the additional monies at Town Meeting regarding the school. Paul Napolitano stated that the intent of the amended warrant article was to spend additional monies to keep the building heated and not shut the plumbing off. Ms. Diffin stated that the Selectmen can set a Special Town Meeting, if they choose, to see about permitting use of the school as is. It can be seen as an opportunity if they choose. Mark Girard stated that looking at short term uses doesn't completely address the bigger question which is what will the town do with the building long term. Mr. Napolitano stated that the additional funds allocated at Town Meeting will likely not cover all the proposed costs. He urged the Selectmen to have a plan to address this. Steve Palmer stated that he hopes that by November the options for the building will be ready for a Special Town Meeting. Mr. Girard believes that a Plan B is important to consider. Mr. Palmer stated that the request will likely not be addressed by July 3rd.

Mark Girard received correspondence asking about the expansion of natural gas in the community.

VI. Committee Assignments & Discussion

There was a discussion on the process. Marnie Diffin suggested that the Selectmen liaison ask the committee members would like to be re-appointed. There are some committees with no members and a process needs to be determined.

The reappointments can be done at the July meeting with the new Board of Selectmen.

There was a discussion on the Recreation Committee and how this group can be combined with others. Paul Napolitano stated that overall the Bike and Safe Walkways committee was fine with merging with other committees. Steve Palmer stated that there may be some new energy and possibilities if they merge. Darla Hamlin stated that some people join short-term committees for the purpose of completing a task. They could be a sub-committee. Mark Girard supports merging them given that their tasks fall under recreation. Mr. Napolitano agreed.

Audrey Lones supports merging the committees and they can prioritize what they want to focus on each year.

Steve Palmer asked the committee liaisons to take care of re-appointments for the June 17th meeting.

The group discussed the Building Committee's charges. If the committee is disbanded, Darla Hamlin stated that she wants to be sure that their charges are not overlooked.

VII. Board Member Verbal Comments:

Mark Girard stated that he will be meeting with Planning Decisions regarding the septic.

Audrey Lones stated that they have requested meeting space and asked for updates.

Steve Palmer stated that he is meeting with Milan on Friday.

VIII. Executive Session: Poverty Abatement Request

Paul Napolitano moved and Mark Girard seconded pursuant to 36 M.R.S.A. ss 841 to enter into executive session to discuss a confidential matter. VOTE: 5-0

The Board of Selectmen entered executive session at 8:10pm.

Mark Girard moved and Paul Napolitano seconded to exit executive session. VOTE: 5-0.

The Board of Selectmen exited executive session at 8:15pm

Paul Napolitano moved and Darla Hamlin seconded to approve the abatement request. VOTE: 5-0.

IX. Adjournment

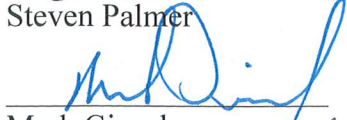
Paul Napolitano moved and Mark Girard seconded to adjourn the meeting at 8:16 p.m. VOTE 5-0.

APPROVED

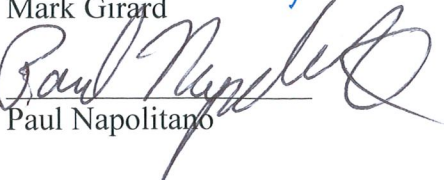
JUNE 17, 2014 CONSENT AGENDA



Steven Palmer

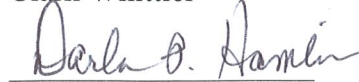


Mark Girard



Paul Napolitano

Clark Whittier



Darla Hamlin