

**Town of North Yarmouth
Board of Selectmen
Meeting Minutes
August 20, 2013
7:00 p.m. Town Office**

MEMBERS PRESENT: Steven Palmer, Clark Whittier, Mark Girard, Darla Hamlin,
Paul Napolitano

OTHERS PRESENT: John Ames, Marnie Diffin

- I. The Regular Meeting was called to order at 7:00 p.m. by Chairman Palmer**

ADMINISTRATIVE:

II. Consent Agenda:

Motion by C. Whittier to approve the following consent agenda items: Minutes of the August 6, 2013 meeting, Payroll Warrant #11; Accounts Payable Warrant #12; Seconded by D. Hamlin. VOTE: 5-0.

III. Public Comment on Items Not Part of the Agenda: NONE

IV. Interim Town Manager Report:

1) Chad Little Equipment- The additional information was received, verifying that their bid was the lowest. The tractor/mower has been ordered.

2) Pat Carroll & Associates Contract-
Contract has been modified as to last BOS meeting vote, and has been signed.

3) Meeting with Dr. Hasson and Scott Poulin-
Notes were reviewed. After discussion, the Board agreed that the decision to accept the "gift" of the School was theirs to make and not a Town Meeting action. The ITM was asked to continue to gather data concerning costs of insuring and maintaining the property.

Paul Napolitano voiced his concern with the delay in the paving of North Road. The butt joints had been ground too far in advance, so that the straight edges may be rounding. He asked that Public Works inspect the joints, and have them reground if necessary.

V. Board Written Correspondence/ E-Mails Received/ Verbal Reports:

1) Revaluation Sub-Committee- Paul & Mark reported that they had attended the meeting. They agreed that the methodology was evenly applied and that the last two years of sales (4/1/11 to 4/1/13) had been well reviewed. There was an 82% entry rate of interior inspections

2) Truck Body Repair Status

Motion by P.Napolitano to accept Loughberry Manufacturing's offer and to place the revenue that will be refunded into the public works capital reserve (for the time that the Town will need to buy another truck body); Seconded by M.Girard. VOTE: 5-0.

LEGISLATIVE/JUDICIAL:

VI. Pole Permit Application

Motion by M.Girard to approve the application of Central Maine Power Co. for a pole location as indicated on their request dated 8/1/2013; Seconded by D.Hamlin. VOTE: 5-0.

VII. Policy Acceptance-

1) Purchasing Policy:

Motion by M.Girard that the draft as presented to the BOS this evening be accepted as written with one change that Section 5 be removed and the Charter's Article 5, Section 4: Conflict of Interest those three paragraphs, be inserted; Seconded by D.Hamlin. VOTE: 4-1 with P. Napolitano opposed

2) Committee Policy:

Tabled until next meeting

VIII. Confirmation of Interim Town Manager Appointments:

Motion by D.Hamlin, that pursuant to the Town's Charter- Article 3.3.h, the Board grant permission to the ITM to serve in the capacity as a head of more than 1 department; Seconded by C.Whittier. VOTE: 5-0.

IX. Committee Reports:

Flag Committee- 48 new flags have been ordered

Korean War Veterans- Letters for financial donations are being distributed.

Events Committee- held the block party. Fun Day is set for 9/21/2013

EDSC- 8/15 is the preliminary project schedule for phase 1

Communications- new lay out is being worked on for the RFTH; Donna Palmer has volunteered to be the point of contact; The photo contest for the website

Paul volunteered to be (temporarily) the Town's Drug & Alcohol Policy DER.

Steve thanked Rose Napolitano for her 14 years of service.

Motion by M.Girard to adjourn to a workshop at 8:03 p.m.; Seconded by D.Hamlin. VOTE: 5-0.

WORKSHOP

IX. FY 2013 End-of-Year Financials

The documents were reviewed and some suggestions made to make the spreadsheet clearer to understand.

X. Charter Transition

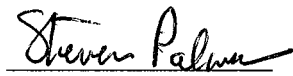
1) Board By-laws; Code of Conduct: The Board reviewed the By-laws (policy draft). The decision was not to continue with a Board Code of Conduct.


2) Committees: The Board reviewed the list of committees and discussed which ones to call ad-hoc and which ones to lapse.

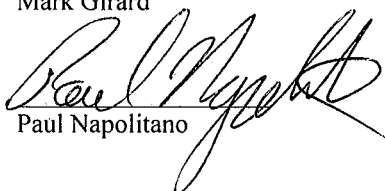
XI. Adjournment

Motion to adjourn was made at 9:10 p.m. by M.Girard; Seconded by P.Napolitano. VOTE: 5-0.


ACCEPTED



Steven Palmer


Mark Girard


Paul Napolitano

CONSENT AGENDA: SEPTEMBER 3, 2013


Clark H. Whittier


Darla Hamlin