

This report covers the period of 07/18/15 to 07/31/15. The information contained in this report is intended to inform the Board of Selectmen and town Department Heads of the current activities taking place within the manager's office. All topics are open for discussion.

- **Employee Recognition** - To be announced at meeting.
- **Website** - A final home page design of the website has been submitted to VTHS and should be available next week. There will probably be some minor changes once received, but we should be able to move forward with the setup of pages and information. Debbie is already working on the "spreadsheet" of informational selections.
- **NYMS** - Pertinent staff and I will be meeting this week with the Seimens team to discuss and schedule the maintenance plan for the NYMS boiler system.
- **Charter** - I have been in touch with MMA regarding changes to the Charter. I felt this was needed as there seemed to be some confusion over what would be required if actual "revisions" were warranted. If only for planning purposes. MMA confirmed for me that 30 days following the Charter Commission's delivery of the completed task to the municipal officials their terms end. The commission cannot be recalled to duty. Therefore, in order to make "revisions" to the Charter the process of electing a commission, etc. must take place.
- **Workshop Goals** - below is a result of the goal setting workshop held on July 28<sup>th</sup>:

Priority

Land Zoning - Ordinance Revisions  
Charter - Revisions/Amendments  
Personnel Policy - Update  
Economic Development  
Continued Committee Support

Secondary

Town Comprehension - Update  
Energy Efficiencies / Use of Solar Panels in Municipal Facilities - Explore  
Public Safety / Police - Explore  
Aging in Place - Explore

- **LRAP (Local Road Assistance Program)** - I have filed the town's report for last year's roadway improvements. The amount is higher than the previous year's report so I am expecting that the town will receive a higher return then what has been budgeted.
- **FACTS** - I will be scheduling a briefing for the Board and myself for a representative from Facts to attend a regular meeting in September or October for purposes of updating North Yarmouth on the current activities taking place through this organization.
- **FY16 Tax Commitment** - On Monday, August 3<sup>rd</sup>, Vision and I will be working together on this year's tax commitment. If all goes well, which I believe it will tax bills should be out before the end of the month.

Respectfully,

*Rosemary*

Rosemary E. Roy, Town Manager