

**Town of North Yarmouth  
Board of Selectmen  
Meeting Minutes  
February 5, 2013  
7:00 p.m. Town Office**

**MEMBERS PRESENT:** Steven Palmer, Robert Wood, Darla Hamlin, Paul Napolitano

**MEMBERS EXCUSED:** Mark Girard

**OTHERS PRESENT:** Audrey Lones, Marnie Diffin

**I. The meeting was called to order at 7:00 p.m. by Chairman Palmer**

**II. Consent Agenda:**

**Motion by P.Napolitano to approve the following consent agenda items: Minutes of the January 29, 2013 meeting; Payroll Warrant #35 and Accounts Payables Warrant #36; Seconded by D.Hamlin. VOTE: 4-0.**

**III. Public Comment on Items Not Part of the Agenda and Not Relating to Personnel Matter: NONE**

**IV. Scheduled Items: A. New Business:**

1) Charter Commission, Audrey Lones- Request for Preliminary Report Extension

**Motion by R.Wood to grant the Charter Commission a 2 week extension (to 3/26/2013) to produce a preliminary report; Seconded by P.Napolitano. VOTE: 4-0.**

**B. Old Business:**

1) Cribstone Drive Property For Sale

**Motion by R.Wood to employ Steve Morrison, of Morrison Real Estate, to sell the tax acquired property located off Cribstone Drive at a list price (offer) of \$12,000.00; Seconded by D.Hamlin**

**Original motion was amended by S.Palmer to a \$15,000 list price; Seconded by R.Wood.**

**VOTE on the amendment: 3-0. Paul Napolitano has recused himself.**

**VOTE on the amended original motion: 3-0. Paul Napolitano has recused himself.**

**Motion by D.Hamlin to authorize the Board Chairman, to act on behalf of the full Board, in regards to authorization of documents involved in the sale of this property, being Cribstone Drive; Seconded by R.Wood. VOTE: 3-0. Paul Napolitano has recused himself.**

**A. New Business:**

2) Proposed Ordinance Changes for Next Town Meeting: It was decided not to seek any changes at the upcoming Town Meeting

3) Dedication of the Town Report: It was announced that the Board was seeking nominations and to let the Adm. Asst. know if you had one.

**V. Written Correspondence/ E-Mails Received:**

William Healy- Assessor Update; Monthly Report

Barbara Skelton, CEO- Report on Training; Monthly Report

William Shane- Draft FY 13-14 Town of Cumberland Assessment

**Motion by R.Wood to accept the Town of Cumberland's offer to continue to snow blow the sidewalks for FY 13-14 without any time urgency; Seconded by P.Napolitano. VOTE: 4-0.**

Time Warner Cable- New Rates

**VI. Department & Board Sub-Committee Reports:**

Communication Committee- Rob reported that they had met on 1/25. They approved the bid for equipment for Channel 2. Jess Whited, acting in the capacity of consultant, will be assisting on the Town's website. There is some debate on the distribution of the town report and what role it may have in communicating the Charter Commission's changes to the Town

Unassigned Fund Balance Risk Calculation- Rob reported on the meeting. The Board agreed to the philosophy of quantifying risk and to the calculated amount of \$765,000.

CEO Report

Treasurer- January Revenues

**VII. Verbal Communications & Future Assignments:**

Administrative Assistant-It was reported that there are 245 homestead exemptions out of the listed total of 1001 that are for individuals over the age of 65.

Board of Selectmen-

Paul- asked the status of the Sharp House (Woodcock Sons have not started yet); Status of the Ewing well testing (testing is done and the results and report should be here next week); hunting in OTHP (Recreation Commission is aware that the three years are up this fall, so they will be making a recommendation to the Selectmen in the future). Steve- Reminded the Board that the meeting with the Yarmouth Water District is scheduled for Tuesday 2/12, though the agenda has not been set yet.

**VIII. Executive Session: Pursuant to 1 M.R.S.A. ss 405(6)(A) to Discuss a Personnel Matter**

**Motion by P.Napolitano to enter into an executive session pursuant to 1 M.R.S.A. ss 405(6)(A) to discuss an employment contract for the Administrative Assistant; Seconded by R.Wood. VOTE: 4-0.**

**Motion to return to the regular meeting was made at 8:54 p.m. by p.Napolitano; Seconded by D.Hamlin.**

**VOTE: 4-0.**

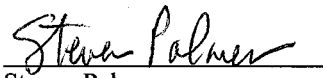
There was no other vote.

**IX. Adjournment:**

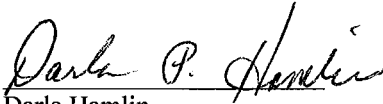
**Motion to adjourn was made at 8:54 by R.Wood; Seconded by P.Napolitano. VOTE: 4-0.**

**APPROVED**

**CONSENT AGENDA: February 19, 2013**

  
Steven Palmer

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Robert Wood

  
Darla Hamlin

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Paul Napolitano